



**Wilmette Park District
Committee-of-the-Whole
Board of Park Commissioners**

Monday, August 22, 2022

6:30 pm – Mallinckrodt Community Center “Big Room”

AGENDA

1.0 COMMITTEE-OF-THE-WHOLE CALLED TO ORDER

1.1 ROLL CALL

2.0 COMMUNICATIONS AND CORRESPONDENCE

3.0 PUBLIC COMMENT/RECOGNITION OF VISITORS

4.0 ONGOING DISTRICT PROJECTS

4.1 CONSIDERATION OF WALLACE BOWL RENOVATION – DEFINING PHASE

4.2 CONSIDERATION OF PICKLEBALL COURTS – DEFINING PHASE

4.3 GILLSON PARK COMPREHENSIVE PLAN – PLANNING PHASE

4.4 LANGDON SHORELINE PROTECTION PROJECT – PLANNING PHASE

4.5 KEAY NATURE CENTER RENOVATION – PLANNING PHASE

4.6 WEST PARK PADDLE IMPROVEMENTS – PLANNING PHASE

4.7 GOLF CLUB GRILLE ROOM RENOVATION – EXECUTION PHASE

4.8 LAKEVIEW CENTER RENOVATION – PLANNING PHASE

4.9 COMMUNITY PLAYFIELDS BATHROOM PROJECT – EXECUTION PHASE

4.10 MAPLE PARK PLAYGROUND EQUIPMENT – COMPLETION PHASE

4.11 OUTDOOR FITNESS EQUIPMENT GRANT AWARD – DEFINING PHASE

5.0 OPERATIONAL REPORTS

5.1 ADMINISTRATIVE DEPARTMENT

5.11 COMPREHENSIVE AND STRATEGIC PLAN – UPDATE

5.2 FINANCE DEPARTMENT

5.21 REVIEW OF MONTHLY FINANCIALS AND CAPITAL PLAN EXPENDITURES

5.22 DISCUSSION OF 2023 BUDGETARY GUIDELINES

5.3 RECREATION DEPARTMENT

5.31 OPERATIONAL UPDATES

5.4 PARKS AND PLANNING DEPARTMENT

6.0 ADJOURNMENT

If you are a person with a disability and need special accommodations to participate in and/or attend a Wilmette Park District meeting, please notify the Director's Office at 847-256-6100.

Wilmette Park District **Policy for Public Comment**

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each regular meeting is set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
2. During the "Recognition of Visitors" agenda item, audience members should raise their hands and be recognized by the President/Chairperson prior to speaking.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson.
4. Questions are to be directed to the entire Board/Committee.
5. Park Board members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. A Board/Committee meeting is not a forum for complaints against individual employees. Such matters are handled by directly contacting the Executive Director. Complaints against the Executive Director should be handled by directly contacting the President of the Board of Park Commissioners.
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the park board commissioners present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.

From: [Steve Wilson](#)
To: [Catherine Serbin](#)
Subject: FW: [external] West Park
Date: Friday, August 19, 2022 4:16:49 PM

Add to packet.

Steve Wilson
Executive Director
Wilmette Park District
www.wilmettepark.org
847-256-9617

-----Original Message-----

From: Paul Hahn <pauyh813@gmail.com>
Sent: Thursday, August 18, 2022 7:27 PM
To: Steve Wilson <swilson@wilpark.org>; publiccomment@wilmette.com
Cc: westpark@wilpark.org
Subject: [external] West Park

Good Evening

Thank you for the letter of August 8, 2022 in regards to West Park. I have a few initial comments and a question or two.

It would be nice and very much appreciated if the Park District would involve the neighbors in regards to any and all "mitigations" imposed by the Village Board of Trustees prior to being considered as "completed" by the park district. Do you (the park district) think that you could make this could happen? It would make everything a lot easier for all parties involved if you could.

For example, is the landscaping plan included with the letter "etched in stone" or is it open for discussion and suggestions by the neighbors? We are concerned that what is needed here in order to mitigate noise disturbance from the platform tennis club, which is the purpose of the ordinance requiring landscaping changes, is not *just* landscaping but sound mitigation such as what Walter Keats suggested *plus* landscaping.

Another example of this would be the *partial* light shields that have been installed without advance community input. These partial shields leave one side of every light fully unshielded and two sides only partially shielded, the net result being a minimal mitigation of the light disturbance. The shields do nothing for the light emitting to the surrounding area and absolutely nothing for the "glare" the two issues that need to be addressed. We have other suggestions as well.

It is NOT our intention to run this project or tell you what to do but only suggest and have dialogue with you. After all we have to live with the results. Please forward to ALL Park Board Trustees

We all look forward to your responses and future dialogue and working together on this project.

Always,

Paul Hahn

Paul Hahn

From: [Patrick O'Gara](#)
To: [Steve Wilson](#); [Catherine Serbin](#)
Cc: [WestPark Project](#); [Paul Hahn](#); [Andrew S. Paine](#)
Subject: [external] Fw: WP Conditions Update
Date: Friday, August 19, 2022 10:17:10 AM

Hi Steve and Catherine,

I request that this message and the pictures be included in the packet for Monday's COW meeting. Please advise if that will not be possible. Thank you.

Patrick

----- Forwarded Message -----

From: Patrick O'Gara <ogarap@yahoo.com>
To: Braiman, Michael <braimann@wilmette.com>
Cc: Stein, Jeff <steinj@wilmette.com>; Adler, John <adlerj@wilmette.com>; Wilson, Steve <swilson@wilpark.org>; Paul Hahn <paulyh813@gmail.com>
Sent: Thursday, August 18, 2022 at 01:59:52 PM CDT
Subject: Re: WP Conditions Update

Thank you, Mike. I appreciate the update. Since Steve Wilson is on this message, I am going to take the opportunity to provide feedback now on the light shield requirement (and only the light shield requirements) in the hope that it may speed things up.

In June after the first Park District Committee of the Whole meeting at which Steve Wilson reported on the installation of light shields for the (current) 36 court lights, Park District Commissioner Lindsay Anderson approached me for a conversation. I told Commissioner Anderson that the installed light shields were only *partial* shields and the neighbors had been given no explanation for the decision not to fully shield the lights. I informed Commissioner Anderson that the partial shields leave one side of each light fully unshielded and two sides only partially shielded, so that the glare and spillover issues remain largely unresolved. I know that Commissioner Anderson reported what I said to her in that conversation to Steve Wilson because he referenced that conversation to me after the July Committee of the Whole meeting. Around the time of my conversation with Commissioner Anderson, Paul Hahn began emailing Steve Wilson with a request for the spec or cut sheet for the partial shield but Steve Wilson has not yet been able to provide that to Paul Hahn.

Despite these communications, the Park District has not publicly addressed the issue of the adequacy of the partial shields and we the neighbors fear that the Park District either has or will represent to the Village that the Ordinance's shielding requirement has been satisfied. Our position is that the Ordinance's shielding requirement is not satisfied by these partial shields and that any objective evaluation by Village staff at night would demonstrate that.

Specifically, and as the attached pictures demonstrate, the side of each light that remains fully unshielded faces either north or south while the partially shielded sides face east and west. Accordingly, from a northern vantage point the lights that face north appear almost fully unshielded with the same glare and spillover as before, while the lights that face south do not show much glare from that northern perspective but still show spillover due to the partial shielding of the east and west sides of each light.

The obvious solution here is to either obtain and install full shields or install fully recessed lights such as the ones

used at the North Shore Country Club's platform tennis courts. With this many lights, the number of which will increase by 1/3 if the new courts are built, such partial shields are entirely inadequate. If the North Shore Country Club can have fully recessed (and thus fully shielded) lights without impacting play, there is no reason the Park District's Platform Tennis club cannot as well.

Happy to discuss further, and I'm hopeful this message will be responsibly received.

Patrick

On Thursday, August 18, 2022 at 01:11:06 PM CDT, Braiman, Michael <braimanm@wilmette.com> wrote:

Patrick,

While Jeff is still working on your FOIA request and is not likely to have it completed today, I do want to keep you updated on the status of the Park District's compliance with the West Park Special Use regulations. Steve Wilson has indicated to us that he is confident the Park District will be in compliance with the conditions related to lighting by the August 30 deadline and thus is not seeking an extension on the August 23 Village Board agenda. As I have stated previously to you, we know the District will need an extension on the landscaping requirements due to their public outreach and we intend to grant such extension (to be granted administratively). We have not yet received a formal request for such an extension and I will again try my best to keep you in the loop as we proceed.

-Mike

Michael Braiman

Village Manager

Village of Wilmette

847-853-7506

www.wilmette.com



1L-300SHLD-D
5 pcs/ctn
Made in China

300SHLD-D
5 pcs/ctn
Made in China

Jun 17, 2022 at 9:49:09 PM



Jun 17, 2022 at 9:51:03 PM



From: [Patrick O'Gara](#)
To: [Steve Wilson](#); [Catherine Serbin](#)
Cc: [WestPark Project](#); [Paul Hahn](#); [Wilmetteparkfriends Info](#); [Andrew S. Paine](#)
Subject: [external] Fw: For Packet Inclusion -- West Park
Date: Friday, August 19, 2022 10:23:29 AM
Attachments: [AcustiFence Product Data Sheet - AFIR.pdf](#)

Hi Steve and Catherine,

Please remember my other requests for emails to be in the packet for Monday's COW meeting, including but not limited to these messages from me and Walter Keats and Walter's attachment about AcustiFence. Thank you.

Patrick

----- Forwarded Message -----

From: Patrick O'Gara <ograp@yahoo.com>
To: Steve Wilson <swilson@wilpark.org>; Catherine Serbin <cserbin@wilpark.org>
Cc: Cecilia Clarke <cclarke@wilpark.org>; Julia Goebel <jgoebel@wilpark.org>; Lindsay Anderson <landerson@wilpark.org>; Allison Frazier <afrazier@wilpark.org>; Patrick Duffy <pduffy@wilpark.org>; Mike Murdock <mmurdock@wilpark.org>; Kara Kosloskus <kkosloskus@wilpark.org>; Jeff Stein <steinj@wilmette.com>; John Adler <adlerj@wilmette.com>; Paul Hahn <paulyh813@gmail.com>; Wilmetteparkfriends Info <info@wilmetteparkfriends.org>; Andrew S. Paine <apaine@tresslerllp.com>
Sent: Monday, July 25, 2022 at 12:20:17 PM CDT
Subject: For Packet Inclusion -- West Park

Hi Steve and Catherine,

I noted the language copied below in the Ongoing District Projects memo included in the packet for today's Park District Committee of the Whole meeting. Walter Keats sent the message forwarded below this message on June 30, however Walter's message was not included in the packet for the July 11 Board meeting or discussed at that meeting, nor was it included in today's Committee of the Whole meeting packet. I request that it be addressed at today's meeting and included in the August Board meeting packet. Thank you.

