WILMETTE PARK DISTRICT
Lakefront Committee Meeting
Monday, April 1, 2019
6:30 p.m. – Mallinckrodt Community Center

AGENDA

I. Meeting Called to Order

Members of the Committee:
Commissioner Ryrie Pellaton, Chair
Commissioner Bryan Abbott
Commissioner Shelley Shelly

Staff:
Superintendent Jerry Ulrich
Superintendent Emily Guynn

II. Approval of Minutes
   A. March 4, 2019

III. Recognition of Visitors

IV. Communications and Correspondence

V. Unfinished Business
   A. Lakefront Project – Update

VI. New Business
   A. Review RFP's for Lakefront Concessions
   B. Lakefront Access
   C. Park Permits
      - Baker Demonstration School – May 24, 2019

VII. Manager's Report

VIII. Adjournment

If you are a person with a disability and need special accommodations to participate in or attend a Wilmette Park District meeting, please notify the Director's Office at 847-256-6100.

Wilmette Park District
Policy for Public Comment

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each regular meeting is set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
2. During the "Recognition of Visitors" agenda item, audience members should raise their hands and be recognized by the President/Chairperson prior to speaking.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson.
4. Questions are to be directed to the entire Board/Committee.
5. Park Board members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. A Board/Committee meeting is not a forum for complaints against individual employees. Such matters are handled by directly contacting the Executive Director. Complaints against the Executive Director should be handled by directly contacting the President of the Board of Park Commissioners.
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the park board commissioners present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.

Approved July 9, 2018

WILMETTE PARK DISTRICT
Lakefront Committee Meeting Minutes

Monday, March 4, 2019
6:30 p.m. – Mallinckrodt Community Center

Attendees Present

Commissioners/Committee: Chair, Ryrie Pellaton, Shelley Shelly, Bryan Abbott
Staff: Jerry Ulrich

Staff: Director Wilson, Holly Specht

Attendees Absent

Emily Guynn

I. Meeting Called to Order

Meeting called to order at 6:30 p.m.

II. Approval of Minutes

A. Commissioner Shelly moved and Commissioner Abbott seconded a motion to approve the minutes of the January 7, 2019 Lakefront Committee meeting. All voted yes; **motion carried.**

III. Recognition of Visitors

The Attendance Sheet will become part of the permanent record.

IV. Communications and Correspondence

Commissioner Pellaton commented on the correspondence in the packet
Zdenek Bazant from Evanston wrote a note voicing their concerns about the restricted parking for non-residents in Gillson Park.
Nancy Joob emailed expressing frustration of losing her spot on the sailing beach a few years prior when she was unable to return her contract due to family crisis and being put on the waitlist for years while non-residents have spots on the beach. Commissioner Abbott stated he would not be in favor of keeping non-residents from using the sailing beach, but he is ok with favoring residents. Director Wilson stated that the law would not allow us to eliminate non-residents but that the law does allow for residents and non-residents to have different pricing and even different processes for acquiring a spot on the sailing beach. After discussing the topic further, the committee did not take any action to direct staff to manage kayak spaces differently.

V. Unfinished Business

A. Lakefront Project Update

Superintendent Ulrich reported that the fifth building out of five has had its walls poured, and the roof constructed. This week the floor will be poured when the

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proper color concrete becomes available. After that, power will be installed to the building and the construction crews can stop using generators to work. The other buildings are built with plumbing roughed out and we await inspections. There is a two part system for the ceilings to allow for good insulation to retain heat in the off season. All but a couple parking lot lights have had their bases installed. When the weather breaks, concrete work for curbs will resume and when the asphalt plants open up the lot will get paved. Foundations for the wood trellis have been installed, and we have the steel support structure and it is being installed, and the wood for the trellis has made it through customs. Commissioner Shelly asked if we still think we will be open come Memorial Day weekend, to which Commissioner Pellaton and Superintendent Ulrich said that was still the plan.

VI. New Business

A. Park Permit Request

Director Wilson presented park permit requests from New Trier for the graduation sunrise event and Precision Multisport for the triathlon, both of which are annual events and recommended for approval by staff. Commissioner Abbott moved and Commissioner Shelly seconded a motion to approve both permit requests. All voted yes; **motion carried.**

VII. Manager's Report

- Sailing contracts mailed January 25th
  - 558 of 608 contracts returned
    - Leaves 50 spots available
      - 25 people informed us they are not returning
      - 25 have not responded despite multiple attempts via mail, phone, and email
  - Lottery held last Saturday
    - Will start calling people on the waitlist to fill the following open spots
      - 10 Hobie Cats
      - 8 Laser II's
      - 23 monohulls
      - 1 windsurfer
      - 7 SUP's
- Hiring is about 90% complete for the upcoming season
- Camp registration was very strong with Aquatics Camp was popular and we are trying to move people off the waitlist to get as many people into camp as we can
- Katy Bradford attended the Association of Aquatics Professionals Conference last week
- Hosted a lakefront beach managers meeting at Lakeview which included people from Chicago to Zion as well as the IDNR and NOAA

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VIII. Adjournment

There being no further business to conduct, the Lakefront Committee meeting was adjourned at 7:00 p.m.

