WILMETTE PARK DISTRICT
Regular Meeting of the
Board of Park Commissioners

Monday, February 11, 2019
7:30 pm - Village Hall Council Chambers

AGENDA

I. Regular Meeting of the Board of Park Commissioners Called to Order
   A. Roll Call

II. Approval of Minutes
   A. November 19, 2018 Committee of the Whole
   B. December 10, 2018 Closed Session Meeting
   C. January 14, 2019 Public Hearing & Regular Meeting

III. Communications and Correspondence

IV. Recognition of Visitors

V. Approval of Voucher List

VI. Executive Director's Report

VII. Committee Reports
   A. Lakefront Committee
   B. Facilities Operations Committee
   C. Parks & Recreation Committee
   D. Golf Operations Committee
   E. Financial Planning & Policy Committee

VIII. Unfinished Business
   A. Storm Water Update

IX. New Business
   A. Consideration of Verizon Site Access Agreement – Mallinckrodt

X. Adjourn to Closed Session
   A. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, in accordance with Section 2(c)21 of the Open Meetings Act
   B. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel of the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel to determine its validity, in accordance with Section 2(c)1 of the Open Meetings Act

XI. Reconvene Regular Board Meeting
   A. Consideration of Action, If Any, of Items Discussed in Closed Session

XII. Adjournment

If you are a person with a disability and need special accommodations to participate in and/or attend a Wilmette Park District meeting, please notify the Director's Office at 847-256-6100.

Revised: 2/8/2019 9:48 AM

Wilmette Park District
Policy for Public Comment

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each regular meeting is set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
2. During the "Recognition of Visitors" agenda item, audience members should raise their hands and be recognized by the President/Chairperson prior to speaking.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson.
4. Questions are to be directed to the entire Board/Committee.
5. Park Board members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. A Board/Committee meeting is not a forum for complaints against individual employees. Such matters are handled by directly contacting the Executive Director. Complaints against the Executive Director should be handled by directly contacting the President of the Board of Park Commissioners.
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the park board commissioners present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.

Calendar of Events

February/March 2019

Date	Time	Event	Location
February 8	7:30p	TGIF Fridays	Ice
February 9	Varying Times	"Annie" Auditions	CRC
February 12	10:00a	Parent/Child Recycled Sculpture Workshop	CRC
February 13	7:00p	Self-Defense Workshop	CRC
February 15	6:00p	Daddy Daughter Dance	Michigan Shores Club
February 15	6:30p	Family Art Night	CRC
February 20	6:00p	Kindergarten Enrichment Open House	ECC
February 22	7:30p	TGIF Fridays	Ice
February 22	All Day	Independent Photography Showcase Opens	CRC
March 4-8	All Day	Screen Break Week	Multiple Locations
March 8	7:00p	Adult Paddle Mixer	Paddle
March 8-17	Varying Times	Shrek Jr.	CRC
March 9	10:30a	Family Fine Arts Day	CRC
March 15	6:30p	Family Fine Art Night	CRC
March 22	6:00p	Mother Daughter Besties Boutique	CRC
March 25-29	All Day	Spring Break Camps	Multiple Locations
March 30	All Day	Wilmette Arts Guild Spring Showcase Opens	CRC

ACTION LIST
February 11, 2019 – Regular Meeting
Board of Park Commissioners

Agenda No.	ACTION
I.	Regular Meeting of the Board of Park Commissioners called to order.
II.(A).	Move to approve the minutes for the November 19, 2018 Committee of the Whole Meeting
II.(B).	Move to approve the minutes for the December 10, 2018 Closed Session Meeting
II.(C).	Move to approve the minutes for the January 14, 2019 Public Hearing & Regular Meeting
V.	Move to approve the Voucher List in the amount of **$1,506,550.99**, a copy of which is to be attached to and become a permanent part of the minutes of this meeting
IX.(A)	Move to approve the Verizon Site Access Agreement as presented
X.	Move to adjourn to Closed Session to discuss the minutes of meetings lawfully closed, whether for purposed of approval by the body of the minutes or semi-annual review of the minutes, and to discuss the appointment, employments, compensation, discipline, performance, or dismissal of specific testimony on a complaint lodged against an employee of the District or against legal counsel to determine its validity, in accordance with Sections 2(c)(21) and (21)of the Open Meetings Act
XII.	Move to adjourn Regular Board Meeting.

WILMETTE PARK DISTRICT
Committee-of-the-Whole
Meeting Minutes

Monday, November 19, 2018
6:30 p.m. – Village Hall Council Chambers

Present

Commissioners: President Amy Wolfe, Vice President Shelley Shelly.
Bryan Abbott, Gordon Anderson, Stephanie Foster, John Olvany
Commissioner Ryrie Pellaton arrived at 6:45 p.m.

Secretary/Executive Director Steve Wilson
Staff: Kathy Bingham, Steve Holloway, Jerry Ulrich, Libby Baker

Attendees Absent

None

I. Meeting Called to Order

The meeting was called to order at 6:35 p.m.
A. Roll call taken.

President Wolfe explained that the engineers hired by the Village will make a presentation before "Recognition of Visitors".

II. Communications and Correspondence

President Wolfe commented that most of the correspondence was related to saving Centennial Prairie Gardens.

III. Presentation by Christopher B. Burke Engineering

Darren Olson gave a presentation outlining the project the Village of Wilmette selected to address storm water issues for properties west of Ridge Road. He highlighted that as a part of the project, the Village is seeking to use three parks owned by the Wilmette Park District. Those parks were Hibbard Park, Thornwood Park, and either Centennial Park or Community Playfields. The presentation highlighted that at Hibbard Park, a slightly different process is taking place with Woodhouse Tinucci Architects and therefore at this point there are no concepts on where a tank may be located. At Thornwood Park, a tank would be located in the southeast portion of the park. The presentation illustrated various options between Centennial Park and Community Playfields, and Mr. Olson highlighted that the Community Playfields options were less expensive and as effective.

IV. Recognition of Visitors

The Attendance Sheet will become part of the permanent record.

Jeff Axelrod, 631 Central, Wilmette – Mr. Axelrod stated he felt that this meeting was years late. He stated that the fact that the park board did not engage the

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Village years ago was beyond him. He stated that the Village made its decision in April and the Park Board is having its first meeting on the topic now. He stated that at best it looks like apathy and at worst a purposeful effort to thwart the plan. He concluded by saying some of the residents are in dire need of this to happen, so please make it happen.

Commissioner Abbott responded to Mr. Axelrod's comments stating that the park board discusses park issues here, and not at the Village. He added that the park board has not been invited by the Village to engage in discussion and acknowledge that this process will take time.

Charlotte Adelman, 232 Lawndale, Wilmette – Ms. Adelman stated she approached the park district nearly 10 years ago about planting the prairie at Centennial and was pleased to help make it come to fruition with the help of Park District staff. She stated that the Village of Wilmette even gave the Park District an award for the prairie once it was complete. She stated it serves as a valuable carbon sink and we should protect it and not let the storm water project take it away. She also stated that on the topic of the easement requested by Cook County approved by the MWRD, the Park District should sue to stop the roadway from moving forward.

Edie Rowell, 2710 Hawthorne, Wilmette – Ms. Rowell stated that she thought the presentation was helpful and that she hoped the board would determine to use the Community Playfields for the storm water project to preserve the prairie at Centennial.

Tom Moore, 1919 Highland, Wilmette – Mr. Moore stated he lives within walking distance of Community Playfields and has spent a lot of time there as he has four daughters who are adults now. He said his observations are that Community Playfields floods quite a bit and he thinks that neighbors near the park would welcome a tank at that location to help with the flooding behind their houses.

V. New Business

A. Village of Wilmette Storm Water Project

President Wolfe stated that at this time she would like to open up the discussion for members of the board to ask questions of the Village staff and hired engineers.

Commissioner Anderson asked if the difference in cost between the two community options just the sewer costs Darren Olson responded, yes and the difference is thousands of feet of large diameter storm sewer. Commissioner Anderson then asked why Centennial was selected initially as the location for one of the tanks. Darren Olson responded that Centennial was selected purely due to its proximity to the houses that flood the most.

Commissioner Shelly asked if the same number of homes will benefit with both of these locations. Mr. Olson stated that when talking about flood reduction benefits, both Centennial to Community Playfields are the same.

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Commissioner Shelly asked if there are any guarantees that the homes served will not get water in their homes anymore. Mr. Olson said that they are designing these tanks to a certain level of storm event, and that more severe storms can and do occur, so they are unable to guarantee that no water will be in people's houses. Commissioner Shelly asked how well has the tank at West Park worked? Brigitte Berger-Raish stated it has been wildly successful and will provide statistics to the board at a later time as she did not have them on her at the moment.

Commissioner Pellaton asked what the planned size of the pipe that would run to Community Playfields is and would the existing crosswalk be enough space for an easement? Mr. Olson stated the pipes are 60 to 72 inches in diameter, which is wider than the sidewalk. He also stated that the easement would have to be wider than the pipe to provide space to do construction and future maintenance. Commissioner Pellaton asked why the tank is proposed where it is in Community Playfields. Mr. Olson responded that there is an existing drainage issue in that location and it is geographically closest to where the water would be coming from. Commissioner Pellaton asked if traffic flow to neighbor's houses will be facilitated during construction. Mr. Olson stated it would. Commissioner Pellaton stated that the time table only accounts for restoring each park with soil and grass, and if a different amenity is desired in the parks upon completion of the project, it will very likely make the schedule longer.

Commissioner Foster asked how wide the easement likely will be. Mr. Olson said it would need to be about 20 feet wide.

Commissioner Olvany asked if anyone has conducted any kind of environmental impact study. Mr. Olson said that if we proceed, we will need to get permits from various regulatory agencies, and during that process we will have to address the environmental issues. He went on to say that there are also ways to make benefits to the environment by incorporating green infrastructure. Commissioner Olvany responded by saying it appears the short answer is no to his question. He went on to say that one of his frustrations about this project is that it is all being done in the rearview mirror. He said he feels we should be looking at the environment before deciding what to do. Commissioner Olvany then asked if there are any similar facilities in Illinois. Mr. Olson said there were and introduced Paul Siegfried from Baxter Woodman. Mr. Siegfried said he worked on a similar project at Westcott Park in Northbrook. The project was larger as it held 23.7 acre foot of water and had a footprint of 2.5 acres. In response to a question from Commissioner Olvany, Mr. Siegfried noted that his firm also installed a smaller underground tank in Glenview.

Commissioner Abbott said that in regard to storage solutions, he wants to go through why we arrived here. There are underground tanks, and then there are vaults and that he feels these should be called vaults. He then asked if we have considered putting the vaults under parking lots. Mr. Olson said that no

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final decisions have been made on locations. Commissioner Abbott then stated he would encourage everyone to look at all options, including under parking lot. Commissioner Abbott asked about other solutions such as permeable pavers, gravel storage, and rain gardens and if the engineers had measurable metrics on how these solutions perform. Mr. Olson said they have those metrics. Commissioner Abbott asked about why surface storage at Community Playfields has not been considered. Ms. Berger-Raish stated that during their public meetings they received a lot of feedback from the public against surface storage due to concerns over safety in proximity to children walking home from school as well as the availability of the fields for use in athletics. Commissioner Abbott asked what would happen during overflow conditions with these tanks and what floods first, the parks? Mr. Olson said that the same areas that flood first now will be affected first even after the tanks are installed as water will continue to seek its own level. Commissioner Abbott asked about the depth of the tanks and if two to three feet is enough space between the ground and the top of the tank. Director Wilson said that should be considered when the District determines what amenities would be placed on top of the tanks. Commissioner Abbott asked if a tree could be planted on top of a tank and President Wolfe responded, no. Commissioner Abbott commented that he read that the service life of the concrete is 100 years and asked about maintenance of the tanks and the long term implications on the park. He went on to question whether the Village is asking for a permanent easement or will the Village be working towards a conveyance solution. Mr. Olson said he is unable to answer that question. Commissioner Abbott asked if all tanks would be gravity fed and Mr. Olson said that is what is being considered at this time. Commissioner Abbott asked about the base versus optimized language on your slides, what does that mean. Mr. Olson said that the base project needs to be optimized to try and best serve as many people as possible.

Commissioner Shelly asked if a vault system like this has ever been removed and Mr. Olson responded that no tanks have been removed.

Commissioner Abbott asked if a budget has been made to remediate the parks and Ms. Berger-Raish said that no budgets have been created for restoring the parks. Commissioner Abbott asked if a conveyance solution could be considered as compared to a vault at Hibbard Park. Mr. Olson said that multiple permutations of all locations have been considered and the distance to take the storm water to the pumping station at Harms and Lake avenues drives the cost too high due to distance.

Commissioner Pellaton asked how big a gravity fed tank at Hibbard would be and Mr. Olson said that it would similar to the other locations and take about 2.5 acres of space.

President Wolfe asked about the wording in the presentation about expansion of the tanks and how that would be facilitated. Mr. Olson said that the expansion would take place prior to initial installation during the optimization process, and would not take place somewhere in the future after the tanks are

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installed. President Wolfe asked if a second tank at Community Playfields would alleviate the need for a tank at Hibbard Park. Mr. Olson stated that the most number of homes affected during rain events are located near Hibbard Park making it one of the best locations to help the situation.

President Wolfe said that she would suggest to move forward, it is important to get public input. Therefore, she would like to propose public input meetings as a part of the regularly scheduled board meetings. She said the meetings would begin in January and each meeting would focus on each park location. Commissioner Olvany asked if there are any choices that should be discussed, and President Wolfe asked the board to state their preference between Centennial Park and Community Playfields. Each commissioner indicated their preference for Community Playfields.

The board agreed to the plan to move forward with public input in the months of January, February, and March for Community Playfields, Hibbard Park, and Thornwood Parks respectively, and asked staff to publicize the meetings as broadly as possible. Commissioner Foster asked Public Works Director Brigitte Berger-Raish if the proposed schedule works with the Village's timeline, and stressed that it is not her intention, nor the intention of the other board members to derail the project. Ms. Berger-Raish responded that the Village can work with the schedule.

VI. Adjournment

There being no further business to conduct, the meeting was adjourned at 8:10 p.m.

_____ _____

Secretary President

Minutes Approved on: _____

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WILMETTE PARK DISTRICT
Minutes of Regular Meeting of the Board of Park Commissioners

Monday, January 14, 2019
7:30 p.m. - Village Hall Council Chambers

Attendees Present

Commissioners: President Amy Wolfe, Vice President Shelley Shelly, Bryan Abbott, Stephanie Foster, John Olvany, Ryrie Pellaton

Secretary/Executive Director Steve Wilson
Staff: Steve Holloway, Jerry Ulrich, Emily Guynn, Libby Baker, Marlon Rodas, Sean Flynn

Attendees Absent

Commissioner Gordon Anderson

I. Public Hearing Called to Order

President Wolfe called the 2019 Budget & Appropriations Hearing to order at 7:30 p.m.

A. 2019 Budget & Appropriations Hearing

President Wolfe stated that the public hearing is being held to receive comments on the Combined Annual Budget and Appropriation of Funds for the Wilmette Park District, Cook County, Illinois for the fiscal year beginning on the 1st day of January, 2019 and ending on the 31st day of December, 2019. She added that notice of the public hearing was published December 27, 2017 in the *Wilmette Beacon*, and the Ordinance has been on display and available for public inspection at the Administration Offices of the Wilmette Park District since December 7, 2018.

President Wolfe asked the Board and public for comment. Hearing no comment, the hearing was closed at 7:32 p.m.

II. Meeting Called to Order

The meeting was called to order at 7:32 p.m.

A. Roll call taken.

III. Approval of Minutes

A. November 14, 2018 Committee of the Whole

Commissioner Foster moved and Commissioner Shelly seconded a motion to approve the minutes from the November 14, 2018 Committee of the Whole Meeting.

By a roll call vote, voting *Yes:* Commissioners: Abbott, Foster, Olvany,

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Pellaton, Shelly, Wolfe; voting *No:* None. Absent: Anderson; **motion carried**.

B. November 19, 2018 Committee of the Whole

Commissioner Olvany moved and Commissioner Pellaton seconded a motion to approve the minutes from the November 19, 2018 Committee of the Whole Meeting.

Several changes were recommended; approval of the minutes was tabled.

C. December 5, 2018 Committee of the Whole

Commissioner Shelly moved and Commissioner Abbott seconded a motion to approve the minutes from the December 5, 2018 Committee of the Whole Meeting.

By a roll call vote, voting *Yes:* Commissioners: Abbott, Foster, Olvany, Pellaton, Shelly, Wolfe; voting *No:* None. Absent: Anderson; **motion carried**.

D. December 10, 2018 Truth-in-Taxation Hearing and Regular Minutes

Commissioner Pellaton moved and Commissioner Foster seconded a motion to approve the minutes from the December 10, 2018 Regular Board Meeting.

By a roll call vote, voting *Yes:* Commissioners: Abbott, Foster, Olvany, Pellaton, Shelly, Wolfe; voting *No:* None. Absent: Anderson; **motion carried**.

IV. Communications and Correspondence

None

V. Recognition of Visitors

President Wolfe addressed the audience and asked if anyone was interested in addressing the Board. No comments were received.

The Attendance Sheet will become part of the permanent record.

VI. Approval of Voucher List

Commissioner Abbott moved and Commissioner Pellaton seconded a motion to approve the Voucher List in the amount of **$2,760,184.76,** a copy of which is to be attached to and become a permanent part of the minutes of this meeting.

By a roll call vote, voting *Yes:* Commissioners: Abbott, Foster, Olvany, Pellaton, Shelly, Wolfe; voting *No:* None. Absent: Anderson; **motion carried**.

VII. Executive Director's Report

Director Wilson reported on the following topics:

- Summer Camp
  - Resident registration begins February 5.
  - Non-resident registration begins February 12.
  - Camp Open House/Job Fair will be held at the CRC January 29.

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- Agenda Items – Under New Business the board will be asked to approve the annual Budget and Appropriation Ordinance which sets the budget for FY2019.

VIII. Committee Reports

A. Lakefront Committee:

Commissioner Pellaton reported on the following topics:

- The Lakefront Committee met January 7, 2019.
- Received update on construction progress; work will continue as long as the weather cooperates. Project is still on schedule.
- Discussed correspondence received regarding fencing on private property at the north end of the sailing beach. Staff was directed to consult with legal counsel about possible addition of signage. Staff will respond to the correspondence.

B. Facilities Operations Committee:

Commissioner Foster reported on the following topics:

- The Facilities Operations Committee met tonight prior to the board meeting.
- Ice – December numbers are up. 206 people attended Skate with Santa. Solo try-outs for the spring ice show are this Saturday19th
- Pool – Staff is currently in the hiring process for summer.
- Paddle – It's the mid-point of the league season. Rentals have been good.
- Tennis – In-person class registration begins January 19. There were 337 lottery numbers. Parent's meeting will be held January 31 to help guide parents in junior competitive to guide parents scheduling competitions. Manager will be attending a tennis owners and managers conference January 24acquet sports conference at the end of the month.

C. Parks & Recreation Committee:

Commissioner Abbott reported on the following topics:

- The Parks & Recreation Committee met tonight prior to the board meeting.
- Staff has received positive comments so far about Langdon Park.
- The playground will be shutdown briefly in the spring so the safety surface can be installed.

D. Golf Operations Committee:

Commissioner Olvany reported on the following topics:

- The Golf Operations Committee met January 12, 2019.
- Primary discussion centered on the restaurant; financials were reviewed and revenue expectations were not met.
- Equipment maintenance is being done and dead trees are being removed.
- General Manager will be attending a PGA professional conference.

In response to a question from Commissioner Wolfe, Commissioner Olvany commented that the implementation of GolfNow has been positive and good data has been gathered.

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E. <u>Financial Planning & Policy Committee:</u>
Commissioner Pellaton reported on the following topics:
- The Financial Planning & Policy Committee – no report

IX. Unfinished Business

A. Storm Water Project

Director Wilson reported that he attended a meeting where Woodhouse Tinucci Architects presented high level conceptual recreation center build out options for the Hibbard Park location. He added that this information was shared with the Village's engineers for their consideration to determine storm water detention options while allowing the District to maximize flexibility for possible future expansion.

Director Wilson then asked for clarification on the public input sessions. Following discussion, it was determined that public input would be received at subsequent board meetings as well as at public input sessions that will be scheduled and take place at each respective location, weather permitting.

X. New Business

A. Ordinance 2019-O-1 Budget & Appropriations

Commissioner Pellaton moved and Commissioner Olvany seconded a motion to approve Ordinance 2019-O-1, *An Ordinance Making A Combined Annual Budget And Appropriation Of Funds For The Wilmette Park District For The Fiscal Year Beginning January 1, 2019 And Ending December 31, 2019.*

By a roll call vote, voting *Yes:* Commissioners: Abbott, Foster, Olvany, Pellaton, Shelly, Wolfe; voting *No:* None. Absent: Anderson; **motion carried**.

XI. Adjournment

There being no further business to conduct, the Regular meeting was adjourned at 8:10 p.m.

_____ _____
Secretary President

Minutes Approved on: _____

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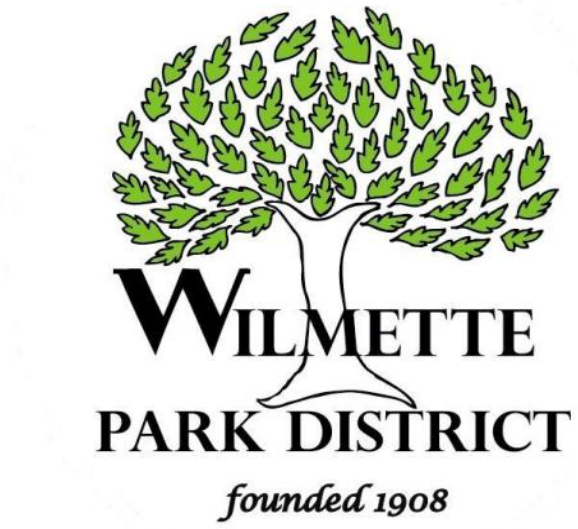

Voucher List Presented to the Board of Park Commissioners

At the Regular Meeting of February 11, 2019

Voucher List - Reconciliation
January-19
(Vendor Disbursements Over $5,000)

Vendor Name	Amount	Type of Service/Products	#
Berger Excavating Contractors Inc.	163,383.00	Gillson/Lakefront Infrastructure Project	
NSSRA	131,045.27	2019 1st Installment Member	
Tor Construction Co Inc.	126,000.00	Gillson/Lakefront Infrastructure Project	
JP Morgan Chase	95,274.59	P-Card Purchases	
W.B. Olson Inc.	50,455.00	Gillson/Lakefront Infrastructure Project	
Vanguard Energy Services LLC	43,407.61	Electric & Gas Service	
Tyler Technologies	35,230.00	Biometric Reader Time Clocks	
Vermont Systems	27,963.20	2019 Maint Fee for RecTrac	
PDRMA	22,414.32	Health, Liability & Workmen Comp Ins & Retiree's Ins	
Jensen's Plumbing & Heating	18,549.00	Gillson/Lakefront Infrastructure Project	
Paulson Press Inc.	16,350.00	Winter Brochure Printing	
Hargrave Builders	12,609.00	Gillson/Lakefront Infrastructure Project	
Sportskids Inc.	10,181.90	Sport Classes & Clinics	
Wage Works	10,170.03	Flex Spending Acct	
Aquarius Sail of Wis	9,990.92	Hobie Cat Getaway & Sailboat Equipment	
AT&T	9,615.56	Phone, Long Distance & Fiber Network Service	
BTSI	7,880.00	Civitas Program & Turf Golf Phosphites for Golf Maint	
J.C. Sports & Tees Inc.	7,547.05	Awards & Uniforms for Sports	
Subsurface Solutions LLC.	6,960.07	Battery Locator for Parks	
Easy Permit Postage	5,732.62	Postage for Various Areas	
Wilson Racquet Sports	5,079.38	Racquets, Balls & Accessories for Resale at Tennis	

Total	$	815,838.52
Other Sundry Services/Products		79,333.33
Total Voucher List	$	895,171.85
Payroll Transfers		
1/4/2019	$	285,953.87
1/18/2019	$	325,425.27
Total Payroll Transfers	$	611,379.14
Total Vouchers and Transfers	$	1,506,550.99

- If additional comments on expenditures are warranted, they will be noted below by numbered footnote.
The amounts were from the P-Card total.

We, the undersigned Officers of the Wilmette Park District, do hereby singularly approve for payment the above listed and detailed list of bills chargeable for the above stated month and on which further approval was passed at a regularly scheduled meeting of the Board of Park Commissioners of the Wilmette Park District.

