



Wilmette Park District
Parks & Recreation Committee Meeting
Wednesday, October 7, 2020
6:00 p.m. – Online¹

AGENDA

I. Meeting Called to Order:

Members of Committee:

Commissioner Mike Murdock, Chair
Commissioner Cecilia Clarke
Commissioner Amy Wolfe

Staff:

Superintendent Emily Guynn
Superintendent Kristi Solberg

II. Approval of Minutes

- A. March 9, 2020
- B. June 8, 2020
- C. July 6, 2020
- D. August 10, 2020
- E. September 14, 2020

III. Communications and Correspondence

- A. Email from Wilmette Wings re: Bathrooms at Community Playfields
- B. Email from "Park Friends" re: Community Playfield Projects
- C. Email from Wilmette Baseball Association re: Bathrooms at Community Playfield

IV. Public Comment/Recognition of Visitors

V. Unfinished Business

- A. Community Playfield Amenities - *Update*
- B. Keay Nature Center Access – *Update*
- C. Neighborhood Parks Metrics - *Discussion*

VI. New Business

VII. Managers' Reports

VIII. Next Meeting – November 4, 2020

IX. Adjournment

¹This meeting will be held remotely via Zoom. To participate via Zoom on the phone, please call 312-626-6799 and enter meeting ID #830 1296 0995 and passcode #209728. If you wish to participate via the Zoom software, please use the same meeting number and passcode. Public Comment will be facilitated on Zoom during the meeting.

If you are a person with a disability and need special accommodations to participate in or attend a Wilmette Park District meeting, please notify the Director's Office at 847-256-6100.

Wilmette Park District **Policy for Public Comment**

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each regular meeting is set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
2. During the "Recognition of Visitors" agenda item, audience members should raise their hands and be recognized by the President/Chairperson prior to speaking.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson.
4. Questions are to be directed to the entire Board/Committee.
5. Park Board members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. A Board/Committee meeting is not a forum for complaints against individual employees. Such matters are handled by directly contacting the Executive Director. Complaints against the Executive Director should be handled by directly contacting the President of the Board of Park Commissioners.
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the park board commissioners present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.



WILMETTE PARK DISTRICT

Parks and Recreation Committee Meeting Minutes

Monday, March 9, 2020
Village Hall Training Room

Present

Commissioners/Committee: Chair, Mike Murdock, Todd Shissler, Cecilia Clarke
Staff: Emily Guynn, Kristi Solberg

Staff: Director Steve Wilson, Jeff Groves, Carol Heafey, Sean Flynn, Joey Sanchez, Jason Stanislaw, Carrie Kolles, Robby Ramdhanie, Lisa Sullivan

Absent

None

I. Meeting Called to Order

Meeting called to order at 6:30 p.m.

II. Approval of Minutes

Commissioner Shissler moved and Commissioner Clarke seconded a motion to approve the minutes of the January 13, 2020, Parks and Recreation Committee meeting, as amended; all voted yes, the motion carried.

Commissioner Shissler moved and Commissioner Clarke seconded a motion to approve the minutes of the February 10, 2020, Parks and Recreation Committee meeting; all voted yes, **the motion carried.**

III. Communications and Correspondence

Commissioner Murdock commented on an email he received from Matthew Liepert on behalf of the Wilmette Baseball Association.

IV. Recognition of Visitors

Matt Liepert from WBA addressed the committee. He explained the challenges the league is experiencing due to the lack of field space. He noted that the league is working hard to adjust schedules, but field space continues to be a problem. Mr. Liepert asked for some flexibility from the park district.

Commissioner Murdock asked staff to work with WBA and provide some flexibility.

V. Unfinished Business

None

VI. New Business

A. Racquet Sports Department Overview

Jason Stanislaw gave a presentation of his department. He began by describing the scale of operations when he was first hired, most notably a budget that was consistently pushing revenue toward 2 million but never exceeding it. Jason

pointed out his initial areas of focus: the budget: it showed a tremendous amount of revenue, but not a terrific surplus net, teaching staff: the tennis pros were somewhat unknown within the tennis community, and engagement in the tennis community.

Jason explained the steps he took during his review of operations at the Wilmette Tennis Club. He began by reviewing payroll records, programs, services, and how the staff teach. Jason started by hiring different pros at different levels on the pay scale, and then made changes in teaching assignments, using lower paid staff to teach more introductory programs and lessons. The club saw revenue increase, staff were better teaching, more lessons were offered, and the expenses of primary activities were lowered.

Jason noted that prior to his employment the Tennis Club did not host any USA Tournaments. A level 5 entry level USA Tennis Tournament was added to the Saturday afternoon schedule. This had previously been dormant court time. Ultimately, the tournament helped generate \$1,000 in revenue a month. He wants to test pilot other programming and be on the front edge of what is happening in the tennis world. Next, the club started hosting the Pro-Am events to start engaging the people differently in the community.

Work is beginning on Phase 2, which includes programming. Jason noted that court capacity is the biggest issue and there is a nationwide shortage of teaching pros. Future programming opportunities include cardio tennis, pickleball, and fostering the relationship with the Wilmette Women's Tennis Association.

The presentation concluded by Jason sharing the mission statement of the staff; "to inspire a spirit of play and build a community through tennis". He added that he and the staff have worked hard to create an atmosphere that tennis players want to be part of. Marketing efforts are in place to spread the word.

Jason responded to questions from the committee.

B. Mobile Customer Interface

Director Wilson reported he received an email from Commissioner Shissler asking about an app that would allow for the functionality of on line registration and use of passes on a mobile device. Director Wilson and Superintendent Guynn met with the IT staff to get a better understanding of the capabilities of our software.

He explained that the current system takes our website and web registration and makes it interactive for mobile devices automatically with no extra programming on our part. It does not allow for mobile passes. This type of app would cost approximately 9,000. Other park districts offering this have not seen the financial benefit of such an app.

Director Wilson added that a staff Goal is to make our registration system for user friendly.

VII. Managers' Reports

Joey Sanchez (Manager) reported on the following topics:

- Hiring process is ongoing
- Taking inventory to determine what needs to be ordered for the upcoming season
- Working to open the pool early for lap swim

Commissioner Shissler asked staff to explore cost of separating the lap pool from the diving pool.

Carol Heafey (Recreation Program Manager) reported on the following topics:

- Held three open houses for afterschool programs; received a lot of interest
- Second job fair held, 55 in attendance; 62 attended in January
- March 9 - 85 people attended Family Fine Art Day

Jeff Groves (Recreation Facilities Manager) reported on the following topics:

- Introduced Lisa Sullivan, new Mallinckrodt Manager
- Sarah Sekki, new Gymnastics Supervisor, starts March 25

Sean Flynn (General Manager) reported on the following topics:

- Northern Illinois Hockey League playoffs went very well in February
- New Trier Green hockey team is in State playoffs
- Spring tryouts started March 10 and run through mid-May
- Gearing up for the ice show
- Hosting another "Try Hockey for Free" event, April 4

Jason Stanislaw (Racquet Sports Manager) reported on the following topics:

- Paddle play offs are this week
- Tennis Pro-Am was held a few weeks ago

VIII. Unfinished Business

None

IX. Adjournment

There being no further discussion, Commissioner Shissler moved and Commissioner Clarke seconded a motion to adjourn the Parks and Recreation Committee meeting at 7:28 p.m.

Minutes Approved on _____

Committee Chair

Department Head



WILMETTE PARK DISTRICT

Parks and Recreation Committee Meeting Minutes

Monday, June 8, 2020

Virtual Meeting via Zoom

Present

Commissioners/Committee: Chair, Mike Murdock, Cecilia Clarke, Amy Wolfe

Staff: Emily Guynn, Kristi Solberg

Staff: Director Steve Wilson

Absent

None

I. Meeting Called to Order

Meeting called to order at 6:30 p.m.

