



**Wilmette Park District
Regular Meeting
Board of Park Commissioners
Monday, September 12, 2022
7:30 pm – Village Hall Chambers Council**

AGENDA

- 1.0 REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS CALLED TO ORDER**
 - 1.1 ROLL CALL**
- 2.0 CONSENT AGENDA**
 - 2.1 APPROVAL OF MINUTES FROM THE REGULAR BOARD MEETING HELD ON AUGUST 8, 2022**
 - 2.2 APPROVAL OF THE MINUTES FROM THE SPECIAL BOARD MEETING ON AUGUST 22, 2022**
 - 2.3 APPROVAL OF THE MINUTES FROM THE COMMITTEE OF THE WHOLE MEETING ON AUGUST 22, 2022**
 - 2.4 APPROVAL OF AUGUST 2022 VOUCHER LIST**
- 3.0 COMMUNICATIONS AND CORRESPONDENCE**
- 4.0 PUBLIC COMMENT/RECOGNITION OF VISITORS**
- 6.0 EXECUTIVE DIRECTOR'S REPORT**
- 7.0 UNFINISHED BUSINESS**
 - 7.1 GILLSON PARK COMPREHENSIVE PLAN SURVEY RESULTS - DISCUSSION**
- 8.0 NEW BUSINESS**
 - 8.1 CONSIDERATION OF BID RECOMMENDATION FOR RENOVATION AT KEAY NATURE CENTER PATH PROJECT**
- 9.0 ADJOURNMENT**

If you are a person with a disability and need special accommodations to participate in and/or attend a Wilmette Park District meeting, please notify the Director's Office at 847-256-6100.

Wilmette Park District **Policy for Public Comment**

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each regular meeting is set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
2. During the "Recognition of Visitors" agenda item, audience members should raise their hands and be recognized by the President/Chairperson prior to speaking.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson.
4. Questions are to be directed to the entire Board/Committee.
5. Park Board members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. A Board/Committee meeting is not a forum for complaints against individual employees. Such matters are handled by directly contacting the Executive Director. Complaints against the Executive Director should be handled by directly contacting the President of the Board of Park Commissioners.
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the park board commissioners present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.

Calendar of Events –August & September 2022

Date	Time	Event	Location
September 8	9:30 am	1 & 2 Art Exploration	CRC
September 7	1 pm	Bingo & Dessert	Mallinckrodt
September 9	6:30 pm	Family Art Night	CRC
September 10	7:30 pm	Gillson Campouts	Gillson Beach
September 12	1 pm	Monday at the Movies	Mallinckrodt
September 13	Noon	Explore Online Late Fall programs posted	Online
September 17	9 am	Community Garage Sale	Mallinckrodt Paring Lot
September 20	1 pm	Edible Indoor Garden	Mallinckrodt
September 21	4:30 pm	Tiki Terrace Luau Dinner	Mallinckrodt Outing
September 24	10 am	Self Defense Workshop	CRC
September 27	10 am	Late Fall Resident Registration opens	Online
September 28	6:45 pm	Magic Workshop	CRC
September 29	7 am	Shipshewana & Brown Bag Tour	Mallinckrodt Outing
October 3	1 pm	Monday at the Movies	Mallinckrodt
October 4	10 am	Late Fall Non-Resident Registration opens	Online
October 7	6:30 pm	Glow Golf	Wilmette Golf Club
October 8	1:30 pm	Fairy Tale Ballet Workshop	CRC
October 8	9 am	Unplugged Gaming Using LEGO Materials	CRC
October 10	5:15 pm	Improve Troupe Auditions	CRC
October 13	9:30 am	1 & 2 Art Exploration	CRC
October 13	4 pm	Nutrition 101	Mallinckrodt
October 14	6:30 pm	Family Art Night	CRC
October 14-23	Multiple times	WCT Fall Production	CRC
October 29	1:30 pm	Halloween Dance-tacular	CRC
October 30	1 pm	Spooky Skate	Centennial Ice



WILMETTE PARK DISTRICT
Regular Board Meeting
Meeting Minutes
Monday, August 8, 2022
7:30 p.m. – Village Hall Council Chambers

PRESENT

Commissioners: President Michael Murdock, Vice President Kara Kosloskus, Cecilia Clarke, Julia Goebel, Lindsay Anderson, Patrick Duffy and Allison Frazier

Staff: Executive Director Steve Wilson and Executive Administrative Assistant Catherine Serbin

Visitors:

ABSENT

None

1.0 REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS CALLED TO ORDER

The meeting was called to order at 7:32 p.m.

A. Roll Call Taken

2.0 CONSENT AGENDA

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- 2.1** *Approval of Minutes from the Regular Board Meeting held on July 11, 2022*
 - 2.2** *Approval of the Bid Recommendation for Thornwood Tennis Court Resurfacing*
 - 2.3** *Approval of the Bid Recommendation for Centennial Indoor Tennis Court Resurfacing*
 - 2.4** *Approval of July 2022 Voucher List*

Prior to a motion for the Consent Agenda, President Murdock advised he will be leaving after the Langdon discussion due to a family related commitment.

Commissioner Anderson moved and Commissioner Duffy seconded a motion to approve the Consent Agenda of the August 8, 2022 Regular Board Meeting, a copy of which is to be attached to and become a permanent part of the minutes of this meeting.

By a roll call vote, voting Yes, Commissioners: Duffy, Anderson, Frazier, Clarke, Goebel, Kosloskus and Murdock. Voting *No*, none. *Absent*, none;
Motion Carried.

3.0 COMMUNICATIONS AND CORRESPONDENCE

President Murdock acknowledged the Board received a number of correspondence with respect to various topics all of which has been included in

the meeting packet for the record. Commissioner Clarke acknowledged an e-mail sent by GoGreenWilmette and resident Ann Hayden Stevens that had been received after the meeting packet was published. President Murdock stated this will be added to the packet retroactively. Commissioner Anderson disclosed she met with resident Amy Boyer to hear her perspective with respect to Langdon and has read all resident correspondence.

4.0 PUBLIC COMMENT/RECOGNITION OF VISITORS

President Murdock facilitated public comment. The Attendance Sheet will become part of the permanent record.

Alan Golden, 2516 Laurel Lane – Mr. Golden requested public comment always be held after any presentations and thanked the Board for allowing a second public comment session tonight. Furthermore, with respect to the Gillson Park road survey, he believes it to be poorly written and designed. He noted there was no option in the survey that allowed for all the roadways to be kept as is with only the necessary infrastructure work performed. He accused the survey of being misleading and questioned why a cost breakdown had not been included. He also requested a copy of the raw data once the survey is complete.

Mary Shea – Ms. Shea proceeded to read a letter that has since been included in the meeting packet as correspondence.

President Murdock corrected Ms. Shea's earlier comments to the Board in July by advising that in 2021, there were roughly 200 picnic shelter rentals. Of those rentals, 196 were resident rentals as compared to 3 non-resident rentals. Previously, Ms. Shea had stated there were only 18 picnic rentals and this had been discussed while the Board was contemplating additional picnic shelters in Gillson. He noted that while everyone is entitled to their own opinion, it is important that the facts are accurate.

5.0 LANGDON SHORELINE PROTECTION PROJECT – CONSULTANT PRESENTATION

SmithGroup Consultants provided a high level overview of the project as it currently exists which includes an ADA accessible ramp from the south end of the beach to the northern end, and an optional overlook and stairs addition. This plan was initially proposed due to it being the most accessible, most affordable and providing the highest bluff stabilization. There would be a total of four trees lost in this concept with two being removed due to poor health. Furthermore, the bluff landscape would change as a result of nonnative invasive species being removed. These invasive species are detrimental to the trees as they have a longer root system that absorbs water away from the trees. With respect to the project timeline, the Consultants have obtained the majority of the permits and are prepared to bring this to bid in August. Should the Board continue with Concept C, the construction could begin as early as fall of 2022 and be completed in spring of 2023. The Commissioners held a lengthy discussion in which they analyzed the benefits of Concept C and resident input. Ultimately, the Board decided to pause

the project for now pending alternative options from SmithGroup.

President Murdock exited the meeting at 10:24 p.m.

6.0 ADDITIONAL PUBLIC COMMENT/RECOGNITION OF VISITORS

President Murdock facilitated public comment. The Attendance Sheet will become part of the permanent record.

Alan Golden, 2516 Laurel Lane – Mr. Golden stated he counted eight trees at the top of the bluff and asked for confirmation as to whether these trees would be preserved. The Consultant confirmed those trees would remain undisturbed.

Amy Boyer, 1028 Sheridan Road – Ms. Boyer provided pictures of Langdon to illustrate to the Board the changing water and sand levels. She believes the path in Concept C will not make sense once the

Dean Lindsay, 808 Chestnut – Mr. Lindsay advised he lives roughly 800 feet from the beach and is speaking on behalf of his neighbors to advocate for a different design approach for Langdon. He believes a concrete path will destroy this valuable asset and the bluff. He would prefer minimal change and a naturalist approach. He also is not in favor of converting the beach to ADA accessibility and accused the plan of being an overdevelopment.

Bob Reicher, 807 Chestnut – Mr. Reicher acknowledged that it is necessary to stabilize the bluff, however, he does not like the concrete path concept. He urged the Board to keep the path as it currently exists and implement stairs to provide beach access. He does not believe the neighborhood would be able to withstand the increase in traffic the proposed concept would bring to Langdon.

Jennifer Chase, 819 Chestnut – Mrs. Chase echoed Mr. Lindsay and Mr. Reicher's comments and urged the Board to keep Langdon as is and natural.

John Schell, 806 Chestnut – Mr. Schell agreed with his neighbor's comments. He urged the Board to keep the bluff as it exists and keep the gravel path west to east with stairs. He concluded his thoughts with less is more.

Beth Beucher, 1420 Sheridan – Ms. Beucher urged the Board to rebuild and restore access to the beach where it was previously. She is not in favor of the plan as it currently exists and strongly advocated for the Board to abandon Concept C and keep Langdon as natural as possible.

7.0 EXECUTIVE DIRECTOR'S REPORT

Director Wilson reported that the Gillson Comprehensive Survey was sent out and about 50% of the e-mail recipients opened the e-mail. The survey will remain open until August 26th. The Comprehensive and Strategic Plan will kick off later this month with staff. Two months ago, the Board reviewed the Board's Organization

and Operations Manual and it is before the Board tonight for consideration as is the lease for ComEd property adjacent to West Park. Lastly, the Parks and Planning Department has requested to dispose of certain equipment.

8.0 UNFINISHED BUSINESS

8.1 Consideration of the Revised Board Organization and Operations Manual

Commissioner Clarke moved and Commissioner Duffy seconded a motion to approve the amended Organization and Operations of the Board of Park Commissioners Manual.

Vice President Kosloskus stated she is comfortable with the revisions with the exception of the change to allow any Commissioner the opportunity to add items to the agenda. She requested this section remain as is. There was no objection to Vice President Kosloskus' request.

Commissioner Clarke withdrew her first motion and moved to approve the amended Organization and Operations of the Board of Park Commissioners Manual, per the Board's discussion. Commissioner Duffy seconded this motion.

By a roll call vote, voting *Yes*, Commissioners: Duffy, Anderson, Frazier, Clarke, Goebel, Kosloskus. Voting *No*, Murdock. *Absent*, none; **Motion Carried.**

9.0 NEW BUSINESS

There was a brief conversation regarding the Park District's compliance with the Village Ordinance.

8.1 Consideration of Lease for ComEd Property Adjacent to West Park

Commissioner Clarke moved and Commissioner Goebel seconded a motion to approve the recreation lease for ComEd property adjacent to West Park.

By a roll call vote, voting *Yes*, Commissioners: Duffy, Anderson, Frazier, Clarke, Goebel, Kosloskus. Voting *No*, Murdock. *Absent*, none; **Motion Carried.**

8.2 Consideration of Surplus Property Ordinance 2022-O-8

Commissioner Frazier moved and Commissioner Duffy seconded a motion to approve Surplus Property Ordinance 2022-O-8, An Ordinance Authorizing the Disposal of Certain Surplus Property Owned by the Wilmette Park District, as recommended by the Parks and Planning Department.

By a roll call vote, voting Yes, Commissioners: Duffy, Anderson, Frazier, Clarke, Goebel, Kosloskus. Voting No, Murdock. *Absent*, none; **Motion Carried.**

10.0 ADJOURNMENT

There being no further business to conduct, Commissioner Duffy moved and Commissioner Frazier seconded a motion to adjourn the Regular Board meeting at 11:02 p.m.

By a unanimous voice vote; **Motion Carried.**

Minutes Approved on TBD.

Respectfully Submitted,

Catherine Serbin
Executive Administrative Assistant

UNOFFICIAL



WILMETTE PARK DISTRICT
Special Board Meeting
Meeting Minutes
Monday, August 22, 2022
6:00 p.m. – Village Hall Council Chambers

PRESENT

Commissioners: President Michael Murdock, Vice President Kara Kosloskus, Cecilia Clarke, Lindsay Anderson, Patrick Duffy and Allison Frazier

Staff: Executive Director Steve Wilson

Visitors:

ABSENT

Commissioner Julia Goebel

1.0 REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS CALLED TO ORDER

The meeting was called to order at 6:00 p.m.

A. Roll Call Taken

2.0 PUBLIC COMMENT/RECOGNITION OF VISITORS

President Murdock facilitated public comment. The Attendance Sheet will become part of the permanent record.

Patrick O’Gara – Mr. O’Gara expressed concerns over the Board and staff’s conduct.

Walter Keats – Mr. Keats stated that the Special Board meeting should have been posted in advance of Friday as it came to a surprise to the neighbors.

3.0 CONSIDERATION OF THE BID RECOMMENDATION FOR THE CONSTRUCTION OF TWO PADDLE COURTS AT WEST PARK

There was a brief conversation regarding the Park District’s compliance with the Village Ordinance. Commissioner Duffy asked for clarification regarding Mr. Hahn’s comment regarding illegal pickleball play. Director Wilson advised that staff reviewed the security cameras and noted a group of four people came to West Park around noon on a Sunday to utilize the courts. This was not Park District programming. While the paddle courts are not utilized for pickle play, they are public spaces. President Murdock stated he is not aware of any restriction that would prevent the Park District from programming pickleball at West Park. Moving on, Superintendent Solberg provided a brief overview of the bid process and subsequent recommendation letter. Bids were opened on Friday, August 19th. There were two potential bidders. Only one of those submitted a bid, which was Total Platform Tennis LLC at **\$422,400.00** for construction of two paddle courts. Their timeline to start would be mid-November with an anticipated completion of December. Vice President Kosloskus initiated a brief discussion about the timeline

should weather affect it. President Murdock acknowledged the bid came in over budget. Superintendent Solberg added that aluminum costs are outrageous right now. President Murdock then asked for information regarding the potential revenue generated by this project to offset the \$75,000 overage. Superintendent Guynn stated that staff has been able to add nine paddle teams with these additional two courts which would produce roughly \$7,000 in additional revenue.

Vice President Kosloskus moved and Commissioner X seconded a motion to approve the bid from *Total Platform Tennis LLC* in the amount of **\$422,400.00** as recommended by the Parks and Planning Department for the construction of two paddle courts at West Park.

By a roll call vote, voting Yes, Commissioners: Duffy, Anderson, Frazier, Clarke, Kosloskus and Murdock. Voting No, none. *Absent*, Goebel; **Motion Carried.**

4.0 ADJOURNMENT

There being no further business to conduct, Commissioner Duffy moved and Commissioner Clarke seconded a motion to adjourn the Regular Board meeting at 6:42 p.m.

By a unanimous voice vote; **Motion Carried.**

Minutes Approved on TBD.

Respectfully Submitted,

Catherine Serbin
Executive Administrative Assistant



WILMETTE PARK DISTRICT
Committee-of-the-Whole Meeting
Meeting Minutes

Monday, July 25, 2022

6:30 p.m. – Mallinckrodt Community Center “Big Room”

PRESENT

Commissioners: President Michael Murdock, Vice President Kara Kosloskus
Julia Goebel (arrived after meeting started), Cecilia Clarke, Patrick Duffy, Allison Frazier
and Lindsay Anderson

Staff: Executive Director Steve Wilson, Superintendent Sheila Foy, Superintendent Kristi
Solberg and Superintendent Emily Guynn

Visitors: See Sign In Sheet

1.0 COMMITTEE-OF-THE-WHOLE OF THE BOARD OF PARK COMMISSIONERS CALLED TO ORDER

The meeting was called to order at 6:30 p.m.

A. Roll Call Taken

2.0 COMMUNICATIONS AND CORRESPONDENCE

Vice President Kosloskus acknowledged correspondence in the packet and stated that it included all items she was aware of. Commissioner Clarke noted there was an email since the packet was created from Walter Keats but noted it was more applicable to the Special Board Meeting held prior to the Committee of the Whole Meeting.

3.0 PUBLIC COMMENT/RECOGNITION OF VISITORS

Commissioner Kosloskus asked for a show of hands per agenda topic to see where she should break for public comment. She said the initial public comment would be for items in general, but for agenda items, please wait until she opened the floor for comment after the agenda topic had been introduced. The Attendance Sheet will become part of the permanent record.

Patrick O’Gara, 740 Laramie Avenue – Mr. O’Gara stated that between the Special Board Meeting and the start of the Committee of the Whole that he was inappropriately approached by President Murdock and threatened. He continued to say he wanted to make a note of it and register his complaint even though complaints don’t seem to get much traction with the Park District these days. He said that he has witnesses that can confirm he made it clear he did not want President Murdock to approach him or speak to him but he would not stop and continued to threaten him by saying that if he did anything further that President Murdock deemed inappropriate that the police would be called.

No further public comments were made during this portion of the meeting.

4.0 ONGOING DISTRICT PROJECTS

4.1 WALLACE BOWL RENOVATION – DEFINING PHASE

Director Wilson provided a brief recap of the written report contained in the packet. There were no comments or discussion from the board.

4.2 PICKLEBALL COURTS – DEFINING PHASE

Director Wilson suggested that as the Committee navigates the new phases of how projects are considered, he suggested that a discussion take place that is guided by questions that will help define the project. He first asked the Committee if the Park District wanted to consider building dedicated pickleball courts on park property. Commissioner Frazier stated she was pleased that we are going through this process and if via the process it decides it is something we should not pursue, so be it, but that she is in favor of vetting the concept of dedicated pickleball courts. The remaining members of the Committee concurred they wish to consider dedicated courts. Director Wilson then turned the defining conversation to process. He stated how the prior version of the conversation started with a review of all parks as options but that this process was criticized by both the public and the various Village boards that reviewed the District's plans. This begs the question of do we do the same analysis or do something different. Commissioner Anderson asked what, if anything has changed since the prior analysis. Commissioner Murdock said that while he felt the analysis was thorough, he was surprised by the questions from the Village during their review, especially surrounding noise and light, and therefore, the District has new information that would inform a new analysis differently than before. He went on to suggest that as a part of a new analysis, getting Village feedback as the process begins will be critical in evaluating each park location. Commissioner Frazier added that as a part of the analysis she would like to learn what the best practices in other communities are with regard to pickleball. Commissioner Anderson asked to have any and all user data made available to be included in the evaluation of the topic. At this time, Commissioner Goebel joined the meeting at 6:42 pm. Commissioner Clarke noted that Wilmette is a fully developed community and because of this lack of surplus open space, she would like to consider repurposing already developed space for pickleball, as well as any creative ways to provide pickleball without having to build courts at the expense of open space. Commissioner Murdock built off Commissioner Clarke's comments by saying that we should also consider indoor options and noted that in a future year there is a placeholder to potentially add more indoor court space at Centennial and that this should be also be considered not just for tennis, but for pickleball too. Commissioner Kosloskus said, then to answer the question as asked by staff, please use the prior analysis, starting at the point where no locations are removed, and add to the analysis everything outlined in this discussion. Commissioner Frazier added cost estimates to the analysis, and staff agreed and said it would try to deliver the initial analysis at the September Committee of the Whole Meeting.

At this time, Commissioner Kosloskus opened the floor for public comment.

Walter Keats – State he feels that a pros and cons analysis needs to be conducted in regard to pickleball, not just look at it from the perspective of how you can make it happen.

Allen Golden – Offered to provide the board with an evaluation framework used in his professional career that could be used to sharpen the process the District is developing to evaluate projects.

Patrick O’Gara – Mentioned that he was the one who brought up the need for a sound analysis during the West Park pickleball discussions. He said that the District had prior experience with the topic by way of the skate park, and please involve a sound expert sooner in the process this time. He also advocated for an environmental analysis be included in the analysis as well to consider all health impacts of pickleball to nearby residents. He then referenced an email sent by Walter Keats raising injury concerns for pickleball players as another example of a more wholistic approach to evaluating the topic.

4.3 GILLSON PARK COMPREHENSIVE PLAN – PLANNING PHASE

Director Wilson updated the number of responses completed at the time of the memo in the packet as compared to the memo in that was in the prior Regular Board Meeting. Commissioner Kosloskus asked if there would be a reminder push to let residents know time was running out to complete the survey and staff said there would be.

At this time, Commissioner Kosloskus opened the floor to public comment.

Allen Golden – He reiterated what he said at the prior board meeting by stating that the survey is highly flawed and therefore any conclusions drawn from the survey responses will also be flawed. He then restated his desire to have the raw data of the survey when the survey is closed. He then asked that if the email database was just those who participated in District programs or if it was the entire Village. Director Wilson explained that the database consists of people who have participated in anything with the District along with anyone who opted into the email list by clicking the icon on the center of the District’s homepage. Commissioner Kosloskus added that beyond the email database, the survey has been advertised via social media and is available on our website to anyone to take regardless of if they are in our email database. Commissioner Goebel added perspective as a professional marketer that there are laws against spamming people’s email addresses unless they opt into receiving the information, and therefore, in her opinion, the staff have done a good job in working with the village to distribute the survey along with social media, having it on the website, and emailing it to the District’s database.

4.4 LANGDON SHORELINE PROJECT – PLANNING PHASE

Director Wilson informed the Committee that he had a phone call with the engineers and have confirmed with them that they have the direction of the Board correct on how to move forward. He went on to state that the lead engineer is out of town still and therefore most likely will not be back in front of the Board until October. He went onto reiterate the direction set by the board as using the initial concept B and look at a stairs only option, path only option, a combined path and stair option, and to have all options include a place for staff to check passes, a place to store wagons and bikes, and to have the end of the path route more north than the original concept B showed. Commissioner Kosloskus referenced a communication that was in the packet inquiring about using sand bags instead of armor stone for the revetment and asked for history around that option in regard to the lakefront parks as that initial exploration predated her time on the board. Commissioner Clarke stated the main reason was they were not as long term a solution as stone.

At this time, Commissioner Kosloskus opened the floor to public comment.

Amy Boyer – She spoke about the bluff at Langdon and said the opportunity lays before the community to turn the bluff into a bird sanctuary, similar to a portion of Gillson and Elmwood dunes. She said also, Lake Forest has a resident guide on how to restore bluff slopes and it is very informative. She said then you can take out the less desirable trees and put in other more preferred vegetation.

Dean Lindsey – He said he was glad to hear the recap of what to expect next from SmithGroup because while he was there over the weekend and looking at the path and the gates across it, and people were not happy that it isn't open for use yet. He encouraged the board to consider moving to opening the beach by May of 2023 and focus on establishing access first, and do the revetment work at the end of the 2023 beach season.

Elissa Morgante – She handed out a packet and wanted to reiterate the options contained therein for natural material paths and stairs. She acknowledged that SmithGroup has spoken to why natural materials are not preferred in public applications, but all the photos in her packet are from public spaces. She would like more explanation on this topic. She also wants explanation why the excavation is as deep as it is and she also questioned the size of the stones that have been specified.

Beth Buecher – She wanted to follow up on comments made at the July meeting about how we will likely only get one chance to do this project correctly. She went on to reference an article she supplied the board about how when considering a project along the lakefront that we can't rely on solutions and approaches from the past as the environment is changing, and that new approaches and solutions, especially green solutions, need to be considered. She also spoke to how not all permits have been granted and specifically, the

MWRD permit has very specific requirements, and in her opinion, some of the solutions that have been proposed, would possibly conflict with the MWRD standards.

4.5 KEAY NATURE CENTER RENOVATION – PLANNING PHASE

Superintendent Solberg updated the Committee that the plans are currently out for bid and that an online/virtual bid opening will be conducted on September 2, 2022 and the results of those bids will be brought to the board at the September Regular Board Meeting for its consideration and possible approval.

4.6 WEST PARK PADDLE IMPROVEMENTS – PLANNING PHASE

Commissioner Kosloskus noted that it had been discussed at the Special Meeting of the Board of Park Commissioner just before the current meeting. Superintendent Solberg updates the Committee on the work being done with the lighting controls to comply with the Village's conditions. Commissioner Kosloskus asked for clarification regarding the light shields as there were questions in some of the correspondence. Director Wilson mentioned that there had been requests for cut sheets for the shields and that staff has been able to confirm that no such cut sheets are created and that cut sheets are just for the original light fixture without the shields installed. He went on to say staff had received an email from the court installer who installed the shields that confirmed the shields only have three sides and that they were installed as intended and that adding a fourth side to the shields would impact the quality of the light on the courts. Commissioner Kosloskus asked about the lights referenced in the email from a resident at North Shore Country Club. Director Wilson said he believes those fixtures are similar to the fixtures that were on the original courts at West Park and that the current light fixtures at West Park is what new courts or updated lights would be on all courts, and referenced similar if not identical fixtures at both Michigan Shores and Westmoreland Country Club. Commissioner Duffy then stated that the current fixtures have recessed lightbulbs, are LED, and considered dark sky compliant.

