



WILMETTE PARK DISTRICT

Regular Board Meeting

Meeting Minutes

Monday, July 14, 2025
7:30 p.m. – Village Hall Council Chambers

PRESENT

Commissioners: President Lahey, Vice President Fraizer, Mike Murdock, Cecilia Clarke, Julia Goebel, Kara Kosloskus, Patrick Duffy (arrived 8:01 p.m.)

Secretary/Interim Executive Director: Margaret Resnick

Visitors: Jeanne Rosser, Gail Eisenberg, Aly Jiwani, Paula Acuña

1.0 REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS CALLED TO ORDER

The meeting was called to order at 7:30 p.m.

1.1 ROLL CALL

2.0 CONSENT AGENDA

President Lahey states the board is pulling items 2.2, 2.6, 2.7 and 2.17 off of the consent agenda for review. It is also noted that this consent agenda includes the employment agreement for the next Executive Director.

Vice President Frazier moves and Commissioner Kosloskus seconds a motion to approve the Consent Agenda of July 14, 2025, as amended.

By a roll call vote, voting Yes, Commissioners: Kosloskus, Goebel, Clarke, Murdock, Frazier, Lahey. Voting No, none. Absent: Duffy; **Motion Carried.**

3.0 COMMUNICATIONS AND CORRESPONDENCE

President Lahey states everything received is in the packet. Commissioner Clarke comments that the board does not respond to form letters.

4.0 PUBLIC COMMENT/RECOGNITION OF VISITORS

Jeanne Rosser – Makes a presentation to the board regarding the history and current state of New Trier Township financial aid to Park District Scholarship families for summer camp. This year, the New Trier Township graciously supported 31 scholarship families with \$61,000 so their children could attend summer camp and have childcare during the summer.

President Lahey expresses gratitude to the New Trier Township for their partnership and cooperation to help so many families go to summer camp and have childcare. He reads a prepared statement.

5.0 STAFF REPORTS

5.1 EXECUTIVE DIRECTOR REPORT

Interim Executive Director Resnick gives the board her report.

Director Resnick thanks the board for their working together with her. She explains she has set the new Executive Director's schedule for next week.

5.2 PARKS AND PLANNING REPORT

Superintendent Wallace presents his report to the board.

Gillson

The majority of the work has been completed. We delayed the installation of the yard hydrant until after the July 4 festivities and there are some punch list items to be completed. The Village inspection for the electrical needs to be scheduled and Gewalt Hamilton needs to provide Complete As-Builts to the Village and close out the permit with MWRD including Plate of Easements.

Langdon

The siding has been installed on the guard hut, but the contractor has been waiting for stain color approval from the architect. He gave approval this week and once completed, the trim and roof will be finished. The new sail fence will be installed soon to improve safety on the walking path.

Hibbard Park

The asphalt has been poured for the pickleball courts and needs to cure for about a month before the color coating can be applied. The fencing for the north ballfield has been removed and field renovations are underway.

CRC Restoration

We are currently gathering quotes for the reconstruction. ServPro has submitted invoices totaling \$388,869.24 for remediation/mitigation. We are awaiting approval for the flooring in the main entrance and for the spin bikes.

CRC Solar

Three roofs have been completed. We are waiting on Com Ed to confirm July 19 shutdown/installation.

New Staff

We have a new staff member, Anna Murray, who is our new Parks Planner.

Commissioner Clarke asks about the signs in Gillson Park that don't make sense, either because of closed roadways or one stop sign that is after a crosswalk. Superintendent Wallace states he will have a look and follow up with the contractor on the site survey that was done last week.

Commissioner Murdock asks about the CRC reconstruction and whether it will be a regular bid process and if there is an estimated completion date. Superintendent Wallace says that he told staff it would be about eight months until completion of the restoration.

Vice President Frazier thanks staff for digging out the playground at Gillson that had been covered in sand. She asks about the water feature whale by the beach that will need repair/replacement. Superintendent Wallace says that staff is looking into a new option for the water feature.

5.3 GOLF REPORT

Adam Kwiatkoski, Golf Course General Manager, gives highlights of his report to the board.

Season

It's been a busy time since the slow start to the spring. We did 315 rounds on July 13th, which is every human in every foursome from sun-up to sun-down. We do a member guest day for men and women; there's a great photo in the packet from women's guest day. Men's club guest day is coming up this Friday. Golf outings are rolling along and are a good opportunity to use our club to raise money for charity and bring new people to the golf course.

Golf Camps

Golf camps are in full swing. We are at capacity with 90%-95% residents learning the game with Coach Cole and our college staff. There's a maintenance update with some sodding and there are photos in the packet.