II. Communications and Correspondence

Director Wilson read an email received from Phil Dodson prior to the meeting regarding the availability of lap swimming.

III. Public Comment

The Attendance Record will become part of the permanent record.

IV. Unfinished Business

None

V. New Business

None

VI. Managers' Reports

A. Recreation Programming and Operations Update

Superintendent Guynn provided an update on summer programming.

- Staff have been incredibly busy trying to create recreation opportunities for the community that align with the current guidelines in place
- Significant changes have been made to the traditional camps to align with Phase 3 guidance
 - PlaySafe@Wilmette is the new camp
 - Focus is providing a safe childcare option
 - Most of the day will be spent outside
 - Small group setting, 8-10 kids with 2 adults
 - 180 residents registered so far for session 1
 - Nonresident registration starts tomorrow
 - Approximately 400 spots available
 - Camp communications will go out after non-resident registration
- Pirate tennis not possible this summer
 - Staff recreated Outside the Lines

- Focus is on mobility and game play
- Camp is full with waitlist; staff are trying to accommodate
- Working to find indoor options when weather prohibits outdoor activities
- Aquatics Camp
 - Only change was to lower the capacity; from 80 to 20 per group
 - Did lottery of current enrollees
 - By Phase 4 we can increase the maximum to 50
- Contractual provider camps are still available
- For any program we are not able to offer, customers will receive a refund to their original form of payment
 - Refunds will be processed by the end of the day tomorrow
 - Director Wilson reported approximately \$2.3 million would be refunded
- We are hitting a need for our community; our registration numbers are high compared to other communities
- Staff is working hard to recreate our other summer programs, and offer as much as we can
- Field rentals are coming back online
 - All renters have been given a memo with specific guidelines on how to use our facilities and properties during each phase and are expected to sign off on it
- Centennial Family Aquatic Center
 - Illinois Department of Public Health (IDPH) issued guidelines Friday
 - We are hopeful we can reopen with modified operations by the week of June 22; details are still being developed
- Centennial Ice Rink
 - Ice was melted during the shutdown for maintenance, and staff performed repairs
 - Currently rebuilding and painting the rink
 - Will reopen June 15 with modified operations
 - Constantly communicating and sharing ideas with our peers from other communities
- Tennis
 - Outdoor courts are open with roving tennis ambassadors
 - Utilizing an online reservation system
 - Starting to open private lessons with modifications
 - On indoor courts we will offer private lessons utilizing our teaching pros
 - Staff has a list of small groups that have expressed interest in private lessons with friends/family members
- Center Fitness Club
 - In alignment with Phase 3, 1:1 personal training starts tomorrow
 - Can accommodate up to three 1:1 sessions at the same time
 - Mark Underwood, Assistant Manager, is coordinating the schedule
 - Group exercise classes will be held outside
 - Two locations at Hibbard Park
 - 10 students per class

- In process of finding an online platform for booking, payment, and scheduling
 - Target date is June 15
- No Drop-in classes can be provided at this time
- Phase 4 guidelines are not yet available
- Gymnastics
 - Shorter time blocks are being offered to provide opportunities for more participation
 - Team was on pause during the shutdown but will restart tomorrow with strict cleaning and guidelines for participant rotation on the equipment
 - Hoping to begin recreation classes in Phase 4
 - Guidelines are not clear so staff is communicating with peers in the industry
- Theater/Performing Arts
 - Children's Theater production are not typically held during the summer
 - Performing arts class opportunities will be offered
 - Summer concert series was cancelled
- Park Facilities
 - Skate park and basketball courts are open
 - Playgrounds are still closed; signage and tape should still be in place

B. Community Playfield Projects

Commissioner Murdock asked what the timetable is for soliciting input for possible projects. Director Wilson responded that given the current pandemic situation staff has put this on hold. He suggested that if the committee were ready to move forward, a combination of a community wide survey and public input sessions would be the best approach.

VII. Adjournment

There being no further discussion, Commissioner Wolfe moved and Commissioner Clarke seconded a motion to adjourn the Parks and Recreation Committee meeting at 7:20 p.m.

Minutes Approved on _____

Committee Chair

Department Head



WILMETTE PARK DISTRICT Parks and Recreation Committee Meeting Minutes

Monday, July 6, 2020

Virtual Meeting via Zoom/Mallinckrodt Community Center

Present

Commissioners/Committee: Chair, Mike Murdock in person, Cecilia Clarke and Amy Wolfe via Zoom

Staff: Steve, Wilson, Emily Guynn and Kristi Solberg via Zoom

Absent

None

I. Meeting Called to Order

Meeting called to order at 7:00 p.m.

II. Communications and Correspondence

Commissioner Murdock acknowledged the many emails in the packet regarding the staffing changes made at the platform tennis facility.

III. Public Comment

The Attendance Record will become part of the permanent record.

IV. Unfinished Business

None

V. New Business

A. Public Input Process for Community Playfield Amenities

Staff outlined a process that would start with a digital community-wide survey seeking input on the items outlined in the intergovernmental agreement with the Village that are up for further discussion. The next step would be in-person meetings in Community Playfields across two weeks either late in the month of August or early September. Then, the Parks and Recreation Committee would review the input and then discuss the items from the intergovernmental agreement before making any final decisions with the Board of Park Commissioners. The Committee voiced their collective approval for the plan as outlined.

B. Pool Pricing Analysis

Staff reviewed with the Committee the usage statistics of the reservations for lap lanes to date. Overall, the usage has been in excess of 80% with the only soft times being either late evening or early morning on the weekend. The Committee discussed whether or not alternative pricing should be considered, either in a reduction in fees or to employ flex pricing for the less consumed time slots. Ultimately, the Committee asked staff to continue to think about it and make adjustments as needed into the future.

C. Survey of Surrounding Communities' Public Pool Operations

Staff walked the Committee through what other communities were doing in regard to their pool operations in the wake of the guidelines from the state making it feasible to open pools. Staff noted that Wilmette was the first to open lap swimming, but at this time, the only facility that had not opened for public swim, or at least have plans to open soon for public swim. The Committee asked questions about capacity of the facility to which staff said could be as many as two groups of fifty in the activity pool. The Committee voiced concern that one hundred people seemed high and encouraged staff as it made its decision to consider a smaller amount of people at any one time in the interest of safety. Ultimately, the Committee directed staff to open the pool for public swim in addition to lap swimming but to do so in a conservatively safe manner.

D. Platform Tennis Staffing Update

Director Wilson was asked to update the Committee about the upcoming platform tennis season and what the plan is for the paddle professional position. He outlined that different models on how to compensate the position are under review as a matter of saving money due to the financial impact the pandemic has had on the District. He reminded the Committee that the prior pros of the facility were compensated with a base salary and then 80% of the revenue received for lessons. He stated that this has resulted in the pro being very highly compensated as the lesson program had been successful. He said that the option of looking to change the compensation to an hourly wage instead of a percentage of revenue. The Committee asked if it were likely that the prior professional would return if the compensation was turned into an hourly wage, and Director Wilson responded that he felt it was not likely because it would be a significant reduction in total compensation. The Committee thanked staff for the update and reiterated that this staffing decision is not the purview of the board, but that a decision needs to be made in enough time to make sure the District is ready for the upcoming season.

VI. Managers' Reports

No reports were given.

VII. Adjournment

Commissioner Wolfe moved and Commissioner Clarke seconded a motion, there being no further discussion, the Parks and Recreation Committee meeting was adjourned at 7:45 p.m.

