

Wilmette Park District Financial Planning & Policy Committee Meeting

Monday, September 21, 2020 6:30 p.m. – Online¹

AGENDA

I. Meeting Called to Order

Members of Committee:

Commissioner Julia Goebel, Chair

Commissioner Bryan Abbott

Commissioner Todd Shissler

Staff:

Superintendent Sheila Foy

- II. Communications and Correspondence
- III. Public Comment/Recognition of Visitors
- IV. Unfinished Business
 - A. 2019 Comprehensive Annual Financial Report Discussion
 - B. Diversity/Inclusion Policy Discussion
- V. New Business
 - A. August Income Statement and 2020 Financial Projections
 - B. Debt Servicing Options for the Golf Cart Path
 - C. Capital Spend Planning for the Remainder of 2020
 - D. 2021 Budget Planning Calendar
- VI. Next Meeting: Monday, October 19, 2020
- VII. Adjournment

¹This meeting will also be held remotely via Zoom. To participate via Zoom on the phone, please call 312-626-6799 and enter meeting ID #879 5465 3931 and passcode #300305. If you wish to participate via the Zoom software, please use the same meeting number and password. Public Comment will be facilitated on Zoom during the meeting.

If you are a person with a disability and need special accommodations to participate in and/or attend a Wilmette Park District meeting, please notify the Director's Office at 847-256-6100.

Wilmette Park District Policy for Public Comment

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

- 1. A section of each regular meeting is set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
- 2. During the "Recognition of Visitors" agenda item, audience members should raise their hands and be recognized by the President/Chairperson prior to speaking.
- 3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson.
- 4. Questions are to be directed to the entire Board/Committee.
- 5. Park Board members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
- 6. A Board/Committee meeting is not a forum for complaints against individual employees. Such matters are handled by directly contacting the Executive Director. Complaints against the Executive Director should be handled by directly contacting the President of the Board of Park Commissioners.
- 7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
- 8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the park board commissioners present.
- Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.

August Income Statement and 2020 Financial Projections

WILLETTE FARE DISTRICT

Wilmette Park District

Revenue and Expense Statement

Fiscal Year 2020

August Income Statement with Projections through the remainder of 2020									
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Tatal Bistriat			04	\CTD \/:-		Total			
<u>Total District</u>		nrough August		YTD Variance Actual to Budget		Year	Financial	0000	2020
	Actual 2019	Actual 2020	Budget 2020	\$	wager %	Budget 2020	Projection Sep-Dec	2020 Projection	Projection v. 2020 Budget
Revenue	2019	2020	2020	Ψ	70	2020	Зер-Дес	Frojection	2020 Budget
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Property Taxes Daily Fees	\$8,324,185 1,291,376	\$7,174,836 1,140,422	\$6,503,177 1,381,901	\$671,659	10.3%	\$8,607,466 1,631,077	\$1,432,630 \$173,888	\$8,607,466 \$1,314,310	100% 81%
Fee Revenue	9,443,899	3,571,593	9,508,586	(241,479) (5,936,993)	-17.5% -62.4%	12,070,078	\$1,582,111	\$5,153,705	43%
Membership Fees	1,714,295	1,466,165	1,756,129	(289,964)	-16.5%	2,240,936	\$261,730	\$1,727,895	77%
Rental Revenue	1,552,662	1,114,366	1,624,513	(510,147)	-31.4%	2,277,174	\$587,662	\$1,702,029	75%
Retail Sales	164,583	103,716	159,183	(55,467)	-34.8%	230,216	\$69,065	\$172,781	75%
Miscellaneous Revenue	370,909	144,017	326,920	(182,903)	-55.9%	475,332	\$64,813	208,830	44%
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Total Revenue	\$22,861,910	\$14,715,116	\$21,260,409	(\$6,545,293)	-30.8%	\$27,532,279	\$4,171,898	\$18,887,014	69%
Expenses									
Salaries & Wages	\$6,654,162	\$5,151,692	\$6,956,611	(\$1,804,918)	-25.9%	\$9,899,827	\$1,961,266	\$7,112,958	72%
Employee Benefits	1,833,718	1,594,033	1,968,316	(374,284)	-19.0%	3,031,131	\$1,162,834	\$2,756,867	91%
Contract Services	2,723,498	1,537,222	2,741,228	(1,204,006)	-43.9%	4,060,113	\$1,167,296	\$2,704,518	67%
Utilities	614,174	487,341	656,365	(169,023)	-25.8%	1,064,786	\$432,953	920,294	86%
Supplies	894,906	451,229	968,966	(517,737)	-53.4%	1,275,101	\$243,844	695,074	55%
Repairs	134,347	212,172	202,111	10,060	5.0%	292,733	\$92,828	305,000	104%
Operating Expenses	\$12,854,802	\$9,433,689	\$13,493,597	(\$4,059,908)	-30.1%	\$19,623,691	\$5,061,022	\$14,494,711	74%
Operating Surplus (Deficit)	\$10,007,108	\$5,281,426	\$7,766,811	(\$2,485,385)	-32.0%	\$7,908,588	(\$889,123)	\$4,392,303	56%
Non-Operating Revenue									
Bond Proceeds	\$0	\$0	\$0	\$0		\$0	\$0	\$0	
Capital Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	<u>0</u>	<u>0</u>	
Total Non-Operating Revenue		\$0	\$0	\$0		\$0	\$0	\$0	
Non-Operating Expenses									
Capital	6,340,137	1,096,410	2,624,507	(1,528,097)	-58.2%	3,929,378	\$885,527	1,981,937	50%
Debt Service	152,269	111,885	111,885	(0)	0.0%	2,953,770	\$2,841,885	2,953,770	100%
Capital Transfer	0	0	0	(0)	-100.0%	0	0	0	N/A
Overhead Transfer	<u>0</u>	<u>0</u>	(256,500)	256,500	-100.0%	<u>0</u>	<u>0</u>	<u>0</u>	N/A
Total Non-Operating Expenses	\$6,492,407	\$1,208,295	\$2,479,892	(\$1,271,597)	-51.3%	\$6,883,148	\$3,727,412	\$4,935,707	72%
Net Non-Operating Surplus (Deficit)	(\$6,492,407)	(\$1,208,295)	(\$2,479,892)	\$1,271,597	-51.3%	(\$6,883,148)	(\$3,727,412)	(\$4,935,707)	72%
Total Expenses	\$19,347,209	\$10,641,984	\$15,973,489	(\$5,331,505)	-33.4%	\$26,506,839	\$8,788,434	\$19,430,418	73%
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Net Surplus (Deficit)	\$3,514,701	\$4,073,131	\$5,286,919	(\$1,213,788)		\$1,025,440	(\$4,616,535)	(\$543,404)	-53%
Projected 2019 Ending Fund Balance - Final Audited						7,359,032		7,359,032	
Plus/(Less) Scenario						1,025,440		(543,404)	
Projected 2020 Ending Fund Balance at 8/31						8,384,472		6,815,628	
Projected 2020 Surplus/(Deficit) at 7/31								(000 040)	
Projected 2020 Surplus/(Deficit) at 7/31 Projected Fund Balance at 7/31								(889,816) 6,469,216	