At this time, Commissioner Kosloskus opened the floor to public comment.

Patrick O'Gara – Stated that the picture of the lights with the shields on them speak for themselves and that the shields clearly do not meet the standards of the Village. In regard to landscaping, someone said that hard materials such as a wall is not landscaping, which is false. Anything added to the park would be considered landscaping so it does not just have to be berms and vegetation. He then stated that 4 foot arborvitae clearly won't help with sound being hit at a higher elevation and clearly won't help lighting that is as high as the lights are on the paddle courts. He then mentioned that there is no planned landscaping on the northern side of the courts and should be considered.

4.7 GOLF CLUB GRILL ROOM RENOVATION – EXECUTION PHASE

Director Wilson said that the final inspection will take place tomorrow and that the restaurant should be open come next week.

4.8 LAKEVIEW CENTER RENOVATION – EXECUTION PHASE

Superintendent Guynn updated the Committee that the architect and construction manager is working with staff to get the work started shortly after Labor Day.

4.9 COMMUNITY PLAYFIELDS BATHROOM PROJECT – EXECUTION PHASE

Superintendent Solberg told the Committee that the water lines and sanitary sewer wrapped up on Saturday, did some site cleanup, the concrete pad has been poured and exterior walls have begun, with sidewalks starting in the next two day, with a targeted completion of October 28, 2022.

4.10 MAPLE PARK PLAYGROUND RENOVATION – EXECUTION PHASE

Superintendent Solberg said the ribbon cutting took place, it was well attended, and thanked the marketing staff for their time and effort on designing a fun event. She said that since the park has opened there has been feedback that there is not enough play options for 2-5 year olds. She went onto say that as a staff, we don't disagree with the feedback so we are exploring some options that could fit into the space. Commissioner Murdock said that as a part of the Completion Phase for the board is to look at completed projects and see what worked, what we learned to avoid next time, and specifically said that he felt the community input was done remarkably well, but the concerns about equipment type was not said at that time, and he wondered what the takeaway from that is. Director Wilson stated that what has been learned is that while the District wants to be responsive to public input and deliver all we can, there are simply best practices we need to adhere to and having equipment options across all age groups is one of those best practices that must be followed despite public input to the contrary.

4.11 OUTDOOR FITNESS EQUIPMENT GRANT AWARD – DEFINING PHASE

Director Wilson introduced the topic and drew the Committee's attention to a page in the packet that outlined some options within Community Playfields for specialized outdoor fitness equipment for which the District has been awarded a \$50,000 grant to install. He asked for feedback on the topic from the Committee. Commissioners stated their concerns about the equipment contains outside marketing and at the cost of \$50,000 for the life of the equipment, it did not seem like enough money, let alone the aesthetic of sponsorship imagery in public parks. In addition, the Committee does not feel there is truly a need for such equipment at this time, but could be considered again somewhere down the road. The direction from the Committee was to forgo the grant money as it is really a sponsorship deal that does not fit in Wilmette Parks.

At this time, Commissioner Kosloskus opened the floor to public comment.

Walter Keats – He stated that when ideas for Community Playfields were discussed in 2020, there was no demand for this equipment at that point so he does not understand why it is even being talked about again today.

Allen Golden – He agreed with Mr. Keats and that the topic has already been decided and should not be considered again at this time.

5.0 OPERATIONAL REPORTS

5.1 ADMINISTRATION

5.11 COMPREHENSIVE & STRATEGIC PLAN UPDATE

Director Wilson reported that tomorrow there are a series of internal kickoff meetings to shape the engagement framework for the two plans. After that, the public will be engaged and input will be gathered.

5.2 FINANCE

5.21 REVIEW OF MONTHLY FINANCIALS AND CAPITAL PLAN EXPENDITURES

Superintendent Foy explained a new format for the monthly financials and that it now has a new column for projections. She said the only major item that has had a significant change in projection for year end is capital projects. She went on to highlight how the surplus in excess of year to date operational revenue has decreased and is trending back towards the year to date budget as anticipated, and that is anticipated to continue and finish the year at about budget, but the operational year end projections will get tighter as we progress through the budget process. She explained that due to the reduction in the planned capital spending, the current year end projection is a surplus of \$1.4 million as compared to the original budget of a \$3.1 million deficit. She then walked the Committee through the capital project tracking spreadsheet and explained where the revisions took place, and specifically the planned spending at Langdon has been moved out due to the pending redesign.

5.22 Discussion of 2023 Budgetary Guidelines

Superintendent Foy drew the Committee's attention to the memo in the packet and explained the various tables contained within, and explained that the intent was to show not only the current market we operate in today, but what we have done historically compared to inflation. Director Wilson explained that as we discuss the budget guidance, the guidance is just that, and that as the budget process progresses, if there are areas that are recommended to deviate from the guidance by staff, it will be specifically highlighted for the board to understand, make decisions about, and ultimately approve. Superintendent Foy then displayed an interactive financial model that the District uses to help set the budgetary guidance. She showed that all the capital items, debt service, and tax lines have been updated for what is known. She explained that percentages for things such as utilities, supplies, employee benefits and other items that are more out

of the control of the staff due to market pricing have been applied. After all of those items are updated, the two items that are most in control of the District, are the two items staff is seeking board input on, which is User Fees in revenue, and Salaries and Wages in expenses. She said that a 5% increase had been included for User Fees, which is in line with the last couple years, but below the current rate of inflation and the inflation level at the end of 2021. She also explained that due to a need to raise part time hourly wages from \$14 to \$16, which is a 15% increase, that when that is balanced against lower increases for other employees, 9% had been included in the model. With both of these items, along with all other items, that the model shows that the target fund balance will be met for 2023, as well as into the future with an increasing target balance to reflect inflation and to better position the District to maintain its AAA credit rating as that becomes even more valuable in a higher interest rate environment. The Committee expressed their collective reluctance to make a final decision on either item without more information and directed staff to provide more detail to the members of the board so they can make a more informed decision.

5.3 RECREATION

Superintendent Guynn turned the presentation over to each facility manager for their report:

Jason Stanislaw, the Centennial Recreation Complex General Manager, Reported:

- Doug Bundy has moved into a new position, Recreation Administrative Specialist, at Administrative offices, and Rochelle Kruse started today as the Operations Supervisor at Centennial;
- At the ice rink, contracts are in and hockey is getting started, learn to skate started today and as enrollment in these programs continue to increase some main sheet time has been made available for larger enrollment figures;
- Tennis had new programs start today and all is going as expected;
- Thornwood Park tennis court project has started and he showed some slides of the courts prior to the project to show the types of cracks and issues that are being addressed. Discussion ensued about the method of construction and how it benefits the longevity and playability of the courts;
- Paddle teams anticipated for this year are at 54 total teams meaning over 600 participants on those teams. With the paddle courts not being complete by the start of the season, staff is working on how to host those matches with the league. He informed the committee he is finalizing the language for signage in the facility to comply with the Village ordinance;

- Post season hours at the pool started today. That means public swim is only available on the weekends which is driven by the lifeguards not being available during the week due to school. The plan is to keep the pool in operation until October 2, 2022. He said the hours are the same as they were to the preseason, and the same as post season last year. Superintendent Frazier asked about the plunge slides being replaced and what they will be replaced with. Director Wilson said the project was put into the capital plans years ago that has moved forward, and the intent was to replace the slides with more diving boards, but that no project has been finalized and that will be done during the upcoming budget process. Commissioner Murdock asked about the pool liner and Superintendent Solberg said we are very pleased with it, received good feedback, and are looking to possibly do the same with the activity pool next year;
- On August 13th the first event for the 50 year anniversary was held, called the Keep Your Day Job Festival, which showcased local Wilmette bands and drew a crowd of more than 300. The positive feedback and initial success has led staff to plan to do the event annually moving forward.

Lakefront General Manager, Ben Wozney, Reported:

- The west end of the sailing beach has been cleaned out and can possibly make room for more catamarans;
- Post season operations have begun which means no more swimming beach staff other than the weekend, and swim at your own risk signs have been posted. Sailing beach operations continue until the close in October;
- Preparation for the project at Lakeview Center, the team from Parks and Planning and Lakefront staff have been organizing and moving items out of the facility so work can begin soon. Staff has already begun planning the programs we could offer once the project is complete;
- Throughout the year, the plan to manage the property, and in particular South Beach, worked out very well. The addition of buoys and staff in chairs spread across the beach made a positive difference;
- SUP Yoga will continue;
- Beach Bash was held quite successfully with a large crowd and all had a fun time;

- The Evanston Symphony Orchestra played at Wallace Bowl as a part of the Sesquicentennial celebrations and was very well attended;
- Upcoming events yet this year are the Gillson Campout and the North Shore Triathlon.

Timothy Johnson, the Community Recreation Center General Manager, Reported:

- Showed slides and described the projects to replace CRC rooftop units, resurfacing the entire parking lot, and resurfacing the wooden floors at CRC. He thanked the staff at West Park, the staff of the CRC, and the public for all their help and cooperation during the project which went a long way to making them successful;
- Showed slides and described of the upcoming reconfiguration and update to the Center Fitness club. He explained that the new flooring and the moving of equipment to new locations will allow for the free weight area to have more space which reflects the trends in fitness, as well as the requests from patrons of the Center Fitness Club;
- At Mallinckrodt, the goal was to add more programming at the facility for more age groups than have been served previously. To do this, specialty camps such as jewelry and sewing were hosted and were very successful.

Mary Liz Jayne, the Community Recreation Center Program Supervisor, Reported:

- All camps officially ended on the 19th earlier this month;
- She highlighted the communications that were used this year and was successful and therefore will be used again going forward for camps;
- Survey has been sent out regarding summer camps and those results will be presented at the next Committee of the Whole meeting and then planning will begin for next summer;
- School year programs kickoff tomorrow with preschool beginning on the 29th;
 - Full Day Preschool is the largest segment of enrollment for Early Childhood programs with four classrooms;
 - Care (after school) and Morning Care (before Care) have begun with the morning session having a higher enrollment as compared to last year. Morning Care has been

- consolidated to one location to reduce the number of staff and bussing of the children is taking place between the schools and the parks staff;
- Campus Clubs is at Centennial, McKenzie and Romona with the school locations being selected based on survey results that identified more of a need for childcare until 6 pm at these locations;
 - After School Clubs will be held at Harper and Central School starting next week;
 - Center for the Arts had fall programming starting today with upcoming performances and workshops later this Fall;
 - Fall Soccer enrollment has increased over the last couple weeks and is over 1,100 kids on teams;
 - Men's basketball is back after being unable to take place due to restrictions from the school on outside programming.

Steve Wilson, the Executive Director, Reported:

- He stated that Adam Kwiatkoski, General Manager at the Golf Course could not attend so he would be giving his report;
- Rounds and Revenue are both up for July as compared to budget and prior year with that trend continuing in August;
- Events throughout the month included
 - WGA Club Championships
 - OGC Lawn Days
 - The Go Cup
 - Charity Outing – Rebuilding Together
 - Al Mclean Junior Tournament for the 61st year
 - Evanston Chamber Golf Outing
- Five local high schools held their tryouts at the course

Nick Marfise, Golf Course Superintendent, Reported:

- He started by saying last month he said that no day is a slow day at the golf course and then showed photos of horses loose on the course from a nearby house;
 - Unfortunately the horses did walk on the 18th green making some minor damage in the form of hoof prints;
- He showed photos of the new benches on the course
- He showed photos of some disease in the fairway that has since been treated with fungicide, and then covered with sand to allow for the new grass to grow more easily;

- Showed photos and explained the process of “re-squaring” the tee boxes by putting out lines that show where to mow with the tee mowers;
- Showed photos of where some sod work is taking place along the cart path where there is high traffic and the seed did not take;
- He highlighted a staff member who performed well this year and explained that it is the time of year, like other operations in the District, where staff levels are decreasing but the work will continue.

6.0 ADJOURNMENT

There being no further business to conduct, Commissioner Clarke moved and Commissioner Murdock seconded a motion to adjourn the Regular Board meeting at 9:19 p.m.

By a unanimous voice vote; **Motion Carried.**

Minutes Approved on TBD.

Respectfully Submitted,

Steve Wilson
Executive Director



Voucher List Presented to the Board of Park Commissioners
At the Regular Meeting of September 12, 2022

Voucher List - Reconciliation
August-22
(Vendor Disbursements Over \$5,000)

Vendor Name	Amount	Type of Service/Products	#
IL Municipal Retirement Fund	141,791.72	Employee and Employer Contributions	
PDRMA	131,925.58	Property,Liability,Empl Practice,Wrks Comp & Health 07/22	
Hacienda Landscaping, Inc.	78,790.90	Services for various projects	
Trane Chicago	77,943.70	CRC-HVAC RTU Project	
Gewalt Hamilton Assoc., Inc	57,926.55	Consulting services on various projects	
Hi-Lo Building Restoration	37,760.00	Repairs for various projects	
J BLANTON PLUMBING	32,033.00	Gillson - Waste Removal Project	#
IMPERIAL SERVICE SYSTE	28,343.00	Cleaning Services for various areas	
Abram J Stumme	26,838.70	Summer 2022 Camps & Classes	
Harrell's LLC	25,605.47	Chemicals and treatments for Golf	
The Northwest Passage	24,201.10	Kayak & SUP Camps	
ENGIE Resources LLC	23,960.80	Electric service for various areas	
RESTAURANT FURNITURE P	20,998.30	Furniture for the Golf Club Restaurant	
Sportskids Inc	18,179.30	Various classes and camps	#
VILLAGE OF WILMETTE	1,308.51	Gillson Park Police Detail	#
VILLAGE OF WILMETTE	16,272.65	Water/Sewer bills for various areas	#
Advanced Turf Solutions	16,455.00	West Park- Turf Maintenance Equipment	#
Thelen Materials, LLC	15,538.94	Golf Supplies	#
ACUSHNET BILLTRUST	13,103.77	Golf Balls and Shoes for Resale	
Univar	13,086.33	Chemicals for Pool	
Carrico Aquatics Resources Inc	12,472.62	Pool- Vacuums Project	
Anderson Lock	10,546.22	CRC-Door Project	
Sunburst Sportswear Inc	10,318.90	Clothing for various staff and camp employees	
Illinois Baseball Academy	10,290.00	Extra Innings Camp Week 1 & 2 & IBA Champions Camp	
SERVPRO of Glenview	9,718.67	Golf- Broken Sprinkle Clean-Up	#
Amazon	3,504.16	Program Supplies	
Amazon	2,469.46	Equipment and Repairs	
Amazon	1,964.39	Office Supplies	
Amazon	208.18	Coffee bar supplies	
Elena Victoria LLC	7,297.50	Camp-Fashion Design/Sewing/Jewelry Making	
On-The-Go Sports Inc	6,953.80	Various Football Camps	#
WASTE MGMT WM EZPAY	6,775.91	All Buildings - Trash/recycling	
STUEVER SONS INSTALL	6,200.16	Draft Beer System Installation	
Grand Stage Lighting	5,694.25	Spring Ice Show Lighting	
IN *THE PRINT SOURCE	5,182.50	T-Shirts for Yankee Doodle Dash	
Cit Group	5,104.37	Apparel for Resale	
Total	906,764.41		
Other Sundry Services/Products	183,211.63	Details on following page	
Total Voucher List	1,089,976.04		
Payroll Transfers			
8/12/2022	632,976.58		
8/26/2022	454,319.78		
Total Payroll Transfers	1,087,296.36		
Total Vouchers and Transfers	2,177,272.40		

- Paid with PCard



Voucher Approval Report
Vendor Disbursements under \$5,000 by amount
Presented to the Board 09/12/2022

Vendor Name	Amount	Type of Service/Products	#	#
SERVICE SANITATION	4,920.45	Portables for various areas	#	#
AT&T	4,735.28	Phone Charges for Park District		Various
K-Swiss Inc.	4,647.09	Shoes for Resale		Various
Public Communications Inc	4,612.50	Marketing & Communications Consulting Fees		2207023
Verizon Wireless	4,506.15	Cell Phone Service-Variou Employees		9912239338
KP World, Inc	4,284.42	Young Tigers Spring Classes		20220607
Tec	4,213.01	Ice- Roof Top Unit Blower Motor		7340991-00
Nicor Gas	4,106.82	Gas Service for various areas		Various
Noble Plumbing & Sewer Contractors Inc	4,094.72	CRC- Plumbing Repairs		2317
Vanguard Energy Services LLC	3,908.57	Gas Service Various Areas		G400199081022
Play-Well TEKologies	3,868.34	Spring Classes		Various
Tail Activewear	3,669.68	Apparel for Resale		Various
Mission Square Retirement (ICMA) - 457	3,577.49	Employee Contributions		081222Contributions
Tressler, LLP	3,549.00	Legal Services for WPD		450376
DISCOUNT PLAYGROUND	3,495.13	Parks - Playgrounds repairs/surface conditioner	#	#
Kimball, Bruce D	3,425.40	2022 Summer Session 3 Diving Instruction		202204
chicagolandturf	3,193.20	Vivax Wetting Agent		Various
Konica Minolta Premier Finance	3,188.52	Copier Leases for Various Areas		Various
Balanced Environments, Inc.	3,184.48	CRC,Centennial & Golf- Planting Bed Materials		111270
MSI CHICAGO	2,720.00	Junior Day Field Trip	#	#
CHICAGO WHITE SOX	2,698.80	Program Trip	#	#
Konica Minolta Business Solutions	2,681.96	Copier Usage for various areas		Various
Ill. Dept. of Revenue	2,489.00	07/22 Sales Tax		Sales Tax 07/22
John W Gasparini Inc	2,332.32	Buildings- Water Bottle Station		INV002029655
COMCAST CHICAGO	2,176.59	Internet & TV for various facilities	#	#
TK Elevator	2,150.30	CRC- Elevator Maintenance		Various
G&O THERMAL SUPPLY	2,124.61	Equipment for Various Areas		Various
SIX FLAGS GREAT AMERIC	2,052.33	Field Trips for various camps	#	#
THE TILE SHOP 1078	1,963.21	Golf - Bar Expansion Project	#	#
FASTSIGNS 100101	1,922.59	Office Supplies for various areas		Various
Midwest Gym Supply Inc	1,851.00	Equipment Supplies		MG5-32016
ELK GROVE PARK DISTRIC	1,755.00	Canceled field trip. Refund will show in August.	#	#
RECORD A HIT ENTERTAIN	1,699.50	Sports Camp - Field Trip	#	#
FLOOR AND DECOR 145	1,653.77	Golf - Flooring Project	#	#
The Ultimate School of Guitar	1,638.00	Summer Guitar Lessons		725
Tebon's Gas Service	1,536.97	Propane for various areas		Various
Reinders Inc	1,535.67	Parts for repairs for Golf		Various
Davide Pezzini	1,500.00	Sounds of Summer Concert-Dancing Queen		BSE-74068
New York Life Insurance Co	1,484.76	WPD Employee Premiums		S66777000-07/22
AFLAC	1,438.11	Employee Contributions		345106
Wet Solutions, Inc	1,433.00	Cooling Tower Chemicals - Ice Rink		2204200
DOG WASTE DEPOT.COM	1,429.90	Parks - Supplies/doggie bags	#	#
AMERICAN RED CROSS	1,380.00	Training and Education		Various
DISCOUNTMUGS.COM	1,368.48	50th Anniversary Marketing	#	#
American Compressed Gases Inc	1,313.50	CO2 for Pool		Various
VC3, Inc.	1,298.00	Managed Backup Service		84109
DIRECT FITNESS SOLUTIO	1,258.66	Direct Fitness equipment repairs	#	#
Bushwall, Sally	1,248.40	Summer Dogs Classes		08.01.2022
Judy's Letter & Secretarial Service	1,214.24	Spring Explore Online Postcard		0092-22
LURVEY LANDSCAPE - GAR	1,194.92	Grounds supplies and planters		Various
Wage Works	1,176.01	Flex Spending Account		Various
ZSK*CE ACTION TERRIT P	1,162.29	Camp field trips	#	#
LIBERTYVILLE CANLAN SP	1,140.00	Sports Camp - Field Trip	#	#
PROSHRED SECURITY	1,140.00	June 2022 Shredding Services	#	#
SKOKIE SPORTS PARK	1,106.00	Sports Camp - Field Trip	#	#
MEINKE GARDEN CENTER	1,060.24	Parks - Grounds supplies/flowers	#	#
Second Hand Soul Band, Inc.	1,000.00	Sounds of Summer Concert		BSE-74070
Stitch Mine	963.75	West Park- Uniform Baseball Caps		16172
Haveron, Amelia Grace	957.69	2022 Summer Weekend Diving Instruction		202205
Lipse, Katie	957.69	2022 Summer Weekend Diving Instruction		202206
IDENTISYS INCORPORATED	948.34	Datacard ID Printer Ribbon	#	#
STATE CHEMIC*STATE CHE	919.14	CRC air care program & carpet cleaning	#	#
LOWES #02728*	908.81	Supplies and equipment for various areas		Various
POWER SYSTEMS-800-321-	874.17	Replacement of bands in GX Studio & strength equipment		Various
ME-HOFFMAN EST-MICROS	864.53	Field Trips for various camps		Various
Magic of Gary Kantor	856.60	Magic Shows		Various
EasyPermit Postage	829.17	Admin Mail Machine Lease & Rental Charges		3105621686
PGA OF AMERICA MEMBERS	797.00	General Manager PGA Dues	#	#
Converged Digital Networks, LLC	781.00	Phone Hardware		92234
STAX *AAA APPLIANCE	758.78	Golf - Kitchen stove and fryer repair	#	#
GRAINGER	751.97	Repairs for various areas	#	#
Porter Pipe	734.55	Pool- Heather Repair		12440169-00
Garaventa USA Inc - Antioch	710.00	Ice- Chair Lift Maintenance /Repair		53199
SQ *KONA ICE OF ARLING	659.25	Various camp events	#	#
FOX VALLEY FIRE AND SA	659.20	Fire Alarm radio lease for various facilities	#	#
Quill	655.55	Office Supplies for various areas		Various
TST* WHIRLYBALL - VERN	606.00	CIT Field Trip	#	#
SP CERAMIC SUPPLY CH	605.63	Ceramics Supplies	#	#
SOUTHWES 5262139200354	583.92	NPRA Conference	#	#
UNITED 01615936712644	581.26	NPRA Conference		Various
THE HOME DEPOT #1902	563.53	Supplies for repairs		Various
Altorfer Industries Inc	557.88	Parks- Backhoe Filters		P56C0018816
WEST MARINE #1305	552.74	Sailing Equipment Radios		Various
Wet Solutions, Inc	549.67	Cooling Tower Chemicals- Ice Rink		2206219
Kone Inc	513.87	Golf-Elevator Maintenance Contract		962282149