Minutes Approved on _____

Committee Chair

Department Head



WILMETTE PARK DISTRICT Parks and Recreation Committee Meeting Minutes

*Monday, August 10, 2020
Virtual Meeting via "Zoom"*

Present

Commissioners/Committee: Chair, Mike Murdock, Cecilia Clarke, Amy Wolfe
Staff: Emily Guynn, Kristi Solberg

Staff: Director Steve Wilson, Sheila Foy, Jeff Groves, Carol Heafey, Sean Flynn, Jason Stanislaw

Visitors: Neil Ferrari, Alan Golden, Richard Pinner

Absent

None

I. Meeting Called to Order

Meeting called to order at 6:30 p.m.

II. Communications and Correspondence

Director Wilson commented on a letter received in regards to providing an access point to the Keay Nature Center at the north end. He expressed his reluctance to make this decision without first discussing it with the committee, noting that there had been some opposition in the past.

Superintendent Solberg commented on the email received about Converting gas powered equipment to electric. She explained that durable and reliable electric options are available and will be explored when the time comes to replace current equipment.

III. Public Comment/Recognition of Visitors

The Attendance Record will become part of the permanent record.

Alan Golden asked if his email had been received regarding the sailing beach. Director Wilson said yes and it will be discussed at the Lakefront Committee meeting.

Richard Pinner spoke about the design of the recent survey for Community Playfields, noting there was no option to reject all improvements. He asked that the park district not spend money and ruin the park with any changes.

Alan Golden reiterated Mr. Pinner's comments and expressed that the survey seemed very slanted towards adding amenities.

Neil Ferrari expressed his agreed with the previous comments as well.

IV. Unfinished Business

A. Community Playfield Survey Update

Superintendent Guynn reported that she is happy with the initial number of responses. She then reviewed the results received to date. The preliminary results and comments show the top three improvements as running water washrooms, recreational fitness path, and a comprehensive plan for the park.

Commissioner Murdock suggested that in light of the comments made previously, that the survey be adjusted giving respondents the option to respond that no improvements are wanted. Staff will make the adjustment and resend the survey.

Superintendent Solberg reported that staff facilitated meetings are tentatively schedule to receive public input on improvements to Community Playfields. Once the dates are confirmed notice will be sent.

V. New Business

A. Childcare for Remote Learners Discussion

Superintendent Guynn explained that the park district is working closely with District 39 to explore providing a program to support the school's hybrid learning schedule. The program format would provide a supervised area for children to attend on days when school is being taught remotely.

B. Mallinckrodt Presentation

Jeff Groves gave an overview of the Mallinckrodt Community Center. He explained that the park district has been providing activities there for 13 years. The facility houses special events, a kitchen, library, small and large meeting areas and a small fitness center. Outdoors there is a gazebo. The facility is open Monday – Friday from 9:00 am to 5:00 pm for drop-in, classes and activities. Rentals are available on the weekends. The center has one full time staff, several part time staff and a number of volunteers, many who are members.

An annual membership is \$45 and provides access to classes, games, special events and lessons. Group outings have a separate fee. As of March, there were 454 members.

C. Gymnastics Presentation

Next Jeff gave an overview of the gymnastics program. The facility is open for programming 7 days a week. Staff includes one full time supervisor, three full time coaches and several part time coaches and instructors. Programming options includes lessons, summer camp, holiday camps, combination classes and team competition. He noted that enrollment numbers increase following the last Olympics.

Sarah Sekki, the new supervisor who was hired recently has a lot of excitement and many new ideas that she is already beginning to implement.

VI. Managers' Reports

Jeff Groves (Manager) reported on the following topics:

- Group exercise classes started June 15
 - Classes are being held outside in a tent
 - Offered 7 days week
 - Class size is limited to 10 if weather requires moving inside communicated well in advance
- Since June 12 have been offering 1:1 personal training
- Gymnastics camp had 24 kids during Phase 3 and 28 in Phase 4
- Gymnastics team has 40 members
- Classes began July 11

Sean Flynn (General Manager) reported on the following topics:

Ice

- Centennial Ice opened June 15
- Summer free style sessions end this week
- September 1 New Trier and Wilmette hockey begin
- Learn to Skate ages 6 and up begins August 24
 - In the process of rehiring instructors
- Exploring how to adjust public skate to meet the guidelines for the number of people allowed
- Summer hockey went well; all user groups followed procedures

Aquatics

- Lap swim began June 24 with over 90% attendance
- Swim lesson began July 6
- Diving lessons ended last week
- Activity pool opened July 24 with a reservation system
- August 17 – Labor, the pool will be opened Monday-Friday from 4-6 pm, and on weekends from 12-2 pm and 3-5 pm
- Working on a schedule for lap swim and New Trier Aquatics

Carol Heafey (Manager) reported on the following topics:

- Started PlaySafe on June 15
 - Currently in 9th week
 - 416 overall enrollment
- Several special interest camps and programs have been added as we moved into Phase 4
- More than 150 enrollment is 18 different sports camps
- IBA baseball offered summer program with 44 enrolled
- Early childhood staff is being hired
 - Programs have been adjusted based on new DCFS guidelines
 - KE is mirroring the District 39 model
- With the new sports guidelines soccer programs are being modified
- Several fields are being rented for youth and adult sports

Jason Stanislaw (Racquet Sports Manager) reported on the following topics:

Tennis

- 48 kids participated in morning and afternoon sessions of four, 2 week camps
- 16 kids participated in Jr. Excellence for 8 weeks
- New camp program for 3-4 year olds – movement, mobility, tennis and a story
- Staff has heard some resistance to moving indoor
- Responding to questions about the HVAC system
- Offering a fall 8 week outdoor lesson program

Paddle

- Recently hired Eric Moran as the new paddle pro
 - Former director of Lake Forest Club and paddle pro of Lake Bluff Park District
 - Has reached out to all the team captains
 - Goal is to create a more club like environment
- Talking with other clubs about how to maintain the social element of paddle

Commissioner Murdock asked how staff is addressing questions about the HVAC units. Superintendent Solberg said she is in the process of asking for proposals to update the system with UV, and has met with other vendors to explore less expensive options to help eliminate viruses and germs.

VII. Adjournment

There being no further business to discuss, Commissioner Wolfe moved and Commissioner Clarke seconded a motion to adjourn the Parks and Recreation Committee meeting at 7:30 p.m.

Minutes Approved on _____

Committee Chair

Department Head



WILMETTE PARK DISTRICT Parks and Recreation Committee Meeting Minutes

Monday, September 14, 2020

Virtual Meeting via "Zoom"

Present

Commissioners/Committee: Chair, Mike Murdock, Cecilia Clarke, Amy Wolfe

Staff: Emily Guynn, Kristi Solberg

Staff: Director Steve Wilson, Sheila Foy, Carol Heafey, Jason Stanislaw, Libby Baker

Visitors: Nancy and Arnee Eisenberg, Mary Lawlor, Sophie Candido, Pamela Lurie, Brij Shah, Alan Golden, Derek Castille, Richard Pinner, Walter Keats, Neil Ferrari, Rick Prohov, Joel Grossman, Van Economou, Bill Lampourdis, Jason Ziomek, Kathleen Sullivan, Philip Moss, Christine Ballester

Absent

None

I. Meeting Called to Order

Meeting called to order at 6:30 p.m.

II. Approval of Minutes

A. November 11, 2019 Parks & Recreation Committee Meeting

Commissioner Wolfe moved and Commissioner Goebel seconded a motion to approve the minutes of the November 11, 2019 Parks & Recreation Committee meeting.

By a roll call vote, voting Yes, Commissioners: Clarke, Wolfe, and Murdock. Voting *No*, none. *Absent*, none; **motion carried**.

B. December 9, 2019 Parks & Recreation Committee Meeting

Commissioner Clarke moved and Commissioner Wolfe seconded a motion to approve the minutes of the December 9, 2019 Parks & Recreation Committee meeting.

By a roll call vote, voting Yes, Commissioners: Clarke, Wolfe, and Murdock. Voting *No*, none. *Absent*, none; **motion carried**.