4.6 West Park Paddle Improvements

Work is continuing to facilitate the installation of two paddle courts. Specifications for lighting controls and landscaping are complete and the details of moving utilities to make room for the courts and permitting is ongoing. It is anticipated that bid documents will be issued in August and that staff will seek approval of the recommended bid at the September Regular Board Meeting.

Patrick
740 Laramie Ave.

----- Forwarded Message -----

From: info@wilmetteparkfriends.org <info@wilmetteparkfriends.org>
To: Wilson, Steve (WPD) <swilson@wilpark.org>
Cc: Commissioners <commissioners@wilmetteparkfriends.org>; Rychlik, Thomas A. <trychlik@gha-engineers.com>
Sent: Thursday, June 30, 2022 at 03:58:35 PM CDT
Subject: Noise Mitigation in West Park

Dear Steve,

As you may be aware, I have been contacting companies who construct/install platform tennis courts (Total Platform Tennis in Ohio), and provide acoustical mitigation materials (Acoustiblok in Florida), among others. The specific acoustical mitigation material is called "Acoustifence". I was initially looking into it for the proposed pickleball courts as they are noisier than the platform tennis courts. I have attached a product data sheet for your information. It was Dr. Thunder, the WPD's acoustical consultant's opinion that use of Acoustifence would reduce noise by up to 10 decibels, a significant amount.

I must admit that I am skeptical that just planting arbor-vitae next to the platform tennis courts will significantly reduce noise levels. To my knowledge arbor-vitae are not advertised or marketed for that purpose. They do look nice and make a nice "wall" (I have one side of my property planted with them).

My biggest concern is that the WPD doesn't have any useful/pertinent data on light or noise in West Park.

What I would like to suggest is that the WPD make both light and noise tests at various high usage times of the day, week and season to provide a variety of bench marks going forward. (Presumably the WPD hasn't given up on it's desire for additional platform tennis and pickleball courts, wherever located in Wilmette.)

Next I would suggest that at a minimum the east side of the platform tennis courts (and possibly part of the north and south sides of the eastern-most courts, closest to the residents) have Acoustifence installed. Noise level tests should then be taken again, at appropriate times, to determine the efficacy of the Acoustifence. This will be useful data as the WPD continues to push for additional platform tennis courts in West Park or elsewhere, in addition to constructing pickleball courts throughout Wilmette where this same problem will reappear (e.g. Hibbard Park where the proposed courts would be only 50 feet or so from residences).

As a reminder, as I'm sure you know, pickleball courts (and tennis courts) use standard chain-link fence as "walls" with strong metal pipes to support them. This construction is suitable for attaching Acoustifence which has some additional weight, but which also blocks wind, so strong winds could be a factor. (It is not recommended to cover all four sides with Acoustifence due to both wind and heat concerns.) Note that Acoustifence comes in black and green.

With platform tennis courts there are several problems. First, the courts are elevated 3-4 feet off the ground. Second, the "walls" are part of the playing surfaces and are made of a chicken-wire material, stronger than normal chicken-wire, but still not strong enough or appropriate to attach Acoustifence. Third, the supporting columns are made of aluminum since they normally only support this chicken-wire material. Fourth, the columns are only attached to the deck, not into the ground. This makes them unsuitable to attach Acoustifence, particularly in a high wind situation.

The solution is to construct a normal chain-link fence/wall right outside the courts on the sides where Acoustifence is to be installed. This provides a strong support for the Acoustifence, even in windy conditions.

In the case of West Park these additional chain-link fence structures could/should be installed between the east ends of the courts and the arbor-vitae.

I hope the above information is helpful as you and others at the WPD consider how best to mitigate noise issues at West Park (and other possible locations).

Best regards,

Walter

Wilmette Park Friends

c/o Walter L. Keats

2514 Laurel Ln.

Wilmette, IL 60091

Tel: 847-256-7706

Cell: 847-312-9528

Fax: 847-256-5601

Emails: info@wilmetteparkfriends.org

walter.keats@asia1on1.com

Product Name

AcoustiFence® Noise Reducing Fences

For Manufacturer Info:

Contact:

Acoustiblok, Inc.
6900 Interbay Boulevard
Tampa, FL 33616
Call - (813) 980-1400
Fax - (813) 549-2653
Email - jboland@acoustiblok.com
www.acoustiblok.com

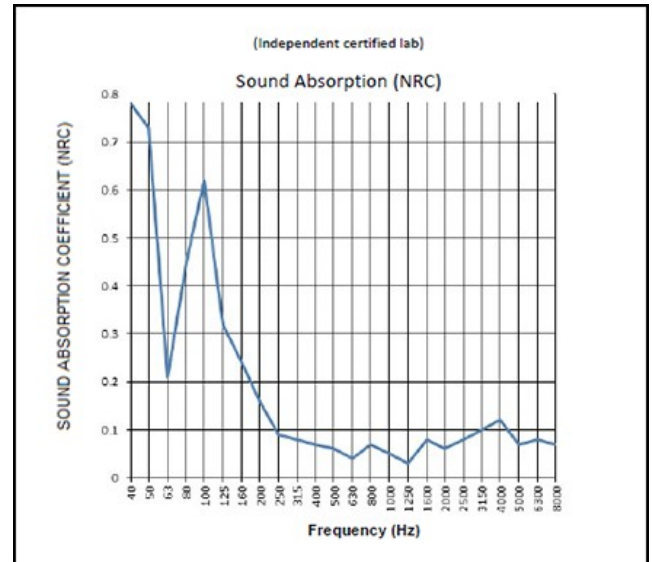
Product Description

Basic Use

AcoustiFence was originally developed by Acoustiblok, Inc. for noise isolation on offshore oil rigs, but has since proven successful in many other demanding outdoor settings, such as construction sites, commercial/industrial facilities, and residential communities.

AcoustiFence Noise Reducing Fences

AcoustiFence is a unique, heavy-mineral filled, barium free, viscoelastic acoustical material that is made in the U.S.A. Unlike fences or shrubs, this material does extraordinarily well in blocking direct sound, and a unique characteristic of the material sets it apart from other sound barriers when dealing with very low frequencies.



Sound Absorption Test Results

Benefits:

- Effectively reduces exterior noise
- Easy to install
- Resistant to UV, dirt and water
- Resistant to corrosion, mold and mildew



Product Name

AcoustiFence[®] Noise Reducing Fences

AcoustiFence Noise Reducing Fences continued...

In frequencies of 50Hz and below, the heavy limp AcoustiFence material actually begins to vibrate from low frequency sound waves. In essence it is transforming these low frequency sound waves into mechanical movement and internal friction energy. Laboratory tests indicate that this transformation process inhibits these lower frequencies from penetrating AcoustiFence, reducing their level by over 60 percent relative to the human ear. In addition, AcoustiFence becomes an absorbent material in these frequencies with test results show an NRC (noise reduction coefficient) as high as 0.78 (with 1.00 being the max). As such it is clear that AcoustiFence not only reduces sound as a barrier, but also acts as an acoustical absorbent material in very low frequencies, as opposed to reflecting those frequencies back like most other barriers. It is worth noting that lead sheets (which are toxic) work in the same manner.

Green AcoustiFence

One of Acoustiblok's most popular products, designed as an advanced sound barrier that easily attaches to most types of fencing, is now available in a new green shade that easily blends into the environment. This makes it ideal for landscaping projects, residential home use and any outdoor applications where blending into the natural foliage is a concern.

Green AcoustiFence has the same sound deadening properties and features as our original black AcoustiFence. In addition, this new version features advanced reinforced edging and stainless steel cable ties. Made and sourced in the USA, It comes in 6x30 foot sections and is one of the most effective first steps in reducing noise for industrial, commercial and residential projects.

Product Name

AcoustiFence® Noise Reducing Fences

Sound Transmission Class (STC)

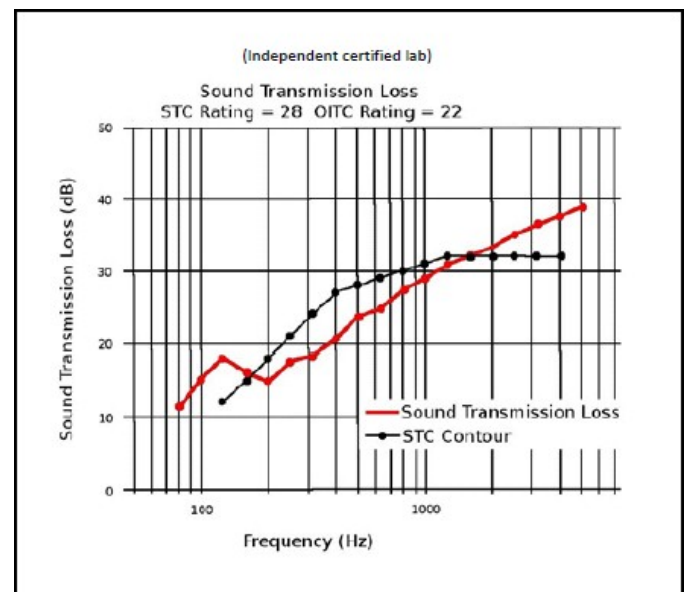
Sound Transmission Class (STC) is a single number that represents the sound blocking capacity of a partition such as a wall or ceiling.

STC numbers are often called out in architectural specifications, to assure that partitions will reduce noise levels adequately. For performance similar to laboratory test numbers, it is necessary to adhere closely to the construction materials and techniques used in the tested partition.

STC is calculated by comparing the actual sound loss measured when 16 test frequencies pass through a partition, with fixed values for each STC level. The highest STC curve that the measured sound loss numbers fit under, determines the STC rating of the partition.

STC calculations emphasize sound frequencies that match the human voice. A high STC partition will block the sound of human speech and block noise that interferes with human speech. To estimate high and low frequency performance, consult the Sound Transmission Loss graph included in STC test reports. Impact Insulation Class (IIC) measure transmitted impact noise and are specified for floor-ceiling assemblies only.

Acoustical test reports for numerous wall and floor/ceiling designs are available from Acoustiblok on request. All our test data is taken directly from independent 3rd party laboratories under NVLAP certification.



Sound Transmission Loss Test Results

Product Name

AcoustiFence® Noise Reducing Fences

Physical Properties

- Barium free
- Minimum STC 27 per ASTM E90-02 & ASTM E413-87
- Minimum TL 24 dBA @ 100Hz & 16dBA @ 40Hz
- Size - 6 ft.(1.83m) x 30 ft.(9.14m) x 0.125 in. (.3mm) – 180 ft² (16.83m²)
- Color - black
- High UV resistance
- Heat tolerance: 200°F (93°C) for 7 days, less than 1% shrinkage with no deformation.
- Freezes at -40°F (-40°C). Do not unroll or flex frozen material. Properties not affected by freeze/thaw cycles.
- No fungal or algal growth and no visible disfigurement, per ASTM D3273 and ASTM D3274 (rating=10)
- Tensile Strength - 1100 PSI
- Weight: 1 pound per square foot

Material Specifications – Part # “Acoustifence 6x30 Industrial”

Acoustical Rating	STC 28 / OITC 22
Size	6 ft. (1.83m) x 30 ft. (9.14m) x 0.125 in (.3mm) 180 ft ² (16.72m ²)
Weight	185 lbs. (84Kg)
Fastening	Black brass grommets every 6 in. (152mm) along top edge with four grommets spaced along the bottom edge. Commonly installed horizontally.
Color	Black
(This is an industrial product and minor surface blemishes are a possibility.)	



