



**Wilmette Park District
Regular Meeting
Board of Park Commissioners**

Monday, July 13, 2020

7:30 pm – Online¹

AGENDA

- I. Regular Meeting of the Board of Park Commissioners Called to Order
 - A. Roll Call
- II. Communications and Correspondence
- III. Public Comment
- IV. Approval of Voucher List
- V. Executive Director's Report
- VI. Committee Reports
 - A. Lakefront Committee
 - B. Parks & Recreation Committee
 - C. Golf Operations Committee
 - D. Financial Planning & Policy Committee
- VII. Unfinished Business
- VIII. New Business
 - A. Consideration of Contract with The Lakota Group for Gillson Park Comprehensive Plan
- IX. Adjournment

¹This meeting will be held virtually via Zoom by the Golf Operations Committee. To participate via Zoom on the phone, please call **312-626-6799** and enter meeting ID# **837 0730 8725** and Password# **952595**. If you wish to participate via the Zoom software, please use the same meeting number and password. Public Comment will be facilitated on Zoom during the meeting.

Wilmette Park District **Policy for Public Comment**

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each regular meeting is set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
2. During the "Recognition of Visitors" agenda item, audience members should raise their hands and be recognized by the President/Chairperson prior to speaking.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson.
4. Questions are to be directed to the entire Board/Committee.
5. Park Board members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. A Board/Committee meeting is not a forum for complaints against individual employees. Such matters are handled by directly contacting the Executive Director. Complaints against the Executive Director should be handled by directly contacting the President of the Board of Park Commissioners.
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the park board commissioners present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.

From: [Todd Grossnickle](#)
To: [Katy Bradford](#); [Steve Wilson](#)
Cc: [Monica G.](#)
Subject: [external] Public Safety and Beach Access - Important
Date: Friday, June 19, 2020 11:51:44 PM

Hi Katy and Steve,

My family and I are wilmette residents and we love this community. We have spoken to a number of our friends from the area and there is something that is hard for all of us to understand so I thought I would reach out on all of our behalf. Please understand that we are not disgruntled, rather we are hoping to hear your perspective. There is a significant amount of residents asking the same question. Please take this seriously.

My wife was speaking to someone on the staff at Gilson beach this week and she was told that Wilmette has sold roughly 4 times as many passes to the beach this year versus last year. We understand that there has been no limitation on the amount of passes sold to non-Wilmette residents. While ourselves and many of our friends believe it is a good thing to have a degree of inclusivity, why, during a period of time that we are supposed to be practicing safe social distancing measures we would allow MORE people coming from other areas to come into a confined area like Gilson beach. This seems to be completely counter to the area's safe approach to the current situation. More people from more areas into one place. That doesn't make sense and it is not safe. The staff consistently calls out to people on the beach for practicing safe social distancing measures yet the decision to bring more people in makes that impossible.

The way that this has played out seems to be unsafe and illogical. The beaches are now totally full of people. Other beaches in the area have not taken the same approach. It appears as if wilmette has taken a financial opportunity yet is compromising the health safety of all to do so.

Can you help us and many of the people of the community understand this decision? We all believe change is totally necessary to keep us all safe.

Thank you,

Todd Grossnickle

Sent from my iPhone

From: [Alan Golden](#)
To: [Steve Wilson](#)
Cc: [Gordon Anderson](#); [Bryan Abbott](#); [Katy Bradford](#)
Subject: [external] Sailing beach management
Date: Monday, June 22, 2020 11:07:35 AM

Dear Messrs. and Mesdames of the Park Board;

My name is Alan Golden, and I have been sailing at Gilson Park for 38 years and a Wilmette resident for 30 of those years. Gilson Park and the availability of sailing was what attracted my wife and me to the village so many years ago.

What brings me to write to you today is a concern as to how the sailing beach is being managed this season. I fully understand the unique issues that Coronavirus Pandemic has required all of us to adjust to, and this letter does not concern that aspect of the beach management.

I am most concerned with the apparent lack of adherence to safety rules and protocols this year. As I am retired, I spend a lot of time at the beach both during the week and on weekends and what I observe has given me cause for concern. This is especially true in the number of people swimming and wading off the sailing beach. There seems to be no effort by the staff to keep people out of the water along the sailing area. This presents a particularly dangerous situation, as it sets up a potential conflict between people in the water and a boat coming in for a landing. Incoming sailboats, the catamarans in particular come in at a considerable speed, especially on windy days. People in the water are hard to see, tend not to be paying any attention to the flow of boat traffic and would not fare well in a collision with a boat. I don't know if any of you are sailors, or have been down to the beach on a windy day (the best days for sailing), but even with the sails depowered the boats carry a lot of speed into the beach. Also, once the boat passes over the sand bar just off shore, the rudders kick up and the boat loses the ability to maneuver.

The other sailors I have spoken to all agree, and we are tired of trying to tell people, many of whom have just walked in from the swimming area or access points to the north (there is really no control over people entering the sailing beach from these areas most of the time) to get out of the water for their own safety. Many times, no matter how politely we ask, we are met with hostility and insults, as we are not park district staff. Also, we feel it is really not our job to police the beach.

A simple solution would be to have one of the beach staff walk the beach every 15 minutes or so or hop in the Gator and do the same. Also, the staff member in the tower could watch the water's edge and alert staff of people in the water. Again, I bring this up out of concern for safety.

One last point I would like to bring up is not safety related. As I understand it, there has never been long term parking allowed on the sailing beach road. This is stated in the literature we receive every year with our contracts for boat storage at Gillson Park. Parking restrictions are not being enforced at all this year, either during the week or on weekends. I was at the beach yesterday (Sunday, June 21st) for over three hours and paid attention to the cars parked along the sailing beach road. Most of the cars were there before I arrived and were still there when I left. This makes it very inconvenient to use the road for its intended use, the dropoff and pick up of people and equipment needed for sailing. Many times there are so many cars parked

along the road that it is impossible to pull up anywhere near your boat. If parking along the road is allowed this year, please make that formal so everyone knows about it.

Thank you very much for your attention. I appreciate everything you do for the village. Gilson Park is a jewel for the village, and as I stated, is one of the primary reasons my wife and I chose to live in this community. I look forward to hearing from you soon.

Best regards,
Alan Golden
2516 Laurel Lane
Wilmette
847-309-7523

From: [L Laske](#)
To: [Steve Wilson](#)
Subject: [external] Paddle Board and the Beach
Date: Wednesday, July 1, 2020 10:12:42 PM

Today I paid \$330 for my daughter and I to trail in our own paddle boards at Gilson South Beach. I was shocked and very disappointed at the amount of people on this end of the "free" beach. It was towel to towel. No space anywhere. There was ABSOLUTELY no social distancing going on and no one but Park District employees wearing masks. We did get in the water with the boards but immediately left after boarding. By the way, there were plenty of car parking spots open at south beach, so many of the folks were not Wilmette residents?

There were very few people putting in boards at the sailing beach, but I was told I cannot put my board in there because I am not a sailing member and there is a list of over 400 people. I don't need to store my board with you, but launching there would be nice.

I will NOT subject myself to snaking my way through throngs of beach goers on the south beach. **Either refund my money or let me launch at the sailing beach.**

Sincerely,
Lisa Laske

--

Lisa Laske
847-372-4258

From: [Sergy D.](#)
To: [Steve Wilson](#)
Cc: Bryanabbott01@gmail.com
Subject: [external] Gilson park beachfront letter of complaints.
Date: Monday, July 6, 2020 6:13:58 PM

Hello Mister Wilson,

We're a long time Wilmette residents. Have been living in this area for 18 years. We love and greatly care for our city. We like to go to the beach every summer at Gilson park and enjoy the private beach, therefore every season we pass for pool and beach. Over the last few years we've been witnessing and experiencing a very serious safety issues and violations or rules and regulations. This year has been a special dangerously unsafe and troubling. As a long time residents we have an obligations to address our strong complaints. There are several important topics of complaints.

Step#1:

The beach area for free public excess is terribly overcrowded and not being control at all. The amount of swimmers in none swimming area is overwhelming. On the shore visitors don't keep social distant at all. Fifth percent of public visitors walk down without being stopped and swim on the private swimming area by doing so violating the rules. It is creating highly dangerous health concerning environment. Its put at risk a lot of people of being infected with covid 19. Seems like the park administration not talking proper actions to provide safe environment and completely ignored the problem, therefore violating the code of safety.

Step#2:

Hundreds of visitors every day during the summer season constantly violating private beach area by entering illigaly and not contributing any coast of payment. They come to the private beach area completely disregarding and ignoring the warnings of the working staff. All violators come to the beach in extremely large groups and bringing a very large capacity coolers with is against the rules and bring a large amount of alcoholic beverages, therefore they drink and smoke cigarettes and all sorts of substances. This actions create a level of criminal activities and put everyone in the very unsafe environment including children. Very often some visitors could be under the influence of alcohol and they act very aggressive. The beach staff completely not capable of handling this sorts of occurrences. Many times personally experienced the situations as such. We've been harassed insulted and even fiscally threatened. Yesterday Sunday the july 4th we had to call the police because we were threatened and harassed by a group of individuals behaving very disrespectful.

Step#3:

All visitors leaving behind a tremendous among of mass and garbage, they totally destroying the shore land a2 natural grass landscape that have been planted for a great purpose to keep our shores from deterioration, which in the future could bring great problems for the village of wilmette and its residents.

Would like to point out the safety issue of the working park staff and beach patrol. This young teenagers are having great challenges of controlling and maintain order on the beach. Often times they are being harassed insulted and fiscally threatened. We've witnessed this terrible actions and deeply saddened by it.

Step#5:

We're the residents of Wilmette pay a great amount in tax money and don't have a simple safety at our park and beach. We would like to mention and point out about the condition of our beach fences it's totally embracing to have that poor quality of the existing fencing. A few years ago we had great quality metal fence and a good height. The great problem at the moment is a free public access to the beach it's uncontrollable and unsafe! It must be properly fenced up and setup as a private beach and only be entered by pass holders. This would bring a huge financial contribution into our city.

Please consider these complaints very seriously!
Fix the problems and provide us with good results.

Best regards,
Inna Dolya.

From: [Laurie Leibowitz](#)
To: [Todd Shissler](#); [Steve Wilson](#); [Amy Wolfe](#); [Mike Murdock](#); [Cecilia Clarke](#); [Bryan Abbott](#); [Julia Goebel](#); [Gordon Anderson](#)
Subject: [external] Park District Lawn Equipment
Date: Thursday, July 9, 2020 7:45:44 AM

Dear Park District Board :

I am writing in support of the Park District transitioning to zero emission lawn equipment over the next several years. In addition to saving the Park District money on operation and maintenance, there are well-documented health concerns for workers and residents. Our youngest and oldest residents are the most vulnerable to air pollution and especially the pollution emitted by gas leaf blowers. In addition, landscape workers are exposed to noise and air pollution from gas leaf blowers for many hours so the impact is multiplied for them. Finally, Covid 19 and its effect on the respiratory system have increased the need to do everything possible to minimize air pollution.

I know the Park District has played a leadership role in lawn care equipment by hosting the 2019 American Green Zone Alliance workshop. I heard it was well attended and that other municipalities and private companies were there. I am hoping that the Park District will continue to play a leadership role on this issue.

Thank you for listening,

Laurie Leibowitz

lbmarmel@comcast.net

Wilmette, IL

From: [Nancy Hoying](#)
To: [Gordon Anderson](#); [Julia Goebel](#); [Bryan Abbott](#); [Cecilia Clarke](#); [Mike Murdock](#); [Todd Shissler](#); [Amy Wolfe](#); [Steve Wilson](#)
Subject: [external] All-Electric Lawn Care Equipment
Date: Friday, July 10, 2020 1:56:28 PM

Dear Park Board Commissioners and Executive Director Wilson;

I am writing to request that the Wilmette Park District continue its leadership and transition to all-electric blowers and mowers as part of your future planning and budgeting efforts for maintaining our parks. Not many people realize how detrimental a gas powered leaf blower and mower are to the environment and to the employees who use them. As you'll see in the attached article citing multiple studies, the pollutant emissions are 300 times higher than the amount of air pollutants as a pick up truck. Additionally as the AGZA workshop that the WPD hosted in November 2019 demonstrated the efficacy and cost savings of electrical equipment. In my conversations with Laura Fine, Illinois Senator, 9th district, we recognize there is a significant learning curve to educate the public about how detrimental the gas powered leaf blowers and lawn mowers are to the environment. She has been trying to introduce a state-wide gas blower ban and is getting industry and regional resistance. Therefore, it is incumbent upon us as a community to take the lead and follow the studies to support the full transition of the Wilmette Park District equipment to all-electric lawn-care equipment.

I appreciate your time and attention on this issue.

Nancy Hoying
901 Forest Ave
Wilmette, IL

<https://sustainability.wustl.edu/rethinking-lawn-equipment/>

From: [Jill Broersma Olson](#)
To: [Gordon Anderson](#); [Julia Goebel](#); [Bryan Abbott](#); [Cecilia Clarke](#); [Todd Shissler](#); [Steve Wilson](#); [Amy Wolfe](#); [Marlon Rodas](#)
Subject: [external] Wilmette Platform Tennis Firing of Ania K
Date: Wednesday, July 8, 2020 1:19:43 PM

WPD Board Members and Steve Wilson, I represent a large group of members of the Wilmette Platform Tennis Club. Our members are outraged and be ready to take action at the inequitable treatment and firing of Ania Kazakevich.

As we understand, Jason Stanislaw, who runs the racquet program, has decided to take over the program and "run it like his tennis program". Why would you ruin a highly successful program that Ania, a 6 year Park District employee has personally and single handedly built? Were you aware she is a nationally ranked champ in this sport? That her reputation alone has attracted members to drive from the entire Chicagoland area just to join her? Jason has no experience with Platform Tennis. What are you possibly thinking?

This demonstrates a lack of professionalism, communication and loyalty shown to a 6 year staff employee who built this program.