Minutes Approved on: _____

_____ Committee Chair

_____ Department Head

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Memorandum

Date: March 29, 2019

To: Members of the Lakefront Committee
Commissioner Ryrie Pellaton, Chair
Commissioner Bryan Abbott
Commissioner Shelley Shelly

From: Steve Wilson

Cc: Jerry Ulrich
Steve Holloway

Re: Agenda Topics Overview

Unfinished Business

Lakefront Project – Update – At the meeting, Dan Polfus and Chris Powell from WB Olson will be in attendance to provide the committee with an update on the current status of the progress on construction as well as an update on the budget. Superintendent Ulrich will also be on hand if the Committee has any questions for him as well.

New Business

Review RFP's for Lakefront Concessions – Attached to this memo are two proposals received in response to our Lakefront Concessions Request for Proposal (RFP). The two respondents have experience working with the Wilmette residents. The first proposal in your packet comes from Organic Life and they have been the concession provider at Gillson for several years now. The service has been generally good and I have never had a complaint come to me about their product or service. The second proposal in your packet comes from Shark Shack and they have been the concession provider at Centennial (pool and ice) for years now. Similar to Organic Life, the service has been generally good and I have never had a complaint come to me about their product or service. As you will see, the proposal from Organic Life is significantly higher than Shark Shack, and therefore staff recommends that a license agreement be drafted with Organic Life. While their proposal is for a flat fee per year of the license agreement, staff is going to seek an agreement with an annual escalation tied to the consumer price index as well as a structure where if certain gross sales levels are

achieved by the vendor, there is extra compensation paid to the District. This is how the license agreement at the golf course is structured.

Lakefront Access – A few months ago, the Lakefront Committee reviewed an email from a resident expressing concern and frustration that during periods of higher lake levels and certain wave conditions, that walking the waters' edge was not feasible due to private homeowners' fences being in the water. Between receiving the email, and the time the Committee met, the homeowners had removed sections of fencing making passage possible again. Also in the email, there was a stated concern about the signs located on private homeowners' property stating that the property is private, and the confusion it causes for non-homeowners in knowing if they have the right to walk the waters' edge or not. The Committee discussed the signage issue, and ultimately asked me to engage our legal counsel for an opinion on the matter. You all have received an attorney-client privilege memo from the attorney outlining the legal issues around this topic. Ultimately, my conclusion from the memo is that each state has slightly different laws and interpretations of lakefront access rights, and that Illinois has not had as much legal precedent as some other states have to date, and therefore, the current statutes and case law has a wider range of interpretation.

Park Permits – Attached to this memo you have a permit from Baker Demonstration School for an event on May 24, 2019. This is an annual event and while it is on the Friday before Memorial Day weekend, the staff recommends its approval.

OrganicLife SmartFoodservice

Concession Services:
Gillson Park - Wilmette Park District

02.22.19

ORIGINAL

Price Sheet

Wilmette Park District Facilities Concessions

Gillson Beach: The operational season runs from the Saturday of Memorial Day Weekend through the Monday of Labor Day Weekend each calendar year. The seasonal license term will run from May 1st through September 30th for each calendar year of the term of the license.

Gillson Beach Seasonal License Fee$ Ten Thousand

_____ dollars and Zero cents

The Park District will retain the option to renew for a second year at this same rate.

TOTAL LICENSE FEE: $ 10,000.00

☒ **Sample Menu with Prices for Facility Included**

Saad Abid
Proposer (Print)

Proposer (Signature)

Dated: 2/21/2019

General Information Sheet

Authorized Negotiators:

Name Saad Abid Phone # 312-929-2005

Name Jonas Falk Phone # 312-929-2005

Receipt of Addenda: The receipt of the following addenda is hereby acknowledged:

Addendum No. _____ , Dated _____

Addendum No. _____ , Dated _____
Addendum No. _____ , Dated _____

In submitting this proposal, it is understood that Wilmette Park District reserves the right to reject any or all proposals, to accept an alternate proposal, and to waive any informalities in any proposal.