6900 Interbay Blvd.
Tampa, Florida USA 33616
Telephone: (813)980-1400
www.Acoustiblok.com
sales@acoustiblok.com

Information herein is, to the best of our knowledge and belief, accurate. However, since conditions of handling and use are beyond our control, we make no guarantee of results and assume no liability for damages incurred by the use of this material/product. All material/products may present unknown health hazards and should be used with caution. Although certain hazards are described herein, we cannot guarantee that these are the only hazards that exist. Final determination of suitability of this material/product is the sole responsibility of the user. No representations or warranties, either expressed or implied, of merchantability, fitness for a particular purpose or any nature are made hereunder with respect to the information contained herein or the material/product to which the information refers. It is the responsibility of the user to comply with all applicable federal, state and local laws and regulations. Specifications subject to change without notice.

Acoustifence Installation – Top Rail, Overlap Seam & Grommet Plugs

Acoustifence should hang just below the bottom of the top rail as pictured below.



Acoustifence pieces overlap 2" and the seam is cable tied to the chain link.



Double grommets are 6" up from bottom edge. Used to cable tie to chain link

Grommet plugs are used so you do not get sound leaks through the grommet holes



From: [Mike murdock](#)
To: [Catherine Serbin](#)
Subject: [external] Fwd: Wilmette GC and RTNSC Golf Outing
Date: Wednesday, August 17, 2022 6:54:51 PM

FYI

Sent from my iPhone

Begin forwarded message:

From: J Riley <rileyjamesb2021@gmail.com>
Date: August 17, 2022 at 6:11:23 PM EDT
To: Mike Murdock <mikemurdock@comcast.net>
Cc: Sharon Riley <sharonrileyrt@gmail.com>, Bill Plasschaert <Billpl310@gmail.com>, Ronald Calandra <rcalandra@wintrust.com>
Subject: **Wilmette GC and RTNSC Golf Outing**

Mike, I wanted to let you know what a great time we all had at the RTNSC Golf Outing at the Wilmette Golf Club on Monday. The course was in great shape and it was a pleasure to play. The golf staff had everything ready for us and we zipped around in about 4 hours—something unheard of in my experience in a charity event. The dining room staff did a great job also—The food was very good and the staff was pleasant and very attentive. All in all from my perspective, it was just a super day! Please compliment the staff for me.

Take care and thanks for all of your help.

Jim Riley

P.S. I did want to let you know about two incidents that occurred out in the golf course. On the 1st fairway, one of our golfers got hit by a ball from the practice range on his back just below his head. Any higher and it could have been very serious. Also, I was on the 3rd fairway getting ready to hit and a practice ball hit the roof of our golf cart which was just a few feet away. I think you would agree something needs to be done there before someone gets seriously hurt. I thought you would want to know.

Sent from my iPhone

From: [Steve Wilson](#)
To: [Catherine Serbin](#)
Subject: FW: [external] Correction to my comments before the Park District Board of Commissioners re: Langdon's history
Date: Thursday, August 11, 2022 11:53:34 AM

Steve Wilson
Executive Director
Wilmette Park District
847-256-9617
www.wilmettepark.org

----- Original message -----

From: Beth <bbeucher1@gmail.com>
Date: 8/11/22 10:52 AM (GMT-06:00)
To: Steve Wilson <swilson@wilpark.org>
Cc: Mike Murdock <mmurdock@wilpark.org>, Kara Kosloskus <kkosloskus@wilpark.org>, Lindsay Anderson <landerson@wilpark.org>, Cecilia Clarke <cclarke@wilpark.org>, Patrick Duffy <pduffy@wilpark.org>, Allison Frazier <afrazier@wilpark.org>, Julia Goebel <jgoebel@wilpark.org>
Subject: Re: [external] Correction to my comments before the Park District Board of Commissioners re: Langdon's history

Steve

Yes that's fine me.

Beth

Sent from my iPhone

> On Aug 11, 2022, at 10:47 AM, Steve Wilson <swilson@wilpark.org> wrote:
>
> Beth,
>
> Would it be ok with you to include your email below in the next packet as well to get it on the record in your words?
>
> Let me know.
>
> Thanks.
>
> Steve Wilson
> Executive Director
> Wilmette Park District
> www.wilmettepark.org
> 847-256-9617
>

> -----Original Message-----

> From: Beth Beucher <bbeucher1@gmail.com>

> Sent: Thursday, August 11, 2022 10:09 AM

> To: Steve Wilson <swilson@wilpark.org>

> Cc: Mike Murdock <mmurdock@wilpark.org>; Kara Kosloskus <kkosloskus@wilpark.org>; Lindsay Anderson <landerson@wilpark.org>; Cecilia Clarke <cclarke@wilpark.org>; Patrick Duffy <pduffy@wilpark.org>; Allison Frazier <afrazier@wilpark.org>; Julia Goebel <jgoebel@wilpark.org>

> Subject: [external] Correction to my comments before the Park District Board of Commissioners re: Langdon's history

>

> Dear Steve

>

>

> When I appeared before the Board during last Monday's meeting (8/8/22) regarding the revetment work and beach access proposals for Langdon Park, I think I may have inadvertently created some confusion about Langdon's history and past ownership by using the word "gift".

>

> I would like the record to be corrected by ensuring that the word "gift" is removed from my recorded remarks, and I would like to have removed any implication that the land was donated to Wilmette.

>

> In my written remarks and attachments, given to the Board members and yourself, my reference was to Ouilmette a person, not Wilmette the village. I cited that the property was recorded on 4/7/1897 in the Cook County Recorder of Deeds, document #2519528, as part of the Ouilmette Reserve Reservation and a photo of the plat of survey was included.

>

> My point was NOT how the land was obtained by the Wilmette Park District (or by anyone else previously), but that that bluff was the last undeveloped tiny piece of land through the course of our history from Native American presence to today.

>

> The important point I wanted to make about the HISTORY of the bluff was the time that had been allowed to let nature do its work to protect and stabilize the bluff through natural, ecological means, and that it has been successful and should not be interfered with by manmade construction on or through or across the bluff.

>

> I would appreciate it if the record could be corrected to clear up any unintended confusion that I caused.

>

> I also appreciate the opportunity to speak before that Board and the Board's willingness to listen to residents concerns regarding this matter.

>

> Sincerely,

>

> Beth Beucher

From: [Mike Murdock](#)
To: [Catherine Serbin](#)
Subject: Fwd: [external] Gillson roadway survey
Date: Wednesday, August 17, 2022 6:47:19 PM

Fyi

Sent from my iPhone

Begin forwarded message:

From: Pat Lilly <plilly17@gmail.com>
Date: August 15, 2022 at 11:27:35 AM EDT
To: Mike Murdock <mmurdock@wilpark.org>
Cc: Peggy Lilly <plilly77@gmail.com>
Subject: [external] Gillson roadway survey

Hi Mike,

Hope you are doing well. I just took the Gillson roadway survey, and I chose the “none of the above” alternative. My reason is that I would like to see the walkway/bike path replacing the middle road, but I also would like to see the upper drive removed. That would leave the lakefront drive (hopefully much improved) as the only auto route through the park.

Please feel free to share these comments with the other board members and staff.

Also, just an observation. When we attended the Abba cover band performance a couple of weeks ago, the exit gates from the beach parking lock were closed and locked at the end of the concert. This forced all the cars parked in the beach lot to head back through the park and out to an unsignalized intersection on Sheridan Road. I understand that the normal procedure may be to lock these gates at night, but it would seem normal that there would be an exception when you have a crowd at the Wallace Bowl.

We love the parks and use them a lot, but I just thought I’d call this to your attention. Thanks for listening.

Best regards,

Pat Lilly

From: [Mike Murdock](#)
To: [Catherine Serbin](#)
Subject: Fwd: [external] Langdon Park Beach - 080922
Date: Wednesday, August 10, 2022 11:48:24 AM

Please add to the next packet and share w the consultants.

Sent from my iPhone

Begin forwarded message:

From: Patrick Duffy <pduffy@wilpark.org>
Date: August 9, 2022 at 2:21:49 PM CDT
To: Howard Balikov <howardbalikov@yahoo.com>
Cc: Mike Murdock <mmurdock@wilpark.org>
Subject: Re: [external] Langdon Park Beach - 080922

Howard,

Thank you for attending last night and for your input. One item that may have been addressed after you left involved the state of the bluff. In particular how much of the bluff was washed away making it impossible to replicate the old access. We did talk about rebuilding the bluff to create a safe, more direct access to the beach. At the end we asked the engineers to return with new proposals to access the beach having heard resident input/concerns.

Please keep following the meetings as we anticipate new options in the next 4-8 weeks.

Thanks again,

- Patrick
Sent from my iPhone

On Aug 9, 2022, at 9:59 AM, Howard Balikov
<howardbalikov@yahoo.com> wrote:

Mike and Patrick:

Thank you for all of your questions and clarifications last night - they were insightful, clear and direct. And thank you for following up with the consultants and the other commissions to obtain answers that responded to your questions.

I am sorry that my wife and I needed to leave at 9, so I did not hear any comments from fellow residents. Mike - hope you got home

with time to be with your son before his leaving again.

Again, I will not be redundant. When I was listening to the consultant about the materials for the steps, I questioned if he was reinventing the wheel.

(i) Has it been suggested to use treated wood, such as is used on the train tracks? Those are subject to elements, weight, etc. and seem to hold up for a long time.

(ii) With all of the national/state parks, and their hiking trails up hills/mountains, the steps made of treated wood seem to hold up despite constant use and being subject to the elements. What do they use?

(iii) The New England coastal regions have steps leading to beach areas. They survive the salt water, storms, use, etc. What do they use?

The above seem to fit in with nature and work well.

Thank you again for reading my e-mail, taking the time to think about this issue, and for understanding that Langdon, in its natural state, is a real gem.

Thanks again for all you are doing for Wilmette.

Howard

On Friday, August 5, 2022 at 09:28:18 PM CDT, Patrick Duffy <pduffy@wilpark.org> wrote:

Please. One to the meeting Monday.

While I was running for office the lakefront committee was discussing the project. That was September/October 2020.

- Patrick
Sent from my iPhone

On Aug 4, 2022, at 3:52 PM, Howard Balikov <howardbalikov@yahoo.com> wrote:

Patrick:

Thank you for your e-mail back to me. And, thank you

for all that you do for Wilmette and all of us citizens.

I do appreciate your time, so I will not be redundant - the added point I would like to express deals with your first statement to me: that the project has been in the public conversation for almost 2 years.