Capital Spend Planning for the remainder of 2020

HOWARD PARK REAY NATURE CENTER REAY NATURE CENTER RALLINCKRODT CENTER MALLINCKRODT CENTER MALLINCKRODT CENTER Replace Building A MAPLE PARK Playground Renova PARKS DEPARTMENT Combination Trash PARKS DEPARTMENT PICKLE Ball Courts PLATFORM TENNIS Decking Extension THORNWOOD PARK WILMETTE GOLF CLUB WILMETTE GOLF CLUB MILMETTE GOLF CLUB Replace Driveway Replace Driveway	WILMETTE PARK DISTRICT CAPITAL EXPENDITURE SUMMARY YTD AUGUST 31, 2020							
PARKS DEPARTMENT Utility Vehicles PARKS DEPARTMENT DEPARTMENT OF PARKS DEPARTMENT DEPARTMENT OF PARKS DEPART	Project Name	Project Description	Priority	2020 Budget	Status	2020 Actual Spend	2020 Projected Spend	(Over)/Under Budget
ARKS DEPARTMENT Utility Vehicles ARKS DEPARTMENT Utility Vehicles ARKS DEPARTMENT Utility Vehicles ARKS DEPARTMENT Utility Vehicles APPROACHICE APPROACHICE MARKS APPROACHICE	ng-Beach House	Add air conditioning to concession area	S	18,000 1		12,987	18,000	5,01
ARKS DEPARTMENT VILMETTE GOLF CLUB VILMETTE GOLF CLUB Sank Mower VILMETTE GOLF CLUB Sank Mower VILMETTE GOLF CLUB VILME		Replacement of 4 Zero Turn and 2 walk behind mowers	S		Complete	67,760	58,000	(9,76
WILMETTE GOLF CLUB WILMETTE GOLF CLUB Fairway Mowers (3 WILMETTE GOLF CLUB Walking Green More Wilmerte GOLF CLUB Walking Green More Wa		Replacement of Toro Workman utility vehicle Replacement of Parks Gator	S N		Complete Complete	12,943 13,454	13,000 14,000	5 54
VILMETTE GOLF CLUB VILMET		Replacement - (3) 14 Year Old Machines	L		Complete	39,175	44,000	4,82
WILMETTE GOLF CLUB Sand Pro VILMETTE GOLF CLUB Sand Pro VILMETTE GOLF CLUB Willity Vehicles VILMETTE GOLF CLUB Computer Hardwar DOMINISTRATION OFFICE Computer Fardwar DOMINISTRATION OFFICE Computer Fortware LENTENNIAL ICE Security Cameras LENTENNIAL ICE Security Cameras LENTENNIAL ICE Security Cameras LENTENNIAL TENNIS Security Cameras LILSON PARK Jauftorium RTU OMMUNITY REC CENTER Security Cameras LILSON PARK Security Cameras VILMETTE GOLF CLUB Drainage Improvent LILETTE GOLF CLUB Boiler Replacement LILETTE GOLF CLUB Boiler Replacement LILETTE GOLF CLUB Boiler Replacement LENTENNIAL AQUATICS Pool Vacuums LENTENNIAL CE BOILER PARKING LOT LIGHTING LENTENNIAL AQUATICS POOl Vacuums LENTENNIAL TENNIS PARKING LOT LIGHTING LENTENNIAL TENNIS PARKING LOT LIGHT		Replacement - Current Machine is 17 years old	L		Complete	10,684	12,000	1,31
WILMETTE GOLF CLUB WAlking Green More DMINISTRATION OFFICE Administration Verice Computer Hardwar DMINISTRATION OFFICE COMPUTER FOR COMPUTER COMPUTER COMPUTER FOR COMPUTER COMPUTER FOR ROOF Replacement ENTENNIAL ICE SECURITY Cameras SULTENNIAL ICE SECURITY Cameras COMMUNITY REC CENTER COMMUNITY REC CENTER COMMUNITY REC CENTER COMMUNITY REC CENTER SECURITY Cameras SILLSON PARK SECURITY Cameras SILLSON PARK Tennis Court Resur AMALINCKRODT CENTER ADA ACCESSIBILITY ARKS DEPARTMENT ADA ACCESSIBILITY ARKS DEPARTMENT CARGO SECURITY Cameras PARE PARE TENNIS CEURITY CARGO SECURITY Cameras SECURITY Cameras SECURITY Cameras SECURITY Cameras PARE PARE VILMETTE GOLF CLUB SECURITY Cameras SECURITY Cameras SECURITY Cameras SECURITY Cameras DESCRIPTION (SECURITY CAMERA) SECURITY CAMERA SECURITY CA		Replacement - (3) 10 Year Old Machines	L	58,000 1	Complete	51,640	58,000	6,36
WILMETTE GOLF CLUB Wilking Green Mor DIMINISTRATION OFFICE Omputer Hardwar DIMINISTRATION OFFICE COMPUTER STORY ENTENNIAL AQUATICS SECURITY Cameras ENTENNIAL ICE ROOF Replacement COMMUNITY REC CENTER ROOF Replacement OMMUNITY REC CENTER ROOF Replacement COMMUNITY REC CENTER SECURITY Cameras COMMUNITY REC CENTER SECURITY Cameras COURT REPLACEMENT CARRO SEPARTMENT ADA ACCESSIBILITY CAGRO VAN (1822) CARRO SEPARTMENT ADA ACCESSIBILITY CAGRO VAN (1822) CARRO VA		Replacement - 11 year old machine	L		Complete	20,122	22,600	2,47
WILMETTE GOLF CLUB Walking Green MO DIMINISTRATION OFFICE DIMINISTRATION OFFICE Computer Hardwar DIMINISTRATION OFFICE COMPUTER HARDWAR DIMINISTRATION OFFICE COMPUTER HARDWAR DIMINISTRATION OFFICE COMPUTER SCHITTLY COMPUTER SCHITTLY COMPUTER SCHITTLY COMPUTER SCHITTLY COMPUTER SCHITTLY COMPUTER COMPUTER SCHITTLY COMPUTER COMP		Replacement - Bunker Rake Machine - 13 Years Old Heavy duty utility car replacement	L		Complete	7,123	8,000	87