Commissioner-Motion

Commissioner-Second

Voucher Approval Report

By Amount
Presented to the Board on February 11, 2019

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
Berger Excavating Contractors Inc	561 5	Gillson/Lakefront Infrastructure Project	70-11-105-5810	$ 163,383.00
NSSRA	195	2019 1st Installment Member Agency Contribution	90-11-100-5235	131,045.27
Tor Construction Co Inc	561 5	Gillson/Lakefront Infrastructure Project	70-11-105-5810	126,000.00
W.B. Olson Inc	561 5	Gillson/Lakefront Infrastructure Project	70-11-105-5810	50,455.00
Tyler Technologies	045-248225	Biometric Reader Time Clocks for WPD	70-11-100-5850	35,230.00
Vermont Systems Inc	61336	2019 Maintenance Fee for Vermont Systems	10-12-100-5250	27,963.20
Jensen's Plumbing & Heating	561 5	Gillson/Lakefront Infrastructure Project	70-11-105-5810	18,549.00
Paulson Press, Inc.	18-1871	Winter Brochure Printing for Marketing	10-14-100-5265	16,350.00
JPMorgan Chase Purchase Card	INV0034612	CRC - Cleaning services	20-41-100-5200	12,911.00
Vanguard Energy Services LLC	E00000434322	Electric Service for CRC	20-41-100-5330	12,838.46
Hargrave Builders Inc	561 5	Gillson/Lakefront Infrastructure Project	70-11-105-5810	12,609.00
Vanguard Energy Services LLC	E00000434320	Electric Service for Centennial	20-34-100-5330	10,083.11
Aquarius Sail Of WI	190109W	Hobie Cat Getaway for Gillson	70-11-100-5850	8,949.00
AT&T	847256960012-1/19	Phone Service for WPD	10-11-100-5310	8,366.85
J.C. Sports & Tees Inc	13435	Basketball Uniforms for Sports	20-41-706-5460	7,059.60
JPMorgan Chase Purchase Card	INV0034612	Cubs tickets for Fusion Field Trips	20-42-112-5272	6,843.40
Sportskids Inc	339712	Winter Session Classes for Sports	20-41-610-5215	6,065.00
Vanguard Energy Services LLC	E00000434320	Electric Service for Centennial	20-32-100-5330	6,049.86
PDRMA	INV0034220	PDRMA Health - Pre Tax	10-11-100-2115	4,763.90
PDRMA	INV0034387	PDRMA Health - Pre Tax	10-11-100-2115	4,763.90
JPMorgan Chase Purchase Card	INV0034612	Capital Studio Equipment Replacement	70-11-100-5850	4,114.94
Tressler, LLP	399465	Legal Services for WPD	10-11-100-5245	3,885.00
Hot Shots Sports LLC	999	Sports Programs for Gen Rec	20-41-428-5215	3,805.20
Chicago Loves Dance Inc.	WPDF22018	Dance Programs for Gen Rec	20-41-428-5215	3,804.13
JPMorgan Chase Purchase Card	INV0034612	Adobe Creative Cloud Teams License	70-11-100-5870	3,792.08
PDRMA	1/19 Retiree Health	Retiree Health Premium from IMRF	10-11-100-2170	3,762.17
Gymnastics Spot	2/2-3/19	Meet Fees for Gymnastics	20-41-505-5272	3,615.00
Subsurface Solutions LLC	13356	Battery Locator/Electrican for Parks	10-23-100-5520	3,500.00
Subsurface Solutions LLC	13356	Battery Locator/Electrican for Parks	10-22-100-5850	3,460.07
JPMorgan Chase Purchase Card	INV0034612	Ice - Cleaning services	20-34-100-5200	3,387.00
United Gymnastics Academy	1/26-27/19	Meet Entry Fees for Gymnastics	20-41-505-5272	3,360.00
The Vocal Gymnasium	Winter 19	Music Program for Gen Rec	20-41-423-5215	3,272.15
Wage Works	Flex Spending-1/19	Flex Spending Account	10-11-100-2140	3,270.43
PDRMA	INV0034203	PDRMA Health - Pre Tax	10-11-100-2115	3,132.00
JPMorgan Chase Purchase Card	INV0034612	Surface Book 2 & Accessories	70-11-100-5850	3,068.74
PDRMA	INV0034401	PDRMA Health - Pre Tax	10-11-100-2115	3,061.95
BTSI	61793	Civitas Program for Golf Maint	20-33-176-5440	2,800.00
BTSI	61794	Civitas Program for Golf Maint	20-33-176-5440	2,800.00
Easy Permit Postage	8000909005469114/1/19	Camp Guide Postage for Admin	10-11-100-5270	2,732.62
JPMorgan Chase Purchase Card	INV0034609	2018 Tennis - Water/Sewer	20-32-100-5320	2,623.21
JPMorgan Chase Purchase Card	INV0034609	2018 Ice - Water/Sewer	20-34-100-5320	2,623.20
Wage Works	Flex Spending-1/19	Flex Spending Account	10-11-100-2145	2,500.00
Easy Permit Postage	8000900011605163-1/19	Postage for Various Areas	10-11-100-5270	2,485.88
Sportskids Inc.	339702	Winter Break Camps for Sports	20-41-613-5215	2,363.90
Illinois Shotokan Karate	365	Karate Classes Fall 2 for Sports	20-41-603-5215	2,291.95
BTSI	61792	Turf Gold Phosphites for Golf Maint	20-33-176-5440	2,280.00
Vanguard Energy Services LLC	E00000434377	Electric Service for Golf	20-33-176-5330	2,148.78
JPMorgan Chase Purchase Card	INV0034612	2019 Revenue school J. Nichols	20-41-201-5150	2,000.04
Frontline Technologies Group LLC	INVUS91767	2019 Applitrak Annual Maint Fee	10-11-100-5225	2,000.00
Vanguard Energy Services LLC	E00000434321	Electric Service for Golf	20-33-176-5330	1,993.71
JPMorgan Chase Purchase Card	INV0034612	Golf - Cleaning services	20-33-100-5200	1,978.00
JPMorgan Chase Purchase Card	INV0034612	Lakeview - Cleaning services	20-43-145-5200	1,976.00
Wilson Racquet Sports USA	4527088080	Practice Balls for Tennis	20-32-100-5400	1,970.63
Aqua Pure	117518	Pool Chemical Reader Probes for Pool	20-31-100-5520	1,899.32
Wage Works	Flex Spending-1/19	Flex Spending Account	10-11-100-2140	1,882.44
Play-Well Teknologies	DB16819	Winter Break Camps for Gen Rec	20-41-407-5215	1,872.00
Vanguard Energy Services LLC	E00000434377	Electric Service for Golf	20-33-100-5330	1,867.63
Record-A-Hit Inc	191061	7/3 Entertainment Deposit for Rec Program	20-40-104-5225	1,810.00
On-The-Go Sports Inc	1663	Monday Non-Contact Football Classes for Sports	20-41-616-5215	1,768.44
Sportskids Inc	339712	Winter Session Classes for Sports	20-41-605-5215	1,753.00
JPMorgan Chase Purchase Card	INV0034612	Tennis - Cleaning services	20-32-100-5200	1,742.00
Vanguard Energy Services LLC	E00000434321	Electric Service for Golf	20-33-100-5330	1,732.86
Vanguard Energy Services LLC	E00000434320	Electric Service for Centennial	20-31-100-5330	1,721.97
Frambro Management LLC	3001473	Fall 2-Let's Build Wacky Waves Central	20-41-428-5215	1,632.96
Frambro Management LLC	3001472	Fall 2 Let's Build It Wacky Waves McKenzie	20-41-428-5215	1,522.50
Wilson Racquet Sports USA	4526923865	Racquets & Accessories for Resale at Tennis	10-11-100-1603	1,507.78
JPMorgan Chase Purchase Card	INV0034612	SHRM conference registration - L. Cox	10-11-100-5150	1,490.00
JPMorgan Chase Purchase Card	INV0034609	2018 3900 Fairway Drive - Water/Sewer	20-33-100-5320	1,448.21
On-The-Go Sports Inc	1664	Wednesday Non-Contact Football Classes for Sports	20-41-616-5215	1,401.40
Warehouse Direct Office	4161265-0	Paper for Admin	10-11-100-5410	1,376.00
Warehouse Direct Office	4161227	Paper for CRC	20-41-100-5410	1,376.00
US Foodservice of Il Inc	1230726	Food for Early Childhood	20-41-307-5400	1,373.26
JPMorgan Chase Purchase Card	INV0034612	Mallinckrodt - Cleaning services	20-44-100-5200	1,321.00
Wage Works	Flex Spending-1/19	Flex Spending Account	10-11-100-2140	1,271.88

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Vendor Name	Payable Number	Description (Item)	Account Number	Amount
JPMorgan Chase Purchase Card	INV0034612	Hand Tools	20-33-176-5400	1,270.48
Ill. Dept. of Revenue	1/19 Sales Tax	1/19 Illinois Sales Tax	10-11-100-2192	1,242.00
JPMorgan Chase Purchase Card	INV0034612	Parks - Doggie bags	10-22-100-5440	1,179.90
AT&T	S664050050-19013	Phone Service for CRC	10-11-100-5310	1,157.31
Ill. Dept. of Revenue	12/18 Sales Tax	12/18 Illinois Sales Tax	10-11-100-2192	1,136.00
JPMorgan Chase Purchase Card	INV0034612	KE lunch	20-41-306-5400	1,132.26
Vanguard Energy Services LLC	E00000434376	Electric Service for Gillson	20-43-100-5330	1,110.97
JPMorgan Chase Purchase Card	INV0034612	KE lunch	20-41-306-5400	1,106.60
JPMorgan Chase Purchase Card	INV0034612	KE lunch	20-41-306-5400	1,106.60
Vanguard Energy Services LLC	G400215020419	Gas Service for Various Areas	20-35-100-5340	1,052.95
Aquarius Sail Of WI	190130W	Sail Boat Equipment & Dolly for Sailing	20-43-142-5430	1,041.92
KCM Productions Inc	7/3/19	7/3 Deposit for Pony Wheel	20-40-104-5225	1,000.00
PDRMA	INV0034188	PT Insurance - Pre Tax	10-11-100-2115	994.35
PDRMA	INV0034414	PT Insurance - Pre Tax	10-11-100-2115	994.35
New York Life Insurance Co	INV0034218	Wilmette Park District Employee Premiums	10-11-100-2131	959.55
New York Life Insurance Co	INV0034385	Wilmette Park District Employee Premiums	10-11-100-2131	959.55
US Foodservice of Il Inc	625187	Food for Early Childhood	20-41-307-5400	923.95
JPMorgan Chase Purchase Card	INV0034612	Paddle - Cleaning services	20-35-100-5200	843.00
Dunlop Sports Group Americas	5567072SO	Racquets for Resale at Tennis	10-11-100-1603	830.23
Outstanding Graphics	12819	Pictures for Marketing	10-14-100-5215	822.50
Babolat Vs North America Inc	2622882	Racquets for Resale at Tennis	10-11-100-1603	795.66
JPMorgan Chase Purchase Card	INV0034612	Parks - Cleaning services	10-23-100-5200	780.00
Wilson Racquet Sports USA	4526974091	Tennis Balls for Resale at Tennis	10-11-100-1603	777.60
Wilson Racquet Sports USA	4527069315	Racquets for Resale at Tennis	10-11-100-1603	767.00
JPMorgan Chase Purchase Card	INV0034612	Harrow Drag Mat	20-33-176-5850	765.15
A & B Bus Service	0119-1013	Winter Break Buses for Gen Rec	20-41-415-5215	765.00
Illinois Baseball Academy	1/19	Baseball Skills Clinic for Sports	20-41-709-5215	682.50
AMS Mechanical Systems, Inc.	8850-12	Compressor Maint for Ice	20-34-100-5205	669.50
JPMorgan Chase Purchase Card	INV0034612	Domain Forwarding & Name Renewals	70-11-100-5870	663.22
Village of Wilmette	53176	Phone Share & 911 Service for Admin	10-11-100-5310	626.79
JPMorgan Chase Purchase Card	INV0034609	2018 Uniform Service	20-33-176-5460	607.74
Wage Works	Flex Spending-1/19	Flex Spending Account	10-11-100-2140	606.53
Tebon's Gas Service	13946	Propane Gas for Ice	20-34-100-5450	605.00
JPMorgan Chase Purchase Card	INV0034612	Labor Tracking Software Subscription	20-33-176-5400	600.00
JPMorgan Chase Purchase Card	INV0034609	2018 Winter break camp week 2	20-41-415-5272	573.45
Nicor Gas	04231626534-1/19	Gas Service for Mallinckrodt Shop	10-22-100-5340	559.02
JPMorgan Chase Purchase Card	INV0034612	AOAP Conference Registration - K. Bradford	20-43-100-5150	549.00
Doherty, Laura	048	Music Programs for Early Childhood	20-41-306-5215	540.00
Vanguard Energy Services LLC	E00000434327	Electric Service for Gillson	20-43-100-5330	513.66
JPMorgan Chase Purchase Card	INV0034612	Credit Card Interface Fee	10-11-100-5225	502.34
Keyser, Brian	1/31/19	Employee Retirement Gift	10-11-100-5170	500.00
Specialty Floors	2416	Refinish Floors for Older Adults	20-44-100-5510	500.00
JPMorgan Chase Purchase Card	INV0034612	Charmm'd Training - S. Flynn	10-11-100-5150	499.00
JPMorgan Chase Purchase Card	INV0034612	Tennis Owners & Managers Conference	20-32-100-5150	495.00
Nicor Gas	51634894284-12/18-1/19	Gas Service for Older Adults	20-44-100-5340	488.54
JPMorgan Chase Purchase Card	INV0034612	IPRA Conference - F. Alemzadeh	10-11-100-5150	480.00
JPMorgan Chase Purchase Card	INV0034612	All Facilities - Bulb recycling	10-23-100-5225	479.38
JPMorgan Chase Purchase Card	INV0034612	2019 Building materials for FROG AND TOAD	20-41-808-5420	464.22
The Mulch Center	48498	Mulch for Langdon Park	10-22-100-5440	462.00
The Mulch Center	48498-1	Mulch for Langdon Park	10-22-100-5440	462.00
JPMorgan Chase Purchase Card	INV0034612	CRC - Electric	20-41-100-5510	460.72
Technology Mgt Rev Fund	T1915999	Primary Internet for Admin	10-11-100-5310	450.00
JPMorgan Chase Purchase Card	INV0034612	Dance team costumes	20-41-213-5460	443.15
JPMorgan Chase Purchase Card	INV0034609	2018 Parks - Exmark/Gator Air & Oil Filters	10-22-100-5430	441.80
JPMorgan Chase Purchase Card	INV0034609	2018 Equipment for Saturday Basketball	20-41-608-5430	437.15
JPMorgan Chase Purchase Card	INV0034612	Duplicate Charge	20-41-608-5430	437.15
JPMorgan Chase Purchase Card	INV0034612	AED Batteries	40-11-100-5470	435.00
JPMorgan Chase Purchase Card	INV0034612	PGA Merchandise Show Hotel-A. Kwiatkoski	20-33-100-5150	433.26
Canon Financial Services Inc.	19620399	Copier Usage for Admin & CRC	20-41-100-5205	420.18
JPMorgan Chase Purchase Card	INV0034612	Supplies - Youth Basketball League	20-41-706-5400	419.80
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge	20-41-415-5272	414.98
JPMorgan Chase Purchase Card	INV0034609	2018 Winter break camp week 1	20-41-415-5272	414.98
Finucane, Brigid	3	Music Classes for Early Childhood	20-41-303-5215	400.00
J.C. Sports & Tees Inc	13424	Soccer Awards for Sports	20-41-725-5400	400.00
JPMorgan Chase Purchase Card	INV0034612	Deposit for presale cubs tickets for Fusion	20-42-112-5272	400.00
Konica Minolta Business Solutions	9005358581	Copier Usage for CRC	20-41-100-5205	398.98
JPMorgan Chase Purchase Card	INV0034612	Glass fusion supplies	20-41-204-5400	390.53
Play-Well Teknologies	DB16815	Jedi Engineering W/ Lego for Gen Rec	20-41-407-5215	390.00
JPMorgan Chase Purchase Card	INV0034612	WP - Building Uniform Supplies	10-23-100-5460	386.85
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge	70-11-100-5870	385.78
JPMorgan Chase Purchase Card	INV0034609	2018 Adobe Acrobat Pro License	70-11-100-5870	385.78
Par Golf Supply, Inc.	249659	T-Shirts for Performing Arts	20-41-808-5400	381.16
Wristbands Medtech USA	80942	Guest Wristbands for Pool	20-31-100-5265	373.46
State Chemical Solutions	900786420	Cleaning Supplies for Pool	20-31-100-5440	371.84

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Vanguard Energy Services LLC	E00000434376	Electric Service for Gillson	20-43-145-5330	370.32
Babolat Vs North America Inc	2622048	Racquets for Resale for Tennis	10-11-100-1603	368.24
JPMorgan Chase Purchase Card	INV0034612	Driving Range Software repair and updates	20-33-178-5520	365.00
JPMorgan Chase Purchase Card	INV0034612	Dance team costumes	20-41-213-5460	352.92
Vanguard Energy Services LLC	E00000434318	Electric Service for Admin	10-11-100-5330	350.70
JPMorgan Chase Purchase Card	INV0034609	2018 Parks - Uniform Supply	10-22-100-5460	350.65
James Buttkus	1/11/19	DJ for Ice	20-34-100-5250	350.00
James Buttkus	1252019	DJ for Ice	20-34-100-5250	350.00
Market Access Corp	5865	Liquor Liability Insurance	10-11-100-2150	350.00
Seaway Supply Co	141046	Gym Wipes for Fitness	20-42-100-5420	350.00
JPMorgan Chase Purchase Card	INV0034612	Golf Restaurant/Coffee Dishwasher repairs	20-33-100-5520	347.44
Vanguard Energy Services LLC	E00000434323	Electric Service for Mallinckrodt Shop	10-22-100-5330	344.14
Nicor Gas	60981126232-1/19	Gas Service for Golf Maint	20-33-176-5340	343.13
Konica Minolta Premier Finance	69226984	Copier Lease for CRC	20-41-100-5205	341.15
JPMorgan Chase Purchase Card	INV0034612	Golf - Tee Marker	70-11-100-5880	337.63
JPMorgan Chase Purchase Card	INV0034612	Parks - Sewage pump for rinks	10-22-100-5440	334.26
JPMorgan Chase Purchase Card	INV0034612	2019 GFOA Travel-S. Holloway	10-11-100-5150	315.96
JPMorgan Chase Purchase Card	INV0034612	AOAP Conference Registration Ice	20-31-100-5150	301.00
Chia Leah LLC	1468	Nutritional Workshops for Fitness Program	20-42-119-5400	300.00
JPMorgan Chase Purchase Card	INV0034612	IPRA Conference Registration	10-14-100-5170	300.00
JPMorgan Chase Purchase Card	INV0034612	Glazes	20-41-202-5400	298.87
JPMorgan Chase Purchase Card	INV0034612	Glazes and wood	20-41-204-5400	297.86
JPMorgan Chase Purchase Card	INV0034612	General art supplies	20-41-203-5400	297.68
JPMorgan Chase Purchase Card	INV0034612	Fitness TV	20-42-100-5350	295.27
JPMorgan Chase Purchase Card	INV0034612	General art supplies	20-41-202-5400	295.06
JPMorgan Chase Purchase Card	INV0034612	Glazes	20-41-203-5400	294.60
JPMorgan Chase Purchase Card	INV0034612	Golf - Restaurant Refrigerator Repair	20-33-100-5520	292.11
Warehouse Direct Office	4172521-0	Toner for Admin	10-11-100-5430	291.00
JPMorgan Chase Purchase Card	INV0034612	W2 Envelopes	10-11-100-5350	287.76
JPMorgan Chase Purchase Card	INV0034612	Airfare for AOAP Conference-J. Sanchez	20-31-100-5150	286.60
Wage Works	1174918	1/19 Flex Spending Admin Fee	10-11-100-5110	283.79
JPMorgan Chase Purchase Card	INV0034612	Beach House - Cleaning services	20-43-100-5200	280.00
Maxon Equipment Inc	15745	Plow Truck Parts for Parks	10-22-100-5520	279.82
JPMorgan Chase Purchase Card	INV0034612	Golf - Fridge/ice Machine repair	20-33-100-5520	279.57
JPMorgan Chase Purchase Card	INV0034612	IPRA Dues 2019	10-11-100-5160	279.00
JPMorgan Chase Purchase Card	INV0034612	IPRA Annual Dues - A. Rodes	10-14-100-5160	279.00
JPMorgan Chase Purchase Card	INV0034609	2018 1041 Ridge Road - Water/Sewer	10-22-100-5320	275.29
Babolat Vs North America Inc	2622224	Accessories for Resale at Tennis	10-11-100-1603	274.70
Gamma Sports Inc	INV113327	Ball Hoppers for Tennis	20-32-100-5400	274.55
Vanguard Energy Services LLC	G400215020419	Gas Service for Various Areas	10-22-100-5340	273.90
JPMorgan Chase Purchase Card	INV0034609	2018 Parks - Equipment Repair	10-22-100-5430	273.51
New York Life Insurance Co	INV0034189	Wilmette Park District Employee Premiums	10-11-100-2131	272.82
New York Life Insurance Co	INV0034415	Wilmette Park District Employee Premiums	10-11-100-2131	272.82
Babolat Vs North America Inc	2622642	Racquets for Resale at Tennis	10-11-100-1603	265.46
JPMorgan Chase Purchase Card	INV0034612	Weight/Lat Bar & Body Fat Scale	20-42-100-5430	262.02
Petty Cash - Administration	1/19 PC	Petty Cash for Admin	10-11-100-5170	262.00
JPMorgan Chase Purchase Card	INV0034612	2019 Dance yoga mats	20-41-211-5400	261.76
JPMorgan Chase Purchase Card	INV0034612	2019 Dance yoga mats	20-41-211-5400	261.76
JPMorgan Chase Purchase Card	INV0034612	Glass Fusion Supplies	20-41-204-5400	260.92
JPMorgan Chase Purchase Card	INV0034612	2019 IPRA/IPRA Conference-S. Holloway	10-11-100-5150	260.00
Mid-Central Printing	53597	Membership Forms for Fitness	20-42-100-5265	255.00
Wage Works	Flex Spending-1/19	Flex Spending Account	10-11-100-2140	253.03
The Mulch Center	83104	Mulch for Langdon	10-22-100-5440	252.00
Evanston Glass & Mirror	500	Mirror Repairs for CRC	20-41-100-5510	250.00
JPMorgan Chase Purchase Card	INV0034612	Sports Camp field trip deposit for 2019	20-41-607-5272	250.00
Tyler Technologies	045-249574	Executime T & A Professional Service	10-11-100-5250	250.00
Vanguard Energy Services LLC	G400215020419	Gas Service for Various Areas	20-43-145-5340	242.59
JPMorgan Chase Purchase Card	INV0034612	Dance team costumes	20-41-213-5460	240.17
Wind City Gymnastics	1/18-21/19	Meet Fees for Gymnastics	20-41-505-5272	240.00
JPMorgan Chase Purchase Card	INV0034612	Monthly fee for online E-Newsletter tool	10-14-100-5255	239.06
New York Life Insurance Co	INV0034201	Wilmette Park District Employee Premiums	10-11-100-2131	238.57
New York Life Insurance Co	INV0034399	Wilmette Park District Employee Premiums	10-11-100-2131	238.57
PDRMA	INV0034217	PDRMA Supl Life post-tax	10-11-100-2115	232.45
PDRMA	INV0034384	PDRMA Supl Life post-tax	10-11-100-2115	232.45
Gamma Sports Inc	INV112764	Accessories for Resale at Tennis	10-11-100-1603	231.52
JPMorgan Chase Purchase Card	INV0034612	Golf - Tee Markers Project	70-11-100-5880	230.28
JPMorgan Chase Purchase Card	INV0034612	ShoreTel 230g voip	70-11-100-5850	229.35
Canon Financial Services Inc.	19620399	Copier Usage for Admin & CRC	10-11-100-5205	226.26
JPMorgan Chase Purchase Card	INV0034612	Office supplies	20-41-100-5400	226.00
JPMorgan Chase Purchase Card	INV0034609	2018 Nutcracker attire	20-41-214-5460	224.24
JPMorgan Chase Purchase Card	INV0034612	Weight Plate Tree - Equipment	20-42-100-5430	221.13
JPMorgan Chase Purchase Card	INV0034609	2018 Langdon Internet	20-43-100-5350	219.82
Easy Permit Postage	8000900011605163-1/19	Postage for Various Areas	20-41-708-5270	218.08
JPMorgan Chase Purchase Card	INV0034612	Travel to TOM Conference	20-32-100-5150	216.60