It is my belief that the Park District not only handled this incredibly poorly, but is misogynistic in their decision making, does not care about member feedback, most specifically, it's women members and has potential culpability in an inappropriate firing.

Now, more than ever, this community is of utmost value to us and our families. Paddle gives us a healthy, outdoor sport that during the pandemic, allows a sense of family, of well being and of connection. Our program has successfully and exponentially because we have a world class talent such as Ania, who, alone, built this program from the bottom up.

Candidly, when Jason was involved in our programs, he was a failure in handling details. If his handling of our simple catering for our lunch program is any indication of his management capabilities, this successful program is about to tank. Are you seriously going to allow the PD to allow him to run a program like this? I have got to believe our club provides substantial income to the Park District. Are you ready to "Dumb Down" our program and lose members?

As our **elected** board, what are you going to do to stand up to this injustice, to LISTEN to those who have elected you? **We are asking for meeting, in person, with Steve Wilson, and those copied on this email. My recommendation is to line up a sizable conference room as the group will be large.**

Jill Olson
312.371.1604

From: [Lesia Rizzolo](#)
To: [Steve Wilson](#); [Todd Shissler](#); [Amy Wolfe](#); [Gordon Anderson](#); [Julia Goebel](#); [Bryan Abbott](#); [Cecilia Clarke](#); [Mike Murdock](#)
Subject: [external] Ania
Date: Wednesday, July 8, 2020 7:43:52 PM

Dear Board

I'm sure you're extremely busy at the park district with the current state of things and dealing with the far-reaching effects of the coronavirus.

I've reaching out to you all concerning the letting go of Ania Kazakevich. I know that you've been hearing from women who currently play paddle at Wilmette Park District supporting Ania and requesting that she be brought back to continue to manage the paddle program.

Myself and 6 team members left Winnetka 4 years ago specifically to play with Ania. I can't tell you how thrilled I've been working with her in the women's paddle program. Not only has she been a great PRO, but also working with us all on schedules (a fair amount of players work full/part time), supporting our teams throughout the year, and jumping through hoops on items like lunches for matches, etc. I'm thinking the board has no idea all that Ania does, and anyone who replaces her has HUGE shoes to fill.

Besides the weekday teams, she provided additional lessons and specialized camps- all optional, but highly sought after.

She's one of a very few FEMALE pros... A Very Big draw!!!!

The other point that's important is that every year, my team (players changed yearly) was composed of atleast 40% who played "out of community" - meaning they had other, cheaper options - including myself. Some belong to CC, some could pay "in community" at another club. With her skills as a the PRO, her excellent drills and lessons, her passion for the sport, and her attention to our teams - she is a HUGE draw and invaluable to the Wilmette Paddle Program.

I won't waste your time listing all of the positive attributes that others have pointed out. I will simply add that the momentum she has created with the women's side of the program will be lost if she is not brought back. It will have a negative financial impact as women will leave the club and play elsewhere and non-residents won't come to Wilmette for league play and drills.

I realize there is a financial strain on so many families, businesses, and public entities, including the park district. The cost of Ania is worth it.

Thanks for your time and consideration.

Best regards,

Lesa Rizzolo/Series 7

L.A. Rizzolo Architects, Ltd

225 1/2 Greenwood Street

Evanston, IL 60201

847.471.4484

www.larizzoloarchitects.com

From: [DIANE POWELL](#)
To: [Gordon Anderson](#); [Julia Goebel](#); [Bryan Abbott](#); [Cecilia Clarke](#); [Todd Shissler](#); [Marlon Rodas](#); [Amy Wolfe](#); [Steve Wilson](#)
Subject: [external] Ania Kazakevich
Date: Wednesday, July 8, 2020 9:54:15 PM

Dear Park Board members and Steve Wilson,

I am writing regarding the elimination of Ania Kazakevich's position.

I know you are hearing from many paddle players and I'd like to add my voice to the discussion. Ania is really one of a kind and we would all like her to be re-instated as the head of the paddle program in Wilmette.

I started playing 4 years ago, had an opportunity to play for a private club, and decided to stay at Wilmette solely because of Ania. I know many other players from Wilmette, the city and other suburbs who have done the same, and unfortunately, if she is not there, most of us will likely move to another club. Ania is a top notch professional, an amazing teacher, and she knows the game of paddle tennis. In addition, she is motivating and kind at the same time, and knows how to get the best out of each player.

As for Jason Stanislaw, we all have zero confidence in his ability to keep a robust paddle program moving forward. I was a team captain last year, and it took us a full 5 months to get a response to something as simple as lunch fees for the paddle matches (this was an easy task, should have been resolved within a week or two). The idea of bringing in hourly pros is not well thought out. Wilmette needs a dedicated professional to put the teams together, teach in a cohesive way, and manage the day to day of a paddle league that is quite comprehensive and competitive. You will end up losing a huge source of income, far more than Ania's salary.

I respectfully ask you to re-consider this decision. Yes, you are the Park Board and administrator, but we are the community that elected you to your positions and all of us think this is a huge mistake.

Please feel free to reach out with any questions.

Thank you, Diane Powell

From: [Craig Notari](#)
To: [Steve Wilson](#); [Todd Shissler](#); [Amy Wolfe](#); [Gordon Anderson](#); [Julia Goebel](#); [Bryan Abbott](#); [Cecilia Clarke](#); [Mike Murdock](#)
Subject: [external] Ania
Date: Friday, July 10, 2020 10:33:25 AM

Dear Board Members,

I am a big fan of our former paddle pro Ania.

I believe she did an excellent job in building our paddle program which allowed us to compete in a mostly private club league.

I also believe our program will suffer greatly without her.

I am writing to ask that you reconsider your decision to fire her and quickly rehire her.

Thank you.

Sincerely,

Craig Notari
csnotari@gmail.com

From: [Fred Gerster](#)
To: [Steve Wilson](#); [Todd Shissler](#); [Amy Wolfe](#); [Gordon Anderson](#); [Julia Goebel](#); [Bryan Abbott](#); [Cecilia Clarke](#); [Mike Murdock](#)
Cc: [Matt Nels](#); [Max Stewart](#); [Tom Lawler](#); [Philip Buchanan](#); [Sachin Lele](#); [Carter Jons](#); [Brett Polivka](#); [Chad Blankenbaker](#); [Paras Parekh](#); [Matt Carey](#); [bryan vanderwarker](#)
Subject: [external] Wilmette Paddle
Date: Thursday, July 9, 2020 9:49:10 AM

Board members, I'm writing on behalf of my team as a paddle captain.

We received a recent notification from Jason to get the season started. The fact that he's assumed Ania's role is very concerning and surprising.

Ania has established and built up a great program that attracts members from all over the north shore. She's a nationally ranked pro and she's helped our team improve each and every year.

Many people have lost jobs during this epidemic. It's very surprising that after 6 years of dedicating herself to grow this program, you would let her go and It's obviously not performance related.

We would kindly ask you to reconsider the termination of Ania so that she can continue to grow the paddle program. Let us know what we can do or say to help correct this wrong.

--

Fred Gerster
2911 Orchard Ln
Wilmette IL, 60091
Cell - 312-550-7617

From: [Megan Brennan](#)
To: [Steve Wilson](#)
Subject: Re: [external] Ania Kazakevich
Date: Wednesday, July 8, 2020 8:55:38 AM

I just received word that Ania's position was eliminated, which obviously I think is a huge mistake on your part. What does this mean for the paddle program at Wilmette? Will there be a league this year and will we have a pro?

Megan Brennan

Sent from my iPhone

> On Jun 20, 2020, at 7:21 AM, Steve Wilson <swilson@wilpark.org> wrote:
>
> Ms. Brennan,
>
> Thank you for your email and your participation in the paddle tennis program here in Wilmette. Both are very much appreciated.
>
> As for the rehire of Ania, let me provide some background. When the District had to shut down due to COVID-19, after about a month, we furloughed all part time staff, of which Ania is one as she has another job in the summers outside of the Park District. This was not a reflection on the quality of service or instruction that Ania provides.
>
> As programs have come back online, we have been closely evaluating our staff levels, staff structures, and trying to make sure we are being as fiscally responsible as possible while still delivering high quality programs and facilities.
>
> Now that camps, tennis, fitness, ice, golf, lakefront and various other programs are up and running in some shape or form, with the pool opening next week, we can turn our attention to platform tennis and prepare for the upcoming season.
>
> We plan to have all of our details sorted out in the next week.
>
> Thank you.
>
> Steve Wilson
> Executive Director
> Wilmette Park District
> 847-256-9617
> swilson@wilpark.org
>
>
> -----Original Message-----
> From: Megan Brennan <jxbrennan@sbcglobal.net>
> Sent: Friday, June 19, 2020 11:07 AM
> To: Steve Wilson <swilson@wilpark.org>
> Cc: Gordon Anderson <ganderson@wilpark.org>; Julia Goebel <jgoebel@wilpark.org>; Bryan Abbott <babbott@wilpark.org>; Cecilia Clarke <cclarke@wilpark.org>; Mike Murdock <mmurdock@wilpark.org>; Todd Shissler <tshissler@wilpark.org>; Amy Wolfe <awolfe@wilpark.org>
> Subject: [external] Ania Kazakevich
>
>
> Dear Executive Director Wilson,
>

> I am writing to you today to request that the Park District rehire Ania Kazakevich as the Head Pro and Manager of Platform Tennis at the platform tennis club.

>

> I am a resident of Glenview and I have been a member of the platform tennis club for a couple years now. I moved over from the Prairie Club specifically to be coached by Ania. And the main reason I have stayed is because of Ania. She's an amazing coach, of course. But she also makes the paddle program in Wilmette fun and inclusive. I can't speak for everyone, but I know that the many women that I have spoken to say she is what brings them back to the club season after season. I have met many women from clubs all over the north shore that come to Wilmette to be coached by Ania!

>

> Between the cost of a membership to the club, the fees for the league, drill fees, and boot camps, I spend over \$2,000 a year at the paddle club. I can honestly say that if Ania isn't going to be the pro at the club, I likely won't continue as a member. I think you will find there are many of us feeling the same. Luckily for us, there are now many more options to play at public clubs on the north shore. But our hope is always to keep playing at Wilmette and to keep playing for and learning from Ania. Having Ania as the pro for Wilmette puts our park district on the map for paddle tennis in the north shore as we are considered a very competitive club with one of the most sought after pros for instruction.

>

> I ask that the Park District rehire Ania immediately so we can get back on the courts with a full roster of teams in the fall.

>

> Thank you for your time and consideration.

>

> Sincerely,

>

>

> Megan Brennan

>

> Sent from my iPhone

From: [John Flanagin](#)
To: [Steve Wilson](#); [Todd Shissler](#); [Amy Wolfe](#); [Gordon Anderson](#); [Julia Goebel](#); [Bryan Abbott](#); [Cecilia Clarke](#); [Mike Murdock](#)
Subject: [external] Decision to let Ania Kazekevich to
Date: Thursday, July 9, 2020 11:02:21 AM

To the Director and Commissioners of the Wilmette Park District,

I was surprised and dismayed to learn that Ania was fired as our club's paddle tennis pro.

I'm not aware of any shortcomings in her job performance. I am also not aware of any club members who were consulted about whether to retain her. i'm a team captain and play year round ... and I never heard a word about this possibility.

As for the management of instructional programs, house leagues, and events, my observation - based on my extensive and sustained participation -- is that Ania has been top-notch. I recall that Ania did a very good job organizing the initial catering for our league nights.

On that last note, I want to emphasize that the quality and timing of the catering declined noticeably when Jason took that over. This was the unanimous view of my teammates and the league captains and players I compared notes with. Frankly, the shortcomings were a bit embarrassing when we were hosting other teams.

As a captain, my experience with Ania's role in guiding the formation of teams in the higher series bracket, recruiting captains, and organizing captains meetings was very positive.

With regard to instruction, I have experience with some of the area's other pros (due to scheduling conflicts that occasionally prevented me from signing up for a Wilmette Club program). Ania's teaching skill is as good or better than theirs. She set a positive and fun tone with the mixed doubles evenings and house leagues in which I have taken part.

Ania has built a very strong and successful program. She is liked and respected by long-standing members and newcomers to the sport. Turning it over to someone with minimal expertise in paddle tennis seems like an ill-considered move.

For these reasons -- I strongly urge the Director and Park Commissioners to reconsider this decision.

John Flanagin
847-254-8179

Libby Baker

From: Steve Wilson
Sent: Tuesday, October 20, 2020 8:52 AM
To: Libby Baker
Subject: FW: [external] LWV-W Submitting Public Comment Letter - 7/13 Mtg
Attachments: 7-12-20 Letter to Park Board.pdf

Steve Wilson
Executive Director
Wilmette Park District
847-256-9617
swilson@wilpark.org

From: Cindy Levine <preslww20@gmail.com>
Sent: Sunday, July 12, 2020 10:28 AM
To: Steve Wilson <swilson@wilpark.org>
Cc: Wendy Zun <wendy.a.zun@gmail.com>
Subject: [external] LWV-W Submitting Public Comment Letter - 7/13 Mtg

Good morning Steve,
The LWV-W is submitting the attached letter as public comment to be read at the Monday, July 13 regular meeting of the Board of Commissioners.
Please let me know if there is anything else we need to do to meet appropriate protocols.
Thank you in advance for facilitating this.
Regards,
Cindy Levine & Wendy Zun

Cindy Levine
LWV-Wilmette Co-President
preslww20@gmail.com
312-296-7754



July 12, 2020

Dear Board of Park Commissioners and Executive Director Wilson,

Government bodies throughout our community have made statements in recent weeks affirming their commitment to the diversity and inclusion values of Wilmette. The League of Women Voters of Wilmette is hopeful that the Board of Park Commissioners will make a similar statement at its next board meeting and publicly and intentionally join the Village-wide conversation about making Wilmette a more welcoming and inclusive community.

