



WILMETTE PARK DISTRICT
Regular Meeting of the
Board of Park Commissioners
Monday, January 14, 2019
7:30 pm - Village Hall Council Chambers

AGENDA

- I. Public Hearing
 - A. 2019 Budget & Appropriations (B&A) Hearing
- II. Regular Meeting of the Board of Park Commissioners Called to Order
 - A. Roll Call
- III. Approval of Minutes
 - A. November 14, 2018 Committee of the Whole Meeting
 - B. November 19, 2018 Committee of the Whole Meeting
 - C. December 5, 2018 Committee of the Whole Meeting
 - D. December 10, 2018 Truth-in-Taxation Hearing and Regular Meeting
- IV. Communications and Correspondence
- V. Recognition of Visitors
- VI. Approval of Voucher List
- VII. Executive Director's Report
- VIII. Committee Reports
 - A. Lakefront Committee
 - B. Facilities Operations Committee
 - C. Parks & Recreation Committee
 - D. Golf Operations Committee
 - E. Financial Planning & Policy Committee – *no report, Committee did not meet*
- IX. Unfinished Business
 - A. Storm Water Update
- X. New Business
 - A. Approval of Ordinance 2019-O-1 Budget & Appropriations
- XI. Adjourn to Closed Session
 - A. Discussion of the purchase or lease of real property for the use of the District including meetings held for the purpose of discussing whether a particular parcel should be acquired; the discussion of the setting of a price for the sale or lease of property owned by the District and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in accordance with Sections 2(c)(5),(6) and (11) of the Open Meetings Act
- XII. Reconvene Regular Board Meeting
 - A. Consideration of Action, If Any, of Items Discussed in Closed Session
- XIII. Adjournment

If you are a person with a disability and need special accommodations to participate in and/or attend a Wilmette Park District meeting, please notify the Director's Office at 847-256-6100.

Wilmette Park District **Policy for Public Comment**

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each regular meeting is set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
2. During the "Recognition of Visitors" agenda item, audience members should raise their hands and be recognized by the President/Chairperson prior to speaking.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson.
4. Questions are to be directed to the entire Board/Committee.
5. Park Board members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. A Board/Committee meeting is not a forum for complaints against individual employees. Such matters are handled by directly contacting the Executive Director. Complaints against the Executive Director should be handled by directly contacting the President of the Board of Park Commissioners.
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the park board commissioners present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.

Calendar of Events

January/February 2019

Date	Time	Event	Location
January 1	1p	New Year's Day Public Skate	Ice
January 7	All Day	Winter Session Begins	Multiple Facilities
January 9	All Day	Tennis Lottery Entry Deadline	Tennis
January 11	6:30p	Family Art Night	CRC
January 12	All Day	Local School Art Showcase Opens	CRC
January 14	All Day	"Lose to Win" Begins	CFC
January 19	9:00a	Tennis In-Person Class Registration	Tennis
January 25	7:30p	TGIF	Ice
January 29	6:00p	Summer Camp/Job Fair	CRC
February 8	7:30p	TGIF	Ice
February 9	Varying Times	"Annie" Auditions	CRC
February 15	6:30p	Family Art Night	CRC



ACTION LIST

January 14, 2019 – Regular Meeting Board of Park Commissioners

Item No.	Agenda No.	Action
1.	I.(A).	Call to Order Public Hearing regarding the 2019 Budget & Appropriations Ordinance
2.		Move to adjourn the Public Hearing
3.	II.	Regular Meeting of the Board of Park Commissioners called to order.
4.	III.(A).	Move to approve the minutes for the November 14, 2018 Committee of the Whole Meeting
5.	III.(B).	Move to approve the minutes for the November 19, 2018 Committee of the Whole Meeting
6.	III.(C).	Move to approve the minutes for the December 5, 2018 Committee of the Whole Meeting
7.	III.(D).	Move to approve the minutes for the December 10, 2018 Truth in Taxation Hearing and Regular Meeting.
8.	VI.	Move to approve the Voucher List in the amount of \$2,760,184.76 , a copy of which is to be attached to and become a permanent part of the minutes of this meeting.
9.	X.(A)	Move to approve Ordinance 2019-O-1, <i>An Ordinance Making A Combined Annual Budget And Appropriation Of Funds For The Wilmette Park District For The Fiscal Year Beginning January 1, 2019 And Ending December 31, 2019.</i>
10.	XI.(A).	Move to adjourn to Closed Session to discuss the purchase or lease of real property for the use of the District including meetings held for the purpose of discussing whether a particular parcel should be acquired; the discussion of the setting of a price for the sale or lease of property owned by the District, and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in accordance with Sections 2(c)(5),(6) and (11)of the Open Meetings Act
11.	XIII.	Move to adjourn Regular Board Meeting.



WILMETTE PARK DISTRICT
Committee-of-the-Whole
Meeting Minutes

Wednesday, November 14, 2018
6:30 p.m. – Lakeview Center

Present

Commissioners: President Amy Wolfe, Bryan Abbott, Gordon Anderson, Stephanie Foster, John Olvany (by phone), Ryrle Pellaton

Secretary/Executive Director Steve Wilson

Staff: Kathy Bingham, Steve Holloway, Jerry Ulrich, Carol Heafey

Attendees Absent

Vice President Shelley Shelly

I. Meeting Called to Order

The meeting was called to order at 6:37 p.m.

A. Roll call taken.

II. Communications and Correspondence

None

III. Recognition of Visitors

The Attendance Sheet will become part of the permanent record.

IV. New Business

A. 2019-2023 Capital Improvement Plan

President Wolfe asked Director Wilson to guide the discussion through the capital plan included in the packet. Director Wilson told the Committee he would work through the document alphabetically by location, focusing more on the planned expenditures in 2019, but will answer questions on any project in any year. The Committee asked various questions about certain projects, and specifically focused on larger projects in 2020 and beyond and asked staff to update the pricing in the coming year to ensure everyone is aware of the most likely costs. Specifically, the board asked for staff to include money in years 2020 and 2021 for the remaining phases of the Keay Nature Learning Center plan.

B. Interactive Financial Model

Superintendent Holloway displayed the interactive financial model for the Committee and explained that the model had been updated for the 2018 projections and 2019 budgets made by staff and reviewed by Committees. He noted that with the projections, 2019 budget, the capital plan as reviewed and the assumptions for growth in future years, the District is able to do all the capital items planned and still maintain a fund balance in excess of the target

set by policy of \$4 million. Commissioner Olvany asked Superintendent Holloway to make the total revenue in 2021 98% of the total revenue in 2020, and then make the total revenue in 2022 flat compared to the new amount in 2021. He stated he wanted to look at this as some economists are talking about a potential recession in this timeframe. After making the adjustments, the financial model indicated that if this circumstance was to occur, the total fund balance would fall just below the \$4 million target in one year. It was noted that the shortfall would be manageable and the District could likely avoid this outcome.

V. Adjournment

There being no further business to conduct, the meeting was adjourned at 7:55 p.m.

Secretary

President

Minutes Approved on: _____



WILMETTE PARK DISTRICT
Committee-of-the-Whole
Meeting Minutes

Monday, November 19, 2018
6:30 p.m. – Village Hall Council Chambers

Present

Commissioners: President Amy Wolfe, Vice President Shelley Shelly, Bryan Abbott, Gordon Anderson, Stephanie Foster, John Olvany
Commissioner Rylie Pellaton arrived at 6:45 p.m.

Secretary/Executive Director Steve Wilson
Staff: Kathy Bingham, Steve Holloway, Jerry Ulrich, Libby Baker

Attendees Absent

None

I. Meeting Called to Order

The meeting was called to order at 6:35 p.m.
A. Roll call taken.

President Wolfe explained that the engineers hired by the Village will make a presentation before “Recognition of Visitors”.

II. Communications and Correspondence

President Wolfe commented that most of the correspondence was related to saving Centennial Prairie Gardens.

III. Presentation by Christopher B. Burke Engineering

Darren Olson gave a presentation outlining the project the Village of Wilmette selected to address storm water issues for properties west of Ridge Road. He highlighted that as a part of the project, the Village is seeking to use three parks owned by the Wilmette Park District. Those parks were Hibbard Park, Thornwood Park, and either Centennial Park or Community Playfields. The presentation highlighted that at Hibbard Park, a slightly different process is taking place with Woodhouse Tinucci Architects and therefore at this point there are no concepts on where a tank may be located. At Thornwood Park, a tank would be located in the southeast portion of the park. The presentation illustrated various options between Centennial Park and Community Playfields, and Mr. Olson highlighted that the Community Playfields options were less expensive and as effective.

IV. Recognition of Visitors

The Attendance Sheet will become part of the permanent record.

Jeff Axelrod, 631 Central, Wilmette – Mr. Axelrod stated he felt that this meeting was years late. He stated that the fact that the park board did not engage the

Village years ago was beyond him. He stated that the Village made its decision in April and the Park Board is having its first meeting on the topic now. He stated that at best it looks like apathy and at worst a purposeful effort to thwart the plan. He concluded by saying some of the residents are in dire need of this to happen, so please make it happen.

Charlotte Adelman, 232 Lawndale, Wilmette – Ms. Adelman stated she approached the park district nearly 10 years ago about planting the prairie at Centennial and was pleased to help make it come to fruition with the help of Park District staff. She stated that the Village of Wilmette even gave the Park District an award for the prairie once it was complete. She stated it serves as a valuable carbon sink and we should protect it and not let the storm water project take it away. She also stated that on the topic of the easement requested by Cook County approved by the MWRD, the Park District should sue to stop the roadway from moving forward.

Edie Rowell, 2710 Hawthorne, Wilmette – Ms. Rowell stated that she thought the presentation was helpful and that she hoped the board would determine to use the Community Playfields for the storm water project to preserve the prairie at Centennial.

Tom Moore, 1919 Highland, Wilmette – Mr. Moore stated he lives within walking distance of Community Playfields and has spent a lot of time there as he has four daughters who are adults now. He said his observations are that Community Playfields floods quite a bit and he thinks that neighbors near the park would welcome a tank at that location to help with the flooding behind their houses.

V. New Business

A. Village of Wilmette Storm Water Project

President Wolfe stated that at this time she would like to open up the discussion for members of the board to ask questions of the Village staff and hired engineers.

Commissioner Anderson asked if the difference in cost between the two community options just the sewer costs Darren Olson responded, yes and the difference is thousands of feet of large diameter storm sewer. Commissioner Anderson then asked why Centennial was selected initially as the location for one of the tanks. Darren Olson responded that Centennial was selected purely due to its proximity to the houses that flood the most.

Commissioner Shelly asked if the same number of homes will benefit with both of these locations. Mr. Olson stated that when talking about flood reduction benefits, both Centennial to Community Playfields are the same. Commissioner Shelly asked if there are any guarantees that the homes served will not get water in their homes anymore. Mr. Olson said that they are designing these tanks to a certain level of storm event, and that more severe storms can and do occur, so they are unable to guarantee that no water will be in people's houses. Commissioner Shelly asked how well has the tank at West

Park worked? Brigitte Berger-Raish stated it has been wildly successful and will provide statistics to the board at a later time as she did not have them on her at the moment.

Commissioner Pellaton asked what the planned size of the pipe that would run to Community Playfields is and would the existing crosswalk be enough space for an easement? Mr. Olson stated the pipes are 60 to 72 inches in diameter, which is wider than the sidewalk. He also stated that the easement would have to be wider than the pipe to provide space to do construction and future maintenance. Commissioner Pellaton asked why the tank is proposed where it is in Community Playfields. Mr. Olson responded that there is an existing drainage issue in that location and it is geographically closest to where the water would be coming from. Commissioner Pellaton asked if traffic flow to neighbor's houses will be facilitated during construction. Mr. Olson stated it would. Commissioner Pellaton stated that the time table only accounts for restoring each park with soil and grass, and if a different amenity is desired in the parks upon completion of the project, it will very likely make the schedule longer.

Commissioner Foster asked how wide the easement likely will be. Mr. Olson said it would need to be about 20 feet wide.

Commissioner Olvany asked if anyone has conducted any kind of environmental impact study. Mr. Olson said that if we proceed, we will need to get permits from various regulatory agencies, and during that process we will have to address the environmental issues. He went on to say that there are also ways to make benefits to the environment by incorporating green infrastructure. Commissioner Olvany responded by saying it appears the short answer is no to his question. He went on to say that one of his frustrations about this project is that it is all being done in the rearview mirror. He said he feels we should be looking at the environment before deciding what to do. Commissioner Olvany then asked if there are any similar facilities in Illinois. Mr. Olson said there were and introduced Paul Siegfried from Baxter Woodman. Mr. Siegfried said he worked on a similar project at Westcott Park in Northbrook. The project was larger as it held 23.7 acre foot of water and had a footprint of 2.5 acres.

Commissioner Abbott said that in regard to storage solutions, he wants to go through why we arrived here. There are underground tanks, and then there are vaults and that he feels these should be called vaults. He then asked if we have considered putting the vaults under parking lots. Mr. Olson said that no final decisions have been made on locations. Commissioner Abbott then stated he would encourage everyone to look at all options, including under parking lot. Commissioner Abbott asked about other solutions such as permeable pavers, gravel storage, and rain gardens and if the engineers had measurable metrics on how these solutions perform. Mr. Olson said they have those metrics. Commissioner Abbott asked about why surface storage at Community Playfields has not been considered. Ms. Berger-Raish stated that during their

public meetings they received a lot of feedback from the public against surface storage due to concerns over safety in proximity to children walking home from school as well as the availability of the fields for use in athletics. Commissioner Abbott asked what would happen during overflow conditions with these tanks and what floods first, the parks? Mr. Olson said that the same areas that flood first now will be affected first even after the tanks are installed as water will continue to seek its own level. Commissioner Abbott asked about the depth of the tanks and if two to three feet is enough space between the ground and the top of the tank. Director Wilson said that should be considered when the District determines what amenities would be placed on top of the tanks. Commissioner Abbott asked if a tree could be planted on top of a tank and President Wolfe responded, no. Commissioner Abbott asked about maintenance of the tanks long term viability of the tanks and what is being asked for here by the Village in regard to an intergovernmental agreement. Mr. Olson said he is unable to answer that question. Commissioner Abbott asked if all tanks would be gravity fed and Mr. Olson said that is what is being considered at this time. Commissioner Abbott asked about the base versus optimized language on your slides, what does that mean. Mr. Olson said that the base project needs to be optimized to try and best serve as many people as possible.

Commissioner Shelly asked if a vault system like this has ever been removed and Mr. Olson responded that no tanks have been removed.

Commissioner Abbott asked if a budget has been made to remediate the parks and Ms. Berger-Raish said that no budgets have been created for restoring the parks. Commissioner Abbott asked if a conveyance solution could be considered as compared to a vault at Hibbard Park. Mr. Olson said that multiple permutations of all locations have been considered and the distance to take the storm water to the pumping station at Harms and Lake avenues drives the cost too high due to distance.

Commissioner Pellaton asked how big a gravity fed tank at Hibbard would be and Mr. Olson said that it would similar to the other locations and take about 2.5 acres of space.

President Wolfe asked about the wording in the presentation about expansion of the tanks and how that would be facilitated. Mr. Olson said that the expansion would take place prior to initial installation during the optimization process, and would not take place somewhere in the future after the tanks are installed. President Wolfe asked if a second tank at Community Playfields would alleviate the need for a tank at Hibbard Park. Mr. Olson stated that the most number of homes affected during rain events are located near Hibbard Park making it one of the best locations to help the situation.

President Wolfe said that she would suggest to move forward, it is important to get public input. Therefore, she would like to propose public input meetings as a part of the regularly scheduled board meetings. She said the meetings would begin in January and each meeting would focus on each park location.

Commissioner Olvany asked if there are any choices that should be discussed, and President Wolfe asked the board to state their preference between Centennial Park and Community Playfields. Each commissioner indicated their preference for Community Playfields.

The board agreed to the plan to move forward with public input in the months of January, February, and March for Community Playfields, Hibbard Park, and Thornwood Parks respectively and asked staff to publicize the meetings as broadly as possible.

VI. Adjournment

There being no further business to conduct, the meeting was adjourned at 8:10 p.m.

Secretary

President

Minutes Approved on: _____



WILMETTE PARK DISTRICT
Committee-of-the-Whole
Meeting Minutes

Wednesday, December 5, 2018
6:30 p.m. – Mallinckrodt Community Center

Present

Commissioners: President Amy Wolfe, Vice President Shelley Shelly,
Bryan Abbott, Gordon Anderson, Stephanie Foster, John Olvany, Ryrie Pellaton

Secretary/Executive Director Steve Wilson

Staff: Steve Holloway, Jerry Ulrich, Libby Baker, Emily Guynn, Forouzan Alemzadeh,
Katy Bradford, Kimberly Conte, Liz Cox, Sean Flynn, Jeff Groves, Carol Heafey, Sara
Hilby, Adam Kwiatkoski, Julie Mantice, Julie Nichols, Marlon Rodas, Joey Sanchez,
Jason Stanislaw, Lindsay Thomas

Attendees Absent

None

I. Meeting Called to Order

The meeting was called to order at 6:33 p.m.
A. Roll call taken.

II. Communications and Correspondence

None

III. Recognition of Visitors

The Attendance Sheet will become part of the permanent record.

IV. New Business

A. 2018 Tax Levy

Superintendent Holloway introduced the tax levy ordinance and explained that the tax levy reviewed in November had changed due to the recent debt issuance adding money to the levy for the first year of debt repayment. Therefore, instead of a decreasing tax levy as compared to last year, there is a slight increase of 0.5% which is lower than the related consumer price index limit of 2.1%.

B. 2019 Annual Budget Review

Director Wilson reviewed the major projects and initiatives from 2018 and gave a preview of the same items for 2019. Superintendent Holloway then stepped through a slide show of the 2018 financial results for the District and by Department. The slide show also addressed the 2019 budget for the District for the operating, non-operating, capital and debt service funds. During the question portion of the meeting, Commissioner Abbott inquired about whether or not the District was still planning on asking the ratings agencies to do a

review of the District's credit rating. Director Wilson answered by reminding the board that the rating review would have normally taken place during the bond issuance, but since the issuance was small, it was not necessary and the money was not spent on the review. He also said that the Finance Committee and staff would have to weigh whether or not the District should ask for a review given we are heading into a year where by way of planned capital projects, the reserves of the District will be decreased which was what caused the credit rating of the District to be moved from the top of the scale, AAA, to the next level down, Aa1 in 2014 after similar planned capital projects. Commissioner Abbott then asked his fellow board members if they agreed with the Lakefront Committee's recommendation to increase beach access fees by 10% for 2019. During the discussion, all members of the board indicated they were comfortable with the 10% increase.

C. Adjournment

There being no further business to conduct, the meeting was adjourned at 7:20 p.m.

Secretary

President

Minutes Approved on: _____



WILMETTE PARK DISTRICT
Minutes of Regular Meeting of the
Board of Park Commissioners

Monday, December 10, 2018
7:30 p.m. - Village Hall Council Chambers

Attendees Present

Commissioners: President Amy Wolfe, Vice President Shelley Shelly, Bryan Abbott, Gordon Anderson, Stephanie Foster, John Olvany, Ryrie Pellaton

Secretary/Executive Director Steve Wilson

Staff: Steve Holloway, Jerry Ulrich, Emily Guynn, Libby Baker, Marlon Rodas, Carol Heafey

Attendees Absent

None

I. Public Meeting Called to Order

President Wolfe called the Truth-in-Taxation public hearing to order at 7:31 p.m. She commented that the notice of the public hearing was published in the *Wilmette Beacon* on December 6, 2018 and on the District's website. President Wolfe introduced Superintendent Holloway to explain the Tax Levy.

A. 2018 Proposed Tax Levy

Superintendent Holloway presented and explained the reasons for the levy and any proposed increases.

The tax levy is comprised of different types of taxes: tax capped amounts, non-tax-capped amounts and amounts derived from funding ordinances such as debt issuance.

All totaled, the 2018 levy is \$8,238,996 an increase of \$40,981 from the 2017 extended levy or a 0.50% increase.

President Wolfe asked for commissioner and public comment.

Commissioner Abbott moved and Commissioner Pellaton seconded a motion to adjourn the Truth in Taxation public hearing.

By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Foster, Olvany, Pellaton, Shelly, Wolfe; voting No: None. Absent: None; **motion carried**. Truth in Taxation public hearing was adjourned at 7:36 p.m.

II. Meeting Called to Order

The meeting was called to order at 7:36 p.m.

A. Roll call taken.

III. **Approval of Minutes**

A. **November 10, 2018 Regular Minutes**

Commissioner Olvany moved and Commissioner Pellaton seconded a motion to approve the minutes from the November 12, 2018 Regular Board Meeting.

By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Foster, Olvany, Pellaton, Shelly, Wolfe; voting No: None. Absent: None; **motion carried.** The minutes were approved as amended; Pg. 2, V, second paragraph.