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JPMorgan Chase Purchase Card	INV0034612	Annual safety breakfast	40-11-100-5170	211.11
The Mulch Center	83096	Mulch for Langdon	10-22-100-5440	210.00
JPMorgan Chase Purchase Card	INV0034612	After Scholl Recreation Snacks	20-41-307-5400	209.37
Konica Minolta Premier Finance	69232488	Copier Lease for West Park	10-23-100-5205	207.00
Duda, Bob	0978	Entertainer for Older Adults	20-44-138-5215	200.00
PDRMA	1540837156	PDRMA Training for Fitness	20-42-100-5150	199.00
Quill	4356599	Batteries for West Park	10-21-100-5410	197.52
JPMorgan Chase Purchase Card	INV0034609	2018 Golf Barn - Repairs	20-33-100-5510	196.59
JPMorgan Chase Purchase Card	INV0034612	Office Supplies	10-11-100-5410	195.99
Red Wing Business Advantage Acct	201912100	Employee Safety Boots for Parks	10-22-100-5460	195.49
Direct Fitness Solutions LLC	0541080-IN	Spin Bike Maint for Fitness	20-42-100-5520	195.00
Kwiatkoski, Adam	1/22-25/19	PGA Merchandise Show Per Diem for Golf	20-33-100-5170	195.00
JPMorgan Chase Purchase Card	INV0034609	2018 Lakeview Wireless	20-43-100-5350	187.77
JPMorgan Chase Purchase Card	INV0034612	Duplicate Charge	20-43-100-5350	187.77
US Foodservice of Il Inc	1230726	Food for Early Childhood	20-41-304-5400	187.52
Vanguard Energy Services LLC	G400215020419	Gas Service for Various Areas	20-40-100-5340	185.56
JPMorgan Chase Purchase Card	INV0034609	2018 WP - Waste/Recycling	10-23-100-5225	185.25
JPMorgan Chase Purchase Card	INV0034612	Pop for CRC vending	20-41-100-5490	181.51
JPMorgan Chase Purchase Card	INV0034609	2018-Supplies for Halloween Happening	20-40-101-5400	179.98
JPMorgan Chase Purchase Card	INV0034609	2018 SSL Certificate - Executime	70-11-100-5870	177.90
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge	70-11-100-5870	177.90
The Sherwin-Williams Co	4644-0	Paint for CRC	20-41-100-5510	176.25
Konica Minolta Premier Finance	69229547	Copier Leases for Centennial & Golf	20-33-100-5205	176.00
Vermeer-Illinois, Inc	PD 1780	Chipper Blades for Parks	10-22-100-5520	173.61
Lowe's	10025	Building Supplies for Various Areas	20-43-145-5510	172.24
Vanguard Energy Services LLC	E00000434327	Electric Service for Gillson	20-43-145-5330	171.22
JPMorgan Chase Purchase Card	INV0034609	2018 3551 Lake Ave - Water/Sewer	20-35-100-5320	167.41
JPMorgan Chase Purchase Card	INV0034609	2018 Winter break camp pizza party	20-41-415-5400	166.33
JPMorgan Chase Purchase Card	INV0034612	Internship Job Posting	20-41-701-5255	165.00
Pierce, Natalie	1/24-26/19	Conference Per Diem for Marketing	10-14-100-5150	165.00
Rodes, Alison T	1/24-26/19	Conference Per Diem for Marketing	10-14-100-5150	165.00
JPMorgan Chase Purchase Card	INV0034612	FDPS lunch	20-41-304-5400	161.77
JPMorgan Chase Purchase Card	INV0034612	Golf TV	20-33-100-5350	160.82
Bradford, Kathryn	1/24-26/19	Conference Per Diem for Gillson	20-43-100-5150	160.00
Nichols, Julie A	1/24-26/19	Conference Per Diem for Arts	20-41-201-5150	160.00
Wilson, Stephen P	1/24-26/19	Conference Per Diem for Admin	10-11-100-5150	160.00
JPMorgan Chase Purchase Card	INV0034612	Admin TV	10-11-100-5350	159.61
JPMorgan Chase Purchase Card	INV0034612	FDPS lunch	20-41-304-5400	158.10
JPMorgan Chase Purchase Card	INV0034612	FDPS lunch	20-41-304-5400	158.10
JPMorgan Chase Purchase Card	INV0034609	2018 Kiln Replacement Part	20-41-207-5400	157.98
JPMorgan Chase Purchase Card	INV0034612	Parks - Jumper Cables	10-22-100-5430	157.50
Kantor, Gary	Fall 1 2018	Magic Class for Gen Rec	20-41-414-5215	154.00
Kantor, Gary	Fall 1-2018	Magic Class for Gen Rec	20-41-414-5215	154.00
JPMorgan Chase Purchase Card	INV0034609	2018 WP - Lakefront Repair Pipe	10-23-100-5510	153.37
JPMorgan Chase Purchase Card	INV0034612	IPRA Registration-M. Moser	10-11-100-1704	150.00
JPMorgan Chase Purchase Card	INV0034612	Golf - Fire alarm radio lease	20-33-100-5225	150.00
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	150.00
JPMorgan Chase Purchase Card	INV0034609	2018 CRC Internet	20-41-100-5350	149.85
Acme Controls	991871	HVAC/Boilers Repair for CRC	20-41-100-5205	149.29
JPMorgan Chase Purchase Card	INV0034612	Monthly Subscription to Stock Image Service	10-14-100-5255	149.00
Meikem Inc.	179359	Locker Room Supplies for Fitness	20-42-100-5420	149.00
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	148.68
JPMorgan Chase Purchase Card	INV0034612	Paddle Tennis TV	20-35-100-5350	147.91
Petty Cash - CRC	1/19 PC	Petty Cash for CRC	20-41-307-5400	146.95
JPMorgan Chase Purchase Card	INV0034612	Membership - Drawstring Bags	20-42-100-5255	146.86
Dunlop Sports Group Americas	5557456SO	Racquet for Resale at Tennis	10-11-100-1603	145.84
JPMorgan Chase Purchase Card	INV0034612	Pop for CRC vending	20-41-100-5490	145.82
Flynn, Sean	1/24-26/19	Conference Per Diem for Ice	20-34-100-5150	145.00
Guynn, Emily	1/24-26/19	Conference Per Diem for Admin	10-11-100-5150	145.00
Heafey, Carol	1/24-26/19	Conference Per Diem for CRC	20-41-100-5150	145.00
Kessler, Haylee	1/24-26/19	Conference Per Diem for Gen Rec	20-41-401-5150	145.00
Thomas, Lindsay	1/24-26/19	Conference Per Diem for Admin	10-11-100-5150	145.00
Fastsigns-Morton Grove	29-70834	Banner for Early Childhood	20-41-301-5255	144.30
NCPERS Group Life Insurance	INV0034187	IMRF Vol Life - Post Tax	10-11-100-2130	144.00
JPMorgan Chase Purchase Card	INV0034612	Pottery Wheel Repair	20-41-207-5520	143.05
JPMorgan Chase Purchase Card	INV0034612	2019 Utility cart	20-41-201-5400	143.00
JPMorgan Chase Purchase Card	INV0034612	All Facilities- Plumbing	10-23-100-5510	142.16
JPMorgan Chase Purchase Card	INV0034612	Parks - Fuel pump hose/repairs	10-22-100-5510	141.10
JPMorgan Chase Purchase Card	INV0034612	WP - Buildings Uniform Supplies	10-23-100-5460	135.52
JPMorgan Chase Purchase Card	INV0034612	Pool - Deck bathroom repair	20-31-100-5510	135.24
Petty Cash - CRC	1/19 PC	Petty Cash for CRC	20-41-306-5272	133.97
The Sherwin-Williams Co	5663-1	Paint for CRC	20-41-100-5510	133.74
Dunlop Sports Group Americas	5567111SO	Racquet for Resale at Tennis	10-11-100-1603	132.23
Easy Permit Postage	8000900011605163-1/19	Postage for Various Areas	20-32-100-5255	129.58

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
The Brave Way Lyc	190114-01	Self Defense Class for Gen Rec	20-41-414-5215	129.50
JPMorgan Chase Purchase Card	INV0034612	AOAP Conference Registration Pool	20-31-100-5150	129.00
JPMorgan Chase Purchase Card	INV0034609	2018 WP - Lakefront electric	10-23-100-5510	128.27
The Sherwin-Williams Co	4963-4	Paint for CRC	20-41-100-5510	125.50
PDRMA	INV0034200	PDRMA Supl Life post-tax	10-11-100-2115	124.55
PDRMA	INV0034398	PDRMA Supl Life post-tax	10-11-100-2115	124.55
JPMorgan Chase Purchase Card	INV0034612	Lakeview - Plumbing	20-43-145-5510	124.30
Konica Minolta Premier Finance	69197785	Copier Leases for Various Areas	20-43-100-5205	123.49
Konica Minolta Premier Finance	69197785	Copier Leases for Various Areas	20-42-100-5205	123.48
Konica Minolta Premier Finance	69197785	Copier Leases for Various Areas	20-44-100-5205	123.48
Babolat Vs North America Inc	2620763	Racquet for Resale at Tennis	10-11-100-1603	122.86
Doherty, Laura	048	Music Programs for Early Childhood	20-41-304-5215	120.00
JPMorgan Chase Purchase Card	INV0034612	Golf - Pro shop electric	20-33-100-5510	120.00
Wilson Racquet Sports USA	4526916286	Racquet for Resale at Tennis	10-11-100-1603	119.36
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	119.00
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	117.50
JPMorgan Chase Purchase Card	INV0034609	2018 Paddle - Electric	20-35-100-5510	117.26
Napa Auto Parts/Genuine Parts Co	2812-341163	Equipment Supplies for West Park	10-22-100-5430	116.92
Chgoland Assoc Of Golf Course	1169	Superintendents Dues for Golf Maint	20-33-176-5160	115.00
Emory, Sara	1/26-27/19	Travel Per Diem for Gymnastics	20-41-505-5170	115.00
Kharpak, Michael	1/26-27/19	Travel Per Diem for Gymnastics	20-41-505-5170	115.00
Village of Wilmette	53187	Granicus Open Platform Billing for Admin	10-11-100-5310	113.30
Quill	4245092	Office Supplies for Gymnastics	20-41-501-5410	113.29
JPMorgan Chase Purchase Card	INV0034609	2018 CRC - Electric	20-41-100-5510	112.30
JPMorgan Chase Purchase Card	INV0034609	2018 Pool - Electric Room Repairs	20-31-100-5510	109.72
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge	20-31-100-5510	109.72
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	108.00
JPMorgan Chase Purchase Card	INV0034612	CRC TV Hospitality	10-21-100-5350	105.40
JPMorgan Chase Purchase Card	INV0034612	2019 IPRA membership V. Lober	20-41-201-5160	105.00
JPMorgan Chase Purchase Card	INV0034612	2019 IPRA Dues - R. Flintz	20-41-201-5160	105.00
JPMorgan Chase Purchase Card	INV0034612	Mallinckrodt Internet & TV	20-44-100-5350	104.52
JPMorgan Chase Purchase Card	INV0034609	2018 Mallinckrodt - Cleanup supplies	20-44-100-5420	104.24
JPMorgan Chase Purchase Card	INV0034612	Pool concession - Ice machine repair	20-31-100-5520	104.03
US Foodservice of Il Inc	625187	Food for Early Childhood	20-41-304-5400	103.85
Petty Cash - CRC	1/19 PC	Petty Cash for CRC	20-41-306-5400	102.71
North Shore Uniform	18-1458	Employee Uniforms for Parks	10-23-100-5460	102.65
Wage Works	Flex Spending-1/19	Flex Spending Account	10-11-100-2145	101.93
Warehouse Direct Office	4149592-0	Office Supplies for CRC	20-41-100-5410	100.34
Baker, Libby	1/24-26/19	Conference Per Diem for Admin	10-11-100-5150	100.00
Finucane, Brigid	3	Music Classes for Early Childhood	20-41-305-5215	100.00
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	100.00
JPMorgan Chase Purchase Card	INV0034612	Marketing Management Software	10-14-100-5480	99.00
JPMorgan Chase Purchase Card	INV0034612	2019 WPD Meeting & B&A Notice-Wilmette Beacon	10-11-100-5260	97.94
JPMorgan Chase Purchase Card	INV0034612	2019 IPRA membership dues A. Dornheggen	20-41-801-5160	97.00
Bluemack	6866	Name Plate for Admin	10-11-100-5410	95.34
Conte, Kimberly	1/24-26/19	Conference Per Diem for Admin	10-11-100-5150	95.00
Cox, Elizabeth	1/24-26/19	Conference Per Diem for Admin	10-11-100-5150	95.00
Groves, Jeff	1/24-26/19	Conference Per Diem for CRC	20-41-100-5150	95.00
Miklasz, Olga	1/24-26/19	Conference Per Diem for Early Childhood	20-41-301-5150	95.00
Popielarczyk, William	1/24-26/19	Conference Per Diem for Admin	10-11-100-5150	95.00
Sinfuego, Francis	1/24-26/19	Conference Per Diem for Fitness	20-42-100-5150	95.00
Underwood, Mark	1/24-26/19	Conference Per Diem for Fitness	20-42-100-5150	95.00
JPMorgan Chase Purchase Card	INV0034612	Kindergarten Art Supply	20-41-306-5400	93.97
Vanguard Energy Services LLC	E00000434319	Electric Service for Ridge Park	20-40-100-5330	93.76
AT&T Long Distance	858330652-12/18-1	Long Distance Service for Admin	10-11-100-5310	91.40
Renzo Dairy	811477	Milk for Early Childhood	20-41-306-5400	90.52
The Sherwin-Williams Co	5160-6	Paint for CRC	20-41-100-5510	89.16
The Sherwin-Williams Co	5841-3	Paint for CRC	20-41-100-5510	89.16
Sam's Club Direct	06190	Supplies for Admin	10-11-100-5410	87.80
J.C. Sports & Tees Inc	13436	Uniforms for Sports	20-41-608-5460	87.45
Konica Minolta Premier Finance	69228817	Copier Lease for Older Adults	20-44-100-5205	87.25
JPMorgan Chase Purchase Card	INV0034609	2018 Paddle - Timers	20-35-100-5510	87.14
Nichols, Julie A	3/10/19	Travel Per Diem for Arts	20-41-201-5150	85.00
JPMorgan Chase Purchase Card	INV0034612	Admin Internet/Wireless	10-11-100-5350	84.90
JPMorgan Chase Purchase Card	INV0034612	Golf Internet	20-33-100-5350	84.90
Konica Minolta Premier Finance	69190543	Copier Lease for Golf Maint	20-33-176-5205	83.70
Konica Minolta Premier Finance	69226172	Copier Lease for Tennis	20-32-100-5205	83.70
Konica Minolta Premier Finance	692242055	Copier Lease for Platform Tennis	20-35-100-5205	83.70
JPMorgan Chase Purchase Card	INV0034612	Preschool Art Supply	20-41-303-5400	83.63
JPMorgan Chase Purchase Card	INV0034612	Parks - Diesel exhaust fuel	10-22-100-5430	83.44
Vanguard Energy Services LLC	E00000434325	Electric Service for Keay Park	10-22-100-5330	81.36
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	80.75
JPMorgan Chase Purchase Card	INV0034612	ShoreTel 230g voip	70-11-100-5850	80.66
JPMorgan Chase Purchase Card	INV0034612	Dance team costumes	20-41-213-5460	80.23

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
The Sherwin-Williams Co	5643-3	Paint for CRC	20-41-100-5510	80.14
JPMorgan Chase Purchase Card	INV0034612	2019 IPRA workshop J. Nichols	20-41-201-5150	80.00
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	80.00
JPMorgan Chase Purchase Card	INV0034612	After School Rec Wristbands for Field Trip	20-41-307-5400	80.00
Jorson & Carlson Co Inc	0570813	Knife Sharpening for Ice	20-34-100-5520	78.72
Jorson & Carlson Co Inc	0571559	Knife Sharpening for Ice	20-34-100-5520	78.72
JPMorgan Chase Purchase Card	INV0034612	Golf - Plumbing	20-33-100-5510	78.69
Lowe's	10025	Building Supplies for Various Areas	10-23-100-5420	78.30
JPMorgan Chase Purchase Card	INV0034612	After School Recreation Supply	20-41-307-5400	77.36
JPMorgan Chase Purchase Card	INV0034612	Office Supplies	20-34-100-5410	76.67
JPMorgan Chase Purchase Card	INV0034612	Preschool Laminating Supply	20-41-303-5400	76.38
JPMorgan Chase Purchase Card	INV0034612	Full-Day Preschool Laminating Supply	20-41-304-5400	76.38
JPMorgan Chase Purchase Card	INV0034612	Lunch Bunch Laminating Supply	20-41-305-5400	76.38
JPMorgan Chase Purchase Card	INV0034612	Kindergarten Enrichment Laminating Supply	20-41-306-5400	76.38
JPMorgan Chase Purchase Card	INV0034612	After School Recreation Laminating Supply	20-41-307-5400	76.37
JPMorgan Chase Purchase Card	INV0034612	First Aide Supplies	20-41-100-5400	76.27
Renzo Dairy	812475	Milk for Early Childhood	20-41-306-5400	75.77
Renzo Dairy	813556	Milk for Early Childhood	20-41-306-5400	75.77
Renzo Dairy	814561	Milk for Early Childhood	20-41-306-5400	75.77
Konica Minolta Business Solutions	9005349958	Copier Usage for Various Areas	20-41-301-5205	75.62
Vanguard Energy Services LLC	E00000434326	Electric Service for Hibbard Park	10-22-100-5330	75.36
Ice Skating Institute	4120	Badges for Ice	20-34-100-5400	75.00
Kempner, Jill	001	Angel Professional for Older Adults	20-44-135-5215	75.00
Aerex Pest Control Services	1097354	Pest Control for CRC	20-41-100-5200	74.00
Aerex Pest Control Services	1098424	Pest Control for CRC & Older Adults	20-41-100-5200	74.00
JPMorgan Chase Purchase Card	INV0034609	2018 Parks - Small Equipment Supplies	10-22-100-5520	73.98
JPMorgan Chase Purchase Card	INV0034612	Golf - Electric	20-33-100-5510	73.23
JPMorgan Chase Purchase Card	INV0034609	2018 Winter break camp snack order	20-41-415-5400	72.88
Sanchez, Joseph	1/24-26/19	Conference Per Diem for Ice & Pool	20-31-100-5150	72.50
Sanchez, Joseph	1/24-26/19	Conference Per Diem for Ice & Pool	20-34-100-5150	72.50
JPMorgan Chase Purchase Card	INV0034612	Software for Safety	40-11-100-5470	72.00
Easy Permit Postage	8000900011605163-1/19	Postage for Various Areas	20-42-100-5270	71.06
JPMorgan Chase Purchase Card	INV0034612	KE supplies	20-41-306-5400	69.49
Fit Kids Inc	939	KE Stretch & Grow for Early Childhood	20-41-306-5400	68.00
JPMorgan Chase Purchase Card	INV0034612	CRC - Keys for locking switch - S. Hilby	20-41-706-5400	66.78
JPMorgan Chase Purchase Card	INV0034612	CRC - Keys for locking switch-S. Hilby	20-41-608-5400	66.77
JPMorgan Chase Purchase Card	INV0034612	Summer Camp wristbands for field trips	20-41-403-5400	65.80
Konica Minolta Premier Finance	69229547	Copier Leases for Centennial & Golf	20-32-100-5205	65.67
Konica Minolta Premier Finance	69229547	Copier Leases for Centennial & Golf	20-34-100-5205	65.67
Konica Minolta Premier Finance	69229547	Copier Leases for Centennial & Golf	20-31-100-5205	65.66
Alemzadeh, Forouzan	1/24-26/19	Conference Per Diem for Admin	10-11-100-5150	65.00
Holloway, Steven D	1/24-26/19	Conference Per Diem for Admin	10-11-100-5150	65.00
Moser, Megan	1/24-26/19	Conference Per Diem for Admin	10-11-100-5150	65.00
Pilecki, Jason	1/24-26/19	Conference Per Diem for Sports	20-41-601-5150	65.00
Rodas, Marlon	1/24-26/19	Conference Per Diem for Marketing	10-14-100-5150	65.00
JPMorgan Chase Purchase Card	INV0034612	Staff Meeting Refreshment	20-41-706-5170	64.65
JPMorgan Chase Purchase Card	INV0034612	New Years party supplies	20-44-138-5400	60.92
JPMorgan Chase Purchase Card	INV0034609	2018 Cyber Security Assessment	10-11-100-5250	60.02
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge	10-11-100-5250	60.02
Chgoland Assoc Of Golf Course	1200	Superintendents Meeting for Golf Maint	20-33-176-5150	60.00
Doherty, Laura	048	Music Programs for Early Childhood	20-41-303-5215	60.00
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	60.00
JPMorgan Chase Purchase Card	INV0034612	Gillson - Pest control	20-43-145-5200	60.00
Specht, Patricia V.H.	1/24-26/19	Conference Per Diem for Gillson	20-43-100-5150	60.00
JPMorgan Chase Purchase Card	INV0034612	Glass fusion supplies	20-41-204-5400	59.90
JPMorgan Chase Purchase Card	INV0034612	Lunch Meeting with New Manager of Operations	10-11-100-5170	56.75
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	56.00
JPMorgan Chase Purchase Card	INV0034612	Art tools	20-41-204-5400	55.90
JPMorgan Chase Purchase Card	INV0034609	2018 155 Maple - Water/sewer	10-11-100-1407	55.36
JPMorgan Chase Purchase Card	INV0034609	2018 Ridge & Kenilworth - Water/Sewer -	10-22-100-5320	55.36
JPMorgan Chase Purchase Card	INV0034609	2018 Ridge & Beechwood - Water/Sewer	10-22-100-5320	55.36
JPMorgan Chase Purchase Card	INV0034609	2018 Sheridan & Central - Water/Sewer	10-22-100-5320	55.36
JPMorgan Chase Purchase Card	INV0034609	2018 Sheridan & Greenwood - Water/Sewer	10-22-100-5320	55.36
JPMorgan Chase Purchase Card	INV0034612	WP - Fire Alarm Radio Lease	10-23-100-5225	55.00
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge	20-32-100-5350	54.93
JPMorgan Chase Purchase Card	INV0034609	2018 Tennis Internet	20-35-100-5350	54.93
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge	20-34-100-5350	54.92
JPMorgan Chase Purchase Card	INV0034609	2018 Ice Internet	20-34-100-5350	54.92
Lowe's	02133	Tee Marker Project for Golf	70-11-100-5880	54.06
Aerex Pest Control Services	1098424	Pest Control for CRC & Older Adults	20-44-100-5200	54.00
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	54.00
Muzak LLC	54362912	Music for Ice & Pool	20-34-100-5225	53.00
Emory, Sara	1/19/19	Reimbursement for Mileage for Gymnastics	20-41-505-5220	52.90
Kharpak, Michael	1/19/19	Reimbursement for Mileage for Gymnastics	20-41-505-5220	52.90

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
Sklovos, Ashley	1/19/19	Reimbursement for Mileage for Gymnastics	20-41-505-5220	52.90
JPMorgan Chase Purchase Card	INV0034612	Full Day Preschool Snacks	20-41-304-5400	52.34
JPMorgan Chase Purchase Card	INV0034612	Locker room supplies for fitness center	20-42-100-5420	51.96
Easy Permit Postage	8000900011605163-1/19	Postage for Various Areas	20-40-101-5400	51.70
JPMorgan Chase Purchase Card	INV0034609	2018 Parks - Flashlight tool	10-22-100-5430	51.30
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	51.00
JPMorgan Chase Purchase Card	INV0034612	Wristbands - Field Trips	20-41-417-5400	51.00
JPMorgan Chase Purchase Card	INV0034609	2018 Pool - Plumbing Janitor Closet	20-31-100-5510	50.97
JPMorgan Chase Purchase Card	INV0034612	Glass fusion supplies	20-41-204-5400	50.25
JPMorgan Chase Purchase Card	INV0034612	2019 Luncheon-IPRA Conference-Jan	10-11-100-5170	50.00
JPMorgan Chase Purchase Card	INV0034612	West Park - Pest control	10-23-100-5225	50.00
JPMorgan Chase Purchase Card	INV0034612	Pool - Pest control	20-31-100-5225	50.00
JPMorgan Chase Purchase Card	INV0034612	Tennis - Pest control	20-32-100-5225	50.00
JPMorgan Chase Purchase Card	INV0034612	Ice - Pest control	20-34-100-5225	50.00
JPMorgan Chase Purchase Card	INV0034612	CRC - Tollway charges	20-41-100-5220	50.00
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	50.00
Petty Cash - CRC	1/19 PC	Petty Cash for CRC	20-41-403-5150	50.00
Petty Cash - CRC	1/19 PC	Petty Cash for CRC	20-41-404-5150	50.00
JPMorgan Chase Purchase Card	INV0034612	Microwave Replacement (Staff Break Room)	20-42-100-5400	49.88
JPMorgan Chase Purchase Card	INV0034612	Duplicate Charge	20-42-100-5410	49.88
JPMorgan Chase Purchase Card	INV0034609	2018 155 Maple - Water/sewer	10-11-100-1407	49.77
JPMorgan Chase Purchase Card	INV0034612	2019 School Day Off	20-41-417-5400	48.65
JPMorgan Chase Purchase Card	INV0034612	LB lunch	20-41-305-5400	48.47
JPMorgan Chase Purchase Card	INV0034612	Art party supplies	20-41-221-5400	48.00
NCPERS Group Life Insurance	INV0034199	IMRF Vol Life - Post Tax	10-11-100-2130	48.00
Craftwood Lumber & Hardware	254369	Ground Supplies for Parks	10-22-100-5440	47.97
JPMorgan Chase Purchase Card	INV0034612	LB lunch	20-41-305-5400	47.37
JPMorgan Chase Purchase Card	INV0034612	LB lunch	20-41-305-5400	47.37
JPMorgan Chase Purchase Card	INV0034612	After School Recreation Art Supply	20-41-307-5400	46.99
JPMorgan Chase Purchase Card	INV0034612	Space heater for fitness studio	20-42-115-5400	46.99
Miklasz, Olga	1/19	Reimbursement for Mileage for Early Childhood	20-41-301-5220	46.24
JPMorgan Chase Purchase Card	INV0034612	WP -Uniform Supplies- M. Dumelle	10-23-100-5460	45.92
Jorson & Carlson Co Inc	0570100	Knife Sharpening for Ice	20-34-100-5520	45.61
Sam's Club Direct	7246	Supplies for Older Adults	20-44-138-5400	45.40
Easy Permit Postage	8000900011605163-1/19	Postage for Various Areas	20-44-130-5270	43.70
Vanguard Energy Services LLC	E00000434329	Electric Service for Locust Park	10-22-100-5330	42.37
JPMorgan Chase Purchase Card	INV0034609	2018 Fitness Music	20-42-100-5350	42.18
JPMorgan Chase Purchase Card	INV0034612	Tubing	20-42-100-5430	41.94
JPMorgan Chase Purchase Card	INV0034612	Office supplies for Center for the Arts	20-41-201-5410	41.61
JPMorgan Chase Purchase Card	INV0034612	Smarter Lessons	20-33-178-5400	40.00
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	40.00
JPMorgan Chase Purchase Card	INV0034612	Glass fusion supplies	20-41-204-5400	39.96
Renzo Dairy	811477	Milk for Early Childhood	20-41-304-5400	38.93
JPMorgan Chase Purchase Card	INV0034612	2019 Building materials for FROG AND TOAD	20-41-808-5420	38.55
JPMorgan Chase Purchase Card	INV0034612	2019 Truth in Taxation Hearing-Wilmette Beacon	10-11-100-5260	38.18
Monroe Truck Equipment Inc	5393888	Salt Spreader Bearings for Parks	10-22-100-5520	37.72
JPMorgan Chase Purchase Card	INV0034612	Kindergarten Cooking Supply	20-41-306-5400	36.15
JPMorgan Chase Purchase Card	INV0034612	CRC - Lounge area electric	20-41-100-5510	35.44
JPMorgan Chase Purchase Card	INV0034612	PDRMA Aquatics Risk Management Day	20-31-100-5150	35.00
Kwiatkoski, Adam	1/24-26/19	Conference Per Diem for Golf	20-33-100-5150	35.00
Stanislaw, Jason	1/24-26/19	Conference Per Diem for Tennis	20-32-100-5150	35.00
Tassone, Vickie	1/24-26/19	Conference Per Diem for Ice	20-34-100-5150	35.00
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate charge to be refunded	20-41-204-5400	34.99
JPMorgan Chase Purchase Card	INV0034612	Office supplies	20-34-100-5410	34.99
JPMorgan Chase Purchase Card	INV0034612	2019 Art supplies	20-41-203-5400	34.99
Vanguard Energy Services LLC	E00000434324	Electric Service for Langdon	20-43-140-5330	34.04
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	34.00
Quill	4223755	Office Supplies for Admin	10-12-100-5410	33.98
Konica Minolta Business Solutions	9005349958	Copier Usage for Various Areas	10-23-100-5205	33.45
Lowe's	10025	Building Supplies for Various Areas	20-44-100-5510	33.34
Sam's Club Direct	7246	Supplies for Older Adults	20-44-100-5400	33.24
Renzo Dairy	812475	Milk for Early Childhood	20-41-304-5400	32.58
Renzo Dairy	813556	Milk for Early Childhood	20-41-304-5400	32.58
Renzo Dairy	814561	Milk for Early Childhood	20-41-304-5400	32.58
Muzak LLC	54362912	Music for Ice & Pool	20-31-100-5225	32.29
JPMorgan Chase Purchase Card	INV0034612	Preschool Cooking Supply	20-41-303-5400	32.17
NCPERS Group Life Insurance	INV0034216	IMRF Vol Life - Post Tax	10-11-100-2130	32.00
JPMorgan Chase Purchase Card	INV0034612	Tribune Subscription	10-14-100-5480	31.50
Petty Cash - Administration	1/19 PC	Petty Cash for Admin	10-11-100-5410	30.76
JPMorgan Chase Purchase Card	INV0034612	Glass fusion tools	20-41-204-5400	30.44
Mantice, Julia	1/24-26/19	Conference Per Diem for Older Adults	20-44-100-5150	30.00
JPMorgan Chase Purchase Card	INV0034612	Ceramic mold	20-41-207-5400	29.95
JPMorgan Chase Purchase Card	INV0034612	Office Supplies-S. Holloway	10-12-100-5410	29.78
JPMorgan Chase Purchase Card	INV0034612	Sand for preschool	20-41-303-5400	29.70