DOMINISTRATION OFFICE DOMINISTRATION OFFICE Computer Fardwar DOMINISTRATION OFFICE DOMINISTRATION OFFICE COMPUTER FARWAR DOMINISTRATION OFFICE COMPUTER FARWAR DOMINISTRATION OFFICE ENTENNIAL CE SECUTIV CAMERAS ENTENNIAL LEE SOM REPLACEMENT SOMMUNITY REC CENTER SILLSON PARK SAILING DARK SECUTIV CAMERAS SILLSON PARK SOMMUNITY REC CENTER SILLSON PARK SOMMUNITY REC CENTER SOMMUNITY REC CE		Cleanup and Collar Mower for Greens	i		Complete Complete	7,419 8,310	8,333 9,333	1,02
DOMINISTRATION OFFICE DOMINISTRATION OFFICE ENTENNIAL AQUATICS Security Cameras SENTENNIAL ICE SENTENNIAL ICE SECURITY CAMERA SELTENTENNIAL ICE SECURITY CAMERA SECURITY CAMERA SELTENTENNIAL ICE SECURITY CAMERA SELTENTENNIAL ICE SECURITY CAMERA SELTENTENNIAL ICE SECURITY CAMERA SELTENTENNIAL TENNIS SECURITY CAMERA SELTENTENNIAL TENNIS SECURITY CAMERA SELTENTENNIAL TENNIS SELTSON PARK SECURITY CAMERA SELTSON PARK SECURITY CAMERA SECU		Executive Director Vehicle	s		On Going	0,510	35,000	35,00
EENTENNIAL AQUATICS EENTENNIAL ICE ESTENNIAL ICE ESTENNIAL ICE ESTENNIAL ICE Security Cameras EENTENNIAL ICE SEURITY CAMERAS EENTENNIAL TENNIS SECURITY CAMERAS COMMUNITY REC CENTER COMMUNITY REC CENTER COMMUNITY REC CENTER SOME REPARK SEURITY CAMERAS SILLSON PARK SILLSON PARK SILLSON PARK SECURITY CAMERAS SILLSON PARK SECURITY CAMERAS SILLSON PARK SECURITY CAMERAS SILLSON PARK SECURITY CAMERAS SILLSON PARK Tennis Court Resuration MALLINCKRODT CENTER SECURITY CAMERAS MAPLE PARK TENNIS SECURITY CAMERAS MAPLE PARK TENNIS SECURITY CAMERAS MAPLE PARK TENNIS SECURITY CAMERAS MILMETTE GOLF CLUB SECURITY CAMERAS SECURITY CAMER		Computer hardware (Laptops, Desktops, Servers and etc.)	N		On Going	10,597	40,000	29,40
EENTENNIAL ICE Security Cameras EENTENNIAL TENNIS Security Cameras COMMUNITY REC CENTER Auditorium RTU COMMUNITY REC CENTER Socurity Cameras COMMUNITY REC CENTER Socurity Cameras COMMUNITY REC CENTER Security Cameras COMMUNITY REC CENTER SOLITION CONTROL CENTENNIAL AQUATICS CENTENNIAL CE CENTENNIAL AQUATICS CENTENNIAL AQUATICS COMMUNITY REC CENTER COMMUNITY REC	ware	Computer software (MS Office and etc.)	N		On Going	6,687	20,000	13,313
EENTENNIAL ICE Security Cameras SENTENNIAL TENNIS Security Cameras SENTENNIAL TENNIS Security Cameras SENTENNIAL TENNIS SECURITER AUditorium RTU COMMUNITY REC CENTER AUditorium RTU COMMUNITY REC CENTER AUDITORIUM SECURITY CAMERAS SECURITY CAMERAS SILLSON PARK SAILING PARK SECURITY CAMERAS SILLSON PARK SECURITY CAMERAS SILLSON PARK SECURITY CAMERAS SILLSON PARK SECURITY CAMERAS SILLSON PARK SECURITY CAMERAS SECURITY CAMERAS SILLSON PARK SECURITY CAMERAS SECURITY		Security Cameras for Pools	S		On Going		8,511	8,511
EENTENNIAL TENNIS COMMUNITY REC CENTER Auditorium RTU COMMUNITY REC CENTER Roof Replacement COMMUNITY REC CENTER Roof Replacement COMMUNITY REC CENTER Roof Replacement SILLSON PARK Sailing Boat Racks SilLSON PARK Security Cameras SILLSON PARK Tennis Court Resur MALLINCKRODT CENTER APALE PARK ADA Accessibility (Accessibility (Arroy Company MILMETTE GOLF CLUB Security Cameras MILMETTE GOLF CLUB MILMETTE GOLF CLUB SOBIER Replacement MILMETTE GOLF CLUB MILMETTE GOLF CLUB SOBIER Replacement MILMETTE GOLF CLUB MAPLE PARK M		Roof replacement at Centennial	S		On Going		150,000	150,000
OMMUNITY REC CENTER OOMMUNITY REC CENTER AUditorium RTU OOMMUNITY REC CENTER Security Cameras SILLSON PARK SECURITY CAMERAS SILLSON PARK SECURITY CAMERAS SILLSON PARK SECURITY CAMERAS SILLSON PARK SECURITY CAMERAS SILLSON PARK Tennis Court Resur MALLINCKRODT CENTER SECURITY CAMERAS PARKS DEPARTMENT ADA Accessibility (AMES DEPARTMENT ADA Accessibility (AMES DEPARTMENT ADA Accessibility (AMES DEPARTMENT CARGO SECURITY CAMERAS PARKS DEPARTMENT ADA ACCESSIBILITY ANKS DEPARTMENT CARGO SECURITY CAMERAS PARKS DEPARTMENT CARGO SECURITY CAMERAS MILMETTE GOLF CLUB SECURITY CAMERAS MILMETTE GOLF CLUB SECURITY CAMERAS MILMETTE GOLF CLUB SENTENNIAL CE SENTENNIAL AQUATICS SOILE PARY PARY SECURITY CAMERAS SILLSON PARK SIL		Security Cameras for Ice Security Cameras for Tennis	S		On Going On Going		10,011 8,255	10,011 8,255