IV. **Communications and Correspondence**

President Wolfe commented that several emails were received after the packet had been posted. Commissioner Abbott asked that the letter regarding the lakefront be included in the next Lakefront Committee packet.

V. **Recognition of Visitors**

President Wolfe addressed the audience and asked if anyone was interested in addressing the Board.

Commissioner Shelly read a resolution commemorating the services of Kathy Bingham to the Wilmette community and recognizing her accomplishments and retirement.

Commissioner Wolfe moved and Commissioner Foster seconded a motion to approve Resolution 2018-R-3, A Resolution Commemorating the Contributions of Kathleen C. Bingham.

By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Foster, Olvany, Pellaton, Shelly, Wolfe; voting No: None. Absent: None; **motion carried.**

The Attendance Sheet will become part of the permanent record.

VI. **Approval of Voucher List**

Commissioner Abbott moved and Commissioner Pellaton seconded a motion to approve the Voucher List in the amount of **\$4,320,996.58**, a copy of which is to be attached to and become a permanent part of the minutes of this meeting.

By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Foster, Olvany, Pellaton, Shelly, Wolfe; voting No: None. Absent: None; **motion carried.**

VII. **Executive Director's Report**

Director Wilson reported on the following topics:

- Emily Guynn, new Superintendent of Recreation was introduced

- Agenda Items – Under the Financial Planning and Policy Committee is the ordinance for the 2018 tax levy as well as the related Reduction Resolution. Under New Business is the 2019 meeting schedule that shows that board meetings are typically held on the second Monday of the month except for the October 2019 meeting which has been moved due to the Columbus Day holiday.

VIII. Committee Reports

A. Lakefront Committee:

Commissioner Pellaton reported on the following topics:

- The Lakefront Committee met December 3, 2018
- Received an update on the construction project from WB Olson where they indicated some delays to some work related to the weather but still feel they will finish on time if the weather cooperates moving forward

B. Facilities Operations Committee:

Commissioner Foster reported on the following topics:

- The Facilities Operations Committee did not meet this month

C. Parks & Recreation Committee:

Commissioner Abbott reported on the following topics:

- The Parks & Recreation Committee did not meet this month

D. Golf Operations Committee:

Commissioner Olvany reported on the following topics:

- The Golf Operations Committee did not meet this month

E. Financial Planning & Policy Committee:

Commissioner Pellaton reported on the following topics:

- The Financial Planning & Policy Committee met November 26, 2018
- Discussed the compensation benefit project proposals and the committee directed the staff to work with GovHR
- Reviewed the third quarter results with operating results are slightly ahead of 2017
- Reviewed the tax levy and due to the recently issued debt repayment schedule, the tax levy discussed prior did not include the repayment causing the levy to increase.

i. Ordinance 2018-O-9 (Tax Levy)

Commissioner Anderson moved and Commissioner Pellaton seconded a motion to approve *An Ordinance Providing For The Levy And Assessment Of Taxes For The Wilmette Park District, Cook County, Illinois For The Fiscal Year Beginning January 1, 2018 And Ending December 31, 2018*

By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Foster, Olvany, Pellaton, Shelly, Wolfe; voting No: None. Absent: None; **motion carried.**

ii. Resolution 2018-R-4 (Tax Reduction)

Commissioner Anderson moved and Commissioner Olvany seconded a motion to approve Resolution 2018-R-4, *A Resolution Directing The Manner Of Any Reduction Of The Aggregate Extension Of The 2017 Tax Levy Of The Wilmette Park District, Cook County, Illinois In Order To Comply With The Property Tax Extension Limitation Law*, as recommended by the Financial Planning and Policy Committee.

By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Foster, Pellaton, Shelly, Wolfe, Olvany; voting No: None. Absent: None; **motion carried.**

IX. Unfinished Business

A. Storm Water Project

Director Wilson reported that the engineering team had been taking soil boring samples at the various parks to be tested for soil quality.

Commissioner Olvany asked to discuss an email from the League of Women Voters and expressed how much he appreciated and agreed with their commentary. He asked what the plan was to meet and discuss the topic of storm water. Commissioner Wolfe said that last month the discussion was to have meetings in January, February and March to discuss each park separately in the order the work is to be phased. Commissioner Olvany asked how we wish to get input. Director Wilson said that the plan is to seek input through the District board brief emails, the Village E-news newsletter, inviting people to come to the meetings and provide input, send emails, write letters. In addition, there was going to be a direct mailing to homes surrounding parts. Commissioner Anderson asked if the input was to be taken during a board meeting and Director Wilson said that the plan discussed the prior month by the board planned for input sessions in the framework of the regular board meetings. Commissioner Olvany suggested meetings at the park locations to get input similar to how the District had received input when renovating playgrounds in the park. Commissioner Pellaton asked if Commissioner Olvany suggests the input be delayed until there is better weather to facilitate the meetings in parks. Commissioner Olvany responded by saying no and that we have done input meetings in parks in February. Commissioner Abbott said that the input meetings should take place inside and not at the parks due to the winter months. Commissioner Olvany says that to see where the easement is going to go to Community Playfields from Meadow Drive, that is a big deal and people won't have a perspective on it unless they see it. President Wolfe asked if these meetings would be in addition to a board meeting. Commissioner Anderson said that he thinks that both are not needed. After further discussion, the board asked for staff to design a set of meetings to facility input outside of a board meeting and circulate it to the board.

X. New Business

A. 2019 Board Meeting Schedule

Commissioner Foster moved and Commissioner Pellaton seconded a motion to approve the 2019 Regular Board Meeting Schedule for January 14, February 11, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 16, November 11, and December 9 with the Annual Meeting scheduled for May 13 immediately following the Regular Board meeting.

By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Foster, Pellaton, Shelly, Wolfe, Olvany; voting No: None. Absent: None; **motion carried.**

XI. Adjourn to Closed Session

Commissioner Wolfe moved and Commissioner Abbott seconded a motion to adjourn to Closed Session to discuss the purchase or lease of real property for the use of the District including meetings held for the purpose of discussing whether a particular parcel should be acquired; the discussion of the setting of a price for the sale or lease of property owned by the District, and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in accordance with Sections 2(c)(5),(6) and (11)of the Open Meetings Act.

XII. Reconvene Regular Board Meeting

Commissioner Wolfe moved and Commissioner Abbott seconded a motion to reconvene the Regular Board Meeting at 9:49 pm.

By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Foster, Olvany, Pellaton, Shelly, Wolfe; voting No: None. Absent: None; **motion carried.**

No action was taken.

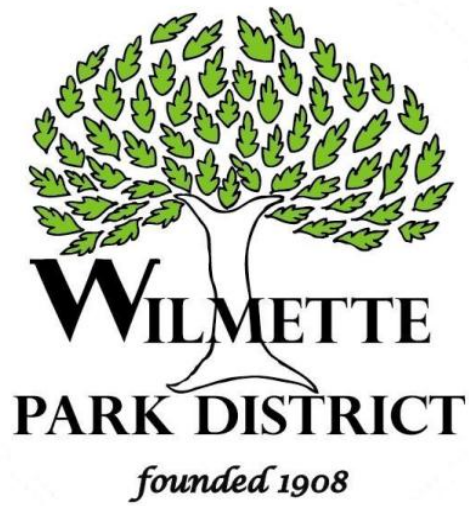
XIII. Adjournment

There being no further business to conduct, the Regular meeting was adjourned at 9:50 p.m.

Secretary

President

Minutes Approved on: _____



Voucher List Presented to the Board of Park Commissioners
At the Regular Meeting of January 14,2019

**Voucher List - Reconciliation
December-18
(Vendor Disbursements Over \$5,000)**

<u>Vendor Name</u>	<u>Amount</u>	<u>Type of Service/Products</u>	<u>#</u>
North Shore Community Bank	342,125.00	2016A Bond Principal & Interest	
Berger Excavating Contractors Inc.	323,775.00	Gillson/Lakefront Infrastructure Project	
PDRMA	299,745.76	11/18 & 12/18 Health, Liability & Workmen's Comp Ins & Retiree's Ins	
Tor Construction	144,000.00	Gillson/Lakefront Infrastructure Project	
JP Morgan Chase	133,927.40	P-Card Purchases	
Abbey Paving & Sealcoating Co	86,418.00	Gillson/Lakefront Infrastructure Project	
Builders Paving LLC	69,060.00	Gillson/Lakefront Infrastructure Project	
W.B. Olson Inc.	67,716.00	Gillson/Lakefront Infrastructure Project	
Vanguard Energy Services LLC	57,246.31	Electric & Gas Service	
Innovation Landscape Inc.	51,573.82	Langdon Park Renovation	
Wilmette Baseball Assn	45,000.00	2018 Baseball Field Maint	
Lyons Electric Co Inc.	40,500.00	Gillson/Lakefront Infrastructure Project	
Absolute Fire Protection	38,625.00	Gillson/Lakefront Infrastructure Project	
Hot Shots Sports LLC	38,294.70	Sport Classes, Clinics, Winter Break Camps	
Tyler Technologies	31,732.00	Executime License, Incode Implementation Costs	
Gewalt Hamilton Assoc Inc.	21,153.50	Gillson/Lakefront Infrastructure Project	
Village of Wilmette	20,127.67	West Park Parking Lot Construction, Phone Share.Granicus Open & 911 Serv	
Coach Abe's Mini Soccer	17,959.43	Soccer Classes & Winter Break Camp	
Twin Oaks Landscaping Inc.	14,850.00	Gillson/Lakefront Infrastructure Project	
AT & T	13,689.82	Phone, Long Distance & Fiber Network Service	
Tressler, LLP	11,762.00	Legal Services for WPD	
Woodhouse Tinucci Architects LLC	11,435.48	Gillson/Lakefront Infrastructure Project	
Bell Fuels Inc.	11,121.28	Gasoline & Diesel Fuel for Parks & Golf Maint	
Chess-Ed LLC	10,340.86	Chess Programs for Gen Rec	
Laporte Inc.	9,674.51	Building Supplies for Parks	
Sportskids Inc.	8,617.18	Sport Classes & Clinics	
Chicago Loves Dance Inc.	6,382.81	Program Instruction for Gen Rec	
Trane Chicago	6,309.45	HVAC Service Contract & Repairs	
Nicor Gas	6,299.47	Gas Service	
A La Carte Catering	5,900.00	Catering for Retirement Party & Breakfast w/Santa	
Verizon Wireless	5,682.02	Cell Phone Service	
	<u>5,682.02</u>		
Total	\$ 1,951,044.47		
Other Sundry Services/Products	<u>125,051.18</u>		
Total Voucher List	<u>\$ 2,076,095.65</u>		
Payroll Transfers			
	12/7/2018 \$ 306,956.63		
	12/21/2018 \$ 377,132.48		
Total Payroll Transfers	<u>\$ 684,089.11</u>		
Total Vouchers and Transfers	<u>\$ 2,760,184.76</u>		

- If additional comments on expenditures are warranted, they will be noted below by numbered footnote.
The amounts were from the P-Card total.

We, the undersigned Officers of the Wilmette Park District, do hereby singularly approve for payment the above listed and detailed list of bills chargeable for the above stated month and on which further approval was passed at a regularly scheduled meeting of the Board of Park Commissioners of the Wilmette Park District.

Commissioner-Motion

Commissioner-Second



Voucher Approval Report

By Amount
Presented to the Board on January 14, 2019

<u>Vendor Name</u>	<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Amount</u>
North Shore Community Bank & Trust	12/18	2016A Bond Principal & Interest	30-11-100-5910	\$ 340,000.00
Berger Excavating Contractors Inc.	561 4	Gillson/Lakefront Infrastructure Project	70-11-105-5810	323,775.00
Tor Construction Co Inc.	561 4	Gillson/Lakefront Infrastructure Project	70-11-105-5810	144,000.00
Abbey Paving & Sealcoating Co Inc.	561 4	Gillson/Lakefront Infrastructure Project	70-11-105-5810	86,418.00
Builders Paving LLC	561 4	Gillson/Lakefront Infrastructure Project	70-11-105-5810	69,060.00
W.B. Olson Inc.	561 4	Gillson/Lakefront Infrastructure Project	70-11-105-5810	67,716.00
Innovation Landscape Inc.	03	Langdon Park Renovation	70-11-100-5880	51,573.82
Wilmette Baseball Assn	331	2018 Baseball Field Maint Expenses for Parks	10-22-100-5210	45,000.00
Lyons Electric Co Inc.	561 4	Gillson/Lakefront Infrastructure Project	70-11-105-5810	40,500.00
Absolute Fire Protection	561-04	Gillson/Lakefront Infrastructure Project	70-11-105-5810	38,625.00
PDRMA	11/18 INS	Property, Liability & Workmen's Comp Ins	40-11-100-5230	30,167.95
PDRMA	12/18 PDRMA INS	12/18 PDRMA Property, Liability, & Workman Comp Ins	40-11-100-5230	30,167.95
Gewalt Hamilton Assoc., Inc.	5238.410-1	Gillson/Lakefront Infrastructure Project	70-11-105-5810	21,153.50
Village of Wilmette	53141	West Park Parking Lot Construction	70-11-100-5810	19,392.33
Hot Shots Sports LLC	975	Program Classes for Sports	20-41-617-5215	19,220.57
Tyler Technologies	045-245810	Executime License & Mobile Access License	70-11-100-5870	17,424.00
Coach Abe's Mini Soccer	Fall-2, 2018	Fall 2 Soccer Classes for Sports	20-41-708-5215	16,236.50
Twin Oaks Landscaping Inc.	561 4	Gillson/Lakefront Infrastructure Project	70-11-105-5810	14,850.00
Vanguard Energy Services LLC	E00000434252	Electric Service for CRC	20-41-100-5330	13,314.97
JPMorgan Chase Purchase Card	INV0034317	CRC - Cleaning services	20-41-100-5200	12,911.00
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-32-100-5110	12,010.56
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	10-12-100-5110	11,997.74
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-32-100-5110	11,990.40
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	10-12-100-5110	11,977.58
Vanguard Energy Services LLC	E00000434251	Electric Service for Centennial	20-34-100-5330	11,497.88
Woodhouse Tinucci Architects LLC	14-4672.73	Gillson/Lakefront Infrastructure Project	70-11-105-5810	11,435.48
JPMorgan Chase Purchase Card	INV0034317	Gymnastics Equipment	70-11-100-5850	10,554.80
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-41-100-5110	10,118.86
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-41-100-5110	10,104.38
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	10-22-100-5110	9,474.83
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	10-22-100-5110	9,459.72
AT&T	847256960011-12/18	Phone Service for WPD	10-11-100-5310	8,377.07
Tyler Technologies	025-245729	Incode Implementation Costs	10-12-100-5250	8,000.00
PDRMA	INV0033876	PDRMA Health - Pre Tax	10-11-100-2115	7,519.88
JPMorgan Chase Purchase Card	INV0034317	Howard park - Water/sewer	10-22-100-5320	7,485.93
PDRMA	INV0034062	PDRMA Health - Pre Tax	10-11-100-2115	7,449.88
Tyler Technologies	045-244666	Executime License & Mobile Access License	70-11-100-5870	7,260.00
Vanguard Energy Services LLC	E00000434251	Electric Service for Centennial	20-32-100-5330	6,898.73
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-34-100-5110	6,748.73
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-34-100-5110	6,737.39
Hot Shots Sports LLC	1035	Winter Break Camps for Sports	20-41-617-5215	6,277.91
Hot Shots Sports LLC	975	Program Classes for Sports	20-41-619-5215	6,124.05
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	10-11-100-5110	6,073.85
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	10-11-100-5110	6,063.65
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-41-501-5110	6,014.49
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-41-501-5110	6,004.41
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	10-23-100-5110	5,998.87
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	10-23-100-5110	5,988.79
Tressler, LLP	398856	Legal Services for WPD	10-11-100-5245	5,922.00
JPMorgan Chase Purchase Card	INV0034317	2018 Holiday Party Catering & Staff	10-11-100-5170	5,873.75
Tressler, LLP	397843	Legal Services for WPD	10-11-100-5245	5,840.00
Trane Chicago	39557365	Service Contract & Inspection for CRC	20-41-100-5205	5,582.00
Sportskids Inc.	073677	Basketball & Sports Classes for Sports	20-41-610-5215	5,272.24
JPMorgan Chase Purchase Card	INV0034317	Hibbard & Skokie - Water/sewer	10-22-100-5320	5,101.37
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-33-100-5110	5,008.88
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-33-100-5110	4,898.76
Chess-Ed LLC	121418H	After School Clubs Harper Fall 2018 for Gen Rec	20-41-428-5215	4,755.36
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-42-100-5110	4,366.55
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	10-14-100-5110	4,357.61
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	10-14-100-5110	4,352.58
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-42-100-5110	4,343.94
AT&T	S668107107-13422	New Fiber Network for WPD	10-11-100-5310	4,104.73
J.C. Sports & Tees Inc.	13422	Basketball Uniforms for Sports	20-41-608-5460	4,062.45
Easy Permit Postage	8000909005469114-11/18	Winter Guide & Mallinckrodt Newsletter Postage	10-11-100-5270	4,012.12
A La Carte Catering	12/1/18	Breakfast w/Santa Catering for Gen Rec	20-41-426-5215	3,900.00
Bell Fuels Inc.	280060	Diesel Fuel for West Park	10-22-100-5450	3,627.54
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-43-100-5110	3,606.76
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-43-100-5110	3,601.73
JPMorgan Chase Purchase Card	INV0034317	Parks - Trash/recycling	10-23-100-5225	3,526.40
Tyler Technologies	045-247874	Executime License & Mobile License	70-11-100-5870	3,484.80
JPMorgan Chase Purchase Card	INV0034317	Ice - Cleaning services	20-34-100-5200	3,387.00
Laporte Inc.	220084	Building Supplies for Parks	10-23-100-5420	3,385.35
Sportskids Inc.	073677	Basketball & Sports Classes for Sports	20-41-605-5215	3,344.94
Hot Shots Sports LLC	1019	Winter Break Camps for Sports	20-41-617-5215	3,300.04