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
JPMorgan Chase Purchase Card	INV0034612	First Aide Supplies	20-42-100-5410	29.19
JPMorgan Chase Purchase Card	INV0034612	Full-Day Preschool Art Supply	20-41-304-5400	29.13
JPMorgan Chase Purchase Card	INV0034612	CRC - HVAC boiler repair	20-41-100-5205	29.10
JPMorgan Chase Purchase Card	INV0034609	2018 Winter break camp supplies	20-41-415-5400	28.98
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge	20-41-415-5400	28.98
Nicor Gas	50079678145-1-19	New Gas Meter for Gillson	20-43-144-5340	28.73
PDRMA	INV0034583	PDRMA Health - Pre Tax	10-11-100-2115	28.70
JPMorgan Chase Purchase Card	INV0034612	Parks - Stock rope	10-22-100-5520	28.36
Vanguard Energy Services LLC	E00000434328	Electric Service for Wheeler Park	10-22-100-5330	28.33
JPMorgan Chase Purchase Card	INV0034612	Apple Mobile Device Management	70-11-100-5850	28.00
JPMorgan Chase Purchase Card	INV0034612	Office Supplies	20-42-100-5410	27.18
JPMorgan Chase Purchase Card	INV0034612	Parks - Hammer in rivets	10-22-100-5440	26.76
JPMorgan Chase Purchase Card	INV0034612	Preschool Art Supply	20-41-303-5400	26.55
JPMorgan Chase Purchase Card	INV0034612	Full-Day Preschool Art Supply	20-41-304-5400	26.55
JPMorgan Chase Purchase Card	INV0034612	Lunch Bunch Art Supply	20-41-305-5400	26.55
JPMorgan Chase Purchase Card	INV0034612	Kindergarten Art Supply	20-41-306-5400	26.55
JPMorgan Chase Purchase Card	INV0034612	After School Recreation Art Supply	20-41-307-5400	26.55
JPMorgan Chase Purchase Card	INV0034609	2018 1929 Elmwood Ave - Water/Sewer	10-22-100-5320	26.08
JPMorgan Chase Purchase Card	INV0034612	First Aide Cabinet Refills	20-33-176-5470	25.83
JPMorgan Chase Purchase Card	INV0034612	2019 GFOA Conference Travel-S. Holloway	10-11-100-5150	25.00
JPMorgan Chase Purchase Card	INV0034612	2019 GFOA Conference Travel-S. Holloway	10-11-100-5150	25.00
JPMorgan Chase Purchase Card	INV0034612	MS Mini Displayport -VGA adapter	70-11-100-5850	24.99
JPMorgan Chase Purchase Card	INV0034612	Golf - HVAC fan	20-33-100-5205	24.96
JPMorgan Chase Purchase Card	INV0034612	Leagues website hosting	10-14-100-5215	24.95
JPMorgan Chase Purchase Card	INV0034612	WP - Building Supplies	10-23-100-5420	24.88
JPMorgan Chase Purchase Card	INV0034612	Preschool Dress up Supply	20-41-303-5400	23.97
Petty Cash - CRC	1/19 PC	Petty Cash for CRC	20-41-214-5400	23.37
JPMorgan Chase Purchase Card	INV0034612	CRC - HVAC Fan	20-41-100-5205	23.24
JPMorgan Chase Purchase Card	INV0034609	2018 Preschool Sand Table Replacing Plug	20-41-303-5400	22.97
Fastsigns-Morton Grove	29-70915	Business Cards for Various Areas	10-11-100-5410	22.44
Fastsigns-Morton Grove	29-70915	Business Cards for Various Areas	20-33-176-5400	22.44
Fastsigns-Morton Grove	29-70915	Business Cards for Various Areas	20-41-100-5410	22.44
Fastsigns-Morton Grove	29-70915	Business Cards for Various Areas	20-41-301-5410	22.44
Fastsigns-Morton Grove	29-70915	Business Cards for Various Areas	20-41-306-5410	22.44
JPMorgan Chase Purchase Card	INV0034612	Erroneous charge	10-11-100-1407	20.89
The Sherwin-Williams Co	5669-8	Tee Marker for Golf	70-11-100-5880	20.89
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge	20-41-501-5170	20.69
JPMorgan Chase Purchase Card	INV0034609	2018 Coaches meeting PM	20-41-501-5170	20.69
JPMorgan Chase Purchase Card	INV0034612	Parks - Tot lot repairs	10-22-100-5430	20.01
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	20.00
JPMorgan Chase Purchase Card	INV0034612	Instructor monthly label subscription fee	20-42-100-5150	19.99
JPMorgan Chase Purchase Card	INV0034612	Job Posting	20-41-301-5255	19.56
JPMorgan Chase Purchase Card	INV0034609	2018 Mallinckrodt Xfinity	20-44-100-5350	18.97
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge	20-41-501-5170	18.48
JPMorgan Chase Purchase Card	INV0034609	2018 Staff meeting AM	20-41-501-5170	18.48
JPMorgan Chase Purchase Card	INV0034612	Art cups	20-41-202-5400	17.57
JPMorgan Chase Purchase Card	INV0034612	Shredding	10-11-100-5250	17.50
JPMorgan Chase Purchase Card	INV0034612	Golf - HVAC	20-33-100-5205	16.87
JPMorgan Chase Purchase Card	INV0034609	2018 Kindergarten Enrichment Cooking Supply	20-41-306-5400	16.78
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	16.00
NCPERS Group Life Insurance	INV0034582	IMRF Vol Life - Post Tax	10-11-100-2130	16.00
JPMorgan Chase Purchase Card	INV0034612	Batteries	20-42-100-5410	15.99
JPMorgan Chase Purchase Card	INV0034612	8-Tab Dividers	10-11-100-5410	15.94
The Sherwin-Williams Co	5664-9	Paint for Parks	10-23-100-5430	15.78
JPMorgan Chase Purchase Card	INV0034609	2018 Golf - Answering service	20-33-100-5225	15.71
JPMorgan Chase Purchase Card	INV0034609	2018 CRC - Answering service	20-41-100-5225	15.71
JPMorgan Chase Purchase Card	INV0034612	Preschool Supply	20-41-303-5400	15.29
JPMorgan Chase Purchase Card	INV0034612	Full-Day Preschool Supply	20-41-304-5400	15.29
JPMorgan Chase Purchase Card	INV0034612	Kindergarten Supply	20-41-306-5400	15.29
JPMorgan Chase Purchase Card	INV0034612	Art supplies	20-41-202-5400	14.99
JPMorgan Chase Purchase Card	INV0034609	2018 Preschool Cooking Supply	20-41-303-5400	14.94
JPMorgan Chase Purchase Card	INV0034612	Admin. Office Soda Machine Replenishment	10-11-100-5470	14.27
JPMorgan Chase Purchase Card	INV0034609	2018 Chargeback Due to Over Refund	20-41-816-5400	13.59
JPMorgan Chase Purchase Card	INV0034612	Food for Committee Meeting	20-33-100-5170	13.59
JPMorgan Chase Purchase Card	INV0034612	Job Fair 2019 - Supplies	20-41-100-5400	13.45
JPMorgan Chase Purchase Card	INV0034612	Lakefront Task Force Meeting	20-43-100-5150	13.00
Konica Minolta Business Solutions	9005307595	Copier Usage for Older Adults	20-44-100-5205	12.87
JPMorgan Chase Purchase Card	INV0034612	Office Supplies	20-42-100-5410	12.25
JPMorgan Chase Purchase Card	INV0034612	Preschool Supply	20-41-303-5400	12.04
JPMorgan Chase Purchase Card	INV0034612	Full-Day Preschool Supply	20-41-304-5400	12.04
JPMorgan Chase Purchase Card	INV0034612	Kindergarten Supply	20-41-306-5400	12.04
JPMorgan Chase Purchase Card	INV0034612	KE supplies	20-41-306-5400	12.03
JPMorgan Chase Purchase Card	INV0034612	Lunch Bunch Supply	20-41-305-5400	12.02
JPMorgan Chase Purchase Card	INV0034612	Parks - Stock starter cord	10-22-100-5520	11.68

Voucher Approval Report

By Amount
Presented to the Board on February 11, 2019

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
JPMorgan Chase Purchase Card	INV0034612	Lunch Bunch Art Supply	20-41-305-5400	11.28
JPMorgan Chase Purchase Card	INV0034612	Full-Day Preschool Cooking Supply	20-41-304-5400	11.21
JPMorgan Chase Purchase Card	INV0034612	Golf Job Posting	20-33-100-5255	11.18
JPMorgan Chase Purchase Card	INV0034612	Glass fusion supplies	20-41-204-5400	10.99
The Sherwin-Williams Co	5161-4	Paint for West Park	10-23-100-5510	10.52
JPMorgan Chase Purchase Card	INV0034612	Lunch Bunch Lunch Supply	20-41-305-5400	10.00
JPMorgan Chase Purchase Card	INV0034612	Duplicate Charge	10-14-100-5255	9.99
JPMorgan Chase Purchase Card	INV0034612	Monthly Fee - Online Social Media Tool	10-14-100-5255	9.99
JPMorgan Chase Purchase Card	INV0034612	Full-Day Preschool Lunch Supply	20-41-304-5400	9.99
JPMorgan Chase Purchase Card	INV0034612	Kindergarten Lunch Supply	20-41-306-5400	9.99
JPMorgan Chase Purchase Card	INV0034612	2019 School day off supplies	20-41-417-5400	9.99
JPMorgan Chase Purchase Card	INV0034612	Glass fusion materials	20-41-204-5400	9.44
Ice Skating Institute	9126	Badges for Ice	20-34-100-5400	9.00
JPMorgan Chase Purchase Card	INV0034609	2018 Tennis TV	20-32-100-5350	8.41
JPMorgan Chase Purchase Card	INV0034609	2018 Ice TV	20-34-100-5350	8.40
Konica Minolta Business Solutions	9005349958	Copier Usage for Various Areas	20-32-100-5205	8.14
JPMorgan Chase Purchase Card	INV0034609	2018 155 Maple - Water/sewer	10-11-100-1407	8.09
Petty Cash - CRC	1/19 PC	Petty Cash for CRC	20-41-204-5400	7.98
JPMorgan Chase Purchase Card	INV0034612	News Paper Subscription	10-14-100-5480	7.96
JPMorgan Chase Purchase Card	INV0034612	Kindergarten Enrichment Dress up Supply	20-41-306-5400	7.59
Petty Cash - Administration	1/19 PC	Petty Cash for Admin	10-11-100-5270	7.41
Konica Minolta Business Solutions	9005349958	Copier Usage for Various Areas	20-35-100-5205	6.48
JPMorgan Chase Purchase Card	INV0034609	2018 CRC TV	20-41-100-5350	6.30
JPMorgan Chase Purchase Card	INV0034612	Wilmette Beacon Subscription	10-14-100-5480	5.99
JPMorgan Chase Purchase Card	INV0034612	Preschool - Hazard Tape	20-41-303-5400	5.60
JPMorgan Chase Purchase Card	INV0034609	2018 155 Maple - Water/sewer	10-11-100-1407	5.41
JPMorgan Chase Purchase Card	INV0034609	2018 155 Maple - Water/sewer	10-11-100-1407	5.41
JPMorgan Chase Purchase Card	INV0034609	2018 155 Maple - Water/sewer	10-11-100-1407	5.41
JPMorgan Chase Purchase Card	INV0034609	2018 Winter break camp week 2	20-41-415-5272	5.40
JPMorgan Chase Purchase Card	INV0034609	2018 Winter break camp week 2	20-41-415-5272	5.30
JPMorgan Chase Purchase Card	INV0034609	2018 Full-Day Preschool Cooking Supply	20-41-304-5400	5.20
JPMorgan Chase Purchase Card	INV0034612	2019 Perusal for Bowl	20-41-816-5225	5.00
JPMorgan Chase Purchase Card	INV0034612	Preschool Art Supply	20-41-303-5400	4.40
JPMorgan Chase Purchase Card	INV0034612	Full-Day Preschool Art Supply	20-41-304-5400	4.40
JPMorgan Chase Purchase Card	INV0034612	Lunch Bunch Art Supply	20-41-305-5400	4.40
JPMorgan Chase Purchase Card	INV0034612	Kindergarten Art Supply	20-41-306-5400	4.40
JPMorgan Chase Purchase Card	INV0034612	After School Recreation Art Supply	20-41-307-5400	4.38
JPMorgan Chase Purchase Card	INV0034612	Lunch Bunch Cooking Supply	20-41-305-5400	4.34
Lowe's	09242	HVAC for Golf	20-33-100-5205	4.25
JPMorgan Chase Purchase Card	INV0034612	KE Field Trip	20-41-306-5272	4.00
Petty Cash - CRC	1/19 PC	Petty Cash for CRC	20-41-303-5400	3.98
JPMorgan Chase Purchase Card	INV0034609	2018 Paddle court nets	20-35-100-5400	3.90
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge	20-35-100-5400	3.90
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge	20-41-415-5272	2.96
JPMorgan Chase Purchase Card	INV0034609	2018 Winter Break Camp	20-41-415-5272	2.96
JPMorgan Chase Purchase Card	INV0034609	2018 Tennis - Electric	20-32-100-5510	2.70
JPMorgan Chase Purchase Card	INV0034609	2018 West Park TV	10-21-100-5350	2.10
JPMorgan Chase Purchase Card	INV0034609	2018 Lunch Bunch Cooking Supply	20-41-305-5400	2.02
JPMorgan Chase Purchase Card	INV0034609	2018 Golf Association Dues N. Marfise	20-33-176-5160	2.00
JPMorgan Chase Purchase Card	INV0034609	2018 Winter Break Camp	20-41-415-5272	1.98
JPMorgan Chase Purchase Card	INV0034609	2018 WP - Sailing Re-Piping	10-23-100-5510	1.62
JPMorgan Chase Purchase Card	INV0034609	2018 Gymnastics Grips	20-41-505-5460	0.69
JPMorgan Chase Purchase Card	INV0034609	2018 1848 Forest Ave - Water/Sewer	10-22-100-5320	0.67
Konica Minolta Business Solutions	9005349958	Copier Usage for Various Areas	20-33-176-5205	0.64
JPMorgan Chase Purchase Card	INV0034612	State Sales Tax Refund	10-14-100-5410	0.38
JPMorgan Chase Purchase Card	INV0034609	2018 Fraudulent Activity	10-11-100-1407	0.22
JPMorgan Chase Purchase Card	INV0034609	2018 Fraudulent Activity	10-11-100-1407	0.22
JPMorgan Chase Purchase Card	INV0034609	2018 Fraudulent Activity	10-11-100-1407	0.22
JPMorgan Chase Purchase Card	INV0034609	2018 Fraudulent Activity Refunded	10-11-100-1407	(0.22)
JPMorgan Chase Purchase Card	INV0034609	2018 Fraudulent Activity Refunded	10-11-100-1407	(0.22)
JPMorgan Chase Purchase Card	INV0034609	2018 Fraudulent Activity Refunded	10-11-100-1407	(0.22)
JPMorgan Chase Purchase Card	INV0034612	State sales tax Refunded	20-43-100-5410	(0.25)
JPMorgan Chase Purchase Card	INV0034612	State Sales Tax Refund	10-14-100-5410	(0.38)
JPMorgan Chase Purchase Card	INV0034612	State Sales Tax Refund	10-14-100-5410	(0.38)
Wilson Racquet Sports USA	4526916286a	Merchandise Discount for Tennis	20-32-120-5495	(2.20)
Babolat Vs North America Inc	2620763a	Merchandise Discount for Tennis	20-32-120-5495	(2.23)
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge Refunded	20-41-415-5272	(2.96)
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge Refunded	20-35-100-5400	(3.90)
Babolat Vs North America Inc	2622642a	Merchandise Discount for Tennis	20-32-120-5495	(5.08)
Babolat Vs North America Inc	2622224a	Merchandise Discount for Tennis	20-32-120-5495	(5.18)
JPMorgan Chase Purchase Card	INV0034612	State Sales Tax Refund	20-33-100-5205	(6.77)
Babolat Vs North America Inc	2622048a	Merchandise Discount for Tennis	20-32-120-5495	(7.14)
JPMorgan Chase Purchase Card	INV0034612	State Sales Tax Refund	40-11-100-5170	(8.90)
JPMorgan Chase Purchase Card	INV0034612	State Sales Tax Refund	10-23-100-5460	(9.78)

Voucher Approval Report

By Amount
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Vendor Name	Payable Number	Description (Item)	Account Number	Amount
JPMorgan Chase Purchase Card	INV0034612	Duplicate Charge Refunded	10-14-100-5255	(9.99)
JPMorgan Chase Purchase Card	INV0034612	Refund - After School Recreation	20-41-307-5400	(10.00)
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Sales Tax Refund	20-41-816-5400	(13.59)
JPMorgan Chase Purchase Card	INV0034609	2018 State Sales Tax Refund	20-41-816-5400	(13.59)
JPMorgan Chase Purchase Card	INV0034612	State Sales Tax Refund	10-22-100-5510	(15.04)
Wilson Racquet Sports USA	4527069315a	Merchandise Discount for Tennis	20-32-120-5495	(15.34)
Babolat Vs North America Inc	2622882a	Merchandise Discount for Tennis	20-32-120-5495	(15.50)
Wilson Racquet Sports USA	4526974091a	Merchandise Discount for Tennis	20-32-120-5495	(15.55)
JPMorgan Chase Purchase Card	INV0034612	State Sales Tax Refund	20-42-117-5400	(18.41)
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge Refunded	20-41-501-5170	(18.48)
Ill. Dept. of Revenue	12/18 Sales Tax	12/18 Illinois Sales Tax	10-11-100-4900	(20.00)
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge Refunded	20-41-501-5170	(20.69)
Ill. Dept. of Revenue	1/19 Sales Tax	1/19 Illinois Sales Tax	10-11-100-4900	(22.00)
JPMorgan Chase Purchase Card	INV0034609	2018 Refund for Return: Calendar	20-41-401-5410	(26.99)
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge Refunded	20-41-415-5400	(28.98)
Wilson Racquet Sports USA	4526923865a	Merchandise Discount for Tennis	20-32-120-5495	(29.90)
JPMorgan Chase Purchase Card	INV0034612	Refund - After School Recreation	20-41-307-5400	(30.00)
JPMorgan Chase Purchase Card	INV0034612	Duplicate Charge Refunded	20-41-203-5400	(34.99)
JPMorgan Chase Purchase Card	INV0034612	Duplicate Charge Refunded	20-42-100-5410	(49.88)
JPMorgan Chase Purchase Card	INV0034612	State Sales Tax Refund	20-44-132-5272	(50.63)
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge Refunded	20-34-100-5350	(54.92)
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge Refunded	20-32-100-5350	(54.93)
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge Refunded	10-11-100-5250	(60.02)
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge Refunded	20-31-100-5510	(109.72)
JPMorgan Chase Purchase Card	INV0034612	Duplicate Charge Refunded	10-22-100-5430	(124.03)
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge Refunded	70-11-100-5870	(177.90)
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge Refunded	20-43-100-5350	(187.77)
The Mulch Center	83096-R	Mulch for Langdon	10-22-100-5440	(210.00)
The Mulch Center	83104-R	Mulch for Langdon	10-22-100-5440	(252.00)
JPMorgan Chase Purchase Card	INV0034612	2019 Duplicate Charge Refunded	20-41-211-5400	(261.76)
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge Refunded	70-11-100-5870	(385.78)
JPMorgan Chase Purchase Card	INV0034609	2018 Duplicate Charge Refunded	20-41-415-5272	(414.98)
JPMorgan Chase Purchase Card	INV0034612	Duplicate Charge Refunded	20-41-608-5430	(437.15)
The Mulch Center	48498-R	Mulch for Langdon Park	10-22-100-5440	(462.00)
			Total	$ 895,171.85

DIRECTOR'S REPORT

February 2019

WEATHER UPDATE

On January 30, 2019, the weather turned arctic cold. Due to the extreme temperature, the District closed all facilities and cancelled all programs. From the early morning, throughout the day, and into the night, Superintendent Ulrich and two of his building services staff, Ernie Josellis and Jack Wiltgen, monitored all District buildings and addressed issues as they cropped up. There were some HVAC issues at both the Community Recreation Center as well as at Centennial Recreation Complex, but they were either addressed or minor enough to allow for operations to begin the next day at 10 a.m. Overall, the buildings and the District came through the extreme cold quite well.

In addition to closing the buildings and cancelling programs on the 30th, the Camp Open House and Camp Job Fair were also cancelled. The Camp Open House was not rescheduled due to the registration process starting the next week, but the Camp Job Fair has been rescheduled for February 26th, from 6 p.m. to 7:30 p.m. at the Community Recreation Center. Interested individuals will be able to learn about the various positions available and even apply onsite and be interviewed that evening.

CAMP REGISTRATION

On Tuesday, February 5th, camp registration began for residents at 9 a.m. As is typical, the first thirty minutes were very busy; 978 transactions (this is not enrollments) took place with 98% of them taking place online. As the day progressed, the enrollments slowed but continued to stream in. As of the time of this report, 3,867 enrollments have taken place, of which 89% were processed online. On Tuesday, February 12th at 9 a.m. non-resident registration will begin.

VERIZON WIRELESS AGREEMENT

At a prior meeting, the board approved two agreements with Verizon Wireless for cellular equipment at the Mallinckrodt cellular site. In order for them to move forward with their due diligence, the attached site access agreement must be approved. The agreement has been reviewed and recommended for approval by our legal counsel at Tressler LLP.

STORM WATER UPDATE

At the meeting on Monday, I will deliver this portion of the report at the Storm Water Agenda item, not during the Director's Report.

Monday, February 4, 2019, the Village board held a Special Meeting on storm water that I attended along with Commissioners Abbott, Anderson and Pellaton. At the meeting, the Village board came to a consensus to consider using Community Playfields as a location for a vault as compared to the original location of Centennial Park. Also, at the meeting, the engineers from Christopher Burke presented the details of an optimized solution as compared to the base plan initially approved by the Village board. The plan included larger vaults at Community Playfields and Thornwood Park as well as some additional sewers than what was in the base plans, but are the same as what was shown to the Board of Park Commissioners at the Committee of the Whole meeting on November 19th. With the optimization, the cost of the project to the Village does increase but so does the benefit to residents in the community by way of 98% of structures being afforded 10-year rain event protection. The slideshow presentation the engineers made at that meeting is attached to your report and I would be happy to try and answer any questions members of the Board of Park Commissioners may have during the discussion of storm water on Monday evening.