C. January 13, 2020 Parks & Recreation Committee Meeting

Commissioner Wolfe moved and Commissioner Clarke seconded a motion to approve the amended minutes of the January 13, 2020 Parks & Recreation Committee meeting.

By a roll call vote, voting Yes, Commissioners: Clarke, Wolfe, and Murdock. Voting *No*, none. *Absent*, none; **motion carried**.

D. February 10, 2020 Parks & Recreation Committee Meeting

Commissioner Clarke moved and Commissioner Wolfe seconded a motion to approve the amended minutes of the February 10, 2020 Parks & Recreation Committee meeting.

By a roll call vote, voting Yes, Commissioners: Clarke, Wolfe, and Murdock. Voting *No*, none. *Absent*, none; **motion carried**.

III. Communications and Correspondence

Commissioner Murdock asked Superintendent Guynn to comment on the letter received from Michael Colton regarding facemasks for hockey. She explained that there are no clear-cut guidelines from the state for youth sports, and the park district is following the current recommendations for Phase 4 from the Centers for Disease Control (CDC) and Department of Commerce & Economic Opportunity (DCEO). She added that staff has discussed the topic and the district's guidelines have been revised to allow players and skaters to wear either a cloth mask or a face shield, i.e. helmet bubble. Superintendent Guynn noted that skaters have been informed of the revision, but she would reply to Mr. Colton's email.

Commissioner Murdock commented on four letters received thanking staff for lap swimming. In response to a question from Commissioner Murdock about swim reservations, Superintendent Guynn reported that staff is evaluating this summer's swim season and there is the possibility for new reservation opportunities in 2021.

Several letters were received expressing interest in allowing access to the Keay Nature Center through the north gate. Director Wilson provided some history on the fencing and gates around Keay. He added that a few years ago several neighbors had spoken out against allowing an additional access point. Director Wilson noted that he has not heard any opposition to unlocking the gate. Commissioner Murdock recommended that the gate remain open, and the park monitored. He would like the Committee to revisit the topic next month. Commissioner Murdock also asked that the old emails voicing opposition to the access be reviewed, and those individuals made aware of the gate opening.

Director Wilson explained that the opening of the gate is large enough for a vehicle, so for safety reasons, a new opening will be created and a gate installed.

Commissioner Murdock mentioned that additional emails were received following the posting of the packet. Simon Ward had questions about the Sunday baseball program, and staff will follow up. Howard Cohen and Richard Pinner emailed about the plans for Community Playfields. Ali Maute asked the park district to consider purchasing an empty lot in her new neighborhood to build a new park. Commissioner Murdock asked what steps are taken to consider creating a new park. Director Wilson noted that the park district typically does not pursue these types of requests. He went on to say there are national metrics regarding the number and types of parks in a community, and according to a recent review of the district's parks, he doesn't believe there are any voids. Commissioner Murdock would like

to look at the metrics at the October Parks & Recreation Committee meeting and if the metrics show a need a recommendation could then be made to the Real Estate Committee.

The last email was from David Rasof of Fonseca Martial Arts, requesting access to one of our parks to run his martial arts program. Superintendent Guynn explained that typically the park district does not approve rental requests from private vendors to run programs that compete with the district's programs. The Committee expressed agreement with this practice.

IV. Public Comment/Recognition of Visitors

The Attendance Record will become part of the permanent record.

Director Wilson facilitated public comment.

Neil Ferrari, 2546 Laurel Ln., Wilmette – initially felt an effort was being made by the park district to listen to the neighbors. He expressed his disappointment and feels there is a lack of transparency with the plans for amenities at Community Playfields, and stated there is a lack of trust in the board.

Walter Keats, 2514 Laurel Ln., Wilmette – expressed his concern about the cost of the permanent bathrooms at Community Playfields, versus the cost of porta-potties. He feels there should be a landscape plan done before any improvements are made to the park.

Alan Golden, 2516 Laurel Ln., Wilmette – expressed his support and agreement with all the emails that have been sent to the park district regarding amenities at Community Playfields. He is upset with the lack of transparency and commented that the park district has not communicated with the neighbors in the same way as the Village has communicated.

Rick Prohov, 2435 Pomona Ln., Wilmette – stated there is a lack of transparency, and feels the park district is not following the Open Meetings Act since there have been no minutes for over six months.

Brij Shah, 2447 Pomona Ln., Wilmette – stated more transparency would be helpful regarding Community Playfields. He is not interested in permanent bathrooms, and has never seen a public bathroom that still looks nice after five years.

Derek Castille, 2447 Pomona Ln., Wilmette – expressed opposition to permanent restrooms. He attended the September 3 public input meeting at Community Playfields. Mr. Shah feels the financial compensation the park district is receiving from the Village should be used to offset the budget shortfall.

Van Economou, 601 Hunter Rd., Wilmette - expressed his agreement with previous comments regarding transparency. He is concerned that the park district will use the money from the Village instead of the money that has already been budgeted by the park district and allocated to Community Playfields.

Arnee Eisenberg, 2448 Pomona Ln., Wilmette – expressed his surprise with the lack of notice. He added that many more people are opposed to a cement path than the survey shows. Mr. Eisenberg also expressed his concern that the park district fails to communicate and needs to figure out how to communicate directly with the neighbors.

Joel Grossman, 808 Westwood Ln., Wilmette – would like to see additional access to Keay Nature Center. Commissioner Murdock explained that the topic had been discussed and the gate will be unlocked. Mr. Grossman thanked the Committee.

Jason Ziomek - thanked the Committee for allowing additional an access point to Keay Nature Center.

Kathleen Sullivan – agreed with the previous comments regarding Community Playfields.

Philip Moss - thanked the Committee for additional an access point to Keay Nature Center, and asked when the gate would be unlocked. Director Wilson replied that staff would be working on creating the access.

Christine Ballester - thanked the Committee for allowing additional an access point to Keay Nature Center.

Commissioner Murdock emphasized that nothing has been decided in regards to amenities at Community Playfields. He stated that the Parks & Recreation Committee did consider bathrooms at every park in the village in advance of the start of the storm water project. The Committee made some recommendations, but nothing was taken to the full board. He added that the ideas in the intergovernmental agreement were a funding mechanism and reiterated that additional discussion will take place. Commissioner Murdock explained that the park district is bound by the terms of the IGA and there are restrictions on how the money can be spent. He also acknowledged that the park district is behind in completing minutes due to some personnel issues.

V. Unfinished Business

A. Community Playfields Survey

Superintendent Guynn gave an overview of the initial survey process. Approximately 620 responses were received. She explained that several people commented that Question 10 did not provide the opportunity for respondents to express their opposition to having any improvements. She added that the survey was then redistributed with an amended question, and 140 additional responses were received.

Superintendent Guynn then review the result statistics for the various amenities, and discussion followed. Commissioner Clarke commented that it's important to look at the results of both surveys and to take into consideration the number of people that initially responded. Commissioner Wolfe concurred and added that it's important to look at all data points. Commissioner Murdock concluded the

discussion by recommending that an action plan be developed to show what these projects might look like, specifically possible locations for the bathrooms, options for the type of material to be used for a path, and what lighting might look like. Commissioner Wolfe mentioned that many respondents commented on a dog park, and asked staff to look at the possibility of location for that as well.

VI. New Business

None

VII. Managers' Reports

Time did not allow for Managers' Reports.

VIII. Adjournment

There being no further business to discuss, Commissioner Wolfe moved and Commissioner Clarke seconded a motion to adjourn the Parks and Recreation Committee meeting at 7:28 p.m.