Voucher Approval Report

By Amount
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<u>Vendor Name</u>	<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Amount</u>
On-The-Go Sports Inc.	1659	After Schl Clubs Fall 2 Football Central	20-41-428-5215	3,195.09
North Shore Squares	12/18	Program Instruction for Arts	20-41-211-5215	3,157.00
On-The-Go Sports Inc.	1658	After Schl Clubs Fall 2 Dodgeball Central	20-41-428-5215	3,132.00
Creative Kids Corner	Fall 2-2018	Central After School Clubs Fall 2 for Gen Rec	20-41-428-5215	3,112.20
Sticky Fingers Cooking	4587	Fall 2 Cooking Classes for Gen Rec	20-41-429-5215	3,110.00
Wage Works	12/18	Employee Flex Spending	10-11-100-2140	3,096.71
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-44-100-5110	3,064.07
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-44-100-5110	3,061.55
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-33-176-5110	3,033.14
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-33-176-5110	3,028.11
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	10-21-100-5110	2,999.43
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-41-301-5110	2,999.43
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-41-401-5110	2,999.43
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	10-21-100-5110	2,994.40
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-41-301-5110	2,994.40
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-41-401-5110	2,994.40
Bell Fuels Inc.	280059	Gasoline for West Park	10-22-100-5450	2,951.44
Vanguard Energy Services LLC	G400199010819	Gas Service for Various Areas	20-41-100-5340	2,911.23
JPMorgan Chase Purchase Card	INV0034317	Golf - Dishwasher repairs	20-33-100-5510	2,873.31
Vanguard Energy Services LLC	G400199120618	Gas Service for Various Areas	20-41-100-5340	2,839.19
Chicago Loves Dance Inc.	WPDF2018	Fall 1 ASC Classes for Gen Rec	20-41-428-5215	2,833.95
Make Your Movie, Inc.	65102	After Schl Clubs Fall 2 2018 Movie Making for Gen	20-41-428-5215	2,767.10
PDRMA	12/18 Retiree Health	Retiree Health Premiums from IMRF	10-11-100-2170	2,694.87
KP World, Inc.	20181231	Taekwondo Classes for Sports	20-41-611-5215	2,663.73
JPMorgan Chase Purchase Card	INV0034317	Pool - Water/sewer	20-31-100-5320	2,485.33
Action Sports Netting	1279	Driving Range Nets Maint for Golf	70-11-100-5810	2,400.00
The Vocal Gymnasium	Fall-2-2018	Fall 2 Music Classes for Gen Rec	20-41-423-5215	2,386.19
Laporte Inc.	221022	Building Supplies for Parks	10-23-100-5420	2,350.36
JPMorgan Chase Purchase Card	INV0034317	CRC - Water/sewer	20-41-100-5320	2,330.44
JPMorgan Chase Purchase Card	INV0034317	West park - Garage door	10-23-100-5510	2,285.00
3 Point Athletics	Wilmette 2019	Winter Break Camps for Sports	20-41-604-5215	2,257.20
JPMorgan Chase Purchase Card	INV0034317	CRC - Window cleaning	20-41-100-5200	2,250.00
North Shore Squares	12/2018	Square Dancing Program for Arts	20-41-211-5215	2,194.50
Michigan Shores Club	9014	Mother/Son Dance Venue for Gen Rec	20-41-426-5215	2,161.76
JPMorgan Chase Purchase Card	INV0034317	Gillson park - Water/sewer	10-22-100-5320	2,126.37
North Shore Community Bank & Trust	12/18	2016A Bond Principal & Interest	30-11-100-5920	2,125.00
JPMorgan Chase Purchase Card	INV0034317	Kindergarten enrichment children lunches	20-41-306-5400	2,121.11
Bad Dog House LLC	10/2-3-4/18	Catering for Platform Tennis Matches	20-35-100-5250	2,100.00
Bit Space LLC	1187	After School Club Programs for Gen Rec	20-41-428-5215	2,064.60
A La Carte Catering	11/30/18	Retirement Party Catering for Admin	10-11-100-5170	2,000.00
On-The-Go Sports Inc.	1656	Fall Football Classes for Sports	20-41-616-5215	1,994.65
JPMorgan Chase Purchase Card	INV0034317	Golf - Cleaning services	20-33-100-5200	1,978.00
JPMorgan Chase Purchase Card	INV0034317	Lakeview - Cleaning services	20-43-145-5200	1,976.00
Krueger International, Inc.	13989985	Office Chairs for Lakeview	20-43-100-5430	1,971.84
Bell Fuels Inc.	280060	Diesel Fuel for West Park	10-23-100-5450	1,953.28
Chicago Loves Dance Inc.	WPF1-2018	Fall 1 CRC Weekly Classes for Gen Rec	20-41-411-5215	1,952.30
Mad Science Of Northern Ill	12679	After School Classes for McKenzie & Central	20-41-428-5215	1,945.32
JPMorgan Chase Purchase Card	INV0034317	Marketing/Advertising for events and programs	10-14-100-5255	1,921.64
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-41-201-5110	1,914.82
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-41-201-5110	1,912.30
Laporte Inc.	221081	Building Supplies for Parks	10-23-100-5420	1,884.60
Chess-Ed LLC	121418C	After School Clubs Central Fall 2 2018 for Gen Rec	20-41-428-5215	1,868.80
Vanguard Energy Services LLC	E00000434251	Electric Service for Centennial	20-31-100-5330	1,867.91
Pomp's Tire Service Inc.	290140750	Tires for West Park	10-22-100-5520	1,861.00
Vanguard Energy Services LLC	E00000434247	Gas Service for Golf	20-33-176-5330	1,841.30
Becker Arena Products Inc.	1016718	Hockey Nets & Frames for Ice	20-34-100-5850	1,836.30
Bushwall, Sally	12152018SAB	Fall 2 Dog Training Classes for Gen Rec	20-41-420-5215	1,775.90
Vanguard Energy Services LLC	G400199120618	Gas Service for Various Areas	20-34-100-5340	1,764.21
Computer Explorers	11206	After Schl Clubs Fall 2 McKenzie & Central	20-41-428-5215	1,749.28
JPMorgan Chase Purchase Card	INV0034317	Tennis - Cleaning services	20-32-100-5200	1,742.00
Vanguard Energy Services LLC	G400199010819	Gas Service for Various Areas	20-34-100-5340	1,735.52
Coach Abe's Mini Soccer	2018 Winter Break	2018 Winter Break Camp for Sports	20-41-708-5215	1,722.93
Fencing Center of Chicago	Fall 2-2018	Fencing Program for Sports	20-41-726-5215	1,697.27
Hot Shots Sports LLC	Fall2-2018	V-Ball & Field Hockey Programs for Sports	20-41-713-5215	1,649.20
Vanguard Energy Services LLC	E00000434247	Gas Service for Golf	20-33-100-5330	1,600.38
Chicago Loves Dance Inc.	WPF2-2018	Fall 2 Weekly Classes for Gen Rec	20-41-411-5215	1,596.56
Illinois Director of Employment Security	0802729-9/18	Unemployment Reimbursement 9/18	40-11-100-5120	1,591.00
Bell Fuels Inc.	280059	Gasoline for West Park	10-23-100-5450	1,589.29
Chess-Ed LLC	121318-WPD	Chess Classes for Gen Rec	20-41-418-5215	1,574.30
Krueger International, Inc.	13997670	File Cabinets for Gillson	20-43-100-5430	1,536.00
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	10-24-100-5110	1,499.72
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-41-601-5110	1,499.72
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-41-701-5110	1,499.72
Young Rembrandts	11245	Program Instruction for Arts	20-41-205-5215	1,499.50



Voucher Approval Report

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<u>Vendor Name</u>	<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Amount</u>
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	10-24-100-5110	1,497.20
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-41-601-5110	1,497.20
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-41-701-5110	1,497.20
PDRMA	INV0033861	PT Insurance - Pre Tax	10-11-100-2115	1,496.35
Vanguard Energy Services LLC	E00000434266	Electric Service for Gillson	20-43-100-5330	1,485.60
Young Rembrandts	11241	After School Clubs Fall 2 @ McKenzie	20-41-428-5215	1,475.60
JPMorgan Chase Purchase Card	INV0034317	Center Holiday Party at Gusto Italiano	20-44-138-5400	1,466.00
Chess-Ed LLC	12148A/S	After School Clubs McKenzie Fall 2018 for Gen Rec	20-41-428-5215	1,394.40
West End Florist Inc.	27728	Flower Bulbs for Golf Maint	20-33-176-5530	1,365.00
Bad Dog House LLC	12/11-13/18	Catering for Platform Tennis Matches	20-35-100-5250	1,325.00
JPMorgan Chase Purchase Card	INV0034317	Mallinckrodt - Cleaning services	20-44-100-5200	1,321.00
Laporte Inc.	221093	Building Supplies for Parks	10-23-100-5420	1,319.20
Bad Dog House LLC	11/13-14-15/18	Catering for Platform Tennis Matches	20-35-100-5250	1,300.00
Picchietti, Monica	11/28/18	Catering for Platform Tennis Matches	20-35-100-5250	1,300.00
JPMorgan Chase Purchase Card	INV0034317	2018/2019 Prime Membership for WPD	10-11-100-5250	1,299.00
Sunset Logistics	0056100	Topdressing Sand for Golf Maint	20-33-176-5530	1,248.88
Mad Science Of Northern Il	12680	Fall 2 CRC Classes for Gen Rec	20-41-419-5215	1,234.00
Hot Shots Sports LLC	Fall2-2018	V-Ball & Field Hockey Programs for Sports	20-41-714-5215	1,215.20
AT&T	S664050050-18317a	Phone Service for CRC	10-11-100-5310	1,200.10
New York Life Insurance Co	INV0033874	Wilmette Park District Employee Premiums	10-11-100-2131	1,198.12
New York Life Insurance Co	INV0034060	Wilmette Park District Employee Premiums	10-11-100-2131	1,198.12
Vanguard Energy Services LLC	G400199120618	Gas Service for Various Areas	20-32-100-5340	1,176.15
Vanguard Energy Services LLC	G400199010819	Gas Service for Various Areas	20-32-100-5340	1,157.02
PDRMA	INV0034075	PT Insurance - Pre Tax	10-11-100-2115	1,155.17
Mad Science Of Northern Il	12659	After School Enrichment for Gen Rec	20-41-428-5215	1,147.00
JPMorgan Chase Purchase Card	INV0034317	Nutcracker DVDs	20-41-214-5400	1,140.00
JPMorgan Chase Purchase Card	INV0034317	Stretch tables for Fitness	20-42-100-5470	1,123.09
JPMorgan Chase Purchase Card	INV0034317	Kindergarten enrichment lunches	20-41-306-5400	1,105.09
K-Swiss Inc.	95684232	Shoes for Resale at Tennis	10-11-100-1603	1,036.44
Young Rembrandts	11242-2	Art Instruction for Arts	20-41-205-5215	1,034.00
JPMorgan Chase Purchase Card	INV0034317	Gingerbread Workshop Supplies	20-41-215-5400	983.16
PDRMA	12/18 Retiree Health-Bingl	Retiree Health Premium from IMRF	10-11-100-2170	982.52
Vanguard Energy Services LLC	G400215010219	Gas Service for Various Areas	20-35-100-5340	977.91
American Red Cross	22153775	Babysitting Training Class for Gen Rec	20-41-412-5225	970.00
JPMorgan Chase Purchase Card	INV0034317	Nutcracker attire	20-41-214-5400	951.93
Connelly's Academy Inc.	Fall 2-2018	Kravmaga Classes for Sports	20-41-621-5215	941.50
US Foodservice of Il Inc.	2499284	Snacks for Early Childhood	20-41-307-5400	941.23
Sunset Logistics	0056101	Cart Path Gravel for Golf Maint	70-11-100-5810	933.34
Nicor Gas	26154500008-12/18	Gas Service for CRC	20-41-100-5205	931.23
JPMorgan Chase Purchase Card	INV0034317	2019 Skating Conference - J. Sanchez & S. Flynn	20-11-100-1704	925.00
Konica Minolta Business Solutions	9005200076	Copier Usage for Various Areas	10-11-100-5205	917.24
Pomp's Tire Service Inc.	290140834	Tires for West Park	10-22-100-5520	914.52
ComEd	0234141078-12/18	Electric Service for Platform Tennis	20-35-100-5330	914.41
Ultimate School of Guitar	660	Guitar Instruction for Performing Arts	20-41-823-5215	909.48
Nicor Gas	26154500008-11/18	Gas Service for CRC	20-41-100-5340	871.63
Computer Explorers	11201	After School Clubs Fall 1 for Gen Rec	20-41-428-5215	867.00
JPMorgan Chase Purchase Card	INV0034317	Holiday High Tea at Deer Path Inn	20-44-132-5272	860.63
Vanguard Energy Services LLC	G400199120618	Gas Service for Various Areas	20-33-100-5340	853.12
JPMorgan Chase Purchase Card	INV0034317	Paddle - Cleaning services	20-35-100-5200	843.00
On-The-Go Sports Inc.	1661	After Schl Clubs Fall 2 Conditioning McKenzie	20-41-428-5215	840.00
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	10-11-100-5310	835.76
JPMorgan Chase Purchase Card	INV0034317	After School Recreation Paper Supply	20-41-307-5400	835.28
Vanguard Energy Services LLC	G400199010819	Gas Service for Various Areas	20-33-100-5340	827.73
Pitney Bowes Inc.	3102824729	Postage Machine Rental for Admin	10-11-100-5280	818.64
JPMorgan Chase Purchase Card	INV0034317	Recreation - Portables	20-40-100-5280	810.00
Tebon's Gas Service	13872	Propane Gas for Ice	20-34-100-5450	804.00
JPMorgan Chase Purchase Card	INV0034317	Team jackets for Gymnastics	20-41-505-5460	802.36
Computer Explorers	11205	Fall-2 Computer Classes for Gen Rec	20-41-425-5215	802.00
JPMorgan Chase Purchase Card	INV0034317	Holiday Hustle Shirts	20-42-117-5400	798.00
Konica Minolta Business Solutions	9005265020	Copier Usage for CRC	20-41-100-5205	792.23
JPMorgan Chase Purchase Card	INV0034317	WP - Cleaning services	10-23-100-5200	780.00
JPMorgan Chase Purchase Card	INV0034317	Rock of Ages Marketing	20-41-805-5265	780.00
On-The-Go Sports Inc.	1662	Winter Break Camp for Sports	20-41-616-5215	762.30
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-31-100-5110	749.86
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-31-100-5110	748.60
Chess-Ed LLC	010819-WPD	Winter Break Chess Camp for Gen Rec	20-41-418-5215	748.00
JPMorgan Chase Purchase Card	INV0034317	CRC - Electric/emergency battery	20-41-100-5510	736.05
Laporte Inc.	220275	Building Supplies for Parks	10-23-100-5420	735.00
M.R. Nyren Co	80200	Towels for Fitness	20-42-100-5255	729.13
JPMorgan Chase Purchase Card	INV0034317	Catering for Thanksgiving Feast	20-44-138-5400	706.50
Wilmette Truck & Bus Sales	1234	Truck Safety Inspection for Parks	10-22-100-5520	690.00
JPMorgan Chase Purchase Card	INV0034317	Improv Troupe Jackets	20-41-803-5460	684.40
JPMorgan Chase Purchase Card	INV0034317	2018 Holiday Party food	10-11-100-5170	670.00
AMS Mechanical Systems, Inc.	8850-11	Compressor Maint for Ice	20-34-100-5205	669.50



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Computer Explorers	11201	After School Clubs Fall 1 for Gen Rec	20-41-425-5215	650.00
Sparkles Entertainment Inc.	12/1/18	Santa Rental for Breakfast for Santa	20-41-426-5215	650.00
JPMorgan Chase Purchase Card	INV0034317	Parks - Trash/recycling	10-23-100-5225	639.85
Pro-Am Team Sports	PPD004482	Wilmette Storm Uniforms for Sports	20-41-619-5460	638.00
Doherty, Laura	047	Music Classes for Early Childhood	20-41-306-5215	630.00
Pro-Am Team Sports	PPD004480	Wilmette Storm Uniforms for Sports	20-41-619-5460	624.00
Village of Wilmette	53149	Phone Share & 911 Service	10-11-100-5310	622.04
JPMorgan Chase Purchase Card	INV0034317	Parks - Doggie bags	10-22-100-5440	599.94
New York Life Insurance Co	12/18	Wilmette Park District Employee Premiums	10-11-100-2131	575.03
M.R. Nyren Co	80519	Towels for Fitness	20-42-100-5420	563.56
Direct Fitness Solutions LLC	0540661-IN	Equipment Repair for Fitness	20-42-100-5520	552.67
Dimaggio, Lisa	Gift Class-2018	Daddy Daughter Holiday for Gen Rec	20-41-414-5215	550.00
JPMorgan Chase Purchase Card	INV0034317	Hole in One Insurance Nov, Dec - 2018	20-33-100-5250	542.50
Nicor Gas	19084500008-12/18	Gas Service for Ice & Tennis	20-34-100-5340	536.52
Bell Fuels Inc.	279943	Diesel Fuel for Golf Maint	20-33-176-5450	533.27
Vanguard Energy Services LLC	E00000434255	Electric Service for West Park	10-22-100-5330	528.10
Market Access Corp	5806	Liquor Liability Insurance	10-11-100-2150	525.00
JPMorgan Chase Purchase Card	INV0034317	West Park Garage	10-22-100-5320	513.41
Nicor Gas	19084500008-11/18	Gas Service for Ice & Tennis	20-34-100-5340	512.92
Aquatic Ecosystems Mgt Inc.	20181121	Pond Treatments for Golf Maint	20-33-176-5215	508.50
Hot Shots Sports LLC	Winter Break-2018	Winter Break Camp for Sports	20-41-713-5215	507.73
Tyler Technologies	025-245730	Incode Implementation Costs	10-12-100-5250	500.00
JPMorgan Chase Purchase Card	INV0034317	Prizes for softball champions	20-41-716-5400	497.00
Vanguard Energy Services LLC	E00000434266	Electric Service for Gillson	20-43-145-5330	495.20
Mid-Central Printing	53560	Renewal Postcards for Fitness	20-42-100-5400	495.00
JPMorgan Chase Purchase Card	INV0034317	October Hole-in-one fees - 2018	20-33-100-5250	492.50
Vyazovsky, Veronica	2609374	Registration Refund	10-11-100-2190	490.00
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	10-11-100-5310	483.06
Vanguard Energy Services LLC	E00000434246	Electric Service for Ridge Park	20-40-100-5330	481.90
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-41-801-5110	478.58
Barbola Vs North America Inc.	2618725-1	Racquets for Resale at Tennis	10-11-100-1603	478.46
JPMorgan Chase Purchase Card	INV0034317	Golf - Window cleaning	20-33-100-5200	475.00
On-The-Go Sports Inc.	1657	Fall 2 Football Classes for Sports	20-41-616-5215	469.70
Babolat Vs North America Inc.	2618725	Racquets for Resale at Tennis	10-11-100-1603	469.11
Bell Fuels Inc.	279942	Gasoline for Golf Maint	20-33-176-5450	466.46
JPMorgan Chase Purchase Card	INV0034317	Parks - Hoses	10-22-100-5430	466.00
Vanguard Energy Services LLC	G400215113018	Gas Service for Various Areas	20-35-100-5340	465.89
Pro-Am Team Sports	PPD004483	Wilmette Storm Uniforms for Sports	20-41-619-5460	459.00
JPMorgan Chase Purchase Card	INV0034317	Gillson Park - Tot Lot mat	10-22-100-5530	450.00
Technology Mgt Rev Fund	T1912853	Primary Internet for WPD	10-11-100-5310	450.00
JPMorgan Chase Purchase Card	INV0034317	Lodging for 2019 PGA Merchandise Show	20-11-100-1704	433.26
Golf Mill Ford Inc.	450511P	Truck Repair for Parks	10-24-100-5520	430.99
JPMorgan Chase Purchase Card	INV0034317	2019 Ice Skating Conference & Dues - Tassone	20-11-100-1704	430.00
A & B Bus Service	1118-1104	Bus Rental for Early Childhood & Gen Rec	20-41-307-5220	424.92
Canon Financial Services Inc.	19510037	Copier Usage for Admin & CRC	20-41-100-5205	420.18
Trane Chicago	5399285	HVAC Repairs for Golf & CRC	20-33-100-5205	414.48
JPMorgan Chase Purchase Card	INV0034317	Gingerbread Workshop Supplies	20-41-215-5400	414.13
JPMorgan Chase Purchase Card	INV0034317	Credit Card Interface Fee	10-11-100-5225	411.98
Babolat Vs North America Inc.	2615696	Racquets for Resale at Tennis	10-11-100-1603	411.91
Nicor Gas	62946360708-11/18	Gas Service for Platform Tennis	20-35-100-5340	409.45
Robbins Schwartz Nicholas	284725	P.T.A.B. Challenge Service	10-11-100-5245	405.25
Nicor Gas	00667400006-12/18	Gas Service for Pool	20-31-100-5340	404.46
JPMorgan Chase Purchase Card	INV0034317	Dinner for Board Meeting	10-11-100-5170	401.50
JPMorgan Chase Purchase Card	INV0034317	Golf Superintendent position - Indeed website	20-33-100-5255	400.00
Newell, Rebecca	131091	Alexander Technique Classes for Older Adults	20-44-137-5225	400.00
JPMorgan Chase Purchase Card	INV0034317	2019 AOAP Conference - J. Sanchez	20-11-100-1704	399.00
Nicor Gas	00667400006-11/18	Gas Service for Pool	20-31-100-5340	394.07
JPMorgan Chase Purchase Card	INV0034317	Kindergarten Enrichment Paper Supply	20-41-306-5400	390.32
Nicor Gas	98326687831-12/18	Gas Service for Golf	20-33-100-5340	388.80
Pro-Am Team Sports	PPD004481	Wilmette Storm Uniforms for Sports	20-41-619-5460	383.40
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-41-801-5110	382.11
Thyssenkrupp Elevator Corp	11/18	Elevator Safety Maint for CRC	20-41-100-5205	382.00
Pro-Am Team Sports	PPD004486	Wilmette Storm Uniforms for Sports	20-41-619-5460	378.00
JPMorgan Chase Purchase Card	INV0034317	Gingerbread Workshop Supplies	20-41-215-5400	376.77
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Conference - A. Lambrecht	20-11-100-1704	375.00
Nicor Gas	98326687831-11/18	Gas Service for Golf	20-33-100-5340	374.97
Dost Valuation Group	1386	2016 Manor Care PTAB Appeal	10-11-100-5150	374.49
JPMorgan Chase Purchase Card	INV0034317	Onboarding shirts	10-11-100-5470	371.60
JPMorgan Chase Purchase Card	INV0034317	Improv Troupe Tees	20-41-803-5460	370.68
JPMorgan Chase Purchase Card	INV0034317	West Park - Electrician stock	10-23-100-5510	366.40
Aquatic Ecosystems Mgt Inc.	20181122	Pond Treatments for Golf Maint	20-33-176-5215	366.05
Red Wing Business Advantage Acct	201812100	Employee Safety Boots for Parks	10-22-100-5460	365.48
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Conference - E.Guynn	10-11-100-1704	365.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Conference- H.Kessler	20-11-100-1704	365.00