The resources the Park District oversees - the lakefront, parks, and recreational facilities - are critical not only to what makes Wilmette such a special community but also to any effort to increase its accessibility. On any given day, Wilmette's parks and beaches are enjoyed by diverse populations from all over the area, visibly representing an inclusive community although many are not residents. As our community commits to doing the hard work of acknowledging our history and envisioning our future, we believe the Park District has a critical role to play.

Beyond a public statement by Board Commissioners, the Park District should also consider expanding its mission statement beyond "people of all ages and abilities" to include people of all races and socioeconomic backgrounds. This commitment, along with a review of policies to ensure they support this expanded mission, would signal an important commitment to the values of the Wilmette community.

Thank you for your consideration of these requests and, as always, for your service to our community, particularly during these unprecedented times.

Warm regards,
Cindy Levine and Wendy Zun
Co-Presidents, LWV-Wilmette



Voucher List Presented to the Board of Park Commissioners
At the Regular Meeting of July 13, 2020

Voucher List - Reconciliation
June-20
(Vendor Disbursements Over \$5,000)

Vendor Name	Amount	Type of Service/Products
<u>Knickerbocker Roofing Inc</u>	379,917.00	Roof Replacement Project for CRC
<u>NSSRA</u>	207,536.73	1st & 2nd Installment Contributions
<u>PDRMA</u>	142,056.88	Health, Liability, Workmans Comp, Retirees Insurance
<u>JP Morgan Chase Purchase Card</u>	116,722.21	P-Card Purchases
<u>Vanguard Energy Services</u>	75,009.03	Electric & Gas Service, Feb & March
<u>The Bank of New York Mellon</u>	48,668.75	2009A Bond Interest
<u>JP Morgan Chase Bank</u>	38,790.00	2016 B, C & D Bond Interest
<u>Wintrust Bank</u>	24,426.00	2018A Bond Interest
<u>Harris Golf Cars</u>	23,520.00	Cart GPS Service for Golf
<u>Lenny Hoffman</u>	23,325.00	Sand Grading for Gillson
<u>Harrell's LLC</u>	21,192.60	Fungicides for Golf Maint
<u>Patriot Pavement Maint</u>	13,000.00	Parking Lot Repair for CRC
<u>Gewalt Hamilton Asso Inc</u>	8,315.00	Cart Path Survey for Golf
<u>Verizon Wireless</u>	8,218.90	2 Months Cell Phone Service
<u>AT & T</u>	7,622.28	Phone Service for WPD
<u>The Northwest Passage</u>	6,669.60	3 Sessions of Kayak & SUP Camps for Gillson
<u>Konica Minolta Premier</u>	6,211.18	Copier Leases for Various Areas
<u>Seaway Supply Co</u>	6,020.71	Covid 19 Cleaning Supplies for Parks
<u>Great Lakes Turf</u>	5,826.87	Greens Fertility Program for Golf
<u>Xylem Water Solutions USA Inc</u>	5,669.70	Pond Pump for Keay Park
Total	\$ 1,168,718.44	
Other Sundry Services/Products	<u>55,513.88</u>	
Total Voucher List	<u>\$ 1,224,232.32</u>	
<u>Payroll Transfers</u>		
6/5/2020	\$ 201,805.62	
6/19/2020	\$ 250,670.81	
Total Payroll Transfers	<u>\$ 452,476.43</u>	
Total Vouchers and Transfers	<u>\$ 1,676,708.75</u>	

We, the undersigned Officers of the Wilmette Park District, do hereby singularly approve for payment the above listed and detailed list of bills chargeable for the above stated month and on which further approval was passed at a regularly scheduled meeting of the Board of Park Commissioners of the Wilmette Park District.

Commissioner-Motion

Commissioner-Second



Voucher Approval Report

By Amount
Presented to the Board 07/13/2020

<u>Vendor Name</u>	<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Amount</u>
Knickerbocker Roofing Inc	20114358	Roof Replacement Project for CRC	70-11-100-5830	379,917.00
NSSRA	380	NSSRA 2nd Installment Contributions	90-11-100-5235	137,805.01
NSSRA	383	NSSRA 1st Installment Contributions	90-11-100-5235	69,731.72
The Bank of New York Mellon	6/1/20 Interest	2009A Bond Interest	30-11-100-5920	48,668.75
PDRMA	5/2020-Ins	Property, Liability & Workers Comp Insurance	40-11-100-5230	28,584.11
Wintrust Bank	03-06012020	2018A Bond Interest	30-11-100-5920	24,426.00
JPMorgan Chase Bank, N.A.	514	2016D Bond Interest	30-11-100-5920	23,625.00
Harris Golf Cars	02057344	Cart GPS Service for Golf	20-33-100-5225	23,520.00
JPMorgan Chase Purchase Card	INV0041393	Golf Equipment for Resale	10-11-100-1601	23,435.36
Lenny Hoffman	20-1960	Sand Grading for Sailing	20-43-142-5210	23,325.00
Patriot Pavement Maint	1323	Parking Lot Repair for CRC	10-22-100-5530	13,000.00
Vanguard Energy Services LLC	E00000435734	Electric Service for CRC	20-41-100-5330	11,507.87
PDRMA	5/2020	PDRMA Health Insurance	20-32-100-5110	11,084.33
Vanguard Energy Services LLC	E00000435737	Electric Service for Centennial	20-34-100-5330	10,610.48
Harrell's LLC	INV01314598	Fairway Fungicides Secure & Daconil for Golf Maint	20-33-176-5440	10,600.00
JPMorgan Chase Bank, N.A.	512	2016B Bond Interest	30-11-100-5920	10,413.00
Vanguard Energy Services LLC	E00000435659	Electric Service for CRC	20-41-100-5330	10,287.96
JPMorgan Chase Purchase Card	INV0041393	CRC - Cleaning services	20-41-100-5200	9,931.54
PDRMA	5/2020	PDRMA Health Insurance	10-12-100-5110	9,684.39
PDRMA	5/2020	PDRMA Health Insurance	10-22-100-5110	8,378.57
Gewalt Hamilton Assoc., Inc	4461120-2	Cart Path Survey for Golf	70-11-100-5800	8,315.00
PDRMA	5/2020	PDRMA Health Insurance	10-11-100-5110	8,024.21
Vanguard Energy Services LLC	E00000435662	Electric Service for Centennial	20-34-100-5330	7,773.50
AT&T	847256960005-6/20	Phone Service for Admin	10-11-100-5310	7,127.14
JPMorgan Chase Purchase Card	INV0041393	Pool - Pump replacement	20-31-100-5520	6,986.00
PDRMA	5/2020	PDRMA Health Insurance	20-41-100-5110	6,917.42
Vanguard Energy Services LLC	E00000435737	Electric Service for Centennial	20-32-100-5330	6,366.29
PDRMA	5/2020	PDRMA Health Insurance	20-34-100-5110	6,227.68
JPMorgan Chase Purchase Card	INV0041393	Paycom Software	70-11-100-5870	5,688.91
Xylem Water Solutions USA Inc	3556B21979	Pond Pump for Keay Park	10-22-100-5530	5,669.70
PDRMA	5/2020	PDRMA Health Insurance	10-23-100-5110	5,533.94
PDRMA	5/2020	PDRMA Health Insurance	20-33-100-5110	5,533.94
PDRMA	5/2020	PDRMA Health Insurance	20-41-501-5110	5,533.94
JPMorgan Chase Purchase Card	INV0041393	Paycom Software	70-11-100-5870	5,000.00
JPMorgan Chase Bank, N.A.	513	2016C Bond Interest	30-11-100-5940	4,752.00
PDRMA	07/20 Retiree Health	Retiree Health Premium from IMRF	10-11-100-2170	4,700.86
Vanguard Energy Services LLC	E00000435662	Electric Service for Centennial	20-32-100-5330	4,664.11
Moynihan, Lindsey	3087585	Registration Refund	10-11-100-2190	4,547.00
PDRMA	INV0040439	PDRMA Health - Pre Tax	10-11-100-2115	3,834.16
PDRMA	INV0041073	PDRMA Health - Pre Tax	10-11-100-2115	3,834.16
Vanguard Energy Services LLC	E00000435738	Electric Service for Golf	20-33-176-5330	3,655.31
JPMorgan Chase Purchase Card	INV0041393	CRC - HVAC repairs	20-41-100-5205	3,508.75
Harrell's LLC	INV01314600	Greens Fungicides Daconil WS for Golf Maint	20-33-176-5440	3,200.00
Vanguard Energy Services LLC	E00000435738	Electric Service for Golf	20-33-100-5330	3,177.04
JPMorgan Chase Purchase Card	INV0041393	CRC - Six Bus tires	20-41-100-5520	3,166.48
Harrell's LLC	INV01314601	Greens Fungicide Secure for Golf Maint	20-33-176-5440	3,085.00
Seaway Supply Co	157518	Covid 19 Supplies for Parks	10-23-100-5430	2,980.00
Great Lakes Turf	35025	Greens fertility Program for Golf Maint	20-33-176-5445	2,956.87
Harrell's LLC	INV01314602	Fairway Fungicide Xzemplar for Golf Maint	20-33-176-5440	2,952.60
JPMorgan Chase Purchase Card	INV0041393	Buildings - Trash/recycling	10-23-100-5225	2,926.42
Anton's Greenhouses Inc	10079	Landscaping Plants for Parks	10-22-100-5440	2,901.35
Great Lakes Turf	35026	Greens Fertility Program for Golf Maint	20-33-176-5445	2,870.00
PDRMA	INV0041087	PDRMA Health - Pre Tax	10-11-100-2115	2,862.02
Chicagoland Turf	INV77070	Cascade Wetting Agent Granular for Golf Maint	20-33-176-5440	2,860.00
PDRMA	5/2020	PDRMA Health Insurance	20-33-176-5110	2,805.82
PDRMA	5/2020	PDRMA Health Insurance	20-43-100-5110	2,804.27
PDRMA	5/2020	PDRMA Health Insurance	10-14-100-5110	2,766.97
PDRMA	5/2020	PDRMA Health Insurance	10-21-100-5110	2,766.97
PDRMA	5/2020	PDRMA Health Insurance	20-41-301-5110	2,766.97
PDRMA	5/2020	PDRMA Health Insurance	20-41-401-5110	2,766.97
PDRMA	5/2020	PDRMA Health Insurance	20-42-100-5110	2,766.97
Vanguard Energy Services LLC	E00000435663	Electric Service for Golf	20-33-176-5330	2,757.22
PDRMA	INV0040454	PDRMA Health - Pre Tax	10-11-100-2115	2,733.86



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By Amount
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<u>Vendor Name</u>	<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Amount</u>
JPMorgan Chase Purchase Card	INV0041393	Ice - Cleaning services	20-34-100-5200	2,605.38
Vanguard Energy Services LLC	E00000435663	Electric Service for Golf	20-33-100-5330	2,396.47
JPMorgan Chase Purchase Card	INV0041393	CRC - Four Bus tires	20-41-100-5520	2,284.48
The Northwest Passage	June 2020	Kayak & SUP Camp for Gillson	20-43-148-5215	2,223.20
The Northwest Passage	6/28/20	Kayak & SUP Camp for Gillson	20-43-148-5215	2,223.20
The Northwest Passage	6/29-7/3	Kayak & SUP Camp for Gillson	20-43-148-5215	2,223.20
JPMorgan Chase Purchase Card	INV0041393	Parks - Doggie waste bags	10-22-100-5440	2,156.02
PDRMA	5/2020	PDRMA Health Insurance	20-41-201-5110	2,134.72
Place, Jennifer	3085034	Registration Refund	10-11-100-2190	2,115.00
Vanguard Energy Services LLC	E00000435737	Electric Service for Centennial	20-31-100-5330	2,081.84
Seaway Supply Co	158272	Covid-19 Building Supplies for Parks	10-23-100-5430	2,007.81
JPMorgan Chase Purchase Card	INV0041393	Golf - Cleaning services	20-33-100-5200	1,978.00
JPMorgan Chase Purchase Card	INV0041393	CRC - Field paint	20-41-100-5440	1,968.40
Sunset Logistics	0070204	Fairway Topdressing Sand for Golf Maint	20-33-176-5530	1,909.45
Sticky Fingers Cooking	173	After School Program for Gen Rec	20-41-428-5215	1,824.24
Ill. Dept. of Revenue	6/20 Sales Tax	6/2020 Illinois Sales Tax	10-11-100-2192	1,809.00
Vanguard Energy Services LLC	E00000434674	Electric Service for Gillson	20-43-100-5330	1,688.73
JPMorgan Chase Purchase Card	INV0041393	Beach house - Cleaning services	20-43-100-5200	1,685.00
JPMorgan Chase Purchase Card	INV0041393	Pool - Cleaning services	20-31-100-5200	1,603.85
Wage Works	2146955	Flex Spending Account	10-11-100-2140	1,594.19
JPMorgan Chase Purchase Card	INV0041393	Lakeview - Cleaning services	20-43-145-5200	1,520.00
Tressler, LLP	417925	Legal Service for WPD	10-11-100-5245	1,449.00
Vanguard Energy Services LLC	E00000435662	Electric Service for Centennial	20-31-100-5330	1,402.92
PDRMA	5/2020	PDRMA Health Insurance	20-41-601-5110	1,383.48
PDRMA	5/2020	PDRMA Health Insurance	20-41-701-5110	1,383.48
PDRMA	5/2020	PDRMA Health Insurance	20-44-100-5110	1,383.48
Drobac, Stephanie	3084552	Registration Refund	10-11-100-2190	1,379.00
Trane Chicago	8270238	HVAC Parts for CRC	20-41-100-5205	1,365.78
Harrell's LLC	INV01315134	Greens Fungicide Briskway for Golf Maint	20-33-176-5440	1,355.00
JPMorgan Chase Purchase Card	INV0041393	Golf - Cleaning services	20-33-100-5200	1,350.00
JPMorgan Chase Purchase Card	INV0041393	Sailing Beach - Portables 5/1 - 6/25	20-43-142-5280	1,344.00
JPMorgan Chase Purchase Card	INV0041393	Tennis - Cleaning services	20-32-100-5200	1,340.00
JPMorgan Chase Purchase Card	INV0041393	Backup Managed Service	10-11-100-5225	1,298.00
JPMorgan Chase Purchase Card	INV0041393	Backup Managed Service	10-11-100-5225	1,298.00
General Mechanical	12095746	HVAC Repairs for CRC	20-41-100-5205	1,278.50
JPMorgan Chase Purchase Card	INV0041393	CRC - Disinfectant	20-41-100-5420	1,252.06
AMS Mechanical Systems, Inc	9350-2A	Shut Down System for Ice	20-34-100-5205	1,247.00
Konica Minolta Premier Finance	5007829071	Copier Leases for Various Areas	20-41-100-5205	1,237.51
Konica Minolta Premier Finance	5010924816	Copier Leases for Various Areas	20-41-100-5205	1,237.51
JPMorgan Chase Purchase Card	INV0041393	CRC - Fridge repairs	20-41-100-5520	1,222.19
Quality Catering For Kids Inc	199713	Lunches for Early Childhood	20-41-306-5400	1,141.25
Carrico Aquatics Resources Inc	20202344	Vacuum Repair for Pool	20-31-100-5520	1,114.02
Tail Activewear	922779	Apparel for Resale at Tennis	10-11-100-1603	1,112.50
Weissbluth, Jed	3085354	Registration Refund	10-11-100-2190	1,056.23
JPMorgan Chase Purchase Card	INV0041393	Mallinckrodt - Cleaning services	20-44-100-5200	1,016.15
JPMorgan Chase Purchase Card	INV0041393	Pool - Supplies for repairs	20-31-100-5510	997.22
Highland Park Ford	126563	Vehicle Repair for Parks	10-23-100-5520	966.51
General Mechanical	S12095583	HVAC Repairs for Ice	20-34-100-5205	961.25
Bell Fuels Inc	309956	Gasoline for Golf Maint	20-33-176-5450	914.79
Konica Minolta Premier Finance	5007829071	Copier Leases for Various Areas	10-11-100-5205	914.69
Konica Minolta Premier Finance	5010924816	Copier Leases for Various Areas	10-11-100-5205	914.69
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-301-5310	880.07
JPMorgan Chase Purchase Card	INV0041393	Golf Maintenance Fiber Assembly	70-11-100-5850	866.44
Filter Services Inc	INV235947	HVAC Filters for CRC	20-41-100-5205	862.16
Vanguard Energy Services LLC	G400199060320	Gas Service for Various Areas	20-34-100-5340	859.30
Evanston Glass & Mirror	1913	Glass Repair for Parks	10-23-100-5510	856.00
JPMorgan Chase Purchase Card	INV0041393	Mallinckrodt - Backflow service	20-44-100-5225	800.00
Seaway Supply Co	157563	Covid 19 Supplies for Parks	10-23-100-5430	798.00
PDRMA	4/30/20	EAP Service for WPD	10-11-100-5110	795.50
JPMorgan Chase Purchase Card	INV0041393	West Park - Cleaning services	10-23-100-5200	780.00
JPMorgan Chase Purchase Card	INV0041393	Datacard ID Ribbon	10-11-100-5410	776.12
JPMorgan Chase Purchase Card	INV0041393	Protective Screen - COVID-19	10-23-100-5420	773.77
Wage Works	INV2158668	Flex Spending Account	10-11-100-2140	767.94