CDW GOVT #BK16883	504.64	Adobe Acrobat Pro	#	#
Harris Golf Cars	502.02	Equipment and Repairs		Various
Mantice, Julia	500.00	Retirement Gift		08.05.2022
JIMMY JOHNS - 480 - EC	489.56	Food for July 3rd security staff	#	#
ILIPRA.ORG	485.00	IPRA Job Postings	#	#
AAA Lock & Key	478.65	Keys for various facilities		Various
Staples Advantage	467.29	Pop,Paper,Toner & Envelopes for Admin		8067079533
COMCAST BUSINESS	464.13	Comcast Phone	#	#
ENCHANTED CASTLE - IL	459.00	Teen Camp field trip	#	#
GROOT INDUSTRIES INCOR	452.20	All Buildings - Trash/recycling	#	#
Technology Mgt Rev Fund	450.00	Park District Wide Internet		T2230572
LEARN TO SKATE USA	443.75	Learn to skate memberships		Various
Aqua Pure	443.27	Flow Valve Solenoid for Pool		0141811-IN
TAYLOR MADE *GOLF	443.08	Custom Driver for Resale	#	#
1ST AYD Corp	432.96	Shop Supplies		PSI551715
HAUNTED TRAILS BURBANK	428.70	Teen Camp field trip	#	#
Kiefer Aquatics,The Lifeguard Store,All American Swim,Swim	422.00	Program Supplies		Various
Napa Auto Parts/Genuine Parts Co	417.50	Parts and equipment for repairs		403708
Prestige Flag	411.39	Hole In One Flags		710818
HOMEDEPOT.COM	407.82	Equipment for repairs		Various
Nadler Golf Car Sales, Inc	406.53	Parts and repairs		Various
FSP*LEMONT QUARRIES AD	403.76	Teen Camp field trip	#	#
Downing Music Inc.	400.00	Sounds of Summer-Todd Downing		BSE-74072
Nike USA Inc.	385.40	Shoes for Resale		9645898299
Emory, Sara	382.98	Training and Education		Travel Expense 07/21-24/2022
SHEDD AQUARIUM	382.40	Teen Camp field trip	#	#
SCHOOL HEALTH CORP	380.98	Adult Softball - Supplies	#	#
South Side Control Supply Co	378.68	Repairs for Pool		Various
EIG*CONSTANTCONTACT.CO	369.00	Monthly Fee for Online ENewsletter/EBlast Tool	#	#
4IMPRINT, INC	354.02	Second Order of Fanny Packs for July 5K Swag	#	#
CHAMPION TEAMWEAR	349.80	Staff shirts	#	#
SQ *LA ROSA PIZZA	348.25	Recreation - Bldgs./July 3rd dinner	#	#
DBC*BLICK ART MATERIAL	342.64	Ceramics Supplies	#	#
WHOAZONE WHIHALA	337.50	Teen Camp field trip	#	#
JEWEL OSCO 3426	335.09	Program Supplies	#	#
GARVEYS OFFICE PRODUCT	309.30	CRC cleaning supplies for early childhood	#	#
PGA TOUR SUPERSTORE 12	304.93	Right Handed Clubs For Golf Camps	#	#
GIZMOS FUN FACTORY - C	300.00	Teen Camp field trip	#	#
LALOS MEXICAN RESTAURA	300.00	Parks - July 3rd lunch supplies	#	#
MARK VEND CO	298.36	CRC pop water vending	#	#
SP GOTAGS	280.00	Dog Beach Tags	#	#
MYSTIC WATERS FAMILY A	279.00	Teen Camp field trip	#	#
IDLEWOOD ELECTRIC SUPP	270.71	Electrical repairs for various areas		Various
Woitesek, Robin	265.90	County Fair Tickets		07.29.2022
IN *MID CENTRAL PEST C	260.00	Pest control for various areas		Various
GOODE & FRESH PIZZA BA	257.93	Pizza for Broadway Bound Camp	#	#
UNITED STATES PROFESSI	256.25	Certification Dues - Moran	#	#
ALPHA PRIME WIRELESS C	250.00	Radio for 3rd of july	#	#
24HOURWRISTBANDS.COM	245.32	Daily Wristbands	#	#
SKY ZONE - ELMHURST	240.00	Teen Camp field trip	#	#
MOUNT PROSPECT PARK DI	231.00	Teen Camp field trip	#	#
IN *GNXCOR USA INC	225.00	Maintenance Care Software	#	#
DEFENDER INDUSTRIES IN	217.77	Sailing equipment Prop Guard	#	#
JOHN WEISS ACE HDWE	203.53	Equipment and Supplies for various areas	#	#
GOODE & FRESH PIZZA BA	200.00	West park retirement meeting	#	#
CKO*WWW.ISTOCKPHOTO.CO	199.00	Monthly Fee for Stock Image Service	#	#
PLUG N PAY TECHNOLOGIE	195.00	Credit Card Fees	#	#
Grower Equip & Supply Co	184.01	Blower Carb		Various
DUNKIN #300826 Q35	180.27	July 3rd breakfast	#	#
JELLY CAFE	179.50	MAL- Day Trip Lunch Fee for Participants	#	#
Jorson & Carlson Co Inc	170.00	Equipment Repairs		Various
STAPLES 00116129	169.91	Program supplies		Various
Burris Equipment Co	163.46	Parks- Mower/Cab Light		PS1017278-1
FH* MISH MASH ADVENTUR	162.50	Teen Camp field trip	#	#
WALMART.COM AA	151.06	Pirate Tennis Camp	#	#
SQ *WEST END FLORISTS,	141.50	Front Entrance Flowers	#	#
SANGOMA US INC	139.57	District Fax Solution	#	#
SAMS CLUB #6444	136.63	Food for staff		Various
MARIANOS #515	131.13	Program Materials		Various
MENARDS MORTON GROVE I	122.76	Supplies and equipment for various areas	#	#
WM SUPERCENTER #3725	122.29	Afternoon Adventures supplies	#	#
IPTPA	120.00	Certification Dues	#	#
UTR POWER	120.00	Tennis Rating App	#	#
SUN MOUNTAIN SPORTS, I	115.50	Custom Golf Bag for Resale	#	#
Interstate Battery System	115.45	Battery Replacement (4100-D MT-34)		49933154
WHENIWORK.COM	110.00	When I Work Subscription Fee		Various
LEFTYS PIZZA KITCHEN	109.50	Food for July Park Board Meeting	#	#
CHICAGO NATURE MUSEUM	106.70	Teen Camp field trip	#	#
Cintas First Aid & Safety	103.81	West Park Misc. First Aid Supply Cabinet		8405798483
MORKES CHOCOLATES	100.00	MAL- Day Trip Entry Fees	#	#
FS *BRIGHTPOD.COM	99.00	Marketing Management Software	#	#
Robbins Schwartz	83.80	P.T.A.B. Challenge Services		Various
FSP*ILSTMA	80.00	Parks - B. Maldonado/J. Gomez training	#	#
ZOOM.US 888-799-9666	73.50	Video Meeting Software	#	#
American Outfitters LTD	72.75	Supervisor Uniforms		348440
DOMINO'S 2888	72.53	Sports Camp - Staff Appreciation	#	#
YOURCOURTS SUBSCR	70.00	Court Reservation Software	#	#
AMZ*OVERNIGHT PRINTS	69.39	CFC promotional cards for community outreach	#	#
JAMF SOFTWARE, LLC	66.00	Apple Mobile Device Management	#	#
S&S WORLDWIDE, INC.	63.95	Camp supplies	#	#
COA*CHEAPOAIR.COM AIR	62.50	NRPA Conference	#	#
Weiss Ace Hardware	60.15	Supplies for various areas		Various
MICHAELS STORES 5151	59.33	Teen Camp field trip	#	#
CONNEXION	58.17	Recreation - July 3rd electrical outlet	#	#

WAL-MART #1735
 FEDEX 275311079643
 BUSHNELL INCORPORATED
 Bischoff, Ryan
 K SWISS GLOBAL BRANDS
 UNCLE JULIO'S OLD ORCH
 YOUR ANSWERING SERVICE
 TARGET 00032524
 CHERYL&CO
 PARTSTREE.COM
 CFDYNAMICS
 OFFICEMAX/OFFICEDEPT#2
 ComEd
 AMBERSRIPT
 ILLINOIS GOVERNMENT FI
 Millen T V Hardware
 DICK'S CLOTHING&SPORTI
 Tanner Industries Inc
 APPLE.COM/BILL

56.63 Front desk + coffee bar supplies
 55.30 Quillette Foundation Beach Bash Poster Delivery
 49.05 Parks - Mallinckrodt irrigation repair
 48.73 Mileage June 2022
 46.71 Pro Shop Inventory for resale
 45.00 Stacia's goodbye dinner
 44.70 Answering services for various areas
 41.24 After camp rec supplies
 39.99 Gift to sick employee
 28.55 Parks - Exmark mower nuts
 24.95 Leagues Website Hosting
 24.45 July 5K Partner Thank You Postcards
 23.54 Electric Service-Thornwood Park
 20.00 Transcription Software
 20.00 IGOA Property Tax and Extension Training
 16.14 Sailing Equipment Rope
 13.98 Adult Softball - Supplies
 6.00 Ice- Amonia/ Supplies for Ice Rink System
 0.99 West Park - K. Solberg/phone supply

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183,211.63

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From: [Steve Wilson](#)
To: [Cecilia Clarke](#); [Jim Blomberg](#); [Tom G](#); [Mike Murdock](#); [Kara Kosloskus](#); [Julia Goebel](#); [Patrick Duffy](#); [Allison Frazier](#)
Cc: [Catherine Serbin](#); [Jason Stanislaw](#)
Subject: RE: [external] Re: Pickleball 2.0
Date: Friday, August 26, 2022 3:44:57 PM
Attachments: [image002.png](#)

Mr. Blomberg,

Thank you for your emails and please know that the Board of Park Commissioners, along with the staff of the Wilmette Park District agree with your sentiment that Wilmette has ample demand for pickleball where dedicated courts likely should be built somewhere within our system of parks and recreation facilities. This is why we proposed a complex of 8 courts at West Park. That proposal was met with strong opposition from residents, as well as harsh criticism from the Village of Wilmette's Zoning Board of Appeals and Board of Trustees as we progressed through the approval process.

The biggest criticism from the public and the Village was that our process to determine where the courts should be located did not involve enough community input. This is why we are being very deliberate in our process this time around. While we appreciate your frustration and would like to quickly provide the pickle players of Wilmette with a solution, we also want to be good neighbors to those who live around our parks. To achieve this, we are going to have a process where we evaluate all of our potential locations, engage the community both broadly as well as those who live nearby a possible location, and make sure we come to a conclusion that is feasible for everyone and will gain full approval from the Village of Wilmette. I hope you and other pickleball players stay engaged with this process so your voices can be heard. This will ensure we end up with a location that works well for everyone.

Thank you, and have a great weekend.

Steve Wilson
Executive Director
Wilmette Park District
www.wilmettepark.org
847-256-9617

From: Cecilia Clarke <cclarke@wilpark.org>
Sent: Thursday, August 25, 2022 6:07 PM
To: Jim Blomberg <jblomberg511@gmail.com>; Tom G <thomaspgates@gmail.com>; Mike Murdock <mmurdock@wilpark.org>; Kara Kosloskus <kkosloskus@wilpark.org>; Julia Goebel <jgoebel@wilpark.org>; Patrick Duffy <pduffy@wilpark.org>; Allison Frazier <afrazier@wilpark.org>
Cc: Steve Wilson <swilson@wilpark.org>; Catherine Serbin <cserbin@wilpark.org>; Jason Stanislaw <jstanislaw@wilpark.org>
Subject: RE: [external] Re: Pickleball 2.0

Dear Jim,

I hear your frustration. I've asked Steve or Jason to reply to you.

Cecilia

From: Jim Blomberg [jblomberg511@gmail.com]
Sent: Thursday, August 25, 2022 2:16 PM
To: Cecilia Clarke; Tom G; Mike Murdock; Kara Kosloskus; Julia Goebel; Patrick Duffy; Allison Frazier
Cc: Steve Wilson; Catherine Serbin; Jason Stanislaw
Subject: Re: [external] Re: Pickleball 2.0

Cecilia,

Please forgive me for being direct, but how is it that Wilmette is still contemplating a location when many surrounding suburbs have constructed/repurposed Pickleball courts over the past 3-5 years? And those same Park Boards have identified, and are in the process of activating, additional courts to accommodate surging demand.

What is it in Wilmette that has you still contemplating a reality that many others have already acted upon? What information do you still need to meet this growing need among your constituents?

Please ACT NOW.

Thanks!

Jim Blomberg
511 Greenleaf Avenue

On Thu, Aug 25, 2022 at 1:05 PM Cecilia Clarke <cclarke@wilpark.org> wrote:

Dear Jim,

Thank you for your email and for your thoughts regarding Pickleball.

I hope you were in attendance at the Committee of the Whole meeting this past Monday where we discussed pickleball. I am sure we will be discussing possible locations for playing the sport in detail in future Committee of the Whole meetings.

Cecilia Clarke

From: Jim Blomberg [jblomberg511@gmail.com]
Sent: Wednesday, August 24, 2022 12:58 PM
To: Tom Gates
Cc: Mike Murdock; Kara Kosloskus; Julia Goebel; Cecilia Clarke; Patrick Duffy; Allison Frazier
Subject: [external] Re: Pickleball 2.0

Tom,

Thanks for the well-considered and thoughtful note regarding Pickleball Courts in Wilmette. As an avid Pickleball Player who is active in Skokie (Lawler Park - 4 dedicated courts), Northfield (Willow/Wagner Park - 6 dedicated courts), Glenview (Flick Park - 6 dedicated courts), Glencoe (behind West School - 4 overlaid courts) and now Niles (Kirk Park - 4 dedicated courts) it is more than time for Wilmette to build dedicated courts. As

Tom says, on a regular basis we see fellow Wilmettian's playing elsewhere. Further, each of these towns have active plans to expand their existing Dedicated Pickleball footprint.

Please focus our common tax dollars on this growing sport - and please do it NOW.

Thanks!

Jim Blomberg
511 Greenleaf Ave

On Wed, Aug 24, 2022 at 12:36 PM Tom Gates <thomaspgates@gmail.com> wrote:

Mike, Kara, Julia, Cecilia, Patrick, Allison,

Thanks for your continuing efforts to develop pickleball courts in Wilmette and specifically the previous efforts at West Park. Needless to say, the initial reaction was a buzzsaw which few anticipated and from which we can all learn. However, I encourage you and the WPB to not give up on developing dedicated pickle courts in Wilmette. Our beautiful town is mature, with very little, or no, raw land. Less popular park uses may have to be recaptured to make room for the uses the public want today. Judging by the tremendous pickle court usage in Northfield and Skokie, pickleball is it.

My first suggestion of locations continues to be on a couple recaptured tennis courts at Gillson. I wonder if usage data from the reservation system indicated significant tennis play this Summer? However, in case the Gillson court location is still a bit further down the road, I would like to suggest the green area at West Park immediately west of paddle court #5, south of the baseball batting cage. I realize this may eliminate a future paddle site but that seems even further away. I believe this location does not have the attributes found objectionable with the previous location - far enough away from houses, etc. Can probably skip lighting them. I have crudely drawn the court location on the attached map:



If you haven't done so already, I encourage you to visit the beautiful courts in Northfield and Skokie. They are packed. I always see fellow Wilmette citizens there. Please keep at it.

Best Regards,

Tom Gates

thomaspgates@gmail.com

312-925-4950 (c)

On Thu, Aug 19, 2021 at 4:18 PM Tom Gates <thomaspgates@gmail.com> wrote:

Mike,

Thanks for the thoughtful response. Gillson might just be the most beautiful park in the Midwest, so I get the 'Keep it Greenies'. In particular, the setting of Gillson tennis courts is gorgeous, though our loose band of a couple dozen players tend to avoid playing there because of the mostly east-west orientation (staring into the setting or rising sun is painful).

I also used to think the Gillson tennis courts were extensively used, before the WPD started using the 'YourCourts' online reservation system. It's much more convenient for reserving courts, (*though I wish we could reserve more than a day in advance - like paddle and golf*) and it now lets us view relative court usage at least for the "day of" and "next day". Though the WPD staff may have differing stats from the old call-in paper system, I wouldn't say Gillson courts now get a lot of use based on my anecdotal viewing of the daily online reservations. Tennis popularity generally seems to ebb and flow and I agree it would be a mistake to lose a couple of tennis courts that were extensively used. Since we are talking about this as 'something to consider' for the future, I'll try

to pay better attention to future court activity.

Best,

Tom Gates

thomasp gates@gmail.com

312-925-4950 (c)

On Thu, Aug 19, 2021 at 8:18 AM Mike Murdock <mmurdock@wilpark.org> wrote:

Thanks Tom. We are having a meeting this Monday and I expect we will approve funding so we can draw up the plan at west park (first time we have done a meeting like this in August so I'm not sure how it will unfold).

Concerning Gillson, you might be surprised to learn how heavily used those tennis courts are. So we would probably need to add courts rather than replacing tennis courts. You might have also noticed all of the "keep gillson green" signs around town. Those folks have been very vocal that they don't want any more activities at gillson. While I can easily see the benefit of courts at each end of town, we on the board would need to see evidence of significant community support to proceed on something like this. If you know others who believe as you do, please encourage them to contact us. Thanks

Sent from my iPhone

> On Aug 18, 2021, at 4:01 PM, Tom Gates <thomasp gates@gmail.com> wrote:

>

> Mike,

> Thanks for your continued attention and pursuit of bringing dedicated pickleball courts to Wilmette.

> In addition to West Park, which we all seem to agree is a great location, I think recapturing and repurposing one or two of the Gillson tennis courts should be considered for the future. This will give us the opportunity to finally orient the courts true north and south instead of wnw/sw as they are now. Parking is already there. The neighboring houses are far enough away to not be impacted by the sound and perhaps even Lakeview Center could serve in some capacity as a "hut".

> [Screen Shot 2021-08-18 at 2.55.56 PM.png]

> Thanks, again, for your hard work on behalf of Wilmette.

> Best regards,

>

> Tom Gates

> thomasp gates@gmail.com<mailto:thomasp gates@gmail.com>

> <<http://www.linkedin.com/in/thomasp gates>>

> 312-925-4950 (c)

>

>

> On Tue, Aug 10, 2021 at 1:39 PM Mike Murdock

<mmurdock@wilpark.org<mailto:mmurdock@wilpark.org>> wrote:

> Very positive meeting. The committee recommended a pickleball facility at west park and asked the cost of the facility be brought forward to the capital committee of the whole on August 23rd.

>

> What happens there is somewhat uncertain in that sense that we have never done this type of meeting at this point in the year. I believe the focus will be on approving projects we still want to accomplish this year rather than projects like pickleball that will probably be built next spring. For my part, I plan to seek (at a minimum) the funding to do the architectural and engineering work at the August meeting, so we can go to bid right after the first of the year.

>

> In addition, the committee asked staff to provide 2-3 configurations how we could fit 6-8 pickleball courts and 8-10 paddle courts in this West Park location. That "master plan" will need to be approved prior to green lighting the design work but I am confident that happens in September or October.

>

> In addition, I expect that we will then pivot to look at other locations in town where we could have 2-4 dedicated pickleball courts in the future (2-5 years out?). I'm curious what East Wilmette locations you might think could work for this down the road.

>

> Again, really positive meeting. Thx

>

> Sent from my iPhone

>

> On Aug 10, 2021, at 12:57 PM, Jim Blomberg
<jblomberg511@gmail.com<mailto:jblomberg511@gmail.com>> wrote:

>

>

> Good Afternoon Mike,

>

> Any update on last night's meeting regarding Pickleball Courts in Wilmette?

>

> Please let me know.

>

> Thanks!

>

> Jim

>

> On Wed, Aug 4, 2021 at 7:50 PM Jim Blomberg
<jblomberg511@gmail.com<mailto:jblomberg511@gmail.com>> wrote:

> Mike,

>

> Thanks for the phone call earlier today. I am excited that the WPD plans to move forward with 4 Pickle courts at West Park - to be in place and operating by this time next year! (as part of an 8-court Master Plan). The new board will convene this month to discuss and recommend a 2022 WPD Capital Plan to support this effort, resulting in some near term/2021 planning/permitting activities. Please let us know what the greater (currently exiled) Wilmette Pickleball Community can do to make this happen.

>

> Also, you had asked if I thought paddle players would be put off by the sound of pickle balls nearby - my response was not at all! I invite those copied on this email

to weigh in...

>

> Thanks Again!

>

> Jim

>

> On Wed, Aug 4, 2021 at 2:54 PM Jim Blomberg

<jblomberg511@gmail.com<mailto:jblomberg511@gmail.com>> wrote:

> Good Afternoon Mike,

>

> Kudo's to the Wilmette Park District for surveying residents regarding Pickleball - it's about time! I and many Wilmettians regularly play Pickleball on dedicated Pickleball courts, many of them repurposed/underutilized tennis courts, in Skokie (Lawler Park), Glenview (Flick Park) and Northfield (Willow Park). We play at these locations for several reasons;

>

> * A vibrant and growing Pickleball community including welcoming and challenging Open Play

> * Top Notch courts

> * No courts in Wilmette - while the overdrawn Pickleball lines at Maple and Vattman Park are a nice idea, in reality they are substandard in that the tennis nets are not regulation Pickleball height and there is not a reasonable backstop for balls that go beyond the baseline.

>

> I am writing to lend the support of myself and my fellow Wilmette Pickleball enthusiasts who would greatly value local courts as well as building a vibrant local Pickleball community much as the Park District has accomplished with its' Paddle program at West Park.

>

> What can we do to help you move the ball forward with Pickleball?

>

> By the way, Pickleball does not end when the weather turns - I have played in indoor leagues sponsored by the Skokie Park District and the Glenbrook Pickleball Club and have looked into programs in Wheeling and Buffalo Grove. This may be an opportunity for the Community Recreation Center or Centennial...

>

> Thanks for Investigating Pickleball in Wilmette!

>

> Jim Blomberg

> 511 Greenleaf Avenue

From: [WestPark Project](#)
To: [Catherine Serbin](#)
Subject: FW: [external] Please Comment on this letter I am waiting for answers
Date: Monday, August 22, 2022 10:48:39 AM

Kristi Solberg, CPRP
Superintendent of Parks and Planning
Wilmette Park District
P:847-256-9639

-----Original Message-----

From: Paul Hahn <pauyh813@gmail.com>
Sent: Saturday, August 20, 2022 6:54 AM
To: Steve Wilson <swilson@wilpark.org>; WestPark Project <westparkproject@wilpark.org>
Subject: [external] Please Comment on this letter I am waiting for answers

Good Evening

Thank you for the letter of August 8, 2022 in regards to West Park. I have a few initial comments and a question or two.

It would be nice and very much appreciated if the Park District would involve the neighbors in regards to any and all "mitigations" imposed by the Village Board of Trustees prior to being considered as "completed" by the park district. Do you (the park district) think that you could make this could happen? It would make everything a lot easier for all parties involved if you could.

For example, is the landscaping plan included with the letter "etched in stone" or is it open for discussion and suggestions by the neighbors? We are concerned that what is needed here in order to mitigate noise disturbance from the platform tennis club, which is the purpose of the ordinance requiring landscaping changes, is not *just* landscaping but sound mitigation such as what Walter Keats suggested *plus* landscaping.

Another example of this would be the *partial* light shields that have been installed without advance community input. These partial shields leave one side of every light fully unshielded and two sides only partially shielded, the net result being a minimal mitigation of the light disturbance. The shields do nothing for the light emitting to the surrounding area and absolutely nothing for the "glare" the two issues that need to be addressed. We have other suggestions as well.

It is NOT our intention to run this project or tell you what to do but only suggest and have dialogue with you. After all we have to live with the results.

We all look forward to your responses and future dialogue and working together on this project.

Always,

Paul Hahn

From: [Patrick O'Gara](#)
To: [Steve Wilson](#); [Catherine Serbin](#); [Andrew S. Paine](#); [Mike Murdock](#); [Lindsay Anderson](#); [Patrick Duffy](#); [Kara Kosloskus](#); [Julia Goebel](#); [Allison Frazier](#); [Cecilia Clarke](#)
Cc: [Paul Hahn](#); [Michael Braiman](#); [Jeff Stein](#); [Erik Hallgren](#); [John Adler](#); [Public Comment](#); [Senta Plunkett](#); [Gina Kennedy](#); [Dan Sullivan](#); [Justin Sheperd](#); [Kathy Dodd](#); [Kate Gjaja](#); [Peter Barrow](#)
Subject: [external] West Park Discriminatory Treatment
Date: Monday, August 22, 2022 3:15:10 PM
Attachments: [Wilson Emails to Village re supposed harassment.pdf](#)

Wilmette Park District Commissioners, Staff and Counsel,

I was shocked to see Steve Wilson complain to the Village in the attached emails about my neighbor Paul Hahn's valid complaints regarding pickleball being played on the platform tennis courts this summer, which improper pickleball play also disturbed me and other neighbors of West Park. Steve Wilson characterized Paul Hahn's complaint as somehow constituting "harassment" that the village should "end." Steve Wilson sent an email with these statements to the Village Manager on July 18 and then forwarded the same email to the Village Counsel and the Assistant Village Manager later that day. Steve Wilson even referred to the neighbors of West Park as potentially being "emboldened" to "continue" harassment of paddle players, which supposed harassment he said might even extend to "casual park users." Steve Wilson's conduct in sending these emails is all the more outrageous because he has been putting off Paul Hahn's request for a cut or spec sheet of the inadequate partial shields installed on the platform tennis club lights since June, a request that still has not been fulfilled with Steve Wilson not even bothering to respond to Paul Hahn's most recent follow up about that request.

As a FOIA request to the Wilmette Park District, please provide all documentation of the supposed "harassment" of West Park users including Platform Tennis Club players by West Park's neighbors as referenced in Steve Wilson's attached emails.

This project from the start constitutes discriminatory treatment of the West Park neighborhood, which is the most economically and racially diverse part of Wilmette as established by public census information as well as being the most geographically isolated being West of the Edens. The discriminatory treatment by the Park District includes the failure to include apartment building and commercial tenants in the notice of the January 2022 neighborhood meeting and ongoing omissions of neighbors with a legal right to notice from notices of public zoning hearings sent thereafter. The discriminatory treatment again took place at the July Park District Committee of the Whole meeting when my speech was brazenly restricted as I previously detailed.

These matters of discriminatory treatment were referenced in a Request for Action to the Wilmette Human Relation Commissions in May 2022 that you all received, but to which no response whatsoever has been made by either the Park District or the Village. That says it all. Now these emails from Steve Wilson to the Village undeniably establish the discriminatory outlook of the Wilmette Park District that the Village of Wilmette appears to accept and itself engage in.

Now the Park District is taking action to move this project forward in as secretive a way as possible, including by having its engineering consultants submit permitting documents to the Village on August 1 with no mention being made at the July 28 Committee of the Whole Meeting--when false statements were made by commissioners about the August 30 Ordinance deadlines--or the August 8 Board meeting. This discriminatory and improper government action has continued with a special park board meeting taking place this very evening to consider bid recommendations, when no mention of the August 8 bid notice or the special meeting was made at the August 8 Board meeting or the July 28 Committee of the Whole meeting. Those meetings also serve to demonstrate the respect that the Park District is capable of giving to other neighborhoods, specifically the East Wilmette neighbors of Langdon beach, but which is never afforded to the West Park neighborhood.

I object to any action being taken to further this project by the Wilmette Park District including at the special board meeting. Responsible government action to stop this discriminatory treatment must be taken, and I know that many of my neighbors feel the same way.