As a result of this meeting, and the new level of detail about the plans, the District is now in a good place begin its public input gathering process. Below is a table outlining the meetings staff proposes:

Date	Meeting Description	Topic	Time	Location
3/11/2019	Public Hearing before Board Meeting	Community Playfields	7:30 PM	Village Hall Council Chambers
4/3/2019	Public Input Session	Community Playfields	6:30 PM	Community Playfields or Mallinckrodt
4/8/2019	Public Hearing before Board Meeting	Hibbard Park	7:30 PM	Village Hall Council Chambers
4/24/2019	Public Input Session	Hibbard Park	6:30 PM	Hibbard Park or Community Center
5/13/2019	Public Hearing before Board Meeting	Thornwood Park	7:30 PM	Village Hall Council Chambers
5/22/2019	Public Input Session	Thornwood Park	6:30 PM	Thornwood Park or Mallinckrodt

These meetings will be publicized through the Board Brief emails, the monthly newsletter of the District, mass emails to all of the resident households with email addresses in our database, via the Village's e-news letter, as well as on the District's website and social media. All email notifications will include a link to my email for members of the public to share their input if they are unable to attend a meeting

Once the District has gathered the input it is seeking from the community, the board will have to come to a consensus on some basic terms for an Intergovernmental Agreement to be developed by staff and legal counsel based on the direction provided from the board. Ultimately, once the agreement is to a point where the staff and attorneys agree it is ready for the Park and Village boards to review, discuss and consider for approval.

CLOSED SESSION

The Board will be meeting in closed session as a part of the regular meeting for the purpose of conducting the semi-annual review of Park Board Closed Session minutes

that have not been released to the public under Section 2(c)(21) of the Open Meetings Act.

Semi-annually, all prior closed session minutes that have not been released to the public must be reviewed for possible release. Minutes that contain references to discipline, salary, or performance of a current employee, pending land acquisition, pending or probable litigation, or subject matters that otherwise infringe on public interest or privacy of an individual should remain confidential. Other minutes should be released to the public. There is no time limit on how long the minutes may be held without release.

Also in closed session, the Board will conduct the annual review of the Executive Director.

Attachments

1) Verizon Wireless Site Access Agreement
2) Storm Water Presentation
3) Parks and Planning Department Report
4) Recreation/Facilities Department Report
5) General Administration Operations Report

SITE ACCESS AGREEMENT

This Site Access Agreement (this **"Agreement"**) is executed by **Chicago SMSA Limited Partnership d/b/a Verizon Wireless** (the "**Licensee**"), with a business address of 180 Washington Valley Road, Bedminster, NJ 07921, and **Wilmette Park District,** an Illinois park district and unit of local government (the **"Licensor"**) with its principal offices located at 1200 Wilmette Avenue, Wilmette, Illinois 60091.

BACKGROUND

WHEREAS, Licensor owns that certain building situated on real property located at 1041 Ridge Road, Wilmette, IL 60091, as more fully described in Exhibit "A", attached hereto and incorporated herein (the "**Property**"); and

WHEREAS, Licensor has agreed to grant permission to Licensee and other persons described herein to enter upon a portion of the Property (the "**Site**") to conduct activities, including environmental inspection, testing and sampling activities ("**Site Investigations**") at the Property, in order for Licensee to assess the suitability of the Property for the placement, maintenance and use of a communications facility and appurtenant uses; and

WHEREAS, the purpose of this Agreement is for Licensor and Licensee to enter into a site access license governing the Site Investigations that may be conducted by Licensee's authorized agents, contractors, consultants and employees.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, Licensee and Licensor agree as follows:

1. **Authority to Grant a License.** Licensor represents that it has the authority to grant the access allowed by this Agreement and that there is no need to obtain the approval or consent of any other party. The Licensor hereby grants a license to Licensee to conduct the Site Investigations.

2. **Access to Property and Licensor's Consent.** Licensor grants to Licensee and its agents, advisors, employees, consultants, representatives, and independent contractors, including environmental contractors and consultants hired directly or indirectly by Licensee (collectively, the **"Licensee Representatives"**), the right, but not the obligation, of ingress to, egress from, and access under, above, and through, the Property for the purpose of performing the Site Investigations. The Site Investigations include the collection and testing of samples of soil, water, building materials and other substances, and, unless otherwise agreed to in writing by both parties, are strictly limited to those activities specifically identified in the Phase II Environmental Site Assessment Statement of Work, a copy of which is attached hereto and incorporated herein as Exhibit "B". Without limiting the generality of the foregoing, the Licensee Representatives may drill into the soil, drill through pavement, remove reasonable amounts of soil, install and sample monitoring wells, and perform other tests, actions, evaluations, procedures, and treatments to complete its investigations. The Licensee Representatives shall undertake all activities on the Property in compliance with all

applicable laws and shall use commercially reasonable efforts to minimize the extent and duration of any interference with Licensor's business operations on the Property. The cost of all such activities shall be the sole responsibility of Licensee (or the Licensee Representatives as arranged between the Licensee Representative and the Licensee) and not Licensor. Licensee (or the Licensee Representatives as arranged between the Licensee Representative and the Licensee) shall promptly, and as soon as practicable after completion of the Site Investigations contemplated by this Agreement, restore to its former condition any portion of the Property which is damaged, disturbed or altered in any manner by the Site Investigations, at Licensee's sole cost and expense.

3. **Advance Notice.** Licensee or Licensee Representatives shall give Licensor at least seventy-two hours advance notice, either orally (by telephone or in person) or by electronic message of a planned activity that can reasonably be expected to require invasive activities into the Property's subsurface, including notice of the areas of the Property that are expected to be materially affected by any sampling, monitoring, installation, or similar action. Licensee Representatives shall cooperate with Licensor to schedule the activities so as to minimize the extent and duration of any interference with Licensor's operations.

4. **Installation, Sampling, and Removal.** Licensor shall cooperate with the Licensee Representatives regarding all installation, monitoring, sampling, removal and related activities that Licensee Representatives desire to conduct on the Property. Licensor shall cooperate in locating buried utilities and improvements on the Property at the request of Licensee Representative and shall assist the Licensee Representatives in avoiding impacts to such buried or concealed features. At the Licensor's specific request, Licensee Representatives shall use commercially reasonable efforts to schedule its activities to avoid times of peak business activity on the Property. Licensor authorizes Licensee Representatives to obstruct temporarily, but for a reasonable period of time, access to, or use of, limited areas of the Property to conduct Site Investigations. Licensee Representatives may use any electrical or other utility outlets or connections on the Property to conduct its activities. Licensee Representatives shall split all samples with Licensor upon Licensor's request, so long as Licensor pays for any and all additional costs incurred by the Licensee Representatives in this regard. After completing the activities contemplated by this Agreement, Licensee or Licensee Representatives shall remove their equipment and restore any part of the Property that was affected by its activities to a condition that is reasonably similar to the condition of the Property at the time immediately preceding the commencement of said activities.

5. **Indemnification.**

(a) Except to the extent any claims or damages may be due to or caused by the negligence or willful misconduct of the indemnified party, Licensee shall indemnify and hold harmless Licensor and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to reasonable legal fees (attorney's and paralegals' fees and court costs), arising from or in any way connected with (i) the conduct or management of the Site or of any business or activity therein, or any work whatsoever done, or condition created in or about the premises during the term of this Agreement; (ii) any act, omission, wrongful act or negligence of Licensee or any of Licensee's employees, agents, independent contractors, subcontractors, including environmental contractors and consultants hired directly or indirectly by Licensee; (iii) any accident,

injury or damage whatsoever occurring in or at the Site. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. Licensee shall similarly protect, indemnify and hold and save harmless the Licensor, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to reasonable legal fees, incurred by reason of Licensee's breach of any of its obligations under, or Licensee's default of, any provision of the Agreement. This indemnification obligation shall survive the expiration or termination of this Agreement. Licensor shall: Provide prompt notice of any claim; reasonably cooperate with Licensee in the management and defense of covered claims; and allow Licensee to defend and manage any claim with employees, consultants, contractors and attorneys of its choosing.

(b) Notwithstanding the foregoing, Licensee and Licensee Representatives shall conduct the Site Investigations entirely at their own risk. To the fullest extent permitted by the laws of the State of Illinois, Licensee hereby forever waives, relinquishes and discharges and holds harmless Licensor, its respective officers, officials, employees, volunteers and agents from any and all claims of every nature whatsoever, which Licensee may have at any time against Licensor, and its officers, officials, employees, volunteers, and agents, including without limitation claims for personal injury or property damage sustained or incurred by Licensee or any person claiming by, through or under Licensee, relating directly or indirectly to this Agreement or the Site Investigations. Licensor and Licensee agree that Licensee shall not be responsible for any enforcement actions or third-party claims demanding cleanup of or compensation for environmental conditions that existed at the Site before execution of this Agreement or that otherwise were not caused by Licensee or Licensee Representatives.

(c) The indemnity is conditioned on the following: (i) the indemnifying party has the opportunity to fully manage any indemnified matter as it deems appropriate (including any required remediation or defense of claims) with employees, agents, contractors, consultants and attorneys of the indemnifying party's choosing and (ii) the reasonable cooperation of any indemnified party (including the signing of any properly completed forms that will allow for the continued current use of the property).

(d) The site access granted to the Licensee and/or Licensee Representatives pursuant to this Agreement extends to any repair or restoration work required to remediate any damage to the Property that is indemnified pursuant to this Section.

(e) Notwithstanding the foregoing and any other provision in this Agreement, Licensee shall not be responsible or liable for any environmental condition, including the release of hazardous substances, that existed before the execution of this Agreement or that otherwise does not result from the activities of Licensee or Licensee Representatives. In particular, Licensee shall not be responsible or liable for any environmental condition merely because Licensee discovers it in the conduct of performing the Site Investigations under this Agreement.

6. **Test Results.**

(a) Licensor understands and acknowledges that the environmental testing to be undertaken may create legal duties applicable to Licensor if conditions of pollution are discovered and that except to the extent required by law, neither Licensee nor Licensee Representatives have an obligation to report any test results or conditions to any party as a result of this Agreement. Licensee or Licensee Representatives will provide copies of test results to Licensor. Licensor acknowledges that these tests are performed for Licensee's specific purposes and cannot be relied on by Licensor in any way as being accurate or sufficient for any purposes. Licensor agrees and acknowledges that it is not authorized to share, provide, disseminate, present, and/or make available the test results to any third party unless required by law.

(b) In certain cases, test results regarding the environmental conditions of the property may result in a reporting obligation specific to Licensee or Licensee Representatives. In any of those cases, Licensee or Licensee Representatives shall notify Licensor as soon as is reasonably practicable, but in any case, no less than seventy two (72) hours prior to making the notification, unless Licensee is required by law to report in less than seventy two (72) hours, and shall provide Licensor will all relevant test results related thereto. Licensor agrees that Licensee and Licensee Representatives bear no responsibility for the costs resulting from that reporting and that Licensee shall not become responsible for any conditions that it discovers during the Site Investigations, unless such costs or such discovery are caused, in whole or in part, by Licensee or Licensee Representatives.

(c) Licensor acknowledges and agrees that any samples that are taken during the activities undertaken pursuant to this Agreement and any investigation-derived media (i.e., drill cuttings, well purge water) generated by the investigation may require off-site disposal based upon test results. Licensor agrees to execute all properly completed waste manifests or other documents required for proper disposal of test results. Licensor's obligation to sign any properly completed waste manifests or other documents required for proper disposal survives this Agreement so long as those items that require disposal were generated pursuant to this Agreement. The cost of off-site disposal of media will be paid for by Licensee or the appropriate Licensee Representative, not Licensor.

(d) Licensee may use the results of the Site Investigations as it deems appropriate and may share the results with third parties, including, but not necessarily limited to attorneys, consultants, contractors, employees and regulators.

7. **Termination.**

(a) This Agreement shall terminate automatically on the earlier of: (1) execution of a lease agreement for any part of the Property between Licensee and Licensor, or (2) a decision by Licensee that the site is unsuitable.

(b) In addition to termination provisions in subsection (a) above, Licensor may suspend or terminate this Agreement as follows: (1) Licensor may suspend or terminate this Agreement upon written notice to Licensee in the event Licensee or its contractor(s) shall fail to procure or maintain the insurance required, or shall fail to provide evidence of such insurance coverage as required under paragraph 14 below; or (2) Licensor may suspend or terminate this Agreement upon Licensee's failure to remedy or obtain remedy by its contractor(s) of any breach of any term or condition of this

Agreement (other than paragraph 14 regarding insurance) within thirty (30) days after written notice of such breach is delivered to Licensee.

8. **Waiver; Modification; Severability.** An extension, amendment, modification, cancellation, or termination of this Agreement will be valid and effective only if it is in writing and signed by each party to this Agreement, except as provided otherwise in this Agreement. In addition, a waiver of any duty, obligation, or responsibility of a party under this Agreement will be valid and effective only if it is evidenced by a writing signed by, or on behalf of, the party against whom the waiver or discharge is sought to be enforced. Whenever possible, each provision of this Agreement should be construed and interpreted so that it is valid and enforceable under applicable law. However, if a provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, that provision will be deemed severable from the remaining provisions of this Agreement and will not affect the validity, interpretation, or effect of the other provisions of this Agreement or the application of that provision to other circumstances in which it is valid and enforceable.

9. **Assignment; Third Party Beneficiaries.** Neither the entry of this Agreement or any action taken by Licensee hereunder shall create any third-party beneficiary or third party beneficiary rights.

10. **Legal Matters.** The validity, construction, enforcement, and interpretation of this Agreement are governed by the laws of the State where the Property is located and the federal laws of the United States of America.

11. **Notices.** Except for oral notices specifically authorized in this agreement, notices permitted by this Agreement will be valid only if such notice is in writing, delivered personally or by e-mail, telecopy, commercial courier, or first class, postage prepaid, United States mail (whether or not certified or registered and regardless of whether a return receipt is requested or received by the sender), and addressed by the sender to the intended recipient at its address set forth in the first paragraph of this Agreement, or to such other address as the intended recipient may designate by notice given to the sender in accordance with this section. A validly given notice, consent, demand, request, or approval will be effective on the earlier of its receipt, if delivered personally or by e-mail, telecopy, or commercial courier, or the third day after it is postmarked by the United States Postal Service, if delivered by first class, postage prepaid, United States mail. Each party promptly shall notify the other of any change in its mailing address or telephone contact number stated in this Agreement.

12. **Complete Agreement; Survival.** This Agreement records the entire understanding between the parties regarding the subjects addressed in it and supersedes any previous or contemporaneous agreement, understanding, or representation, oral or written, by either of them.

13. **Execution and Effectiveness.** The parties may execute this Agreement in counterparts. Each executed counterpart will constitute an original document, and all executed counterparts, together, will constitute the same agreement. This Agreement will become effective upon the last signatory's delivery of the fully executed document to the other party, and the last signatory shall fill in the EXECUTED date below prior to such delivery.

14. **Insurance and Indemnification**.

(a) Licensee shall keep in full force and effect at all times during this Agreement commercial general liability insurance, including contractual liability coverage, Workers' Compensation insurance, and such other types of insurance in such amounts and with such companies or self-insurance pools as are reasonably acceptable to Licensor, but, in any event, the coverages and amounts set forth in Exhibit "C". The insurance coverage specified in this paragraph 14 may be provided by self-insurance, participation in a risk management pool, commercial policies of insurance, or a combination thereof. Licensee shall include Licensor, its respective elected and appointed officials, officers, employees, and volunteers as an additional insured as its interest may appear under this Agreement on any such insurance except workers compensation and employer's liability and shall provide Licensor with a copy of a Certificate of Insurance and Blanket Additional Insured Endorsement evidencing same prior to commencing any work or activity on the Property. Upon receipt of notice from its insurer(s) Licensee shall use commercially reasonable efforts to provide Licensor with thirty (30) days advanced written notice of cancellation to Licensor.

(b) In addition to, and in furtherance and not in limitation of, Licensee's insurance obligations set forth above, and at no cost to Licensor, Licensee shall require any contractor(s) or subcontractor(s) performing any of the work contemplated by this Agreement to obtain and keep in full force and effect for so long as any claim relating to the activities permitted by this Agreement legally may be asserted, substantially the same coverage with substantially the same limits as required of Licensee, as set forth in Exhibit "C", and to otherwise comply with all other requirements set forth therein.

(c) Licensee shall similarly require any contractor(s) or subcontractor(s) performing any of the work contemplated by this Agreement to defend, indemnify and hold harmless Licensor in accordance with and as more fully set forth in Subsection E of Exhibit "C" attached hereto.

15. **No Waiver of Tort Immunity**. Nothing contained in this Agreement shall constitute a waiver by Licensor of any right, privilege or defense available to Licensor under statutory or common law, including, but not limited to, the Illinois Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101 et seq., as amended.

EXECUTED: _____, 2019.

LICENSOR:

Wilmette Park District

By: _____

Print Name: _____

Title: _____

Date: _____

LICENSEE:

Chicago SMSA Limited Partnership d/b/a Verizon Wireless

By: Cellco partnership, its general partner

By: _____

Print Name: _____

Title: _____

Date: _____

The undersigned "Licensee Representative" has reviewed this Agreement and hereby agrees to comply with all obligations pertaining to, and imposed on, Licensee Representatives contained herein.

Agreed to and accepted by:

EBI Consulting

By:_____

Name: _____

Title: _____

Date:_____

EXHIBIT A

LEGAL DESCRIPTION

Lot 4 in Mallinckrodt Park Subdivision, a three dimensional subdivision of part of Lots 5, 6, 7, 8 and 9 of C. Lauerman's Subdivision of part the Southwest 1/4 of Section 28, Township 42 North,' Range 13 East of the Third Principal Meridian, in Cook County, Illinois, according to the plat thereof recorded December 1, 2004 as Document 0433634173, in Cook County, Illinois.

EXHIBIT B

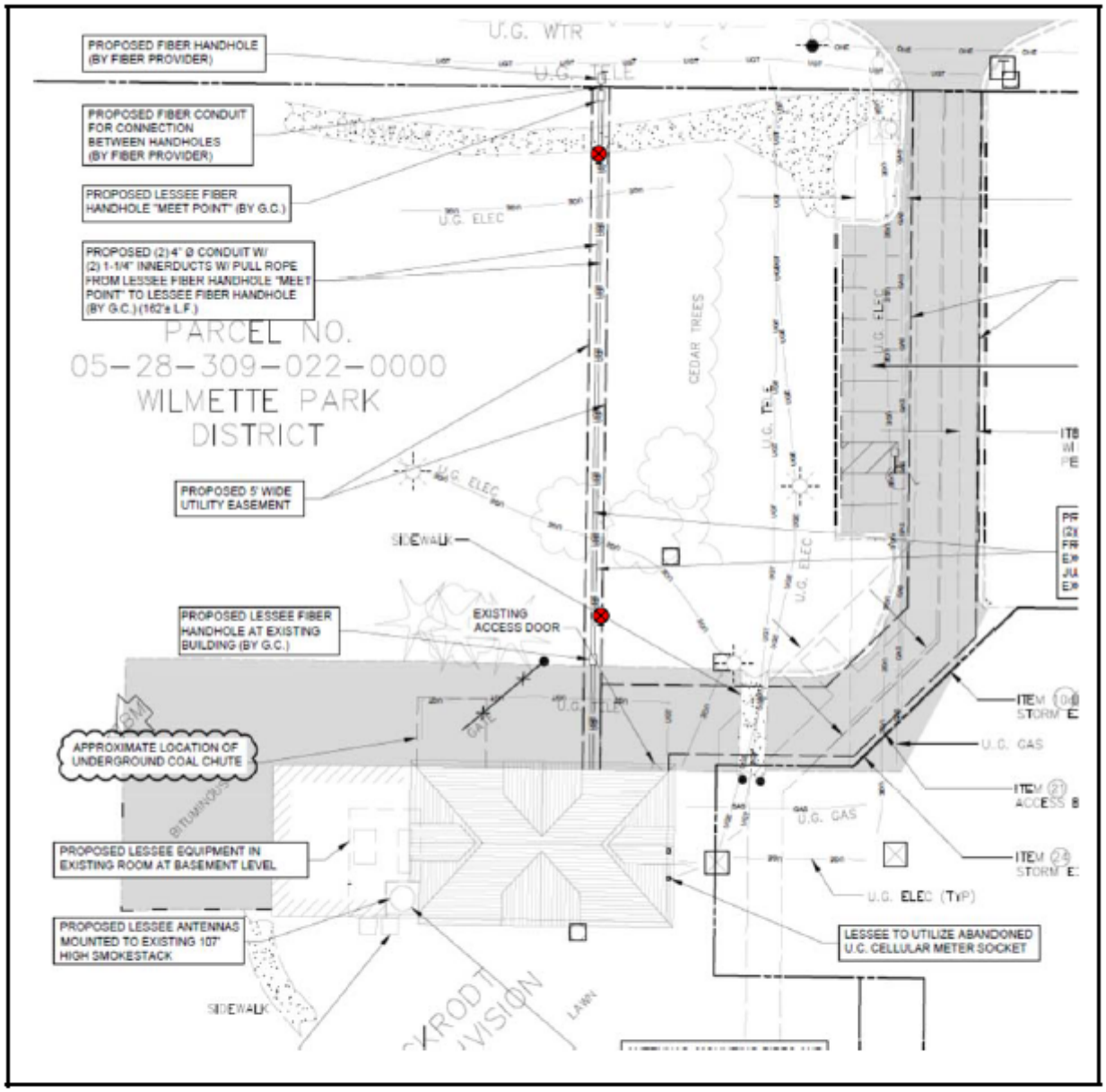
EBI CONSULTING PROPOSAL FOR PHASE II ENVIRONMENTAL SITE ASSESSMENT

- EBI and/or a drilling subcontractor will contact the appropriate state agencies and local and municipal utilities in order to obtain utility clearance prior to commencing the subsurface investigation. Unless otherwise agreed, the Licensee shall provide or arrange for EBI to be provided with locations of buried utilities and other underground structures in areas of subsurface exploration. The on-site representatives will also confirm the location of underground utilities to EBI. In addition, EBI will retain a private utility locator contractor to screen the proposed drilling locations for underground utilities.

- The Phase II ESA scope of work will include the advancement of two soil borings. The borings will be advanced in the proposed location of the utility conduits (2 borings) (See attached Proposed Boring Location Map). A direct-push sampling rig will be utilized to advance the soil borings. The borings will be advanced to a depth of 5 feet or equipment refusal, whichever is encountered first. Soil samples will be collected during the advancement of the soil borings for screening purposes. Each soil sample will be screened for volatile organic compounds (VOCs) utilizing a photoionization detector (PID). The discrete soil sample to be submitted for analytical testing from each boring will be collected from the area exhibiting highest field screening concentrations or other evidence of contamination. If no evidence of contamination is observed, the sample will be collected from 3-4 feet below grade. Please note that any vehicles, trailers, materials, equipment, or other obstructions will need to be removed from the boring locations in advance by others prior to the scheduled date of the Phase II field work. EBI does not propose any boring locations beyond the Subject Property boundaries.

- The soil samples collected will be analyzed for total petroleum hydrocarbons – diesel range organics (TPHDRO) via EPA Method 8015 and volatile organic compounds (VOCs).

Proposed Boring Location Map



Proposed Boring Location

N

Not to scale

EXHIBIT C

For the purpose of this Exhibit C, the term "Company" shall mean either VERIZON WIRELESS or the contractors and agents of VERIZONWIRELESS as appropriate.

Company shall obtain and maintain insurance of the types and in the amounts listed below.

A. Commercial General

Company shall maintain commercial general liability (CGL) and with a limit of $3,000,000 per occurrence for bodily injury and property damage and $3,000,000 general aggregate.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form or a substitute form providing equivalent coverage, and shall cover liability arising from premise-operations, independent contractors, products-completed operations, personal injury and advertising injury, contractual liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

LICENSOR, and its elected and appointed officials, officers, employees, and volunteers, shall be included as an additional insured as their interest may appear under this Agreement under the CGL, using ISO additional insured endorsement or a substitute providing equivalent coverage. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to LICENSOR. Any insurance or self-insurance maintained by the District shall be excess of Company's insurance and shall not contribute with it.

B. Business Auto and Umbrella Liability Insurance

If applicable, Company shall maintain commercial automobile liability with a combined single limit of $1,000,000 each accident for bodily injury and property damage covering all owned, hired and non-owned autos.

C. Workers Compensation Insurance

If applicable, Company shall maintain workers compensation in compliance with the statutory requirements of the state(s) of operation and employer's liability insurance with a limit of $1,000,000 each accident for bodily injury by accident; $1,000,000 each employee for bodily injury by disease; $1,000,000 disease-policy limit.

D. General Insurance Provisions

1. Evidence of Insurance

Prior to taking occupancy, Company shall furnish Licensor with a certificate(s) of insurance endorsement(s), executed by a duly authorized representative of each insurer and a blanket additional insured endorsement, showing compliance with the insurance requirements set forth above.

Upon receipt of notice from its insurer(s) Company shall use commercially reasonable efforts to provide Licensor with thirty (30) days' prior written notice of cancellation or material change of any insurance referred to therein. Written notice to Licensor shall be by first-class mail.

Failure of Licensor to demand such certificate or endorsement as evidence of full compliance with these insurance requirements or failure of Licensor to identify a deficiency from evidence that is provided shall not be construed as a waiver of Company's obligation to maintain such insurance.

Licensor shall have the right, but not the obligation, of prohibiting Company from occupying the premises until such certificates or other evidence that insurance has been placed in compliance with these requirements is received and reasonably approved by Licensor.