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JPMorgan Chase Purchase Card	INV0034317	Kindergarten Enrichment Toys	20-41-306-5400	358.44
Nicor Gas	19084500008-12/18	Gas Service for Ice & Tennis	20-32-100-5340	357.69
JPMorgan Chase Purchase Card	INV0034317	Buildings - Trash/recycling	10-23-100-5225	357.00
PDRMA	INV0033873	PDRMA Supl Life post-tax	10-11-100-2115	357.00
PDRMA	INV0034059	PDRMA Supl Life post-tax	10-11-100-2115	357.00
Jim Galeno	1321	Reptile Show for Gen Rec	20-41-415-5215	350.00
JPMorgan Chase Purchase Card	INV0034317	Preschool Paper Supply	20-41-303-5400	347.38
Konica Minolta Business Solutions	9005293561	Copier Usage for Various Areas	10-11-100-5205	345.97
Nicor Gas	19084500008-11/18	Gas Service for Ice & Tennis	20-32-100-5340	341.95
Konica Minolta Premier Finance	69128008	Copier Lease for CRC	20-41-100-5205	341.15
Vanguard Energy Services LLC	G400215010219	Gas Service for Various Areas	10-22-100-5340	338.54
Vanguard Energy Services LLC	E00000434248	Electric Service for Admin	10-11-100-5330	335.42
PDRMA	INV0034146	PDRMA Health - Pre Tax	10-11-100-2115	330.00
JPMorgan Chase Purchase Card	INV0034317	Group X Equipment	20-11-100-1704	326.64
Tour Edge Golf Mfg Inc.	01252360	Clubs for Resale at Golf	10-11-100-1601	326.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Conference - J. Nichols	20-11-100-1704	325.00
Vanguard Energy Services LLC	E00000434253	Electric Service for Mallinckrodt	10-22-100-5330	324.50
Hernandez, Eileen	11/9/18	Thanksgiving Centerpiece Workshop for Gen Rec	20-41-414-5215	324.00
Sam's Club Direct	3915	Supplies for Arts	20-41-215-5400	323.22
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Conference - S.Flynn	20-11-100-1704	320.00
JPMorgan Chase Purchase Card	INV0034317	Flight for 2019 PGA Merchandise Show	20-11-100-1704	319.40
Wage Works	12/18	Employee Flex Spending	10-11-100-2140	318.18
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Conference- P.Specht	20-11-100-1704	315.00
JPMorgan Chase Purchase Card	INV0034317	Golf - Heater equipment	20-33-100-5510	313.26
Pro-Am Team Sports	PPD004485	Wilmette Storm Uniforms for Sports	20-41-619-5460	312.00
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	40-11-100-5110	304.44
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	40-11-100-5110	303.91
Potakis, Joanna	12/18	Reimbursement for Craft Supplies for Gen Rec	20-41-428-5400	303.89
JPMorgan Chase Purchase Card	INV0034317	Full day preschool children lunches	20-41-304-5400	303.05
JPMorgan Chase Purchase Card	INV0034317	After School Program Supplies	20-41-307-5400	302.97
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Conference - C. Heafey	20-11-100-1704	300.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Dues - H.Kessler	20-11-100-1704	300.00
New York Life Insurance Co	INV0033862	Wilmette Park District Employee Premiums	10-11-100-2131	297.82
JPMorgan Chase Purchase Card	INV0034317	Kindergarten Enrichment Uniforms Supplies	20-41-306-5460	297.36
JPMorgan Chase Purchase Card	INV0034317	Fitness TV	20-42-100-5350	295.27
Vanguard Energy Services LLC	G400215113018	Gas Service for Various Areas	10-22-100-5340	283.84
JPMorgan Chase Purchase Card	INV0034317	Parks - Uniforms	10-22-100-5460	280.52
Konica Minolta Premier Finance	69144438	Copier Lease for Admin	10-11-100-5205	280.25
JPMorgan Chase Purchase Card	INV0034317	Beach house - Cleaning services	20-43-100-5200	280.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Dues - K.Conte	10-11-100-1704	279.00
Trane Chicago	5195440	Electrician Supplies for Parks	10-23-100-5520	275.81
New York Life Insurance Co	INV0034076	Wilmette Park District Employee Premiums	10-11-100-2131	272.82
JPMorgan Chase Purchase Card	INV0034317	Golf - Portables	20-33-100-5280	269.00
JPMorgan Chase Purchase Card	INV0034317	Nutcracker attire	20-41-214-5400	266.23
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Dues - S. Holloway	10-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Dues - W. Popielarczyk	10-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Dues-S. Wilson	10-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Dues - C. Heafey	10-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Dues K.Bradford	20-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Dues - S.Hilby	20-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Dues - J. Sanchez	20-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Dues - J. Pilecki	20-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Dues - P. Specht	20-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Dues - A. Lambrecht	20-11-100-1704	264.00
Petty Cash - CRC	12/18	Petty Cash for CRC	20-41-306-5400	262.66
Wage Works	1116609	12/18 Flex Spending Admin Fee	10-11-100-5110	260.78
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Conference - Olvany	10-11-100-1704	255.00
JPMorgan Chase Purchase Card	INV0034317	WP - K. Santullano shop tools	10-24-100-5430	251.10
James Buttкус	11302018	DJ for Ice	20-34-100-5250	250.00
James Buttкус	12142018	DJ for Ice	20-34-100-5250	250.00
JPMorgan Chase Purchase Card	INV0034317	JD Gator - Starter	20-33-176-5520	249.74
Acme Controls	991092	HVAC/B	20-41-100-5205	247.64
JPMorgan Chase Purchase Card	INV0034317	After School Recreation Snacks	20-41-307-5400	245.59
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Conference - W. Popielarczyk	10-11-100-1704	245.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Conference - K.Conte	10-11-100-1704	245.00
Nicor Gas	60981126232-12/18	Gas Service for Golf Maint	20-33-176-5340	244.15
Vanguard Energy Services LLC	G400215010219	Gas Service for Various Areas	20-43-145-5340	241.95
JPMorgan Chase Purchase Card	INV0034317	Monthly Fee for Online ENewsletter Tool	10-14-100-5255	239.06
Babolat Vs North America Inc.	2617925	Accessories for Resale at Tennis	10-11-100-1603	237.42
Easy Permit Postage	8000909005469114-11/18	Winter Guide & Mallinckrodt Newsletter Postage	20-44-100-5270	237.00
JPMorgan Chase Purchase Card	INV0034317	Sailing Shack - Electric	10-23-100-5510	235.92
U.S. Kids Golf	1279	Clubs for Resale at Golf	10-11-100-1601	235.45
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Conference - Abbott	10-11-100-1704	235.00
JPMorgan Chase Purchase Card	INV0034317	Fragrance burst for CRC bathrooms	20-41-100-5420	234.33



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JPMorgan Chase Purchase Card	INV0034317	Onboarding water bottles	10-11-100-5470	233.10
JPMorgan Chase Purchase Card	INV0034317	Drawstring bags for Black Friday promotion	20-42-100-5255	231.50
JPMorgan Chase Purchase Card	INV0034317	Office Supplies-S. Holloway	10-11-100-5410	226.71
Canon Financial Services Inc.	19510037	Copier Usage for Admin & CRC	10-11-100-5205	226.26
Wage Works	12/18	Employee Flex Spending	10-11-100-2140	226.20
Golf Mill Ford Inc.	451041P	Truck Parts for Parks	10-22-100-5520	225.59
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Conference - J. Mantice	20-11-100-1704	225.00
JPMorgan Chase Purchase Card	INV0034317	Golf Restaurant - Patio door	20-33-100-5510	221.00
JPMorgan Chase Purchase Card	INV0034317	Gingerbread Workshop Supplies	20-41-215-5400	220.84
JPMorgan Chase Purchase Card	INV0034317	Langdon Internet	20-43-100-5350	219.82
JPMorgan Chase Purchase Card	INV0034317	Holiday Hustle raffle prize	20-42-100-5400	217.41
Nicor Gas	04754500009-11/18	Gas Service for West Park	10-22-100-5340	215.19
JPMorgan Chase Purchase Card	INV0034317	Howard park - Building repair	10-22-100-5510	214.17
Petty Cash - Centennial	12/18	Petty Cash for Tennis	20-32-168-5400	207.48
JPMorgan Chase Purchase Card	INV0034317	After School Rec school day off	20-41-307-5272	207.00
Konica Minolta Premier Finance	69132579	Copier Lease for West Park	10-23-100-5205	207.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Conference - J. Pilecki	20-11-100-1704	205.00
JPMorgan Chase Purchase Card	INV0034317	Gillson - Window cleaning	20-43-145-5200	205.00
Sparkles Entertainment Inc.	12/14/18	Entertainer for Holiday Party for Admin	10-11-100-5170	200.00
JPMorgan Chase Purchase Card	INV0034317	Suspension training tools for members	20-42-100-5850	199.95
JPMorgan Chase Purchase Card	INV0034317	Winter break camp supplies	20-41-415-5400	199.34
Vanguard Energy Services LLC	E00000434250	Electric Service for Hibbard Park	10-22-100-5330	196.95
JPMorgan Chase Purchase Card	INV0034317	Mallinckrodt - Window cleaning	20-44-100-5200	195.00
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	10-22-100-5310	194.92
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	10-22-100-5310	194.92
JPMorgan Chase Purchase Card	INV0034317	Parks - Stock connectors	10-22-100-5430	193.91
JPMorgan Chase Purchase Card	INV0034317	Lakefront - Pk lot electric	10-22-100-5510	193.80
Lober, Valerie	2018	Reimbursement for Mileage for Arts	20-41-201-5220	192.60
Nicor Gas	85881400007-11/18	Gas Service for Lakeview	20-43-145-5340	192.58
JPMorgan Chase Purchase Card	INV0034317	Printed Scorecards	20-33-100-5265	191.62
JPMorgan Chase Purchase Card	INV0034317	Glass Fusion	20-11-100-1704	191.60
Petty Cash - CRC	12/18	Petty Cash for CRC	20-41-303-5400	190.00
JPMorgan Chase Purchase Card	INV0034317	Lakeview Wireless	20-43-100-5350	187.77
JPMorgan Chase Purchase Card	INV0034317	Tennis - Window cleaning	20-32-100-5200	187.50
JPMorgan Chase Purchase Card	INV0034317	Ice - Window cleaning	20-34-100-5200	187.50
JPMorgan Chase Purchase Card	INV0034317	POTtery Wheel Repair	20-41-207-5520	185.04
JPMorgan Chase Purchase Card	INV0034317	SHRM Dues for 2018 - L.Cox	10-11-100-5160	184.00
Vanguard Energy Services LLC	G400215113018	Gas Service for Various Areas	20-43-145-5340	183.47
Sam's Club Direct	3915	Supplies for Arts	20-41-214-5400	183.10
Pro-Am Team Sports	PPD004502	Wilmette Storm Uniforms for Sports	20-41-619-5460	182.50
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-100-5310	182.32
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-100-5310	182.32
JPMorgan Chase Purchase Card	INV0034317	Furniture-S. Holloway	10-11-100-5860	179.95
JPMorgan Chase Purchase Card	INV0034317	Winter break camp crafts	20-41-415-5400	176.64
Konica Minolta Premier Finance	69127557	Copier Leases for Golf & Centennial	20-33-100-5205	176.00
JPMorgan Chase Purchase Card	INV0034317	2019 IPRA Agency Showcase	10-11-100-1704	175.00
JPMorgan Chase Purchase Card	INV0034317	CRC - Building awning	20-41-100-5510	175.00
Thomas, Lindsay	Fall 2018	Reimbursement for Mileage for Gen Rec	20-41-401-5220	172.06
JPMorgan Chase Purchase Card	INV0034317	Howard Park - Roof repair	10-22-100-5510	169.30
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	10-23-100-5310	168.12
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	10-23-100-5310	168.12
Kantor, Gary	10/18	Magic Class for Gen Rec	20-41-414-5215	168.00
Kantor, Gary	Fall 2-2018	Magic Class for Gen Rec	20-41-414-5215	168.00
Arrow Road Construction Co	17000	Concrete Mix for Parks	10-22-100-5440	167.14
JPMorgan Chase Purchase Card	INV0034317	West Park - Electrician uniform supplies	10-23-100-5460	166.23
JPMorgan Chase Purchase Card	INV0034317	Group X Equipment	20-11-100-1704	165.70
JPMorgan Chase Purchase Card	INV0034317	Golf Superintendent position - IPRA website	20-33-100-5255	165.00
JPMorgan Chase Purchase Card	INV0034317	Gingerbread Workshop Supplies	20-41-215-5400	164.36
JPMorgan Chase Purchase Card	INV0034317	Golf TV	20-33-100-5350	160.82
JPMorgan Chase Purchase Card	INV0034317	Website Server Host	10-14-100-5215	160.00
Mid-Central Printing	53540	Membership Form Printing for Fitness	20-42-100-5265	160.00
JPMorgan Chase Purchase Card	INV0034317	Admin TV	10-11-100-5350	159.61
Sam's Club Direct	4761	Supplies for West Park	10-23-100-5410	159.08
Sam's Club Direct-2	4761	Supplies for West Park	10-23-100-5410	159.08
JPMorgan Chase Purchase Card	INV0034317	Shop Vacuum & Impact Drill	20-33-176-5430	158.85
JPMorgan Chase Purchase Card	INV0034317	Full day preschool lunches	20-41-304-5400	157.89
Petty Cash - CRC	12/18	Petty Cash for CRC	20-41-307-5400	154.52
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	20-40-101-5400	154.31
Schramm, Helia	12/12/18	Supplies Reimbursement for Performing Arts	20-41-822-5400	152.81
JPMorgan Chase Purchase Card	INV0034317	Loyola Tournament Lunch	20-34-100-5170	150.60
JPMorgan Chase Purchase Card	INV0034317	2019 USGA Dues - J. Locke	20-11-100-1704	150.00
JPMorgan Chase Purchase Card	INV0034317	Paddle - Fire alarm radio lease	20-35-100-5205	150.00
JPMorgan Chase Purchase Card	INV0034317	CRC Internet	20-41-100-5350	149.85
JPMorgan Chase Purchase Card	INV0034317	After School Rec school day off pizza	20-41-307-5400	149.64



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<u>Vendor Name</u>	<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Amount</u>
JPMorgan Chase Purchase Card	INV0034317	Monthly Fee for Stock Images	10-14-100-5255	149.00
JPMorgan Chase Purchase Card	INV0034317	Paddle Tennis TV	20-35-100-5350	145.91
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	20-34-100-5510	145.20
NCPERS Group Life Insurance	INV0033860	IMRF Vol Life - Post Tax	10-11-100-2130	144.00
M.R. Nyren Co	80405	Towels for Fitness	20-42-100-5420	143.62
JPMorgan Chase Purchase Card	INV0034317	West Park - Building repair/electric	10-23-100-5510	143.58
Zep Manufacturing Co	9003896845	Brake Cleaner for Parks	10-22-100-5430	143.43
Petty Cash - CRC	12/18	Petty Cash for CRC	20-41-304-5400	140.71
Vanguard Energy Services LLC	G400199010819	Gas Service for Various Areas	20-31-100-5340	138.17
JPMorgan Chase Purchase Card	INV0034317	West Park -Bucket cover	10-23-100-5430	137.70
A & B Bus Service	1118-1104	Bus Rental for Early Childhood & Gen Rec	20-41-417-5220	133.08
JPMorgan Chase Purchase Card	INV0034317	2018 Holiday Party Food	10-11-100-5170	130.00
The Brave Way Llc	181209-01	Self-Defense for Gen Rec	20-41-414-5215	129.50
Vanguard Energy Services LLC	G400215010219	Gas Service for Various Areas	20-40-100-5340	129.22
Lurvey Landscape Supply	T1-10277436	Leaf Blanket for Parks	10-22-100-5440	129.00
Lurvey Landscape Supply	T1-10277453	T1-10277453	10-22-100-5440	129.00
Gemp, Megan	2605857	Registration Refund	10-11-100-2190	128.57
JPMorgan Chase Purchase Card	INV0034317	Preschool Uniform Supplies	20-41-303-5460	127.39
Kessler, Haylee	12/18	Reimbursement for Mileage for Gen Rec	20-41-401-5220	127.22
JPMorgan Chase Purchase Card	INV0034317	2018 Holiday Party food	10-11-100-5170	126.98
JPMorgan Chase Purchase Card	INV0034317	After School Recreation Supplies	20-41-307-5400	124.95
JPMorgan Chase Purchase Card	INV0034317	Parks - Stock connectors	10-22-100-5430	124.03
Konica Minolta Premier Finance	69083418	Copier Leases for Various Areas	20-42-100-5205	123.49
Konica Minolta Premier Finance	69083418	Copier Leases for Various Areas	20-43-100-5205	123.48
Konica Minolta Premier Finance	69083418	Copier Leases for Various Areas	20-44-100-5205	123.48
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-42-100-5310	122.08
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-42-100-5310	122.08
JPMorgan Chase Purchase Card	INV0034317	Mallinckrodt - Lumber for repair	20-44-100-5510	122.05
JPMorgan Chase Purchase Card	INV0034317	Golf - Electric	20-33-100-5510	121.50
JPMorgan Chase Purchase Card	INV0034317	Full Day Preschool Paper Supply	20-41-304-5400	121.00
JPMorgan Chase Purchase Card	INV0034317	Erroneous Charge	10-11-100-1407	120.81
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	120.36
JPMorgan Chase Purchase Card	INV0034317	Staff Breakfast	10-11-100-5410	119.77
JPMorgan Chase Purchase Card	INV0034317	Fall Flag Football champions shirts	20-41-620-5460	119.59
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-32-100-5310	119.56
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-32-100-5310	119.56
Wilson Racquet Sports USA	4526811386	Racquet for Resale at Tennis	10-11-100-1603	119.36
JPMorgan Chase Purchase Card	INV0034317	Gingerbread Workshop Supplies	20-41-215-5400	119.09
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	119.00
JPMorgan Chase Purchase Card	INV0034317	Gillson Project - Lumber	70-11-100-5810	118.94
JPMorgan Chase Purchase Card	INV0034317	Sailing beach - Water/sewer	20-43-142-5320	118.72
JPMorgan Chase Purchase Card	INV0034317	2018 Holiday Party Food	10-11-100-5170	117.90
JPMorgan Chase Purchase Card	INV0034317	Parks - Wheel barrow tires	10-22-100-5520	115.96
Wilson Racquet Sports USA	4526652328	Racquet for Resale at Tennis	10-11-100-1603	115.51
Direct Fitness Solutions LLC	0540411-IN	Equipment Repair for Fitness	20-42-100-5520	115.00
Direct Fitness Solutions LLC	0540727-IN	Equipment Repair for Fitness	20-42-100-5520	115.00
Wage Works	12/18	Employee Flex Spending	10-11-100-2140	114.67
Village of Wilmette	53156	Granicus Open Platform Billing	10-11-100-5310	113.30
Konica Minolta Business Solutions	9005293561	Copier Usage for Various Areas	20-43-100-5205	113.20
AAA Lock & Key	34152	Keys for CRC	20-41-100-5510	113.00
JPMorgan Chase Purchase Card	INV0034317	Golf - Electric	20-33-100-5510	112.43
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-43-100-5310	112.08
JPMorgan Chase Purchase Card	INV0034317	Golf - HVAC	20-33-100-5205	108.22
JPMorgan Chase Purchase Card	INV0034317	Gen Rec school day off	20-41-417-5272	108.00
Vanguard Energy Services LLC	G400199120618	Gas Service for Various Areas	20-31-100-5340	107.09
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-702-5310	106.62
JPMorgan Chase Purchase Card	INV0034317	Batteries for Community Recreation Center	20-41-100-5420	105.89
JPMorgan Chase Purchase Card	INV0034317	CRC TV Hospitality	10-21-100-5350	105.40
JPMorgan Chase Purchase Card	INV0034317	Mallinckrodt TV & Internet	20-44-100-5350	104.52
Zep Manufacturing Co	9003863407	Truck Wash Dispenser for Parks	10-22-100-5430	103.61
Wage Works	12/18	Employee Flex Spending	10-11-100-2145	101.93
Wage Works	12/18	Employee Flex Spending	10-11-100-2145	101.93
JPMorgan Chase Purchase Card	INV0034317	2018 Holiday Party Supplies	10-11-100-5170	100.30
JPMorgan Chase Purchase Card	INV0034317	2018 Holiday Party food	10-11-100-5170	100.00
JPMorgan Chase Purchase Card	INV0034317	2019 SAI Leadership - J. Sanchez	20-11-100-1704	100.00
PDRMA	INV0033980	PT Insurance - Pre Tax	10-11-100-2115	99.39
Robbins Schwartz Nicholas	284730	P.T.A.B. Challenge Service	10-11-100-5245	99.25
JPMorgan Chase Purchase Card	INV0034317	Marketing Management Software	10-14-100-5480	99.00
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	99.00
JPMorgan Chase Purchase Card	INV0034317	Raffle prize for Hustle Program	20-42-117-5400	99.00
Sam's Club Direct	6076	Supplies for Early Childhood	20-41-307-5400	97.85
Cintas First Aid & Safety	8403807575	First Aid Supplies for Parks	10-22-100-5470	96.91
JPMorgan Chase Purchase Card	INV0034317	Parks - Stock gloves	10-22-100-5420	96.55
Petty Cash - Centennial	12/18	Petty Cash for Tennis	20-35-100-5400	96.28