References

Please provide at least five (5) business references:

Name Old Willow Club
Address 2750 Old Willow Road
City, State, Zip Code Northbrook, IL, 60062
Contact Person Mike Cavalier
Telephone Number 847-647-1370
E-Mail mikec@flixcandy.com

Name Kildeer Countryside CCSD 96
Address 1050 Ivy Hall Lane
City, State, Zip Code Buffalo Grove, IL, 60089
Contact Person Michelle L. Whitlow
Telephone Number 847-459-4260
E-Mail mwhitlow@kcsd96.org

Name Ridgewood High School
Address 7500 West Montrose Rd.
City, State, Zip Code Norridge, IL, 60706
Contact Person Tim Keeley
Telephone Number 847-647-1370

E-Mail tkeeley@ridgenet.org

Name Northbrook Jr. High School
Address 1475 Maple Ave.
City, State, Zip Code Northbrook, IL 60062
Contact Person Sally Larmore
Telephone Number 847-504-3403
E-Mail slarmore@northbrook28.net

Name North Chicago CUSD 187
Address 2000 Lewis Ave.
City, State, Zip Code North Chicago, IL 60064
Contact Person Mike Prombo
Telephone Number (847) 689-8150
E-Mail mprombo@d187.org

Licensee Qualifications

Name OrganicLife, LLC
Address 430 W. Erie, Suite 403
City, State, Zip Code Chicago, IL 60654
Contact Person Saad Abid
Telephone Number 312-929-2005 Fax 855-674-5433
E-Mail sabid@organiclifeusa.com

# of Years in Business 12

# of Employees 5000+

Annual Sales # $195M +

# of Business Locations & Addresses 250+

Please include a financial statement as of December 31, 2018 of proposer's assets, liabilities and net worth. If proposer is a partnership or joint venture, individual financial statements must be submitted for each general partner or joint venture.

List employees who will be employed at Gillson Beach:

Name Erica Arlinsky
Position General Manager
Years of Experience 5+
Responsibility/Task Oversee concession operations

Name Bill Slavely
Position Manager
Years of Experience 14
Responsibility/Task Preparation of food; menu planning; menu creation

Name Lainie Schmidt
Position Assistant Manager
Years of Experience 5+
Responsibility/Task Prepare meals, manage cash register, customer service

Name Dragica Jambrusic
Position Cook/Cashier
Years of Experience 10+
Responsibility/Task Prepare meals, manage cash register, customer service

Name Fernanda Vidro
Position Cook/Cashier
Years of Experience 10+
Responsibility/Task Prepare meals, manage cash register, customer service

Name Enjeel Ithnayil
Position Cook/Cashier
Years of Experience 5+
Responsibility/Task Prepare meals, manage cash register, customer service

1. Within the past ten (10) years, has your firm, any officer or other individual employed by your firm, been the subject of any administrative or judicial proceeding for alleged violations of any law, or any rule or regulation of any governmental body. If yes, please provide a detailed explanation of the proceeding, including the nature of the charge or claim, the disposition of the matter and the specific individuals/entities involved.

   OrganicLife, LLC has not been subject to any administrative or judicial proceeding for alleged violations of any law, or any rule or regulation of any governmental body. No officer of OrganicLife, LLC has been subject to any administrative or judicial proceeding for alleged violations of any law, or any rule or regulation of any governmental body.

2. Within the past ten (10) years, has your firm been the subject of any other type of claim, including by way of example and not limitation, for breach of contract? If yes, please provide a detailed explanation of the proceeding, including the caption, claimant, court or other dispute forum, nature and disposition of the claim.

   OrganicLife, LLC has not been subject to any other type of claim, including breach of contract, since its inception.

3. Has your firm ever been terminated prior to completion of its services from any project? If yes, please provide a detailed explanation, including the identities of all entities and individuals involved, the nature of the services which your firm was to provide, the individuals who were assigned to prove the services and the reason given for the termination

   OrganicLife, LLC has not been terminated prior to completion of its services from any project.

Licensee Profile

A. How long have you been in the food service industry?

OrganicLife, LLC was founded in 2011. The common thread between OrganicLife's operations is that they are all aimed to provide institutions with a premium food service option that was unavailable to them prior to their relationship with OrgnaicLife.

OrganicLife manages food service operations in hundreds of schools, pools, clubs, senior centers, golf courses, and restaurants in the Chicagoland area, and has been acknowledged by Crain's, Forbes, NBA, and Entrepreneur Magazine as one of the most successful young companies in America. Our staff helped create the HACCP sanitation guidelines, has hired/trained more than 50,000 employees, and has executed hundreds of millions of dollars in contracts.

B. What is your business philosophy?

At OrganicLife, we are proud to provide exceptional food services and facilities management for schools, municipalities, restaurants, clubs, and other institutions throughout the greater Chicagoland area. Organic is not a catchword used to garner attention; it is the true linguistic representation of our company at both a culinary level and at a business level. We do not believe in the use of artificial additives in our food, and we do not believe in functioning as a business under any artificial pretenses. We stand by an unwavering commitment to excellence in all facets of our company, which is why the word *organic* is both our product and our name. We cook the traditional, classic foods, but we make them better – better quality, better tasting, better for you.