Failure to maintain the required insurance may result in termination of this Agreement at Licensor's option.

2. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A-: VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A-: VII or a Best's rating is not obtained, the LICENSOR has the right to reject insurance written by an insurer it deems unacceptable.

3. Cross-Liability Coverage

If Company's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

E. Indemnification

Except to the extent any claims or damages may be due to or caused by the negligence or willful misconduct of the indemnified party, Company shall indemnify and hold harmless Licensor and its officers, officials, employees, volunteers and agents from and against all claims, damages,

losses and expenses, including but not limited to reasonable legal fees (attorney's and paralegals' fees and court costs), to the extent resulting from any act, omission wrongful act or negligence of Company or any of Company's employees, agents, independent contractors, subcontractors, including environmental contractors and consultants hired directly or indirectly by Company. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. Company shall similarly protect, indemnify and hold and save harmless the Licensor, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to reasonable legal fees, incurred by reason of Company's breach of any of its obligations under, or Company's default of, any provision of the Agreement.

Notwithstanding the foregoing and any other provision in the Agreement, Company shall not be responsible or liable for any environmental condition, including the release of hazardous substances, that existed before the execution of this Agreement or that otherwise does not result from the activities of Company or any of Company's employees, agents, independent contractors, or subcontractors, including environmental contractors and consultants hired directly or indirectly by Company. In particular, Company shall not be responsible or liable for any environmental condition merely because Company discovers it in the conduct of performing the Site Investigations under this Agreement.

THE VILLAGE OF Wilmette EST. 1872

WEST SIDE NEIGHBORHOOD STORAGE PROJECT

Community vs. Centennial Discussion & Project Optimization Summary

February 4, 2019

CBB

Presentation Outline

- Update on Intergovernmental Cooperation Between the Village and Park District
- Brief Background of West Side Neighborhood Storage Project
- Discussion of Underground Storage at Centennial Park vs. Community Playfields
- Results of Optimization of Flood Storage Scenarios

1. Direction on Underground Storage at Centennial Park vs. Community Playfields
2. Feedback on Prioritization of Optimized Project Scenarios

A COOPERATIVE PROCESS

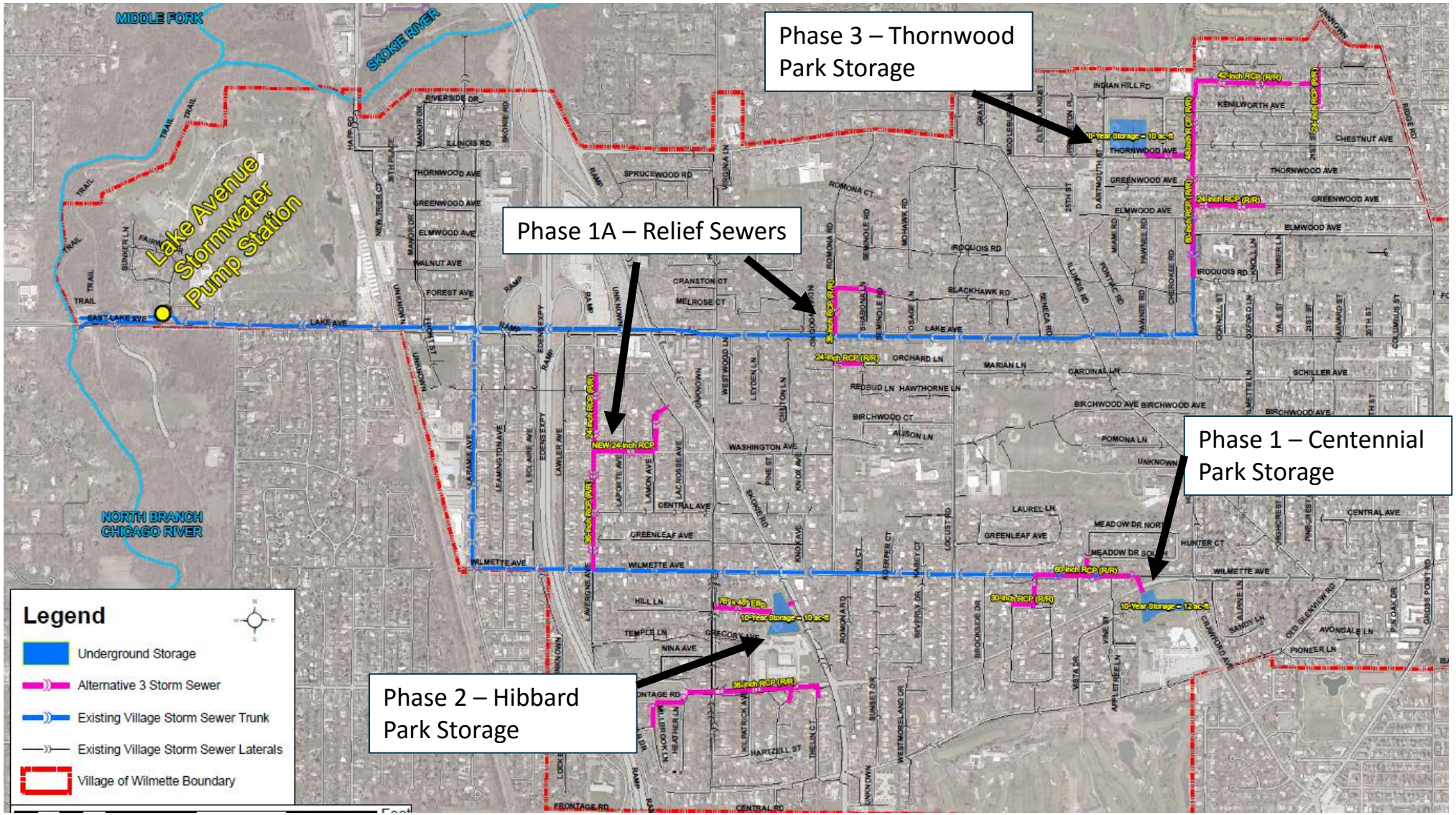
- The Village's goal is to provide flood relief to residents while at the same time improving park amenities for the community to enjoy
- Before the project begins, both the Village Board and Park District Board will need to publicly approve an Intergovernmental Agreement (IGA) that serves as the basis for the Village's use of the parks as well as any potential park improvements
- Village Staff continue regular communications with the Park District Executive Director, holding meetings at the staff level as well as with the Park Board President
- Village Staff and engineers have attended two Park Board meetings and the parties have reached consensus, at the suggestion of the Park District, to recommend location of the first underground reservoir at Community Playfield
- At the Village's expense, the Park District's architect has been engaged to contemplate long-term planning at Hibbard Park (Rec Center) to limit the impact any underground reservoir would have on future Park District development
- Over the next several months, the Park Board will be holding public meetings to solicit input from residents in regards to park amenities
  - Village Staff will provide an update to the Village Board following these meetings

PROJECT ASSUMPTIONS

- Project Costs are in 2018 dollars
- Project Costs include:
  - Final Design Engineering (where currently not under contract)
  - Construction Engineering
  - 20% Contingency
- Project Costs do not include:
  - Easements
  - Park District amenities

BACKGROUND – BASE PROJECT

Base Project
Cost = $53.8M



CENTENNIAL VS. COMMUNUTY DECISION

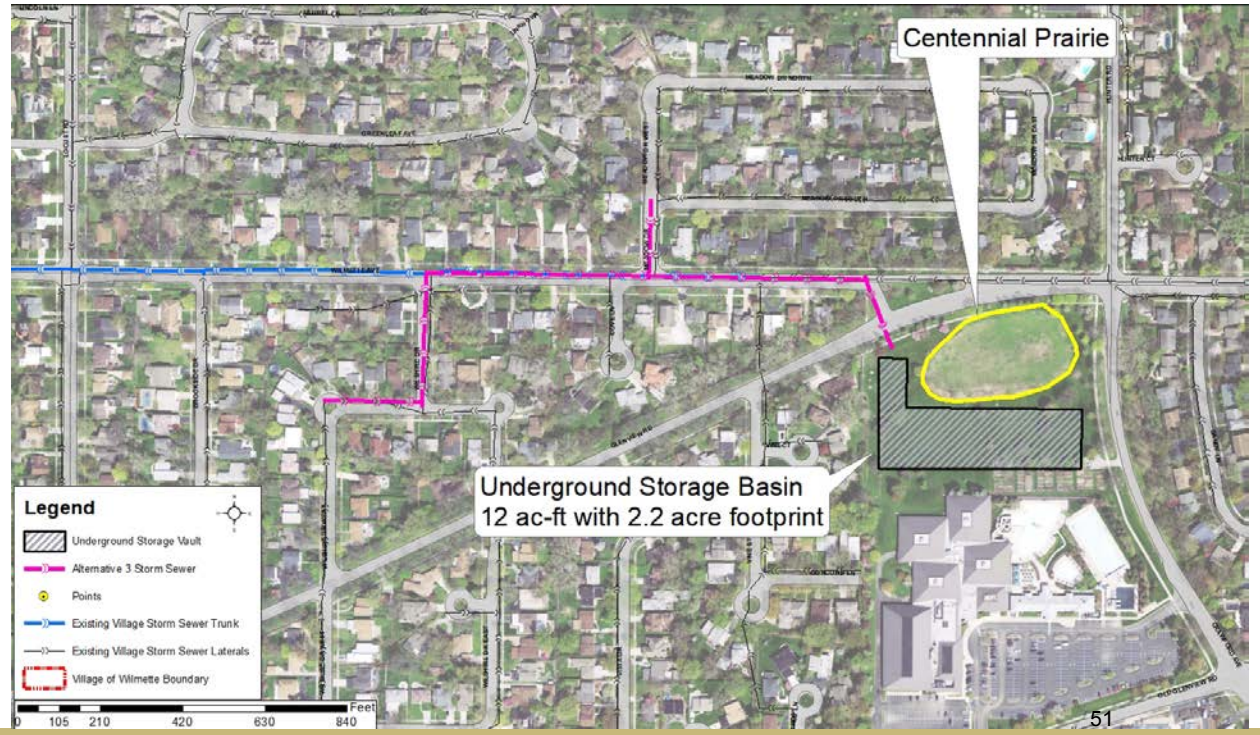
Based on feedback from Village Board, residents and Park District, an evaluation of underground storage at Centennial Park vs. Community Playfield was completed as an initial step of the design.

CENTENNIAL PARK UNDERGROUND STORAGE

- PRO: Provides flood reduction benefits to vulnerable structures in immediate vicinity
- PRO: Does not impact existing stormwater detention/prairie
- CON: Limited open space for construction and staging due to existing stormwater detention/prairie
- CON: Higher ground requires more earth excavation during construction
- CON: Limited ability to expand and provide for additional flood storage to other areas
- CON: Initial feedback from Park District and residents was to consider Community Playfield

Baseline Storage Volume = 12 acre-ft
Depth Below Existing Ground = 16 feet

Engineer's Estimate of Cost = $13.8M

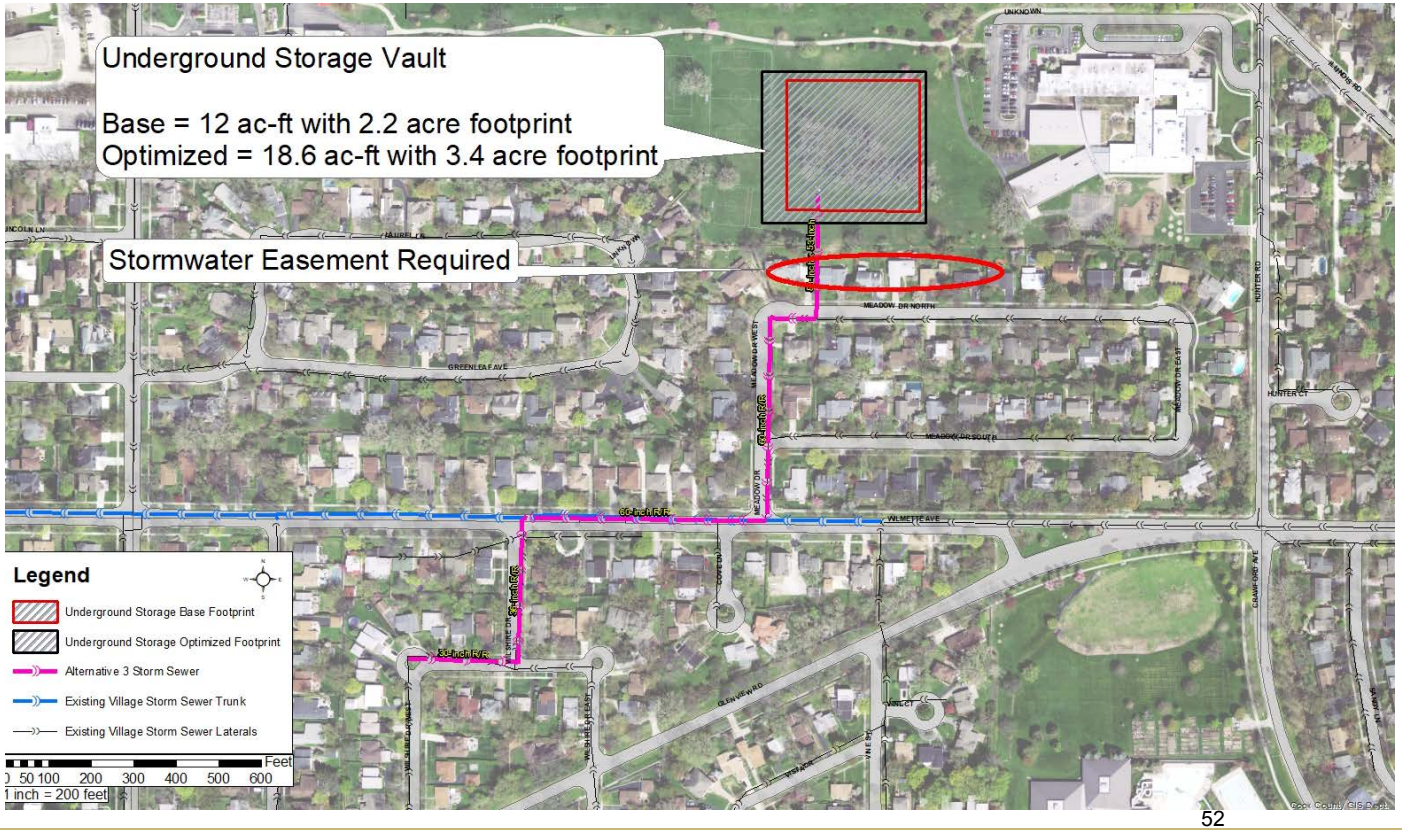


COMMUNITY PLAYFIELD – ALTERNATIVE 3-1

- PRO: Provides flood reduction benefits to vulnerable structures in immediate vicinity
- PRO: Less space constraints & more efficient expansion potential – both storage and storm sewers
- PRO: Ability to remedy existing drainage problem and improve site playability
- PRO: Least expensive option for flood storage at this location
- CON: Easement required for storm sewer from Meadow Drive North

Baseline Storage Volume = 12 acre-ft
Depth Below Existing Ground = 3 feet

Engineer's Estimate of Cost = $12.5M

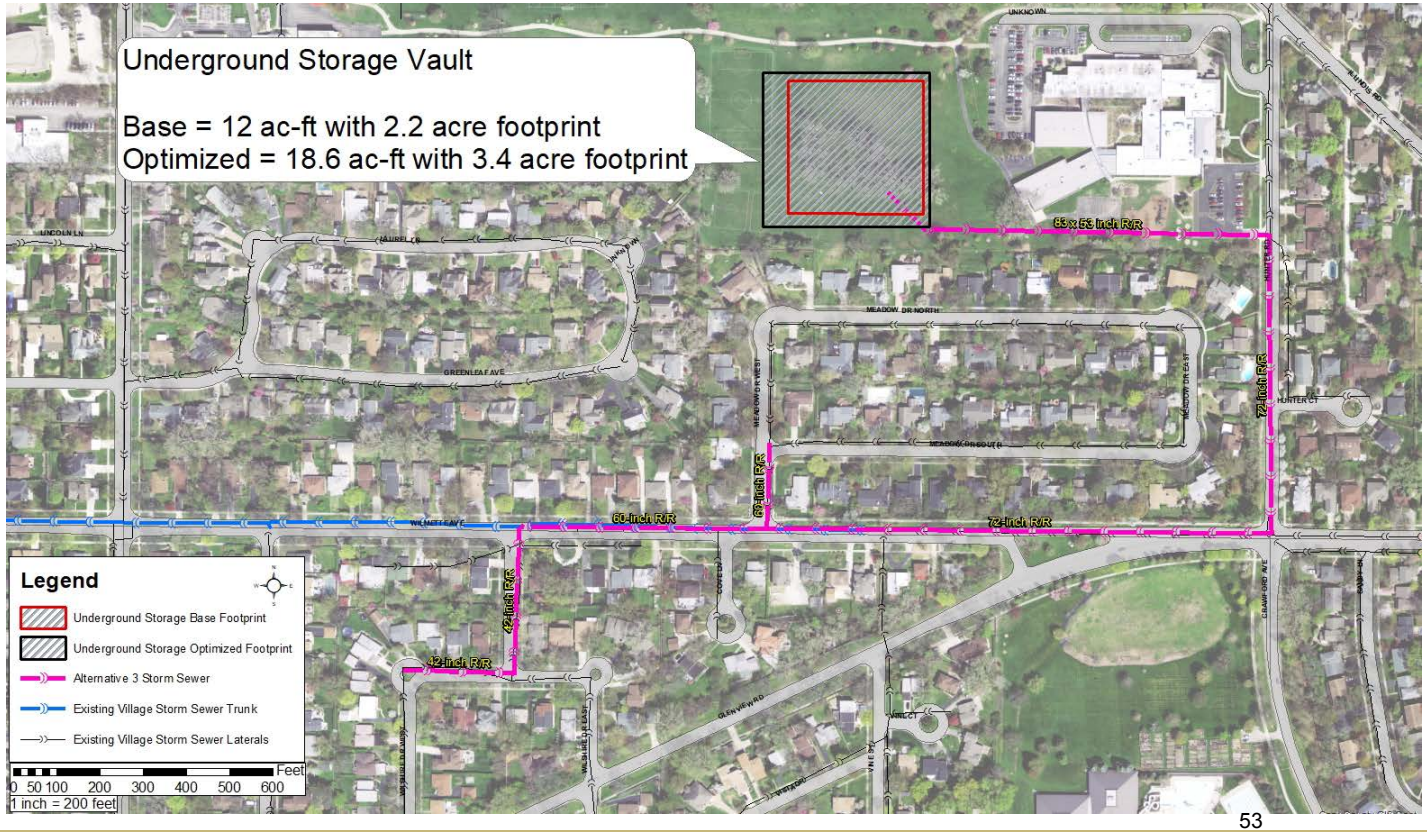


COMMUNITY PLAYFIELD – ALTERNATIVE 3-1A

- PRO: Provides flood reduction benefits to vulnerable structures in immediate vicinity
- PRO: Less space constraints & more efficient expansion potential – both storage and storm sewers
- PRO: Ability to remedy existing drainage problem and improve site playability
- PRO: Does not require easement through residential side yards
- CON: Longer storm sewer results in greater cost

Baseline Storage Volume = 12 acre-ft
Depth Below Existing Ground = 3 feet

Engineer's Estimate of Cost = $17.0M



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DECISION MATRIX

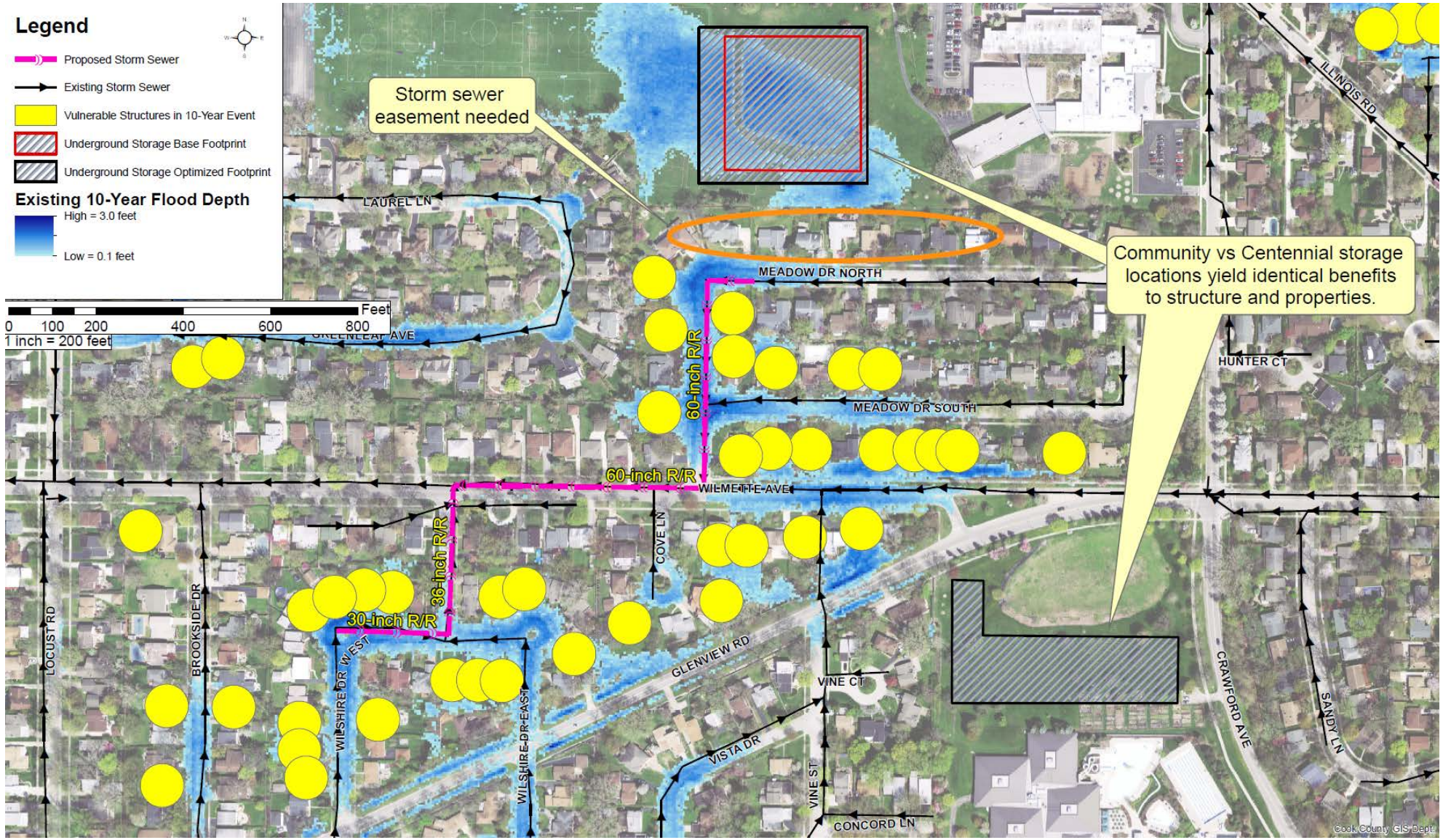
Category	Criteria	Centennial Park	PRO	CON	Community Playfield 3-1	PRO	CON	Community Playfield 3-1A	PRO	CON
Storage Basin Characteristics	Area for Basin*	2.2 acre footprint	X		2.2 acre footprint	X		2.2 acre footprint	X	
	Volume of Basin	12 Ac-ft underground storage	X		12 Ac-ft underground storage	X		12 Ac-ft underground storage	X	
	Vulnerable Structures and Properties Protected	Meets Target	X		Meets Target	X		Meets Target	X	
	Gravity Discharge	Yes	X		Yes	X		Yes	X	
	Storm Sewer Connection	Crawford Ave or Glenview Rd	X		Require easement from private property		X	Hunter Road through south drive and playground at Hillcrest	X	
	Potential for Expansion of Storage Basin	Extremly limited		X	Potential expansion of basins to benefit additional residents and PD drainage problems	X		Potential expansion of basins to benefit additional residents and PD drainage problems	X	
	Permitting Requirements	IDOT and MWRD		X	MWRD	X		MWRD	X	
Construction Issues	Site Construction Logistics	Limited area for construction		X	Adequate area for construction	X		Adequate area for construction	X	
	Construction Access	Crawford Ave or Glenview Rd	X		Highcrest Middle School north parking lot	X		Highcrest Middle School north parking lot	X	
	Soil Overburden	16 feet		X	3 feet	X		3 feet	X	
	Tree Impacts	Approximately 13 Trees to be removed		X	Approximately 15 Trees to be removed		X	Approximately 15 Trees to be removed		X
	Phasing of underground storage	Required due to large overburden and limited stockpile space		X	More space and less overburden equates to less phasing required	X		More space and less overburden equates to less phasing required	X	
	Soil Management	Limited area for soil stock pile need for phasing or off site soil stock pile		X	More room for soil stockpiling on site	X		More room for soil stockpiling on site	X	
	Construction Time Window Available	Non summer months - 8 months	X		Only when school is out - 3 months		X	Only when school is out - 3 months		X
	Project Cost	$13.8M	X		$12.5M	X		$17.0M		X
	Construction Duration**	Approximate 15-21 weeks		X	Approximately 9-12 weeks	X		Approximately 9-12weeks	X	
Impact to Park District and Residents	Future Expansion of Park Facilities	Extremely limited		X	Basin construction will not impact use of fields once completed	X		Basin construction will not impact use of fields once completed	X	
	Impact to Existing Features	Existing Praire plants protected, root structure should not be negatively impacted. Garden Plots to be temporarily impacted during construction.	X		Some field use may be limited during construction however existing drainage problems can be improved as part of project.	X		Some field use may be limited during construction however existing drainage problems can be improved as part of project.	X	
	Residential impact	Existing homes along west of Park		X	Existing homes along south, north and east of Park		X	Existing homes along south, north and east of Park		X
	Park District Staff Initial Feedback	Negative due to Site Constraints		X	Positive contingent on details	X		Positive contingent on details	X	
	TOTALS		9	1		16	4		16	4

Indicates preferred alternative based on criteria

*Assumes Stormtrap and includes 10% increase for concrete walls, etc.