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Nicor Gas	80914500006-11/18	Gas Service for Ridge Park	20-40-100-5340	95.15
Northshore Omega	920001429-12/18	Pre-Placement Physical for Parks	10-22-100-5250	95.00
Specht, Patricia V.H.	12/18	Reimbursement for Mileage for Gillson	20-43-100-5220	93.74
JPMorgan Chase Purchase Card	INV0034317	Lunch for Nutcracker Staff	20-41-214-5400	91.89
JPMorgan Chase Purchase Card	INV0034317	Lunch for Gingerbread Workshop Staff	20-41-215-5400	91.89
JPMorgan Chase Purchase Card	INV0034317	Office Supplies-S. Holloway	10-12-100-5410	91.25
JPMorgan Chase Purchase Card	INV0034317	Glass Fusion	20-11-100-1704	90.90
JPMorgan Chase Purchase Card	INV0034317	Lunch bunch children lunches	20-41-305-5400	90.79
JPMorgan Chase Purchase Card	INV0034317	Nutcracker Costumes	20-41-214-5460	90.67
JPMorgan Chase Purchase Card	INV0034317	Office supplies	20-34-100-5410	90.24
Babolat Vs North America Inc.	2618140	Shoes for Resale at Tennis	10-11-100-1603	89.80
JPMorgan Chase Purchase Card	INV0034317	Glass Fusion Materials	20-41-203-5400	89.67
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-34-100-5310	89.67
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-34-100-5310	89.67
Lurvey Landscape Supply	10239293	Grounds Supplies for Parks	10-22-100-5440	89.10
Tour Edge Golf Mfg. Inc.	01252813	Clubs for Resale at Golf	10-11-100-1601	88.50
Konica Minolta Premier Finance	69123974	Copier Lease for Platform Tennis	20-35-100-5205	87.25
The Sherwin-Williams Co	4516-0	Paint for Older Adults	20-44-100-5510	87.11
JPMorgan Chase Purchase Card	INV0034317	Winter break camp snack	20-41-415-5400	85.19
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	85.00
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	85.00
JPMorgan Chase Purchase Card	INV0034317	Admin Internet	10-11-100-5350	84.90
JPMorgan Chase Purchase Card	INV0034317	Golf Internet	20-33-100-5350	84.90
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-33-176-5310	84.75
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-33-176-5310	84.75
Konica Minolta Business Solutions	9005166678	Copier Usage for Various Areas	10-23-100-5205	84.38
Lurvey Landscape Supply	T1-10277332	Ground Supplies for Parks	10-22-100-5440	83.90
Konica Minolta Premier Finance	69096311	Copier Lease for Golf Maint	20-33-176-5205	83.70
Konica Minolta Premier Finance	69124388	Copier Lease for Tennis	20-32-100-5205	83.70
Konica Minolta Premier Finance	69140156	Copier Lease for Platform Tennis	20-35-100-5205	83.70
JPMorgan Chase Purchase Card	INV0034317	Parks - Salt spreader head	10-22-100-5520	83.37
JPMorgan Chase Purchase Card	INV0034317	Equipment for driving range - 2018	20-33-178-5400	82.44
JPMorgan Chase Purchase Card	INV0034317	First Day Lunch with E. Guynn	10-11-100-5170	81.93
Robbins Schwartz Nicholas	284726	P.T.A.B. Challenge Service	10-11-100-5245	81.38
JPMorgan Chase Purchase Card	INV0034317	Office supplies	20-34-100-5410	80.99
JPMorgan Chase Purchase Card	INV0034317	Parks - Batting cage repair	10-22-100-5520	80.63
JPMorgan Chase Purchase Card	INV0034317	Preschool Cooking Supply	20-41-303-5400	80.57
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-404-5310	80.21
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	80.00
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	80.00
NCPERS Group Life Insurance	INV0033872	IMRF Vol Life - Post Tax	10-11-100-2130	80.00
JPMorgan Chase Purchase Card	INV0034317	Batteries and Recorder	10-11-100-5410	79.82
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-402-5310	78.93
Jorson & Carlson Co Inc.	0566290	Knife Sharpening for Ice	20-34-100-5520	78.72
Jorson & Carlson Co Inc.	0567034	Knife Sharpening for Ice	20-34-100-5520	78.72
Jorson & Carlson Co Inc.	0567784	Knife Sharpening for Ice	20-34-100-5520	78.72
Jorson & Carlson Co Inc.	0568613	Knife Sharpening for Ice	20-34-100-5520	78.72
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-31-100-5310	78.45
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-31-100-5310	78.45
Vanguard Energy Services LLC	E00000434249	Electric Service for Keay Park	10-22-100-5330	78.36
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-403-5310	77.38
US Foodservice of Il Inc.	2499284	Snacks for Early Childhood	20-41-304-5400	77.05
JPMorgan Chase Purchase Card	INV0034317	Shoretel Phone	70-11-100-5850	75.99
JPMorgan Chase Purchase Card	INV0034317	Coaches meeting	20-41-501-5170	75.90
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-703-5310	75.64
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-43-100-5310	75.32
Aerex Pest Control Services	1095624	Pest Control for CRC	20-41-100-5200	74.00
Hilby, Sara	Fall-18	Reimbursement for Mileage for Sports	20-41-701-5220	73.83
Miklasz, Olga	Fall-18	Reimbursement for Mileage for Early Childhood	20-41-301-5220	73.62
Easy Permit Postage	1010707507	EZ Seal for Postage Machine	10-11-100-5270	72.67
JPMorgan Chase Purchase Card	INV0034317	West park - Window cleaning	10-23-100-5200	72.00
JPMorgan Chase Purchase Card	INV0034317	Hand Sanitizer Gel and Office Supplies	10-11-100-5410	70.75
JPMorgan Chase Purchase Card	INV0034317	Ice - Supplies/squeegee	20-34-100-5420	70.00
Quill	3813218	Office Supplies for Admin	10-12-100-5410	69.97
JPMorgan Chase Purchase Card	INV0034317	Nutcracker Prop Supplies	20-41-214-5400	69.95
JPMorgan Chase Purchase Card	INV0034317	Parks - Blower repair parts	10-22-100-5520	69.94
JPMorgan Chase Purchase Card	INV0034317	2018 Holiday Party Supplies	10-11-100-5170	69.90
JPMorgan Chase Purchase Card	INV0034317	After School Recreation Snacks	20-41-307-5400	69.89
Emory, Sara	11/30-12/1	Reimbursement for Mileage for Gymnastics	20-41-505-5220	69.54
Kharpak, Michael	11/30-12/01	Reimbursement for Mileage for Gymnastics	20-41-505-5220	69.54
JPMorgan Chase Purchase Card	INV0034317	Golf - Electric	20-33-100-5510	69.30
JPMorgan Chase Purchase Card	INV0034317	2019 NAEYC Dues - O.Miklasz	20-11-100-1704	69.00
JPMorgan Chase Purchase Card	INV0034317	Tennis - Electric	20-32-100-5510	69.00
JPMorgan Chase Purchase Card	INV0034317	Center Holiday Party Supplies	20-44-138-5400	67.93



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JPMorgan Chase Purchase Card	INV0034317	Parks shop - Fasteners, nuts, & bolts	10-24-100-5430	67.52
JPMorgan Chase Purchase Card	INV0034317	Office supplies	20-43-100-5410	67.07
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	66.00
Konica Minolta Premier Finance	69127557	Copier Leases for Golf & Centennial	20-32-100-5205	65.67
Konica Minolta Premier Finance	69127557	Copier Leases for Golf & Centennial	20-34-100-5205	65.67
Konica Minolta Premier Finance	69127557	Copier Leases for Golf & Centennial	20-31-100-5205	65.66
JPMorgan Chase Purchase Card	INV0034317	Glenview & Wilmette -Water/sewer	10-22-100-5320	65.40
AAA Lock & Key	34186	Keys for Parks & Pool	10-23-100-5510	65.04
JPMorgan Chase Purchase Card	INV0034317	Office supplies	20-34-100-5410	64.95
Nichols, Julie A	Fall/18	Reimbursement for Mileage for Arts	20-41-201-5220	64.74
Miklasz, Olga	12/18	Reimbursement for Mileage for Early Childhood	20-41-301-5220	64.16
JPMorgan Chase Purchase Card	INV0034317	Gen Rec School Day Off pizza	20-41-417-5400	64.13
Lowe's	16295	Building Supplies for Various Areas	10-22-100-5440	64.10
JPMorgan Chase Purchase Card	INV0034317	Pool - Building repairs	20-31-100-5510	64.00
JPMorgan Chase Purchase Card	INV0034317	Gingerbread Workshop Supplies	20-41-215-5400	63.89
JPMorgan Chase Purchase Card	INV0034317	Full Day Preschool Uniform Supplies	20-41-304-5460	63.72
The UPS Store	12/18 Stmt	Shipping Charges for Arts & Marketing	10-14-100-5265	63.58
JPMorgan Chase Purchase Card	INV0034317	West park - Electric J. Ulrich	10-23-100-5510	62.95
Vanguard Energy Services LLC	G400215113018	Gas Service for Various Areas	20-40-100-5340	62.30
Robbins Schwartz Nicholas	285196	P.T.A.B. Challenge Service	10-11-100-5245	62.21
K-Swiss Inc.	95697494	Shoes for Resale at Tennis	10-11-100-1603	61.08
Renzo Dairy	808925	Milk for Early Childhood	20-41-306-5400	60.45
Staples Advantage	8048543534-R	Credit for Admin	10-12-100-5410	60.45
Doherty, Laura	047	Music Classes for Early Childhood	20-41-303-5215	60.00
Doherty, Laura	047	Music Classes for Early Childhood	20-41-304-5215	60.00
JPMorgan Chase Purchase Card	INV0034317	2019 CPRP Renewal - C. Heafey	20-11-100-1704	60.00
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	60.00
JPMorgan Chase Purchase Card	INV0034317	Gillson - Pest control	20-43-145-5200	60.00
JPMorgan Chase Purchase Card	INV0034317	Mallinckrodt - Electric	20-44-100-5510	60.00
Specht, Patricia V.H.	11/30/18	Employee Reimbursement for Retirement Party	10-11-100-5170	59.96
Konica Minolta Business Solutions	9005166678	Copier Usage for Various Areas	20-41-100-5205	59.05
JPMorgan Chase Purchase Card	INV0034317	Wall Calendars for 2019	20-11-100-1704	56.57
Bischoff, Ryan	201841hQ	Reimbursement for Mileage for Admin	10-11-100-5170	56.18
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	10-21-100-5310	56.04
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	10-24-100-5310	56.04
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-33-100-5310	56.04
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-35-100-5310	56.04
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-201-5310	56.04
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-401-5310	56.04
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-501-5310	56.04
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-601-5310	56.04
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-701-5310	56.04
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-44-100-5310	56.04
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	10-21-100-5310	56.04
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	10-24-100-5310	56.04
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-33-100-5310	56.04
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-35-100-5310	56.04
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-201-5310	56.04
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-401-5310	56.04
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-501-5310	56.04
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-601-5310	56.04
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-701-5310	56.04
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-44-100-5310	56.04
JPMorgan Chase Purchase Card	INV0034317	Kathy Bingham retirement party	10-11-100-5170	55.99
JPMorgan Chase Purchase Card	INV0034317	WP - Fire alarm radio lease	10-23-100-5225	55.00
JPMorgan Chase Purchase Card	INV0034317	Tennis	20-32-100-5350	54.93
JPMorgan Chase Purchase Card	INV0034317	Ice	20-34-100-5350	54.92
JPMorgan Chase Purchase Card	INV0034317	Gingerbread Workshop Supplies	20-41-215-5400	54.90
Konica Minolta Business Solutions	9005293561	Copier Usage for Various Areas	20-42-100-5205	54.17
JPMorgan Chase Purchase Card	INV0034317	Glass Fusion	20-11-100-1704	54.07
Aerex Pest Control Services	1096746	Pest Control for Older Adults	20-44-100-5200	54.00
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	54.00
Muzak LLC	54311892	Music Service for Ice & Pool	20-34-100-5225	53.00
Quill	3073555	Office Supplies for CRC	20-41-100-5410	51.76
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-404-5310	51.10
JPMorgan Chase Purchase Card	INV0034317	Pool - Electric	20-31-100-5510	50.16
JPMorgan Chase Purchase Card	INV0034317	Tennis - Electric	20-32-100-5510	50.16
JPMorgan Chase Purchase Card	INV0034317	Ice - Electric	20-34-100-5510	50.16
JPMorgan Chase Purchase Card	INV0034317	CRC - Electric	20-41-100-5510	50.16
JPMorgan Chase Purchase Card	INV0034317	West park - Pest control	10-23-100-5225	50.00
JPMorgan Chase Purchase Card	INV0034317	Pool - Pest control	20-31-100-5225	50.00
JPMorgan Chase Purchase Card	INV0034317	Tennis - Pest control	20-32-100-5225	50.00
JPMorgan Chase Purchase Card	INV0034317	Ice - Pest control	20-34-100-5225	50.00
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	50.00



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<u>Vendor Name</u>	<u>Payable Number</u>	<u>Description (Item)</u>	<u>Account Number</u>	<u>Amount</u>
JPMorgan Chase Purchase Card	INV0034317	Kindergarten Enrichment Holiday Supply	20-41-306-5400	50.00
JPMorgan Chase Purchase Card	INV0034317	Marine Anti-Freeze	20-33-176-5430	49.89
JPMorgan Chase Purchase Card	INV0034317	Kindergarten Enrichment Cooking Supply	20-41-306-5400	49.64
Konica Minolta Business Solutions	9005215398	Copier Usage for Older Adults	20-44-100-5205	49.50
Napa Auto Parts/Genuine Parts Co	2812-337559	Shop Supplies for Parks & Zamboni Parts for Ice	20-34-100-5430	49.50
Renzo Dairy	806877	Milk for Early Childhood	20-41-306-5400	48.76
Renzo Dairy	807913	Milk for Early Childhood	20-41-306-5400	48.76
JPMorgan Chase Purchase Card	INV0034317	Breakfast with Santa Elf Costumes	20-41-426-5400	48.43
JPMorgan Chase Purchase Card	INV0034317	Kindergarten Enrichment Cooking Supply	20-41-306-5400	48.06
JPMorgan Chase Purchase Card	INV0034317	Office Calendars	20-41-401-5410	47.98
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-308-5310	47.67
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-310-5310	47.67
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-607-5310	47.67
JPMorgan Chase Purchase Card	INV0034317	After School Recreation Supplies	20-41-307-5400	47.60
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	47.50
JPMorgan Chase Purchase Card	INV0034317	Lunch bunch lunches	20-41-305-5400	47.30
JPMorgan Chase Purchase Card	INV0034317	Lunch Bunch Paper Supply	20-41-305-5400	46.84
Konica Minolta Business Solutions	9005200076	Copier Usage for Various Areas	20-42-100-5205	46.53
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-607-5310	45.93
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-42-112-5310	45.93
Sam's Club Direct	6076	Supplies for Early Childhood	20-41-306-5400	45.72
PDRMA	INV0034145	PDRMA Supl Life post-tax	10-11-100-2115	45.00
JPMorgan Chase Purchase Card	INV0034317	Postage for Inventory Returns	20-33-100-5270	44.95
JPMorgan Chase Purchase Card	INV0034317	Postage for Inventory Returns	20-33-100-5270	44.95
JPMorgan Chase Purchase Card	INV0034317	Kindergarten Enrichment Toys	20-41-306-5400	44.95
The Sherwin-Williams Co	5565-8	Paint for Older Adults	20-44-100-5510	44.58
Vanguard Energy Services LLC	E00000434257	Electric Service for Locust Park	10-22-100-5330	44.24
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-308-5310	44.19
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-310-5310	44.19
JPMorgan Chase Purchase Card	INV0034317	Preschool Cooking Supply	20-41-303-5400	44.18
JPMorgan Chase Purchase Card	INV0034317	Parks - Truck dusters	10-22-100-5420	43.89
JPMorgan Chase Purchase Card	INV0034317	Staff Lunch	10-14-100-5150	43.36
JPMorgan Chase Purchase Card	INV0034317	Administration-Paper Goods	10-11-100-5470	42.65
JPMorgan Chase Purchase Card	INV0034317	Lunch Meeting with E. Guynn	10-11-100-5170	42.34
JPMorgan Chase Purchase Card	INV0034317	Fitness Music	20-42-100-5350	42.18
JPMorgan Chase Purchase Card	INV0034317	Mailing labels for Center Newsletter	20-44-130-5400	42.00
Petty Cash - CRC	12/18	Petty Cash for CRC	20-41-306-5220	41.97
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	41.93
JPMorgan Chase Purchase Card	INV0034317	Parks - Electric J. Ulrich	10-22-100-5510	41.39
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-42-112-5310	41.19
Sam's Club Direct	6076	Supplies for Early Childhood	20-41-303-5400	40.69
JPMorgan Chase Purchase Card	INV0034317	Parks shop - Brake tools	10-24-100-5430	40.24
Konica Minolta Business Solutions	9005284830	Copier Usage for Ice	20-34-100-5205	40.14
Adrienne, Martha	12/19/18	Yoga Instruction for Fitness	20-42-115-5045	40.00
JPMorgan Chase Purchase Card	INV0034317	Smarter Lessons	20-33-178-5400	40.00
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	40.00
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	40.00
JPMorgan Chase Purchase Card	INV0034317	Administration-Paper Goods	10-11-100-5470	39.60
Kennedy, Michael	2624995	Registration Refund	10-11-100-2190	39.00
JPMorgan Chase Purchase Card	INV0034317	Kathy Bingham retirement party	10-11-100-5170	38.97
Konica Minolta Business Solutions	9005257602	Copier Usage for Various Areas	10-23-100-5205	38.34
JPMorgan Chase Purchase Card	INV0034317	Nutcracker Prop Materials	20-41-214-5400	37.70
JPMorgan Chase Purchase Card	INV0034317	2018 Holiday Party Supplies	10-11-100-5170	37.53
JPMorgan Chase Purchase Card	INV0034317	Gingerbread Workshop Supplies	20-41-215-5400	37.50
Trane Chicago	5399285	HVAC Repairs for Golf & CRC	20-41-100-5205	37.16
Konica Minolta Business Solutions	9005192702	Copier Usage for Ice	20-34-100-5205	36.74
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	36.00
Quill	3762984	Office Supplies for Admin	10-12-100-5410	35.48
JPMorgan Chase Purchase Card	INV0034317	PDRMA Aquatics Risk Management Day	20-43-100-5150	35.00
JPMorgan Chase Purchase Card	INV0034317	Office Supplies	20-11-100-1704	34.99
JPMorgan Chase Purchase Card	INV0034317	Letters to Santa mailed to Alaska	20-41-426-5400	34.94
JPMorgan Chase Purchase Card	INV0034317	Buildings - Stock all locations	10-23-100-5510	34.80
JPMorgan Chase Purchase Card	INV0034317	2018 Holiday Party Decorations	10-11-100-5170	34.78
Sklovas, Ashley	12/1	Reimbursement for Mileage for Gymnastics	20-41-505-5220	34.77
JPMorgan Chase Purchase Card	INV0034317	Pool - Pk lot electric	20-31-100-5510	34.67
JPMorgan Chase Purchase Card	INV0034317	Tennis - Pk lot electric	20-32-100-5510	34.66
JPMorgan Chase Purchase Card	INV0034317	Ice - Pk lot electric	20-34-100-5510	34.66
Robbins Schwartz Nicholas	284705	P.T.A.B. Challenge Service	10-11-100-5245	34.56
ComEd	3265049020-12/18	Electric Service for Thornwood Park	10-22-100-5330	34.18
Vanguard Energy Services LLC	E00000434254	Electric Service for Langdon	20-43-140-5330	34.04
JPMorgan Chase Purchase Card	INV0034317	Building supplies - sanitary gloves for laundry	20-42-100-5420	33.99
JPMorgan Chase Purchase Card	INV0034317	Peer mentor lunch for P. Specht	20-41-100-5170	33.00
JPMorgan Chase Purchase Card	INV0034317	Winter break camp supplies	20-41-415-5400	32.96
JPMorgan Chase Purchase Card	INV0034317	Dell Laptop Battery	70-11-100-5850	32.50