DOMMUNITY REC CENTER COMMUNITY REC CENTER Security Cameras Lakefront Infrastrus Security Cameras Security Cameras Lakefront Infrastrus Escurity Cameras MALLINCKRODT CENTER Lago Van (#22) Latroram Tennis Security Cameras MILMETTE GOLF CLUB Lago Van (#22) Latroram Tennis Security Cameras MILMETTE GOLF CLUB Security Cameras MILMETTE GOLF CLUB Bange Netting Pole Lotter Infrastrus Lotter Infrastrus Lotter Infrastrus Lotter Infrastrus Lotter Infrastrus Lotter Infrastrus Lakefront Infrastrus Lakefront Infrastrus Lakeview Design		New RTU Over Auditorium	C		On Going		30,000	30,000
DMMUNITY REC CENTER SCHLSON PARK SILLSON PARK Salling Boat Racks SILLSON PARK Salling Boat Racks SILLSON PARK Security Cameras SILLSON PARK Security Cameras SILLSON PARK Security Cameras SILLSON PARK Security Cameras SILLSON PARK Tennis Court Resur MALLINCKRODT CENTER ADA Accessibility (PARKS DEPARTMENT ADA ACCESSIBILITY AND ACCESSIBILITY ADA ACCESSIBILITY ACCESSIBILITY ADA ACCESSIBILITY ACCESSIBILITY ADA AC		Replacement of roof on B Building	Č	420,000 2		662,263	420,000	(242,263
SILLSON PARK Security Cameras SILLSON PARK Security Cameras SILLSON PARK Security Cameras SILLSON PARK Security Cameras SILLSON PARK Tennis Court Reno VARKS DEPARTMENT ADA Accessibility ACARKS DEPARTMENT ADA Accessibility DATE OF ACT		Security Cameras for CRC	S	13,339	On Going		13,339	13,339
SILLSON PARK Security Cameras SILLSON PARK Security Cameras SILLSON PARK Security Cameras SILLSON PARK SECURITY CAMERAS SILLSON PARK Tennis Court Resur MALLINCKRODT CENTER Security Cameras PARKS DEPARTMENT Cargo Van (#22) LATFORM TENNIS SECURITY Cameras MILMETTE GOLF CLUB MILMETTE GOLF CLUB SECURITY CAMERAS MILMETTE GOLF CLUB SENTENNIAL EE SENTENNIAL EE SOIIER PARICH SENTENNIAL AQUATICS SENTENNIAL TENNIS SUBJECT SENTEN SENTEN SENTENNIAL TENNIS SENTENNIS SE		Related to sewers, curbs and others	С	300,000 2			300,000	300,000
SILLSON PARK Security Cameras SILLSON PARK Tennis Court Resur MALLINCKRODT CENTER Security Cameras MAPLE PARK PARK DEPARTMENT DARKS DEPARTMENT Cargo Van (#22) PLATFORM TENNIS Security Cameras MILMETTE GOLE CLUB MILMETTE GOLE CLUB Security Cameras MILMETTE GOLE CLUB MILMETTE GOLE		Replace and repair old and damaged sailing racks	С		On Going		8,000	8,000
SILLSON PARK Tennis Court Resur MAPLE PARK Tennis Court Renov AMALLINCKRODT CENTER ADA Accessibility (Security Cameras for Lakeview	S		On Going	7,445	7,451	1,939
MALLINCKRODT CENTER Security Cameras MALLINCKRODT CENTER Security Cameras MARS DEPARTMENT ADA Accessibility (PARKS DEPARTMENT CARGO SEPARTMENT CARGO SEPARTMEN		Security Cameras for Gillson Beach Resurface/improve outdoor courts	S		On Going On Going	6,024	7,963 40,000	40,000
MAPLE PARK APARES DEPARTMENT APARS DEPARTMENT		Security Cameras for Mallinckrodt	S		On Going		6,463	6,463
ARKS DEPARTMENT ADA Accessibility (ARKS DEPARTMENT Cargo Van (#22) PARTS DEPARTMENT Cargo Van (#22) PARTS DEPARTMENT Security Cameras WILMETTE GOLF CLUB Drainage Improven MILMETTE GOLF CLUB Range Netting Pole ENTENNIAL ICE Boiler Replacement ENTENNIAL ICE Boiler Replacement ENTENNIAL AQUATICS ANTI-SID EPOXY FIOR ENTENNIAL AQUATICS Diving Well Cover ENTENNIAL AQUATICS Diving Well Cover ENTENNIAL AQUATICS Pool Vacuums ENTENNIAL AQUATICS Pool Vacuums ENTENNIAL TENNIS Parking Lot Lighting ENTENNIAL TENNIS Parking Lot Lighting ENTERNIAL TENNIS Parking Lot Lighting ENTERNIAL TENNIS PARKING OF AUTOMATICAL PROPERTY ENTER HITNESS CLUB Studio Equipment R COMMUNITY REC CENTER Auditorium LED Stri COMMUNITY REC CENTER Carr Charging Static COMMUNITY REC CENTER Carr Charging Static COMMUNITY REC CENTER CARR Shoreline Protectio BILLSON PARK SHOREL SHOREL SHOREL		Renovate outdoor court	s		On Going	36,172	11,000	(25,172
PLATFORM TENNIS PLATFORM TENNIS WILMETTE GOLF CLUB MILMETTE GOLF CLUB ROBERT SECURITY CAMERAS WILMETTE GOLF CLUB ROBERT SECURITY CAMERAS WILMETTE GOLF CLUB ROBERT SERVICE ROBERT SER		ADA improvements	С	150,000 2			150,000	150,000