**Assumes 1,000 - 1,500 CY/day for soils moving and 50 pieces/day for StormTrap install and a week on the front and back end for mobilization and grass restoration.

HEAT MAP OF PROJECT BENEFITS



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SUMMARY OF COMPARISON

- Community Playfield provides more cost effective underground storage
  - Greater space for construction
  - Less excavation required
- Underground storage at Community Playfield can be built larger for additional flood reduction benefits at lower cost
  - Must fit within current and future PD use of property
  - More space on-site to expand underground storage
  - Closer to flooding locations – less storm sewer expense
- Construction at Community Playfield will have less site impact
  - Limited impact to future use of site and potential to improve usability of playfields
- Community Playfield items to be addressed
  - Construction window with respect to school schedule
  - Easement required for storm sewer connection
  - Tree removal and on-site drainage improvements

DISCUSSION & NEXT STEPS

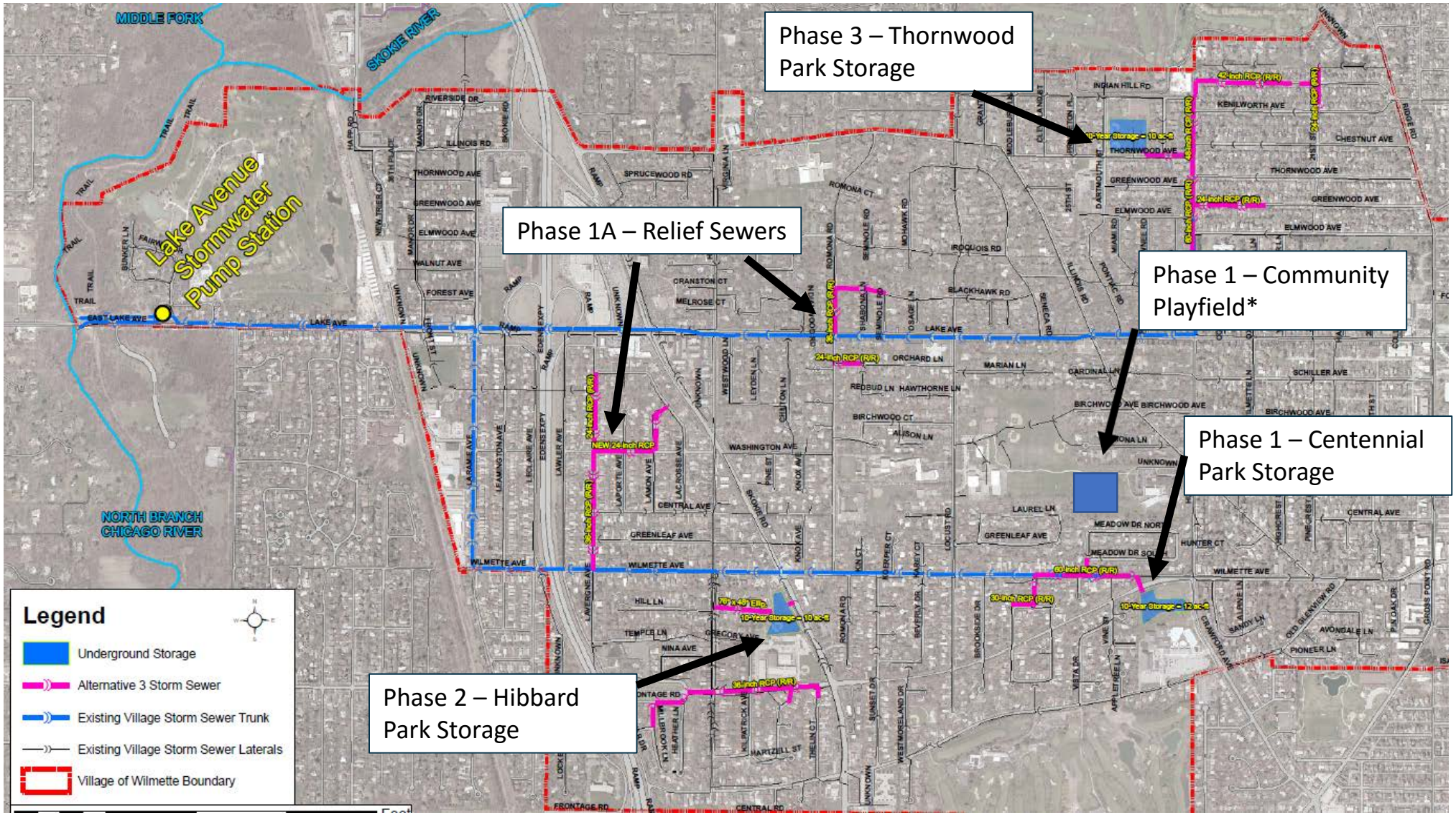
- Continue discussions with Park District
- If Community Playfield is selected, acquire easement for storm sewer
- Project Optimization
- 30% Design

Optimization of the Project seeks to answer the question:

“What is the most cost-effective way to implement this project to help the most number of residents, now and into the future?”

BACKGROUND – BASE PROJECT

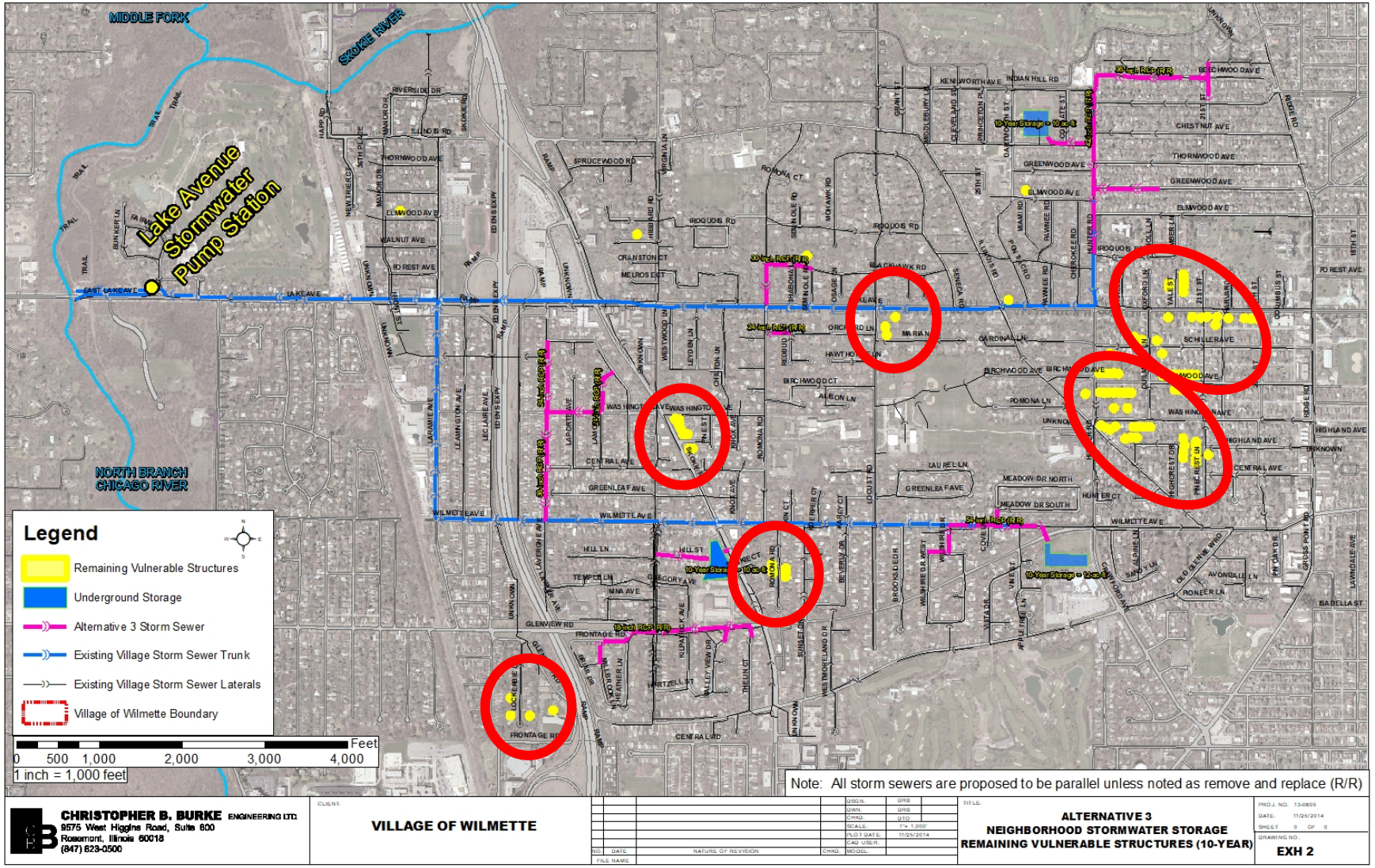
Base Project
Cost = $53.8M*



*Note Base Project Cost with Community Playfield Alternative 1 Storage = $52.4M

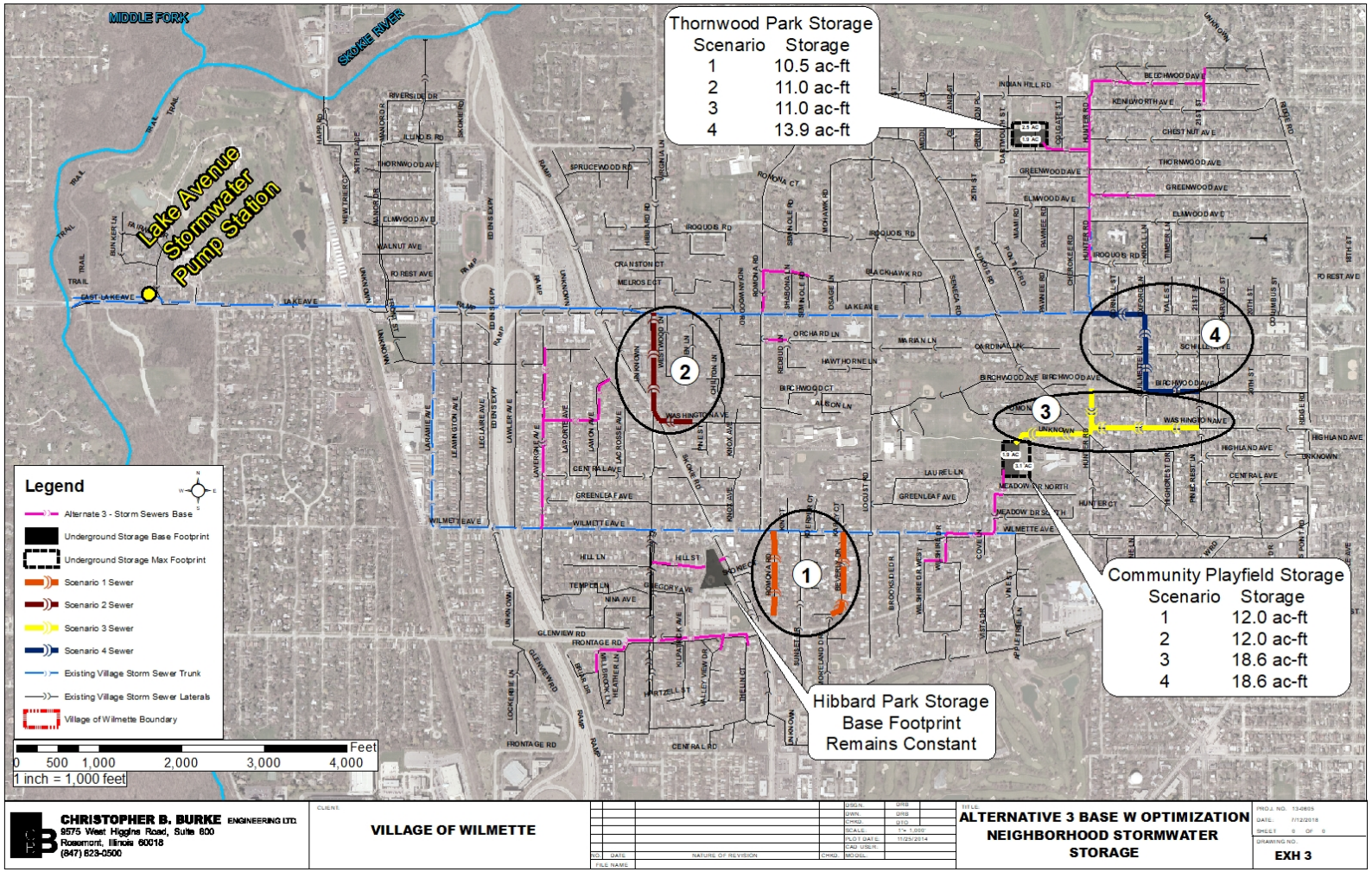
VULERNABLE STRUCTURES - AFTER THE BASE PROJECT IS COMPLETE

Approximately 90 “Vulnerable Structures” remain for the 10-year event after implementation of Base Project



Potential Projects to Reduce Vulnerable Structures*

- Scenario 1
  - Romona Rd. storm sewer
  - Beverly Dr. storm sewer
- Scenario 2
  - Washington Ave. storm sewer
  - Hibbard Rd. storm sewer
  - 0.5 ac-ft of add'l storage (TH)
- Scenario 3
  - Washington Ave
  - Hunter Rd
  - 6.6 ac-ft of add'l storage (CP)
- Scenario 4
  - Ouilmette Ave
  - Birchwood Ave
  - 2.9 ac-ft of add'l storage (TH)



CP = Community Playfield
TH = Thornwood Park

*10-year design storm event

OPTIMIZATION SUMMARY

Project	Cost ($ Millions)	Vulnerable Structures Protected[2]	Cost Per Structure Removed	Storage Required (ac-ft)
Base Project[1]	$52.4	220	$238K	32.5
Scenario 1	$1.2	6	$200K	0
Scenario 2	$2.3	7	$329K	0.5
Scenario 3	$7.8	47	$166K	6.6
Scenario 4	$4.5	25	$180K	2.9
Total	$68.2	305	$224K	42.5

[1]Assumes Phase 1 Storage at Community Playfields
[2]Base structures removed is based on the 2017 Stantec vulnerable for the 10-year event (310)

- Additional Project Costs May Include:
  - Easement requirement for Community Playfield storm sewer connection
  - Park District site amenities

COMPARISON TO PREVIOUS ALTERNATIVES

Project	[1]Cost ($ Millions)	[2]Vulnerable Structures Protected	Reduction in Vulnerable Structures
[3]CBBEL Alternative 1 - Relief Sewer (Stantec Estimate)	82.5 - 98.0	295	95%
[3]Stantec Alternative 2 - Reduced Relief Sewer + Thornwood (Stantec Estimate)	72.2 - 82.5	253	81%
[4]CBBEL Alternative 3 - Base	52.4	220	71%
[4]CBBEL Alternative 3 - Optimized	68.2	305	98%

[1] Cost estimates are based on 2018 dollars.

[2] Structures protected is based on the 2017 Stantec vulnerable structures for **10-year storm event (311)**.

[3] Stantec estimates have been escalated from 2017 dollars to 2018 dollars using 3.2% for inflation for comparison.

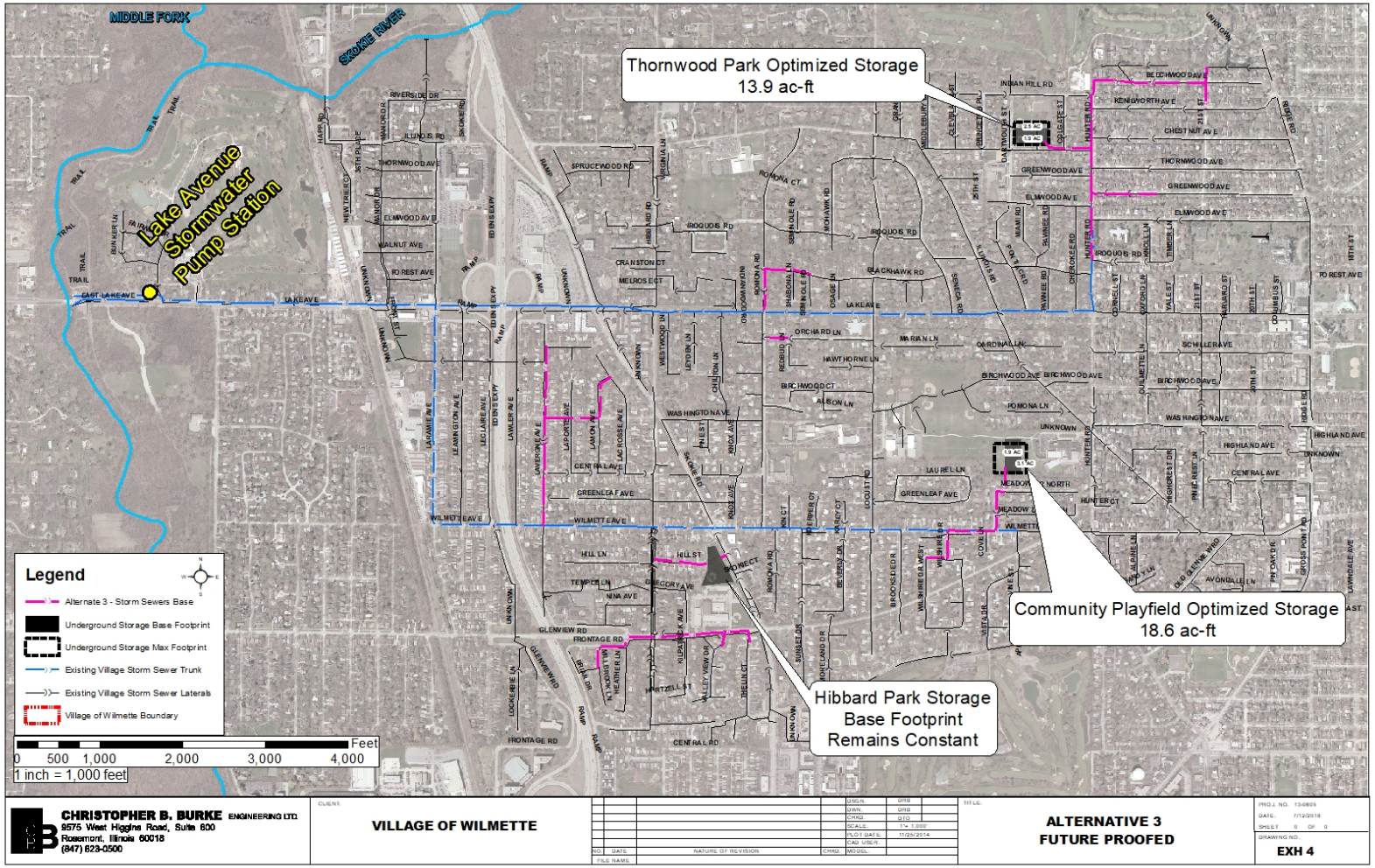
[4] Cost estimates for Alternative 3 assume underground storage is located at Community Playfield.

FUTURE-PROOFED VERSION OF THE BASE PROJECT

- Future-Proofing:
  - Upsize Underground Storage
  - Design engineering for storage included in current engineering contract

Scenario	Future Storm Sewer Cost	Current Storage Cost
Base	$52.4M	
1	$1.2M	-
2	$2.0M	$300K
3	$2.6M	$5.2M
4	$2.2M	$2.3M
Total	$8.0M	$7.8M

- Cost to Future-Proof = $60.2M
- Optimized storm sewers can be constructed at a later date



POTENTIAL PROJECT EXPENDITURE SCHEDULE

Proposed Project Schedule
Village of Wilmette
West Side Neighborhood Storage Project Potential Cash Flow

PROJECT PHASE		YEAR			
		Year 1	Year 2	Year 3	Year 4
PHASE 1A: STORM SEWERS		$6.4M			
PHASE 1: COMMUNITY/CENTENNIAL STORAGE AND ASSOCIATED STORM SEWERS[1]			$12.5M $5.2M		
PHASE 2: HIBBARD PARK STORAGE AND ASSOCIATED STORM SEWERS				$13.0M	
PHASE 3: THORNWOOD PARK STORAGE AND ASSOCIATED STORM SEWERS					$20.5M $2.6M
OPTIMIZATION SCENARIO #1 STORM SEWERS				$1.2M	
OPTIMIZATION SCENARIO #2 STORM SEWERS					$2.0M
OPTIMIZATION SCENARIO #3 STORM SEWERS			$2.6M		
OPTIMIZATION SCENARIO #4 STORM SEWERS					$2.2M
BASE PROJECT COST[1] = $52.4M	BASE PROJECT COST[1] = $52.4M	$6.4M	$12.5M	$13.0M	$20.5M
	FUTURE-PROOF PROJECT COST = $7.8M		$5.2M		$2.6M
	OPTIMIZATION STORM SEWERS = $8.0M		$2.6M	$1.2M	$4.2M
	TOTAL OPTMIZED COST[1] = $68.2M	$6.4M	$20.3M	$14.2M	$27.3M

[1]Assumes storage at Community Playfields.

Base Project Cost

Optimized Storage Cost - Included in Future Proofed Scenario

Optimized Storage Sewer Cost - storm sewers can be constructed a later date depending on Capital Planning and street repaving schedule

FINANCIAL PROJECTIONS

	Project Cost	Estimated Annual Debt Service**	Estimated Median Sewer Bill Impact
Base Project	$52.4 million	$3 million	$230/year
Cost to expand basins*	$8.0 million	$500,000	$35/year
Cost of additional storm sewers	$7.8 million	$500,000	$35/year
Total	$68.2 million	$4 million	$300/year

* If the Village Board elects to optimize the project, the basins must be expanded as part of the initial construction while the storm sewers could be added at a later date.

** For reference, existing sewer fund debt service in 2019 is $3.2M.

Is there a preference regarding Future-Proofing and Optimization Scenarios?

NEXT STEPS

- Continue discussions with Park District
- Proceed with 30% design of Project
- Targeting Fall 2019 Bid for Phase 1A storm sewers

Memorandum

Date: February 7, 2019

To: Steve Wilson

From: Jerry Ulrich

Re: Parks and Planning Department Report

Platform Tennis

During the recent cold snap court dryers malfunctioned on three of the six courts. Building Services was able to replace them with refurbished units that are kept on hand. They are able to make repairs to most of the units but parts are obsolete so we continue to purge the old units. New units have been ordered to make repairs in the future.

Langdon Park

Staff continues to monitor the erosion to the beach bluff areas. We will continue to provide safe passage down the bluff to the beach area. If the bluff deteriorates to an unsafe level, we will install signage and fencing to block access to those areas.

Golf Course Maintenance Facility

Building Services staff have crafted 180 tee markers, 300 traffic sticks and 8 fertilizer boxes for use on the course this upcoming season.

Golf Clubhouse

During the annual winter restaurant shut down Building Services cleaned all the carpets in the dining area and made repairs to all furniture in the seating area. They also replaced one of the original coffee makers in the waitress station and checked and cleaned all of the refrigeration equipment in the kitchen.

Snow Removal

After a mild December and early January we experienced two weekends of heavy snowfall. Parks Department staff was on hand to clear facility parking lots and walkways and apply salt to provide safe access. They also plowed and cleared walks at the various schools used for weekend sports activities.

Ice Rinks

Colder temperatures made it possible for parks staff to make outdoor ice rinks at Gillson, Mallinckrodt and Thornwood parks. They were open for 8 days and the warmer temps last week forced us to close them until temperatures return to below freezing. We will monitor the weather forecast and repair them as necessary.

Gillson Park

Lakefront Project

Winter weather has finally impacted the construction at the new beach house. Snow and extreme cold weather shut down the project for a week. Four of the five buildings have wall roofs and interior floors. The administration building which needed to be constructed in two separate phases is 50% complete and if weather holds out should be completed by February 15. Interior partition work has begun in the restroom buildings and parking lot light bases and electrical piping have been installed in the parking areas.

Parks Work

- Parks department performed tree maintenance at Thornwood and Gillson Parks.
- Playground inspections and repair continue at all Tot-Lots.
- Painted graffiti and field lines were removed from the turf at West Park.
- Parks staff continues to empty trash receptacles at all park locations.
- Staff pumped standing water from snow melt at Hibbard Park walkways and at the Gillson Park Tot-Lot.
- Snow removal and ice control was performed at all facility, park and school parking lots.

Memorandum

Date: February 6, 2019
To: Steve Wilson, Executive Director
From: Emily Guynn, Superintendent of Recreation
Re: Recreation / Facilities February Board Report

Community Recreation Center - Carol Heafey, Recreation Program Manager

- Due to weather, Summer Job Fair is rescheduled for February 26, 6:00 – 7:30pm.
- Supervisors are preparing for the upcoming camp season; hiring staff, planning for staff training, monitoring enrollment numbers vs. staff ratios.
- Carol Heafey, Recreation Program Manager, together with Liz Cox, HR Manager, is in the process of reviewing applications for the General Recreation Supervisor position.