Voucher Approval Report

By Amount
Presented to the Board 07/13/2020

<u>Vendor Name</u>	<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Amount</u>
PDRMA	5/2020	PDRMA Health Insurance	20-41-801-5110	766.50
Vanguard Energy Services LLC	G400199060320	Gas Service for Various Areas	20-41-100-5340	757.59
JPMorgan Chase Purchase Card	INV0041393	Parks - Uniform supplies	10-22-100-5460	756.36
JPMorgan Chase Purchase Card	INV0041393	Buildings - Uniform supplies	10-23-100-5460	756.36
JPMorgan Chase Purchase Card	INV0041393	Paddle - Cleaning services	20-35-100-5200	748.46
JPMorgan Chase Purchase Card	INV0041393	Golf - Unleaded and diesel fuel	20-33-176-5450	739.26
General Mechanical	12094975	Boiler Repairs for CRC	20-41-100-5205	714.50
South Side Control Supply Co	12094975	Boiler Repairs for CRC	20-41-100-5205	714.50
Bell Fuels Inc	309955	Diesel Fuel for Golf Maint	20-33-176-5450	692.21
PDRMA	5/2020	PDRMA Health Insurance	20-31-100-5110	691.74
JPMorgan Chase Purchase Card	INV0041393	Parks - Ground supplies/soccer numbers	10-22-100-5440	664.94
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	10-23-100-5310	659.65
Su, Jing	3090789	Registration Refund	10-11-100-2190	645.00
Village of Wilmette	54095	Phone Share & 911 Service for Admin	10-11-100-5310	629.75
Village of Wilmette	54240	Phone Share & 911 Service for Admin	10-11-100-5310	628.96
Vanguard Energy Services LLC	E00000435668	Electric Service for West Park	10-22-100-5330	625.34
Nicor Gas	00667400006-6/20	Gas Service for Pool	20-31-100-5340	617.64
JPMorgan Chase Purchase Card	INV0041393	Golf - Backflow service	20-33-100-5225	600.00
JPMorgan Chase Purchase Card	INV0041393	Parks - Grounds supplies/sunscreen etc.	10-22-100-5440	593.68
JPMorgan Chase Purchase Card	INV0041393	Parks - Garbage truck tire repair	10-22-100-5520	588.00
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-43-100-5310	587.97
New York Life Insurance Co	INV0040437	Wilmette Park District Employee Premiums	10-11-100-2131	585.05
New York Life Insurance Co	INV0041071	Wilmette Park District Employee Premiums	10-11-100-2131	585.05
Vanguard Energy Services LLC	E00000435743	Electric Service for West Park	10-22-100-5330	580.50
Vanguard Energy Services LLC	G400199060320	Gas Service for Various Areas	20-32-100-5340	572.88
Vanguard Energy Services LLC	E00000434674	Electric Service for Gillson	20-43-145-5330	566.92
Nicor Gas	26154500008-5/20	GasService for CRC	20-41-100-5340	562.66
JPMorgan Chase Purchase Card	INV0041393	Face Masks	10-14-100-5470	555.92
JPMorgan Chase Purchase Card	INV0041393	Face Masks	10-14-100-5470	555.92
JPMorgan Chase Purchase Card	INV0041393	Lakeview - Cleaning services	20-43-100-5200	555.50
Wage Works	2138008	Flex Spending Acct	10-11-100-2140	550.00
JPMorgan Chase Purchase Card	INV0041393	Pool - Locker room floor paint	20-31-100-5510	546.73
JPMorgan Chase Purchase Card	INV0041393	Golf - Walk in fridge repairs	20-33-100-5520	542.00
JPMorgan Chase Purchase Card	INV0041393	Driving Range Baskets	20-33-178-5400	537.87
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	10-11-100-5310	533.98
JPMorgan Chase Purchase Card	INV0041393	Tennis - Backflow service	20-32-100-5225	533.34
JPMorgan Chase Purchase Card	INV0041393	Pool - Backflow service	20-31-100-5225	533.33
JPMorgan Chase Purchase Card	INV0041393	Ice - Backflow service	20-34-100-5225	533.33
JPMorgan Chase Purchase Card	INV0041393	Pool - Caulk for pool joints	20-31-100-5510	494.80
JPMorgan Chase Purchase Card	INV0041393	CRC - Field paint	20-41-601-5210	492.10
JPMorgan Chase Purchase Card	INV0041393	CRC - Door Repairs	20-41-100-5510	489.93
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-43-100-5310	477.76
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	10-11-100-5310	476.62
JPMorgan Chase Purchase Card	INV0041393	Parks - Trimmer lines	10-22-100-5440	475.53
JPMorgan Chase Purchase Card	INV0041393	May 2020 Credit Card Interface Fee	10-11-100-5225	475.50
Nicor Gas	26154500008-6/20	Gas Service for CRC	20-41-100-5340	462.95
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	10-22-100-5310	459.95
Technology Mgt Rev Fund	T2025891	Primary Internet Service for WPD	10-11-100-5310	450.00
Technology Mgt Rev Fund	T2028682	Primary Internet Service for WPD	10-11-100-5310	450.00
Nicor Gas	00667400006-5/20	GasService for Pool	20-31-100-5340	434.96
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-301-5310	429.08
Nicor Gas	19084500008-5/20	Gas Service for Tennis & Ice	20-34-100-5340	427.56
American Compressed Gases Inc	1685577	CO2 Gas for Pool	20-31-100-5440	424.50
JPMorgan Chase Purchase Card	INV0041393	Golf Course Covid-19 Signs	20-33-100-5470	413.53
JPMorgan Chase Purchase Card	INV0041393	West Park - Bldgs. supplies/barricade tape gloves	10-23-100-5430	409.76
JPMorgan Chase Purchase Card	INV0041393	Paddle - Backflow service	20-35-100-5225	400.00
JPMorgan Chase Purchase Card	INV0041393	Gillson - Backflow service	20-43-100-5225	400.00
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	10-24-100-5310	398.89
JPMorgan Chase Purchase Card	INV0041393	Floor Decals - COVID-19	10-23-100-5420	398.70
AT&T	S664050050-20165	Phone Service for CRC	10-11-100-5310	394.25
Conserv Fs Inc	65096775	Pond Chemicals for Parks	10-22-100-5430	392.00
Baker, Libby	Benefit Reimb 6/12/20	Reimbursement for Overpayment	10-11-100-2165	387.20
JPMorgan Chase Purchase Card	INV0041393	Survey Software	10-14-100-5480	384.00



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By Amount
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<u>Vendor Name</u>	<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Amount</u>
Nicor Gas	19084500008-6/20	Gas Service for Tennis & Ice	20-34-100-5340	367.21
JPMorgan Chase Purchase Card	INV0041393	Zamboni Part	20-34-100-5520	363.26
General Mechanical	S12095592	HVAC Repairs for Pool	20-31-100-5205	362.00
Fastsigns-Morton Grove	29-73283	Logos for Ice	20-34-100-5850	360.21
JPMorgan Chase Purchase Card	INV0041393	Beach house - Fire alarm system service	20-43-100-5205	343.25
JPMorgan Chase Purchase Card	INV0041393	Buildings - Trash/recycling	10-23-100-5225	338.40
Wage Works	2177280	Flex Spending Account	10-11-100-2140	327.64
Yarranton, Helen	3099359	Registration Refund	10-11-100-2190	318.00
Ill. Dept. of Revenue	5/2020 Tax	5/2020 Illinois Sales Tax	10-11-100-2192	316.00
Vanguard Energy Services LLC	G400199060320	Gas Service for Various Areas	20-33-100-5340	312.23
JPMorgan Chase Purchase Card	INV0041393	Golf - Water bill	20-33-100-5320	308.00
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	10-22-100-5310	306.28
Quality Catering For Kids Inc	199713	Lunches for Early Childhood	20-41-304-5400	304.33
JPMorgan Chase Purchase Card	INV0041393	Fitness TV	20-42-100-5350	303.60
Vanguard Energy Services LLC	E00000435660	Electric Service for Admin	10-11-100-5330	286.36
Nicor Gas	19084500008-5/20	Gas Service for Tennis & Ice	20-32-100-5340	285.06
JPMorgan Chase Purchase Card	INV0041393	Group Fitness Equipment	20-42-115-5400	284.90
Vanguard Energy Services LLC	E00000435735	Electric Service for Admin	10-11-100-5330	281.93
JPMorgan Chase Purchase Card	INV0041393	West Park - Uniform supplies	10-22-100-5460	280.96
PDRMA	5/2020	PDRMA Health Insurance	40-11-100-5110	280.83
Tassone, Tyler	4/20/20	Music Editing for Ice Show	20-34-197-5400	280.00
Nicor Gas	98326687831-5/20	Gas Service for Golf	20-33-100-5340	277.49
A-1 Roofing Co	30353	Roof Inspections for Tennis & Ice	20-32-100-5225	275.00
A-1 Roofing Co	30353	Roof Inspections for Tennis & Ice	20-34-100-5225	275.00
West End Florist Inc	29197	Landscaping Plants for Parks	10-22-100-5440	266.00
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	10-23-100-5310	259.66
JPMorgan Chase Purchase Card	INV0041393	Pool - Fire alarm service	20-31-100-5205	259.00
Robbins Schwartz Nicholas	869853	P.T.A.B. Challenge Service	10-11-100-5245	258.73
Trane Chicago	8156092	HVAC Repair for CRC	20-41-100-5205	258.16
JPMorgan Chase Purchase Card	INV0041393	West Park - Building Keys	10-23-100-5510	251.05
Vandewater, Kevin	3099882	Registration Refund	10-11-100-2190	250.00
Nicor Gas	19084500008-6/20	Gas Service for Tennis & Ice	20-32-100-5340	246.15
JPMorgan Chase Purchase Card	INV0041393	Datacard ID Ribbon	10-11-100-5410	245.82
JPMorgan Chase Purchase Card	INV0041393	Email Marketing Subscription Service	10-14-100-5480	239.06
JPMorgan Chase Purchase Card	INV0041393	E-marketing services	10-14-100-5480	239.06
JPMorgan Chase Purchase Card	INV0041393	CRC - Maintenance supplies	20-41-100-5420	239.00
Seaway Supply Co	158386	Covid-19 Supplies for Parks	10-23-100-5430	234.90
JPMorgan Chase Purchase Card	INV0041393	Pool - Supplies for repairs	20-31-100-5510	234.64
Chae, Donald	3105300	Registration Refund	10-11-100-2190	234.00
Kone Inc	1157989922	Elevator Maint for Golf	20-33-100-5205	224.16
JPMorgan Chase Purchase Card	INV0041393	Gillson - Battery for boat	20-43-142-5520	220.95
JPMorgan Chase Purchase Card	INV0041393	Microphones for fitness class	20-42-115-5400	219.97
Bell Fuels Inc	310983	Diesel Fuel for Gillson	20-43-100-5450	219.63
JPMorgan Chase Purchase Card	INV0041393	CRC - Air Care program	20-41-100-5420	218.36
Vanguard Energy Services LLC	G400215052920	Gas Service for Various Areas	10-22-100-5340	215.68
New York Life Insurance Co	INV0040452	Wilmette Park District Employee Premiums	10-11-100-2131	213.59
New York Life Insurance Co	INV0041085	Wilmette Park District Employee Premiums	10-11-100-2131	213.59
Nicor Gas	04754500009-5/20	Gas Service for West Park	10-22-100-5340	205.60
Vanguard Energy Services LLC	E00000435739	Electric Service for Mallinckrodt Shop	10-22-100-5330	204.47
JPMorgan Chase Purchase Card	INV0041393	Lakeview Wireless	20-43-145-5350	201.75
Vanguard Energy Services LLC	E00000435746	Electric Service for Platform Tennis	20-35-100-5330	194.45
JPMorgan Chase Purchase Card	INV0041393	Zamboni Repair	20-34-100-5520	191.25
Nicor Gas	85881400007-5/20	Gas Service for Lakeview	20-43-145-5340	190.12
Konica Minolta Premier Finance	5007829071	Copier Leases for Various Areas	10-23-100-5205	188.31
Konica Minolta Premier Finance	5007829071	Copier Leases for Various Areas	20-33-100-5205	188.31
Konica Minolta Premier Finance	5010924816	Copier Leases for Various Areas	10-23-100-5205	188.31
Konica Minolta Premier Finance	5010924816	Copier Leases for Various Areas	20-33-100-5205	188.31
AAA Lock & Key	35834	Keys for CRC	20-41-100-5420	186.40
JPMorgan Chase Purchase Card	INV0041393	CRC - Plumbing repairs	20-41-100-5510	185.76
JPMorgan Chase Purchase Card	INV0041393	Ice - System maintenance	20-34-100-5205	184.00
JPMorgan Chase Purchase Card	INV0041393	Beach house - System Check	20-43-100-5205	178.45
JPMorgan Chase Purchase Card	INV0041393	Pool - Leveling sealant	20-31-100-5510	176.61
Konica Minolta Premier Finance	5010829258	Copier Leases for Centennial & Golf	20-33-100-5205	176.00