From my understanding, at the 2020 WPD meeting it was decided that there were no funds available to be used to address Langdon Park Beach. It is my further understanding that the Langdon Beach project then came up to Committee meeting in January 2022, at which time the four options - Concept A.1, Concept A.2, Concept B, Concept C - were first presented by the Smith Group.

I believe that these 4 options have not been sufficiently analyzed and that they have not been open to the public for almost 2 years.

Thank you again for taking the time to read my e-mails and for responding back to me.

Howard

On Thursday, August 4, 2022 at 11:57:33 AM CDT, Patrick Duffy <pduffy@wilpark.org> wrote:

Catherine - please add to upcoming packet.

Howard,

Thank you for your email.

So you are aware, this project has been in public conversation for almost 2 years in the Lakefront Committee meetings and some Park Board meetings. All meetings open to the public.

To address some of your comments; the "rocks" will be rebuilt as they are beyond their useful life. The new revetment will help stop the erosion of the bluff due to wave action. The water level has never reached the height at which the top of the "rocks" will be rebuilt. This will keep the bluff from further collapse due to high water. The engineers have devised the current plan with direction from the Lakefront Committee to stabilize the

bluff by adding new material, the path and new native plantings. The plantings will all be native to the area as was done at Gillson and Elmwood. I agree with you about keeping debris out of the lake from any additions/construction at the site. My concern is the stairs over the revetment (rocks). They could be swept away with a big storm during another high lake level period. The engineers feel they won't...

There have been some concerns expressed about "construction" at Langdon. Neighbors are saying they want it the way it is/was. Currently the bluff is over run with invasive plants and the engineers are telling the board it is unstable. There are some small native trees mixed in along with a number of mature/maturing trees. All the mature/maturing trees except 2 are being left alone. Much of the bluff will have to be replanted due to the work to re-stabilize the face of the bluff. As I mentioned above, the engineers are telling us the path across the face of the bluff will help stabilize the bluff. The engineers have also shared thoughts about stabilizing the bluff and having a path straight down similar to before. They expressed a greater cost due to different material having to be used as there won't be a path across the face to aid in stabilization.

Since we have had some neighbors ask questions, we have asked the consultant to come to Monday's meeting to address these and some other questions.

Please come to the meeting (Monday 7:30 @ Village Hall 2nd floor) so you can pose questions and hear the responses from the engineers.

Thank you,

Patrick Duffy

Commissioner
Wilmette Board of Parks

From: Howard Balikov [howardbalikov@yahoo.com]
Sent: Wednesday, August 03, 2022 8:53 PM
To: Patrick Duffy
Cc: Howard Balikov
Subject: [external] Fw: Langdon Park Beach - 080322

Dear Patrick:

The reason I am writing to you this evening is to let you know my thoughts about the upcoming August 8 vote

about renovation of Langdon Beach. We live at the corner of 8th and Chestnut, and have been here since 1990 - actually my wife grew up in this home so she has been here since about 1960 - spending a lot of time at Landon Beach. Over the years, we have seen the rise and fall of the lake level and its effect on Langdon Beach. At times there has been hundreds of feet of beach depth, and at other times not much more than 30 feet or so (at those times, we sat on the rocks to watch the fire works at Gillson - there was no beach upon which to walk or sit). Since the fence was installed during early COVID, I have not gone down to the beach - not sure if the water receded much yet.

I reviewed the plans of the various years - 2014 (which the residents voted down), 2020, and 2022. From my point of view, I agree that the Bluff should be protected - and I agree with adding more rocks, on top of the existing rocks. And then, I would keep things simple and have the area really look more natural, rather than the proposed new building.

The Gillson and sailing area redo turned out beautiful - and its size and offerings do serve our community well. Langdon Beach is, and has always been, a small alcove - yes larger than Elmwood Beach, but really more in line with Elmwood, rather than Gillson.

I do not agree with the proposal to add the look out area and the ramps (access to the beach has never been a problem for the elderly - and many of the elderly live in the Condos at the beach - having their own balconies) - remember the water level is not that much below the land - 20 feet or so the "look-out" area is not very effective. Winnetka did add their look-out area, but remember that the water level at those Winnetka locations are 50 feet or more - below the look-out sites.

I would suggest (in addition to adding the rocks to protect the Bluff), just add steps to go down to the beach - keep the beach appearance and structures more like they have been since the 1960s - really looking very natural.

Having personally seen the rise and fall of the lake level, I believe that the suggested rebuild of Langdon, will require continual repair - sand is always going to migrate as the water level changes - not to mention destruction of the proposed construction - with broken pieces flowing into the lake (taking years to break down or

decompose).

I hope my point of view/opinion is helpful to you - I really do believe that Langdon, in its natural state, is a real gem.

Thank you. If my wife or I could provide you with any other helpful information, please let me know.

I appreciate your efforts for Wilmette and all of us.

Howard

731 Chestnut Avenue
847-977-5511

From: [Cecilia Clarke](#)
To: [Andrew Schwartz](#)
Cc: [Steve Wilson](#); [Catherine Serbin](#)
Subject: RE: [external] Gillson Green
Date: Monday, August 8, 2022 12:18:32 PM

Dear Mr. Schwartz,

Thank your for your email.

However, I am somewhat confused by it. In the last few days the Park District circulated a survey via email which asked residents for feedback on one of three design ideas for Gillson Park which would address the infrastructure issues. Those three designs increase the amount of green space in the park. Only the option to do nothing, leaving the roadways as is, will not increase the amount of green space, but rather would decrease it slightly in order to provide for essential safety modifications along Harbor Drive.

If you have not responded to this survey yet please do. Resident input has been an important part of the planning for Gillson. If you cannot locate the survey in your email, you can access it here: <https://www.wilmettepark.org/district-news/GillsonRoadSurvey>

Cecilia Clarke

From: Andrew Schwartz [schwartz91@gmail.com]
Sent: Monday, August 08, 2022 10:00 AM
To: Mike Murdock; Julia Goebel; Cecilia Clarke; Patrick Duffy; Allison Frazier; Kara Kosloskus; Lindsay Anderson
Subject: [external] Gillson Green

Dear Commissioners:

I support keeping Gillson green and request that the Board adopt modest plans for Gillson and Lakeview Center. Please fix the roads and sewers that are broken and approve a master landscaping plan that preserves and protects the trees and open green space.

The residents, who are also the taxpayers who fund the District and its operations, have repeatedly requested that Gillson be maintained as it is without new buildings, more concrete, or more parking. We ask you to honor that request and leave Gillson alone, except for necessary maintenance. Gillson is a unique treasure that residents enjoy for its natural beauty and opportunity to commune with nature. We don't want it spoiled.

I appreciate your consideration and thank you for taking the time.

Thank you,

-Andrew Schwartz

From: [Cecilia Clarke](#)
To: [Anne Hayden Stevens](#)
Cc: [Steve Wilson](#); [Catherine Serbin](#)
Subject: RE: [external] Feedback on Langdon beach proposals
Date: Tuesday, August 9, 2022 11:21:02 AM

Hi Anne,

Thanks for your email.

The issue is that people will attempt to use the beach at Langdon whenever there is beach present. We have been told by residents of the condominiums that people are already trespassing on their property and jumping off the rocks there. If access is not provided this situation will likely get worse. People will create their own trails to the water which may result in trampled vegetation and exacerbate erosion of the bluff. Langdon was made a paid beach many years ago because so many people were using the beach unsupervised and engaging in behavior that was disruptive to the neighbors and dangerous. I don't think anyone wants to see that situation again.

At last night's board meeting there was an extensive presentation by the SmithGroup coastal engineers. They provided a great deal of information regarding the bluff's condition, the need to stabilize it, and the different options to provide access. Several neighbors also provided comments. The Lakefront Committee had determined that an ADA accessible path across the bluff would be a good option because the path would help stabilize the bluff as well as provide access to the beach. However, it has become clear that the neighbors are concerned that this path will not be consistent with the naturalistic feel of Langdon and the Board has requested that SmithGroup provide other options that may be preferable.

Cecilia

From: Anne Hayden Stevens [anne.h.stevens@gmail.com]
Sent: Monday, August 08, 2022 5:36 PM
To: Cecilia Clarke
Subject: [external] Feedback on Langdon beach proposals

Hi,

I'd like to ask that the board go with option A1 and not develop access until the shoreline has had more time to recover. I am a neighbor and a daily user of the shoreline. If you could share my feedback with the board that would be greatly appreciated.

Thanks,

Anne

--

Sent from Gmail Mobile

From: [Cecilia Clarke](#)
To: [Go Green Wilmette](#)
Cc: [Steve Wilson](#); [Catherine Serbin](#)
Subject: RE: [external] Go Green Wilmette on Langdon Park Bluff Proposal
Date: Wednesday, August 10, 2022 3:11:04 PM

Dear Beth,

Thanks so much for your email. I so appreciate all you have done for Wilmette and the Park District with your advocacy.

Cecilia

From: Go Green Wilmette [druckerbeth@gmail.com]
Sent: Monday, August 08, 2022 3:31 PM
To: Steve Wilson; connect; Lindsay Anderson; Cecilia Clarke; Patrick Duffy; Allison Frazier; Julia Goebel; Kara Kosloskus; Mike Murdock
Subject: [external] Go Green Wilmette on Langdon Park Bluff Proposal

Date: August 8, 2022

**To: The Wilmette Park District Board of Commissioners and Steve Wilson,
Executive Director**

From: The Board of Go Green Wilmette

Re: Langdon Park Bluff Reinforcement Proposal

The Board of Go Green Wilmette would like to express our support for your efforts to find a community-supported and effective solution for lakefront bluff concerns at Langdon Park. We understand that the Park District seeks to address challenges that may be exacerbated in the future by climate-change related issues such as unprecedented lake level rise (and fall) and more intense storms.

We have reviewed the proposal under consideration and would like to make sure that:

1. the proposal adequately reflects the value of the oak trees and other native plants that are well-established on the bluff that may be impacted or removed

for the project

2. knowledgeable, independent professionals that specialize in natural reinforcement of bluff ecosystems have been consulted in the planning process, including certified arborists
3. any engineering solutions such as the proposed hardscaped walkway to the beach have been carefully reviewed as to possible negative impacts as well as positive effects
4. the expected lifespan and maintenance requirements of the proposal have been fully considered
5. the long-term consequences of doing nothing, or doing less than the plan proposes, have been carefully weighed before finalizing your decision

We appreciate the opportunity to express our opinion on this issue. Thank you again for all you do for our community.

We would also like to re-share the communication below sent to all WPD Commissioners last fall, as it reviews Go Green Wilmette's stand on many of the same important matters relevant to both the Langdon Park bluff proposal and Gillson Park roadway issues.

Communication from Go Green Wilmette to WPD on Oct. 18, 2021

Re: Suggestions pertaining to the Gillson Park Comprehensive Plan, the Lakeview Center, Park District Operations and Park Management

Thank you for your dedication to making Wilmette's parks and programming such an integral and enjoyable part of life in our Village. We recognize the challenges you face in addressing the needs and desires of many different constituent groups in our community.

