



WILMETTE PARK DISTRICT
Special Meeting of the
Board of Park Commissioners
Meeting Minutes

Monday, February 27, 2023
6:00 p.m. – Mallinckrodt “Big Room”

PRESENT

Commissioners: Vice President Kara Kosloskus, Cecilia Clarke, Patrick Duffy, Lindsay Anderson, Allison Frazier, Julia Goebel, and President Mike Murdock (via phone)

Secretary/Executive Director: Steve Wilson

Staff: Superintendent Sheila Foy, Superintendent Emily Guynn

Visitors: Walter Keats, Mary Smoley, Patrick O’Gara, Mary Shea, Jen Marzook, Libby Ogard

1.0 MEETING CALLED TO ORDER

Commissioner Kosloskus called the meeting to order at 6:30 pm.

A. ROLL CALL TAKEN

2.0 COMMUNICATIONS AND CORRESPONDENCE

3.0 PUBLIC COMMENT/RECOGNITION OF VISITORS

None.

4.0 NEW BUSINESS

4.1 CONSIDERATION OF BID RECOMMENDATION FOR NEW DOORS AT THE COMMUNITY RECREATION CENTER

Commissioner Duffy moves to approve the bid recommendation for new doors at the CRC. Commissioner Anderson seconds the motion.

Director Wilson explains that the doors have been on the building since the mid-90’s and the new doors will be more secure. The doors will still be ADA accessible.

Commissioner Kosloskus points out that we only received one bid, but Director Wilson states that we did talk to more than one supplier.

Commissioner Goebel explains that wherever possible, the board would like to see three bids.

By a roll call vote, voting Yes, Commissioners: Duffy, Frazier, Kosloskus, Clarke, Anderson, Goebel and Murdock. Voting No, none. Absent, none; **Motion Carried.**

4.2. CONSIDERATION OF BID RECOMMENDATION FOR NEW FURNITURE AT LAKEVIEW CENTER

Commissioner Clarke moves and Commissioner Frazier seconds a move to approve the bid recommendation for new furniture at Lakeview Center.

Commissioner Clarke points out that the bid for the doors was over budget, but this bid is under budget and the bids balance each other out.

Superintendent Guynn explains that the patio and deck furniture are made from polywood, recycled goods. They have a very long lifespan and can be interchangeable. The furniture included will also be used for the snack shop at the beach. We will be repurposing the folding chairs and lightweight rounds throughout the agency. The office furniture will not be repurposed at Lakeview, but may be used elsewhere.

For this bid, two contractors requested the bid packet, but only one bid on the project.

By a roll call vote, voting Yes, Commissioners: Duffy, Frazier, Kosloskus, Clarke, Anderson, Goebel and Murdock. Voting No, none. Absent, none; **Motion Carried.**

4.3 CONSIDERATION OF RESOLUTION 2023-R-2, A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF WILMETTE IN REGARD TO A SUSTAINABILITY COORDINATOR POSITION

Commissioner Goebel moves and Commissioner Duffy seconds a motion to approve the resolution for the intergovernmental agreement with the Village in regard to a sustainability coordinator position.

Commissioner Duffy asks if our legal team has reviewed this agreement so we don't have any issues down the road. Director Wilson says that, yes, our legal team and the legal teams of the other parties have reviewed the agreement. Commissioner Duffy asks where the new coordinator's office will be. Her office will be within the office of the Village of Wilmette, which makes it very clear from an employment liability point of view whose benefits it's following.

Right now the coordinator is doing an inventory of our processes and building a baseline report. Then she will get to working on a more global plan.

By a roll call vote, voting Yes, Commissioners: Duffy, Frazier, Kosloskus, Clarke, Anderson, Goebel and Murdock. Voting No, none. Absent, none; **Motion Carried.**

5.0 ADJOURNMENT

There being no further business to conduct, Commissioner Duffy moved and Commissioner Frazier seconded a motion to adjourn the Special Board Meeting.

By a voice vote; **Motion Carried.**

Minutes Approved on **March 13, 2023.**