Voucher Approval Report

By Amount
Presented to the Board 07/13/2020

<u>Vendor Name</u>	<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Amount</u>
JPMorgan Chase Purchase Card	INV0041393	West Park - Fire Ext. service	10-23-100-5205	175.15
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-33-176-5310	173.73
Nicor Gas	62946360708-5/20	Gas Service for Platform Tennis	20-35-100-5340	171.51
JPMorgan Chase Purchase Card	INV0041393	Golf TV	20-33-100-5350	171.39
JPMorgan Chase Purchase Card	INV0041393	Admin TV	10-11-100-5350	170.18
JPMorgan Chase Purchase Card	INV0041393	Ice - Lighting	20-34-100-5510	163.95
Quill	7776964	Toner for Admin	10-11-100-5430	158.99
JPMorgan Chase Purchase Card	INV0041393	Chemical Gloves	20-33-176-5460	157.44
JPMorgan Chase Purchase Card	INV0041393	Paddle - Fire alarm radio lease	20-35-100-5225	150.00
JPMorgan Chase Purchase Card	INV0041393	Beach house- Fire alarm radio lease	20-43-100-5225	150.00
JPMorgan Chase Purchase Card	INV0041393	CRC Internet	20-41-100-5350	149.85
JPMorgan Chase Purchase Card	INV0041393	Paddle Tennis	20-35-100-5350	149.44
JPMorgan Chase Purchase Card	INV0041393	Stock Photo Subscription	10-14-100-5480	149.00
Nitch, Kathy Hugelier	3/7-8/20	Reimbursement for Gymnastics	20-41-505-5220	147.09
Sklovos, Ashley	3/7-8/20	Reimbursement for Gymnastics	20-41-505-5220	147.09
Vanguard Energy Services LLC	E00000435671	Electric Service for Platform Tennis	20-35-100-5330	145.69
Bell Fuels Inc	308997	Diesel Fuel for Gillson	20-43-100-5450	138.95
Quill	6665973	Toner for West Park	10-22-100-5430	136.98
Quill	7377062	Toner for West Park	10-22-100-5430	136.98
Vanguard Energy Services LLC	G400215052920	Gas Service for Various Areas	20-43-145-5340	133.76
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-42-100-5310	133.44
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-100-5310	132.54
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-100-5310	124.85
Konica Minolta Premier Finance	5010638823	Copier Leases for Various Areas	20-43-100-5205	123.49
Konica Minolta Premier Finance	5010638823	Copier Leases for Various Areas	20-42-100-5205	123.48
Konica Minolta Premier Finance	5010638823	Copier Leases for Various Areas	20-44-100-5205	123.48
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-42-100-5310	122.30
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-33-176-5310	122.14
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-32-100-5310	119.89
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-32-100-5310	119.89
Napa Auto Parts/Genuine Parts Co	280707	Truck Battery for Parks	10-22-100-5430	117.95
Vanguard Energy Services LLC	E00000435736	Electric Service for Ridge Park	20-40-100-5330	115.95
Robbins Schwartz Nicholas	869857	P.T.A.B. Challenge Service	10-11-100-5245	115.00
JPMorgan Chase Purchase Card	INV0041393	Golf - Maintenance	20-33-100-5205	114.50
JPMorgan Chase Purchase Card	INV0041393	Mallinckrodt Internet & TV	20-44-100-5350	114.38
Vanguard Energy Services LLC	E00000435664	Electric Service for Mallinckrodt Shop	10-22-100-5330	114.10
JPMorgan Chase Purchase Card	INV0041393	CRC TV Hospitality	20-41-100-5350	113.46
JPMorgan Chase Purchase Card	INV0041393	Junior Golf Camp Supplies	20-33-172-5400	113.40
JPMorgan Chase Purchase Card	INV0041393	Datacard ID Ribbon	10-11-100-5410	112.98
JPMorgan Chase Purchase Card	INV0041393	Marketing Management Software	10-14-100-5480	107.66
Konica Minolta Premier Finance	5007829071	Copier Leases for Various Areas	20-32-100-5205	107.61
Konica Minolta Premier Finance	5010924816	Copier Leases for Various Areas	20-32-100-5205	107.61
Vanguard Energy Services LLC	G400215052920	Gas Service for Various Areas	20-40-100-5340	103.69
Robbins Schwartz Nicholas	868618	P.T.A.B. Challenge Service	10-11-100-5245	102.25
JPMorgan Chase Purchase Card	INV0041393	Paddle - Water bill	20-35-100-5320	101.43
JPMorgan Chase Purchase Card	INV0041393	Face Masks	10-14-100-5470	100.00
JPMorgan Chase Purchase Card	INV0041393	Ignition Coil Backpack Blower	20-33-176-5520	99.99
Vanguard Energy Services LLC	E00000435742	Electric Service for Hibbard Park	10-22-100-5330	99.21
AT&T	S664050050-20134	Phone Service for CRC	10-11-100-5310	96.88
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-428-5310	95.54
Northshore Omega	215250390-060120	PrePlacement Physical for Parks	10-22-100-5250	95.00
Northshore Omega	201192317-060320	Pre-Employment Physical for Parks	10-22-100-5250	95.00
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-428-5310	93.84
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-34-100-5310	91.12
AAA Lock & Key	35811	Keys for West Park	10-22-100-5510	91.00
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-34-100-5310	89.84
JPMorgan Chase Purchase Card	INV0041393	Admin Internet	10-11-100-5350	88.40
JPMorgan Chase Purchase Card	INV0041393	Golf Internet	20-33-100-5350	88.40
Konica Minolta Premier Finance	5010820065	Copier Lease for Older Adults	20-44-100-5205	87.25
Garrett Pittman	3104269	Registration Refund	10-11-100-2190	87.00
JPMorgan Chase Purchase Card	INV0041393	Parks - Gator trimmer line	10-22-100-5430	86.46
Nicor Gas	80914500006-5/20	Gas Service for Ridge Park	20-40-100-5340	80.11
JPMorgan Chase Purchase Card	INV0041393	Staff Shirts	10-14-100-5255	80.00



Voucher Approval Report

By Amount
Presented to the Board 07/13/2020

<u>Vendor Name</u>	<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Amount</u>
Ulrich, Jerry	6/23/20	New York Life Ins Refund	10-11-100-2131	80.00
JPMorgan Chase Purchase Card	INV0041393	CRC - System maintenance	20-41-100-5205	79.50
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-31-100-5310	78.61
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-31-100-5310	78.61
Quality Catering For Kids Inc	199713	Lunches for Early Childhood	20-41-305-5400	76.09
Vanguard Energy Services LLC	E00000435666	Electric Service for Keay Park	10-22-100-5330	75.61
JPMorgan Chase Purchase Card	INV0041393	Lakeview - Fire Ext service	20-43-145-5205	75.00
JPMorgan Chase Purchase Card	INV0041393	Camera Light	10-14-100-5255	74.88
Hutter, Loren	3081101	Registration Refund	10-11-100-2190	74.00
PDRMA	INV0040451	PDRMA Supl Life post-tax	10-11-100-2115	71.75
PDRMA	INV0041084	PDRMA Supl Life post-tax	10-11-100-2115	71.75
JPMorgan Chase Purchase Card	INV0041393	Sailing Supplies	20-43-100-5430	70.96
JPMorgan Chase Purchase Card	INV0041393	Court Reservation software	20-32-100-5250	70.00
Lele, Darshana	3089425	Registration Refund	10-11-100-2190	70.00
Emory, Sara	2/21 & 3/1	Reimbursement for Gymnastics	20-41-505-5220	67.85
Robbins Schwartz Nicholas	868581	P.T.A.B.	10-11-100-5245	67.10
Vanguard Energy Services LLC	E00000435667	Electric Service for Hibbard Park	10-22-100-5330	65.85
Konica Minolta Premier Finance	5010829258	Copier Leases for Centennial & Golf	20-32-100-5205	65.67
Konica Minolta Premier Finance	5010829258	Copier Leases for Centennial & Golf	20-34-100-5205	65.67
Konica Minolta Premier Finance	5010829258	Copier Leases for Centennial & Golf	20-31-100-5205	65.66
Chae, Donald	3089240	Registration Refund	10-11-100-2190	65.18
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	10-21-100-5310	63.60
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	10-21-100-5310	63.60
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-44-100-5310	63.60
PDRMA	INV0040436	PDRMA Supl Life post-tax	10-11-100-2115	62.95
PDRMA	INV0041070	PDRMA Supl Life post-tax	10-11-100-2115	62.95
JPMorgan Chase Purchase Card	INV0041393	CRC - Fire Ext. service	20-41-100-5205	62.40
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-44-100-5310	61.90
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-501-5310	60.25
JPMorgan Chase Purchase Card	INV0041393	Gillson - Pest control	20-43-145-5200	60.00
Muzak LLC	55404747	Music Service for Pool & Ice	20-34-100-5225	60.00
JPMorgan Chase Purchase Card	INV0041393	Tennis - Lighting	20-32-100-5510	59.40
JPMorgan Chase Purchase Card	INV0041393	Tennis - Lighting	20-32-100-5510	59.40
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-501-5310	58.20
JPMorgan Chase Purchase Card	INV0041393	CRC - Maintenance supplies	20-41-100-5420	57.44
JPMorgan Chase Purchase Card	INV0041393	Throttle Cable GM3320 Greens Mower	20-33-176-5520	56.86
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-33-100-5310	56.78
JPMorgan Chase Purchase Card	INV0041393	Tennis Internet	20-32-100-5350	56.68
JPMorgan Chase Purchase Card	INV0041393	Ice Internet	20-34-100-5350	56.67
Accurate Document Destruction	5769945	Paper Shredding for Admin	10-11-100-5250	56.48
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-401-5310	56.47
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-33-100-5310	56.15
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-35-100-5310	56.15
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-401-5310	56.15
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-601-5310	56.15
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-35-100-5310	56.15
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-601-5310	56.15
JPMorgan Chase Purchase Card	INV0041393	Tennis - Fire Ext. service	20-32-100-5205	55.90
JPMorgan Chase Purchase Card	INV0041393	Ice - Fire Ext. service	20-34-100-5205	55.90
JPMorgan Chase Purchase Card	INV0041393	Golf Cart : battery and battery cleaner	20-33-176-5520	55.37
JPMorgan Chase Purchase Card	INV0041393	West Park - Fire alarm radio lease	10-23-100-5225	55.00
Sklovo, Ashley	3/7-8/20	Reimbursement for Gymnastics	20-41-505-5170	54.37
Konica Minolta Premier Finance	5007829071	Copier Leases for Various Areas	20-35-100-5205	53.81
Konica Minolta Premier Finance	5010924816	Copier Leases for Various Areas	20-35-100-5205	53.81
Konica Minolta Business Solutions	9006829920	Copier Usage for Various Areas	20-43-100-5205	51.91
JPMorgan Chase Purchase Card	INV0041393	Gillson - Beach house cleaning supplies	20-43-100-5430	51.72
West End Florist Inc	29198	Landscaping Plants for Parks	10-22-100-5440	51.00
JPMorgan Chase Purchase Card	INV0041393	Commissioner picture session	10-14-100-5215	50.50
Nicor Gas	50079678145-6/20	New Meter for Gillson	20-43-144-5340	50.50
Vanguard Energy Services LLC	E00000435661	Electric Service for Ridge Park	20-40-100-5330	50.36
JPMorgan Chase Purchase Card	INV0041393	Howard Park - Fire Ext. Service	10-22-100-5205	50.00
JPMorgan Chase Purchase Card	INV0041393	West Park - Pest control	10-23-100-5225	50.00
JPMorgan Chase Purchase Card	INV0041393	Golf - Fire Ext. Service	20-33-100-5205	50.00