As we partner with organizations to bring food to their members, students, and citizens, OrganicLife strives to work with our customers to create the type of meals that their customers want. While we do place an emphasis on health and nutrition, we also understand that each customer has expectations for the type of menus their customers want and expect. We work within the framework of that menu to ensure that our finished product is made from better ingredients and with better processes, resulting in an end product that satisfies our client's customers. By utilizing four-star chefs to create recipes and manage operations at our commissaries, OrganicLife provides restaurant-quality food regardless of the setting.

C. What type of food service business do you currently operate? How many customers do you serve per week?

OrganicLife is a food service management company that specializes in partnering with schools, municipalities, restaurants, clubs, and other institutions to serve fresh, scratch-cooked meals to the students, customers, and citizens of our partner clients. Most of OrganicLife's customers are schools, which range from high schools and entire school districts down to individual day care providers. We also provide concessions at various locations throughout the suburbs. In addition, OrganicLife manages the chain of Mixed Greens restaurants, a successful build-you-own salad concept popular with Chicago businesspeople and residents alike, and Dough Bros, River North's premiere pizza-

While the number of meals served by OrganicLife depends on a variety of factors, in aggregate we typically serve over 100,000 meals per week.

D. What is your current staff and organization structure?

OrganicLife is composed of the most highly regarded food service professionals in the country. Our executive management team consists of seven individuals with unmatched pedigrees in their respective field, with proven results in all aspects required to operate an elite foodservice program. Our "dream team" is on call daily to effectively create the finest food service program possible at each facility.

Our executive team oversees a site manager at each location, who is responsible for staffing, ordering, and overseeing the operations at each OrganicLife location. These site managers interface directly with the executive team, as well as other OrganicLife managers who share their cumulative knowledge so that each facility has the benefit of all of the resources OrganicLife has to offer.

E. What distinguishes your firm from your peers in the industry?

OrganicLife separates itself from concession industry peers in many ways – our size, our people, our quality of products, and our processes.

OrganicLife's size allows us a wealth of resources that few other companies in the concessions management industry have. With hundreds of locations and a dozen commissaries, OrganicLife has experience with nearly every situation a food service operation can encounter. Our pool of qualified employees allows us to find the proper staff for each of our service locations, and seamlessly transition new staff if necessary. With a highly regarded management team providing support to staff on location, any issues or problems our customers have are quickly resolved and changes readily available.

Our size is not, however, so large that we are unresponsive. With our business focused in the Chicagoland area, the Wilmette Park District will have direct and in-person access to all of OrganicLife's team if desired. From our CEO Jonas Falk, featured in Forbes 30 Under 30, and our COO Justin Rolls, featured in Crain's 40 Under 40, to our Director of Culinary Operations Roland Liccioni, a James Beard award winner and Michelin star recipient, OrganicLife has the business and culinary acumen to create a high quality program wherever we operate.

Our size and talent show in both the quality of our food. We purchase only the best ingredients from our network of suppliers, and are constantly testing new methods and recipes in our test kitchen. These improvements are spread company-wide so that all our locations have the benefit of OrganicLife's improvements. With the combination of high quality ingredients and constantly refined processes led by a strong company with experienced leaders, OrganicLife produces a superior customer and client experience that is unparalleled in the industry.

F. How do you foresee your company integrating into the Wilmette Park District?

As OrganicLife currently operates the Hidden Creek Aqua Park, OrganicLife foresees a seamless integration of the golf course operations. OrganicLife is excited to discuss any suggested modifications the Park District may have for the Aqua Park concessions program, but these changes can be easily incorporated into existing service. For golf course operations, OrganicLife's experienced management team will have no problem integrating our program into the concession area, and will work with the Park District to utilize the brands, menus, and services the Park Districts believes will provide the best possible experience for golfers and their families.

G. Please provide a sample proposed menu for this facility including proposed pricing (This may be attached if additional space is needed).

Sample menu attached.

Statement of Interest

We are interested in discussing the potential for a Corporate Partnership between the District and OrganicLife.