Patrick O'Gara

From: [Cecilia Clarke](mailto:Cecilia.Clarke@wilmetteparkfriends.org)
To: info@wilmetteparkfriends.org
Cc: [Wilson, Dannielle](#); [Steve Wilson](#); [Catherine Serbin](#)
Subject: RE: [external] WIlmPkFrds - Communications, Board Policies, & CMP
Date: Thursday, August 25, 2022 1:01:54 PM

Dear Walter,

Thank you as always for your email. I can assure you that the issue of communications to residents is at the top of my list of issues to be addressed in the Comprehensive Plan.

Cecilia

From: info@wilmetteparkfriends.org [info@wilmetteparkfriends.org]
Sent: Thursday, August 25, 2022 12:53 PM
To: Cecilia Clarke
Cc: Wilson, Dannielle
Subject: [external] WIlmPkFrds - Communications, Board Policies, & CMP

TO: Wilmette Park Board Commissioners

Dear Cecilia,

At the Aug. 22nd COW meeting there still seemed to be confusion as to who the WPD should communicate with.

In my view this is a matter that should be set in "**policy**" by the Board, and hopefully even in the **Comprehensive Master Plan** (CMP) that is being developed in the next few months, and then implemented by WPD staff.

As a "public body", the WPD, through the WPD Board of Commissioners, is answerable to ALL the residents of Wilmette (also called tax-payers). not just those residents and non-residents who sign up for WPD programs/activities, and it should therefore communicate regularly with ALL of them.

Historically this was not a problem as all communications was done by **mail**.

Everyone had (and still has) a USPS mailing address.

Communications were almost all done by **mail** with the gradual introduction of telephone communications used more by residents calling in to make reservations, not for sending out communications. Postage and printing were certainly "less expensive" in the past (as was everything else such as participation fees, etc.), but they were regarded as the "cost of doing business".

As email developed in the late 1990s to being used by individuals, not just businesses or government, more and more individuals registered email addresses and became "accessible" via email. This has led to a push, particularly by younger marketers, to just use email to communicate, claiming that it is less expensive and easier to use than the mail. It is certainly "less expensive" and easier to compose a short email than a more comprehensive mail piece, but what is ignored is that many people, as many as 15% of all US and Wilmette residents, don't have an email address or use email.

If you are running a business you may not have any problem with ignoring that 15%, but for a

"pubic entity" such as the WPD it has an obligation to communicate with ALL its residents at some regular frequency. **This doesn't mean mailing every communication to everyone**, but rather identifying the residences (households/addresses) that don't have an email address, and **mailing pieces regularly (monthly?) only to them.**

In the case of Wilmette with a little less than 10,000 residences, that would mean monthly mailings of about 1,500 pieces. These could be large postcard size (8.5x11, 2-sided) pieces which might cost \$0.57/each for a total postage charge of \$855/ mailing (yes, plus printing). On an annual basis this would be about \$10,000 for postage (vs. \$5,700/time to mail of every household in Wilmette via First Class postage). This is not "zero" cost, but it is not unreasonable to ensure that ALL Wilmette residents are communicated with.

It should be pointed out that the Village sends out weekly eNewsletters to residents. I don't know if they mail to residents without email addresses, but the key point is also to **communicate regularly** with residents, not just when you want money from them for programs. It was reported at the COW that staff are in weekly communication with District 39 about various programs. Why are communications with ALL residents not as important?

Contact:

Wilmette Park Friends

c/o Walter L. Keats

2514 Laurel Ln.

Wilmette, IL 60091

Tel: 847-256-7706

Emails: info@wilmetteparkfriends.org

walter.keats@asia1on1.com

Please note that if you wish to send a response to this email to all the recipients (i.e., "reply all"), please just reply to "info@wilmetteparkfriends.org" with that request and it will be forwarded to everyone on the list. Sorry if this is cumbersome.

From: [Cecilia Clarke](#)
To: [piper.rothschild](#)
Cc: [Kristi Solberg](#); [Steve Wilson](#); [Catherine Serbin](#)
Subject: RE: [external] Fwd: Urban and Community Forestry Grant Webinar Tomorrow!
Date: Tuesday, August 30, 2022 11:36:18 AM

Dear Piper,

Thanks very much for forwarding this information.

Cecilia

From: piper rothschild [rotwood@comcast.net]
Sent: Monday, August 29, 2022 4:09 PM
To: Cecilia Clarke
Cc: Kristi Solberg
Subject: [external] Fwd: Urban and Community Forestry Grant Webinar Tomorrow!

Hi Cecilia:

Below is information on grants available from the Chicago Region Tree Initiative for local governments to create Urban Forest Management plans. I know that others, perhaps including GoGreen, have suggested that the Park District have such a plan to protect its many trees in all of its parks. A tree inventory was done in Gillson last year. A management plan would be a great way to further protect its trees. CRTi is a fabulous organization that stands ready to help landowners protect trees.

Note that the Forest Preserves has recently developed an Urban Forest Management plan for its picnic grove trees: <https://fpdce.com/inventory-of-picnic-grove-trees-starts-management-plan/>

Piper

Begin forwarded message:

From: Chicago Region Trees Initiative <crti@mortonarb.org>
Subject: Urban and Community Forestry Grant Webinar Tomorrow!
Date: August 29, 2022 at 12:14:35 PM CDT
To: <rotwood@comcast.net>
Reply-To: Chicago Region Trees Initiative <crti@mortonarb.org>

[View this email in your browser. Use this link to post on website.](#)





Urban Forestry Grant Funding Available - Info Webinar Tomorrow!

The Illinois Department of Natural Resources and the CRTI have grant funding opportunities available for your Community!

The Morton Arboretum, in partnership with the IDNR, is offering grants of up to \$25,000 for Urban and Community Forestry projects across Illinois. The Arboretum is soliciting project applications from communities to...

1. Write urban and community forest management plans;
2. Conduct tree inventories with an accompanying management plan;
3. Create or update tree ordinances; or
4. Plant trees on public land

Grant details, a request for proposals, and the application can be found on the Chicago Region Trees Initiative website, [here](#).

Do you need help filling out an application or figuring out how to accomplish your project? **The Morton Arboretum offers communities free assistance with filling out applications.**

A no cost digital workshop is available to learn more about the grant and begin the application process. This workshop will also be recorded and posted to the [grant webpage](#) shortly after the event.

Virtual workshop:

- **Online grant information webinar: Tuesday, August 30, 10:00 a.m.–11:30 a.m.** [Register here](#).

Bonus points are available on your application if you encourage another community to apply. Please share this information with other municipalities, park districts, forest preserve districts, townships, and county governments.

Applications for funding are due October 7th, 2022. Funding for this grant program is contingent on a final agreement with the Illinois Department of Natural Resources (pending). For questions, or to request assistance, please contact CRTI Community Coordinator Colette Copic at ccopic@mortonarb.org.


[Register here](#) for the online webinar.


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From: [Friends of West Park Wilmette](#)
To: [WestPark Project](#); [Steve Wilson](#)
Cc: publiccomment@wilmette.com
Subject: [external] West Park
Date: Thursday, September 1, 2022 5:01:21 PM

Dear Wilmette Park District,

We are a group of engaged neighbors and friends of West Park providing our current feedback on the Park District's compliance with the May 10, 2022 Village Ordinance related to expansion of the Platform Tennis Club and related issues. We request that this message be included in the packet for the September 12 Park Board meeting. We have also copied the Village of Wilmette's public comment inbox and request that this message be included in the packet for the September 13 Village Board meeting.

Our position was and remains that it was wrong of the Park District to proceed with this project and for the Village to allow any expansion and increase in hours, including to 11 pm on work and school nights for more than half the year, because of the resulting disturbances and other detrimental park, neighborhood and community impacts. Both the Park District and the Village are creating and increasing damage far beyond what any disturbance mitigations could justify or overcome. It is unprecedented and wrong.

We understand that the August 8 Park District mailing was only sent to the neighbors of West Park who were sent the last ZBA hearing notice earlier this year. West Park is the only Wilmette neighborhood park with a playground west of the Edens (the most diverse and isolated part of Wilmette) as well as effectively bordering a Glenview neighborhood. These changes to the park will impact all its users as well as far more neighbors than the ones who were sent the mailing. It should have been sent, at least, to all West of Edens Wilmette residents and a larger number of Glenview neighbors.

In addition, the mailing states that the Park District "welcomes input" and provides contact information for the purpose of asking questions. But the Park District should have more strongly emphasized the importance of feedback, inclusiveness and community and provided a better structure for input. For example, the Park District could have held a meeting and set a corresponding deadline for written community feedback to be received.

These aspects of the August 8 mailing make us concerned that the Park District does not intend to prioritize community feedback, transparency and inclusiveness to any discernible extent, particularly given that the neighborhood demonstrated uniform opposition to any expansion of the Platform Tennis Club earlier this year. Recent disturbing events at Park District meetings, statements made in emails and the limitation of disclosed information about the construction process over the summer significantly increased our concerns.

With respect to the mitigation and other requirements of the May 10 Ordinance and the actions taken by the Park District so far, our current feedback is below.

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possible for platform tennis to be played with fully shielded lights, which nearby facilities demonstrate. If different lights must be installed to achieve full shielding while still providing sufficient light for paddle play, the Village must require that of the Park District. It is not an excuse for continued disturbance of park neighbors--whether the Village considers it a strict ordinance violation or not--that these particular lights cannot be fully shielded.

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3. Landscaping/northern and western sides. The Park District must also plan light and sound mitigations for the northern and western sides of the paddle courts.

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Ordinance and the Zoning Code.

We demand better transparency and respect from both the Park District and Village, and an end to discriminatory treatment of the West of Edens neighborhood.

Thank you.

Friends of West Park Wilmette

From: [Steve Wilson](#)
To: [Catherine Serbin](#)
Subject: FW: [external] WIlmPkFrds - Sponsorship of WPD Newsletters, etc.
Date: Friday, September 2, 2022 10:21:58 AM

Steve Wilson
Executive Director
Wilmette Park District
www.wilmettepark.org
847-256-9617

From: Julia Goebel <jgoebel@wilpark.org>
Sent: Friday, September 2, 2022 10:20 AM
To: info@wilmetteparkfriends.org
Cc: Steve Wilson <swilson@wilpark.org>
Subject: Re: [external] WIlmPkFrds - Sponsorship of WPD Newsletters, etc.

Hi Walter,

Thanks for reaching out.

I appreciate your attention to all Park District matters.

I'd like to make a distinction about the following from your query.
This email list is not being sold; rather what you observed is a banner ad, as part of a test/pilot.

Should a recipient click upon the banner ad, it is up to them to decide if they want to disclose their contact information, i.e. by submitting a form at the subsequent website.

No contact information or personally-identifiable information (PII) is disclosed by the initial click on a newsletter.

Further, I do see a wide gulf between an banner ad on a single e-newsletter, versus installing a permanent, branded fixture in our park - with rights granted in perpetuity.

We take all input seriously and I am confident that the staff we will reflect on this input as part of a wider communication strategy - as this an operational matter.

Thanks for your communication.

Steve, please add this to correspondence.

Julia

Commissioners B'CCd

Julia Goebel

Park Board Commissioner 2019-2023
Wilmette Park District
jgoebel@wilpark.org
<http://www.wilmettepark.org/>

On Sep 1, 2022, at 5:02 PM, info@wilmetteparkfriends.org wrote:

TO: Wilmette Park Board Commissioners

Dear Julia,

I and others were surprised to see an ad for McGrath Evanston Subaru on the Aug 29th WPD email promoting "Explore Early Fall". Their presence was indicated to be as a "Sponsor" of the Early Fall Newsletter.

I and others are not aware of the Board discussing/approving the use of the WPD mailing/email list(s) for commercial purposes.

Given that the only costs of sending out a WPD e-newsletter are internal and presumably budgeted, it is not clear why there is a need for a "Sponsor", other than just as a money-making activity.

At the Committee of the Whole meeting on Aug 22 several Commissioners expressed concerns about the commercialization of a grant for exercise equipment from Blue Cross. It would seem that the implementation of "Sponsorships" involving the WPD mailing/email lists would also be inappropriate.

I hope that the Board will discuss this at an upcoming meeting and enunciate a policy for the WPD staff to follow in this regard.

Contact:**Wilmette Park Friends**

c/o Walter L. Keats
2514 Laurel Ln.
Wilmette, IL 60091
Tel: 847-256-7706
Emails: info@wilmetteparkfriends.org
walter.keats@asia1on1.com

Please note that if you wish to send a response to this email to all the recipients (i.e., "reply all"), please just reply to "info@wilmetteparkfriends.org" with that request and it will be forwarded to

everyone on the list. Sorry if this is cumbersome.



From: [Judith O'Gara](#)
To: [WestPark Project](#); [Steve Wilson](#); [Public Comment](#)
Subject: [external] Re: West Park
Date: Thursday, September 1, 2022 5:50:40 PM

Dear Park District and Village,

I concur with the message below and request that this be included in the September 12 and September 13 meeting packets. Thank you.

Judith O'Gara
740 Laramie Ave

On Thursday, September 1, 2022 at 05:48:53 PM CDT, Friends of West Park Wilmette <friendsofwestparkwilmette@gmail.com> wrote:

Dear Wilmette Park District,

We are a group of engaged neighbors and friends of West Park providing our current feedback on the Park District's compliance with the May 10, 2022 Village Ordinance related to expansion of the Platform Tennis Club and related issues. We request that this message be included in the packet for the September 12 Park Board meeting. We have also copied the Village of Wilmette's public comment inbox and request that this message be included in the packet for the September 13 Village Board meeting.

Our position was and remains that it was wrong of the Park District to proceed with this project and for the Village to allow any expansion and increase in hours, including to 11 pm on work and school nights for more than half the year, because of the resulting disturbances and other detrimental park, neighborhood and community impacts. Both the Park District and the Village are creating and increasing damage far beyond what any disturbance mitigations could justify or overcome. It is unprecedented and wrong.

We understand that the August 8 Park District mailing was only sent to the neighbors of West Park who were sent the last ZBA hearing notice earlier this year. West Park is the only Wilmette neighborhood park with a playground west of the Edens (the most diverse and isolated part of Wilmette) as well as effectively bordering a Glenview neighborhood. These changes to the park will impact all its users as well as far more neighbors than the ones who were sent the mailing. It should have been sent, at least, to all West of Edens Wilmette residents and a larger number of Glenview neighbors.

In addition, the mailing states that the Park District "welcomes input" and provides contact information for the purpose of asking questions. But the Park District should have more strongly emphasized the importance of feedback, inclusiveness and community and provided a better structure for input. For example, the Park District could have held a meeting and set a corresponding deadline for written community feedback to be received.

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We demand better transparency and respect from both the Park District and Village, and an end to discriminatory treatment of the West of Edens neighborhood.

Thank you.

Friends of West Park Wilmette

From: [Mark B. Grzymala](#)
To: [WestPark Project](#); publiccomment@wilmette.com
Cc: [Steve Wilson](#); hallgrene@wilmette.com
Subject: [external] Re: West Park
Date: Tuesday, September 6, 2022 12:20:45 PM

Dear Park District and Village Public Comment box,

I concur with the email and statements made by tube Friends of West Park on September 1, 2022 and incorporate them as my own for inclusion in the record.

I would like to add that I object to the constant steamrolling of this project over the residents living near West Park. We have all made it abundantly clear to you that we are concerned about the expansion of the paddle courts and proposed addition of any pickleball courts and the negative effects it will have on our neighborhood and homes. The park district's actions against us are clearly discriminatory, if not abusive.

Let this serve as a reminder that you are here to serve your community and not yourselves and your personal agendas.

Sincerely,

Mark B. Grzymala, Principal
Grzymala Law Offices, P.C.
10024 Skokie Blvd, Suite 323
Skokie, IL 60077
p: 847.920.7286 | f: 847.386.1030
mark@grzymalalaw.com | grzymalalaw.com

Construction Law and Commercial Litigation



CONFIDENTIALITY NOTE: This e-mail message is for the sole use of the intended recipient(s) and may contain confidential or privileged information. Any unauthorized review, use, disclosure or distribution of any kind is strictly prohibited. If you are not the intended recipient, contact the sender via reply e-mail and destroy all copies of the original message and any attachments.

On Thu, Sep 1, 2022 at 5:01 PM Friends of West Park Wilmette
<friendsofwestparkwilmette@gmail.com> wrote:

Dear Wilmette Park District,

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Thank you.

Friends of West Park Wilmette

From: [Paul Hahn](#)
To: [Friends of West Park Wilmette](#)
Cc: [WestPark Project](#); [Steve Wilson](#); publiccomment@wilmette.com
Subject: [external] Re: West Park
Date: Wednesday, September 7, 2022 9:53:32 AM

I completely agree with comments stated below. We the neighbors have been researching data and making suggestions all along. Mostly to be completely ignored.
Please remember that you work for us the residents not the other way around.

Paul Hahn

On Sep 1, 2022, at 5:01 PM, Friends of West Park Wilmette <friendsofwestparkwilmette@gmail.com> wrote:

Dear Wilmette Park District,

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Thank you.

Friends of West Park Wilmette

From: [Greg Lindenberg](#)
To: [WestPark Project](#); [Steve Wilson](#)
Cc: publiccomment@wilmette.com; friendsofwestparkwilmette@gmail.com
Subject: [external] Re: West Park
Date: Wednesday, September 7, 2022 10:56:32 AM

Dear Wilmette Park District,

We want to express our continued support for Friends of West Park and repeat and emphasize the demand for transparency and respect. The Park District and the Village need to take the agreed-upon actions seriously. And they need to show some humility and real leadership reflecting how they can best serve all citizens.

Please also include this email in the Park District and Village packets. Thank you.

Regards,

Greg & Rebecca Lindenberg

On Thursday, September 1, 2022 at 05:01:20 PM CDT, Friends of West Park Wilmette <friendsofwestparkwilmette@gmail.com> wrote:

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5. Landscaping/destruction of current plantings. The Park District should very carefully consider the removal of current mature trees and bushes that provide mitigation and other benefits. Although it's clear that there will be removals, such as the large bushes near the Laramie-facing park sign that currently provide some amount of disturbance mitigation, it was not acknowledged or addressed in the August 8 mailing.

6. Use of paddle courts for pickleball. The paddle courts have only been approved by the Village for use playing paddle. The courts are not designed for pickle, which creates a different and significant noise disturbance for park users (including children on the adjacent playground) and nearby residences. The signage required by the May 10 ordinance should include a statement that the paddle courts are ONLY for use to play paddle and should explicitly restrict use for pickleball so that it's clear that pickle should not be played at any time.

7. Scope creep. We remain strongly concerned that the Park District still intends to proceed with some or all of what was initially included in the "West Park Master Plan" approved by the Park Board in December 2021 with no neighborhood input but that was removed from the plan approved by the Village Board. The Master Plan has never been modified by the Park Board, only the 2022 special use/variation application was modified with the Master Plan unchanged. We understand that references were recently made at a committee meeting to "northern decking" being included in the second phase of construction with the hut expansion next year, but the northern decking expansion over the Glenview water main easement was removed from the plans that were approved by the Village in May 2021. We hope that the Park District will not seek to expand the scope to include such decking or anything else, and that the Village will be vigilant on this issue and all issues of compliance with the May 10 Ordinance and the Zoning Code.

We demand better transparency and respect from both the Park District and Village, and an end to discriminatory treatment of the West of Edens neighborhood.

Thank you.

Friends of West Park Wilmette

From: [Claire Sullivan](#)
To: [Friends of West Park Wilmette](#)
Cc: [WestPark Project](#); [Steve Wilson](#); publiccomment@wilmette.com
Subject: [external] Re: West Park
Date: Thursday, September 8, 2022 6:02:12 AM

Dear Wilmette Park District,

I live at 735 Laramie Avenue in Wilmette. I completely agree with the statements made by Friends of West Park. As a resident directly next to West Park I am particularly concerned about the noise volume that will increase with more platforms. I don't think a berm will stop noise from a platform the height of the the platform facility.

I am also deeply concerned about drainage issues if a berm is built. Our yard already floods regularly and a berm would increase that problem for us and other property owners north of our home.

Enough research and consideration of neighborhood residents must be taken to before any change is made to an already full park.

Thank you,

Claire Sullivan
735 Laramie Ave

On Sep 1, 2022, at 5:01 PM, Friends of West Park Wilmette
<friendsofwestparkwilmette@gmail.com> wrote:

Dear Wilmette Park District,

We are a group of engaged neighbors and friends of West Park providing our current feedback on the Park District's compliance with the May 10, 2022 Village Ordinance related to expansion of the Platform Tennis Club and related issues. We request that this message be included in the packet for the September 12 Park Board meeting. We have also copied the Village of Wilmette's public comment inbox and request that this message be included in the packet for the September 13 Village Board meeting.

Our position was and remains that it was wrong of the Park District to proceed with this project and for the Village to allow any expansion and increase in hours, including to 11 pm on work and school nights for more than half the year, because of the resulting disturbances and other detrimental park, neighborhood and community impacts. Both the Park District and the Village are creating and increasing damage far beyond what any disturbance mitigations could justify or overcome. It is unprecedented and wrong.

We understand that the August 8 Park District mailing was only sent to the

neighbors of West Park who were sent the last ZBA hearing notice earlier this year. West Park is the only Wilmette neighborhood park with a playground west of the Edens (the most diverse and isolated part of Wilmette) as well as effectively bordering a Glenview neighborhood. These changes to the park will impact all its users as well as far more neighbors than the ones who were sent the mailing. It should have been sent, at least, to all West of Edens Wilmette residents and a larger number of Glenview neighbors.

In addition, the mailing states that the Park District "welcomes input" and provides contact information for the purpose of asking questions. But the Park District should have more strongly emphasized the importance of feedback, inclusiveness and community and provided a better structure for input. For example, the Park District could have held a meeting and set a corresponding deadline for written community feedback to be received.

These aspects of the August 8 mailing make us concerned that the Park District does not intend to prioritize community feedback, transparency and inclusiveness to any discernible extent, particularly given that the neighborhood demonstrated uniform opposition to any expansion of the Platform Tennis Club earlier this year. Recent disturbing events at Park District meetings, statements made in emails and the limitation of disclosed information about the construction process over the summer significantly increased our concerns.

With respect to the mitigation and other requirements of the May 10 Ordinance and the actions taken by the Park District so far, our current feedback is below.

1. Light shielding. The Park District installed partial light shields on nearly all the current 36 paddle court lights in June without community input. At least one court light remains fully unshielded as of September 1. The partial shields do not achieve the Ordinance's glare reduction and other requirements precisely because they are partial shields that leave one side of every light fully unshielded and two sides of every light only 50% (at most) shielded. It is possible for platform tennis to be played with fully shielded lights, which nearby facilities demonstrate. If different lights must be installed to achieve full shielding while still providing sufficient light for paddle play, the Village must require that of the Park District. It is not an excuse for continued disturbance of park neighbors--whether the Village considers it a strict ordinance violation or not--that these particular lights cannot be fully shielded.

2. Landscaping/acoustical fencing. The noise situation including shouting and profanities when the paddle courts are in full use until 11 pm (which should never have been allowed by the Village) is extraordinarily disturbing. The Park District should incorporate acoustical fencing in its landscaping plan. Any outdoor features/structures including fencing of any sort can be part of a landscaping plan. There is no data to show -- and it is intuitively nonsensical -- that six feet tall arbor vitae planted against paddle courts that are elevated four feet or more above grade will provide any sound mitigation whatsoever, and the proposed row of arbor vitae appears not to leave enough clearance for acoustical fencing to be added later. No action should be taken that precludes acoustical fencing.

3. Landscaping/northern and western sides. The Park District must also plan light and sound mitigations for the northern and western sides of the paddle courts.
4. Landscaping/proposed berm and drainage. The August 8 mailing did not provide information about the drainage impact of the proposed berm or any of the landscaping changes. The Park District must be transparent about these aspects and the grading permit process, particularly because of the berm's proximity to the gardens, playground, and the detached garages of two adjoining residential properties.
5. Landscaping/destruction of current plantings. The Park District should very carefully consider the removal of current mature trees and bushes that provide mitigation and other benefits. Although it's clear that there will be removals, such as the large bushes near the Laramie-facing park sign that currently provide some amount of disturbance mitigation, it was not acknowledged or addressed in the August 8 mailing.
6. Use of paddle courts for pickleball. The paddle courts have only been approved by the Village for use playing paddle. The courts are not designed for pickle, which creates a different and significant noise disturbance for park users (including children on the adjacent playground) and nearby residences. The signage required by the May 10 ordinance should include a statement that the paddle courts are ONLY for use to play paddle and should explicitly restrict use for pickleball so that it's clear that pickle should not be played at any time.
7. Scope creep. We remain strongly concerned that the Park District still intends to proceed with some or all of what was initially included in the "West Park Master Plan" approved by the Park Board in December 2021 with no neighborhood input but that was removed from the plan approved by the Village Board. The Master Plan has never been modified by the Park Board, only the 2022 special use/variation application was modified with the Master Plan unchanged. We understand that references were recently made at a committee meeting to "northern decking" being included in the second phase of construction with the hut expansion next year, but the northern decking expansion over the Glenview water main easement was removed from the plans that were approved by the Village in May 2021. We hope that the Park District will not seek to expand the scope to include such decking or anything else, and that the Village will be vigilant on this issue and all issues of compliance with the May 10 Ordinance and the Zoning Code.

We demand better transparency and respect from both the Park District and Village, and an end to discriminatory treatment of the West of Edens neighborhood.

Thank you.