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Quill	3164923	Office Supplies for Admin	10-12-100-5410	32.48
JPMorgan Chase Purchase Card	INV0034317	Breakfast with Santa Candy Canes	20-41-426-5400	32.45
Muzak LLC	54311892	Music Service for Ice & Pool	20-31-100-5225	32.29
JPMorgan Chase Purchase Card	INV0034317	Golf - Electric	20-33-100-5510	32.06
JPMorgan Chase Purchase Card	INV0034317	Pine Sol for CRC maintenance	20-41-100-5420	31.78
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-428-5310	31.63
JPMorgan Chase Purchase Card	INV0034317	Parks - Pressure washer handle	10-22-100-5430	31.59
Konica Minolta Business Solutions	9005200076	Copier Usage for Various Areas	20-43-100-5205	31.07
JPMorgan Chase Purchase Card	INV0034317	Saturday Basketball coaches meeting dinner	20-41-608-5170	30.44
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	30.00
JPMorgan Chase Purchase Card	INV0034317	DVD payment	20-41-805-5215	30.00
JPMorgan Chase Purchase Card	INV0034317	Heater for office	20-41-201-5410	29.99
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-428-5310	28.84
Nicor Gas	50079678145-12/18	New Meter for Gillson	20-43-144-5340	28.71
Cintas First Aid & Safety	8403919805	First Aid Supplies for Parks	10-22-100-5470	28.57
Lowe's	16295	Building Supplies for Various Areas	20-44-100-5510	28.44
Vanguard Energy Services LLC	E00000434256	Electric Service for Wheeler Park	10-22-100-5330	28.28
JPMorgan Chase Purchase Card	INV0034317	Apple mobile management	70-11-100-5850	28.00
JPMorgan Chase Purchase Card	INV0034317	Breakfast with Santa Elf Tights	20-41-426-5400	27.96
Petty Cash - CRC	12/18	Petty Cash for CRC	20-41-201-5170	27.94
JPMorgan Chase Purchase Card	INV0034317	Calendar	20-41-401-5410	27.58
JPMorgan Chase Purchase Card	INV0034317	Tiaras for NUTCRACKER	20-41-214-5400	26.97
JPMorgan Chase Purchase Card	INV0034317	Art Club Supplies	20-41-203-5400	26.96
JPMorgan Chase Purchase Card	INV0034317	Glass Fusion	20-11-100-1704	26.74
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	20-41-100-5420	26.37
AAA Lock & Key	34103	Keys for Parks	10-23-100-5510	26.00
Renzo Dairy	808925	Milk for Early Childhood	20-41-304-5400	26.00
JPMorgan Chase Purchase Card	INV0034317	Glass Fusion	20-11-100-1704	25.97
AAA Lock & Key	34186	Keys for Parks & Pool	20-31-100-5510	25.90
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-306-5310	25.90
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-306-5310	25.89
JPMorgan Chase Purchase Card	INV0034317	CRC - Sports gym curtain repair	20-41-100-5510	25.85
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	25.50
JPMorgan Chase Purchase Card	INV0034317	Holiday exhibition food	20-34-100-5400	25.48
JPMorgan Chase Purchase Card	INV0034317	Ice - HVAC	20-34-100-5205	25.40
Ice Skating Institute	14071	ISI Endorsement for Ice	20-34-199-5160	25.00
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	25.00
New York Life Insurance Co	INV0033981	Wilmette Park District Employee Premiums	10-11-100-2131	25.00
JPMorgan Chase Purchase Card	INV0034317	Pony 120gb ssd	70-11-100-5850	24.99
JPMorgan Chase Purchase Card	INV0034317	Leagues website hosting	10-14-100-5215	24.95
JPMorgan Chase Purchase Card	INV0034317	Gift Card for UPS Delivery person	10-11-100-5410	24.39
The UPS Store	11/18 Stmt	Shipping Charges for Arts	20-41-801-5270	24.01
Konica Minolta Business Solutions	9005293561	Copier Usage for Various Areas	20-31-100-5205	23.98
Konica Minolta Business Solutions	9005293561	Copier Usage for Various Areas	20-32-100-5205	23.98
Konica Minolta Business Solutions	9005293561	Copier Usage for Various Areas	20-34-100-5205	23.97
Rush Truck Ctrs	3013136775	Bus Repair for CRC	20-41-100-5520	23.96
Pilecki, Jason	12/18	Reimbursement for Mileage for Sports	20-41-601-5220	23.81
Napa Auto Parts/Genuine Parts Co	2812-337559	Shop Supplies for Parks & Zamboni Parts for Ice	10-22-100-5430	22.57
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	22.50
JPMorgan Chase Purchase Card	INV0034317	West park - Water/sewer	10-23-100-5320	22.09
JPMorgan Chase Purchase Card	INV0034317	Rigging Rope for NUTCRACKER	20-41-214-5400	22.00
PDRMA	11/18 PDRMA	11/18 PDRMA Health Insurance	20-35-100-5110	21.50
PDRMA	12/18 PDRMA	12/18 PDRMA Health Insurance	20-35-100-5110	21.50
JPMorgan Chase Purchase Card	INV0034317	Packing Tape for Inventory returns	20-33-100-5410	21.43
JPMorgan Chase Purchase Card	INV0034317	Office Supplies	10-11-100-5410	21.32
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	10-22-100-5510	21.23
The UPS Store	12/18 Stmt	Shipping Charges for Arts & Marketing	20-41-207-5520	21.18
JPMorgan Chase Purchase Card	INV0034317	Full-Day Preschool Cooking Supply	20-41-304-5400	21.10
JPMorgan Chase Purchase Card	INV0034317	Ice - Plumbing	20-34-100-5510	21.04
Renzo Dairy	806877	Milk for Early Childhood	20-41-304-5400	20.97
Renzo Dairy	807913	Milk for Early Childhood	20-41-304-5400	20.97
The UPS Store	11/18 Stmt	Shipping Charges for Arts	20-41-207-5520	20.91
JPMorgan Chase Purchase Card	INV0034317	Tennis - HVAC	20-32-100-5205	20.87
Quill	3491894	Office Supplies for Admin	10-12-100-5410	20.37
JPMorgan Chase Purchase Card	INV0034317	Front desk office supplies	20-42-100-5410	20.27
JPMorgan Chase Purchase Card	INV0034317	Monthly Instructor Subscription Fee	20-42-100-5150	19.99
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	20-43-100-5410	19.89
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	20-41-100-5510	19.52
JPMorgan Chase Purchase Card	INV0034317	C.D. player connection	20-34-100-5400	19.47
JPMorgan Chase Purchase Card	INV0034317	Gingerbread Workshop Supplies	20-41-215-5400	19.37
JPMorgan Chase Purchase Card	INV0034317	Mallinckrodt Xfinity	20-44-100-5350	18.97
Emory, Sara	12/16/18	Reimbursement for Mileage for Gymnastics	20-41-505-5220	18.86
Kharpak, Michael	12/16/18	Reimbursement for Mileage for Gymnastics	20-41-505-5220	18.86
Nitch, Kathy Hugelier	12/16/18	Reimbursement for Mileage for Gymnastics	20-41-505-5220	18.86



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Sklovas, Ashley	12/16/18	Reimbursement for Mileage for Gymnastics	20-41-505-5220	18.86
JPMorgan Chase Purchase Card	INV0034317	CRC - Plumbing	20-41-100-5510	18.70
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	20-43-100-5430	18.68
JPMorgan Chase Purchase Card	INV0034317	Office Supplies	10-11-100-5410	18.23
JPMorgan Chase Purchase Card	INV0034317	Golf - Chemical sign/barn	20-33-176-5510	18.11
JPMorgan Chase Purchase Card	INV0034317	Administration-Paper Goods	10-11-100-5470	17.96
JPMorgan Chase Purchase Card	INV0034317	2018 Holiday Party Supplies	10-11-100-5170	17.70
Accurate Document Destruction	15644750	Document Shredding for Admin	10-11-100-5250	17.50
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	17.50
JPMorgan Chase Purchase Card	INV0034317	Skate with Santa Candy Canes	20-34-100-5400	17.47
Quill	3251999	Office Supplies for Admin	10-12-100-5410	16.48
JPMorgan Chase Purchase Card	INV0034317	Center Holiday Party Supplies	20-44-138-5400	16.35
JPMorgan Chase Purchase Card	INV0034317	Dinner for Board Meeting	10-11-100-5170	15.40
JPMorgan Chase Purchase Card	INV0034317	Full Day Preschool Cooking Supply	20-41-304-5400	15.39
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	20-43-100-5400	15.29
Petty Cash - CRC	12/18	Petty Cash for CRC	20-41-813-5400	15.00
Cintas First Aid & Safety	8403950874	First Aid Supplies for Ice9	20-34-100-5470	14.97
JPMorgan Chase Purchase Card	INV0034317	Kiln Repair Part	20-41-207-5520	14.96
JPMorgan Chase Purchase Card	INV0034317	Thornwood park - Water/sewer	10-22-100-5320	14.92
JPMorgan Chase Purchase Card	INV0034317	Center Holiday Party Supplies	20-44-138-5400	14.88
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	10-23-100-5520	14.80
JPMorgan Chase Purchase Card	INV0034317	Gingerbread Workshop Supplies	20-41-215-5400	14.78
Sam's Club Direct	6076	Supplies for Early Childhood	20-41-304-5400	14.17
Petty Cash - CRC	12/18	Petty Cash for CRC	20-41-214-5400	14.08
JPMorgan Chase Purchase Card	INV0034317	Lakeview - Fire alarm sign	20-43-100-5510	14.00
JPMorgan Chase Purchase Card	INV0034317	Office supplies	20-43-100-5410	13.68
Lowe's	16295	Building Supplies for Various Areas	10-23-100-5420	13.62
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	10-11-100-5170	13.23
JPMorgan Chase Purchase Card	INV0034317	CRC - Screws/repair	20-41-100-5510	13.00
JPMorgan Chase Purchase Card	INV0034317	Kindergarten Enrichment Toys	20-41-306-5400	12.98
JPMorgan Chase Purchase Card	INV0034317	Dust Off	10-11-100-5410	12.83
Konica Minolta Business Solutions	9005200076	Copier Usage for Various Areas	20-31-100-5205	12.83
Konica Minolta Business Solutions	9005200076	Copier Usage for Various Areas	20-32-100-5205	12.83
Konica Minolta Business Solutions	9005200076	Copier Usage for Various Areas	20-34-100-5205	12.83
JPMorgan Chase Purchase Card	INV0034317	CRC - Answering service	20-41-100-5225	12.79
JPMorgan Chase Purchase Card	INV0034317	Golf - Answering service	20-33-100-5225	12.78
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	10-23-100-5420	12.73
Robbins Schwartz Nicholas	285195	P.T.A.B. Challenge Service	10-11-100-5245	12.35
JPMorgan Chase Purchase Card	INV0034317	KE Field Trip	20-41-306-5272	12.00
Konica Minolta Business Solutions	9005166678	Copier Usage for Various Areas	20-32-100-5205	11.53
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	10-23-100-5430	11.04
JPMorgan Chase Purchase Card	INV0034317	Postage for Inventory Returns	20-33-100-5270	11.00
JPMorgan Chase Purchase Card	INV0034317	Winter break camp supplies	20-41-415-5400	10.88
JPMorgan Chase Purchase Card	INV0034317	Lakeview - HVAC	20-43-145-5205	10.55
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-307-5310	10.36
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-307-5310	10.35
JPMorgan Chase Purchase Card	INV0034317	Winter break camp supplies	20-41-415-5400	10.30
JPMorgan Chase Purchase Card	INV0034317	After School Recreation Supply	20-41-307-5400	10.07
JPMorgan Chase Purchase Card	INV0034317	Preschool Supply	20-41-303-5400	10.05
JPMorgan Chase Purchase Card	INV0034317	Full Day Preschool Supply	20-41-304-5400	10.05
JPMorgan Chase Purchase Card	INV0034317	Lunch Bunch Supply	20-41-305-5400	10.05
JPMorgan Chase Purchase Card	INV0034317	Kindergarten Enrichment Supply	20-41-306-5400	10.05
Petty Cash - CRC	12/18	Petty Cash for CRC	20-41-305-5400	10.00
JPMorgan Chase Purchase Card	INV0034317	Monthly Fee for Online Social Media Mgt Tool	10-14-100-5255	9.99
JPMorgan Chase Purchase Card	INV0034317	Holiday Hustle Santa Clause Outfit	20-42-117-5400	9.99
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	20-43-145-5510	9.76
JPMorgan Chase Purchase Card	INV0034317	Ice - Rink edger cable	20-34-100-5430	9.37
Babolat Vs North America Inc.	2618725a-R	Merchandise Discount for Tennis	20-32-120-5495	9.35
JPMorgan Chase Purchase Card	INV0034317	Nutcracker costumes	20-41-214-5460	9.33
JPMorgan Chase Purchase Card	INV0034317	Office supplies	10-11-100-5410	8.99
Petty Cash - CRC	12/18	Petty Cash for CRC	20-41-203-5400	8.70
JPMorgan Chase Purchase Card	INV0034317	Beverages for Board Meeting	10-11-100-5170	8.52
JPMorgan Chase Purchase Card	INV0034317	Tennis TV	20-32-100-5350	8.41
JPMorgan Chase Purchase Card	INV0034317	Ice TV	20-34-100-5350	8.40
JPMorgan Chase Purchase Card	INV0034317	Lunch Bunch Cooking Supply	20-41-305-5400	8.17
JPMorgan Chase Purchase Card	INV0034317	CRC - Electric	20-41-100-5510	7.99
JPMorgan Chase Purchase Card	INV0034317	Gingerbread Workshop Supplies	20-41-215-5400	7.97
JPMorgan Chase Purchase Card	INV0034317	Chicago Tribune Subscription	10-14-100-5480	7.96
AT&T Long Distance	858330652-12/18	Long Distance Service for Admin	10-11-100-5310	7.92
JPMorgan Chase Purchase Card	INV0034317	Vattman park - Water/sewer	10-22-100-5320	7.59
JPMorgan Chase Purchase Card	INV0034317	827 17th St. - Water/sewer	10-22-100-5320	7.55
Konica Minolta Business Solutions	9005257602	Copier Usage for Various Areas	20-32-100-5205	7.42
JPMorgan Chase Purchase Card	INV0034317	Front desk office supplies - pens and folders	20-42-100-5410	7.16
JPMorgan Chase Purchase Card	INV0034317	Postage for Inventory Returns	20-33-100-5270	6.90



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JPMorgan Chase Purchase Card	INV0034317	CRC TV	20-41-100-5350	6.30
JPMorgan Chase Purchase Card	INV0034317	Wilmette Beacon Subscription	10-14-100-5480	5.99
JPMorgan Chase Purchase Card	INV0034317	Lunch Bunch Cooking Supply	20-41-305-5400	5.95
JPMorgan Chase Purchase Card	INV0034317	Office supplies	20-43-100-5410	5.74
Sam's Club Direct	6076	Supplies for Early Childhood	20-41-305-5400	5.50
JPMorgan Chase Purchase Card	INV0034317	Bowl Perusal	20-11-100-1704	5.00
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	20-43-145-5520	4.74
JPMorgan Chase Purchase Card	INV0034317	Job Posting	20-41-301-5255	4.55
Robbins Schwartz Nicholas	284731	P.T.A.B. Challenge Service	10-11-100-5245	4.55
Robbins Schwartz Nicholas	284733	P.T.A.B. Challenge Service	10-11-100-5245	4.55
Robbins Schwartz Nicholas	284734	P.T.A.B. Challenge Service	10-11-100-5245	4.55
Robbins Schwartz Nicholas	284756	P.T.A.B. Challenge Service	10-11-100-5245	4.55
Robbins Schwartz Nicholas	285190	P.T.A.B. Challenge Service	10-11-100-5245	4.55
Robbins Schwartz Nicholas	285192	P.T.A.B. Challenge Service	10-11-100-5245	4.55
Robbins Schwartz Nicholas	285193	P.T.A.B. Challenge Service	10-11-100-5245	4.55
Robbins Schwartz Nicholas	285241	P.T.A.B. Challenge Service	10-11-100-5245	4.38
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	10-23-100-5510	4.24
Konica Minolta Business Solutions	9005257602	Copier Usage for Various Areas	20-35-100-5205	4.04
JPMorgan Chase Purchase Card	INV0034317	Golf - Kitchen electric	20-33-100-5510	3.98
JPMorgan Chase Purchase Card	INV0034317	Certified Mail to Tricoci	10-11-100-5270	3.95
Robbins Schwartz Nicholas	285189	P.T.A.B. Challenge Service	10-11-100-5245	3.75
Konica Minolta Business Solutions	9005166678	Copier Usage for Various Areas	20-35-100-5205	3.44
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-402-5310	3.23
Verizon Wireless	9819299527	Cell Phone Service for Various Areas	20-41-403-5310	3.00
JPMorgan Chase Purchase Card	INV0034317	Postage for Inventory Returns	20-33-100-5270	2.96
Konica Minolta Business Solutions	9005166678	Copier Usage for Various Areas	20-33-176-5205	2.75
Millen T V Hardware	10 & 11/18 Stmt	Hardware Supplies for Various Areas	20-42-100-5510	2.55
Konica Minolta Business Solutions	9005257602	Copier Usage for Various Areas	20-41-301-5205	2.12
JPMorgan Chase Purchase Card	INV0034317	West Park TV	10-21-100-5350	2.10
Verizon Wireless	9821231433	12/18 Cell Phone Service for Various Areas	20-41-405-5310	1.74
JPMorgan Chase Purchase Card	INV0034317	Thornwood park ice rink - Water/sewer	10-22-100-5320	1.33
JPMorgan Chase Purchase Card	INV0034317	Merchandise for resale	10-11-100-1601	1.32
JPMorgan Chase Purchase Card	INV0034317	Langdon park - Water/sewer	10-22-100-5320	1.08
JPMorgan Chase Purchase Card	INV0034317	Maple park - Water/sewer	10-22-100-5320	1.08
JPMorgan Chase Purchase Card	INV0034317	Wheeler park - Water/sewer	10-22-100-5320	1.08
JPMorgan Chase Purchase Card	INV0034317	Hibbard park - Water/sewer	10-22-100-5320	1.08
JPMorgan Chase Purchase Card	INV0034317	Highcrest park - Water/sewer	10-22-100-5320	1.08
JPMorgan Chase Purchase Card	INV0034317	Testing P-Card	20-41-306-5272	1.00
Konica Minolta Business Solutions	9005257602	Copier Usage for Various Areas	20-33-176-5205	0.78
JPMorgan Chase Purchase Card	INV0034317	Bateman park - Water/sewer	10-22-100-5320	0.67
JPMorgan Chase Purchase Card	INV0034317	Credit for Testing P-Card	20-41-306-5272	(1.00)
JPMorgan Chase Purchase Card	INV0034317	State Sales Tax Refund	10-11-100-5170	(1.40)
Babolat Vs North America Inc.	2618140a	Merchandise Discount for Tennis	20-32-120-5495	(1.57)
Tour Edge Golf Mfg Inc.	01252813a	Merchandise Discount for Golf	20-33-120-5495	(1.62)
Wilson Racquet Sports USA	4526652328a	Merchandise Discount for Tennis	20-32-120-5495	(2.10)
Wilson Racquet Sports USA	4526811386a	Merchandise Discount for Tennis	20-32-120-5495	(2.20)
Babolat Vs North America Inc.	2617925a	Merchandise Discount for Tennis	20-32-120-5495	(4.53)
Tour Edge Golf Mfg Inc.	01252360a	Merchandise Discount for Golf	20-33-120-5495	(6.20)
U.S. Kids Golf	1279a	Merchandise Discount for Golf	20-33-120-5495	(7.06)
Babolat Vs North America Inc.	2618725-2	Merchandise Discount for Tennis	20-32-120-5495	(9.35)
Babolat Vs North America Inc.	2618725a	Merchandise Discount for Tennis	20-32-120-5495	(9.35)
JPMorgan Chase Purchase Card	INV0034317	Returned items	10-14-100-5255	(17.55)
PDRMA	CM0001202	PDRMA Supl Life post-tax	10-11-100-2115	(22.50)
PDRMA	CM0001208	PDRMA Supl Life post-tax	10-11-100-2115	(22.50)
JPMorgan Chase Purchase Card	INV0034317	Kindergarten Enrichment Toys Refund	20-41-306-5400	(32.70)
JPMorgan Chase Purchase Card	INV0034317	State Sales Tax Refund	10-11-100-5170	(36.50)
JPMorgan Chase Purchase Card	INV0034317	State Sales Tax Refunded	20-42-100-5470	(75.53)
JPMorgan Chase Purchase Card	INV0034317	Refund for workshop-J. Nichols	20-11-100-1704	(80.00)
Lurvey Landscape Supply	10239293-R	Grounds Supplies for Parks	10-22-100-5440	(89.10)
JPMorgan Chase Purchase Card	INV0034317	Refund for Damaged Materials	20-41-203-5400	(89.67)
JPMorgan Chase Purchase Card	INV0034317	Refund of State Sales Tax	20-41-215-5400	(90.00)
Sam's Club Direct	4761-R	Supplies for West Park	10-23-100-5410	(159.08)
PDRMA	CM0001203	PDRMA Health - Pre Tax	10-11-100-2115	(165.00)
PDRMA	CM0001209	PDRMA Health - Pre Tax	10-11-100-2115	(165.00)
Wage Works	12/18	Employee Flex Spending	10-11-100-2140	(237.57)
Illinois Director of Employment Security	0802729-9/18	Unemployment Reimbursement 9/18	40-11-100-5120	(360.96)
Babolat Vs North America Inc.	2618725-R	Raquets for Resale at Tennis	10-11-100-1603	(469.11)
New York Life Insurance Co	12/18-R	Wilmette Park District Employee Premiums	10-11-100-2131	(575.03)
Tyler Technologies	045-244666	Executime License & Mobile Access License	70-11-100-5495	(1,452.00)
North Shore Squares	12/18-R	Program Instruction for Arts	20-41-211-5215	(3,157.00)
Tyler Technologies	045-245810	Executime License & Mobile Access License	70-11-100-5495	(3,484.80)
			Total	\$ 2,076,095.65



DIRECTOR'S REPORT

January 2019

PUBLIC HEARING: BUDGET AND APPROPRIATIONS ORDINANCE

Prior to the Park Board meeting being called to order on Monday night, there will be a hearing for the 2019 Budget & Appropriations Ordinance.