President Lahey states that the Junior golfers are out there all the time playing. It's a testament to the culture of the club when you have kids playing, learning the game and the expectations of being on the course. It's an awesome place for kids in the community to learn the game.

5.4 RECREATION REPORT

Superintendent Merrill presents his report to the board.

Superintendent Merrill thanks Michelle Parson for helping our scholarship families in the community participate in our programs. He goes on to thank colleagues around the district for their part in making summer camp a success.

July 3rd

It takes everyone on the team to make the July 3rd event a success. In June we made all the preparations for the event. We saw people doing things in a festival format, which was awesome. We have three wrap-up meetings this month with staff, PACE, and the Police.

Commissioner Kosloskus asks what the ridership was like on the PACE buses we brought back this year. Superintendent Merrill states it was limited and not highly utilized. We suspect the busing is still a good idea and we will continue to flesh it out and make it more popular. Commissioner Clarke states it used to be well-utilized. She suggests having a stop at the Metra station. Commissioner Kosloskus says we had public comment a few years in a row of people asking us to bring back the buses. There was good feedback on the layout, the fireworks, the kids tent, and the music.

5.5 OPERATIONS REPORT

Superintendent Thomas gives the board highlights from the Operations Report.

Events

The WOW Swim and the Back the Bowl Bash were two Foundation events that were held in June and both were a success. There were renderings of what the restored Wallace Bowl could look like for people to see.

Best of the Best Nominations

Operations will be submitting nominations for two Best of the Best awards.

Block Party Planning

Superintendent Thomas has been working with the Village to plan the Block Party. There are 19 booths in the kids zone and 18 sponsors lined up so far. Money from sponsors is collected with the intention of offsetting the cost of the event. We try very hard to break-even on the cost of this event. We are still looking for volunteers on September 6th!

HR & Risk

Total number of season staff hiring is 582 staff in recreation. Eric Gonzalez approves every background check and every offer letter and he put in a ton of work this summer to get these staff onboarded.

Car Charging Survey

We got great feedback from 26 people who use our car chargers. We appreciate the feedback.

5.6 FINANCE REPORT

Superintendent Foy gives her report to the board.

May Financials

The May financials have been reissued due to the results of the entry discussed in the Executive Directors weekly update to the Board. The updated results of operations for the District through May is a \$7.7m fund surplus down from an \$8.2m fund surplus in April. This amount is ahead of budget by \$3.1m. Revenues in total are ahead of budget by 3.8%. The largest variance is in Miscellaneous Revenue and is due mainly to interest income being over budget and the receipt of half of the OSLAD grant. In April, we reported the timing difference between fee revenue collections and the fee revenue budget would be cleared up by the end of May. The variance of \$1.4m was reduced to a little over \$300k. The utility expense through May is still under budget and we are still researching and reviewing those utility bills for both 2024 and 2025 to try and understand what is happening.

2025 capital expenditures through May total \$1.6m and are almost \$2.1m under budget. Material amounts budgeted for the Lakefront Infrastructure, Langdon and Shorewood projects in April and May had no material amounts spent on those projects until June.

This is a timing difference as we plan to spend the amounts budgeted for capital in 2025.

Utilities

We are still not sure why there is a positive variance on the utilities, but Superintendent Foy is working on that and hopes to have an answer in the next couple of weeks.

Audit

There is a lot of work that needs to happen after the audit is finished. We have to file it with nine different federal, county and state entities. It work takes about three weeks to get through the filings. In addition, there are six interested parties who have the financials sent directly to them, mainly the banks servicing our debt.

The last time we did an RFP for audit services was six years ago and it is time for us to do it again. We like our current auditors very much, but it is important we make sure we are getting competitive pricing for our audit services.

Illinois Unclaimed Property

The annual Unclaimed Property filing is due to the State on November 1st . Notices to all individuals and companies that have received checks from us (as payment) and have not cashed them will be notified that their monies will be sent to the State. Those letters will go out by the end of July.

Property Taxes

Cook County property tax bills are expected to be released on or about August 1st with a payment due date of (no earlier than) September 1st. The delay was due to a technology issue.

6.0 UNFINISHED BUSINESS

7.0 NEW BUSINESS

8.0 ADJOURNMENT TO CLOSED SESSION

There being no further business to conduct, Vice President Frazier moves and Commissioner Clarke seconds a motion to adjourn to closed session for reasons 2(c)5 and 2(c)6.

By a voice vote; **Motion Carried.**

Minutes Approved on: **September 8, 2025.**