Voucher Approval Report

By Amount
Presented to the Board 07/13/2020

<u>Vendor Name</u>	<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Amount</u>
JPMorgan Chase Purchase Card	INV0041393	Mallinckrodt - Fire Ext. Service	20-44-100-5205	50.00
JPMorgan Chase Purchase Card	INV0041393	Walkie Talkies for Starter	20-33-100-5400	49.98
Vanguard Energy Services LLC	E00000435741	Electric Service for Keay Park	10-22-100-5330	49.75
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-201-5310	47.91
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-701-5310	47.91
JPMorgan Chase Purchase Card	INV0041393	Belt for Rough Mower	20-33-176-5520	47.73
JPMorgan Chase Purchase Card	INV0041393	Tote box for fitness class	20-42-115-5400	46.61
Jorson & Carlson Co Inc	0611211	Knife Sharpening for Ice	20-34-100-5520	45.61
Nicor Gas	60981126232-6/20	Gas Service for Golf Maint	20-33-176-5340	43.17
JPMorgan Chase Purchase Card	INV0041393	Fitness Music	20-42-100-5350	42.24
Vanguard Energy Services LLC	E00000435745	Electric Service for Locust Park	10-22-100-5330	42.17
JPMorgan Chase Purchase Card	INV0041393	Shoretel 230 IP Phones	70-11-100-5850	41.85
JPMorgan Chase Purchase Card	INV0041393	Camp Supplies - Play Safe	20-40-107-5400	40.19
JPMorgan Chase Purchase Card	INV0041393	2020 Aquatics Membership- S.Flynn	20-31-100-5160	40.00
JPMorgan Chase Purchase Card	INV0041393	LG Monitor Power Supply Board	70-11-100-5850	39.98
JPMorgan Chase Purchase Card	INV0041393	2020 Gymnastics Certification - L. Khrom	20-41-501-5150	39.95
JPMorgan Chase Purchase Card	INV0041393	2020 Gymnastics Certification - S. Emory	20-41-501-5150	39.95
JPMorgan Chase Purchase Card	INV0041393	2020 Gymnastics Certification - K. Nitch	20-41-501-5150	39.95
JPMorgan Chase Purchase Card	INV0041393	2020 First Aid training - S. Sekki	20-41-501-5150	39.95
JPMorgan Chase Purchase Card	INV0041393	2020 Gymnastics Certification - A.Sklavos	20-41-501-5150	39.95
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-201-5310	39.67
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-701-5310	39.67
JPMorgan Chase Purchase Card	INV0041393	Clamping pin for gymnastics equipment	20-41-501-5430	39.30
Muzak LLC	55404747	Music Service for Pool & Ice	20-31-100-5225	39.03
Vanguard Energy Services LLC	E00000435670	Electric Service for Locust Park	10-22-100-5330	38.79
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-306-5310	37.54
JPMorgan Chase Purchase Card	INV0041393	Pool - Equipment supplies	20-31-100-5430	37.33
JPMorgan Chase Purchase Card	INV0041393	CRC - Toilet repairs	20-41-100-5510	36.70
JPMorgan Chase Purchase Card	INV0041393	Social Distancing Supplies for Aquatics Camp	20-43-147-5400	36.39
JPMorgan Chase Purchase Card	INV0041393	Social Distancing Supplies for Sailing Lessons	20-43-142-5400	36.38
American Compressed Gases Inc	95512295	CO2 Gas for Pool	20-31-100-5440	36.00
JPMorgan Chase Purchase Card	INV0041393	Camp Tour Lunch	10-11-100-5170	35.68
NCPERS Group Life Insurance	INV0040450	IMRF Vol Life - Post Tax	10-11-100-2130	32.00
Quill	7252361	Face Masks for West Park	10-21-100-5410	31.29
JPMorgan Chase Purchase Card	INV0041393	CRC/Parks - Grounds repair	10-22-100-5440	30.98
JPMorgan Chase Purchase Card	INV0041393	Mix Tank Gasket	20-33-176-5520	30.78
JPMorgan Chase Purchase Card	INV0041393	2020 Gymnastics Certification - A.Sklavos	20-41-501-5150	30.00
JPMorgan Chase Purchase Card	INV0041393	2020 Gymnastics Certification - K. Nitch	20-41-501-5150	30.00
JPMorgan Chase Purchase Card	INV0041393	Apple Device Management	70-11-100-5850	30.00
JPMorgan Chase Purchase Card	INV0041393	Microphones for fitness class	20-42-115-5400	29.99
JPMorgan Chase Purchase Card	INV0041393	Video Meeting Software	70-11-100-5870	29.98
Vanguard Energy Services LLC	G400199060320	Gas Service for Various Areas	20-31-100-5340	28.26
JPMorgan Chase Purchase Card	INV0041393	Pool - Supplies for repairs	20-31-100-5510	27.60
JPMorgan Chase Purchase Card	INV0041393	Gillson - Beach house prep supplies	20-43-100-5430	27.31
JPMorgan Chase Purchase Card	INV0041393	Junior Golf Supplies	20-33-172-5400	26.46
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-404-5310	26.01
JPMorgan Chase Purchase Card	INV0041393	Program Supplies	20-42-115-5400	25.50
Vanguard Energy Services LLC	E00000435665	Electric Service for Langdon	20-43-140-5330	25.45
ComEd	3265049020-6/20	Electric Service for Thornwood Park	10-22-100-5330	25.44
Vanguard Energy Services LLC	E00000435740	Electric Service for Langdon	20-43-140-5330	25.44
Holloway, Steven D	6/23/20	New York Life Ins Refund	10-11-100-2131	25.00
JPMorgan Chase Purchase Card	INV0041393	Photo Frame for Staff Retirement	20-34-100-5410	24.99
JPMorgan Chase Purchase Card	INV0041393	Leagues Website Hosting	10-14-100-5215	24.95
JPMorgan Chase Purchase Card	INV0041393	Valve Grinding/Backlap Compound	20-33-176-5430	24.24
JPMorgan Chase Purchase Card	INV0041393	Camp Supplies - Play Safe	20-40-107-5400	23.05
JPMorgan Chase Purchase Card	INV0041393	Office Supply	10-14-100-5410	22.99
Vanguard Energy Services LLC	G400215052920	Gas Service for Various Areas	20-35-100-5340	22.95
Vanguard Energy Services LLC	E00000435669	Electric Service for Wheeler Park	10-22-100-5330	22.78
JPMorgan Chase Purchase Card	INV0041393	CRC - Maintenance supplies	20-41-100-5420	22.66
Fastsigns-Morton Grove	29-72839	Employee Business Cards for Various Areas	10-12-100-5410	22.44
Fastsigns-Morton Grove	29-72839	Employee Business Cards for Various Areas	10-14-100-5255	22.44
Fastsigns-Morton Grove	29-72839	Employee Business Cards for Various Areas	10-21-100-5470	22.44
Fastsigns-Morton Grove	29-72839	Employee Business Cards for Various Areas	20-34-100-5410	22.44



Voucher Approval Report

By Amount
Presented to the Board 07/13/2020

<u>Vendor Name</u>	<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Amount</u>
Fastsigns-Morton Grove	29-72839	Employee Business Cards for Various Areas	20-41-201-5410	22.44
Fastsigns-Morton Grove	29-72839	Employee Business Cards for Various Areas	20-41-401-5410	22.44
Fastsigns-Morton Grove	29-72839	Employee Business Cards for Various Areas	20-42-100-5255	22.44
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-702-5310	22.43
JPMorgan Chase Purchase Card	INV0041393	Mallinckrodt Xfinity - Mallinckrodt	20-44-100-5350	22.17
Robbins Schwartz Nicholas	868611	P.T.A.B. Challenge Service	10-11-100-5245	21.87
Vanguard Energy Services LLC	E00000435744	Electric Service for Wheeler Park	10-22-100-5330	21.83
PDRMA	INV0040465	PT Insurance - Pre Tax	10-11-100-2115	21.55
PDRMA	INV0041098	PT Insurance - Pre Tax	10-11-100-2115	21.55
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-702-5310	20.73
New York Life Insurance Co	INV0040466	Wilmette Park District Employee Premiums	10-11-100-2131	20.00
New York Life Insurance Co	INV0041099	Wilmette Park District Employee Premiums	10-11-100-2131	20.00
JPMorgan Chase Purchase Card	INV0041393	Marketing map app.	20-32-100-5255	19.95
JPMorgan Chase Purchase Card	INV0041393	Towels	20-33-100-5400	18.99
JPMorgan Chase Purchase Card	INV0041393	Air Horn	20-33-100-5400	17.71
JPMorgan Chase Purchase Card	INV0041393	Golf - Answering service	20-33-100-5225	17.63
JPMorgan Chase Purchase Card	INV0041393	CRC - Answering service	20-41-100-5225	17.62
JPMorgan Chase Purchase Card	INV0041393	West Park - Truck supplies	10-23-100-5430	17.44
JPMorgan Chase Purchase Card	INV0041393	USB Flash Drive	10-14-100-5410	16.99
Konica Minolta Business Solutions	9006884803	Copier Usage for Early Childhood	20-41-301-5205	16.33
JPMorgan Chase Purchase Card	INV0041393	Testing of Classbug for group exercise	10-11-100-5150	16.00
Village of Wilmette	619208	Evanston/Wilmette Golf Water Service	10-11-100-1407	15.63
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-404-5310	15.26
JPMorgan Chase Purchase Card	INV0041393	Camp Supplies - Play Safe	20-40-107-5400	15.24
Nitch, Kathy Hugelier	3/7-8/20	Reimbursement for Gymnastics	20-41-505-5170	15.00
Johnstone Supply	N009375	HVAC Repair for Pool	20-31-100-5205	13.50
Robbins Schwartz Nicholas	869824	P.T.A.B. Challenge Service	10-11-100-5245	13.13
PDRMA	5/2020	PDRMA Health Insurance	20-35-100-5110	12.12
JPMorgan Chase Purchase Card	INV0041393	Parks - Supplies	10-22-100-5430	11.81
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-403-5310	11.42
The UPS Store	6/20 Stmt	Shipping Charges for Admin	10-11-100-5270	10.95
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-307-5310	10.40
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-307-5310	10.40
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-306-5310	10.39
JPMorgan Chase Purchase Card	INV0041393	West Park - Phone Case - N. Price	10-23-100-5430	9.99
Robbins Schwartz Nicholas	869847	P.T.A.B. Challenge Service	10-11-100-5245	9.60
Robbins Schwartz Nicholas	868596	P.T.A.B. Challenge Service	10-11-100-5245	8.75
JPMorgan Chase Purchase Card	INV0041393	Tennis TV	20-32-100-5350	8.42
JPMorgan Chase Purchase Card	INV0041393	Ice TV	20-34-100-5350	8.41
AAA Lock & Key	35821	Keys for West Park	10-22-100-5510	8.25
JPMorgan Chase Purchase Card	INV0041393	West Park TV	10-21-100-5350	8.19
JPMorgan Chase Purchase Card	INV0041393	Program Supplies	20-42-115-5400	6.99
JPMorgan Chase Purchase Card	INV0041393	CRC TV	20-41-100-5350	6.31
JPMorgan Chase Purchase Card	INV0041393	Valve Grinding/Backlap Compound	20-33-176-5430	5.97
Village of Wilmette	619207	Evanston/Wilmette Golf Water Service	10-11-100-1407	5.41
Village of Wilmette	619209	Evanston/Wilmette Golf Water Service	10-11-100-1407	5.41
Village of Wilmette	619210	Evanston/Wilmette Golf Water Service	10-11-100-1407	5.41
Village of Wilmette	619206	Evanston/Wilmette Golf Water Service	10-11-100-1407	5.41
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-405-5310	5.13
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-308-5310	4.40
Robbins Schwartz Nicholas	868591	P.T.A.B. Challenge Service	10-11-100-5245	4.38
Robbins Schwartz Nicholas	869811	P.T.A.B. Challenge Service	10-11-100-5245	4.37
Robbins Schwartz Nicholas	869816	P.T.A.B. Challenge Service	10-11-100-5245	4.37
Robbins Schwartz Nicholas	869835	P.T.A.B. Challenge Service	10-11-100-5245	4.37
Village of Wilmette	619211	Evanston/Wilmette Golf Water Service	10-11-100-1407	4.08
AT&T Long Distance	858330652-6/20	Long Distance Charges for Admin	10-11-100-5310	4.01
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-310-5310	3.40
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-703-5310	3.40
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-42-112-5310	3.40
Konica Minolta Business Solutions	9006829920	Copier Usage for Various Areas	20-31-100-5205	1.90
Konica Minolta Business Solutions	9006829920	Copier Usage for Various Areas	20-32-100-5205	1.90
Konica Minolta Business Solutions	9006829920	Copier Usage for Various Areas	20-34-100-5205	1.90
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-403-5310	1.70



Voucher Approval Report

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<u>Vendor Name</u>	<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Amount</u>
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-41-703-5310	1.70
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	20-42-112-5310	1.70
Verizon Wireless	9857615594	Cell Phone Service for Various Areas	20-41-402-5310	1.70
JPMorgan Chase Purchase Card	INV0041393	West Park - Water bill	10-22-100-5320	1.33
Konica Minolta Business Solutions	9006829920	Copier Usage for Various Areas	20-42-100-5205	0.72
Ill. Dept. of Revenue	5/2020 Tax	5/2020 Illinois Sales Tax	10-11-100-4900	(6.00)
Verizon Wireless	9855574651	Cell Phone Service for Various Areas	10-24-100-5310	(14.92)
Ill. Dept. of Revenue	6/20 Sales Tax	6/2020 Illinois Sales Tax	10-11-100-4900	(32.00)
JPMorgan Chase Purchase Card	INV0041393	Refund - State Sales Tax	20-31-100-5510	(53.07)
JPMorgan Chase Purchase Card	INV0041393	Refund - Sports camp field trip	20-41-607-5272	(100.00)
Quill	957029	Credit for West Park	10-22-100-5430	(136.98)
JPMorgan Chase Purchase Card	INV0041393	Refund - Sports camp field trip deposit	20-41-607-5272	(153.00)
JPMorgan Chase Purchase Card	INV0041393	Refund - Traveling Teens	20-41-435-5272	(180.00)
JPMorgan Chase Purchase Card	INV0041393	Refund - Traveling Teens	20-41-435-5272	(180.00)
JPMorgan Chase Purchase Card	INV0041393	Refund - Canceled Afternoon Adventures trip	20-41-702-5272	(180.00)
JPMorgan Chase Purchase Card	INV0041393	Refund - Traveling Teens	20-41-435-5272	(243.00)
JPMorgan Chase Purchase Card	INV0041393	Refund - Traveling Teens	20-41-435-5272	(379.00)
South Side Control Supply Co	12094975-R	Boiler Repairs for CRC	20-41-100-5205	(714.50)
		Total		<u><u>1,224,232.32</u></u>



DIRECTOR'S REPORT

July 2020

CENTENNIAL FAMILY AQUATIC CENTER

At the Parks and Recreation Committee meeting discussions were had regarding the pool operations that are currently up and running including lap swimming, the District's swimming and diving lessons, as well as the outside rentals including New Trier Swim Club. As a part of that discussion, the Committee was interested in the possibility of opening more portions of the pool for public swim now that guidelines have been posted for how to operate in phase 4. Ultimately, the Committee determined it would like to have a discussion regarding the matter with the entire board, so please plan to discuss the topic during the Parks and Recreation Committee report. Staff will be prepared to make a brief presentation regarding capacity, schedule, and estimates for both revenues and expenses.