Minutes Approved on _____

Committee Chair

Department Head



The Wilmette Wings Soccer Club has been blessed to be a part of the community for the past 25 years and hope to continue in our mission to provide an outlet for our players, families and members going forward. With the current improvements being considered at Community Playfield we strongly support the addition of bathrooms at the Park. Having access to a bathroom would be very beneficial for not only our members but for all the community residents who use the park.

Another possible feature that we feel would give residents and those using the park some additional comfort and safety would be the addition of some type of shelter in case of any inclement weather. At the moment there is no cover or shelter at the park when there is unexpected weather. Having some type of open-air gazebo or shelter would provide some safety and cover for players, parents and family members.

Thank you for asking the community for input regarding the project at Community Playfield. If there is anything our members and residents can do to express support for these improvements please let me know.

Regards,
Tom Gizynski
President
Wilmette Wings Soccer Club

Libby Baker

From: Emily Guynn
Sent: Monday, October 5, 2020 9:50 AM
To: Libby Baker
Subject: FW: [external] Update re Wilmette Park District-Community Playfield Projects

Please include letter in PR packet.

Emily Guynn
Superintendent of Recreation
1200 Wilmette Avenue
Wilmette, IL 60091
Tel: 847-256-9603
Fax: 847-256-7908
www.wilmettepark.org



From: info@wilmetteparkfriends.org <info@wilmetteparkfriends.org>
Sent: Sunday, October 4, 2020 5:20 PM
To: Park_Commissioners@wilmetteparkfriends.org; Emily Guynn <eguynn@wilpark.org>
Subject: [external] Update re Wilmette Park District-Community Playfield Projects

To: Wilmette Park District Commissioners
Wilmette Park District Staff

Dear Emily,

In reviewing various WPD and Wilmette Village documents, as well as discussions with several officials, our group has identified various key facts with regards to the ongoing work in the Community Playfield and elsewhere in the village.

Here are some important facts:

- The Park District Board unanimously approved on **March 9, 2020** an **IGA** (Inter-Governmental Agreement) with the Village of Wilmette allowing the Village an “easement” to build stormwater retention vaults and related pipe systems in the Community Playfields, Hibbard Park, and Thornwood Park (called Community, Hibbard or Thornwood for short).

- Included in the IGA was a list of “**Park Improvements**,” provided by the Park District, estimated at the time to cost **\$3.395 million**, that these funds “*may*” be used to provide. The funds *may* be used for any or all of the three parks - Community, Hibbard, and Thornwood.
- As the funds for “Park Improvements” come from the issuance of **Public Bonds**, they can only be used for capital type projects, i.e., projects with long term benefit to the public.
- **Potential “Park Improvement” projects** on the IGA list include: a) Comprehensive landscape plans for each park; b) Installing public restrooms at Community and Thornwood; c) Installing irrigation systems at Community and Thornwood; d) Installing a recreational fitness path with equipment and lighting around the perimeter of Community; e) Installing additional water drainage in the three parks. (The Park District has already requested the Village to install additional **drainage** in Community at a cost of about **\$1.2 million** to be taken from the “Park Improvement” funds.)
- Per the IGA, normally the Park District would be required to take bids, approve contracts and pay for “Park Improvement” projects, and then submit a voucher to the Village for reimbursement.
- Due to various factors, the Park District (there is no approval of this request in WPD minutes) requested the Village to go ahead with an **irrigation project for the entire Community Playfields**. The Village worked with one of their contractors (Berger) to accomplish this project and will deduct the costs from the “Park Improvements” account. This project is scheduled to be completed by the end of December.
- To date no other projects have been “approved” under the “Park Improvements” plan.

Requested Action Plan:

- **Recognition** by the Park Board that any funds from the Village bond issue allocated for “Park Improvements” is in fact revenue from Wilmette residents who are paying for the bond issue via a “utility fee” added to each resident’s quarterly water bill.
- **Agreement** that the Wilmette Park District Board of Commissioners will officially approve (by passing a motion and voting at a Board meeting so the approval is in Park District Board minutes) any additional projects/expenditures in connection with the “Park Improvements” account of the IGA.
- The Park Board to initiate steps to **develop “Master Plans”** for each of the three parks (Community, Hibbard, and Thornwood), including **participation by residents** as well as staff and consultants, to address such longer-term issues as:
 1. A landscape plan for each park that takes into account **aesthetic and environmental concerns** as well as recreational uses, including such issues as appropriate trees and plants for each park, now and as replacements as less desirable trees and plants need replacement
 2. **Environmental impact** of any structures and/or hard surface areas added to these parks that affect drainage
 3. Possible temporary cameras or other **recording sensors** placed in the parks to document actual usage (activated by motion detectors) and/or other relevant metrics

4. **Mail a survey** to all households asking about their actual engagement in various recreational and outdoor activities, as well as their actual usage of current facilities, and their thoughts on future uses/facilities
 5. Identify current and potential future recreational uses for each park, and area in each park, including by season, e.g. baseball in the spring, soccer in the fall, cross-country running in the fall, cross-country skiing in the winter, concerts in the spring to fall, nature study areas as appropriate (probably need schools for use by students during school), summer camp activities, walking, dog walking, sledding, etc.
 6. Determine the appropriateness and financial implications of whether permanent restrooms vs. porta-potties (possibly higher quality, seasonal increases, etc.?) are appropriate in these parks, if these needs are seasonal, what the maintenance costs are, etc.
 7. Determine whether certain parks or certain areas in these parks need lighting and if so, when and how to minimize their impact on the local residents.
 8. Determine the ongoing maintenance needs and costs of these parks and their facilities.
- Presumably these surveys and Master Plans could be accomplished over the next few months, so they are completed by early spring.

We look forward to discussing any of the above issues at the October 7 Parks & Recreation Committee meeting and subsequently at the October 15 Board of Commissioners meeting.

Thanks for your thoughtful review!

On behalf of the group: Derek Casteel, Neil Ferrari, Walter Keats, Richard Pinner, Rick Prohov, and Van Economou

Bcc: Friends_Leaders

Contact:

Walter L. Keats
2514 Laurel Ln.
Wilmette, IL 60091
Tel: 847-256-7706
Fax: 847-256-5601
Emails: info@wilmetteparkfriends.org
walter.keats@asia1on1.com

Please note that if you wish to send a response to this email to all the recipients (i.e., "reply all"), please just reply to "info@wilmetteparkfriends.org" with that request and it will be forwarded to everyone on the list. Sorry if this is cumbersome.

----- Original message -----

From: Bruce Lyon <blyon@lcllaw.com>

Date: 9/14/20 1:42 PM (GMT-06:00)

To: Jeffery Groves <jgroves@wilpark.org>

Cc: Sid Teppes <stepps@me.com>

Subject: [external] Bathrooms at Community Playfield

Jeff,

The Wilmette Baseball Association who has helped to create maintain and has used the Community Playfield baseball fields and other fields in Wilmette for over 60 years is strongly in support of the Park District installing bathrooms at the Park to allow the many users to have access to a bathroom. The Baseball Association has had over 50,000 children in its program over the years and those children, their parents, siblings, and grandparents, all residents of this community have not had the ability to use a bathroom while enjoying the park. We believe this has long been needed and applaud the Park District trying to get this done.

Jeff, please forward this to the appropriate parties and the park commissioners. If you need me to send it to them on behalf of the association I am happy to do that. I have cc'd the Baseball Association President Sid Teppes. Let me know if you need anything else or have any questions.