Friends of West Park Wilmette

From: [Alisa Blasingame](#)
To: publiccomment@wilmette.com; [Steve Wilson](#); [WestPark Project](#)
Subject: [external] I agree with friends of the park
Date: Thursday, September 8, 2022 8:04:52 AM

I live at 9 Winfield Drive, Northfield IL 60093 and I completely agree with friends of the park. My brother and family have lived with the park as their backyard for decades. There has been enough development in it.
Thank you,
Alisa Blasingame.

Sent from my iPhone

From: [Patrick O'Gara](#)
To: [Steve Wilson](#); [WestPark Project](#); [Andrew S. Paine](#)
Cc: [Paul Hahn](#)
Subject: [external] Re: [Ext]Platform Tennis Lights
Date: Wednesday, September 7, 2022 10:23:14 AM
Attachments: [KT-ALED-GS-X1-KIT.pdf](#)

Good Morning Wilmette Park District,

Please include this message in the packet for the September 12 Board meeting.

As a follow up to yesterday's message, attached is a spec sheet for a similar if not exactly the same partial shield as the one installed on most of the West Park paddle court lights in June. The spec sheet includes three sizes, small medium large. The Park District stated a few weeks ago that there is no spec sheet for its partial shields.

As this spec sheet indicates, it appears that the Park District's partial shields are reversible on the lights (i.e., they can be turned around so that the interior side of every light is the side that has full shielding rather than the exterior side as currently installed). The Park District previously said that its contractor Total Platform Tennis believes that a full light shield that includes shielding for the interior side of each light would not be workable for paddle play, but it seems that an easy test would be to reverse the shields on one court. We watched the shields get installed in June--each partial shield is screwed in with four screws by one person on a ladder with a drill as seen in the attached picture. We believe that reversing one court's partial shields for the purpose of testing if the interior sides of the lights can be shielded--and if such interior light shielding would also better reduce glare and spillover in compliance with the May 10 Ordinance--would take about half an hour.

We hope this will be given responsible consideration and look forward to the Park District's response. Thank you.

Patrick

> From: Patrick O'Gara <ogarap@yahoo.com>
> Date: September 6, 2022 at 10:01:15 AM CDT
> To: Steve Wilson <swilson@wilpark.org>, westpark@wilpark.org, Catherine Serbin <cserbin@wilpark.org>, "Andrew S. Paine" <APaine@tresslerllp.com>
> Cc: Paul Hahn <pauyh813@gmail.com>
> Subject: [Ext]Platform Tennis Lights
>
> Good Morning Wilmette Park District,
>
> Please include this message in the packet for the September 12 Board meeting.
>
> We have learned that both of the platform tennis facilities in Glenview -- the North Shore Country Club and the Glenview Park District's Prairie Club -- have recently installed the same recessed/reflective/low glare lights. These two facilities have always had lights that were recessed or canned, effecting a full shielding/low glare result, although they were not the same lights until these were installed. And both facilities are in roughly the same proximity to residences as the West Park courts.
>
> The attached pictures are from the Prairie Club, which gave me the information for the local installer they used for the lights in the email below. Also note that the Prairie Club's courts have nearly "floor to ceiling" netting on the sides of the courts that face residences, unlike the West Park courts that only have about 50% netting on the exterior court fencing. The netting helps with light mitigation.
>
> This demonstrates that more neighbor friendly lighting options are available, and the Park District should not have limited its consideration to the one option offered by its paddle court contractor. I'm reaching out to the Glenview Prairie Club's light installer, and I suggest that the Park District does the same. I will provide more information as I

receive it.

>

> Patrick

>

>

>

>

>

>

> ----- Forwarded Message -----

>

> From: Tony Marino <tony.marino@glenviewparks.org>

> To: Patrick O'Gara <ogarap@yahoo.com>; Kristen Kechik <kristen.kechik@glenviewparks.org>

> Cc: Paul Hahn <paulyh813@gmail.com>;

> Sent: Tuesday, September 6, 2022 at 09:19:15 AM CDT

> Subject: RE: [Ext]Platform Tennis Lights

>

>

> Patrick,

>

> You can contact John Hendricks and Windy City Lighting: john@windycitylighting.com 847-544-6091

>

> -----Original Message-----

> From: Patrick O'Gara <ogarap@yahoo.com>

> Sent: Tuesday, September 6, 2022 9:15 AM

> To: Kristen Kechik <Kristen.Kechik@glenviewparks.org>; Tony Marino <Tony.Marino@glenviewparks.org>

> Cc: Paul Hahn <paulyh813@gmail.com>; Jill Hersh <fjhersh@sbcglobal.net>; Daniel Nehring

> <dtnehring@yahoo.com>; Wilmetteparkfriends Info <info@wilmetteparkfriends.org>

> Subject: [Ext]Platform Tennis Lights

>

> CAUTION: This email originated from outside of the Glenview Park District. Do not click links or open attachments unless you recognize the sender and know the content is safe.

>

> Hi Kristen and Tony,

>

> I see that the platform tennis courts now have some great reflective/low glare lights installed. Would it be possible to share some information about the lights including manufacturer, specs, installation vendor, etc.? Or provide a link that would have that info?

>

> If I should send this question to someone else at the Park District, please let me know. Thanks very much.

>

> Patrick

>

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> _____

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> Glenview Park District Privacy Disclaimer

>

> The information in this email and any attachment transmitted is confidential and may be legally privileged. It is intended solely for the addressee. Access to this email by anyone else is unauthorized, and any review, retransmission or dissemination or other use of, this information by persons or entities other than the intended recipient is prohibited.

> If you received this in error, please contact the sender and delete the material from any computer.

>

>

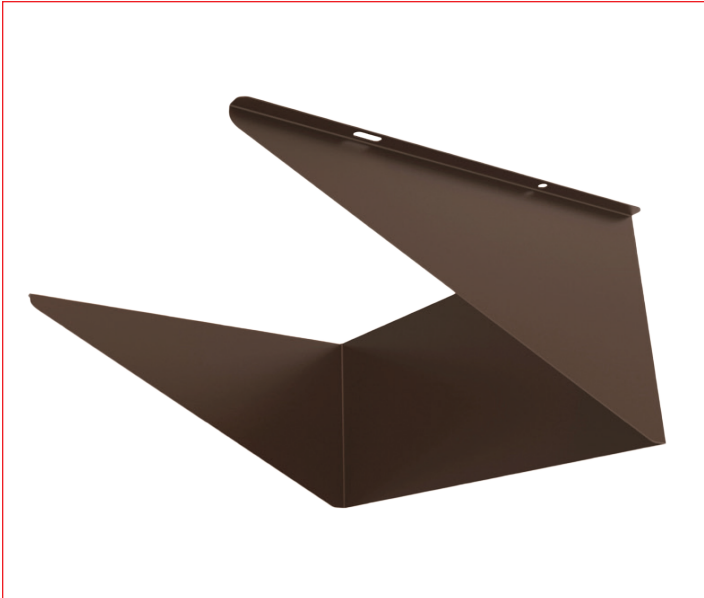
REVERSIBLE GLARE SHIELD KITS

DESCRIPTION

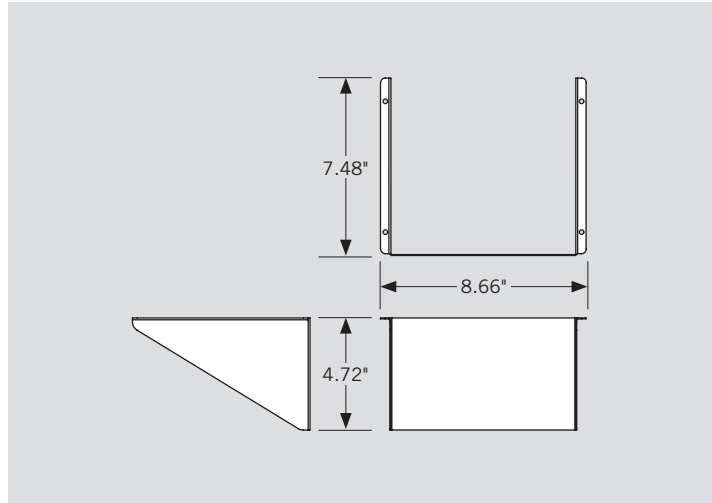
Reversible Glare Shield Kits | Bronze Finish

5YEAR
WARRANTY

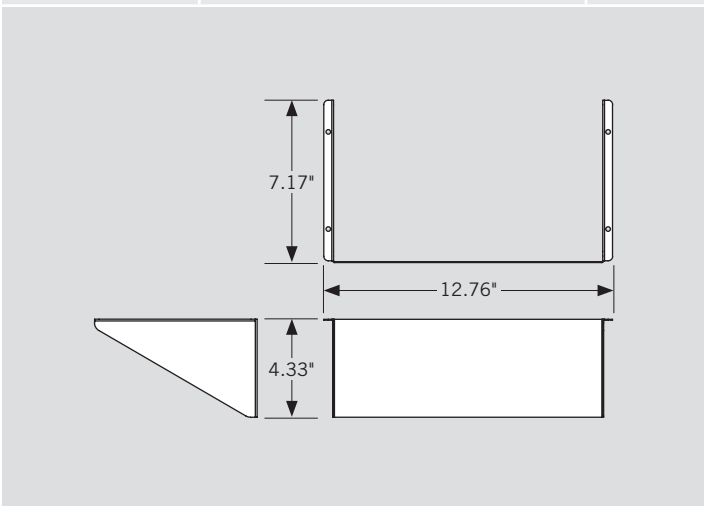
SPECIFICATIONS



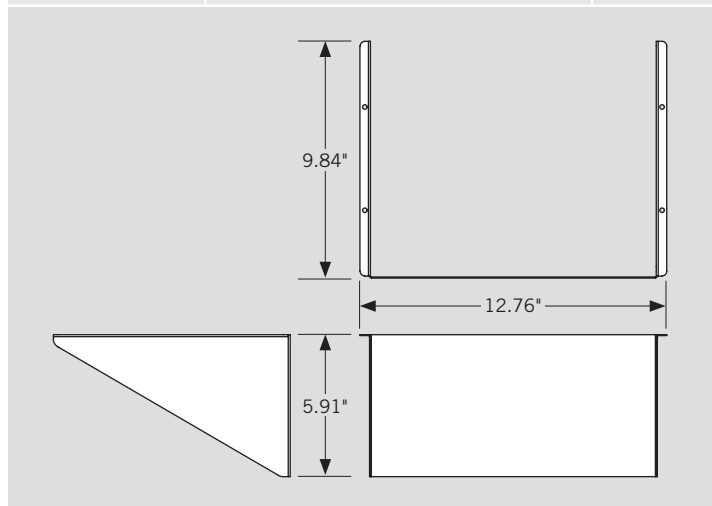
Catalog Number	Description	Finish Color
KT-ALED-GS-S1-KIT	Reversible Glare Shield Kit, Small. Fits "S1" Fixture Bodies	Bronze



Catalog Number	Description	Finish Color
KT-ALED-GS-M1-KIT	Reversible Glare Shield Kit, Medium. Fits "M1" Fixture Bodies	Bronze



Catalog Number	Description	Finish Color
KT-ALED-GS-L1-KIT	Reversible Glare Shield Kit, Large. Fits "L1" Fixture Bodies	Bronze





REVERSIBLE GLARE SHIELD KITS

ORDERING INFORMATION

ORDER CODE	PACK QTY.	UPC	Easy Code
KT-ALED-GS-S1-KIT	1	843654131795	UAZ-87
KT-ALED-GS-M1-KIT	1	843654131801	DHT-23
KT-ALED-GS-L1-KIT	1	843654131818	LAI-36

CATALOG NUMBER BREAKDOWN

KT-ALED-GS-X1-KIT

1 2 3 4 5 6 7

- 1 Keystone Technologies
- 2 Fixture Type
- 3 LED Technology
- 4 Glare Shield
- 5 Size/Shape
- 6 Style/Design Designation
- 7 Kit

2 Fixture Type

A	Area Light
---	------------

5 Size/Shape

S	Small
M	Medium
L	Large

6 Style/Design Designation

1	Series 1
---	----------



1L-300SHLD-D
5 pcs/ ctn
Made In China



From: [Patrick O'Gara](#)
To: [Steve Wilson](#); [WestPark Project](#); [Catherine Serbin](#); [Andrew S. Paine](#)
Cc: [Paul Hahn](#)
Subject: [external] Fw: [Ext]Platform Tennis Lights
Date: Tuesday, September 6, 2022 10:01:20 AM

Good Morning Wilmette Park District,

Please include this message in the packet for the September 12 Board meeting.

We have learned that both of the platform tennis facilities in Glenview -- the North Shore Country Club and the Glenview Park District's Prairie Club -- have recently installed the same recessed/reflective/low glare lights. These two facilities have always had lights that were recessed or canned, effecting a full shielding/low glare result, although they were not the same lights until these were installed. And both facilities are in roughly the same proximity to residences as the West Park courts.

The attached pictures are from the Prairie Club, which gave me the information for the local installer they used for the lights in the email below. Also note that the Prairie Club's courts have nearly "floor to ceiling" netting on the sides of the courts that face residences, unlike the West Park courts that only have about 50% netting on the exterior court fencing. The netting helps with light mitigation.

This demonstrates that more neighbor friendly lighting options are available, and the Park District should not have limited its consideration to the one option offered by its paddle court contractor. I'm reaching out to the Glenview Prairie Club's light installer, and I suggest that the Park District does the same. I will provide more information as I receive it.

Patrick

----- Forwarded Message -----

From: Tony Marino <tony.marino@glenviewparks.org>
To: Patrick O'Gara <ogarap@yahoo.com>; Kristen Kechik <kristen.kechik@glenviewparks.org>
Cc: Paul Hahn <paulyh813@gmail.com>;
Sent: Tuesday, September 6, 2022 at 09:19:15 AM CDT
Subject: RE: [Ext]Platform Tennis Lights

Patrick,

You can contact John Hendricks and Windy City Lighting: john@windycitylighting.com 847-544-6091

-----Original Message-----

From: Patrick O'Gara <ogarap@yahoo.com>
Sent: Tuesday, September 6, 2022 9:15 AM
To: Kristen Kechik <Kristen.Kechik@glenviewparks.org>; Tony Marino <Tony.Marino@glenviewparks.org>
Cc: Paul Hahn <paulyh813@gmail.com>; Jill Hersh <fjhersh@sbcglobal.net>; Daniel Nehring <dtnehring@yahoo.com>; Wilmetteparkfriends Info <info@wilmetteparkfriends.org>
Subject: [Ext]Platform Tennis Lights

CAUTION: This email originated from outside of the Glenview Park District. Do not click links or open

attachments unless you recognize the sender and know the content is safe.

Hi Kristen and Tony,

I see that the platform tennis courts now have some great reflective/low glare lights installed. Would it be possible to share some information about the lights including manufacturer, specs, installation vendor, etc.? Or provide a link that would have that info?

If I should send this question to someone else at the Park District, please let me know. Thanks very much.

Patrick

Glenview Park District Privacy Disclaimer

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If you received this in error, please contact the sender and delete the material from any computer.



ALL ARE
welcome
HERE

Sep 4, 2022 at 4:58:01 PM



Sep 4, 2022 at 4:56:40 PM



From: [Patrick Duffy](#)
To: [Steve Wilson](#)
Subject: Fwd: [external] Re:
Date: Saturday, September 3, 2022 2:09:16 PM
Attachments: [image.png](#)
[image.png](#)

From joel about Pickleball. For next packet?

- Patrick
Sent from my iPhone

Begin forwarded message:

From: joel epstein <joelk.epstein@gmail.com>
Date: June 6, 2022 at 3:32:46 PM CDT
To: Patrick Duffy <pduffy@wilpark.org>, Mike Murdock
<mmurdock@wilpark.org>
Cc: nabalab12@aol.com
Subject: [external] Re:

Gentlemen:

Please review these important details regarding the creation of real temporary Pickleball Courts in Wilmette:

1. The game is played on differing court and net dimensions:

Nets

Tennis - 42 inches at the posts + 36 inches in the center.

Pickleball - 36 inches at the posts + 34 inches high in the middle

Is there another sport in the Village that expects players to adjust away from field/court regulations?

2. Court dimensions are radically different. Tennis Courts are 56' longer.

[image.png]

[image.png]

[image.png]

As you can see based on court dimensions, Pickleball players have to travel a great distance on the court to retrieve an errant ball that has rolled to the tennis court fence. Time spent chasing after Pickleballs is time away from playing the game which means slower games and people standing around for a longer time waiting for their turn on the court. This is the same as chasing a ball a Pickleball court plus away.

The courts can have either painted or taped lines that could be removed without leaving a trace. Good quality portable nets are not too expensive. We could add this to Maple Park and have two courts with all of the correct dimensions ready for all of the Wilmette Pickleball enthusiasts to play on this summer. As it is now our residents are relying on our neighbors for court access which is dwindling as they are becoming more restrictive.

Our courts could operate on the same reservation system as outdoor tennis. Thus regulating the number of participants at a given time.

From my understanding, both the Park District and the Wilmette Tennis Center can verify the numerous queries they've fielded regarding Pickleball Courts in the Village. I'll be sending this to the rest of your fellow board members soon.

Sincerely,

Joel

Joel Epstein

Wilmette Pickleball Association

On Wed, Jun 1, 2022 at 11:01 AM joel epstein

<joelk.epstein@gmail.com<mailto:joelk.epstein@gmail.com>> wrote:

Gentlemen:

Here's a temporary solution to our court problem without having to build or seek Zoning Board approval. Glencoe's West School has taken two tennis courts and created 4 Pickleball courts by having a court on either side of the tennis net. They provide sturdy rolling Pickleball nets that can be rolled on or off the court depending on what game is being played.

We could create 6 Pickleball courts very quickly by lining CRC and Maple courts and providing nets for each.

[38A3FB40-69FC-4568-966A-8CEAAE3D227A.jpeg]

Your thoughts on this temporary solution?

Thanks,

Joel

Joel Epstein

Wilmette Pickleball Association

248.884.4743

--

Joel Epstein

Snap Dragon Public Relations

248.884.4743

[X][X]



From: [Gary Cole](#)
To: publiccomment@wilmette.com; [Steve Wilson](#); [WestPark Project](#)
Subject: [external] West Park Concerns
Date: Wednesday, September 7, 2022 10:15:28 AM

Please know that the West Park neighbors remain committed to the preservation of our park and the serenity of our neighborhood. We refuse to be intimidated by false accusations of harassment or by unwarranted calls to the Wilmette Police Department in an effort to silence our voices. Honesty, transparency and a genuine appreciation for the quality of life for our West Park neighbors is what is needed from our park district.

Please include this message in the packet for the coming meeting. Thank you.

Gary Cole
732 Laramie
Wilmette, IL
Sent from my iPhone

From: [Allison Frazier](#)
To: [Steve Wilson](#)
Subject: Fwd: [external] paths
Date: Sunday, September 11, 2022 3:17:12 PM

FYI, please see below. Are we including in packets now or is this a direct response from staff?

Alli Frazier
Park Board Commissioner 2021-2025
Wilmette Park District
afrazier@wilpark.org
<http://www.wilmettepark.org/>

Begin forwarded message:

From: Joseph Feldman <jlfeldman@sbcglobal.net>
Date: September 11, 2022 at 8:15:30 AM CDT
To: Allison Frazier <afrazier@wilpark.org>
Subject: [external] paths

I am a walker and for many years have walked 4 miles everyday. I live near Community Play Field. When I tried the new path there, the bottoms of my shoes were covered with red grit residue and I had to wash it off. I avoid that path now. My husband recently tried the path, and after his visit, our front hall was covered with grit as, of course, were his shoes. Floor and shoes had to be washed. I understand the Board is considering that same material for new paths at the Key Nature Center. Please do not use that same material, or minimally, try it before you buy it!

Thank you,
Adrienne Feldman
2727 Birchwood Ave.
Wilmette, IL 60091



DIRECTOR'S REPORT *September 2022*

WEST PARK COMPLIANCE WITH VILLAGE ORDINANCE CONDITIONS

Earlier this week, I relayed via email, the information below to Village Manager, Mike Braiman. This is the current status of the information regarding the District's current status of compliance with the Village Ordinance and the conditions contained therein.

Section 4, 2a- Shielding of lights - The light shields were installed on 6/16/2022 by Total Platform, the same company that has built the existing courts at the facility. They shields they installed are the only shields supplied by the light fixture manufacturer for these particular fixtures. The shields are the same shields that were included in the Park District's zoning application material that went to both the Zoning Board and the Village Board as they considered our request. There is one remaining fixture that does not have a shield, and we anticipate that shield being installed no later than during the construction of the two new courts while Total Platform is on location.

Section 4, 3- Lights to be off and remain off when courts not in use - The new light control system has been installed and is operational. The lights can only be turned on by a push button at the entry door to each court. They can also be turned off by the same push button if pressed again while the lights are on. In addition to the push button, each court has a vacancy sensor that will turn off that court's lights if it senses no motion on the court for a period of 15 minutes. In addition, the entire facility, including the hut, is controlled by timers that shutoff all power at 10 pm on non-league nights, and 11 pm on league nights.

Section 4, 4a - Landscaping (see my email dated August 30 regarding timeline and required submittals) Park District staff conveyed your requests in your 8/30 email to our landscape designer and we will have all requested information to you no later than the close of business on 9/9/22.

Section 4, 5b - Communications policy and program distributed to all League players and captains After the Village Board approved the Ordinance allowing for the construction of two platform tennis courts with the related conditions, conduct expectations were sent to all active teams at the end of May. We also put a copy of the Village Ordinance related to West Park on our Policies and Ordinance page of our website. As this season commences, the same information will be recirculated to ensure any new players also receive the information and returning players are reminded. Please find the information sent last May attached for you to have a copy as well. This is the same information we plan to circulate at the start of this season. The traditional communication channel for paddle teams is via the team Captain, therefore this

information will be supplied to the team captains at their season kickoff meeting on 9/15/2022, and the captains will share it with their teams thereafter. After that process has taken place, the District will follow up with an email to all participants with the same information just before the start of the season.

Section 4, 5c - Removal of alcohol from the hut nightly The staff of the Parks and Planning Department located at the Park District's maintenance facility in West Park, arrive to work on a typical day (snow days could be earlier) at 6:00 am. Upon arrival, and prior to the facility unlocking when the power is restored to the facility by the timers at 8:00 am, all alcohol left from the night before is removed.

Section 4, 5d - Install signage notifying users of rules Signage language has been developed and is expected to be installed by 9/9/2022.

WEST PARK LANDSCAPE PLANS

As discussed above, the landscape plans were revised this week by the landscape architects at Upland Design. The new designs, attached to this memo, have been supplied to the Village staff for review, along with the anticipated timeline below. If I have any feedback from the Village prior to the board meeting on Monday evening, I will provide it at the meeting.

Project schedule

September 9 – Village submittal deadline

September 12-16 – Village review (PD to discuss resident/PD board review)

September 19-21 – Upland to make revisions per comments and get package ready for COW meeting

September 26 – COW meeting with final landscape plan

Bidding

September 27 – Paper ad and bids live (bids open for 10 business days)

October 11 – Open bids

October 12 – recommendation letter

October 17 – Board meeting voting for approved landscape contract

Construction

2022 – platform tennis courts, utility improvements, parking, berm construction

2023 – plant material

Notes:

1. Plant material availability and quality at end of October/November is not desirable, recommendation to install quality plant material in 2023
2. Drainage improvements between landscape berm and residents is included in site work contract

GILLSON COMPREHENSIVE PLAN SURVEY

Attached you will find a summary of the results of the recent survey regarding road circulation in Gillson Park which was supplied to us by the consultants at Lakota. As you will see from the summary, the most common selected option was to keep the current road configuration but convert the middle drive to a path for non-vehicular traffic. The second most common response was None of the Above. If the board wishes to discuss the results and provide next steps to staff in regard to Gillson, that would be acceptable during the meeting. At this time, there is nothing to formally approve.

COMPREHENSIVE AND STRATEGIC PLANNING PROCESS

Internal kickoff meetings were held last week and the engagement strategy is under construction with the kickoff publically to be announced in the next couple weeks.

KEY NATURE CENTER PATH PROJECT BIDS

Attached you will find a memo from Superintendent Solberg along with a bid recommendation from Gewalt Hamilton and Associates for the work that is planned for the path in Key Nature Center.

WEST PARK SITEWORK BID FOR PADDLE COURTS

A public bid was conducted for the site work related to the installation of the two additional paddle courts at West Park. There were two bids received, one of which was incomplete as the contractor was unable to get quotes from an electrician. Both bids were more than anticipated in cost and the staff is working currently to see how much the bid can be lowered via possible scope reduction. Once this work is complete, the need for a Special Board Meeting will be in order as the schedule for the work is tight.