HIBBARD PARK STORM WATER PROJECT

On Wednesday June 8, 2020, the Village of Wilmette held a neighborhood tour of the Hibbard Park portion of the storm water management project. They held a portion walking through the neighborhood at 3 pm and had residents join them to learn more. Then, from 5:30 pm to 7 pm, Superintendent Solberg and I joined the Village staff and hired engineers to hold an open house regarding the project. Approximately 5 to 7 residents stopped in and had questions focused on the engineering and functionality of the project in respect to their houses, and no one had questions or comments regarding the park itself or the amenities in the park when the project has concluded.

GILLSON PARK COMPREHENSIVE PLAN

Attached to this report you will find a copy of a contract with Lakota Group for work creating a comprehensive plan for Gillson Park. Under New Business the board will have the opportunity to discuss and approve the contract to allow work to begin formally.

DEPARTMENT HEAD REPORTS

As you will recall, at the outset of the pandemic, department head reports were no longer included as attachments to this report. Starting next month, we will return to having all three departments complete written reports for the board packet. With that being said, since one of the biggest concerns in this pandemic has been the financial impact to the District, Superintendent Foy has completed a report including financial statements for your review. Please find it attached.

Attachments

- 1) Lakota Group Contract for Gillson Comprehensive Plan
- 2) Superintendent of Finance Report

DRAFT FOR WPD REVIEW

PROFESSIONAL SERVICE AGREEMENT

Wilmette Park District
Gillson Park Comprehensive Design Services

This agreement (Agreement) between The Lakota Group, Inc., an Illinois corporation doing business as **The Lakota Group (Lakota)**, 116 West Illinois Street, Floor 7, Chicago, Illinois 60654 and **The Wilmette Park District (Client)**, is entered into on July 6, 2020, and includes seven parts: Project Description, Project Team, Scope of Services, Schedule, Compensation and Payment, Additional Conditions, and Acceptance.

PART ONE: PROJECT DESCRIPTION

The Wilmette Park District seeks to develop a Master Plan for their Gillson Park facility. At the conclusion of this planning process, a set of conceptual plans, budgets, strategies, and implementation actions for identified projects for the improvement of Gillson Park will be prepared and presented in a report format.

PART TWO: PROJECT TEAM

Lakota shall staff this project using the personnel and subconsultant team members shown in the attached Proposal dated May 1, 2020 (Exhibit A).

PART THREE: SCOPE OF SERVICES

Lakota shall perform the services described within the work scope identified within the Proposal dated, May 1, 2020 (Exhibit A).

PART FOUR: SCHEDULE

A general Project Timeline (Exhibit B) is attached to this agreement, with a targeted anticipated end date of March 2021. As the project advances, the Schedule may be modified or updated from time to time based on the ability to schedule meetings, presentations, and staff and board review.

PART FIVE: COMPENSATION AND PAYMENT

Fee Amount

Client agrees to compensate The Lakota Group for the Scope of Services described in the Proposal:

Professional Fees	\$62,596
Expense Estimate	\$1,878
Total Professional Fees	\$64,474

Authorized Additional Services

Any additional services and expenses requested of Lakota or their subconsultants beyond the Scope of Services identified in this document will be conducted on an hourly basis and billed according to Lakota's billing rates, listed below. If requested, a fee estimate will be provided for a task or assignment based on a defined work scope.

Lakota Billing Rates (2020):

President	\$310
Principal	\$275
Associate Principal	\$270
Vice President	\$210
Senior Associate	\$195
Project Manager	\$170
Planner/Urban Designer/Landscape Architect	\$135
Research/Operations Staff	\$90

Reimbursable Expenses

Reimbursable expenses will be billed as incurred with a not-to-exceed amount of \$1,878, including:

- ***Travel*** for field work/site visits (mileage/tolls/parking/cabs/airfare/out-of-region meals & lodging)
- ***Delivery*** (postage/messenger/express)
- ***Copying/Reproduction***
- ***Computer Plots***
- ***Renderings/Models*** (if requested by client)
- ***Special Supplies***
- ***Miscellaneous*** (municipal documents, special reports, data)

Invoicing

Lakota shall submit regular monthly invoices to the Wilmette Park District c/o Steve Wilson, Executive Director, and each invoice shall be subject to the audit and approval of the Client. Invoices will be accompanied by receipts for all reimbursable expenses and shall be itemized and detailed as to the type/date of the services/tasks performed. Invoices past due 30 days will bear interest at 1.5% per month.

PART SIX: ADDITIONAL CONDITIONS

Compliance with Laws

Lakota shall give notices and comply with laws, ordinances, rules, regulations and orders of all public authorities applicable to these services and shall comply with all federal, state and local tax laws and social security, unemployment compensation and workers compensation acts applicable to the performance of these services.

Equal Opportunity

Each party represents that it is an equal opportunity employer and will operate to comply with all applicable federal, state and local laws relating to equal employment opportunities,

and if required, with the rules or regulations enforced by the Office of Federal Contract Compliance or any similar federal or state agency monitoring employment practices or government contracts.

Entire Agreement

This Agreement contains the full understanding of the parties with respect to the subject matter hereof, and it supersedes all prior proposals, agreements, memoranda, statements and representations, written or oral, between the parties.

Confidentiality

No party hereto shall disclose any information of any nature regarding this Agreement, except that either party may make such disclosures as are specifically required by law.

Conflict of Interest

Lakota certifies that no employee or officer of any agency with an interest in the Agreement has any pecuniary interest in the business of Lakota or this Agreement, nor does any employee or officer have an interest that would conflict in any manner or degree with the Consultant's performance of this Agreement.

Insurance

Lakota and its subcontractors will provide the Client with evidence of insurance, including liability, umbrella and automobile as reasonably required. The Client will be named as an additional insured as appropriate to Client requirements.

Severability

For any reason, the Agreement may be cancelled, in whole or in part, by Lakota or upon the Client's written notice. The Client will pay Lakota's costs actually incurred as of the date of receipt of notice of default. Upon termination, Lakota will deliver all documents and products of whatever kind, and their reproducible origins related to the assignment, which have been produced to the date of the notice of termination.

Termination

Either party may terminate this Agreement on 15 days prior written notice. Lakota shall be compensated for all services performed to date of notice.

Notices

Written notice between the parties shall be deemed to have been duly served if delivered in person or by certified mail to the following addresses:

To the Client:

Wilmette Park District
1200 Wilmette Avenue
Wilmette, Illinois 60091
c/o Steve Wilson, Executive Director

To Lakota:

The Lakota Group
116 W. Illinois Street, 7th Floor
Chicago, Illinois 60654
c/o Scott Freres, President

PART SEVEN: ACCEPTANCE

Please indicate acceptance of this agreement by signing one copy and returning it to our office listed above. Lakota will begin work after receiving written authorization to proceed via fax, email, mail or messenger.

The Lakota Group appreciates the opportunity to provide the Wilmette Park District with Professional Landscape Architectural Design and Planning Services.

The Lakota Group

Wilmette Park District

Scott Freres, PLA, ASLA
President

Signature

Date

Printed Name

Date

Attachments include Exhibit A: Proposal dated May 1, 2020 and Exhibit B: Project Timeline (which supersedes the timeline in the Proposal)



To: Steve Wilson, Executive Director
From: Sheila Foy, Superintendent of Finance
Date: July 9, 2020
Re: July 2020 Finance Superintendent Report:

1. District Revenue and Expense Results through May, 2020 (Appendix 1)
2. Capital Expense Results through May, 2020 (Appendix 2)
3. Year End 2019 Audited Financials Timetable Update
4. Finance Department Status

1. District Revenue and Expense Results through May, 2020

The Park District Income Statement through May, 2020 was discussed, at length, during the June Financial Planning and Policy Committee Meeting. The actual May results were presented along with three different income projections through the end of 2020. The first projection assumption is that Illinois remains in Phase 3 until the end of 2020. This results in a projected net deficit of \$600k. The second projection presumes Phase 3 until August and then a move to Phase 4 through the end of 2020. This results in a projected net surplus of \$144k. The last projection is Phase 3 to August and then a return to Phase 2. This results in a net deficit of almost \$600k. The Finance department is currently closing the books for June and updated projections will be available for Board review at the July Financial Planning and Policy Committee Meeting.

2. Capital Expense Results through May, 2020

Capital spend is down 73% from the original plan (through May) of \$1.65 million. Capital expenditures through the end of May are \$450k and represents 28% spend of the total 2020 revised budget of \$1.6m. Any additional 2020 approved capital expenditures will be reflected in any newly issued projections during the remainder of the year.


3. Year End 2019 Audited Financials Timetable Update

Originally, the Park District Financials were scheduled to be sent for Senior Manager review the week of June 15th. They actually went to review on July 7th. I am waiting on confirmation from the Auditors as to when I will see the draft report. The delay has moved the timetable, most likely, by one month. The new plan is that Lauterbach & Amen will attend the August Financial Planning and Policy Committee meeting to answer all Board questions regarding the Financials in anticipation that the Board will vote to accept the 2019 Park District Financials at the September 14th Board meeting.

4. Customer Service, Information Technologies and Finance Update

During June, Customer Service continued to answer customer phone calls and issue customer refunds. As June progressed, those activities have leveled off and become manageable. Information Technologies applied an Incode system update and provided considerable Rectrac support in setting up new activity codes in order to process new web based reservation systems. In addition to regular Finance and IT activities, the two groups have been involved in the Paycom implementation. Paycom is the District's new Human Resource Information System (HRIS) and payroll processing system. The implementation of this system will automate (and streamline) the employee experience from position application submission to hiring and then payroll processing. It will also automate the annual benefits election process. The implementation began in early June and has included system set up, installation of new time clock hardware, employee data review as we are going to convert history and employee and manager training. Paycom will be going live July 27th with the first payroll issued August 14th.