MILMETTE GOLF CLUB Security Cameras WILMETTE GOLF CLUB Security Cameras WILMETTE GOLF CLUB Security Cameras WILMETTE GOLF CLUB Security Cameras Camer	2)	Replacement of Cargo van	N		On Going		33,000	33,000
MILMETTE GOLF CLUB Security Cameras MILMETTE GOLF CLUB Range Netting Pole ENTENNIAL ICE Boiler Replacemen Authorities of Paycom Payroll and ENTENNIAL AQUATICS CHORINE PAYCON PAYOR INCENTENNIAL AQUATICS CHORINE PAYCON PAYOR INCENTENNIAL AQUATICS CHORINE PARISH DE POLO VACUUMS ENTENNIAL AQUATICS POLO VACUUMS ENTENNIAL TENNIS PARKING LOT LIGHTINE FITNESS CLUB STUDIES FOR THE SECURITY OF THE SECURIT		Security Cameras for Platform Tennis	S		On Going		7,487	7,487
MILMETTE GOLF CLUB Range Netting Pole EENTENNIAL ICE BOILER Paycom Payroll and EENTENNIAL AQUATICS CENTENNIAL TENNIS CENTENNIAL TENNIS CENTENNIAL TENNIS CENTER HITHESS CLUB COMMUNITY REC CENTER COMMU		Materials for subsurface golf course drainage installs	С		On Going	9,212	10,000	788
EENTENNIAL ICE Boller Replacemen LODMINISTRATION OFFICE Paycom Payroll and ENTERNIAL AQUATICS Anti-Silp Epoxy Floc EENTENNIAL AQUATICS Chlorine Controller EINTENNIAL AQUATICS Chlorine Controller EINTENNIAL AQUATICS Pool Vacuums EENTENNIAL AQUATICS Pool Vacuums EENTENNIAL AQUATICS Pool Vacuums EINTENNIAL ICE Parking Lot Lighting EENTERNIAL TENNIS Fitness Equipment EINTENNIAL TENNIS EINTENNIAL TENNIS EINTENNIAL TENNIS COMMUNITY REC CENTER COMMUNITY REC CENTER COMP Plan COMMUNITY REC CENTER COMP Plan SILLSON PARK Shoreline Protectio SILLSON PARK Shoreline Protectio GILLSON PARK Shoreline Protectio GILLSON PARK Shoreline Protectio GILLSON PARK Shoreline Protectio GILLSON PARK Shoreline Protectio GIBBARD PARK Fabric Shade Struct GIWAND PARK PARKING LOT ENTER RECEAY NATURE CENTER Paye Pathways MALLINCKRODT CENTER Replace Building A WAPLE PARK PARK PARKS DEPARTMENT Combination Trash, PARKS DEPARTMENT Combination Trash, PARKS DEPARTMENT PICKIE BAIL COURT CONTROL PARK PARKS DEPARTMENT COMBINISTE GOLF CLUB REPLACE DIVEWAY WILLIMETTE GOLF CLUB REPLACE DIVEWAY WILLIMETTE GOLF CLUB RESURE COFFICE WAS MILMETTE GOLF CLUB RESURE CONTROL PROVENCY OF THE WAILIMETTE GOLF CLUB RESURE CONTROL PROVENCY OF THE WAILIME		Security Cameras for Golf Net and Cable Maintenance / High lift work	S		On Going On Going		8,511 10,000	8,511 10,000
ADMINISTRATION OFFICE ENTENNIAL AQUATICS ENTENNIAL AQUATICS CENTENNIAL AQUATICS CHOISTENNIAL AQUATICS CHOISTENNIAL AQUATICS CHOISTENNIAL AQUATICS CHOISTENNIAL AQUATICS CHOISTENNIAL AQUATICS CENTENNIAL AQUATICS CENTENNIAL CE CENTENNIAL TENNIS CENTENNIAL TENNIS CENTENNIAL TENNIS CENTER HITRESS CLUB STUDIES CLUB CHOISTENNIAL TENNIS CENTER HITRESS CLUB CHOISTENTER HITRESS CLUB CHOISTENTER HITRESS CLUB COMMUNITY REC CENTER COMMUNI		Much needed upgrade required to address safety concerns		10,000 2	NFW	25,309	25,309	10,000
EENTENNIAL AQUATICS EENTENNIAL CE EENTENNIAL EE EENTENNIAL EE EENTEN EITHEN EE EENTEN EITHEN EE EENTEN EITHEN EE EENTER FITHESS CLUB EENTER FITHESS CLUB EENTER FITHESS CLUB EOMMUNITY REC CENTER COMMUNITY REC CENTER COMMUNITY REC CENTER COMMUNITY REC CENTER SOMMUNITY REC CENTER COMMUNITY R		New payroll and automated HRIS system		2	NEW	18,081	18,081	C
EENTENNIAL AQUATICS EENTENNIAL CAQUATICS EENTENNIAL TENNIS EENTENNIAL TENNIS EENTER HITRESS CLUB STUDIES		Update locker room flooring	N	35,000	Deferred		0	C
EENTENNIAL AQUATICS POOL Vacuums EENTENNIAL ICE EENTENNIAL ICE EENTENNIAL TENNIS Parking Lot Lighting EENTER FITNESS CLUB Fitness Equipment EENTER FITNESS CLUB EINTER EI	rollers	New Chlorine Controllers (\$6600 each)	С	26,400	Deferred		0	(
EENTENNIAL ICE Parking Lot Lighting LENTENNIAL TENNIS Parking Lot Lighting LENTEN FITNESS CLUB Studio Equipment STATE PRIVATE CENTER FITNESS CLUB STUDIO ENTER FITNESS CLUB STUDIO ENTER FITNESS CLUB STUDIO ENTER FITNESS CLUB STUDIO ENTER PARK Shoreline Protectio ENTER PARK SHORE ENTER SHO		New Diving Well Cover	С		Deferred		0	(
EENTENNIAL TENNIS EENTER HITNESS CLUB EINER EITNESS CLUB EINER EITNESS CLUB Studio Equipment R COMMUNITY REC CENTER COMPIAN COMMUNITY REC CENTER COMPIAN COMMUNITY REC CENTER COMPIAN COMPIAN COMPIAN COMPIAN COMPIAN SILLSON PARK Shoreline Protectio HIBBARD PARK CONCRETE Bleacher HOWARD PARK CONCRETE Bleacher HOWARD PARK CAPTION CENTER RAPLE PARK PARIS DEPARTMENT PARKS DEPARTMENT PARK		2 New Pool Vaccuums (\$4999 each)	S		Deferred	7.472	30,000	22,827