Center for the Arts: Julie Nichols, Center for the Arts Supervisor

- Local School Art Showcase is currently on display throughout the first floor of the CRC. There are 55 pieces representing two schools: St. Joseph and Wilmette Junior High

Upcoming Events:

- February 1-10: *A Year With Frog and Toad KIDS,* performance run
- February 9: *Annie, Jr*. auditions for grades 1-4
- February 12: Canzonetta Youth String Orchestra Winter Concert
- February 22-23: *Stars of Dance* competition

Athletics: Sara Hilby, Sports Two Supervisor and Jason Pilecki, Sports One Supervisor

- Saturday Youth Basketball League: A total of 50 teams started games on January 12
- Sunday Youth Basketball League: A total of 74 teams started games on January 27
- Adult Coed Volleyball league has a total of 4 teams, league play started January 16
- Adult Basketball league has a total of 26 teams, league play started January 13

Summer Internship Update

- Sara Hilby has conducted three (3) successful interviews and is expecting to conduct at least two (2) more interviews. The goal is to extend an offer by February 15.

Early Childhood: Olga Miklasz, Early Childhood Center of Wilmette Supervisor

Preschool and Full-Day Preschool

- In January staff continue to plan and implement engaging theme days and activities including but not limited to Around the World: Artic/Antarctica, Africa, and Asia, a focus on friendship, snow activities, polar bears and blubber science experiment.

Kindergarten Enrichment (KE)

- Kindergarten Enrichment Coordinator, Sofia Angelov, resigned for full-time employment. Her last day is February 15. Sophia has offered to assist with the transition as her new work schedule permits. We are very happy for Sophia and we will miss her at Wilmette.

After School Recreation (ASR)

- On Martin Luther King, Jr. Day ASR turned into a full day School's Day Off program. Participants went bowling as well as enjoyed gym play time at the Community Recreation Center.

Upcoming Events:

- February 15: Daddy Daughter Dance at Michigan Shores Club, sold out with 130 couples
- February 18: School Day Off is President's Day, trip to Go Bananas
- February 20: Kindergarten Enrichment Open House from 6-8pm

Community Recreation Center	**2019**		**2018**	
	Quantity	**Revenue**	**Quantity**	**Revenue**
Dance Birthday Party	2	$470	1	$220
Art Birthday Party	6	$1270	3	$664
Sports Party	3	$325	4	$480
Open Gym	-	$377	-	$218
Facility Rental	31	$4,626	34	$5,167

Community Recreation Center - Jeff Groves, Recreation Facilities General Manager

- On January 8, the Innovation Team met to discuss how we were going to present the Innovation Project to staff at the January 16 all staff meeting. The presentation went well and we've already had one idea submitted.
- On January 24-25, staff attended the annual 2019 IPRA Conference. It is an excellent opportunity for staff to attend education sessions, met and network with fellow colleagues.

Gymnastics: Michael Kharpak, Gymnastics Supervisor

- On January 7, winter gymnastics session began, participant enrollment is ongoing.
- On January 26-27, Girls Gymnastics Team had a competition in Tinley Park.

Upcoming Events:

- Girl's gymnastics team will have three competitions in February.

Gymnastics	**2019**		**2018**	
	Quantity	**Revenue**	**Quantity**	**Revenue**
Gymnastics Team	54	$86,681	59	-
Gymnastics Party	21	$5,630	21	$5,925

Mallinckrodt Center: Julie Mantice, Mallinckrodt Community Center Manager

- On January 4, the Center hosted a "Bring in the New Year" party. The event included light snacks and a professional Frank Sinatra impersonator. Shalome AtHomeCare sponsored the event.
- On January 7, the Center hosted "Monday at the Movies" and featured the film *The Children's Act*. The movie was about a judge who had to determine whether a 17-year old should be considered an adult and given the right not to take treatment for cancer.
- On January 24, the Center hosted "Setting your Intentions" with Sheri Simpson, Reiki Practitioner. The presentation was interactive and promoted 2019 Intentions versus Resolutions.
- On January 31, the Restore & Explore series launched. The program offers four presentations: Angels 101, Making Connections, Numerology and Navigating 2019.

Upcoming Events:

- January 31-February28: Explore and Restore Series
- February 14: Nutrition Coach, Leah Bostromh, is hosting a free educational seminar on Brain Health

Mallinckrodt Center	**2019**		**2018**	
	Quantity	**Revenue**	**Quantity**	**Revenue**
Meskill Members (as of 02/01)	587	-	602	-
Walking Club (as of 02/01)	187	-	182	-
Wellness Classes at the Center	11	-	10	-
Room Rentals	5	$2,607	4	$760

Center Fitness Club: Frankie Sinfuego, Center Fitness Club Manager

Fitness Programming

- On January 14, Lose to Win, the annual weight loss challenge available to both members and non-members started. It currently has 45 participants enrolled. Interested participants can opt to continue the Lose to Win program format as an extension to the original program.

Center Fitness Club	**2019**		**2018**	
	Quantity		**Quantity**	
Visits (1/1 - 1/31)	10,233		11,723	
Total Members (as of 02/01)	1561		1572	
Resident:				
Individual	266		307	
Couple	320		301	
Family	276		279	
Student	26		28	
Senior (65+)	191		174	
Senior Couple (65+)	298		298	
Non-Resident:				
Individual	37		43	
Couple	26		24	
Family	36		37	
Student	4		2	
Senior (65+)	43		38	
Senior Couple (65+)	38		41	
Personal Training Sessions Held	305		250	
Group Exercise Attendance	2,134		2,498	
Spin Attendance	621		636	
	Quantity	**Revenue**	**Quantity**	**Revenue**
Daily Pass	93	$5,481	134	$6,332
7-Day Trial Membership	54	-	108	-
Group Ex Passes Sold (1/1-1/31)	2,134	$17,805	2,498	$6,859
Daily	32	$449	28	$380
5-Class	10	$678	12	$734
10-Class	22	$2,250	11	$1,330
20-Class	23	$4,627	5	$905
Unlimited	19	$9,801	7	$3,511

Centennial Ice Rinks and Family Aquatic Center - Sean Flynn, General Manager

Ice Rink: Sean Flynn, General Manager and Vickie Tassone, Skating Program Director

- On January 7, winter Learn to Skate began
- On January 19, Ice Show Solo Tryouts was held with 47 skaters participating

Upcoming Events:

- February 16 & 17 and February 23 & 24: Wilmette Hockey Association to host Playoff Tournament

Centennial Ice Rink	**2019**		**2018**	
	Quantity	**Revenue**	**Quantity**	**Revenue**
Public Skating Visits	2027	$9,523	2293	$11,329
Open Hockey	98	$980	112	$1,225
Freestyle & Drop In	1122	$13,476	929	$11,367
Main Rink Rental	158	$65,553	159	$64,418
Studio Rink Rental	77	$14,580	89	$16,490
Ice Members (as of 02/01)	604	-	218	-
Ice Birthday Party	5	$1,800	5	$1,775

Aquatic Center: Joey Sanchez, Aquatics Manager

- Staff is preparing for the upcoming summer aquatic season; hiring staff, planning training calendar, evaluating procedures, and preparing the facility.
- Staff finalized details for the new Sizzlin' September pool pass, which will extend the outdoor pool season until September 29. There will be adult lap swim available Monday-Sunday, 6-9am and public swim Saturday-Sunday 11am-5pm.

Upcoming Events:

- February 14: Early bird season passes go on sale, including the new Sizzlin' September

Centennial Family Aquatic Center	**2019**		**2018**	
	Pool	**Pool/Beach**	**Pool**	**Pool/Beach**
Resident Passes (as of 2/5)				
Individual	51	301	-	-
2-Person	42	285	-	-
Each Additional	62	558	-	-
Seniors	4	28	-	-
In-Home Child Care Provider	0	0	-	-
Non-Resident Passes (as of 2/5)				
Individual	47	7	-	-
2-Person	41	6	-	-
Each Additional	56	10	-	-
Seniors	0	0	-	-
In-Home Child Care Provider	0	0	-	-

*2018 summer pool / beach passes were not tracked in February 2018. Comparison data will be available in April.

Gillson Beach/Park and Lakeview Center – Holly Specht, Lakefront Manager

- Second quarter report to Illinois Department of Public Health for the water testing grant
- For 2019, staff will again collaborate with Precision Multisport along with Kenilworth and Winnetka to partake in hosting the NorthShore Triathlon.
- Staff attended the *Chicago Lakefront Task Force* meeting, discussions led to Wilmette Park District having high standards for their beaches and Chicago will push to increase their guarded beach hours where possible.

Sailing Beach

- On January 25, Sailing Beach Contracts were mailed and emailed. As of January 31, a total of 56 contracts have been received back. Staff was notified by 8 Sailing Beach members that they will not be renewing their 2019 contracts. The deadline for renewal is February 28.
- Staff acquired one new Hobie Getaway, as well as ordered boat parts for the Sailing Fleet.
- Staff is currently researching the purchase of Stand-Up Paddleboards for rental use.

Gillson Beach

- Staff is preparing for the upcoming summer beach season; hiring staff (currently 50% staffed), planning training calendar, updating staff and facility procedure manuals to accommodate for the new facility.
- 2019 Beach Reservation information sent to Wilmette Park District Camp Supervisors.
- Collaborating with Liz Cox, HR Manager, and PDRMA to updated group visit risk waiver to include more specific language pertaining to open water.

Gillson Park

- On January 2, picnic reservations for residents became available.

Lakeview Center	**2019**		**2018**	
	Quantity	**Revenue**	**Quantity**	**Revenue**
Facility Rental	8	$3,399	6	$3,630

Wilmette Tennis Club and Platform Tennis Club - Jason Stanislaw, Tennis Manager

- On January 19, Basic Level registration was held. As of February 1, Basic Level has 360 registrants compared to 273 at the same point in 2018.
- On January 30, both tennis and paddle clubs were closed due to extreme cold. Staff coordinated make up dates for drills and scheduled an additional date of permanent court time for players.
- On January 23-25, the Tennis Manager attended the Tennis Owners and Managers Conference. The integration of multiple racquet sports is a significant theme in the club industry and will have practical application in Wilmette Park District approaches to tennis, paddle, and pickleball.

Platform Tennis	**2019**		**2018**	
	Quantity	**Revenue**	**Quantity**	**Revenue**
Paddle Hut Rental	3	$1,200	5	$1,525
Members (as of 02/01)	307	-	298	-

Wilmette Tennis Club	2019	2018
	Quantity	Quantity
Total Members (as of 02/01)	576	591
Resident:		
Adult	250	229
Junior	39	40
Senior	90	84
Family	10	26
Non-Resident:		
Adult	99	121
Junior	10	6
Senior	75	83
Family	3	2
Facility Court Usage	80.88%	80.16%

M E M O R A N D U M

Date: February 5, 2019
To: Steve Wilson
From: Steve Holloway
Re: General Administration Operations Report

Year-To-Date Financial Results

Below are the operating revenue and expense results for the month of December 2018.

Wilmette Park District
Revenue and Expense Statement
Fiscal Year 2018
As of December 31, 2018-Unaudited

Total District	Year-To-Date			YTD Variance Actual to Budget		Total Year Budget
	Actual 2017	Actual 2018	Budget 2018	$	%	2018
Revenue						
Property Taxes	$7,984,802	$8,209,152	$8,314,636	($105,484)	-1.3%	$8,314,636
Daily Fees	1,299,103	1,495,522	1,499,514	(3,992)	-0.3%	1,499,515
Fee Revenue	10,977,453	10,954,890	11,389,249	(434,359)	-3.8%	11,389,249
Membership Fees	2,289,614	2,158,312	2,225,836	(67,523)	-3.0%	2,225,836
Rental Revenue	2,037,209	2,114,411	2,071,450	42,960	2.1%	2,071,451
Retail Sales	213,386	242,148	257,055	(14,907)	-5.8%	257,055
Miscellaneous Revenue	576,606	606,550	446,569	159,981	35.8%	446,569
Total Revenue	$25,378,173	$25,780,985	$26,204,309	($423,324)	-1.6%	$26,204,311
Expenses						
Salaries & Wages	$9,555,004	$9,299,867	$9,751,464	($451,598)	-4.6%	$9,750,464
Employee Benefits	2,776,295	2,954,410	3,023,278	(68,868)	-2.3%	3,023,279
Contract Services	3,851,161	3,766,275	3,958,951	(192,676)	-4.9%	3,958,951
Utilities	1,007,505	1,028,203	986,393	41,810	4.2%	986,392
Supplies	1,356,095	1,202,557	1,345,304	(142,748)	-10.6%	1,345,303
Repairs	294,009	233,650	326,909	(93,259)	-28.5%	326,910
Operating Expenses	$18,840,068	$18,484,961	$19,392,300	($907,339)	-4.7%	$19,391,299
Operating Surplus (Deficit)	$6,538,105	$7,296,024	$6,812,009	$484,015	7.1%	$6,813,012
Non-Operating Revenue						
Bond Proceeds	$0	$2,022,000	$2,000,000	$22,000	1.1%	$2,000,000
Capital Reimbursement	0	0	0	0	N/A	0
Total Non-Operating Revenue	$0	$2,022,000	$2,000,000	$22,000		$2,000,000
Non-Operating Expenses						
Capital	1,869,684	3,600,675	4,331,351	(730,675)	-16.9%	4,331,351
Debt Service	3,018,345	3,020,527	3,020,547	(20)	0.0%	3,020,547
Capital Transfer	(0)	0	0	0	N/A	0
Overhead Transfer	(0)	0	(1)	1	-100.0%	0
Total Non-Operating Expenses	$4,888,029	$6,621,203	$7,351,897	($730,694)	-9.9%	$7,351,898
Net Non-Operating Surplus (Deficit)	($4,888,029)	($4,599,203)	($5,351,897)	$752,694	-14.1%	($5,351,898)
Total Expenses	$23,728,097	$25,106,163	$26,744,196	($1,638,033)	-6.1%	$26,743,197
Net Surplus (Deficit)	$1,650,076	$2,696,822	$1,460,113	$1,236,709		$1,461,114

General Administration Operations Report
Feb-19

Month End December 31, 2018-Unaudited Financial Results – Narrative

As of December 31, 2018, combined revenue was higher than the year-to-date budget in several categories. The district has received 99% of the adjusted tax levy collections for FY2018. In addition, Miscellaneous Revenue is higher than budget due to than expected interest income on investments, donations, as well as expense reimbursement from the Village of Wilmette for fuel supplies consumed during their public works project that took their pump out of service. The largest shortfall in the various revenue line items is in Fee Revenue where a 3.8%, or $434,359, shortfall was incurred compared to the 2018 budget.

Combined operating expenditures are lower than budget by 5% across all categories. Managed spending has accounted for expenses remaining below budget for the majority of 2018 with the most impactful line item being a 4.6%, or $451,598, reduction in Salaries and Wages compared to the 2018 budget.

The District is showing a surplus from Operations of $7.3 million and an overall surplus of $2.7 million.

The 2018 revenue compared to 2017 is higher by 2% and operational surplus compared to 2017 is higher by 12%.

The district received $2M from Wintrust Bank in November as a part of the Debt Service Extension Base transaction approved by the Board of Commissioners in October 2018. The additional funds will aide in managing the cash flow to complete the budgeted capital projects over the next few years while maintaining the target fund balances of the District.

Capital spending increased due to the Lakefront Infrastructure/Beach House project that is continuing at this time. As of December 31, capital spending was lower than the 2018 budget by 17%.

Customer Service, Information Technologies and Finance

In January, IT staff attended the IAPD/IPRA conference in downtown Chicago. In addition, staff provided adjustments to access points to prevent guest wifi from scanning the corporate wifi network. Finally, staff provide software updates for RecTrac (the district's customer management software) and Incode (the district's financial software).

WILMETTE PARK DISTRICT
SAFETY COMMITTEE MEETING MINUTES

Date: December 20, 2018

Place: Ridgeview

Time: 9:33am

Present: Jeff Groves, Carol Heafey, Liz Cox, Sara Hilby, Alex DeWaal, Joey Sanchez, Nick Marfise, Jason Stanislaw, Libby Baker, Katy Bradford, Sean Flynn and Emily Guynn

Absent: Robby Ramdhanie, Frankie Sinfuego, Julie Mantice

Discussion/Action:

1. The minutes were approved with Katy Bradford marked present and not absent from November meeting.

2. Worker's Compensation Claims: N/A

3. User Accidents: N/A

4 Discussion
   a) Overview of Safety Committee 2018 - Liz Cox reviewed 2018 and all of the items the Safety Committee oversaw, revised or implemented throughout the year.
   b) What's Coming in 2019 – Liz Cox reviewed trainings the Park District will be doing in 2019, replacement of AED's and discussed a new Employee Orientation Video. Staff should email their thoughts to Liz by January 4.
   c) Committee Positions - Will remain the same for 2019.

5. Committee Updates - none

6. Announcements - none

The next meeting scheduled for February 7, 2019 at CRC, 9:30 am. Meeting adjourned at 9:42 am.

Minutes approved on February 7 2019

By: _____
Safety Committee Chairperson

_____
Safety Committee Representative

WILMETTE PARK DISTRICT
Lakefront Committee Meeting Minutes

Monday, January 7, 2019
6:30 p.m. – Mallinckrodt Community Center

Attendees Present

Commissioners/Committee: Chair, Ryrie Pellaton, Shelley Shelly, Bryan Abbott
Staff: Jerry Ulrich, Emily Guynn

Staff: Director Wilson, Holly Specht

Attendees Absent

None

I. Meeting Called to Order

Meeting called to order at 6:30 p.m.

II. Approval of Minutes

A. Commissioner Shelly moved and Commissioner Abbott seconded a motion to approve the minutes of the December 3, 2018 Lakefront Committee meeting. All voted yes; **motion carried.**

III. Recognition of Visitors

The Attendance Sheet will become part of the permanent record.

Roni Crystal, 250 Vista Ct., Wilmette - inquired about the status of the kayak racks, shed and permanent washroom at the sailing beach.

In response, Commissioner Pellaton stated that permanent washrooms at the sailing beach are still not being considered at this time, but will be included in future plans for the site. There is no set timeline for that plan at this time. There is a plan to replace the current kayak metal racks with wooden racks, and staff will be constructing the new wooden racks. Based on logistics, staff anticipates a complete transfer from the metal racks to wooden racks to be completed by fall 2019. The new wooden racks will cost an estimated $15,000 - $20,000.

IV. Communications and Correspondence

Commissioner Pellaton commented on the email in the packet regarding a fence on private property that was prohibiting walkers from passing the property along the waterfront. Prior to the meeting, the private property owner had removed several sections of fence to allow for walkers to pass safely along the waterfront. Director Wilson will respond to Anne Kaup.

A follow up discussion pursued regarding the park district's willingness to post shore walking notification signage at both the north and south ends of the beach informing

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walkers of their rights to pass along the waterfront. The Committee also discussed whether or not it is the role of the park district to notify potential walkers of their rights. In conclusion, Commissioner Abbott requested staff consult with Tressler LLP regarding a potential sign.

Access to and from Langdon Beach is being monitored on an ongoing basis by park district staff. It will be evaluated in detail as the summer season approaches.

V. Unfinished Business

A. Lakefront Project Update

Weather has allowed for substantial project progress. The building structures are almost complete to allow for contractors to complete interior work and stay on schedule. Due to overnight temperatures, Lake Ave entrance, Michigan Ave, and the parking lot is on hold until the spring.

VI. New Business

A. Park Permit Request

St. Francis picnic permit request for July 14, 2019 sunrise service. Commissioner Abbott moved and Commissioner Shelly seconded a motion to approve St. Francis permit request. All voted yes; **motion carried.**

VII. Manager's Report

- Online picnic permit reservations went on sale January 2, 2019.
- Area park districts have started to inquire about Gillson Beach fieldtrip reservations.
- Lakeview Center had five rentals in December 2018.
- Staff has been conducting interviews; approximately 20% hired.
- Sailing contracts will be mailed on January 24th. Contracts may be renewed online, in-person, or fax. Management uses several methods of communication to inform 2018 sailing contract holders that the 2019 contract is due back on February 18th.

VIII. Adjournment

There being no further business to conduct, the Lakefront Committee meeting was adjourned at 7:12 p.m.

Minutes Approved on: _____

_____ Committee Chair

_____ Department Head

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WILMETTE PARK DISTRICT
Golf Operations Committee Meeting Minutes

8:30 a.m. – Saturday, January 12, 2019
Golf Course Clubhouse

Attendees Present

Commissioners/Committee: John Olvany, Stephanie Foster, Ryrie Pellaton
Staff: Steve Wilson, Adam Kwiatkoski, Nick Marfise

Attendees Absent

Jamie Locke

I. Meeting Called to Order

Meeting called to order at 8:32 a.m.

II. Approval of Minutes

Commissioner Foster moved and Commissioner Pellaton seconded a motion to approve the minutes of the November 10, 2018 Golf Operations Committee meeting. All approved by general consent.

III. Communications and Correspondence

None

IV. Recognition of Visitors

The Attendance Record will become part of the permanent record.

V. Managers' Reports

Nick Marfise (Golf Course Superintendent) reported on the following:

- Very little snow thus far in the winter
- Completed end of year treatments to prevent various winter related disease
- All the greens are roped off to allow for the cross country trail
- Greens look good through the winter thus far
- Spot top dressing took place in thin areas in the fairways
- Winter maintenance of the equipment is ongoing
- Tree work will progress throughout the winter with removal of dangerous trees and trimming trees
- As time and weather permits drainage work will be completed
- Candidate for Assistant Superintendent has been identified and getting ready to make an offer

Adam Kwiatkoski (Golf General Manager) reported on the following:

- Course closed in December
- Year-end inventory completed in pro shop
- Getting orders together for merchandise in 2019
- Adam attending annual PGA show
- Performing golf cart maintenance
- Restaurant busy with holiday parties

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- Year-end financials showed the gross sales were about $590,000
  - This is just shy of the $600,000 of the extra rent threshold per the lease with only 9 months of operations

VI. Unfinished Business

None

VII. New Business

A. December 2018 Financials

Adam gave an overview of the financials in the packet and highlighted the poor weather incurred that caused October golf outings to be cancelled and an earlier than anticipated closure of the course. The last time the weather allowed for golf carts to be rented was the last week of October. Only 10 days of golf in November and typically the season goes closer to the end of November. Revenues were flat in 2018 as compared to 2017. Expenses were lower than 2017 making the operating revenue higher in 2018.

VIII. Adjournment

There being no further discussion, the Golf Operations Committee meeting was adjourned at 9:11 a.m.

_____ _____

Committee Chair Director

Minutes Approved on: _____

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WILMETTE PARK DISTRICT
Financial Planning & Policy Committee
Meeting Minutes

Monday, January 28, 2019
6:30 p.m. – Village Hall Training Room

Attendees

Commissioners/Committee: Chair Gordon Anderson and Ryrie Pellaton
Staff: Steve Holloway

Staff: Steve Wilson

Attendees Absent

Bryan Abbott

I. Meeting Called to Order

Meeting was called to order at 6:33 p.m.

II. Approval of Minutes

A. Commissioner Pellaton moved and Commissioner Anderson seconded a motion to approve the October 22, 2018 meeting minutes. All voted yes; **motion carried.**

B. Commissioner Pellaton moved and Commissioner Anderson seconded a motion to approve the November 26, 2018 meeting minutes. All voted yes; **motion carried.**

III. Communication and Correspondence

None

IV. Recognition of Visitors

Attendance Sheet will become part of the permanent record.

V. Unfinished Business

A. Compensation Study

JoEllen Cadematori, GovHR, presented the process developed to complete the Compensation Study for the district. She spoke on the timeline that was developed by GovHR and staff. She stated that due to the request of the committee to be included in the preliminary meeting, this could potentially delay the original completion date by 6 weeks. She spoke on the steps needed to perform the study and provide classifications and compensation data.

Commissioner Anderson spoke of the committee's desired objective of having the study performed. He stated that there was a need for salary grades and ranges to be developed for the district.

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Ms. Cadematori stated she needed direction regarding the request from the committee to seek private sector position/salary comparables. Commissioner Anderson stated that there are positions within the district that have comparable private sector positions (e.g., Payroll Clerk) that can be used in the study. Director Wilson stated that he understands the comparables, however the private sector data is not readily available for public viewing as governmental sector data. Commissioner Anderson stated that there are data tools that can be used (e.g., Salary Surveys) to secure the information. Ms. Cadematori will proceed on securing the information requested by the committee. In addition, Commissioner Pellaton requested that Commissioner Anderson arrange a time with staff to ensure both parties agree upon the comparable positions. Commissioner Anderson agreed.

Commissioner Pellaton stated that the completed study will provide a useful tool to help justify salary parameters when he receive questions from residents.

Finally, Commissioner Pellaton inquired about the method in how GovHR determined category points in their Criteria Used to Determine Comparable presentation. Ms. Cadematori stated that some financial factors and non-financial factors were used to determine the category points. She also stated that the method varies between municipalities and park districts due to the type of staffing (e.g., Full Time vs. Part Time/Seasonal).

VI. New Business

A. 2018 Audit

Superintendent Holloway provided a verbal update to the committee. He stated that the district external auditors, Lauterbach and Amen, were in on January 9th. They performed internal control testing of various financial functions at the district as a prelude to the FY2018 audit. They will return in mid-February to complete their fieldwork for the FY2018 audit.

VII. Next Meeting

The next meeting of the Financial Planning & Policy Committee is scheduled for February 25, 2019 at 6:30 p.m.

VIII. Adjournment

There being no further business to conduct, the Financial Planning & Policy Committee meeting was adjourned at 7:03 p.m.

Minutes Approved by Committee on _____.

_____ _____

Committee Chair Department Head

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