The Committee-of-the-Whole met on Wednesday, November 14, 2018 for a review of capital projects. On Wednesday, December 5, 2018 the Committee-of-the-Whole met again to participate in the Fiscal Year 2018 Budget Workshop.

The Fiscal Year 2019 budget totals approximately \$26.6 million in total operating revenue and other proceeds, while operating expenditures and other expenses are approximately \$31.7 million. A surplus from operations of \$7.0 million is budgeted and will be offset by Capital Expenditures of \$9.3 million and Debt Service of \$2.9 million, resulting in a bottom line deficit of \$5.2 million.

Attached is the Budget and Appropriations Ordinance which has been available to the public at our Administrative Office since early December. It is required by law to conduct a public hearing prior to adoption of the ordinance. Upon completion of the hearing, the Board may adopt the Ordinance. A memo from Superintendent Holloway about the ordinance is attached to this report and the agenda item can be found under New Business.

SUMMER CAMP

The annual summer camp guide arrived at our office, was delivered to the post office, and has been delivered to homes. We will be offering our usual wide variety of options for campers beginning at 3 years old and up in age. The annual open house wherein parents and campers are able to learn about the different camp options will take place on January 29, at the Community Recreation Center from 6 to 7:30 pm. Resident registration begins the following week at 9 am on February 5, with Non-Resident registration beginning a week later. As always, online registration will be available simultaneously with in-person registration which provides parents who are unable to get to one of our facilities a convenient option for registration.

Attachments:

- 1) Ordinance 2019-O-1, Budget & Appropriations
- 2) Parks and Planning Department Report
- 3) Recreation Department Report
- 4) General Administration Operations Report

MEMORANDUM

Date: January 8, 2019

To: Board of Park Commissioners

From: Steve Holloway, Superintendent of Finance and Personnel

CC: Steve Wilson, Executive Director
Emily Guynn, Superintendent of Recreation
Jerry Ulrich, Superintendent of Parks and Planning

Re: 2019 Budget and Appropriations Ordinance 2019-O-1, Agenda Item X. A.

Attached is the combined annual 2019 Budget and Appropriation Ordinance 2019-O-1 (B&A). This required legal document is reflective of the Committee of the Whole Meeting held on December 5, 2018. The ordinance combines individual line items into each fund by expenditure categories.

In the Ordinance, there are two columns of figures, beginning on page 2 – **Budget** and **Appropriation**. The **Budget** column includes total operating expenditures budgeted for 2019 by fund. The grand total of the **Budget** column, as summarized on page 4, reflects consolidated operating expenditures and the capital improvements (\$9,237,606, as \$456,118 for ADA improvements is in the Special Recreation Fund, page 3, Section VIII) resulting in the total budgeted expenditures of \$31,732,531.

The **Appropriation** column represents the legal spending limit, to fund the budgeted items. During the year, unexpected expenditures may require us to spend more than the budgeted amount in a budget line item. Because of this possibility, staff recommend that the appropriation should exceed the budgeted amount and we adjusted the appropriation amount to exceed the budgeted amount by an average of 10%, and capital by 25% (\$36,223,007 vs. \$31,732,531).

On page 8 of the Ordinance is the Estimate of Revenue by Source that is certified by the Treasurer and Chief Fiscal Officer. The estimated revenue from all sources is \$26,568,132.

The B&A had no change as a result of the Committee of the Whole meeting, resulting in a deficit of \$5,164,400. The B&A has been available for inspection by the public since December 7, 2018. Notice of the Public Hearing was published in the Wilmette Beacon on December 27th, at least 7 days before the January 14th Hearing. No one from the public has come in to inspect the B&A.

The Budget and Appropriations Ordinance is required to be filed with the County Clerk within 30 days after its adoption.

If you have any questions, please feel free to call me.

Steve

**WILMETTE PARK DISTRICT
ORDINANCE 2019-O-1**

**AN ORDINANCE MAKING A COMBINED ANNUAL
BUDGET AND APPROPRIATION OF FUNDS FOR THE
WILMETTE PARK DISTRICT, COOK COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING ON THE
1ST DAY OF JANUARY, 2019 AND ENDING ON THE
31ST DAY OF DECEMBER, 2019**

**WILMETTE PARK DISTRICT
ORDINANCE NO. 2019-O-1**

**AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET
AND APPROPRIATION OF FUNDS FOR WILMETTE PARK
DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL
YEAR BEGINNING ON THE 1ST DAY OF JANUARY, 2019 AND
ENDING ON THE 31ST DAY OF DECEMBER, 2019**

WHEREAS, the Board of Park Commissioners of the Wilmette Park District has caused to be prepared in tentative form a combined annual budget and appropriation ordinance and the Secretary of the Board has made same conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held at 7:30 p.m. at the regular monthly meeting place of the Wilmette Park District on the 14th day of January, 2019, notice of said hearing having been given by publication at least one (1) week prior thereto as required by law and all other legal requirements having been complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE WILMETTE PARK DISTRICT, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The amounts herein set forth, or so much thereof as may be authorized by law and as may be needed are hereby budgeted and appropriated for the following purposes of the Wilmette Park District, Cook County, Illinois to defray all necessary expenses and liabilities of said Park District, as specified in Section 2 for the fiscal year beginning on January 1, 2019, and ending on December 31, 2019.

SECTION 2: The budgeted and appropriated for each object or purpose as follows:

	<u>Budget</u>	<u>Appropriation</u>
I. The amount Budgeted and Appropriated for Corporate Purposes:		
Salaries and Wages	\$2,467,979	\$2,714,777
Employee Benefits	594,236	653,660
Contract Services	608,335	669,169
Utilities	245,877	270,465
Supplies	240,200	264,220
Repairs	78,700	86,570
Other Operating Expenditures	<u>15,250</u>	<u>16,775</u>
Total amount Budgeted for Corporate Fund	\$4,250,577	
Total amount Appropriated for Corporate Fund		\$4,675,635
II. The amount Budgeted and Appropriated for Recreation Purposes:		
Salaries and Wages	\$7,249,866	\$7,974,853
Employee Benefits	968,995	1,065,895
Contract Services	2,502,166	2,752,383
Utilities	778,989	856,888
Supplies	1,037,624	1,141,386
Repairs	210,997	232,097
Other Operating Expenditures	<u>32,280</u>	<u>35,508</u>
Total amount Budgeted for Recreation Fund	\$12,780,917	
Total amount Appropriated for Recreation Fund		\$14,059,009
III. The amount Budgeted and Appropriated for Insurance Purposes Pursuant to Section 9-107 of the Local Governmental and Governmental Employees Tort Immunity Act:		
Intergovernmental Pool Insurance Premium	\$362,510	\$398,761
Risk Management Expenditures	<u>40,935</u>	<u>45,028</u>
Total amount Budgeted for the Liability Insurance Fund	\$403,445	
Total amount Appropriated for the Liability Insurance Fund		\$443,789
IV. The amount Budgeted and Appropriated for Pension Purposes: Social Security		
Cost of Participation in the Federal Social Security Insurance Program	<u>\$753,352</u>	<u>\$828,687</u>
Total amount Budgeted for Social Security Fund	\$753,352	
Total amount Appropriated for Social Security Fund		\$828,687

	<u>Budget</u>	<u>Appropriation</u>
V. The amount Budgeted and Appropriated for Pension Purposes: Illinois Municipal Retirement Fund		
IMRF Employer Contribution	<u>\$800,000</u>	<u>\$880,000</u>
Total amount Budgeted for IMRF Fund	\$800,000	
Total amount Appropriated for IMRF Fund		\$880,000
VI. The amount Budgeted and Appropriated for the Audit Fund:		
Auditing Expenditures	<u>\$24,905</u>	<u>\$27,396</u>
Total amount Budgeted for the Audit Fund	\$24,905	
Total amount Appropriated for the Audit Fund		\$27,396
VII. The amount Budgeted and Appropriated for the organization and maintenance of a Police System within the parks and playgrounds:		
Salaries and Wages	\$21,012	\$23,113
Contract Services	<u>50,675</u>	<u>55,743</u>
Total amount Budgeted for the Security Fund	\$71,688	
Total amount Appropriated for the Security Fund		\$78,856
VIII. The amount Budgeted and Appropriated for District's Share of Expenses of Joint Recreational Programs for the Handicapped (Special Recreation):		
Special Recreation Programs for the Disabled (NSSRA Contribution)	\$280,284	\$308,312
Special Recreation Companions for the Disabled (NSSRA Companion Fees)	234,767	258,244
NSSRA Authorized - Accessibility for the Disabled (Facility and Program Accessibility Costs)	<u>456,118</u>	<u>501,730</u>
Total amount Budgeted for Special Recreation Fund	\$971,169	
Total amount Appropriated for Special Recreation Fund		\$1,068,286
IX. The amount Budgeted and Appropriated for the Capital Projects Fund:		
Park Repair and Improvements	4,628,695	\$5,785,869
Facility Repair and Improvements	3,301,793	4,127,241
Equipment Replacement	<u>851,000</u>	<u>1,063,750</u>
Total amount Budgeted for the Capital Projects Fund	\$8,781,488	
Total amount Appropriated for the Capital Projects Fund		\$10,976,860

	<u>Budget</u>	<u>Appropriation</u>
X. The amount Budgeted and Appropriated for the Bond and Interest Fund:		
Bond Principal	\$2,641,000	\$2,905,100
Bond Interest	253,188	278,507
Contract Services	<u>803</u>	<u>883</u>
Total amount Budgeted for the Bond and Interest Fund	\$2,894,990	
Total amount Appropriated for the Bond and Interest Fund		\$3,184,489

Summary of Funds Budgeted and Appropriated:

I. Corporate Fund	\$4,250,577	\$4,675,635
II. Recreation Fund	12,780,917	14,059,009
III. Liability Insurance Fund	403,445	443,789
IV. Social Security Fund	753,352	828,687
V. IMRF Fund	800,000	880,000
VI. Audit Fund	24,905	27,396
VII. Security Fund	71,688	78,856
VIII. Special Recreation Fund	971,169	1,068,286
IX. Capital Projects Fund	8,781,488	10,976,860
X. Bond and Interest Fund	<u>2,894,990</u>	<u>3,184,489</u>
Total Budgeted Funds for Fiscal Year 2019	<u><u>\$31,732,531</u></u>	
Total Appropriated Funds for Fiscal Year 2019		<u><u>\$36,223,007</u></u>

Each of said sums of money and the aggregate thereof are deemed necessary by the Board of Commissioners of the WILMETTE PARK DISTRICT to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning the 1st day of January, 2019, and ending the 31st day of December, 2019, for the respective purposes set forth.

SECTION 3: All unexpended balances of the appropriation for the fiscal year ending the 31st day of December, 2018, and prior years to the extent not otherwise re-appropriated for other purposes herein are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law. All receipts and revenue not specifically appropriated, and all unexpended balances from preceding fiscal years not required for the purpose for which they were appropriated and levied shall constitute the general fund and shall be placed to the credit of such fund.

SECTION 4: Pursuant to law the following determinations have been and are hereby made a part of aforesaid budget:

- (a) Cash on hand and short term investments at the beginning of the fiscal year: \$ 11,745,771
- (b) Estimate of cash expected to be received during the fiscal year from all sources: \$ 26,568,132
- (c) Estimate of expenditures contemplated for the fiscal year: \$ 31,732,532
- (d) Estimated cash and short term investments expected to be on hand at the end of the fiscal year: \$ 6,581,371

SECTION 5: All ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby modified or repealed. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this Ordinance.

SECTION 6: This Ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning the 1st day of January, 2019, and ending the 31st day of December, 2019, or any other fiscal year.

SECTION 7: This Ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of this Ordinance shall be filed with the County Clerk of Cook County, Illinois, together with the certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

Adopted this 14th day of January, 2019 pursuant to roll call vote.

Roll Call Vote:

Ayes:

Nays:

Absent:

ATTEST:

**Secretary
Wilmette Park District
Wilmette, Illinois**

**President
Wilmette Park District
Wilmette, Illinois**

**WILMETTE PARK DISTRICT
Cook County, Illinois**

* * *

**CERTIFICATE OF CHIEF FISCAL OFFICER AS TO ESTIMATE OF REVENUES
BY SOURCE ANTICIPATED TO BE RECEIVED DURING FISCAL YEAR OF
JANUARY 1, 2019 TO DECEMBER 31, 2019
SECTION 162 OF THE REVENUE ACT OF 1939**

The undersigned, Steven D. Holloway, the Treasurer and Chief Fiscal Officer of the Wilmette Park District, does hereby certify the estimate of revenues by source anticipated to be received by the Wilmette Park District, Cook County, State of Illinois, in the fiscal year beginning the 1st day of January, 2019, and ending the 31st day of December, 2019, are as follows:

General real estate tax revenues.....	\$ 8,238,996
Personal property replacement tax revenue.....	150,000
Program user fees revenue.....	15,366,833
Rental revenue	2,165,762
Retail sales	242,946
Interest revenue	130,000
Miscellaneous revenue.....	<u>273,595</u>
TOTAL REVENUE.....	\$ <u>26,568,132</u>

The above is certified this 14th day of January, 2019.

Steven D. Holloway
Treasurer and Chief Fiscal Officer

The above certification was filed with the County Clerk of Cook County, Illinois
David Orr
County Clerk of Cook County



Memorandum

Date: January 11, 2019
To: Steve Wilson
From: Jerry Ulrich
Re: Parks and Planning Department Report

Langdon Park

Tot-lot

The contractor finished installation of the playground equipment, the remainder of the new brick sidewalk, and the concrete pads for the bike rack, recycling centers and portable restrooms. Parks staff installed landscape fabric and wood chips to allow playground usage during the winter months. This will be a temporary solution until spring when temperatures allow us to install the rubber safety surface. Staff also did rough grading to the turf areas around the play area and installed straw matting. In the spring the enclosure for the portable restrooms will be completed.

Beach

Staff continues to monitor the erosion to the beach bluff areas. The fence installed to make safe passage to the water has been relocated and parks staff will continue to grade the path for access to the beach. We will try to keep this open all winter and evaluate the situation in the spring.

Golf Clubhouse

Pro Shop

After hearing from staff that there was no heat in the pro shop, Building Services discovered that the heat exchanger in the pro shop RTU had multiple perforations that were causing the unit to shut down. Staff were able to obtain a new heat exchanger and had it installed the next day. On startup they noticed that the combustion fan motor was making noise so they installed a new motor and now the RTU is operating properly.

Kitchen

The main dishwasher in the kitchen was malfunctioning. Building Services contacted the manufacturer and it was discovered the main drive motor was in need of replacement. Building Services assisted the repair service on the install of the new motor and the dishwasher was back in service that night.

Mallinckrodt Community Center

Building Services took advantage of the winter shut down to do minor repairs and to paint all the rooms. They also washed walls and cleaned furniture and carpets. The wood floor room was also sanded and resealed.

Gillson Park

Lakefront Project

With the unseasonably warm weather we have experienced in December and early January the Lakefront construction project continues to move forward. All parking lot construction, with the exception of the lighting has been halted till spring. The frost in the ground has made an unstable surface for placement of concrete curbing. Concrete walls in four of the five buildings have been erected and the framing of the roofs in those buildings has been completed. The last building should be completed by mid-January. The concrete floor in the concession stand has been completed and will allow the contractor to work on completing the interior amenities.

The natural gas piping has been installed to the new concession stand from Lakeview Center. The new lift station structure has been installed and the contractor is looking to make the switch over from the existing lift station next week. The new water service has been completed and chlorinated.

Parks Work

- Parks staff has taken advantage of the warm weather and continues mulching leaves at all parks and schools.
- Installation of snow fencing has been completed on the sailing beach.
- During recent rain storms, staff has had to pump water off the roads at Gillson and the low lying areas at Hibbard Park.
- Staff performed tree trimming at Maple, Thornwood and Gillson parks.
- Staff installed wood chips around trees and bushes at Maple and Thornwood parks.
- Parks continues to perform monthly Tot-lot inspections at all parks.



Memorandum

Date: January 11, 2019
To: Steve Wilson
From: Emily Guynn
Re: Recreation Report

COMMUNITY RECREATION CENTER, Carol Heafey

The recreation staff has been closing out 2018 and getting ready for winter session 2019, which began January 7. To date there are 1,452 enrollments in winter classes up from 1,296 at this time last year. Staff has begun planning for 2019 summer camps. The Camp Fair/Job Fair will be on January 29 at the CRC and all summer positions have been posted.

Winter Break Camp

Winter break camps were offered December 26 – January 4. We had 467 enrollments up from 425 in 2017.

135 enrollments were Hot Shot Camps, 66 our full day winter break camp, the remaining were a variety of sports, art, Lego and chess camps.

General Recreation

- After School Clubs Fall 2 FINAL Enrollment
- McKenzie – 147
- Central – 209
- Harper – 24 (Chess Ed – Continuation of Fall 1)
- General Recreation Classes Fall 2 FINAL Enrollment
- 195 for General Rec Classes and One Day Workshops
- 146 School Day Off
- Hired Nature Instructor, Kathleen Soler

Special Events

- Breakfast with Santa – 12/1
- 370 registered to date – SOLD OUT
- 3 seating times – 8:30 am, 10 am and 11:30 am
- Held at the Wilmette Golf Club
- Letters to Santa - 11/12 – 11/28
- Over 200 letters submitted and wrote back this year

Center for the Arts

Art:

- Gingerbread House workshops finished significantly higher than 2017 (185 compared to 139 of 2017).
- Fall 2 enrollment is also up from 2017 (277 compared to 246) including new programs such as Preschool, Kindergarten and Advanced Ceramics, Advanced Drawing, Art for Wee 2s and 3s, and Ones and Twos Art Exploration.
- Art birthday parties came in over anticipated revenue by \$2,020 due to additional booked fall parties.

Dance:

- A successful Nutcracker production closed on December 9 with 124 performers and ticket revenues surpassed our projection by \$959.00 with \$11,080 in ticket sales.
- Fall 2 programs close with 157 enrollments. Stars of Dance Competition (February 22-23) is sold out at 170 dances and 16 participating studios and park district dance programs.

Music:

- Fall 2 private and group music lessons close with 66 enrollments, including the new Group Ukulele class. Canzonetta Youth String Orchestra finishes the first half of the year with 16 musicians.

Theater:

- Theater classes finish with 101 students in 10 programs. Frog and Toad (the winter children's theater production for 1st-4th grade) will open on February 1 with 46 actors. The Wilmette Improv Troupes are off to a great start with 33 enrollments.

Athletics

Sunday Basketball Youth Basketball League:

- 612 boys and girls registered. 628 boys and girls at this time last year
- Joe Boyle is returning for a third year as the coordinator for the league
- He is finalizing teams, finding coaches and finalizing the game schedule in preparation for the coaches meeting January 8.

Adult Leagues

- Volleyball championship was held December 12
 - Valley Lodge team won
- Basketball championships were held December 16
 - 30+ Recreational winner is These Cats
 - 40+Recreational winner is Meadowdrive

Fall 2018/Spring 2019 Soccer

- 183 people registered only for the Fall league

- 50 kids took advantage of the discount.

Saturday Basketball League for 2018-19 saw a small jump in enrollments from last season. For the 2017-18 season we had 482 players and this season we are up to 498 players.

We had a nice increase in Non-Resident enrollments this season due to a few new teams from Sunset Ridge in Northfield and a few teams from Sears Kenilworth. Our girl enrollment went up by 32 players this season from 156 last year to 188 this season. We also had many late registrants that had to pay the \$20.00 late fee. We collected 90 late fees as compared to 37 last season.

Early Childhood

Enrollment for 2018-2019 School Year:

- Three-year- old preschool, 41 participants
- Four- year-old preschool, 45 participants
- Full-Day Preschool, 30 participants
- Lunch Bunch, 10 participants
- Kindergarten Enrichment, 99 participants
- After School Recreation, 214 participants

Registration for Preschool 2019-2020 (as of 1/4/19):

- Three-year-old Preschool, 14 participants
- Four-year-old Preschool, 31 participants
- Full-Day Preschool, 19 participants
- Preschool Early Bird, 7 participants
- Lunch Bunch, 5 participants

COMMUNITY RECREATION CENTER, Jeff Groves

The Mallinckrodt Center was closed from December 21 through January 1, 2019. West Park maintenance cleaned and painted the facility. We cleaned carpets in the big room and office area as well. We did have 4 rentals at Mallinckrodt while we were closed; two church services and two holiday parties.