Appendix 1

<div>  <div> Wilmette Park District Revenue and Expense Statement Fiscal Year 2020 Projection For Remainder of 2020 </div> </div>														
Total District	Through May 31			YTD Variance		Total	June	June	June	YTD +	YTD +	YTD +	Phase 3 to	Phase 3 to
	Actual	Actual	Budget	Actual to Budget	%	Year	Projection	Projection	Projection	Phase 3	Phase 4	Phase 2	2021 v.	August v.
	2019	2020	2020	\$	%	Budget	Summer +	Summer +	Summer +	Scenario	Scenario	Scenario	2020	2020
						2020	Fall Phase 3	Fall Phase 4	Fall Phase 2				Budget	Budget
														Phase 3 to
														August then
														Phase 2 v.
														2020 Budget
Revenue														
Property Taxes	\$4,483,893	\$4,518,421	\$3,880,603	\$637,818	16.4%	\$8,607,466	\$4,089,405	\$4,089,405	\$4,089,405	\$8,607,826	\$8,607,826	\$8,607,826	100%	100%
Daily Fees	356,015	121,381	387,044	(265,663)	-68.6%	1,631,077	586,702	640,220	502,783	\$708,083	\$761,601	\$624,164	43%	47%
Fee Revenue	7,057,602	4,016,402	7,260,665	(3,244,263)	-44.7%	12,070,078	(261,224)	468,337	(904,561)	\$3,755,178	\$4,484,739	\$3,111,841	31%	37%
Membership Fees	1,327,549	823,974	1,369,395	(545,420)	-39.8%	2,240,936	500,309	593,800	311,965	\$1,324,283	\$1,417,774	\$1,135,939	59%	63%
Rental Revenue	1,213,827	756,422	1,239,422	(483,000)	-39.0%	2,277,174	579,658	782,302	245,378	\$1,336,081	\$1,538,725	\$1,001,800	59%	68%
Retail Sales	78,338	38,327	74,576	(36,248)	-48.6%	230,216	82,566	102,414	39,298	\$120,893	\$140,741	\$77,625	53%	61%
Miscellaneous Revenue	202,493	94,145	181,032	(86,887)	-48.0%	475,332	118,705	139,409	109,281	212,850	233,554	203,426	45%	49%
Total Revenue	\$14,719,717	\$10,369,073	\$14,392,737	(\$4,023,664)	-28.0%	\$27,532,279	\$5,696,121	\$6,815,888	\$4,393,549	\$16,065,194	\$17,184,961	\$14,762,622	58%	62%
Expenses														
Salaries & Wages	\$3,128,043	\$2,980,546	\$3,400,296	(\$419,750)	-12.3%	\$9,899,827	3,723,403	4,014,879	2,723,601	\$6,703,949	\$6,995,425	\$5,704,147	68%	71%
Employee Benefits	1,031,315	952,802	1,204,432	(251,630)	-20.9%	3,031,131	1,154,255	1,244,613	844,316	\$2,107,057	\$2,197,414	\$1,797,118	70%	72%
Contract Services	1,568,934	827,101	1,447,531	(620,430)	-42.9%	4,060,113	921,763	921,763	921,763	\$1,748,864	\$1,748,864	\$1,748,864	43%	43%
Utilities	360,816	289,118	367,920	(78,802)	-21.4%	1,064,786	315,276	315,276	315,276	604,394	604,394	\$604,394	57%	57%
Supplies	430,888	234,094	581,307	(347,213)	-59.7%	1,275,101	208,286	208,286	208,286	442,380	442,380	\$442,380	35%	35%
Repairs	80,678	118,819	136,335	(17,517)	-12.8%	292,733	315,109	315,109	315,109	433,928	433,928	\$433,928	148%	148%
Operating Expenses	\$6,600,674	\$5,402,479	\$7,137,822	(\$1,735,342)	-24.3%	\$19,623,691	\$6,638,092	\$7,019,926	\$5,328,352	\$12,040,572	\$12,422,405	\$10,730,831	61%	63%
Operating Surplus (Deficit)	\$8,119,043	\$4,966,594	\$7,254,915	(\$2,288,322)	-31.5%	\$7,908,588	(\$941,971)	(\$204,038)	(\$934,803)	\$4,024,623	\$4,762,555	\$4,031,791	51%	60%
Non-Operating Revenue														
Bond Proceeds	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Capital Reimbursement	0	0	0	0		0	0	0	0	0	0	0		
Total Non-Operating Revenue	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Non-Operating Expenses														
Capital	3,173,723	450,463	1,648,484	(1,198,021)	-72.7%	3,929,378	1,214,794	1,214,794	1,214,794	1,665,257	1,665,257	1,665,257	42%	42%
Debt Service	152,269	0	111,885	(111,885)	-100.0%	2,953,770	2,953,770	2,953,770	2,953,770	2,953,770	2,953,770	2,953,770	100%	100%
Capital Transfer	0	0	(0)	0	-100.0%	0	0	0	0	0	0	(0)	N/A	N/A
Overhead Transfer	0	0	(160,313)	160,313	-100.0%	0	0	0	0	0	0	0	N/A	N/A
Total Non-Operating Expenses	\$3,325,992	\$450,463	\$1,600,056	(\$1,149,593)	-71.8%	\$6,883,148	\$4,168,564	\$4,168,564	\$4,168,564	\$4,619,027	\$4,619,027	\$4,619,027	67%	67%
Net Non-Operating Surplus (Deficit)	(\$3,325,992)	(\$450,463)	(\$1,600,056)	\$1,149,593	-71.8%	(\$6,883,148)	(\$4,168,564)	(\$4,168,564)	(\$4,168,564)	(\$4,619,027)	(\$4,619,027)	(\$4,619,027)	67%	67%
Total Expenses	\$9,926,666	\$5,852,942	\$8,737,878	(\$2,884,936)	-33.0%	\$26,506,839	\$10,806,656	\$11,188,490	\$9,496,916	\$16,659,599	\$17,041,432	\$15,349,858	63%	64%
Net Surplus (Deficit)	\$4,793,051	\$4,516,131	\$5,654,859	(\$1,138,728)		\$1,025,440	(\$5,110,535)	(\$4,372,602)	(\$5,103,367)	(\$594,404)	\$143,528	(\$587,236)	-58%	14%
Projected 2019 Ending Fund Balance						5,818,005				5,818,005	5,818,005	5,818,005		
Variance to Unofficial Audited Ending Fund Balance						1,306,378				1,306,378	1,306,378	1,306,378		
Unofficial Audited 2019 Ending Fund Balance						7,124,383				7,124,383	7,124,383	7,124,383		
Plus/(Less) Scenario						1,025,440				(594,404)	143,528	(587,236)		
Projected Ending Fund Balance						8,149,823				6,529,979	7,267,911	6,537,147		

Appendix 2

WILMETTE PARK DISTRICT CAPITAL EXPENDITURE SUMMARY YTD MAY 31, 2020									
Location	Project Name	Project Description	Priority	2020 Budget	Status	2020 Actual Spend	2020 Projected Spend	(Over)/Under Budget	
GILLSON PARK	Air Conditioning-Beach House	Add air conditioning to concession area	S	18,000	1 Complete	12,987	18,000	5,013	
PARKS DEPARTMENT	Mowing Equipment Replacement	Replacement of 4 Zero Turn and 2 walk behind mowers	S	58,000	1 Complete	67,760	58,000	(9,760)	
PARKS DEPARTMENT	Utility Vehicles	Replacement of Toro Workman utility vehicle	S	13,000	1 Complete	12,943	13,000	57	
PARKS DEPARTMENT	Utility Vehicles	Replacement of Parks Gator	N	14,000	1 Complete	13,454	14,000	546	
WILMETTE GOLF CLUB	Approach/Tee Mowers	Replacement - (3) 14 Year Old Machines	L	44,000	1 Complete		44,000	44,000	
WILMETTE GOLF CLUB	Bank Mower	Replacement - Current Machine is 17 years old	L	12,000	1 Complete		12,000	12,000	
WILMETTE GOLF CLUB	Fairway Mowers (3)	Replacement - (3) 10 Year Old Machines	L	58,000	1 Complete		58,000	58,000	
WILMETTE GOLF CLUB	Rough Mower	Replacement - 11 year old machine	L	22,600	1 Complete		22,600	22,600	
WILMETTE GOLF CLUB	Sand Pro	Replacement - Bunker Rake Machine - 13 Years Old	L	8,000	1 Complete		8,000	8,000	
WILMETTE GOLF CLUB	Utility Vehicles	Heavy duty utility car replacement	L	8,333	1 Complete		8,333	8,333	
WILMETTE GOLF CLUB	Walking Green Mowers	Cleanup and Collar Mower for Greens	L	9,333	1 Complete		9,333	9,333	
ADMINISTRATION OFFICE	Administration Vehicle	Executive Director Vehicle	S	35,000	2 On Going		35,000	35,000	
ADMINISTRATION OFFICE	Computer Hardware	Computer hardware (Laptops, Desktops, Servers and etc.)	N	40,000	2 On Going	9,483	40,000	30,517	
ADMINISTRATION OFFICE	Computer Software	Computer software (MS Office and etc.)	N	20,000	2 On Going	6,597	20,000	13,403	
CENTENNIAL AQUATICS	Security Cameras	Security Cameras for Pools	S	8,511	2 On Going		8,511	8,511	
CENTENNIAL ICE	Roof Replacement	Roof replacement at Centennial	S	150,000	2 On Going		150,000	150,000	
CENTENNIAL ICE	Security Cameras	Security Cameras for Ice	S	10,011	2 On Going		10,011	10,011	
CENTENNIAL TENNIS	Security Cameras	Security Cameras for Tennis	S	8,255	2 On Going		8,255	8,255	
COMMUNITY REC CENTER	Auditorium RTU	New RTU Over Auditorium	C	30,000	2 On Going		30,000	30,000	
COMMUNITY REC CENTER	Roof Replacement	Replacement of roof on B Building	C	420,000	2 On Going	293,155	420,000	126,845	
COMMUNITY REC CENTER	Security Cameras	Security Cameras for CRC	S	13,339	2 On Going		13,339	13,339	
GILLSON PARK	Lakefront Infrastructure	Related to sewers, curbs and others	C	300,000	2 On Going		300,000	300,000	
GILLSON PARK	Sailing Boat Racks	Replace and repair old and damaged sailing racks	C	8,000	2 On Going		8,000	8,000	
GILLSON PARK	Security Cameras	Security Cameras for Lakeview	S	7,451	2 On Going		7,451	7,451	
GILLSON PARK	Security Cameras	Security Cameras for Gillson Beach	S	7,963	2 On Going		7,963	7,963	
GILLSON PARK	Tennis Court Resurface/Renovation	Resurface/improve outdoor courts	S	40,000	2 On Going		40,000	40,000	
MALLINCKRODT CENTER	Security Cameras	Security Cameras for Mallinckrodt	S	6,463	2 On Going		6,463	6,463	
MAPLE PARK	Tennis Court Renovation	Renovate outdoor court	S	11,000	2 On Going		11,000	11,000	
PARKS DEPARTMENT	ADA Accessibility (5.8 Levy)	ADA improvements	C	150,000	2 On Going		150,000	150,000	
PARKS DEPARTMENT	Cargo Van (#22)	Replacement of Cargo van	N	33,000	2 On Going		33,000	33,000	
PLATFORM TENNIS	Security Cameras	Security Cameras for Platform Tennis	S	7,487	2 On Going		7,487	7,487	
WILMETTE GOLF CLUB	Drainage Improvements	Materials for subsurface golf course drainage installs	C	10,000	2 On Going	4,860	10,000	5,140	
WILMETTE GOLF CLUB	Security Cameras	Security Cameras for Golf	S	8,511	2 On Going		8,511	8,511	
WILMETTE GOLF CLUB	Range Netting Pole and Fence Maintenance	Net and Cable Maintenance / High lift work	S	10,000	2 On Going		10,000	10,000	
CENTENNIAL ICE	Boiler Replacement Project	Much needed upgrade required to address safety concerns		30,000	2 NEW	25,309	30,000	4,691	
CENTENNIAL AQUATICS	Anti-Slip Epoxy Floor	Update locker room flooring	N	35,000	3 Deferred		0	0	
CENTENNIAL AQUATICS	Chlorine Controllers	New Chlorine Controllers (\$6600 each)	C	26,400	3 Deferred		0	0	
CENTENNIAL AQUATICS	Diving Well Cover	New Diving Well Cover	C	7,551	3 Deferred		0	0	
CENTENNIAL AQUATICS	Pool Vacuums	2 New Pool Vacuums (\$4999 each)	S	9,998	3 Deferred		0	0	
CENTENNIAL ICE	Parking Lot Lighting Replacement	New lighting at Centennial	S	30,000	3 Deferred		0	0	
CENTENNIAL TENNIS	Parking Lot Lighting Replacement	New lighting at Centennial	S	30,000	3 Deferred		0	0	
CENTER FITNESS CLUB	Fitness Equipment Replacement	Ongoing replacement of strength and cardio equipment	S	58,000	3 Deferred		0	0	
CENTER FITNESS CLUB	Studio Equipment Replacement	Ongoing replacement of group exercise studio equipment	S	8,000	3 Deferred		0	0	
COMMUNITY REC CENTER	Auditorium LED Strip Lights	6 strip lights over theater stage, LED lights	N	11,000	3 Deferred		0	0	
COMMUNITY REC CENTER	Car Charging Station	Electric Car Charging Station at the CRC	N	12,000	3 Deferred		0	0	
COMMUNITY REC CENTER	Comp Plan	Comprehensive Plan for Remodel/Interior Upgrades	C	90,000	3 Deferred		0	0	
COMMUNITY REC CENTER	Gymnastics Equipment	Updating and Replacing Equipment	N	16,500	3 Deferred		0	0	
GILLSON PARK	Lakeview Design	Full Building Design Plan	S	50,000	3 Deferred		0	0	
GILLSON PARK	Shoreline Protection - Gillson	Material and Installation	C	30,000	3 Deferred		0	0	
GILLSON PARK	Shoreline Protection - Langdon	Material and Installation	C	70,000	3 Deferred		0	0	
HIBBARD PARK	Fabric Shade Structure	Adding a shade structure in Hibbard Park	N	20,000	3 Deferred		0	0	
HOWARD PARK	Concrete Bleacher and Bench Pads	Installation of concrete pads for bleachers & bench	N	25,000	3 Deferred		0	0	
HOWARD PARK	Parking Lot Pavement	Reparing the parking lot on 17th Street	S	100,000	3 Deferred		0	0	
KEY NATURE CENTER	Pave Pathways	Create accessible path at Keay Park	S	107,000	3 Deferred		0	0	
MALLINCKRODT CENTER	Carpeting Replacement	Hallway, entrance to exit	S	8,000	3 Deferred		0	0	
MALLINCKRODT CENTER	Replace Building Automation	Heating and cooling control system	C	18,000	3 Deferred		0	0	
MAPLE PARK	Playground Renovation (2015)	Scheduled replacement and ADA update	S	249,700	3 Deferred		0	0	
PARKS DEPARTMENT	Combination Trash/Recycling Containers (Various Parks)	Ongoing standardization of trash/recycling containers	N	10,000	3 Deferred		0	0	
PARKS DEPARTMENT	Pickle Ball Courts	Location TBD	N	40,000	3 Deferred		0	0	
PLATFORM TENNIS	Decking Extension	Extend decking to new courts	N	20,000	3 Deferred		0	0	
THORNWOOD PARK	Tennis Court Color Coating	Resurface outdoor courts	S	18,000	3 Deferred		0	0	
WILMETTE GOLF CLUB	Cart Path Installation	Fully Connected Cart Paths/ Curbing / Drainage	S	850,000	3 Deferred	3,916	0	(3,916)	
WILMETTE GOLF CLUB	Maintenance Fire Alarm	Installation of a fire prevention system	N	10,000	3 Deferred		0	0	
WILMETTE GOLF CLUB	Replace Driveway (House) Sewer Repair	Driveway cracked and in need of repair	N	22,000	3 Deferred		0	0	
WILMETTE GOLF CLUB	Resurface Driveway (Maintenance Facility)	Scheduled maintenance on driveway	N	62,100	3 Deferred		0	0	
WILMETTE GOLF CLUB	Signage	Monument sign or electronic sign	S	37,500	3 Deferred		0	0	
COMMUNITY PLAYFIELD	Bathrooms	Freestanding park bathroom	S	200,000	4 Removed		0	0	
Totals				3,912,006		450,463	1,630,257	1,179,794	
				Original Budget	3,882,006				
				New Items	30,000				
				Less "Removed" Items	(200,000)				
				Less "Deferred" Items	(2,081,749)				
				Projected 2020 Budget	1,630,257				