Attachments

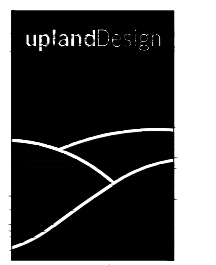
- 1) West Park Landscape Plans – Revised and Updated 9/9/22
- 2) Gillson Park Survey Results Summary
- 3) Key Nature Center Path Project Bid Memo
- 4) Parks and Planning Department Report
- 5) Recreation/Facilities Department Report
- 6) General Administration Operations Report
- 7) Human Resources and Risk Management Department Report



1200 Wilmette Road
 Wilmette, Illinois 60091
 Phone: 847-256-6100

PROJECT
**West Park
 Berm and
 Landscape
 Renovations**

PROJECT TEAM



uplandDesign Ltd

Landscape Architecture & Park Planning
 1229 N. North Branch St., Chicago, Illinois 60642
 24042 Lockport St, Plainfield, Illinois 60544
 815-254-0091 www.uplandDesign.com

SURVEYOR

Gewalt Hamilton Associates, INC.
 625 Forest Edge Drive
 Vernon Hills, Illinois 60061
 Phone: 847-478-9700

REVISIONS

MB/DW	VILLAGE REVIEW	09SEP2022

PROJECT NUMBER

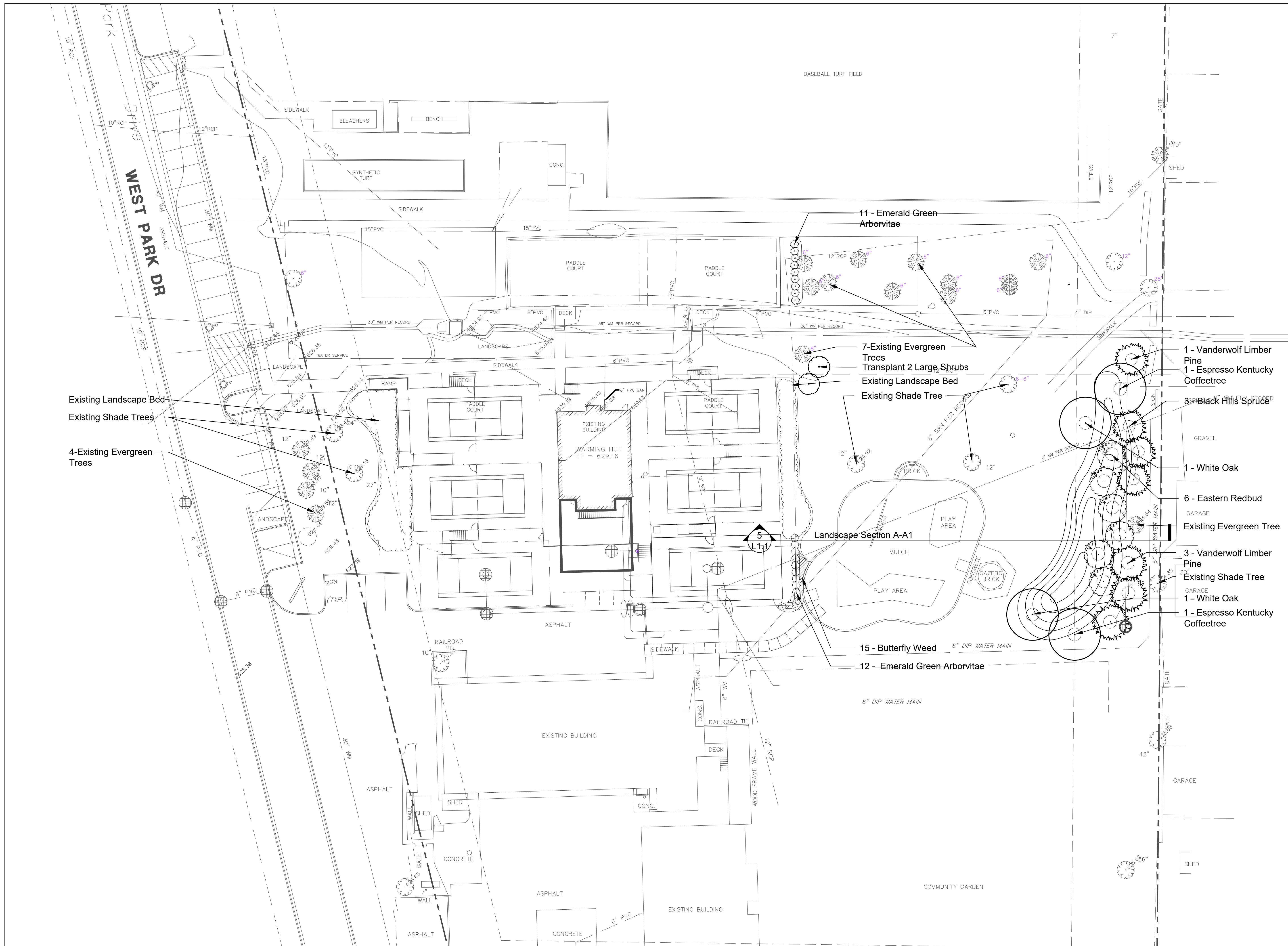
1005

SHEET TITLE

**Landscape
 Plan**

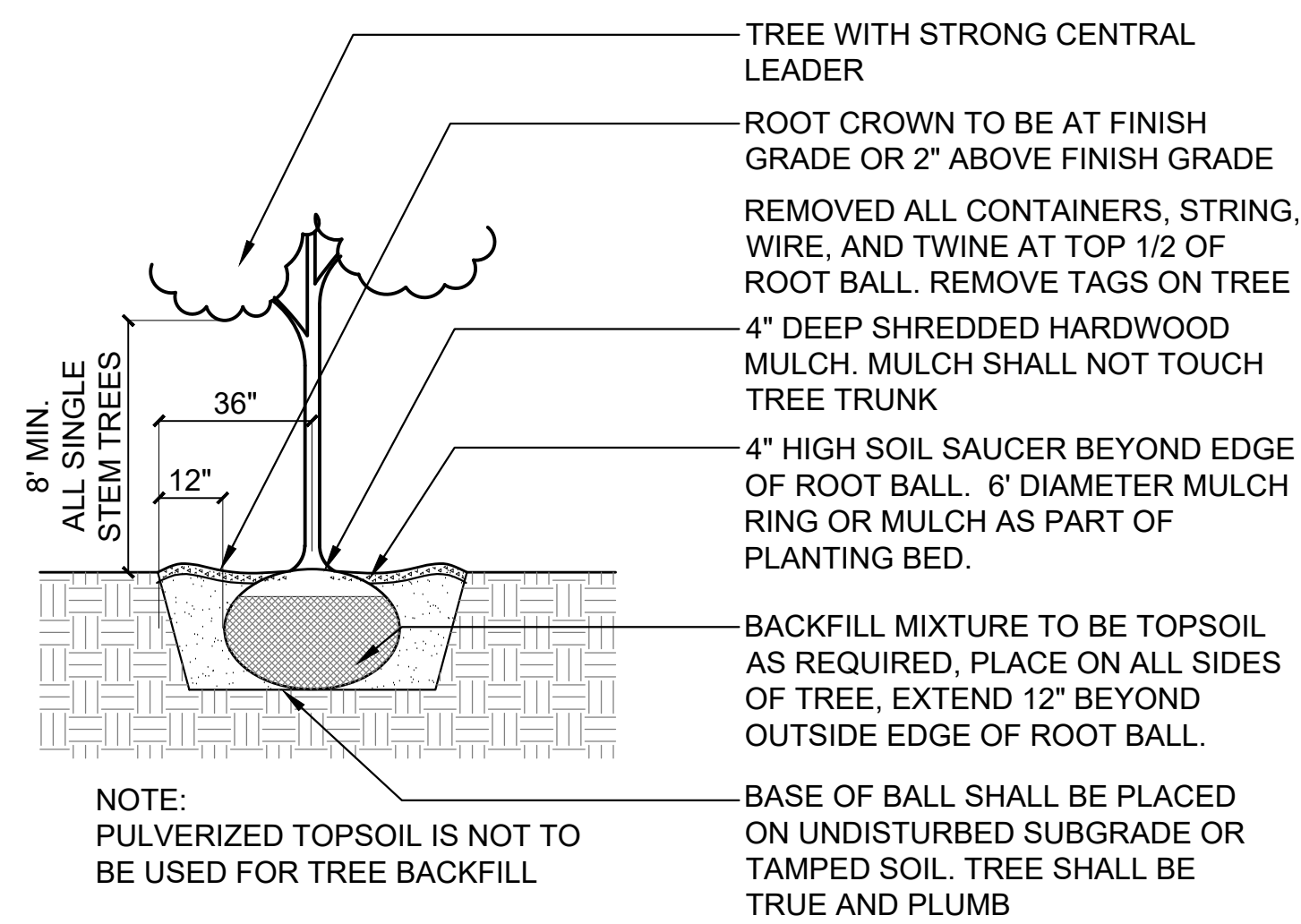
SHEET NUMBER

L1.0

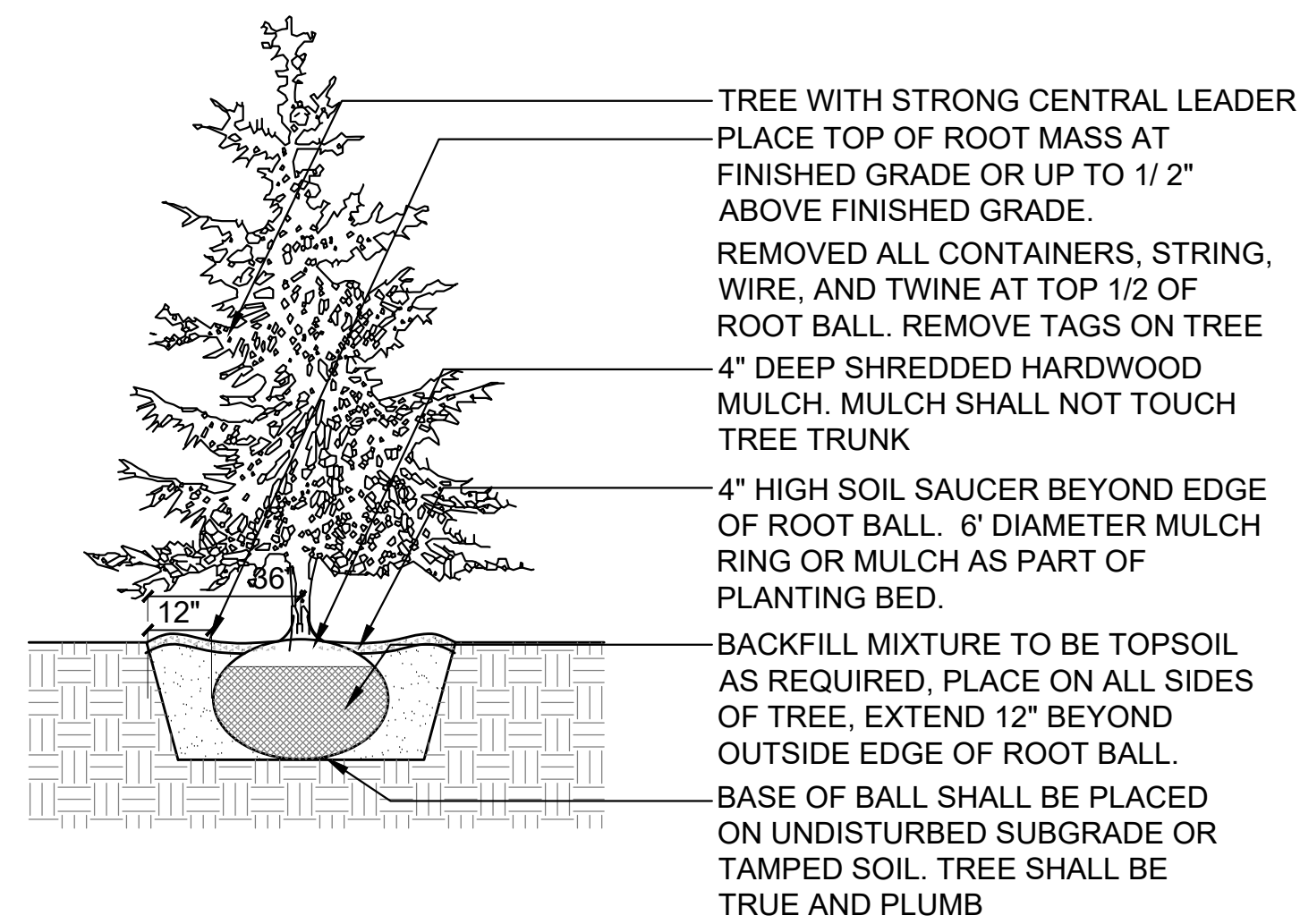


SCALE: 1" = 20'-0"

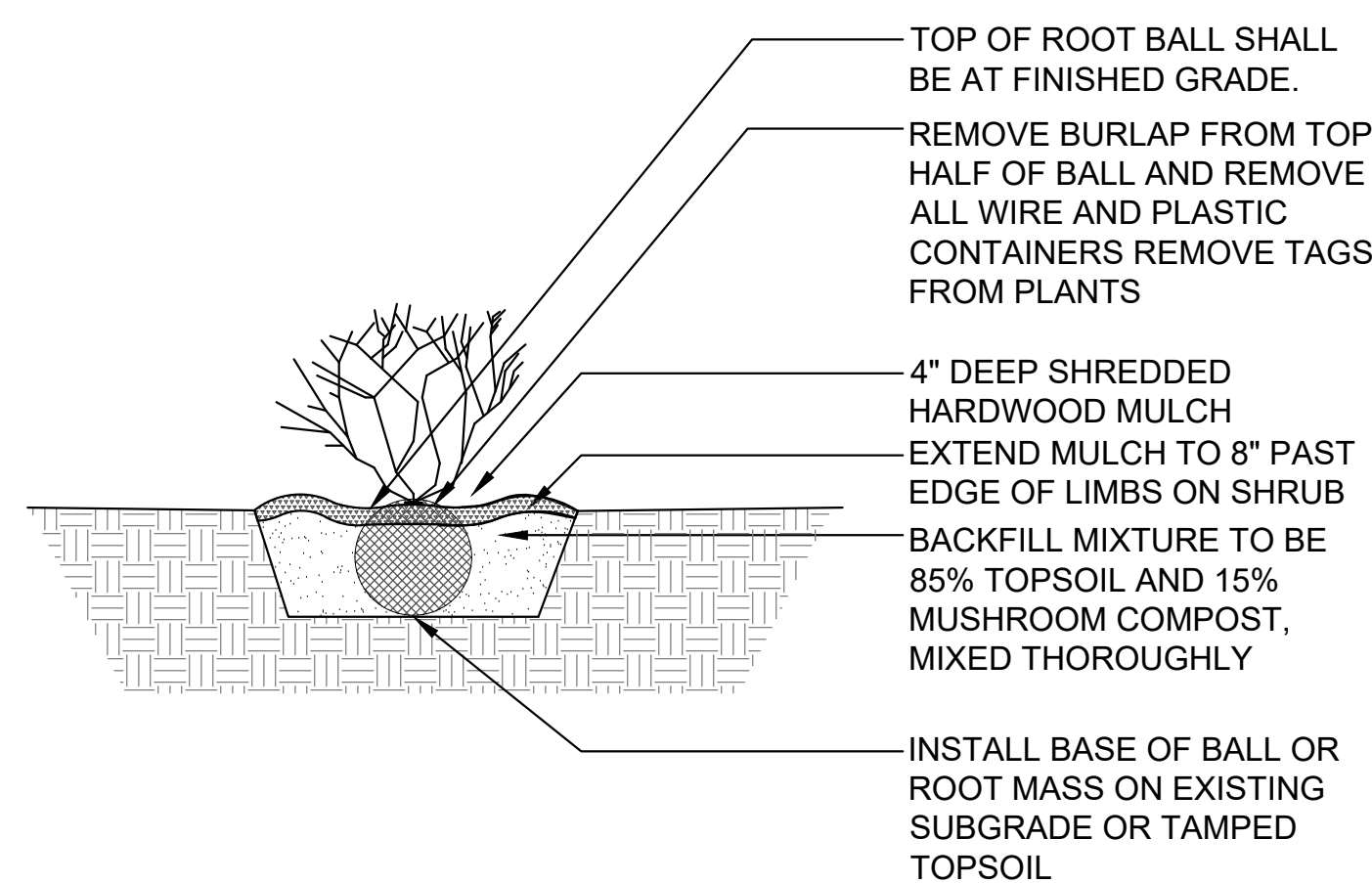
0 10' 20' 40' 60'



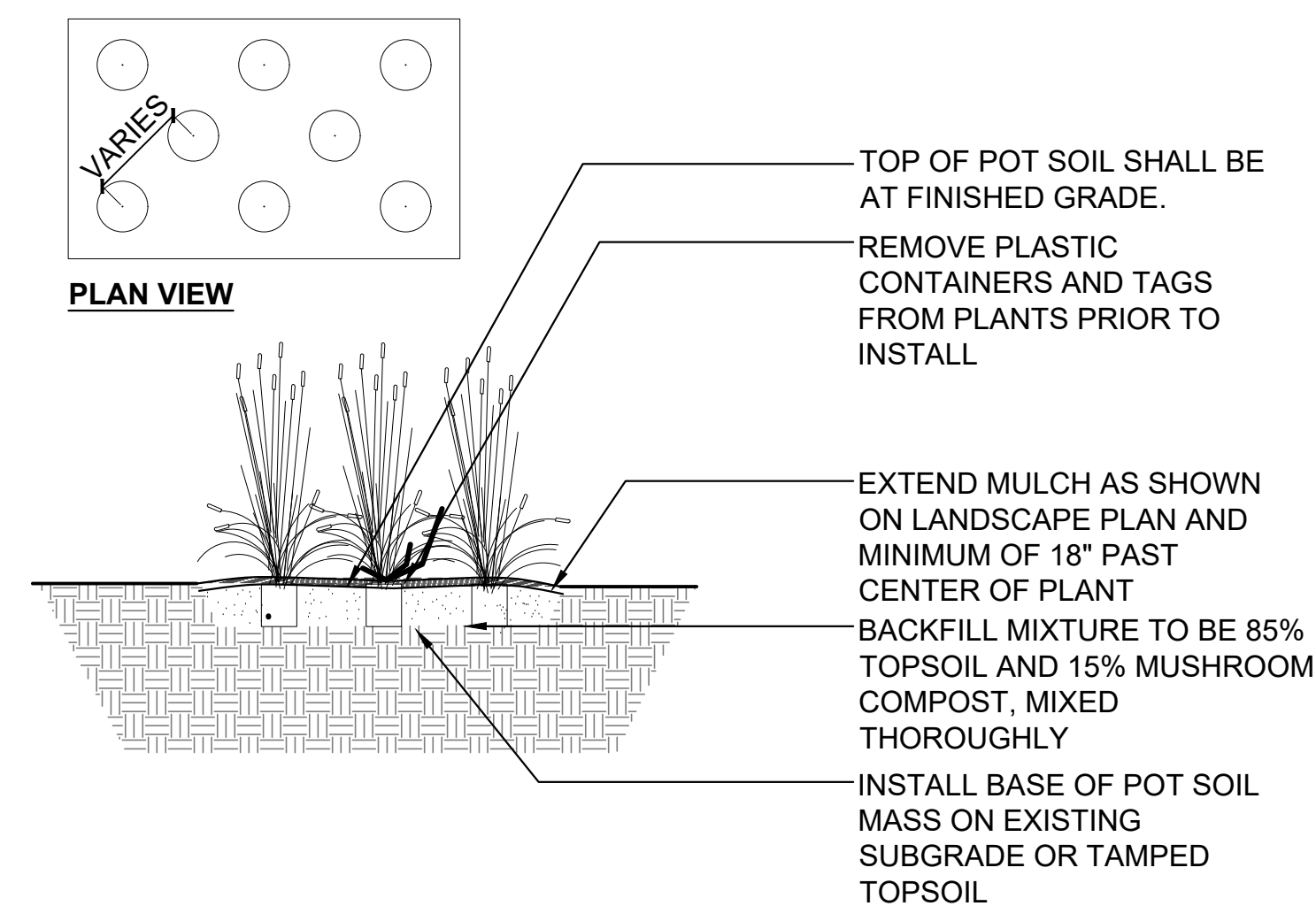
1 Tree Installation
SCALE: N.T.S. d-plant-tree_12



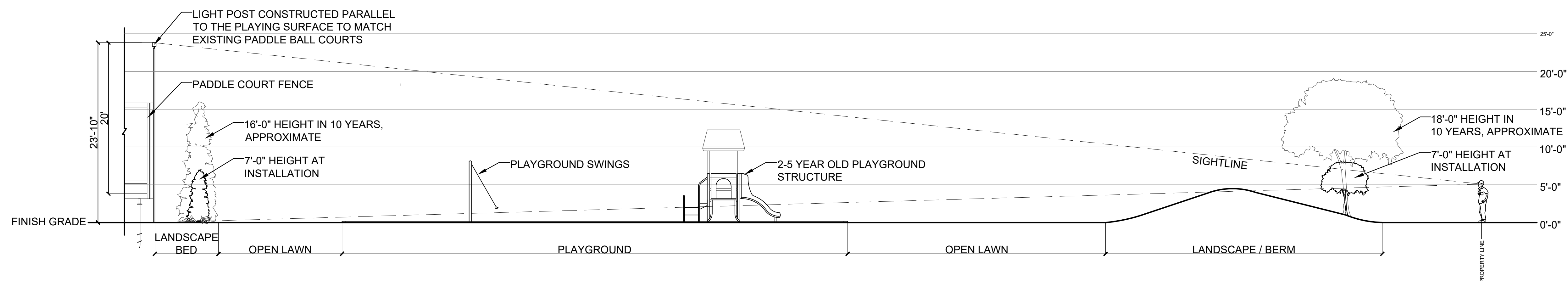
2 Evergreen Installation
SCALE: N.T.S. d-plant-evergreen_12



3 Shrub Installation
SCALE: N.T.S. d-plant-shrub_12



4 Perennial & Ornamental Grass Installation
SCALE: 1" = 1'-0" d-perennials



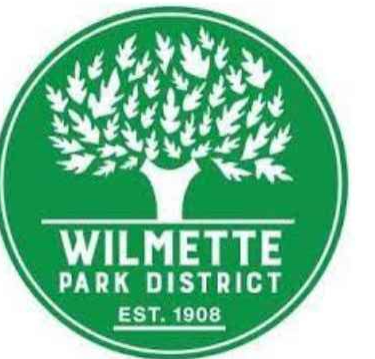
5 Section A-A1
SCALE: 1/8" = 1'-0" Wilmette-West Park_Paddle-Landscape Section_96

GENERAL NOTES: LANDSCAPE

- Notes indicated on grading plans shall pertain to landscape plans. Final grade of planting beds shall be as per grading plan.
- The landscape contractor shall be responsible for making themselves familiar with all underground utilities and structures.
- All existing plant material and trees shall be saved and protected unless otherwise noted. Contractor to protect new and existing trees and landscaping from damage and shall restore all areas disturbed as a result of construction.
- Plant material shall be supplied from Northern Illinois nursery stock, shall be dug the planting season it is installed, and shall conform to the American Association of Nurseryman's standards.
- Plant material shall be size and type specified. Substitution of plant material shall be on a case by case basis and approved in writing by the Owner's Representative. In no case shall plant material be smaller than indicated in the plans.
- Do not willfully proceed with plantings as designed when it is obvious that obstructions and/or grade differences exist that may not have been known during the design process. Such conditions shall be immediately brought to the attention of the Owner's Representative.
- All plant material shall be inspected and approved by the Owner's Representative prior to the installation of any and all plant material.
- Plant locations shall be flagged in field with Owner's Rep. Final location of all plant material shall be subject to approval of the Owner's Representative prior to digging any holes. The landscape contractor is responsible for providing Owner's Representative with 48 hour minimum advance notice prior to planting.
- Plants shall be watered on the day they are planted and maintained with watering until final acceptance of the project.
- Apply a pre-emergent as per manufacturer's specification prior to installing mulch.
- Beds and tree rings (6" diameter) shall have 3" of hardwood shredded mulch applied and a 4" deep spade edge at lawn. Trees that are not located in beds, shall have a tree ring.
- Landscape plant material shall be guaranteed for 12 months from final acceptance. Any plant 1/3 dead or more shall be replaced under the guarantee.
- Contractor to prepare landscape beds by roto-tilling 2" of Mushroom Compost into new beds. Do not add compost nor roto-till within drip line of existing trees.
- Lawn Seeding shall be under favorable weather conditions, and shall follow dates in specification.
- Turf mixes shall be installed and lawn established at all disturbed areas.
- Do not overseed into mulch beds and paving.
- Contractor shall restore all areas disturbed as a result of construction.