The Mallinckrodt holiday party for its membership was held on December 5 at Gusto's in downtown Wilmette. The restaurant was decorated in a very festive holiday style. The food was great and Julie Mantice, Mallinckrodt Manager, found a sponsor who found a great Frank Sinatra style entertainer. It was probably one of the best Mallinckrodt parties we've had!

Center Fitness Club

The Center Fitness Club has completed its Hustle through the Holidays program. The program surpassed both registration and revenue from the previous year with 84 registrants and

\$2,900.00 in revenue. The program had 83 registrants and \$1,600.00 in revenue in 2017. This year, the club offered a non-member pricing to participate in the challenge which explains the discrepancy in revenue.

The Center Fitness Club is preparing for its next program, Lose to Win. Confirmed team captains include: Marta Mandziuk, Tom Schneider, Liz Cox, and Mark Underwood. The program is set to run from January 14, 2019 through March 10, 2019.

Center Fitness Club Membership Totals as of: December 22, 2018

Pass Type	Total	Notes
Resident Membership	1,514	Total Active Members
Non-Resident Membership	195	Total Active Members
Group Exercise	332	Total Active Members
Personal Training Sessions	127	Total Active Packages
Daily Pass Resident	55	Passes sold since 10/30/2018
Daily Pass Non-Resident	14	Passes sold since 10/30/2018
Employee Memberships	132	Total Active Employees
10 pack Membership	90	Total Active Packages

Gymnastics

Mike Kharpak, Gymnastics Supervisor, is finalizing the instructor/coach’s winter schedule. Currently, in the winter program we have 1,164 enrolled. This included mom/tot, 3 year old, 4-6 year old and Grades 1-8 classes. This number will continue to grow as we get through the holidays and the start of the session on January 7.

Holiday gymnastics took place on December 26 through January 4, 2019. We offered mom/tot, 3 year old and 4-6 year old classes from 9:00am-9:45am. We also offered Grade 1-8 from 10am-12noon. Enrollment for Holiday gymnastics is 424 registered participants.

Gymnastics team members participated in gymnastics competitions on December 16, 2018. This was the last competition in 2018. Team practice was available during the holidays but a lot of the team members are out of town.

Mallinckrodt Community Center

Sponsored, Free Events and Presentations

On Monday, December 17, the Center hosted The Women of Note Choral Group at the Center to perform holiday carols. Over eighty people attended the performance.

Day Trips and Events

- On Wednesday, December 5, Mallinckrodt hosted the Center Holiday Party at Gusto Italiano Restaurant in Wilmette. Fifty members attended the luncheon. The Carrington of Lincolnwood and ClearCaptions sponsored the entertainment and door prizes.

- On Wednesday, December 12, members traveled to downtown Lake Forest to the historic Deer Path Inn for an elegant Holiday High Tea and a guided tour of the Inn. The newly renovated Deer Path Inn was rated one of the top five historical hotels in America. Fifteen members participated in this day trip.

Active Members as of December 20, 2018

- Meskill Membership: 613 active members
- Walking Club: 189 active members

Wellness at the Center

- Foundational Strength: 11 participants
- Yoga: 12 participants
- Tai Chi: 25 participants
- Joints in Motion (Mondays): 13 participants
- Joints in Motion (Thursdays): 8 participants
- Strength training (Mondays): 21 participants
- Strength Training (Thursdays): 13 participants
- Zumba: 12 participants
- Mat Pilates: 9 participants
- Balance, Core & More: 14 participants
- In-trinity: 8 participants
- Alexander Technique: 5 participants

Classes at the Center

- Watercolors: 9 students

Room Rentals, December

- Total rentals: 5
- Total Revenue: \$1,600

Games, Classes, Discussion at No Cost

- Bridge Games
- Monday Social Bridge: 8 weekly participants
- Tuesday Bridge: 12 weekly participants
- Wednesday Social Bridge: 12 weekly participants
- Thursday Bridge: 8 weekly participants
- Mahjongg Games
- Tuesdays: 8 weekly participants
- Wednesdays: 16 weekly participants
- Fridays: 8 weekly participants
- Canasta Games
- Wednesdays: 16 weekly participants

Classes, Activity, Discussion and Volunteer Groups

- Humanities: 12 weekly participants
- Memoirs: 10 bi-monthly participants
- Current Events: 12 weekly participants
- Men's Friday Group: 16 weekly participants
- SASI Technology Classes: 18 weekly participants
- Bowling: 8 weekly participants
- Mailing Group: 6 volunteers
- Library Volunteers: 3 volunteers
- Front Desk Volunteers: 4 volunteers
- Special Events Volunteers: 10 volunteers

Book Clubs

- St. Francis Book Group: 24 participants & Condo Book Club: 20 participants

LAKEVIEW CENTER, Holly Specht

- Lakeview had 5 outside rentals plus 2 internal rentals in December
- Staff is interviewing summer staff 2019 as well as usual prep for summer
- Staff has updated trainings and set training dates for summer staff
- Lakeview Center received new office chairs and file cabinets
- Wilmette Rotary Book Drive ended. They collected over 15,000 books for schools in need in Chicago
- Holly researched the purchase of a new weather and lightning detection system for Gillson.
- Katy is working with surrounding communities to create a Best Practices for beach lifeguards on the Great Lakes.

GILLSON PARK / BEACH, Holly Specht

- Sailing
- Sailing contracts are updated and will be mailed and emailed on January 24th. They may renew online, in person or by mail and fax. Deadline for renewal is February 18th.
- Holly is researching the purchase of 10 new Stand Up Paddleboards (SUPs) and has ordered 1 Hobie Cat Getaway.
- Parks: 1 park use permit in December for a sleigh ride through Gillson Park.
- Picnic reservations went live on our website on January 2. The first reservations were made by 10am on that date. We are also starting to receive summer park use permits.
- Several inquiries have come in from surrounding communities wishing to reserve time for camp groups at the beach this summer.
- Langdon Park beach continues to erode on high surf weather. We keep an eye on it.
- A light pole was hit by a car on the overlook drive.

CENTENNIAL ICE RINK, Sean Flynn

- December Public Skating Sessions: 2278 compared to 2553 last year
- Learn to Skate:
 - Fall 2474 compared to 524 last year
 - Winter session Begins on January 7 445 registered compared to 457 last year
 - Prime-Time Freestyle sold out
- Open Hockey 117 compared to 110 last year
- Events:
 - Skate with Santa: 206 attendees compare to 162 last year
 - Holiday Exhibition: 67 skaters compared to 65 last year

CENTENNIAL FAMILY AQUATICS CENTER, Sean Flynn

- Staffing
- Hiring process has begun and interviews are ongoing

WILMETTE TENNIS CLUB, Jason Stanislaw

- Indoor permanent court time season
- Runs January 6, 2019 through May 11, 2019 (18 weeks)

Spring registration

- Student evaluation/class recommendation cards went out in December
- Basic level lottery deadline is January 9, 2019.
- Basic level registration is January 19, 2019
- Spring lesson session begins January 20, 2019

Tennis marketing book

- Design has begun for tennis specific marketing book
- Utilized to cue and begin permanent court time renewal
- Expanding this year to add more general information to extend the piece's applicable shelf life

- Junior Excellence parents meeting
- Meeting scheduled for Thursday January 31, 2019
- Primary topic will be entry level competitive play options

Staff will be attending Tennis Owners and Managers Conference January 23-24, 2019

WILMETTE PLATFORM TENNIS CLUB, Jason Stanislaw

- Midwinter Paddle classes begin January 7, 2019

- Jumpstart Camps
- Took place the first week of January
- League play
- Matches begin for the second half of the season January 8, 2019

M E M O R A N D U M

Date: January 11, 2019
 To: Steve Wilson
 From: Steve Holloway
 Re: General Administration Operations Report

Year-To-Date Financial Results

Below are the operating revenue and expense results for the month of November 2018.

Wilmette Park District						
Revenue and Expense Statement						
Fiscal Year 2018						
As of November 30, 2018						
Total District	Year-To-Date			YTD Variance		Total
	Actual 2017	Actual 2018	Budget 2018	Actual to Budget \$	%	Year Budget 2018
Revenue						
Property Taxes	\$7,979,879	\$8,194,571	\$8,207,149	(\$12,578)	-0.2%	\$8,314,636
Daily Fees	1,271,771	1,470,977	1,481,374	(10,397)	-0.7%	1,499,515
Fee Revenue	11,120,094	10,964,591	11,335,666	(371,075)	-3.3%	11,389,249
Membership Fees	2,283,560	2,052,247	2,143,882	(91,635)	-4.3%	2,225,836
Rental Revenue	1,879,974	1,957,439	1,916,221	41,219	2.2%	2,071,451
Retail Sales	202,002	205,854	243,821	(37,967)	-15.6%	257,055
Miscellaneous Revenue	<u>449,731</u>	<u>602,989</u>	<u>414,094</u>	<u>188,895</u>	45.6%	<u>446,569</u>
Total Revenue	\$25,187,011	\$25,448,669	\$25,742,207	(\$293,538)	-1.1%	\$26,204,311
Expenses						
Salaries & Wages	\$8,765,220	\$8,462,841	\$8,976,622	(\$513,781)	-5.7%	\$9,750,464
Employee Benefits	2,470,241	2,623,699	2,697,513	(73,813)	-2.7%	3,023,279
Contract Services	3,473,755	3,377,631	3,547,748	(170,117)	-4.8%	3,958,951
Utilities	890,419	875,595	867,248	8,347	1.0%	986,392
Supplies	1,241,630	1,137,422	1,264,544	(127,123)	-10.1%	1,345,303
Repairs	<u>256,607</u>	<u>213,435</u>	<u>302,961</u>	<u>(89,526)</u>	-29.6%	<u>326,910</u>
Operating Expenses	\$17,097,873	\$16,690,623	\$17,656,636	(\$966,013)	-5.5%	\$19,391,299
Operating Surplus (Deficit)	\$8,089,138	\$8,758,045	\$8,085,571	\$672,474	8.3%	\$6,813,012
Non-Operating Revenue						
Bond Proceeds	\$0	\$2,022,000	\$2,000,000	\$22,000	1.1%	\$2,000,000
Capital Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	N/A	<u>0</u>
Total Non-Operating Revenue	\$0	\$2,022,000	\$2,000,000	\$22,000		\$2,000,000
Non-Operating Expenses						
Capital	1,828,581	2,631,829	4,318,653	(1,686,824)	-39.1%	4,331,351
Debt Service	4,541,582	2,678,402	284,214	2,394,189	842.4%	3,020,547
Capital Transfer	(0)	0	(528)	528	-100.0%	0
Overhead Transfer	<u>0</u>	<u>0</u>	<u>4,523</u>	<u>(4,523)</u>	-100.0%	<u>0</u>
Total Non-Operating Expenses	\$6,370,163	\$5,310,231	\$4,606,861	\$703,371	15.3%	\$7,351,898
Net Non-Operating Surplus (Deficit)	(\$6,370,163)	(\$3,288,231)	(\$2,606,861)	(\$681,371)	26.1%	(\$5,351,898)
Total Expenses	<u>\$23,468,035</u>	<u>\$22,000,855</u>	<u>\$22,263,497</u>	<u>(\$262,642)</u>	-1.2%	<u>\$26,743,197</u>
Net Surplus (Deficit)	\$1,718,976	\$5,469,814	\$5,478,710	(\$8,896)		\$1,461,114

General Administration Operations Report

Jan-19

Month End October 31, 2018 Financial Results – Narrative

As of November 30, 2018, combined revenue was higher than the year-to-date budget in several categories. Cook County 2nd Installment Property Tax collections continue to aid in the District reaching higher revenue compared to budget. The District has received 99% of the adjusted tax levy collections for FY2018. In addition, Miscellaneous Revenue is higher than budget due primarily to unexpected income from donations and higher than expected interest income on investments. Miscellaneous Revenue is also impacted by monies received from the Village of Wilmette for fuel supplies consumed during their public works project that took their pump out of service. There is an offsetting cost for this miscellaneous revenue. Finally, Fee Revenue declined in a majority of the departments. The decline is due to a reduction in camp revenue in Ice, a reduction in camp and lessons revenue in Tennis, and a reduction in camp revenue in General Recreation.

Combined operating expenditures are lower than budget by 6% across all categories. Managed spending has accounted for expenses remaining below budget for the majority of 2018.

The District has a surplus from Operations of \$8.8 million and an overall surplus of \$5.5 million.

The District 2018 revenue compared to 2017 is higher by 1% and operational surplus compared to 2017 is higher by 8%.

The District received \$2M from Wintrust Bank in November. This completed the Debt Service Extension Base transaction approved by the Board of Commissioners in October 2018. The additional funds will aid in various capital projects around the District.

Capital spending remains at a low level at this late period in 2018. Increased spending has occurred due to the Lakefront Infrastructure/Beach House project that is continuing at this time. In addition, several projects scheduled for the current fiscal year will be completed before the end of 2018. As of November 30, capital spending was lower than the 2018 budget by 39%.

Debt Service payments were made in November to avoid penalties. The due date for the payments are December 1 of each applicable year, however with this date falling on a weekend (Saturday) in 2018, it was prudent to make the payments before the due date.

Customer Service, Information Technologies and Finance

In December, staff attended the regional meeting for the District's internet service provider, ICN. Also, staff provided server setup and installation of Tyler Executime software. Finally, staff provided software updates for RecTrac (the District's customer management software) and Incode (the District's financial software).

Safety Committee

The Safety Committee met in December. Attached are the November meeting minutes that were approved at the meeting, along with a memo from Liz Cox.

**WILMETTE PARK DISTRICT
SAFETY COMMITTEE MEETING MINUTES**

Date: November 29, 2018
Place: Admin
Time: 9:33am
Present: Jeff Groves, Carol Heafey, Liz Cox, Frankie Sinfuego, Sara Hilby, Julie Mantice, Alex DeWaal, Joey Sanchez, Nick Marfise, Jason Stanislaw and Katy Bradford
Absent: Robby Ramdhanie, Sean Flynn and Libby Baker

Discussion/Action:

1. The minutes were approved as submitted.
2. Worker's Compensation Claims: N/A
3. User Accidents: N/A
4. Discussion
 - a) On-boarding – Lindsay Thomas discussed with staff the on-boarding process and how it ties into our risk management.
 - b) AED replacement - Liz discussed the process for replacing current AED's where needed and if you have not done so already please send any additional requests to Liz.
 - c) Risk Management Institute feedback – staff had a discussion about the RMI. It was met with mixed reviews and Liz encouraged everyone to make sure they filled out the PDRMA survey
 - d) PDRMA Feedback on Worker Comp Claims – Liz discussed with staff our percentages of risk regarding workers comp claims and how important it is to do our diligence in documents any accidents immediately and priority in turning in paper work.
 - e) Camp Training Items for 2019 – Staff is meeting December 4 with staff from every facility to discuss camp training and brainstorm new ideas. Sara and Carol met with Oakton Community College staff to discuss offering a leadership class over the summer for staff to take and earn college credit for. They will meet again in January to finalize a plan.
 - f) Simulation Emergency Crisis Training for 2019 – Three training are planned for 2019 – Active Shooter Simulation, Civilian Medical Response and Workman's Comp. Discussion was had about possible additional trainings such as vehicle safety. Any other ideas should be sent to Liz Cox.

Committee Updates:

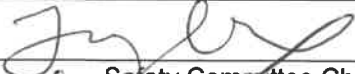
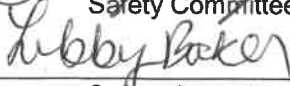
- a) Safety Incentive – Sean Flynn, Jeff Groves and Joey Sanchez have prepared a new staff video on ergonomics and will be presenting it to the next monthly staff meeting.

5. Announcements:

- a) Early Childhood is in the process of finalizing lock down plans for the Early Childhood wing.
- b) Discussion was had about long term rentals and what actions they will be allowed to take for protection when in Park District buildings.

The next meeting is scheduled for December 19, Ridgeview, at 9:00 am Meeting adjourned at 10:46 am.

Minutes approved on 12-20-18

By: 
Safety Committee Chairperson

Safety Committee Representative



Memorandum

Date: January 11, 2019

To: Board of Park Commissioners

From: Liz Cox, Human Resources and Risk Manager

Cc: Steve Wilson
Steve Holloway
Jerry Ulrich

Re: Safety Committee Highlights

The Wilmette Park District Safety Committee met on December 20th to review the accomplishments of 2018 and set risk management priorities for 2019. In 2018 our committee members included Liz Cox, Carol Heafey, Jeff Groves, Sean Flynn, Joey Sanchez, Jason Stanislaw, Julie Mantice, Sara Hilby, Alex DeWaal, Frankie Sinfuego, Katy Bradford, Libby Baker and Nick Marfise. This Committee of 13 was split up into three sub-committees which focused on our agency's Crises and Contingency Plan, Safety Manual, and Safety Incentives. The following objectives were met:

- ✓ New Safety Committee Structure/committees formed for 2018-2020
- ✓ Revision of the Safety Manual completed in May 2018
- ✓ Revision of the Crises and Contingency Plan completed in May 2018
- ✓ 15 Emergency Equipment Bags secured at each facility
- ✓ Safety Incentive Committee creates Danger Dave, Rescue Rick and Ergonomics Videos
- ✓ Safety Incentives Committee visit camps for spontaneous training-20 gift cards awarded to camp employees
- ✓ Labor Posters Updated at all facilities
- ✓ Statement of Admissions Training incorporated into Camp Training
- ✓ Sexual Harassment Training presentation by PDRMA/Attorneys at Staff Meeting
- ✓ Additional Sexual Harassment Training held for West Park Staff
- ✓ 2 Rounds of Facility Inspections completed in 2018
- ✓ Early Childhood enhanced security feature-blinds purchased and installed on all windows exposing children in classrooms
- ✓ Early Childhood plan for lock-down of facility designed and budgeted for in 2019
- ✓ De-escalation training held for all staff in February, 2018

- ✓ COI Cover Sheets created to improve the effectiveness of our centralized record keeping
- ✓ Risk Manager at IT Department test 911 emergency response system tested at each facility, addition of facility specific instruction cards added to each facility phone
- ✓ Facility Use Permits revised and Centralized
- ✓ Revised Camp Training for 2018 with an enhanced focus on Safety/Risk Management

The Safety Committee set the following priorities for 2019:

- ✓ Workman's Comp Training scheduled for April 17, 2019
- ✓ Active Shooter Simulation Training-Summer 2019
- ✓ Civilian Medical Response Training-Fall 2019
- ✓ Replacement of all AED's (except Lakefront)
- ✓ Sexual Harassment Continued Training-Fall 2019
- ✓ New Employee Orientation Video



WILMETTE PARK DISTRICT
Lakefront Committee Meeting Minutes
Monday, December 3, 2018
6:30 p.m. – Mallinckrodt Community Center

Attendees Present

Commissioners/Committee: Chair, Ryrie Pellaton, Shelley Shelly, Bryan Abbott
Staff: Jerry Ulrich

Staff: Director Wilson, Holly Specht

Attendees Absent

None

I. Meeting Called to Order

Meeting called to order at 6:30 p.m.

II. Approval of Minutes

A. Commissioner Abbott moved and Commissioner Shelly seconded a motion to approve the minutes of the November 5, 2018 Lakefront Committee meeting, as amended. All voted yes; **motion carried.**

III. Recognition of Visitors

The Attendance Sheet will become part of the permanent record.

IV. Communications and Correspondence

Commissioner Abbott commented on an email the board received from a resident expressing her feelings that the lakefront beach passes should be free for residents. Director Wilson added that he will respond. Commissioner Pellaton commented on a request for a warming hut at the dog beach.

V. Unfinished Business

A. Lakefront Project Update

Dave Olson from W.B. Olson provided an update. He explained that the start of the project was delayed due to some delays with obtaining permits. He went on to say that the construction schedule has been impacted by the snow around Thanksgiving but is still on schedule as long as the weather cooperates in spring. After questions and discussion, the Committee asked that Dave provide an update at the April Lakefront Committee meeting.

B. Memorial Donations

This item was tabled.

VI. New Business

A. Eagle Scout Project

Ben Lewis made an Eagle Scout presentation regarding his proposal to install a platform and benches around the showers at the sailing beach. The Committee asked questions and directed him to work with staff to proceed with the project.

B. Park Permit Request

The Committee was presented with a permit request that was submitted that day. Due to the requested day falling on Labor Day weekend, staff is not recommending its approval. The Committee agreed, and asked staff to work with the individual to look at alternate days.

VII. Adjournment

There being no further business to conduct, the Lakefront Committee meeting was adjourned at 7:05 p.m.

Minutes Approved on: January 7, 2019



Committee Chair



Department Head