EENTER FITNESS CLUB Studio Equipment EENTER FITNESS CLUB Studio Equipment EENTER FITNESS CLUB Studio Equipment EENTER FITNESS CLUB STUDIO ENTER Auditorium LED Stri COMMUNITY REC CENTER Auditorium LED Stri COMMUNITY REC CENTER Gar Charging Static COMMUNITY REC CENTER Gymnastics Equipment Studio Fill Comp Plan Studio Fill Comp Pla		New lighting at Centennial New lighting at Centennial	S	30,000 3 30,000 3		7,173 7,173	30,000	22,827
EENTER FITNESS CLUB Studio Equipment R. COMMUNITY REC CENTER COMPONITY REC CENTER GILLSON PARK COMPONITY REC CENTER GILLSON PARK Shoreline Protectio GILLSON PARK Shoreline Protectio GILLSON PARK Fabric Shade Struct HOWARD PARK CONCRETE Bleacher HOWARD PARK CONCRETE Bleacher GANAPILE PARK MALILIKKRODT CENTER MALLINCKRODT MALLINCKRODT MALLINCKRODT MALLINCKRODT		Ongoing replacement of strength and cardio equipment	S		Deferred	7,173	30,000	22,027
OMMUNITY REC CENTER COMMUNITY REC CENTER CONTENT PROTECTION CONTENTER CONTENT CONTENT CONTENT COMMUNITY COMMUNI		Ongoing replacement of group exercise studio equipment	S		Deferred		0	(
COMMUNITY REC CENTER Comp Plan COMMUNITY REC CENTER Gymnastics Equipm SILLSON PARK Lakeview Design SILLSON PARK Shoreline Protection Sale Shoreline Protection		6 strip lights over theater stage, LED lights	N	11,000	Deferred		0	(
COMMUNITY REC CENTER SILLSON PARK SILLSON PARK SILLSON PARK SILLSON PARK Shoreline Protectio SILLSON PARK Shoreline Protectio SILLSON PARK Shoreline Protectio SILLSON PARK Shoreline Protectio COMPANY SHORE CENTER SILLSON PARK CONCRETE Bleacher SILLSON PARK CONCRETE Bleacher SILLSON PARK PARKS DEPARTMENT CAPPETING PARKS DEPARTMENT COMBINION COM	Station	Electric Car Charging Station at the CRC	N		Deferred		0	(
SILLSON PARK Lakeview Design SILLSON PARK Shoreline Protectio SILLSON PARK Fabric Shade Struct OWARD PARK Fabric Shade Struct OWARD PARK Parking Lot Paveme EAY NATURE CENTER Pave Pathways MALLINCKRODT CENTER Replace Building A MALLINCKRODT CENTER Replace Building A MAPLE PARK Playground Renova PARKS DEPARTMENT Combination Trash PARKS DEPARTMENT Pickle Ball Courts PARFORM TENNIS TENNIS DECKING EXTENSION THORNWOOD PARK Tennis Court Color WILMETTE GOLF CLUB Replace Driveway (MILMETTE GOLF CLUB Replace Driveway) MILMETTE GOLF CLUB Resurface Driveway MILMETTE GOLF CLUB RESURGED FOR STRIPPER MILMETTE GOLF CLUB RESURGED FO		Comprehensive Plan for Remodel/Interior Upgrades	С		Deferred		0	(
SILLSON PARK Shoreline Protectio SILLSON PARK Shoreline Protectio SILLSON PARK Shoreline Protectio SILLSON PARK Shoreline Protectio SILLSON PARK Fabric Shade Struct HOWARD PARK Concrete Bleacher Farking Lot Paveme EAY NATURE CENTER AVALLINCKRODT CENTER AVALLINCKRODT CENTER AVAPLE PARK AVAPLE PARK Playground Renova AVAPLE PARK PARKS DEPARTMENT PICKLE Ball Courts PARKS DEPARTMENT PICKLE Ball Courts PARKS DEPARTMENT PICKLE BALL COMBINION PARKS DEPARTMENT PICKLE BALL COMBINION PARKS DEPARTMENT PICKLE BALL COMBINION PICKLE BALL COMBINION MILMETTE GOLF CLUB Signage		Updating and Replacing Equipment	N S		Deferred		0	(
SILLSON PARK Shoreline Protectio HIBBARD PARK Fabric Shade Struct HOWARD PARK Concrete Bleacher HOWARD PARK Parking Lot Paveme GAY NATURE CENTER MALLINCKRODT CENTER MALLINCKRODT CENTER MALLINCKRODT CENTER Palayground Renova PARKS DEPARTMENT PARKS DEPARTMENT PARKS DEPARTMENT PARKS DEPARTMENT PICKIE BAIL COURTS PARKS DEPARTMENT PARKS DEPARTMENT PICKIE BAIL COURTS PARKS DEPARTMENT PICKIE BAIL COURTS PARKS DEPARTMENT PICKIE BAIL COURTS PARKS DEPARTMENT PAR		Full Building Design Plan Material and Installation	C		Deferred Deferred	30,368	100,000	69,632
IIBBARD PARK IOWARD PARK CONCRETE Bleacher IOWARD PARK CANTURE CENTER PARING LOF Paveme EAY NATURE CENTER MALLINCKRODT CENTER MALLINCKRODT CENTER MALLINCKRODT CENTER MAPLE PARK MAPLE PARK MAPLE PARK Playground Renova MARKS DEPARTMENT PICKLE BAIL COMBINATION Trash MARKS DEPARTMENT HORNWOOD PARK WILMETTE GOLF CLUB MILMETTE GOLF CLUB MIL		Material and Installation	c		Deferred	30,300	160,000	160,000