New WPD Commissioners may not know that the Park District hosted Go Green Wilmette's very first meeting at the Community Recreation Center in 2005 and has been supporting our efforts to create a more sustainable community ever since.

We appreciate your efforts to examine flooding, traffic flow, natural habitat areas, dune protection, tree canopy and other important issues in all our parks and especially at Gillson Park. As we have shared before, Go Green Wilmette generally supports improvements to our parks that integrate sustainable features that will benefit Wilmette now and in the future.

As you consider the Gillson Park Comprehensive Plan, renovations to the Lakeview Center, and improvements to all parks, Go Green Wilmette would like to share some specific suggestions as summarized in the following points: (Most of these suggestions have been previously presented and discussed with Steve Wilson and former WPD Commissioners.)

Gillson Park Comprehensive Plan

- Maintain and add to the green spaces in Gillson Park. Green space, especially areas with native plants that support both humans and wildlife, has disappeared to the point of collapse in the U.S. At the same time, research demonstrates that green space has positive effects on human health and ecosystems and helps combat air and water pollution. Keeping and adding natural habitat to Gillson Park is a forward-thinking strategy that will enhance Wilmette now and for decades to come.
- Implement structural changes that limit storm water run-off into Lake Michigan, such as the conversion of hardscape surfaces to permeable surfaces. Go Green Wilmette believes that no new impermeable surfaces, including roads, parking lots and concrete sidewalks, should be added to Gillson Park except where necessary for pedestrian safety.

- Adopt strategies that help reduce the park's contribution to climate change and help mitigate the inevitable impacts of climate change, such as adding solar panels, reducing energy use, implementing sustainable groundskeeping practices, and planting more native dune grasses to protect against erosion.
- Prioritize the protection and preservation of mature trees in the park as they have much more green infrastructure value than younger ones.
- Plant additional native trees, shrubs and plants throughout the park.

Lakeview Center

- Go Green Wilmette supports enhancements and renovations to the Lakeview Center, including the enlarged viewing deck, to better serve our community so long as the building footprint is not increased and no additional parking is created.
- Explore nearby parking opportunities such as the existing CTA lot so that no additional parking in Gillson Park will be necessary. Restrict large private events at times when parking is at a premium.
- Require that all events held at the Lakeview Center follow sustainable guidelines. Practices such as the composting of food scraps, use of reusable or compostable tableware, waste reduction, and recycling could be included in the rental agreement. (GGW would be happy to share our green event guidelines for this purpose.)
- Designate a portion of any rental fees collected from private events at the Lakeview Center towards maintenance of native habitat and the purchase of

additional native plants and trees.

- Add information, art, and displays that inform visitors about the unique natural features of Gillson Park.
- Incorporate bird-friendly design to minimize bird collisions along this important migration route.
- Use only dark-sky compliant lighting at the Lakeview Center and throughout the park.

Operations and Parks Management

- Create and adopt a sustainability plan for all Park District operations and park management that aligns with the Village's Sustainability Plan.
- Hire or designate a Sustainability Director to coordinate sustainability efforts.
- Hire or designate a trained staff member to maintain natural areas within Gillson and other parks.
- Hire an ISA certified arborist to maintain and preserve Park District trees and add more native trees to all parks.

We appreciate your consideration of our suggestions and look forward to continuing to partner with the Park District.

Go Green Wilmette Board Member Margaret Martin Heaton will summarize our key points at your meeting tonight and we will post this letter to our website.

Sincerely,

Go Green Wilmette

Beth Drucker
President
Go Green Wilmette
beth@gogreenwilmette.org

Go Green Wilmette's mission is to raise environmental awareness, inspire people to take action and create a more sustainable community.

You cannot escape the responsibility
of tomorrow by evading it today.

Abraham Lincoln

From: [Cecilia Clarke](#)
To: [Jeff Later](#)
Cc: [Steve Wilson](#); [Catherine Serbin](#)
Subject: RE: [external] Langdon Concepts
Date: Thursday, August 18, 2022 7:32:43 PM

Dear Jeff,

Thanks so much for your email and for your thoughts.

I am familiar with the sandbags that Dennis has used to protect his property. The SmithGroup proposed using a similar product (large, sturdy sandbags) along the shoreline in Gillson Park as a way to protect the sailing beach and Harbor Drive. Ultimately, as the lake levels receded, the determination was not to proceed at this time with those remediation efforts in Gillson. However, because the bluff at Langdon had been severely impacted by the high water levels and the winter storms, SmithGroup were asked to advise on how best to preserve and stabilize the bluff for the future. Although lake levels naturally go through a cycle of rising and falling over time, climate change is likely mean that the cycle will be shorter and the lower lake levels (which are still relatively high) that we see this year will probably not last as long as they did during the low water level years of earlier years.

Although SmithGroup recommended using protective sandbags for Gillson, they did not suggest this approach for Langdon. Instead they recommended rebuilding the preexisting revetment at Langdon. The existing boulders and stones (which were placed there years ago in an earlier attempt to protect the bluff) are degrading and breaking up and are no longer protecting the bluff as well as they had. Rebuilding the revetment will protect the bluff much longer than the sandbags which are a shorter term effort.

If you are interested, you might wish to review the Lakefront Committee's discussions on Langdon and SmithGroup's earlier presentations. These start with the minutes of the November 1, 2021 Lakefront Committee meeting which can be found at <https://www.wilmettepark.org/minutes/2021>. Further discussion can be found in the January 10 minutes, the February 7 minutes, the April 4 minutes, and a very brief discussion in the May 9 minutes. The SmithGroup presentations which gave rise to these discussions can be found in the Agendas for the January 10, 2022 and the April 4, 2020 Lakefront Committee meetings. Also, if you haven't done so, you might want to watch the recording of the August 8 Board Meeting. Engineers from the SmithGroup gave a lengthy presentation on Langdon and answered many questions from Commissioners.

I'm happy to talk with you further if you'd like.

Cecilia

From: Jeff Later [jpl1009@gmail.com]
Sent: Wednesday, August 17, 2022 10:49 AM
To: Cecilia Clarke
Subject: [external] Langdon Concepts

Cecilia:

Good information in the August Board report on Langdon plans. Love to see that open again as a paid and guarded beach. A key point in the design concepts that I think the vast majority of Wilmette beach goers would support is to NOT use the large stones (page 73 in the Board minutes) that already are predominant along the private beaches to the south. They are unsightly when the water levels recede and not safe.

What Dennis Chookaszian invested in for his property is commendable and a model for what Langdon should look at. They allow the sandy beach look to remain intact. We were on

site in late 2020 when the sandbag installation took place. It not only works well, but looks much better and is supposed to be at a fraction of the cost of the huge stones.

Here's encouragement to look at a new and better solution.

Jeff Later
1009 Elmwood

From: [Cecilia Clarke](#)
To: [Dean Lindsay](#)
Cc: [Steve Wilson](#); [Catherine Serbin](#)
Subject: RE: [external] Thanks from Langdon friends
Date: Wednesday, August 10, 2022 3:04:15 PM

Dear Mr. Lindsay,

I appreciate the photos you sent.

However, I am afraid that I cannot agree with stone steps as the only access at Langdon. I believe stone would be a dangerous and poor choice of material. My opinion is based on the winter impassibility of stone steps that I have encountered at Elmwood Dunes, on the steps that a lakefront owner provided on their revetment south of Langdon (and I very much appreciate this homeowners thoughtfulness in incorporating these steps) and the ice that builds up on my own stone steps off my patio.

Cecilia Clarke

From: Dean Lindsay [designerdean@me.com]
Sent: Tuesday, August 09, 2022 7:41 PM
To: Kara Kosloskus; Lindsay Anderson; Cecilia Clarke; Allison Frazier; Julia Goebel
Cc: Mike Murdock
Subject: [external] Thanks from Langdon friends

Dear Commissioners:

Thank you for listening to your residents this past Monday evening at the Board meeting (Aug 8), about preserving not only Langdon's bluff and beach, but its legacy as a natural treasure. We appreciate your hard work support.

“Next Steps”— The beauty of natural stone stairs: Please note how gentle & beautiful these stone staircases look, with their shallow risers & deep steps, as they traverses at least a 12.5% grade. Safe & easy to descend & climb, up & down a bluff.

--Anything is possible with good design and artisan implementation, and horticulture to hold it together.



Sent from my iPhone

Memorandum



Date: August 19 2022

To: Board of Park Commissioners:
Commissioner Michael Murdock, President
Commissioner Kara Kosloskus, Vice President
Commissioner Julia Goebel
Commissioner Cecilia Clarke
Commissioner Allison Frazier
Commissioner Patrick Duffy
Commissioner Lindsay Anderson

From: Steve Wilson, Executive Director

Cc: Kristi Solberg, Superintendent of Parks and Planning
Emily Guynn, Superintendent of Recreation
Sheila Foy, Superintendent of Finance
Liz Cox, Superintendent of Human Resources & Risk Management

Re: Ongoing District Projects

4.1 Consideration of Wallace Bowl Renovation – Defining Phase

At the last Committee-of-the-Whole meeting, the Park Board received a presentation from Woodhouse Tinucci Architects (WTA) regarding their Needs Assessment which analyzed existing conditions at the Wallace Bowl. After a brief Board discussion, the Board requested WTA develop a formal maintenance plan with cost estimates for the Board’s consideration, which is already underway.

4.2 Outdoor Pickleball Courts – Defining Phase

At the August Board meeting, the Board decided to re-engage with outdoor pickleball courts at the next Committee-of-the-Whole meeting. Currently, there is money allocated for outdoor pickleball courts in the FY2023 Capital Improvement Project budget. Reflecting on the research started in April 2021 at the Facilities Committee, staff is seeking specific guidance on setting project goals, anticipated outcomes, and timeline. On Monday night, staff will provide a summary of pickleball research completed over the past year to aid in defining phase discussion.

4.3 Gillson Park Comprehensive Plan – Planning Phase

A survey regarding the roadways was sent to 21,737 e-mail addresses in the District’s database, and posted to the District’s homepage, as well as two other pages within the overall website that relate to projects and to Gillson specifically. There are 1,376 responses to date. Staff will keep the survey open until August 26th, and remind the public of the opportunity to offer their input with further e-mails and social media posts.

4.4 Langdon Shoreline Protection – Planning Phase

At the August Board meeting the Park Board decided to pause the shoreline project and requested the Engineers prepare modified concepts for the Board to review during their September Committee-of-the-Whole Board meeting.

4.5 Keay Nature Center – Planning Phase

The bid documents were released on Thursday August 18th. Staff will be opening bids on Friday September 2nd and then staff will be seeking Board approval during the September meeting.