IV. Full Year 2018 Financial Performance – P&L

Financials	Full Year Consolidated 2018					
	SFE	OL	Total	Total	Total	Total
	Dec-18			Dec-17	$ YOY Change	% YOY Change
Revenue	**$167.4**	**$28.1**	**$195.5**	**$169.0**	**$26.6**	**15.7%**
COGS	145.3	23.3	168.6	146.7	21.9	14.9%
Gross Profit	22.1	4.8	26.9	22.3	4.6	20.8%
GPM %	*13.2%*	*17.2%*	*13.8%*	*13.2%*		0.6%
Operating Expense	10.8	1.0	11.8	12.0	-0.2	-2.0%
% of Sales	*6.5%*	*3.6%*	*6.0%*	*7.1%*		-1.1%
EBITDA	12.0	3.8	15.8	9.7	6.1	63.3%
Adj EBITDA	**$12.7**	**$3.8**	**$16.5**	**$12.8**	**$3.6**	**28.4%**
Adj EBITDA Margin	*7.6%*	*13.6%*	*8.4%*	*7.6%*		0.8%

IV. Consolidated Balance Sheet as of December 31, 2018

(Amounts in thousands)	SFE Dec-18	OL Dec-18	Consolidated Dec-18
ASSETS			
Current Assets			
Total Cash and Cash Equivalents	$11,299	$1,806	$13,105
Accounts Receivable	17,332	3,192	20,524
Other Current Assets			
Total Other Current Assets	3,185	965	4,150
Total Current Assets	**$31,817**	**$5,962**	**$37,779**
Total Fixed Assets	**$458**	**$833**	**$1,291**
Intangible Assets			
Goodwill	40,098	22,490	62,587
Trade Names	6,500	1,212	7,712
Customer Relationships	18,200	5,340	23,540
Backlog	12,600	3,780	16,380
Accumulated Amortization	(15,130)	(1,388)	(16,518)
Total Intangible Assets	**$62,268**	**$31,434**	**$93,702**
TOTAL ASSETS	**$94,543**	**$38,229**	**$132,772**
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	$8,687	$2,082	$10,770
Short Term Customer Deposits	4,372	0	4,372
Other Current Liabilities	2,621	543	3,164
All Other Current Liabilities	1,171	34	1,205
Total Current Liabilities	**$16,851**	**$2,659**	**$19,510**
Long Term Liabilities			
Long Term Customer Deposits	9,461	0	9,461
Ares Debt	29,325	25,935	55,260
Deferred Purchase Price	3,000	0	3,000
Deferred Purchase Price Discount	(315)	0	(315)
Deferred Debt Financing Fees	(694)	(702)	(1,397)
Total Long Term Liabilities	**$40,777**	**$25,233**	**$66,010**
TOTAL LIABILITIES	**57,628**	**27,892**	**85,520**
Equity			
Shareholder Distributions	(3,657)	0	(3,657)
Owner Preferred Equity	49,000	12,100	61,100
Harkness Equity B - Discount	(3,549)	(1,225)	(4,774)
Retained Earnings	(3,006)		(3,006)
Net Income/(Loss)	(1,873)	(538)	(2,412)
TOTAL EQUITY	**$36,915**	**$10,337**	**$47,251**
TOTAL LIABILITIES & EQUITY	**$94,543**	**$38,229**	**$132,772**

IV. Consolidated Cash Flow Statement

(Amounts in thousands)	(Full Year 2018) SFE	(Post Transaction) OL	Consolidated
Cash Flow From Operations:			
Net Income (Loss)	($1,873)	($538)	($2,412)
Plus: Depreciation	115	69	$184
Plus: Amortization of Intangible Assets	10,680	1,388	$12,068
Plus: Amortization of Finance Fees	500	$42	$542
Net Income adjusted to operating activities	**$9,422**	**$960**	**$10,383**
Changes in operating assets and liabilities:			
Accounts Receivables:			
(Incr) Decr in Accounts Receivables	($1,859)	($1,202)	($3,061)
(Incr) Decr in Investment Lease Receivable	($107)		($107)
(Incr) Decr in Investment - OrganicLife	$0		
Incr (Decr) in Bad Debt and Refunds Allowance	(91)	$0	($91)
Net Accounts Receivables	**(2,057)**	**(1,202)**	**(3,260)**
(Incr) Decr in Inventory	7	$26	$33
(Incr) Decr in Prepaid Expenses	(78)	($44)	($122)
Incr (Decr) in Accounts Payable	2,334	$542	$2,876
Incr (Decr) in Accrued Expenses	633	$241	$874
Incr (Decr)Due to Related Parties	(1,715)	($301)	($2,015)
Incr (Decr) Security Deposits	0	$0	$0
Incr (Decr) Short Term Customer Deposits	1,384		$1,384
Incr (Decr) Long Term Customer Deposits	(1,967)		($1,967)
Incr (Decr) Other Current Liabilities	(40)	$10	($30)
Net Cash Flow From Operations	**$7,924**	**$232**	**$8,156**
Cash Flow From Investing:			
Capital Expenditures	(300)	(10)	(310)
Net Cash Flow From Investing	**($300)**	**($10)**	**($310)**
Cash Flow from Financing:			
Shareholder Distributions	(3,657)	$0	($3,657)
Deferred Debt Payments	(600)	$0	($600)
Revolver Increase / (Decrease)	(1,500)	$0	($1,500)
Senior Term Loan Payments	(300)	($65)	($365)
Net Cash Flows From Financing	**($6,057)**	**($65)**	**($6,122)**
Beginning Cash Balance	9,732	$1,649	$11,381
Net Increase in Cash	1,567	$157	$1,724
Ending Cash Balance	**$11,299**	**$1,806**	**$13,105**