Bruce



Memorandum

Date: October 5, 2020

To: Members of the Parks & Recreation Committee
Commissioner Mike Murdock, Chair
Commissioner Cecilia Clarke
Commissioner Amy Wolfe

From: Steve Wilson

cc: Sheila Foy
Emily Guynn
Kristi Solberg

Re: Washroom at Community Playfields

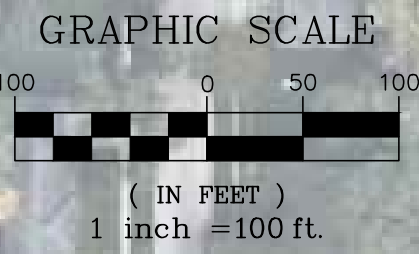
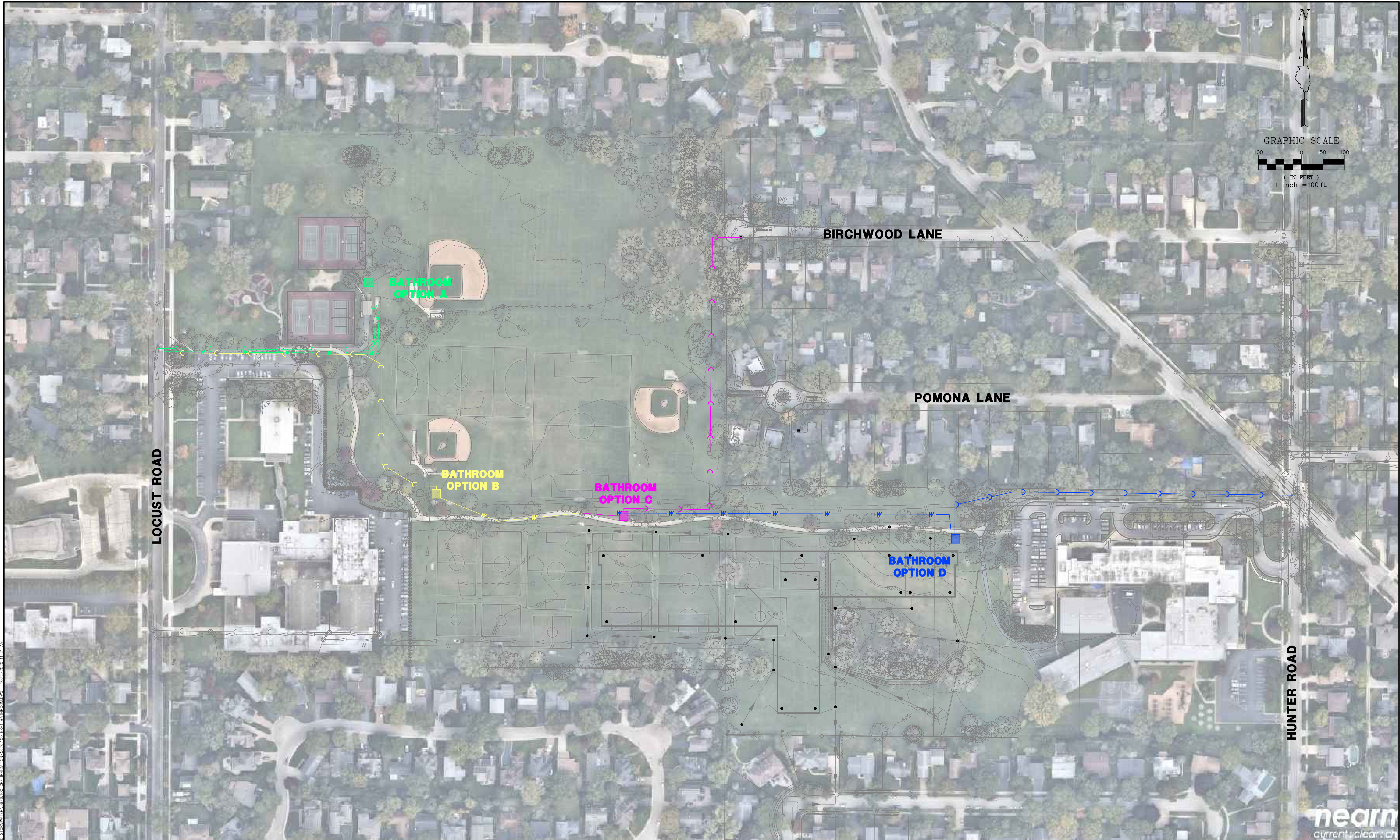
Attached to this memo is a visual created by the engineers at Gewalt Hamilton Associates (GHA) for various options on where washrooms could be located in Community Playfields. In addition to the visual, GHA also created cost estimates for base infrastructure costs such as water lines, sewers, and site restoration. Additional costs to build the washroom facilities would be equal in theory as it would likely be the same structure despite the location.

To outline the options further by location with associated cost estimate for infrastructure:

Option A – Near Tennis Courts – \$215k
Option B – Near Baseball Backstop - \$197k
Option C – Near Center of Park - \$135k
Option D – Near Highcrest - \$303k

As for the washrooms themselves, a design has not been developed, but attached are photos from surrounding communities who have such washroom facilities in their parks to give a sense of what some look like.

If you have any questions, please let me know.



GHA **GEWALT HAMILTON ASSOCIATES, INC.**
625 Forest Edge Drive ■ Vernon Hills, IL. 60061
TEL 847.478.9700 ■ FAX 847.478.9701

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PARK BATHROOM LOCATION OPTIONS
WILMETTE PARK DISTRICT
COMMUNITY PARK
COMMUNITY PLAY FIELDS IRRIGATION

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ENGINEER'S OPINION OF PROBABLE COST

Project Name: Park Bathroom Preliminary Location Options

Location: Community Play Fields, Wilmette

Client: Wilmette Park District

GHA Project #:

Prepared By: Jonathan Hagenow

Date: October 2, 2020

Checked By: Thomas Rhychlik, P.E.

Date: October 2, 2020



CONSULTING ENGINEERS

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

OPTION A - Near Tennis Courts

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	COST
1	Sanitary Sewer Service Pipe, Locust Connection	LF	660.00	\$ 80.00	\$ 52,800.00
2	Sanitary Sewer Service Manholes	EA	3.00	\$ 4,500.00	\$ 13,500.00
3	Water Service, Locust Connection	LF	700.00	\$ 110.00	\$ 77,000.00
4	Water Service Structures, Valves	EA	2.00	\$ 5,500.00	\$ 11,000.00
5	Pavement Removal and Replacement (Allowance)	LS	1.00	\$10,000.00	\$ 10,000.00
6	Site Restoration (Allowance)	LS	1.00	\$15,000.00	\$ 15,000.00

*Since Gewalt-Hamilton Associates Inc. Has No Control Over the Cost of Labor, Materials, or Equipment, or Over the Contractor's Methods of Determining Prices, or Over Competitive Bidding of Market Conditions, Opinions of Probable Costs, as Provided for Herein, Are to be Made on the Basis of Experience and Qualifications and Represent the Best Judgement as a Design professional Familiar with the Construction Industry. Gewalt Hamilton Associates, Inc. Cannot and Does Not Guarantee That Proposals, Bids, or The Construction Costs Will Not Vary From Opinions of Probable Cost Prepared for the Owner.

SUB-TOTAL:	\$	179,300.00
0% Contingency	\$	35,860.00
TOTAL:	\$	215,160.00

ENGINEER'S OPINION OF PROBABLE COST

Project Name: Park Bathroom Preliminary Location Options

Location: Community Play Fields, Wilmette

Client: Wilmette Park District

GHA Project #:

Prepared By: Jonathan Hagenow

Date: October 2, 2020

Checked By: Thomas Rhychlik, P.E.