ADWARD PARK IOWARD PARK Parking Lot Paveme IEAY NATURE CENTER AMALLINCKRODT CENTER AMALLINCKR		Adding a shade structure in Hibbard Park	N		Deferred		0	(
EAY NATURE CENTER AALLINCKRODT CENTER AALLINCKRODT CENTER Replace Building A AAPLE PARK AAPLE PARK ARKS DEPARTMENT PICKIE BAIL COMBINATION TRASH, PARKS DEPARTMENT PICKIE BAIL COURTS ARKS DEPARTMENT PICKIE BAIL COURTS AND	cher and Bench Pads	Installation of concrete pads for bleachers & bench	N	25,000	Deferred		0	(
MALLINCKRODT CENTER AMALLINCKRODT CENTER Replace Building A MAPLE PARK Playground Renova PARKS DEPARTMENT Combination Trash, Pickle Ball Courts PLATFORM TENNIS Decking Extension HORNWOOD PARK Tennis Court Color WILMETTE GOLF CLUB Milmette GOLF CLUB MILMETTE GOLF CLUB MILMETTE GOLF CLUB Replace Driveway I WILMETTE GOLF CLUB MILMETTE GOLF CLUB Resurface Driveway WILMETTE GOLF CLUB Signage		Repaying the parking lot on 17th Street	S	100,000			0	
MALLINCKRODT CENTER Replace Building A WAPLE PARK Playground Renova YARKS DEPARTMENT Combination Trash YARKS DEPARTMENT Pickle Ball Courts YARKS DEPARTMENT PICKLE BALL COURT YARKS DEPARTMENT PICKLE STANDARD HORNWOOD PARK Tennis Court Color WILMETTE GOLF CLUB Replace Driveway (WILMETTE GOLF CLUB RESURFACE DRIVEWA)		Create accessible path at Keay Park	S	107,000			0	(
MAPLE PARK MARKS DEPARTMENT Combination Trash, RICHE Ball Courts PICKLE Ball Courts PICKLE Ball Courts PICKLE Ball Courts Decking Extension Decking Extension Decking Extension Tennis Court Color Carr Path Installati VILMETTE GOLF CLUB WILMETTE GOLF CLUB Replace Driveway (VILMETTE GOLF CLUB WILMETTE GOLF CLUB Resurface Driveway VILMETTE GOLF CLUB Resurface Driveway VILMETTE GOLF CLUB Resurface Driveway VILMETTE GOLF CLUB Signage		Halllway, entrance to exit Heating and cooling control system	S C		Deferred Deferred		0	(
ARKS DEPARTMENT Combination Trash, ARKS DEPARTMENT Pickle Ball Courts LATFORM TERNIS Decking Extension HORNWOOD PARK Tennis Court Color VILMETTE GOLF CLUB Maintenance Fire WILMETTE GOLF CLUB Replace Driveway I VILMETTE GOLF CLUB Resurface Driveway VILMETTE GOLF CLUB Resurface Driveway VILMETTE GOLF CLUB Signage		Scheduled replacement and ADA update	s	249,700			0	(
ARKS DEPARTMENT PICKIE BAII COURTS LATFORM TENNIS Decking Extension HORNWOOD PARK Tennis Court Color WILMETTE GOLF CLUB Cart Path Installati WILMETTE GOLF CLUB Replace Driveway (WILMETTE GOLF CLUB RESURFACE DRIVEWAY (WILMETTE RESURFACE DRIVEWAY (WILMETT	Frash/Recycling Containers (Various Parks		N		Deferred		0	(
HORNWOOD PARK Tennis Court Color VILMETTE GOLF CLUB Maintenance Fire A WILMETTE GOLF CLUB Replace Driveway I VILMETTE GOLF CLUB Resurface Driveway VILMETTE GOLF CLUB Signage		Location TBD	N		Deferred		0	(
VILMETTE GOLF CLUB VILMETTE GOLF CLUB Maintenance Fire A VILMETTE GOLF CLUB Replace Driveway (VILMETTE GOLF CLUB Resurface Driveway VILMETTE GOLF CLUB Signage Signage		Extend decking to new courts	N		Deferred		0	(
WILMETTE GOLF CLUB Maintenance Fire A WILMETTE GOLF CLUB Replace Driveway (WILMETTE GOLF CLUB Resurface Drivewa WILMETTE GOLF CLUB Signage		Resurface outdoor courts	S		Deferred		0	(
VILMETTE GOLF CLUB Replace Driveway (VILMETTE GOLF CLUB Resurface Drivewa VILMETTE GOLF CLUB Signage		Fully Connected Cart Paths/ Curbing / Drainage Installation of a fire prevention system	S N	850,000	Deferred Deferred	18,290	18,290 0	
VILMETTE GOLF CLUB Resurface Drivewar VILMETTE GOLF CLUB Signage		Driveway cracked and in need of repair	N		Deferred		0	(
VILMETTE GOLF CLUB Signage	veway (Maintenance Facility)	Scheduled maintenance on driveway	N		Deferred		0	
	, , , , , , , , , , , , , , , , , , , ,	Monument sign or electronic sign	S		Deferred		0	(
		Freestanding park bathroom	S	200,000 4	Removed		0	C
			Totals	3,882,006		1,096,411	1,981,937	885,526
		Orig	inal Budget New Items	3,882,006 43,390				
		Less "Rem	Less "Removed" Items (200,0					
			erred" Items	(1,921,749)				
		Projected 2	020 Budget	1,803,647				
				178,290 1,981,937	additional sp	end for Shoreline	Protection and Cart	Path Installation