Sample

Gillson Park Concession Menu

MmmBurger w/ Cheese Single	$ 5.49
Mmmburger w/ Cheese Double	$ 6.99
MmmBacon: topped w/ crispy bacon. american cheese	$ 5.99
MmmBacon Double: topped w/ crispy bacon. american cheese	$ 7.49
ChickMmm Supreme:grilled natural chicken.cheddar.pickle.Mmmsauce	$6.99
Mmm Diggity Dog: Chicago Dog.classic beef jumbo dog	$ 4.49
Bad Dog. Sheboygan bratwurst.grilled onions	$ 4.99
Mmm Greens:grilled chicken caesar salad	$ 9.99
Fresh Fries	$ 3.99
Cheese Fries	$ 4.99
Crispy ChickMmm Tenders	$ 6.99
Soft Pretzel With Cheese	$ 4.99
Nachos w/ cheesy queso sauce	$ 4.99
Mozzerella Sticks:fresh mozz, fried fresh, ranch dipping sauce	$ 6.99

Assorted Canned Sodas, Juice(s), bottled Water, Slushies
Assorted Frozen Ice Cream bars, treats, and novelties
Assorted Chips, snacks, granola bars, candy and packaged goods

organiclife

"Concessions Services for Gillson Park Agreement"

Certification that Vendor Has Adopted and Maintains a Written Sexual Harassment Policy

As part of his/its proposal on the above referenced Agreement, the undersigned ("Vendor") hereby certifies that Vendor has in full force and effect a written sexual harassment policy in accordance with the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.) including at least the following:

1) a statement on the illegality of sexual harassment;
2) the definition of sexual harassment under Illinois law;
3) a description of sexual harassment, utilizing examples;
4) an internal complaint process, including penalties;
5) the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
6) directions on how to contact the Department and the Commission; and,
7) protection against retaliation as provided by Section 6-101 of the Act.

Vendor further certifies that such policy shall remain in full force and effect throughout the term of the Agreement.

Vendor: OrganicLife, LLC
(Print Name of Vendor)

Signed: _____
(Signature of Authorized Officer)

Printed Name of Signatory Saad Abid

As Its: Vice President
(Title of Signatory)

Dated: February 21, 2019

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of Vendor, and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of Vendor.

DATED: 2-21-19, 2019

_____
Notary Public

[Notary Seal]

JOSHUA RUXTON SCHATAN
Official Seal
Notary Public - State of Illinois
My Commission Expires Jul 10, 2022

GILLSON
BEACH
CLUB

GILLSON BEACH CLUB

FRESH ~ LOCAL ~ NATURAL

BEACH VIBES

BEACHY GUAC

Fresh made in house Guacamole, homemade pita chips, florina roasted peppers, nut free homemade pesto

SANTORINI SUNRISE

Homemade Greek Yogurt served with fresh Berries, Granola and Honey drizzle

MYKONOS SALAD

Grilled Chicken, organic mixed greens, cucumber, tomato, mozzarella pearls, Kalamata olives ,

nut free pesto .

AVOCA SALAD

Mixed organic greens, fresh mozzarella pearls, guac, garbanzo croutons, balsamic glaze

CLUB MED BURGER

Fresh grilled all natural made in house all white meat Turkey burger served over organic Spring Mix, topped with Tzatziki sauce , roasted red peppers

KALAMATA CHICKEN WRAP

Grilled chicken, mixed greens, olives and nut free pesto.

FRESH FRUIT CUP

ACAI BOWLS

BERRY

Organic acai, blended with coconut water, mixed berries, banana. Topped with granola, banana, cacao nib, seasonal berries, and raw honey.

RELAX

Organic acai blended with coconut water, mixed berries, banana, chocolate hazelnut blend. Topped with granola, banana, berries, cacao nib, topped with almonds and raw honey.