Date: October 2, 2020



CONSULTING ENGINEERS

625 Forest Edge Drive, Vernon Hills, IL 60061

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OPTION B - SW Baseball Field

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	COST		
1	Sanitary Sewer Service Pipe, Locust Connection	LF	925.00	\$ 80.00	\$ 74,000.00	\$ 16,400.00	10%
2	Sanitary Sewer Service Manholes	EA	4.00	\$ 4,500.00	\$ 18,000.00		
3	Water Service Pipe, Irrigation Stub Connection	LF	350.00	\$ 110.00	\$ 38,500.00		
4	Water Service Structures, Valves	EA	1.00	\$ 5,500.00	\$ 5,500.00		
5	Pavement Removal and Replacement (Allowance)	LS	1.00	\$10,000.00	\$ 10,000.00		
6	Site Restoration (Allowance)	LS	1.00	\$18,000.00	\$ 18,000.00		

*Since Gewalt-Hamilton Associates Inc. Has No Control Over the Cost of Labor, Materials, or Equipment, or Over the Contractor's Methods of Determining Prices, or Over Competitive Bidding of Market Conditions, Opinions of Probable Costs, as Provided for Herein, Are to be Made on the Basis of Experience and Qualifications and Represent the Best Judgement as a Design professional Familiar with the Construction Industry. Gewalt Hamilton Associates, Inc. Cannot and Does Not Guarantee That Proposals, Bids, or The Construction Costs Will Not Vary From Opinions of Probable Cost Prepared for the Owner.

SUB-TOTAL:	\$	164,000.00	
20% Contingency	\$	32,800.00	20%
TOTAL:	\$	196,800.00	

ENGINEER'S OPINION OF PROBABLE COST

Project Name: Park Bathroom Preliminary Location Options

Location: Community Play Fields, Wilmette

Client: Wilmette Park District

GHA Project #:

Prepared By: Jonathan Hagenow

Date: October 2, 2020

Checked By: Thomas Rhychlik, P.E.

Date: October 2, 2020



CONSULTING ENGINEERS

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

OPTION C - CENTER OF PARK

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	COST
1	Sanitary Sewer Service Pipe, Birchwood Connection	LF	925.00	\$ 80.00	\$ 74,000.00
2	Sanitary Sewer Service Manholes	EA	2.00	\$ 4,500.00	\$ 9,000.00
3	Water Service Pipe, Irrigation Stub Connection	LF	100.00	\$ 110.00	\$ 11,000.00
4	Water Service Structures, Valves	EA	1.00	\$ 5,500.00	\$ 5,500.00
4	Pavement Removal and Replacement (Allowance)	LS	1.00	\$ 5,000.00	\$ 5,000.00
5	Site Restoration (Allowance)	LS	1.00	\$ 8,000.00	\$ 8,000.00

*Since Gewalt-Hamilton Associates Inc. Has No Control Over the Cost of Labor, Materials, or Equipment, or Over the Contractor's Methods of Determining Prices, or Over Competitive Bidding of Market Conditions, Opinions of Probable Costs, as Provided for Herein, Are to be Made on the Basis of Experience and Qualifications and Represent the Best Judgement as a Design professional Familiar with the Construction Industry. Gewalt Hamilton Associates, Inc. Cannot and Does Not Guarantee That Proposals, Bids, or The Construction Costs Will Not Vary From Opinions of Probable Cost Prepared for the Owner.

SUB-TOTAL:	\$	112,500.00	
20% Contingency	\$	22,500.00	20%
TOTAL:	\$	135,000.00	

ENGINEER'S OPINION OF PROBABLE COST

Project Name: Park Bathroom Preliminary Location Options

Location: Community Play Fields, Wilmette

Client: Wilmette Park District

GHA Project #:

Prepared By: Jonathan Hagenow

Date: October 2, 2020

Checked By: Thomas Rhychlik, P.E.

Date: October 2, 2020



CONSULTING ENGINEERS

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

OPTION D - Near Highcrest Middle School

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	COST
1	Sanitary Sewer Service Pipe, Hunter Connection	LF	870.00	\$ 80.00	\$ 69,600.00
2	Sanitary Sewer Service Manholes	EA	4.00	\$ 4,500.00	\$ 18,000.00
3	Water Service Pipe, Irrigation Stub Connection	LF	920.00	\$ 110.00	\$ 101,200.00
4	Water Service Structures, Valves	EA	3.00	\$ 5,500.00	\$ 16,500.00
4	Pavement Removal and Replacement (Allowance)	LS	1.00	\$25,000.00	\$ 25,000.00
5	Site Restoration (Allowance)	LS	1.00	\$22,000.00	\$ 22,000.00

*Since Gewalt-Hamilton Associates Inc. Has No Control Over the Cost of Labor, Materials, or Equipment, or Over the Contractor's Methods of Determining Prices, or Over Competitive Bidding of Market Conditions, Opinions of Probable Costs, as Provided for Herein, Are to be Made on the Basis of Experience and Qualifications and Represent the Best Judgement as a Design professional Familiar with the Construction Industry. Gewalt Hamilton Associates, Inc. Cannot and Does Not Guarantee That Proposals, Bids, or The Construction Costs Will Not Vary From Opinions of Probable Cost Prepared for the Owner.

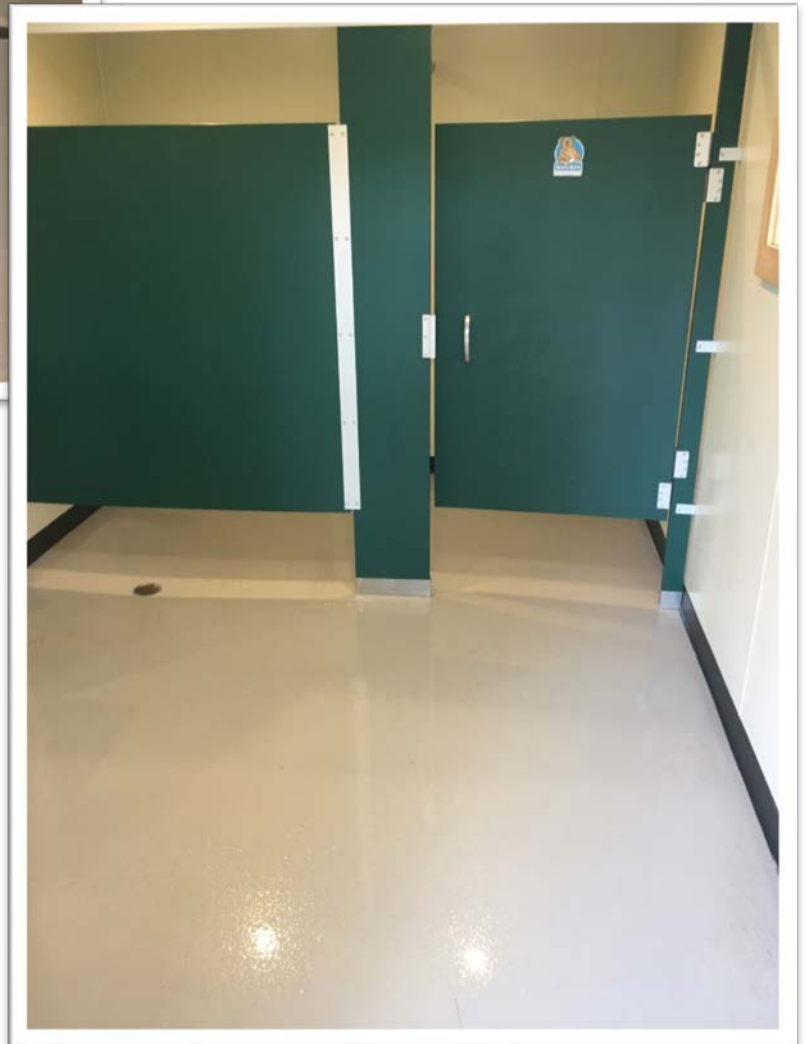
SUB-TOTAL:	\$	252,300.00	
20% Contingency	\$	50,460.00	20%
TOTAL:	\$	302,760.00	

Washroom Facilities in Parks

Agency: Glenview Park District

Amenities: Men's and women's washroom, storage closet, covered washroom entrance, AED, and drinking fountain.