MEMORANDUM

Date: September 18, 2020

To: Financial Planning & Policy Committee

Commissioner Julia Goebel, Chair

Commissioner Bryan Abbott Commissioner Todd Shissler

From: Sheila Foy, Superintendent of Finance

CC: Steve Wilson

Emily Guynn Kristi Solberg

Subject: 2021 Budget Calendar

To keep the Committee informed of the District's ongoing budget process, we have prepared a calendar of key events. These are based upon the Budget and Appropriation Ordinance being considered at the January 11, 2021 Board meeting. From time to time, critical direction is needed from the Board or Committees to keep the budget process on track. Below are Committees to which the noted items will be discussed. Dates are as close as can be predicted at this time, and may change as other events dictate.

2020	<u>Meeting - Item</u>
September 8	Financial Planning & Policy Committee – Discussion of Uniform Fee and Salary Increases
September 21	Financial Planning & Policy Committee – Review Budget Calendar
October 19	Financial Planning & Policy Committee – Administration Budget Discussion and 2019 Tax Levy
October 26	Golf Operations Committee – Budget Discussion
November 2	Lakefront Committee – Budget Discussion
November 4	Parks & Recreation Committee – Parks & Planning and Recreation (CRC,
	Mallinckrodt Prog., Aquatics, Tennis, Ice, and Platform Tennis) Budget Discussions
November 9	Board considers Truth-in-Taxation Resolution (proposed 2019 Tax Levy)
November 11	Committee of the Whole – Review of 2020-24 Capital Improvement Plan
December 9	Committee of the Whole – Review and discuss the Draft 2020 Operating Budget
December 11	Budget and Appropriations Ordnance goes on public display
December 14	Truth-in-Taxation Public Hearing and the Board considers 2020 Tax Levy Ordinance

2021

January 11 B & A Public Hearing and Board considers 2020 Budget and Appropriations

Ordinance

If you have any questions, please feel free to give me a call.