4.6 West Park Paddle Improvements – Planning Phase

The bids for the additional platform tennis courts were opened on Friday August 19th. One bid was submitted from Total Platform at \$422,000 with an estimated completion date of end of December. The vacancy sensors project began on Tuesday, August 16th with an estimated completion of Friday, August 26th. Additionally, a letter was sent to the residences around the park informing them of the ongoing effort by the District to comply with the Village of Wilmette's Ordinance. In particular, the landscape plans were included and feedback has been sought.

4.7 Golf Club Grille Room – Execution Phase

The work is wrapping up and a punch list of remaining items have been developed and are being addressed. The operator of the food and beverage service has passed health inspection and is awaiting a fire inspection to gain full occupancy.

4.8 Lakeview Center Renovation– Execution Phase

Since the Board's formal bid approval in July, Fredrick Quinn Construction (FQC) has begun preparations for construction to start after Labor Day. Staff has been busy clearing the Lakeview Center of items stored there in anticipation of the construction.

4.9 Community Playfields Bathroom Project – Execution Phase

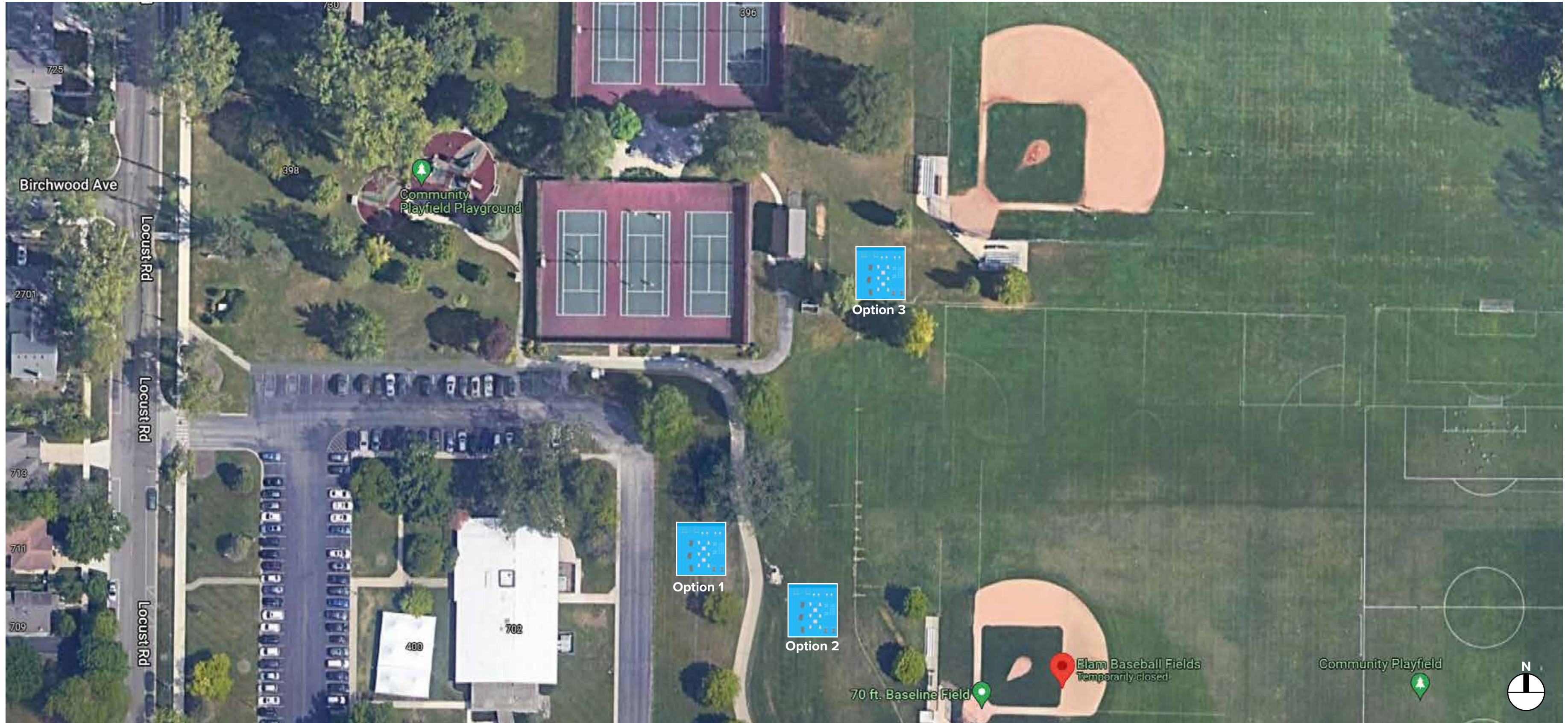
The utility contractor is finalizing the water main installation and the sanitary sewer line. The concrete pad for the building and canopy were poured on Friday, August 12th. The exterior wood framing work has begun and crews have started on the interior wood framing.

4.10 Maple Park Playground Renovation – Completion Phase

The ribbon cutting event on Monday August 8th was very well attended. Most of the feedback that staff received has been very positive but some residents have requested more play features for younger users. Staff is working on pricing and design on adding a piece of equipment for smaller children. Due to these milestone achievements, this project has officially moved from the Execution Phase to the Completed Phase. The Board will be given the opportunity to reflect on this project during the Committee-of-the-Whole.

SITE PLAN

WILMETTE PARK DISTRICT, IL





Wilmette Park District
Revenue and Expense Statement
For the Month Ending July 31, 2022

Total District	Through July 31			YTD Variance		Total Year Budget 2022
	Actual 2021	Actual 2022	Budget 2022	Actual to Budget		
				\$	%	
Revenue						
Property Taxes	\$4,766,523	\$4,789,397	\$3,789,478	\$999,919	26.4%	\$6,836,412
Daily Fees	1,163,745	1,292,558	1,198,763	93,795	7.8%	2,034,966
Fee Revenue	5,998,578	7,120,765	6,908,551	212,214	3.1%	11,078,486
Membership Fees	2,162,954	2,112,589	2,437,251	(324,662)	-13.3%	2,818,826
Rental Revenue	1,488,052	1,475,733	1,598,564	(122,830)	-7.7%	2,447,134
Retail Sales	108,988	104,747	122,093	(17,346)	-14.2%	215,882
Miscellaneous Revenue	<u>84,909</u>	<u>160,221</u>	<u>90,926</u>	<u>69,295</u>	76.2%	<u>188,541</u>
Total Revenue	\$15,773,750	\$17,056,010	\$16,145,627	\$910,383	5.6%	\$25,620,247
Expenses						
Salaries & Wages	\$4,567,270	\$5,834,685	\$6,021,719	(187,034)	-3.1%	\$10,316,865
Employee Benefits	1,177,299	1,486,444	1,565,289	(78,844)	-5.0%	2,842,738
Contract Services	1,708,593	2,292,710	2,283,523	9,187	0.4%	3,639,316
Utilities	432,081	387,031	569,176	(182,145)	-32.0%	1,018,694
Supplies	482,187	660,107	734,033	(73,926)	-10.1%	1,089,227
Equipment and Repairs	<u>158,060</u>	<u>195,557</u>	<u>210,211</u>	<u>(14,654)</u>	-7.0%	<u>358,955</u>
Operating Expenses	\$8,525,491	\$10,856,535	\$11,383,952	(\$527,416)	-4.6%	\$19,265,794
Operating Surplus (Deficit)	\$7,248,259	\$6,199,475	\$4,761,675	\$1,437,800	30.2%	\$6,354,453
Non-Operating Revenue						
Bond Proceeds	\$0	\$3,284,916	\$3,120,000	\$164,916	5.3%	\$3,120,000
Capital Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	N/A	<u>0</u>
Total Non-Operating Revenue	\$0	\$3,284,916	\$3,120,000	\$164,916	5.3%	\$3,120,000
Non-Operating Expenses						
Capital	1,261,209	1,310,481	2,117,188	(806,707)	-38.1%	11,130,773
Capital - Special Recreation	3,214	218,156	133,332	84,824	63.6%	300,000
Debt Service	71,971	46,806	52,367	(5,561)		1,154,734
Capital Transfer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>
Overhead Transfer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>
Total Non-Operating Expenses	\$1,336,394	\$1,575,443	\$2,302,887	(\$727,445)	-31.6%	\$12,585,507
Net Non-Operating Surplus (Deficit)	(\$1,336,394)	\$1,709,474	\$817,113	\$892,361	109.2%	(\$9,465,507)
Total Expenses	<u>\$9,861,885</u>	<u>\$12,431,978</u>	<u>\$13,686,839</u>	<u>(\$1,254,861)</u>	-9.2%	<u>\$31,851,301</u>
Net Surplus (Deficit)	\$5,911,866	\$7,908,949	\$5,578,788	\$2,330,161	41.77%	(\$3,111,054)

**WILMETTE PARK DISTRICT
2022 CAPITAL EXPENDITURE SUMMARY
THROUGH JULY 31, 2022**

Blue	additional spend not yet determined
Pink	project complete but not yet fully paid for
Orange	project cancelled or rescheduled to future year
Green	project complete and fully paid for