PLANT LIST

QTY	SIZE	BOTANICAL NAME	COMMON NAME
Deciduous Shade Trees - Balled and Burlap			
2	2.5" cal.	<i>Gymnocladus dioicus 'Espresso'</i>	Espresso Kentucky Coffeetree
2	2.5" cal.	<i>Quercus alba</i>	White Oak
4			
Ornamental Trees - Balled and Burlap			
6	2.5" cal.	<i>Cercis canadensis</i>	Eastern Redbud
6			
Evergreen Trees - Balled and Burlap			
3	7' Ht.	<i>Picea glauca var. densata</i>	Black Hills Spruce
4	7' Ht.	<i>Pinus flexilis 'Vanderwolf'</i>	Vanderwolf Limber Pine
7			
Evergreen Shrubs - Balled and Burlap or Pot			
23	7' Ht.	<i>Thuja occidentalis 'Smaragd'</i>	Emerald Green Arborvitae
23			
Perennials and Ornamental Grasses - Pot			
15	#1 Cont.	<i>Asclepias tuberosa</i>	Butterfly Weed
15			



1200 Wilmette Road
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PROJECT
**West Park
Berm and
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REVISIONS

MB/DW	VILLAGE REVIEW	09SEP2022

PROJECT NUMBER

1005

SHEET TITLE

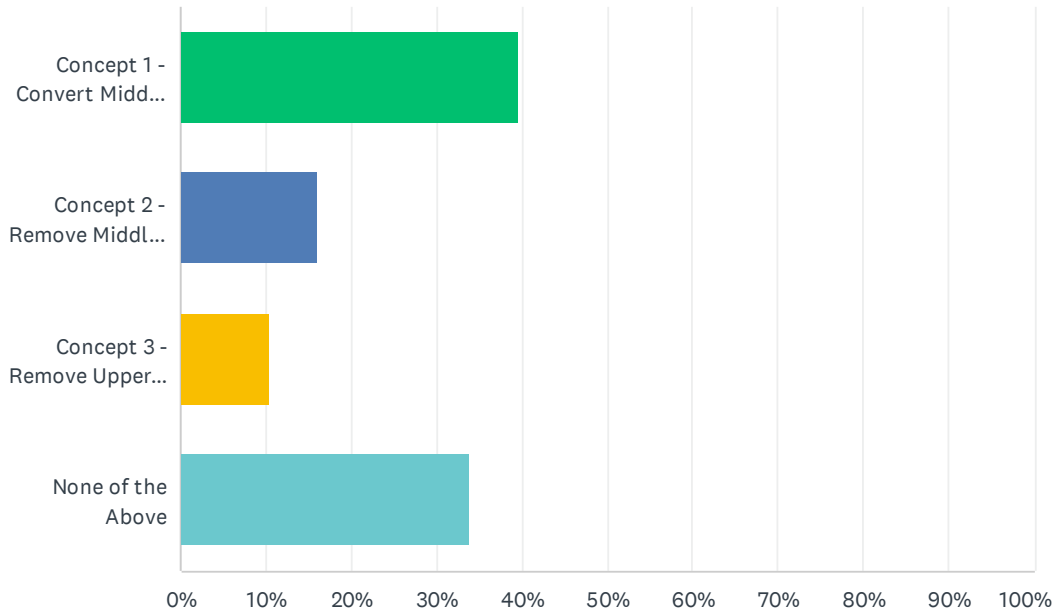
**Landscape
Plan**

SHEET NUMBER

L1.1

Q1 Which of the three concepts do you prefer?

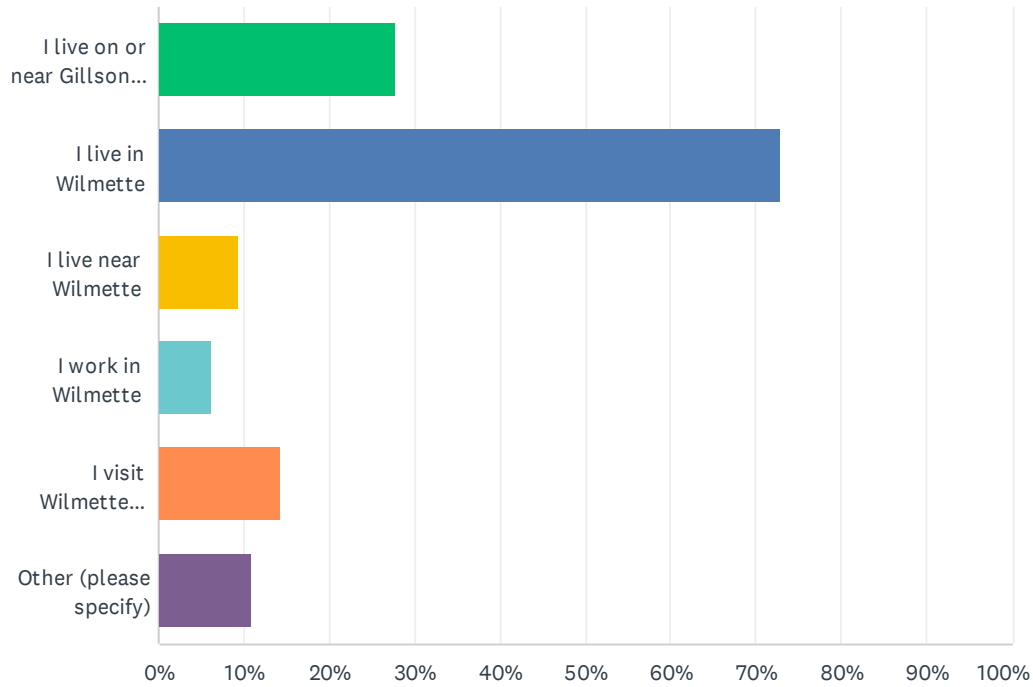
Answered: 1,563 Skipped: 5



ANSWER CHOICES	RESPONSES	
Concept 1 - Convert Middle Drive to a 10' Multipurpose Path	39.67%	620
Concept 2 - Remove Middle Drive and Replace with Lawn	15.99%	250
Concept 3 - Remove Upper and Middle Drives and Replace with Lawn	10.43%	163
None of the Above	33.91%	530
TOTAL		1,563

Q2 Tell us about your relationship with Gillson Park. Choose all that apply.

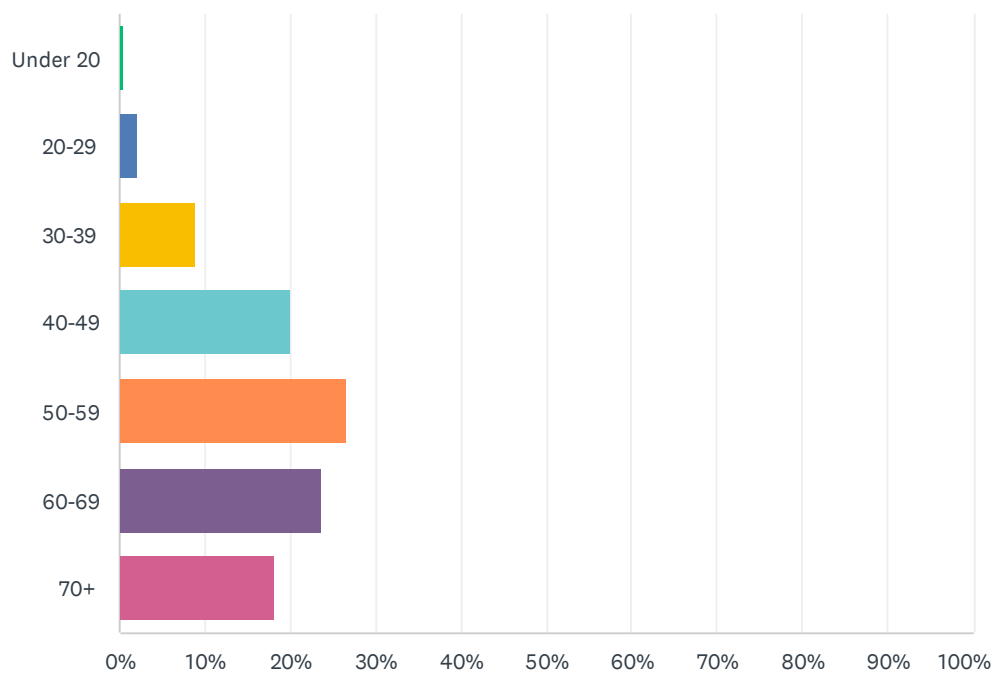
Answered: 1,563 Skipped: 5



ANSWER CHOICES	RESPONSES
I live on or near Gillson Park	27.77% 434
I live in Wilmette	72.94% 1,140
I live near Wilmette	9.34% 146
I work in Wilmette	6.27% 98
I visit Wilmette regularly	14.27% 223
Other (please specify)	10.88% 170
Total Respondents: 1,563	

Q3 What is your age?

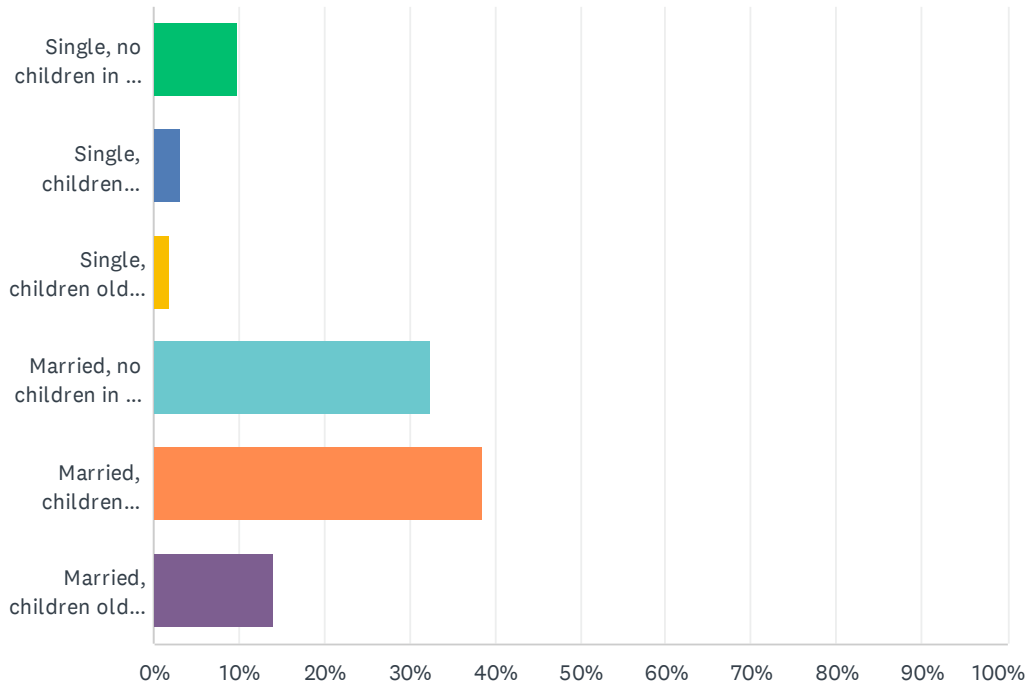
Answered: 1,535 Skipped: 33



ANSWER CHOICES	RESPONSES	
Under 20	0.46%	7
20-29	2.08%	32
30-39	8.99%	138
40-49	20.07%	308
50-59	26.64%	409
60-69	23.71%	364
70+	18.05%	277
TOTAL		1,535

Q4 Describe your household:

Answered: 1,545 Skipped: 23



ANSWER CHOICES	RESPONSES	
Single, no children in the home	9.77%	151
Single, children younger than 18 in the home	3.11%	48
Single, children older than 18 in the home	1.88%	29
Married, no children in the home	32.49%	502
Married, children younger than 18 in the home	38.64%	597
Married, children older than 18 in the home	14.11%	218
TOTAL		1,545



Memorandum

Date: September 12th, 2022

To: Board of Commissioners

From: Kristi Solberg

Cc: Steve Wilson

Re: Requesting Board approval-Keay Nature Center Path Project

The Parks and Planning Department held a bid opening on Friday, September 2, 2022, for the Keay Nature Center Path Project. The Parks and Planning Department received 3 bids for the project. Staff is requesting Board approval of the Hacienda Landscaping, Inc. bid, in the amount of \$210,820.00, as recommended in the attached award letter from Gewalt Hamilton Associates, Inc.

September 2, 2022

Ms. Kristi Solberg
Wilmette Park District
3000 Glenview Rd
Wilmette, IL 60091

Re: Keay Nature Center – Path and Drainage Improvements
Wilmette, Illinois

Dear Ms. Solberg:

On September 2nd, three (3) bids were received for the above referenced project by virtual bid conference, attached for your reference. The bids received ranged from \$210,820.00 to \$376,850.00. The low bid for the proposed improvements was received from Hacienda Landscaping, Inc., but over the projected budget for the work.

Most recently Hacienda Landscaping completed the installation of a similar aggregate path at Community Playfields. We have worked on many projects with their office, and regularly recommend them for projects. We recommend that the Park District award a contract for improvements to Hacienda Landscaping of Minooka, IL in the amount of **\$210,820.00**

If awarded, we will assist District staff with the pre-construction meeting and document coordination.

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,
Gewalt Hamilton Associates, Inc.



Jonathan Hagenow
Civil Engineer II
encl: Bid Tabulation
cc: Tom Rychlik, GHA



Memorandum

Date: September 12, 2022
To: Board of Commissioners
From: Kristi Solberg
Cc: Steve Wilson
Re: September Board Report

Parks and Planning

Community Playfields bathroom project-Once the final inspection on Mechanical Electrical and Plumbing (MEP) work is completed the contractor will start installing the interior walls and fixtures.



Crews seal coated and crack filled the parking lot at the Community Recreation Center.



Landscape plans-Centennial, Community Playfields and Vattmann





The Park District Horticulturalist weeded and planted beds at Mallinckrodt Park and Maple Park using the Park District landscape plans.



Thornwood tennis court project-The old color coat surfacing has been stripped off and concrete footers were poured for the fence posts. Starting Friday September 9th the process of laying the asphalt surfacing will begin. Once that is completed, the court will have to cure for about 4 weeks before the crews can add the color coat.



Field permits

Wilmette Wings Soccer

- Games started Saturday September 10th
- Wings use West Park, Community Playfields and Howard Park

Wilmette Catholic Football

- Saturday September 10th and Friday October 7th are the two games being held on the upper level football field.

Wilmette Baseball Association

- Fall baseball is played at Hibbard North & South, Community (Elam, Pomona & Pony), West Park & Howard Park.

Wilmette Park District youth soccer

- Practice started the week of August 29th at Community Playfields.
- Games started on Saturday September 10th.

Wilmette Jr. High Sports

- Field hockey is practicing and playing home games at CPF
- Soccer is practicing and playing home games at CPF

Parks staff

The crews completed fall field set up, set up and take down of Beach Bash, tree removals from storm damage and declining trees, playground surfacing maintenance, split rail fence repair, turf work and weeding planting beds. The Parks staff welcomed Jesse Cox on Tuesday August 30th and Patrick Gale on Tuesday September 6th as Parks Laborers.







During the last week of May the Parks staff started a turf maintenance program at Community Playfields and Hibbard Park to help with the turf establishment after the Village Storm Water Projects. The program consists of aeration, seeding, all natural fertilization and watering the areas above the storm traps. These areas experience heavy wear and tear during the athletic seasons (spring and fall) and were not fully established when reopened for play. This turf program has helped with grass establishment and we anticipate we need to follow the program at least through the fall of 2023.



Building staff

Replaced the ductwork and RTU 1 & 2 at the Community Recreation Center



Painted the hallways within the Early Childhood wing at Community Recreation Center.



Installed push buttons and vacancy sensors within the 6 platform tennis courts at West Park.



Built custom wire covers for the golf restaurant pendant light and installed the floor trim.



Memorandum



Date: September 7, 2022
To: Steve Wilson, Executive Director
From: Emily Guynn, Superintendent of Recreation
Re: Recreation Department September 2022 Board Report

Community Recreation Center

Recreation Programs:

Beyond the Bell, School Year 2022-2023

- Registration is open and ongoing for all four Beyond the Bell programs: Morning CARE, Campus Clubs, After School Clubs, and CARE
- School Days Off available to both Beyond Bell participants and community at large kicks off on September 23 with another one offered on September 29

Program/Event Name	Enrollment
CARE – AM	87
CARE – PM	101
Campus Clubs	99
After School Clubs	256

Early Childhood Center:

- ECC school year started on August 29
- Parent engagement event is scheduled for September 28 at the Wilmette Golf Course

Program/Event Name	Enrollment
Full Day Preschool	70
Morning Preschool Plus	43
Morning Preschool	26

Athletics:

- Fall soccer league games start on September 10, scheduled through October 22
- Fall men’s indoor basketball league is scheduled to start in October

Program/Event Name	Enrollment
Pee-Wee Soccer	118
Fall Soccer	960

Center for the Arts:

- The Center for the Arts Dance Company members performed on Sunday August 20th for “Making Moves for Highland Park”; a fundraiser hosted by Studio 83 Dance Academy/

Buffalo Grove Park District. Members of 14 different park districts came together to dance and raise money for the Highland Park Community Foundation that assists those directly affected by the July 4th shooting that took place. Together, the performers raised over \$5,400 for the event.

Program

Youth Dance
WCT - High School Musical
Visual Arts Classes
Music Lessons

Enrollment

185 Dancers (38 classes offered)
88 actors auditioned, 50 casted
220 Students (30 classes offered)
51 students

Gymnastics:

- Early Fall gymnastics classes are 93% full
- Birthday party season has begun to start up again with four a weekend

Center Fitness Club:

- Teen Fitness programs, 8 week small group programs for teens is scheduled from October 10-December 3. Teen Fitness programs include Bootcamp, Yoga, and Pilates
- Functional training room project is scheduled to start the week of October 3
- CFC Open House is scheduled to follow up the completion of the training room project, tentatively for Saturday, October 15
- Athletico Partnership is scheduled to be rolled at the CFC Open House. The partnership includes free injury screenings one per quarter for CFC members.

Centennial Recreation Complex

Tennis Center:

- Court resurfacing at Thornwood is well underway. Asphalt is laid and curing
- Indoor permanent court time begins Sunday September 11
- Pro shop will begin with a 50% off apparel sale for Centennial's 50th Anniversary

Centennial Ice Rink:

- On August 29, Wilmette Hockey completed team tryouts and assignments

Centennial Family Aquatic Center:

- After strong interest in-season, Fluid Running is scheduled to continue in the post season
- Final public swim for the season was the Labor Day Luau on September 5
 - Pool was decorated in a Hawaiian theme
 - Giveaways included 50th Anniversary tiki mugs and floater keychains
 - The weather was cloudy and cool so attendance was low

Platform Tennis:

- Women's Pre-Season Paddle Camps took place the week of September 6
 - 120 slots filled the camps
 - Guest pros from clubs around Chicago teach alongside some staff pro
- Team set up for 2022/23 season is underway.
 - Requesting 30 men's teams (Tuesday-Thursday) based on court expansion.
 - Granted 19 women's teams Monday night, Thursday/Friday morning
 - Expecting an additional five Sunday evening entry-level teams
- Actively working to satisfy special use permit conditions from the Village of Wilmette
 - Consistent signage throughout the facility including hours of operation and player conduct have been created and posted in the paddle hut
 - Second communication to members, prior to 2022-2023 season kickoff will be delivered to captains at a meeting on August 15
 - Waiting for league schedule to be finalized to submit to the village

Mallinckrodt Center

Mallinckrodt Center is continuing to offer in person fitness classes, fitness room reservations, in person general interest classes, events, card games and in person office hours.

- Continuing to offer both in-person and virtual fitness classes including: Strength Training, Tai Chi, Zumba, Pilates, Sit and Be Fit, Be Moved, Low Impact Fitness, and Dynamic Strength & Balance classes with new sessions began in late August.
- Mallinckrodt is offering one day special events and programs listed below. We also housed a variety of specialty camps at Mallinckrodt this summer, Fashion Design and Sewing, Jewelry Making Camp and Safety Town Camp.

New Upcoming September Classes and Events:

Tiki Terrace Luau Dinner Trip
Shipshewana Day Trip
Edible Indoor Garden Workshop
Movie and Popcorn Day

Lakeview Center / Gillson Park Operations

- Memorial Day Weekend weather required the water to be closed on Sunday and Monday reducing patron attendance
- Lakeview Center has been prepped for construction crews and closed to patrons
- Family bathrooms will remain open at the beach house through September 18
- The Sailing Beach will be staffed with reduced hours through September 18

- The Sailing Beach will close October 16 for the season.
- All swimming beach equipment has been removed from the beach including buoys, lifeguard chairs, and beach mat.
- Upcoming Special Events:
 - 9/3: Movie Night at Wallace Bowl
 - 9/10: Gillson Beach Campout
 - 9/18: Northshore Tri
 - 10/2: Our Place 5K

Location	Rental Type	Quantity	Revenue
Lakeview	Private Event	3	\$2,537



To: Steve Wilson, Executive Director
From: Sheila Foy, Superintendent of Finance
Date: September 7, 2022
Re: September, 2022 Finance Superintendent Report:
1. District Revenue and Expense Statement Results through July, 2022 (Appendix 1)
2. Capital Expense Results through July, 2022 (Appendix 2)
3. Finance, Customer Service and Technology Department Updates

1. District Revenue and Expense Statement Results through July, 2022 (Appendix 1)

As discussed in the August Committee of the Whole meeting, the results of operations through July totaled \$7.9m (down from \$9.75m in June) vs a budget of \$5.6m resulting in a fund surplus of \$2.3m. The District continues to operate at an overall surplus for 2022. With respect to operations, that surplus is mostly timing as we do not feel there is anything material that will preclude us from meeting budget. Our operating surplus has averaged between \$2.3m and \$2.6m over-budget since March. In July, that surplus dropped to \$1.4m and we anticipate it will continue to drop as we finish the year. We have identified that there will be a permanent difference in capital spending. Recently forecasted capital spending is targeting \$6.8m resulting in a permanent reduction of \$4.6m in capital spending for 2022. The newly forecasted changes in capital spending should result in about a \$1.5m fund surplus for 2022 vs a \$3.1m deficit. As more information is available, I will refine the financials.

2. Capital Expense Results through July, 2022 (Appendix 2, Pages 1 - 5)

As discussed above, the District's capital spending for 2022 was re-forecasted down from a budget number of \$11.4m to \$6.8. There were 2 projects cancelled and 14 projects moved to 2023. The attached capital spending report shows 13. The 14th project is the Langdon Beach Shoreline Protection project. That will be reflected in the capital spending report for August.

3. Finance, Customer Service and Technology Updates

Finance has been busy getting prepared for the 2023 budget process. Informational reports are being generated for the managers to assist them in creating their 2023 budgets. There were discussions at the August COW to determine manager guidance for fee and salary increases. We need to firm up that guidance soon. The activities necessary to move banks from JP Morgan to Wintrust continue. This is targeted to be materially complete by the end of August. We are in the process of scheduling training and should have that completed next week.

Customer Service is once again reporting that August was good month to be in Wilmette. Early fall registration occurred on the 2nd for residents and the 9th for non-residents. On August 8th, Maple Park was rededicated after its renovation. Everyone seems to love the zip line! August 13th was the first ever "Keep Your Day Job" music festival at the Centennial parking lot. The event was widely attended and greatly enjoyed. Lots of construction occurred during August at the CRC such as rehabbing fitness floors, updating the HVAC system and seal coating the parking lot. All of this was in preparation to welcome back everyone in the fall after a long, hot summer. August 20th was the Ouilmette Foundation Beach Bash at Gillson Park. It was great to see everyone at the event supporting our parks. Dance Team auditions were held on the 25th. Nutcracker auditions were on the 27th. Wilmette Public Schools started on the 22nd with CARE and Campus Clubs starting the same week and After School Clubs started the week of August 29th. All Early Fall classes started the week of the 22nd also. Late swim schedules were announced for the Beach and the Pool. Open swim times were on weekends until Labor Day after which the Beach is closed. Lap swimming will continue at the Pool until October 2nd. How great to swim at our pool into the fall! It's hard to believe that another Wilmette Summer is in the books but bring on fall because we can't wait to see what will happen!

Information Technology spent August deploying a next-gen antivirus solution to all endpoints, renewing the District's SSL certificate for Rectrac and Webtrac and hiring a part-time IT support technician. IT also completed the rollout of a next-gen Webtrac that provides some search and accessibility enhancements. PDQ deploy, an inventory software, was also deployed that will help with future installs and will provide up-to-date and reporting on software installations on District endpoints.