SNACKS

CHIPS & GUAC 6

PITA CHIPS & HUMMUS 6

NACHOS 4

FRIES 3

ZUCHINNI FRIES

FRIED PICKLES

CHURROS & NUTELLA

CHICAGO CLASSICS

VIENNA BEEF HOT DOG 3

CHEESE DOG 4

CORN DOG 4

ALL PURE BEEF BURGER 4

Add cheese 1 Add avocado 2

DOUBLE BURGER 7

DOUBLE CHEESEBURGER 8

ALL NATURAL

GRILLED CHICKEN BREAST

CHICKEN SAND 7

BBQ CHICKEN ON PITA 8

GREEK CHICKEN ON PITA 8

VEGGIE BURGER ON PITA 8

PORTOBELLO MUSHROOM ?

ITALIAN ICE & GELATO

Price Sheet

Wilmette Park District Facilities Concessions

Gillson Beach: The operational season runs from the Saturday of Memorial Day Weekend through the Monday of Labor Day Weekend each calendar year. The seasonal license term will run from May 1st through September 30th for each calendar year of the term of the license.

Gillson Beach Seasonal License Fee$ 4,500.00

Four thousand five hundred dollars and zero cents

TOTAL LICENSE FEE: $ $4,500.00

Scheduled Payments
May - $250.00
June - $1,500.00
July - $1,500.00
Aug - $1,000.00
Sept - $250.00

Total : $4,500.00
(Open to negotiation because we have nothing to go off of)

☒ **Sample Menu with Prices for All Facilities Included**

Sam Romas

Proposer (Print) Proposer (Signature)

Dated: 2/20/19

General Information Sheet

Authorized Negotiators:

Name Sam Romas Phone # 847-650-1030

Name Kiki Romas Phone # 847-873-6566

Receipt of Addenda: The receipt of the following addenda is hereby acknowledged:

Addendum No. _____ _____ Dated

Addendum No. _____ _____ Dated

Addendum No. _____ _____ Dated

In submitting this proposal, it is understood that the Wilmette Park District reserves the right to reject any or all proposals, to accept an alternate proposal, and to waive any informalities in any proposal.

References

Please provide at least five (5) business references:

Name Sean Flynn

Address 2300 Old Glenview rd.

City, State, Zip Code Wilmette, IL. 60091

Telephone Number 847-256-9672

E-Mail sflynn@wilpark.org

Name Joey Sanchez

Address 2300 Old Glenview rd.

City, State, Zip Code Wilmette, IL. 60091

Telephone Number 847-256-9671

E-Mail sflynn@wilpark.org

Name Meadowhill Aquatic Center

Address 1501 Maple Ave.

City, State, Zip Code Northbrook, IL.60062

Contact Person George Baumgardt

Telephone 847-291-2980

E-Mail gbaumgardt@nbparks.org

Name Bennett Sales Aids Associates Inc.

Address 1000 E Woodfield rd. Suite 233

City, State, Zip Code Schaumburg, IL.60093

Contact Person Colleen Bennett Telephone Number 630-530-0270

E-Mail bennsales@gmail.com

Name RL Rettberg LTD

Address 522 S. Northwest Hwy.

City, State, Zip Code Barrington, IL. 60014

Contact Person Bob Rettberg Telephone Number **(847) 382-4064**

E-Mail

Licensee Qualifications

Name Shark Shack Inc.

Address 401 Ferndale rd.

Glenview. IL. 60025

Sam Romas

847-650-1030

& Addresses 3

Please include a financial statement as of December 31, 2018 of proposer's assets, liabilities and net worth. If proposer is a partnership or joint venture, individual financial statements must be submitted for each general partner or joint venture.

List employees who will be employed at Gillson Beach and Lakeview Center:

Name Gia Romas

Position Manager of Location

Years of Experience 7

Responsibility/Task In charge of daily operations, food and employees. Your contact Person.

Once given the contract we will assign employees to that location.

Name

Position

Years of Experience

Responsibility/Task

Name

Position

Years of Experience

Responsibility/Task

Name

Position

Years of Experience

Responsibility/Task

1. Within the past ten (10) years, has your firm, any officer or other individual employed by your firm, been the subject of any administrative or judicial proceeding for alleged violations of any law, or any rule or regulation of any governmental body. If yes, please provide a detailed explanation of the proceeding, including the nature of the charge or claim, the disposition of the matter and the specific individuals/entities involved.

   No

2. Within the past ten (10) years, has your firm been the subject of any other type of claim, including by way of example and not limitation, for breach of contract? If yes, please provide a detailed explanation of the proceeding, including the caption, claimant, court or other dispute forum, nature and disposition of the claim.

   No

3. Has your firm ever been terminated prior to completion of its services from any project? If yes, please provide a detailed explanation, including the identities of all entities and individuals involved, the nature of the services which your firm was to provide, the individuals who were assigned to prove the services and the reason given for the termination

   No

Licensee Profile

A. How long have you been in the food service industry?

For over 35 years

B. What is your business philosophy?

Fresh – Local - Natural

There is nothing like fresh prepared food using the best ingredients available to us.
We keep it simple. Good food, service and cleanliness is a formula that has worked for us so far.
Our top priority is to keep the customers coming back. Not because they have to, because they want to.