Location	Project Name	Project Description	2022 Budget	Unbudgeted Spending	YTD Spending	Projected Spend		Target Completion	Current Update June Reporting
ADMINISTRATION OFFICE	Comprehensive Plan						Administration	18 months	Estimated spending in 2022
ADMINISTRATION OFFICE	Computer Hardware	Computer hardware (Laptops, Desktops, Servers and etc.)		100,000		100,000	Administration	All Year	
ADMINISTRATION OFFICE	Computer Software	Computer software (MS Office and etc.)	55,228		24,909	30,319	Administration	All Year	
ADMINISTRATION OFFICE	Computer Software	Computer software (MS Office and etc.)	104,795	25,000	45,496	84,299	Administration	All Year	Additional estimated spend related to exchange server migration for consulting costs.
CENTENNIAL AQUATICS	Chlorine Controllers	4 New Chlorine Controllers (\$6600 each)	26,400	3,600	4,011	25,989	Equipment	Q2 - June	One more part is on backorder and there is no install date.
CENTENNIAL AQUATICS	Deck Furniture Replacement	New chairs for pool	13,000			13,000	Aesthetic/Updates	Q2 - June	Furniture ordered at end of April - waiting on ETA
CENTENNIAL AQUATICS	Pool Vacuums	2 New Pool Vacuums (\$6000 each)	12,000			12,000	Equipment	Q2 - June	One has arrived and is working
CENTENNIAL AQUATICS	Security Camera	Installation of security cameras		200	200	-		Q2 - May	Reprioritized to Q4
CENTENNIAL AQUATICS	Umbrella Shade Cover	New Skins for Large Shade Structures	30,000	(2,000)	14,817	13,183	Aesthetic/Updates	Q2 - May	Targeting July delivery
CENTENNIAL COMPLEX	West backdoor	The west backdoor by the garbage dumpster is rusting and rotting out. Would like to replace it with a new fiberglass one.	8,000	4,000	2,140	9,860	Base Infrastructure	Q2 - June	Scheduled for install on 6/22
CENTENNIAL ICE	Security Camera	Installation of security cameras		1,000		1,000			Reprioritized to Q4
CENTENNIAL TENNIS	Court Resurfacing	Resurface all indoor courts					Routine Maintenance	Q4	We are rebidding project the week of 6/20 as we received no bids the first time
CENTENNIAL TENNIS	Security Camera	Installation of security cameras	70,000	5,000	268	74,733	Equipment		Reprioritized to Q4
CENTER FITNESS CLUB	Fitness Equipment Replacement	Ongoing replacement of strength and cardio equipment		32,000	35,033	31,967	Equipment	Q2 - April	Received bids this week
CENTER FITNESS CLUB	Studio Equipment Replacement	Ongoing replacement of group exercise studio equipment	5,000			5,000	Equipment	All Year	Planning is in place for remainig spend in Q4
COMMUNITY PLAYFIELD	Bathrooms	(Village IGA, \$810k)					Rec Support		Project on target for 2022 completion
COMMUNITY REC CENTER	Auditorium LED Strip Lights	6 strip lights over theater stage, LED lights			4,496	6,504	Rec Support	Q3 - July - August	Lights have arrived. Targeting Q3 installation
COMMUNITY REC CENTER	Auditorium Light Board	Light Board	7,500			7,500	Recreational	Q3 - August	Board has arrived. Targeting Q3 installation
COMMUNITY REC CENTER	Car Charging Station	Electric Car Charging Station at CRC					Rec Support	Q2 - April	CRC installed in April - Golf is targeting Q3 installation West Park installation will be part of West Park plan and the Village is targeting end of summer
COMMUNITY REC CENTER	Concrete Soffits	Repair the concrete soffits that are falling apart at the CRC. They are a safety hazard because of falling concrete around the building.		40,000		40,000	Safety/ADA	Q2 - June	Working on getting pricing - need to do in phases, phase 1 will be this year for \$40k and next year will be the second phase
COMMUNITY REC CENTER	Duct work for Trane Units #1 & #2 HVAC Rooftop Unit Replacement Replace McQuay Unit #9 Replace Trane Unit #1, 2 & 11	must be completed when Trane units #1 & #2 are replaced	640,000	130,000	79,336	690,664	Base Infrastructure	Q3 - September	Still targeting August installation. Total budget for all unit replacements and duct work
COMMUNITY REC CENTER	Gym Awning	The awning by the gym is ripped and has birds nesting in it. MOVED TO 2021 FROM 2022		7,400	3,700	3,700	Aesthetic/Updates	Q1 - March	In process of being installed
COMMUNITY REC CENTER	Gymnastics Equipment	Updating and Replacing Equipment	25,000			25,000	Equipment	Q3 - August	Planning is in place for remainig spend in Q4
COMMUNITY REC CENTER	Seal Coat Parking Lot	Seal coating and stripping	25,000	32,115		57,115	Base Infrastructure	Q3 - September	4 projects - Mallinckrodt was complete - CRC is targeting August completion and working on obtaining permits for Golf and Howard
COMMUNITY REC CENTER	Security Camera	Installation of security cameras		1,000		1,000			Reprioritized to Q4
COMMUNITY REC CENTER	Volleyball System - Gymnasium	Replace 21 year old volleyball system in sports gym	9,000			9,000	Recreational	Q3 - August	

**WILMETTE PARK DISTRICT
2022 CAPITAL EXPENDITURE SUMMARY
THROUGH JULY 31, 2022**

Blue	additional spend not yet determined
Pink	project complete but not yet fully paid for
Orange	project cancelled or rescheduled to future year
Green	project complete and fully paid for

Location	Project Name	Project Description	2022 Budget	Unbudgeted Spending	YTD Spending	Projected Spend		Target Completion	Current Update June Reporting
GILLSON PARK	Gillson Beach Security Cameras	Installation of security cameras		500		500			Reprioritized to Q4
GILLSON PARK	Lakeview Design Implementation	Implement Design Plan	900,000	847,000	-	1,747,000	Public Process	Q3 - September	Targeting September 2022 for start of project
GILLSON PARK	Lakeview Design Planning	Full Building Design Plan		144,125	43,832	100,293	Public Process	Q3 - July - August	Targeting September 2022 for start of project
GILLSON PARK	Lakeview Security Cameras	Installation of security cameras		500		500			Reprioritized to Q4
GILLSON PARK	Sailboats, Kayaks & Paddle Boards	Replacement of older vessels used on sailing beach	18,000		7,658	10,342	Fleet	Q2 - June	Annual scheduled replacement
GILLSON PARK	Sailing Boat Racks	Replace and repair old and damaged sailing racks	10,000	(3,000)	2,764	4,236	Rec Support	Q2 - May	Remaining rack to be completed in the fall
HOWARD PARK	Field Lights	The field lights bulbs and ballast are going bad. The bulb price is steadily going up and the ballast are not made any more. 34 fixtures need to be replaced and there is a ComEd rebate of \$500 per fixture after initial investment. Price reflects initial investment.	60,000			60,000	Rec Support	Not Getting Done in 2022	Working with consultants to agree on a project go-forward that does not require a variance from the Village
HOWARD PARK	Parking Lot Pavement	Repaving the parking lot on 17th Street	100,000	(40,000)		60,000	Base Infrastructure	Q3 - September	4 projects - Mallinckrodt was complete - CRC is targeting August completion and working on obtaining permits for Golf and Howard
KEY NATURE CENTER	Pave Pathways	Create (fixing) the accessible path at Keay Park	167,000		1,750	165,250	Building Improvements	Q4 - October	Targeting October completion - going to bid in next couple of weeks
LANGDON PARK	Shoreline Protection - Langdon	Material and Installation	1,800,000		61,145	1,738,855	Public Process	Q2 through Q4	Waiting on permit - estimating completion for October not yet out to bid - will have majority of capital spent this year
MALLINCKRODT CENTER	Carpet	The carpet in the hallway and library have runs and holes in them and need to be replaced	10,500			10,500	Aesthetic/Updates	Q2 - April	In the process of ordering carpet
MALLINCKRODT CENTER	Security Cameras	Installation of security cameras		500		500			Reprioritized to Q4
PARKS DEPARTMENT	Aerator	2 added in 2022	10,000			10,000	Equipment	Q4 - October	Working on securing prices
PARKS DEPARTMENT	Aerial Work Platform	Replacement of Aerial platform	15,000	3,000		18,000	Equipment	Q3 - September	Working on securing prices
PARKS DEPARTMENT	Combination Trash/Recycling Containers (Various Parks)	Ongoing standardization of trash/recycling containers	10,000			10,000	Base Infrastructure	Q4 - December	4th qtr 2022 purchase
PARKS DEPARTMENT	Dog Park Fencing	Install dog park fencing on ComEd leased property	49,350			49,350	Recreational	Q4	ComEd has approved as part of our new lease we then need to go to Glenview for permits (WANT TO LEAVE IN)
PARKS DEPARTMENT	Dump Trucks (#21 in 2022, #17 in 2027)	Replacement of Truck #17 and Truck #21	48,000	(18,000)		30,000	Fleet	Partially completing in 2022	One vehicle has been ordered (Maverick \$30k) neither 17 or 21 has been ordered and it looks like it's coming this year. We are not ordering the
PARKS DEPARTMENT	Garbage Truck (#26)	Replacement of Garbage Truck	90,000	(33,500)		56,500	Fleet	Q4 - October	We are not buying a garbage truck we are buying the ED a new vehicle
PARKS DEPARTMENT	Landscape Work	Planting plant materials (trees, shrubs etc.) in various parks	25,000			25,000	Base Infrastructure	Q2 through Q4	Targeting Q3 and early Q4 completion
PARKS DEPARTMENT	Sidewalk Sweepers (Gravelly Brooms)	Replacement of sidewalk sweepers	13,000			13,000	Equipment	Q4	Will review purchase in Fall
PARKS DEPARTMENT	Truck replacement (#25)	Electric Van	35,000	12,000		47,000	Fleet	Q3 - September	Ordered - targeting October delivery
PLATFORM TENNIS	2 additional courts	Build 2 additional courts and deck extension parking lot	750,000		2,700	747,300	Public Process	Q4	Does not include deck extension nor the hut. These are the courts that were scheduled for next year plus the parking lot
PLATFORM TENNIS	Security Camera	Installation of security cameras		300		300			Reprioritized to Q4
WILMETTE GOLF CLUB	Bar Expansion	Includes design and buildout	70,000	166,000	93,263	142,737	Recreational	Q3 - September	Bid(s) are coming in at higher than project but working on keeping cost of project in total to original bid (\$407k)
WILMETTE GOLF CLUB	Clubhouse Carpet	Wall to wall inside clubhouse	30,000	(10,000)	21,014	(1,014)	Aesthetic/Updates	Q3 - September	
WILMETTE GOLF CLUB	Clubhouse Improvement Designs	Kitchen, food service, etc.	25,000		30,368	(5,368)	Building Improvements	Q3 - September	
WILMETTE GOLF CLUB	Clubhouse Landscaping	Updated landscaping, course /clubhouse aesthetics	20,000		58	19,942	Aesthetic/Updates	Q3 - September	
WILMETTE GOLF CLUB	Clubhouse Outdoor Bar Furniture	Create an outdoor space for F&B	60,000		20,998	39,002	Aesthetic/Updates	Q3 - September	
WILMETTE GOLF CLUB	Patio Expansion	Includes Patio Furniture	85,000	(84,688)	312	0	Recreational	Q3 - September	

**WILMETTE PARK DISTRICT
2022 CAPITAL EXPENDITURE SUMMARY
THROUGH JULY 31, 2022**

Blue	additional spend not yet determined
Pink	project complete but not yet fully paid for
Orange	project cancelled or rescheduled to future year
Green	project complete and fully paid for