Appendix 1



Wilmette Park District
Revenue and Expense Statement
For the Month Ending July 31, 2022

Total District	Through July 31			YTD Variance		Total Year Budget 2022
	Actual 2021	Actual 2022	Budget 2022	Actual to Budget		
				\$	%	
Revenue						
Property Taxes	\$4,766,523	\$4,789,397	\$3,789,478	\$999,919	26.4%	\$6,836,412
Daily Fees	1,163,745	1,292,558	1,198,763	93,795	7.8%	2,034,966
Fee Revenue	5,998,578	7,120,765	6,908,551	212,214	3.1%	11,078,486
Membership Fees	2,162,954	2,112,589	2,437,251	(324,662)	-13.3%	2,818,826
Rental Revenue	1,488,052	1,475,733	1,598,564	(122,830)	-7.7%	2,447,134
Retail Sales	108,988	104,747	122,093	(17,346)	-14.2%	215,882
Miscellaneous Revenue	<u>84,909</u>	<u>160,221</u>	<u>90,926</u>	<u>69,295</u>	76.2%	<u>188,541</u>
Total Revenue	\$15,773,750	\$17,056,010	\$16,145,627	\$910,383	5.6%	\$25,620,247
Expenses						
Salaries & Wages	\$4,567,270	\$5,834,685	\$6,021,719	(187,034)	-3.1%	\$10,316,865
Employee Benefits	1,177,299	1,486,444	1,565,289	(78,844)	-5.0%	2,842,738
Contract Services	1,708,593	2,292,710	2,283,523	9,187	0.4%	3,639,316
Utilities	432,081	387,031	569,176	(182,145)	-32.0%	1,018,694
Supplies	482,187	660,107	734,033	(73,926)	-10.1%	1,089,227
Equipment and Repairs	<u>158,060</u>	<u>195,557</u>	<u>210,211</u>	<u>(14,654)</u>	-7.0%	<u>358,955</u>
Operating Expenses	\$8,525,491	\$10,856,535	\$11,383,952	(\$527,416)	-4.6%	\$19,265,794
Operating Surplus (Deficit)	\$7,248,259	\$6,199,475	\$4,761,675	\$1,437,800	30.2%	\$6,354,453
Non-Operating Revenue						
Bond Proceeds	\$0	\$3,284,916	\$3,120,000	\$164,916	5.3%	\$3,120,000
Capital Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	N/A	<u>0</u>
Total Non-Operating Revenue	\$0	\$3,284,916	\$3,120,000	\$164,916	5.3%	\$3,120,000
Non-Operating Expenses						
Capital	1,261,209	1,310,481	2,117,188	(806,707)	-38.1%	11,130,773
Capital - Special Recreation	3,214	218,156	133,332	84,824	63.6%	300,000
Debt Service	71,971	46,806	52,367	(5,561)		1,154,734
Capital Transfer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>
Overhead Transfer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>
Total Non-Operating Expenses	\$1,336,394	\$1,575,443	\$2,302,887	(\$727,445)	-31.6%	\$12,585,507
Net Non-Operating Surplus (Deficit)	(\$1,336,394)	\$1,709,474	\$817,113	\$892,361	109.2%	(\$9,465,507)
Total Expenses	<u>\$9,861,885</u>	<u>\$12,431,978</u>	<u>\$13,686,839</u>	<u>(\$1,254,861)</u>	-9.2%	<u>\$31,851,301</u>
Net Surplus (Deficit)	\$5,911,866	\$7,908,949	\$5,578,788	\$2,330,161	41.77%	(\$3,111,054)

**WILMETTE PARK DISTRICT
2022 CAPITAL EXPENDITURE SUMMARY
THROUGH JUNE 30, 2022**

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Location	Project Name	Project Description	2022 Budget	Unbudgeted Spending	YTD Spending	Projected Spend		Target Completion	Current Update June Reporting
ADMINISTRATION OFFICE	Comprehensive Plan			100,000		100,000	Administration	18 months	Estimated spending in 2022
ADMINISTRATION OFFICE	Computer Hardware	Computer hardware (Laptops, Desktops, Servers and etc.)	55,228		24,723	30,505	Administration	All Year	
ADMINISTRATION OFFICE	Computer Software	Computer software (MS Office and etc.)	104,795	25,000	39,549	90,246	Administration	All Year	Additional estimated spend related to exchange server migration for consulting costs.
CENTENNIAL AQUATICS	Chlorine Controllers	4 New Chlorine Controllers (\$6600 each)	26,400	3,600	4,011	25,989	Equipment	Q2 - June	One more part is on backorder and there is no install date.
CENTENNIAL AQUATICS	Deck Furniture Replacement	New chairs for pool	13,000			13,000	Aesthetic/Updates	Q2 - June	Furniture ordered at end of April - waiting on ETA
CENTENNIAL AQUATICS	Pool Vacuums	2 New Pool Vacuums (\$6000 each)	12,000			12,000	Equipment	Q2 - June	One has arrived and is working
CENTENNIAL AQUATICS	Security Camera	Installation of security cameras		200	200	-		Q2 - May	Reprioritized to Q4
CENTENNIAL AQUATICS	Umbrella Shade Cover	New Skins for Large Shade Structures	30,000	(2,000)	14,817	13,183	Aesthetic/Updates	Q2 - May	Targeting July delivery
CENTENNIAL COMPLEX	West backdoor	The west backdoor by the garbage dumpster is rusting and rotting out. Would like to replace it with a new fiberglass one.	8,000	4,000	740	11,260	Base Infrastructure	Q2 - June	Scheduled for install on 6/22
CENTENNIAL ICE	Security Camera	Installation of security cameras		1,000		1,000			Reprioritized to Q4
CENTENNIAL TENNIS	Security Camera	Installation of security cameras		1,000		1,000	Equipment		Reprioritized to Q4
CENTENNIAL TENNIS	Court Resurfacing	Resurface all indoor courts	70,000	5,000	268	74,733	Routine Maintenance	Q4	We are rebidding project the week of 6/20 as we received no bids the first time
CENTER FITNESS CLUB	Fitness Equipment Replacement	Ongoing replacement of strength and cardio equipment	35,000	32,000		67,000	Equipment	Q2 - April	Received bids this week
CENTER FITNESS CLUB	Studio Equipment Replacement	Ongoing replacement of group exercise studio equipment	5,000			5,000	Equipment	All Year	Planning is in place for remainig spend in Q4
COMMUNITY PLAYFIELD	Bathrooms	(Village IGA, \$810k)					Rec Support		Project on target for 2022 completion
COMMUNITY REC CENTER	Auditorium LED Strip Lights	6 strip lights over theater stage, LED lights	11,000			11,000	Rec Support	Q3 - July - August	Lights have arrived. Targeting Q3 installation
COMMUNITY REC CENTER	Auditorium Light Board	Light Board	7,500			7,500	Recreational	Q3 - August	Board has arrived. Targeting Q3 installation
COMMUNITY REC CENTER	Car Charging Station	Electric Car Charging Station at CRC		366	366	-	Rec Support	Q2 - April	CRC installed in April - Golf is targeting Q3 installation West Park installation will be part of West Park plan and the Village is targeting end of summer
COMMUNITY REC CENTER	Concrete Soffits	Repair the concrete soffits that are falling apart at the CRC. They are a safety hazard because of falling concrete around the building.		40,000		40,000	Safety/ADA	Q2 - June	Working on getting pricing - need to do in phases, phase 1 will be this year for \$40k and next year will be the second phase
COMMUNITY REC CENTER	Duct work for Trane Units #1 & #2 HVAC Rooftop Unit Replacement Replace McQuay Unit #9 Replace Trane Unit #1, 2 & 11	must be completed when Trane units #1 & #2 are replaced	640,000	130,000	79,336	690,664	Base infrastructure	Q3 - September	Still targeting August installation. Total budget for all unit replacements and duct work
COMMUNITY REC CENTER	Gym Awning	The awning by the gym is ripped and has birds nesting in it. MOVED TO 2021 FROM 2022		7,400		7,400	Aesthetic/Updates	Q1 - March	In process of being installed
COMMUNITY REC CENTER	Gymnastics Equipment	Updating and Replacing Equipment	25,000			25,000	Equipment	Q3 - August	Planning is in place for remainig spend in Q4
COMMUNITY REC CENTER	Pillars	The plaster on the exterior pillars is damaged and needs to be repaired. MOVED TO 2021 FROM 2022		9,521	4,625	4,896	Aesthetic/Updates	Q2 - June	Working on getting pricing from two more sources
COMMUNITY REC CENTER	Seal Coat Parking Lot	Seal coating and stripping	25,000	32,115		57,115	Base Infrastructure	Q3 - September	4 projects - Mallinckrodt was complete - CRC is targeting August completion and working on obtaining permits for Golf and Howard

**WILMETTE PARK DISTRICT
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THROUGH JUNE 30, 2022**

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COMMUNITY REC CENTER	Security Camera	Installation of security cameras		1,000		1,000			Reprioritized to Q4
COMMUNITY REC CENTER	Volleyball System - Gymnasium	Replace 21 year old volleyball system in sports gym	9,000			9,000	Recreational	Q3 - August	
GILLSON PARK	Lakeview Design Implementation	Implement Design Plan	900,000	847,000	-	1,747,000	Public Process	Q3 - September	Targeting September 2022 for start of project
GILLSON PARK	Lakeview Design Planning	Full Building Design Plan		144,125	43,832	100,293	Public Process	Q3 - July - August	Targeting September 2022 for start of project
GILLSON PARK	Gillson Beach Security Cameras	Installation of security cameras		500		500			Reprioritized to Q4
GILLSON PARK	Lakeview Security Cameras	Installation of security cameras		500		500			Reprioritized to Q4
GILLSON PARK	Sailboats, Kayaks & Paddle Boards	Replacement of older vessels used on sailing beach	18,000		6,788	11,212	Fleet	Q2 - June	Annual scheduled replacement
GILLSON PARK	Sailing Boat Racks	Replace and repair old and damaged sailing racks	10,000	(3,000)	2,764	4,236	Rec Support	Q2 - May	Remaining rack to be completed in the fall
HOWARD PARK	Parking Lot Pavement	Repaving the parking lot on 17th Street	100,000	(40,000)		60,000	Base Infrastructure	Q3 - September	4 projects - Mallinckrodt was complete - CRC is targeting August completion and working on obtaining permits for Golf and Howard
HOWARD PARK	Field Lights	The field lights bulbs and ballast are going bad. The bulb price is steadily going up and the ballast are not made any more. 34 fixtures need to be replaced and there is a ComEd rebate of \$500 per fixture after initial investment. Price reflects initial investment.	60,000			60,000	Rec Support	Not Getting Done in 2022	Working with consultants to agree on a project go-forward that does not require a variance from the Village
KEYA NATURE CENTER	Pave Pathways	Create (fixing) the accessible path at Keya Park	167,000		1,750	165,250	Building Improvements	Q4 - October	Targeting October completion - going to bid in next couple of weeks
LANGDON PARK	Shoreline Protection - Langdon	Material and Installation	1,800,000		22,820	1,777,180	Public Process	Q2 through Q4	Waiting on permit - estimating completion for October not yet out to bid - will have majority of capital spent this year
MALLINCKRODT CENTER	Carpet	The carpet in the hallway and library have runs and holes in them and need to be replaced	10,500			10,500	Aesthetic/Updates	Q2 - April	In the process of ordering carpet
MALLINCKRODT CENTER	Seal Coat Parking Lot	Seal coating and stripping	10,000	9,400		19,400	Base Infrastructure	Q3 - September	4 projects - Mallinckrodt was complete - CRC is targeting August completion and working on obtaining permits for Golf and Howard
MALLINCKRODT CENTER	Security Cameras	Installation of security cameras		500		500			Reprioritized to Q4
PARKS DEPARTMENT	Aerator	2 added in 2022	10,000			10,000	Equipment	Q4 - October	Working on securing prices
PARKS DEPARTMENT	Aerial Work Platform	Replacement of Aerial platform	15,000	3,000		18,000	Equipment	Q3 - September	Working on securing prices
PARKS DEPARTMENT	Combination Trash/Recycling Containers (Various Parks)	Ongoing standardization of trash/recycling containers	10,000			10,000	Base Infrastructure	Q4 - December	4th qtr 2022 purchase
PARKS DEPARTMENT	Dump Trucks (#21 in 2022, #17 in 2027)	Replacement of Truck #17 and Truck #21	48,000	(18,000)		30,000	Fleet	Partially completing in 2022	One vehicle has been ordered (Maverick \$30k) neither 17 or 21 has been ordered and it looks like it's coming this year. We are not ordering the
PARKS DEPARTMENT	Dog Park Fencing	Install dog park fencing on ComEd leased property	49,350			49,350	Recreational	Q4	ComEd has approved as part of our new lease we then need to go to Glenview for permits (WANT TO LEAVE IN)
PARKS DEPARTMENT	Garbage Truck (#26)	Replacement of Garbage Truck	90,000	(33,500)		56,500	Fleet	Q4 - October	We are not buying a garbage truck we are buying the ED a new vehicle
PARKS DEPARTMENT	Landscape Work	Planting plant materials (trees, shrubs etc.) in various parks	25,000			25,000	Base Infrastructure	Q2 through Q4	Targeting Q3 and early Q4 completion
PARKS DEPARTMENT	Sidewalk Sweepers (Gravelly Brooms)	Replacement of sidewalk sweepers	13,000			13,000	Equipment	Q4	Will review purchase in Fall
PARKS DEPARTMENT	Truck replacement (#25)	Electric Van	35,000	12,000		47,000	Fleet	Q3 - September	Ordered - targeting October delivery
PLATFORM TENNIS	2 additional courts	Build 2 additional courts and deck extension parking lot	750,000		2,700	747,300	Public Process	Q4	Does not include deck extension nor the hut. These are the courts that were scheduled for next year plus the parking lot
PLATFORM TENNIS	Security Camera	Installation of security cameras		300		300			Reprioritized to Q4
WILMETTE GOLF CLUB	Bar Expansion	Includes design and buildout	70,000	166,000	85,028	150,972	Recreational	Q3 - September	Bid(s) are coming in at higher than project but working on keeping cost of project in total to original bid (\$407k)

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WILMETTE GOLF CLUB	Clubhouse Carpet	Wall to wall inside clubhouse	30,000	(10,000)	19,360	640	Aesthetic/Updates	Q3 - September	
WILMETTE GOLF CLUB	Clubhouse Improvement Designs	Kitchen, food service, etc.	25,000		30,288	(5,288)	Building Improvements	Q3 - September	
WILMETTE GOLF CLUB	Clubhouse Landscaping	Updated landscaping, course /clubhouse aesthetics	20,000		58	19,942	Aesthetic/Updates	Q3 - September	
WILMETTE GOLF CLUB	Clubhouse Outdoor Bar Furniture	Create an outdoor space for F&B	60,000			60,000	Aesthetic/Updates	Q3 - September	
WILMETTE GOLF CLUB	Patio Expansion	Includes Patio Furniture	85,000	(84,688)	312	0	Recreational	Q3 - September	
WILMETTE GOLF CLUB	Restaurant Divider	Includes HVAC upgrading	30,000			30,000	Recreational	Q3 - September	
WILMETTE GOLF CLUB	Tables and Chairs	Improve restaurant aesthetic	10,000	6,452	16,452	-	Building Improvements	Q3 - September	
WILMETTE GOLF CLUB	Golf Cart Path	Cart Path Installation		65,000	46,993	18,007	Recreational	Q2 - April	ITD spend \$1,101,843
WILMETTE GOLF CLUB	Chemical Pump House Pump	Requires repair	12,000		7,483	4,517	Base Infrastructure	Q2 - April	
WILMETTE GOLF CLUB	Drainage Improvements	Materials for subsurface golf course drainage installs	10,000			10,000	Base Infrastructure	Q2 - April	
WILMETTE GOLF CLUB	Finish Basement of Golf House	Updates to usable living space	15,000			15,000	Building Improvements	Q4 - December	
WILMETTE GOLF CLUB	Golf Course Fountains or Water Features	Water aeration system/better water quality/course aesthetics	30,000			30,000	Aesthetic/Updates	Q4 - October	
WILMETTE GOLF CLUB	Tree Maintenance	Removal of dead trees and large limbs	10,000			10,000	Aesthetic/Updates	All Year	
WILMETTE GOLF CLUB	Range Tractor	Driving Range Ball Picker	10,000			10,000	Fleet	Q2 - April	
WILMETTE GOLF CLUB	Replace Driveway (House) Sewer Repair	Driveway cracked and in need of repair	22,000	1,100		23,100	Base Infrastructure	Q4 - October	4 projects - Mallinckrodt was complete - CRC is targeting August completion and working on obtaining permits for Golf and Howard
WILMETTE GOLF CLUB	Sump Pumps	The sump pumps are at the end of their life. When repaired last year it was recommend to replace.	35,000			35,000	Base Infrastructure	Q2 - June	Still working on pricing
GILLSON PARK	Storage Building Fire Alarm	Work finished in Q1 2022		2,000	2,000	-	Safety/ADA		We passed final inspection for Gillson Park. Waiting on final billing
PARKS DEPARTMENT	Artificial Turf Field	Replacement of artificial turf in-fill material		10,000		10,000	Safety/ADA	Q2 - May	Complete - working on the final payout
WILMETTE GOLF CLUB	Fire Alarm	Work finished in Q1 2022		100		100	Safety/ADA	Q2	We are waiting on final inspection and final billing for the Golf Club
CENTENNIAL AQUATICS	PVC Pool Liner	50 Meter Main Pool	150,000	(16,305)	133,695	-	Building Improvements	Q2 - May	Complete
CENTENNIAL TENNIS	Ball Machine	Replace Ball Machine		6,125	6,125	-	Equipment	Q2 - April	Complete
COMMUNITY REC CENTER	Access Control Installation in Early Childhood Area	Install an electronic access control		19,700	19,700	-	Safety/ADA	Q1 - March	Complete
COMMUNITY REC CENTER	East Door near Rock Garden	Older Doors in need of replacement		20,938	20,938	-	Base Infrastructure	Q2 - May	Complete
COMMUNITY REC CENTER	Gymnastic Doors	The gymnastic doors on the north side of CRC are corroding and there is a giant gap in the door that is a security issue. MOVED TO 2021 FROM 2022		12,985	12,985	-	Base Infrastructure	Q2 - April	Complete
GILLSON PARK	Boat Replacements (RIB)	Scheduled replacement of a rigid hull inflatable	18,000	3,969	21,969	-	Fleet	Q2 - May	Complete
MALLINCKRODT CENTER	Basement	The basement floods after it rains from seepage. This is for drainage tiles and seal coat.	18,000		18,000	-	Building Improvements	Q2 - April	Complete
MALLINCKRODT CENTER	Grease Trap Replacement	Grease trap in kitchen had cracked seals and needed to be replaced		3,490	3,490	-	Base Infrastructure	Q2 - May	Complete
MALLINCKRODT CENTER	Water Heater	The water heater in the basement is rusted out and is at the end of its life.	9,000	(4,781)	4,219	-	Base Infrastructure	Q2 - April	Complete

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PARKS DEPARTMENT	Backhoe		85,000	15,450	100,450	-	Equipment	Q1 - March	Complete
PARKS DEPARTMENT	Battery Powered Zero Turned Motors	Three electric powered machines	85,000	10,665	95,665	-	Equipment	Q1 - March	Complete
PARKS DEPARTMENT	Concrete Planer	Planer for the Parks Department	10,000	(919)	9,081	-	Equipment	Q1 - February	Complete
PARKS DEPARTMENT	Enclosed Trailer	New Trailer for Parks Department	9,000	6,584	15,584	-	Fleet	Q2 - April	Complete
PARKS DEPARTMENT	John Deere Standing Mower			5,761	5,761	-	Equipment	Q2 - May	Complete
PARKS DEPARTMENT	LED Light Upgrades	For various facilities	10,000	642	10,642	-	Equipment	Q1 - March	Complete
PARKS DEPARTMENT	Production mower	Replacement of John Deere utility tractor	85,000	(13,400)	71,600	-	Fleet	Q1 - February	Complete
WILMETTE GOLF CLUB	Irrigation Pond Work	Unscheduled repairs/replacement for Irrigation Pond		16,000	16,000	-	Base Infrastructure		Complete
WILMETTE GOLF CLUB	Range Netting Pole and Fence Maintenance	Net and Cable Maintenance / High lift work	10,000	11,730	21,730	-	Recreational	Q2 - April	Complete
PARKS DEPARTMENT	Pickle Ball Courts	West Park Campus - 8 courts with lights	850,000	(781,862)	68,138	-	Public Process	Cancelled project	Cancelled project
CENTENNIAL COMPLEX	Concession Equipment	New equipment for concessions (additional fryer)	20,000	(20,000)	200	(200)	Building Improvements	Cancelled project	Cancelled (and reclassing that amount out of this project)
CENTENNIAL COMPLEX	Facility Condition Assessment	Assess building components, current and future programming/facility needs, and security	90,000	(90,000)			Public Process	2023 project	Will be rolled into Comprehensive Plan project
COMMUNITY REC CENTER	Facility Condition Assessment	Assess building components, current/future programming/facility needs, and security	90,000	(90,000)			Public Process	2023 project	Will be rolled into Comprehensive Plan project
CENTENNIAL ICE	Roof Replacement (partial)	Partial replacement and repairs for the roof	150,000	(120,000)	4,100	25,901	Base Infrastructure	2023 project	Based on input from roofing company, this may require more funding. Moving to 2023.
GILLSON PARK	Replace Dog Beach Fence	Refencing of the dog beach including gate replacement	50,000	(50,000)			Recreational	2023 project	Rescheduling project
GILLSON PARK	Lakefront Infrastructure Design Work	Comprehensive Plan Development		-			Recreational	2023 project	Rescheduling project
GILLSON PARK	Lakefront Infrastructure Implementation	Related to sewers, curbs and others	2,000,000	(2,000,000)			Base Infrastructure	2023 project	Rescheduling project
PARKS DEPARTMENT	Outdoor Ice Rink	Location TBD	135,000	(135,000)			Recreational	2023 project	Cancelled project
PARKS DEPARTMENT	Playground Replacement	Replacement of Tot Lot at West park	375,000	(350,000)		25,000	Public Process	2023 project	We have spent some money but this project will move to 2023
PLATFORM TENNIS	Furniture Replacement	Paddle hut furniture replacement	10,000	(10,000)			Aesthetic/Updates	2023 project	Cancelled project
WILMETTE GOLF CLUB	Driving Range Upgrade	Rebuild Driving Range	1,200,000	(1,200,000)			Recreational	2023 project	Rescheduling project
COMMUNITY PLAYFIELD	Tennis Court Resurface/Renovation	2022 - Outdoor tennis court resurface/renovation (Village IGA, \$250k)					Rec Support	2023 project	Board discussion for 2023 IGA spending
HIBBARD PARK	Tennis Court Resurface	2022 Outdoor tennis court resurface (Village IGA, \$70k)					Recreational	2023 project	Board discussion for 2023 IGA spending
THORNWOOD PARK	Tennis Court Color Coating	2022 Resurface outdoor courts (Village IGA, \$300k)					Recreational	2023 project	Board discussion for 2023 IGA spending
TOTALS			11,130,773	(3,279,238)	1,117,334	6,734,201			

MAPLE PARK **	Playground Renovation (2015)	Scheduled replacement and ADA Update		221,015	172,763	48,252	Safety/ADA	June	Targeting end of June completion due to some change orders
PARKS DEPARTMENT**	ADA Accessibility (5.8 Levy)	ADA improvements	300,000		45,393	254,607	Safety/ADA	Evenly over Q2, Q3 & Q4	

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		TOTALS (Maple Park detail is above)	300,000	221,015	218,156	302,859			

Total Capital Spending for 2022	11,430,773	(3,058,223)	1,335,490	7,037,060
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Remaining Projected 2022 Capital spend

Total Cancelled/Rescheduled Projects	(5,073,456)
Total Unplanned/Increased Spending	2,015,223

Memorandum

Date: September 12, 2022
To: Steve Wilson, Executive Director
From: Liz Cox, Superintendent of Human Resources and Risk Management
Re: Human Resources Risk Management Department Board Report

Each year we work with our liability insurance carrier, the Park District Risk Management Agency (PDRMA), to conduct a Loss Control Review. The review is focused on mitigating risk at our agency by coaching on injury prevention, best employment practices, OSHA compliancy and Workers' Comp. Our 2022 Loss Control Review begins Friday, September 16th. We will have the results of the 2022 review in early by January of 2023.

Our industry continues to face staffing challenges in the post COVID-19 workplace. Current work trends include hybrid options becoming mainstream, a shortage of critical talent, increased turn-over due to fatigue and the compromised well-being of employees. Our agency is committed to elevating our culture and employee engagement in order to improve the work-life balance of all stakeholders.

Our current efforts include the measurement of revenue per employee in comparison to other competing agencies and the continued investment in compensation studies. These two practices help ensure that we are paying employees fairly, accurately managing workload and fostering a culture of transparency.

In January of 2019, the Wilmette Park District completed its first comprehensive compensation study. The results of the study facilitated the creation of a compensation philosophy for our agency which focused on the following professional standards:

- Attract and retain top recreation industry performers.
- Provide pay levels that are externally competitive with industry peers (at minimum in the 50th percentile).
- Create and sustain internal equity within the agency.
- Pay for performance, skills, competencies, development, growth and effective visible commitment to the agency.
- Encourage competency building by linking career development and employee performance to total rewards.
- Provide leadership amongst competing agencies in our industry by implementing innovative compensation and benefits programs.

Subsequently, we created an archetype for employee pay that includes 14 pay grades with corresponding salary ranges that are updated yearly based on the Employment Cost Index (ECI).

COVID financial challenges led to an organizational restructure in September of 2020 that resulted in the elimination of 7 full-time positions. We operated with 61 full-time staff through COVID as there was a great deal of uncertainty as to when we would return to regular operations. As of September 12, 2022, we have 74 full-time employees on staff. We have contracted GovHR to conduct an update of our compensation study which will begin in August of 2022 with a completion target of January of 2023. Our post COVID growth has resulted in many positive changes including the creation of 16 new and/or replacement positions to better serve the needs of our community. Each new position will be evaluated to ensure the accurate grade and salary range. Below is an overview of the compensation study process.

- Week 1: Meet with Park District representatives to discuss Study methodology and expectations.
- Week 2: Prepare and distribute salary surveys to comparable municipalities and park districts.
- Week 3: Meet with employees to hand out JAQs and explain the purpose of the Study and the process.
- Week 4 to 6: Return of JAQs and salary surveys.
- Week 7: Reading of JAQs and job descriptions; interview employees.
- Week 8 and 9: Analyze data; prepare new classification and compensation plans.
- Week 10: Send draft findings to the Park District.
- Week 11: Meet with key Park District representatives to review preliminary findings.
- Week 12: Prepare Draft Report and send to the Park District.
- Week 13: Get return comments from the Park District.
- Week 14: Prepare Final Report.
- Week 15: Present Report to the Park District Board.

The graph below represents the revenue per employee in 2021 at the Wilmette Park District in comparison to other North Shore agencies. Although this is only one form of measurement, it does provide insight into the financial impact of each staff member.

Agency	Revenue	Number of FT Employees	Revenue per employee Ratio
Northbrook	19.5 mil	73	1 employee per \$267,123
Wilmette	28.74 mil	74	1 employee per \$388,378
Deerfield	15.7 mil	48	1 employee per \$327,378
Lake Bluff	5.6 mil	13	1 employee per \$430,769
Highland Park	20 mil	110	1 employee per \$180,818
Glenview	39.8 mil	115	1 employee per \$346,086