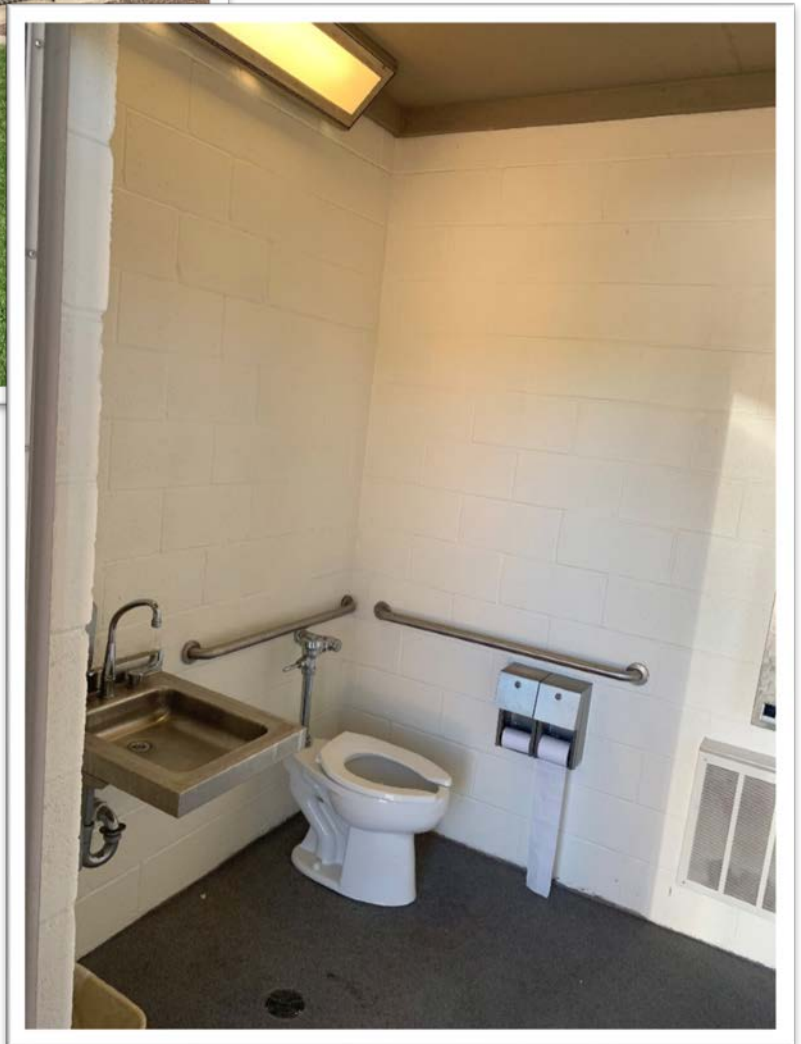


Agency: Northfield Park District & New Trier Township High School

Location: Fox Meadow Fields, 427 Fox Meadow Dr., Northfield, IL 60093

Amenities: Men's and women's washroom, drinking fountain, covered washroom entrance, drinking fountain, storage closet, and storage with rolling garage door



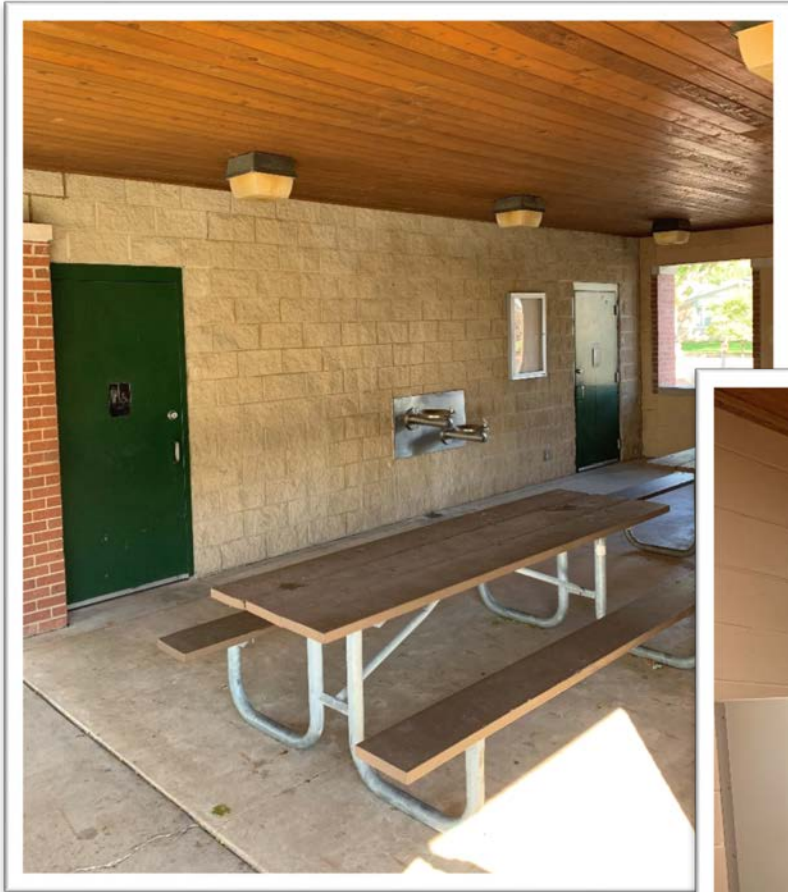


Agency: Skokie Park District

Location: Laramie Park, 5251 Sherwin Ave, Skokie, IL 60077

Amenities: Men's and women's washroom, drinking fountain, covered shelter, storage closet





Agency: Winnetka Park District

Location: Crow Island Woods

Amenities: Men's and women's washroom, drinking fountain, covered shelter, storage closet





Memorandum

Date: October 5, 2020

To: Steve Wilson, Executive Director

From: Kristi Solberg, Superintendent of Parks and Planning

cc: Emily Guynn, Superintendent of Recreation

Re: Community Playfields Amenities Discussion

To further the ongoing discussion regarding the development of Community Playfield amenities, staff has assembled concept designs, associated cost estimates, and potential amenity placement within the park.

The supplemental information listed within this memo is a direct reflection of the key park amenities identified throughout the public process to date:

- Walking Path Material
- Walking Path / Landscape Lighting
- Outdoor Fitness Equipment
- Walking Path Route

The cost estimates below does not include fees associated to labor, permitting, and unforeseen conditions related to installation of the materials.

As with any project of this scale, the District will be required to go to bid for the park amenities listed in this memo. All pricing listed in this memo is an estimate and may change during the design and bidding processes.

If you have any questions, please let me know.

Walking Path Material Options:

- Decomposed granite, \$2 per square foot
- Asphalt, \$4 per square foot
- Concrete, \$12 per square foot
- Brick Pave, \$20 per square foot
- Boardwalk, \$30 per square foot

Decomposed Granite Example:



Asphalt Example:



Concrete Example:



Brick Paver Example:



Boardwalk Example:



Walking Path / Landscape Lighting Options

- LED Pole Lights:
 - 15'-20' height poles, placed every 80'-100' along the path
 - \$8,000 per pole
- Bollard Lights, similar to Gillson Beach parking lot:
 - 3'-4' height bollards, placed every 20' along the path
 - \$1,000 per bollard

LED Pole Lights Example:



Bollard Lights Example:



Outdoor Fitness Equipment:

There is an abundant selection of outdoor fitness equipment available for purchase and installation. Therefore, staff took into consideration equipment that included the four elements of fitness: aerobic, muscle fitness, balance/flexibility and core.

- Aerobic; Accessible Hand Cycle, \$4,399:



- Muscle Fitness; Chin Up, \$2,234:



- Balance / Flexibility; Balance Plank, \$284:



- Core; Captain's Chair, \$3,181:



Walking Path Route

3 options available

- North half of park
- South half of park
- Entire perimeter of park