Location	Project Name	Project Description	2022 Budget	Unbudgeted Spending	YTD Spending	Projected Spend		Target Completion	Current Update June Reporting
WILMETTE GOLF CLUB	Restaurant Divider	Includes HVAC upgrading	30,000			30,000	Recreational	Q3 - September	
WILMETTE GOLF CLUB	Tables and Chairs	Improve restaurant aesthetic	10,000	6,452	16,452	-	Building Improvements	Q3 - September	
WILMETTE GOLF CLUB	Chemical Pump House Pump	Requires repair	12,000		7,483	4,517	Base Infrastructure	Q2 - April	
WILMETTE GOLF CLUB	Drainage Improvements	Materials for subsurface golf course drainage installs	10,000			10,000	Base Infrastructure	Q2 - April	
WILMETTE GOLF CLUB	Finish Basement of Golf House	Updates to usable living space	15,000			15,000	Building Improvements	Q4 - December	
WILMETTE GOLF CLUB	Golf Cart Path	Cart Path Installation		65,000	63,369	1,631	Recreational	Q2 - April	ITD spend \$1,101,843
WILMETTE GOLF CLUB	Golf Course Fountains or Water Features	Water aeration system/better water quality/course aesthetics	30,000			30,000	Aesthetic/Updates	Q4 - October	
WILMETTE GOLF CLUB	Range Tractor	Driving Range Ball Picker	10,000			10,000	Fleet	Q2 - April	
WILMETTE GOLF CLUB	Replace Driveway (House) Sewer Repair	Driveway cracked and in need of repair	22,000	1,100		23,100	Base Infrastructure	Q4 - October	4 projects - Mallinckrodt was complete - CRC is targeting August completion and working on obtaining permits for Golf and Howard
WILMETTE GOLF CLUB	Sump Pumps	The sump pumps are at the end of their life. When repaired last year it was recommend to replace.	35,000			35,000	Base Infrastructure	Q2 - June	Still working on pricing
WILMETTE GOLF CLUB	Tree Maintenance	Removal of dead trees and large limbs	10,000			10,000	Aesthetic/Updates	All Year	
PARKS DEPARTMENT	Artificial Turf Field	Replacement of artificial turf in-fill material		10,000		10,000	Safety/ADA	Q2 - May	Complete - working on the final payout
WILMETTE GOLF CLUB	Fire Alarm	Work finished in Q1 2022		100		100	Safety/ADA	Q2	We are waiting on final inspection and final billing for the Golf Club
GILLSON PARK	Storage Building Fire Alarm	Work finished in Q1 2022		2,000	2,000	-	Safety/ADA	Q2	We passed final inspection for Gillson Park. Waiting on final billing
CENTENNIAL AQUATICS	PVC Pool Liner	50 Meter Main Pool	150,000	(16,305)	133,695	-	Building Improvements	Q2 - May	Complete
CENTENNIAL TENNIS	Ball Machine	Replace Ball Machine		6,125	6,125	-	Equipment	Q2 - April	Complete
COMMUNITY REC CENTER	Access Control Installation in Early Childhood Area	Install an electronic access control		19,700	19,700	-	Safety/ADA	Q1 - March	Complete
COMMUNITY REC CENTER	East Door near Rock Garden	Older Doors in need of replacement		20,938	20,938	-	Base Infrastructure	Q2 - May	Complete
COMMUNITY REC CENTER	Gymnastic Doors	The gymnastic doors on the north side of CRC are corroding and there is a giant gap in the door that is a security issue. MOVED TO 2021 FROM 2022		12,985	12,985	-	Base Infrastructure	Q2 - April	Complete
COMMUNITY REC CENTER	Pillars	The plaster on the exterior pillars is damaged and needs to be repaired. MOVED TO 2021 FROM 2022		9,521	9,521	-	Aesthetic/Updates	Q2 - June	Complete
GILLSON PARK	Boat Replacements (RIB)	Scheduled replacement of a rigid hull inflatable	18,000	3,969	21,969	-	Fleet	Q2 - May	Complete
MALLINCKRODT CENTER	Basement	The basement floods after it rains from seepage. This is for drainage tiles and seal coat.	18,000		18,000	-	Building Improvements	Q2 - April	Complete
MALLINCKRODT CENTER	Grease Trap Replacement	Grease trap in kitchen had cracked seals and needed to be replaced		3,490	3,490	-	Base Infrastructure	Q2 - May	Complete
MALLINCKRODT CENTER	Water Heater	The water heater in the basement is rusted out and is at the end of its life.	9,000	(4,781)	4,219	-	Base Infrastructure	Q2 - April	Complete
MALLINCKRODT CENTER	Seal Coat Parking Lot	Seal coating and stripping	10,000	9,391	19,391	-	Base Infrastructure	Q3 - September	Complete
PARKS DEPARTMENT	Backhoe		85,000	15,450	100,450	-	Equipment	Q1 - March	Complete
PARKS DEPARTMENT	Battery Powered Zero Turned Motors	Three electric powered machines	85,000	10,665	95,665	-	Equipment	Q1 - March	Complete
PARKS DEPARTMENT	Concrete Planer	Planer for the Parks Department	10,000	(919)	9,081	-	Equipment	Q1 - February	Complete
PARKS DEPARTMENT	Enclosed Trailer	New Trailer for Parks Department	9,000	6,584	15,584	-	Fleet	Q2 - April	Complete
PARKS DEPARTMENT	John Deere Standing Mower			5,761	5,761	-	Equipment	Q2 - May	Complete
PARKS DEPARTMENT	LED Light Upgrades	For various facilities	10,000	642	10,642	-	Equipment	Q1 - March	Complete

**WILMETTE PARK DISTRICT
2022 CAPITAL EXPENDITURE SUMMARY
THROUGH JULY 31, 2022**

Blue additional spend not yet determined
 Pink project complete but not yet fully paid for
 Orange project cancelled or rescheduled to future year
 Green project complete and fully paid for

Location	Project Name	Project Description	2022 Budget	Unbudgeted Spending	YTD Spending	Projected Spend		Target Completion	Current Update June Reporting
PARKS DEPARTMENT	Production mower	Replacement of John Deere utility tractor	85,000	(13,400)	71,600	-	Fleet	Q1 - February	Complete
PARKS DEPARTMENT	Waste Removal System - Gillson			32,033	32,033	-	Equipment	Q3 - July	Complete
WILMETTE GOLF CLUB	Irrigation Pond Work	Unscheduled repairs/replacement for Irrigation Pond		16,000	16,000	-	Base Infrastructure		Complete
WILMETTE GOLF CLUB	Range Netting Pole and Fence Maintenance	Net and Cable Maintenance / High lift work	10,000	11,730	21,730	-	Recreational	Q2 - April	Complete
CENTENNIAL ICE	Roof Replacement (partial)	Partial replacement and repairs for the roof					Base Infrastructure	2023 project	Based on input from roofing company, this may require more funding. Moving to 2023.
PARKS DEPARTMENT	Outdoor Ice Rink	Location TBD	135,000	(135,000)		-	Recreational	2023 project	Rescheduling project
PLATFORM TENNIS	Furniture Replacement	Paddle hut furniture replacement	10,000	(10,000)		-	Aesthetic/Updates	2023 project	Rescheduling project
GILLSON PARK	Lakefront Infrastructure Design Work	Comprehensive Plan Development		-		-	Recreational	2023 project	Rescheduling project
GILLSON PARK	Lakefront Infrastructure Implementation	Related to sewers, curbs and others	2,000,000	(2,000,000)		-	Base Infrastructure	2023 project	Rescheduling project
GILLSON PARK	Replace Dog Beach Fence	Refencing of the dog beach including gate replacement	50,000	(50,000)		-	Recreational	2023 project	Rescheduling project
WILMETTE GOLF CLUB	Driving Range Upgrade	Rebuild Driving Range	1,200,000	(1,200,000)		-	Recreational	2023 project	Rescheduling project
PARKS DEPARTMENT	Playground Replacement	Replacement of Tot Lot at West park	375,000	(350,000)		25,000	Public Process	2023 project	We have spent some money but this project will move to 2023
CENTENNIAL COMPLEX	Facility Condition Assessment	Assess building components, current and future programming/facility needs, and security	90,000	(90,000)		-	Public Process	2023 project	Will be rolled into Comprehensive Plan project
COMMUNITY REC CENTER	Facility Condition Assessment	Assess building components, current/future programming/facility needs, and security	90,000	(90,000)		-	Public Process	2023 project	Will be rolled into Comprehensive Plan project
COMMUNITY PLAYFIELD	Tennis Court Resurface/Renovation	2022 - Outdoor tennis court resurface/renovation (Village IGA, \$250k)				-	Rec Support	2023 project	Board discussion for 2023 IGA spending
HIBBARD PARK	Tennis Court Resurface	2022 Outdoor tennis court resurface (Village IGA, \$70k)				-	Recreational	2023 project	Board discussion for 2023 IGA spending
THORNWOOD PARK	Tennis Court Color Coating	2022 Resurface outdoor courts (Village IGA, \$300k)				-	Recreational	2023 project	Board discussion for 2023 IGA spending
CENTENNIAL COMPLEX	Concession Equipment	New equipment for concessions (additional fryer)	20,000	(20,000)		-	Building Improvements	Cancelled project	Cancelled (and reclassing that amount out of this project)
PARKS DEPARTMENT	Pickle Ball Courts	West Park Campus - 8 courts with lights	850,000	(781,862)	68,138	-	Public Process	Cancelled project	Cancelled project
TOTALS			11,130,773	(3,247,214)	1,310,753	6,572,806			

MAPLE PARK **	Playground Renovation (2015)	Scheduled replacement and ADA Update		221,015	172,763	48,252	Safety/ADA	June	Targeting end of June completion due to some change orders
PARKS DEPARTMENT**	ADA Accessibility (5.8 Levy)	ADA improvements	300,000		45,393	254,607	Safety/ADA	Evenly over Q2, Q3 & Q4	
TOTALS (Maple Park detail is above)			300,000	221,015	218,156	302,859			

Total Capital Spending for 2022	11,430,773	(3,026,199)	1,528,909	6,875,665
----------------------------------------	-------------------	--------------------	------------------	------------------

Remaining Projected 2022 Capital spend

Total Cancelled/Rescheduled Projects	(5,073,456)
Total Unplanned/Increased Spending	2,047,256 increased by Waste Removal System for Gillson Park - \$32k



MEMORANDUM

Date: August 18, 2022

To: Board of Commissioners

From: Sheila Foy, Superintendent of Finance

CC: Emily Guynn, Superintendent of Recreation
Kristi Solberg, Superintendent of Parks
Steve Wilson, Executive Director

Subject: 2023 Uniform Budget Memo

As we prepare for the 2023 Annual Budget, revenue and expense items are reviewed for recommended uniform changes. These include overall revenue, tax levy and user fees; salaries; benefits, utilities; fuels and other expenses. **2023 budgeted amounts are to be calculated against 2022 projections unless otherwise noted.**

CPI – The following is the CPI trend since 2017 (from Piper Sandler):

Year	CPI %
2017	2.1%
2018	1.9%
2019	2.3%
2020	1.4%
2021	7.0%

CPI – The following is the CPI trend since December, 2021:

Month	CPI %
Dec, 2021	7.0%
Jan, 2022	7.5%
Feb, 2022	7.9%
Mar, 2022	8.5%
Apr, 2022	8.3%
May, 2022	8.6%
Jun, 2022	9.1%
Jul, 2022	8.5%

2022 Uniform Budget Memo
Page 2

Revenue

- **Property Taxes** – Tax cap legislation has set the tax levy increase to be the lower of the CPI-U for the prior year or 5%. The 2021 CPI-U was 7.0% which means the tax levy is limited to 5% for 2023.
- **All Program Fees : 5.0% increase**
 - The following is a history of budgeted fee increases since 2017:

Year	% Increase
2017	3%
2018	3%
2019	3%
2020	3%
2021	Little to no increase
2022	5%

Expenses

- **Salaries & Wages – Pool of 9.0%** based on year end projection amounts
 - The following is a history of budgeted salary increases since 2017:

Year	% Increase
2017	2.25%
2018	2.25%
2019	2.75%
2020	3.00%
2021	None
2022	5.0%