C. What type of food service business do you currently operate? How many customers do you serve per week?

We currently operate Restaurants, an event catering company and the concessions at:

Centennial Pool

Centennial Ice Rink

Meadowhill Aquatic Center

D. What is your current staff and organization structure?

We are a corporation. We make sure that every location has a person in charge of that specific location, and only that location. With the responsibility of the everyday operation of the location. Daily responsibilities include making sure customers are taken care of and happy, managing happy employees and making sure the place is always nice and clean.

E. What distinguishes your firm from your peers in the industry?

It's easy to set up a menu but if the customers don't like it we are able to listen to our customers wants and are flexible to accommodating their needs. We take great pride in our food, service and quality. We respect our customers and have to make it a great experience every time they come into one of our places. We are very proud to hear positive feedback from our customers, they enjoy the fresh, local and natural food and also being served with a smile.
It's that simple.
Even at the concession stands we hold a high standard of food service and cleanliness.

F. How do you foresee your company integrating into the Wilmette Park District?

We already enjoy working with the Wilmette Park District and would love to be able to expand our services throughout the community. Our philosophy is the same everywhere. Great customer service, great food, fast service and always clean. Ask anyone at Centennial Pool about the compliments we've received and how happy and surprised they are with our service. ☺

G. Please provide a sample proposed menu for this facility including proposed pricing (This may be attached if additional space is needed).

See attached Menu.

Exhibit #1

Sexual Harassment Policy: Pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.) ("Act"), all bidders to this Agreement must have, prior to bidding on this Agreement, in effect and in force a **written** sexual harassment policy which includes, at a minimum, the following provisions:

1) a statement on the illegality of sexual harassment;

2) the definition of sexual harassment under Illinois law;

3) a description of sexual harassment, utilizing examples;

4) an internal complaint process, including penalties;

5) the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");

6) directions on how to contact the Department and the Commission; and,

7) protection against retaliation as provided by Section 6-101 of the Act.

The bidder understands and warrants to the Wilmette Park District that by submitting a bid on this Agreement it is in compliance with Section 2-105 of the Act and will remain in compliance with Section 2-105 for the entirety of the Agreement. A violation of Section 2-105 is grounds for the immediate cancellation of this Agreement. However, any forbearance or delay by the Wilmette Park District in canceling this Agreement shall not be construed as Wilmette Park District's consent to such violation and shall not constitute a waiver of any rights the Wilmette Park District may have, including without limitation cancellation of this Agreement.

WILMETTE PARK DISTRICT
"Concessions Services for Gillson Park Agreement"
Certification that Vendor Has Adopted and Maintains a Written Sexual Harassment Policy

As part of his/its proposal on the above referenced Agreement, the undersigned ("Vendor") hereby certifies that Vendor has in full force and effect a written sexual harassment policy in accordance with the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.) including at least the following:

1) a statement on the illegality of sexual harassment;
2) the definition of sexual harassment under Illinois law;
3) a description of sexual harassment, utilizing examples;
4) an internal complaint process, including penalties;

WILMETTE PARK DISTRICT
"Concessions Services for Gillson Park Agreement"

Certification that Vendor Has Adopted and Maintains a Written Sexual Harassment Policy

As part of his/its proposal on the above referenced Agreement, the undersigned ("Vendor") hereby certifies that Vendor has in full force and effect a written sexual harassment policy in accordance with the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.) including at least the following:

1) a statement on the illegality of sexual harassment;
2) the definition of sexual harassment under Illinois law;
3) a description of sexual harassment, utilizing examples;
4) an internal complaint process, including penalties;
5) the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
6) directions on how to contact the Department and the Commission; and,
7) protection against retaliation as provided by Section 6-101 of the Act.

Vendor further certifies that such policy shall remain in full force and effect throughout the term of the Agreement.

Vendor: SHARK SHACK INC
(Print Name of Vendor)

Signed: _____
(Signature of Authorized Officer)

Printed Name of Signatory SAM ROMAS

As Its: President
(Title of Signatory)

Dated: 2-21, 2019

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of Vendor, and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of Vendor.

DATED: 2-21, 2019

_____
Notary Public

[Notary Seal]

Official Seal
Constance Panagakos
Notary Public State of Illinois
My Commission Expires 11/20/2022

Wilmette Park District
1200 Wilmette Avenue
Wilmette, IL 60091
(847) 256-6100

OFFICE USE ONLY
Date requested
Date mailed
Date approved
Approved by Committee (>100)
Cert. of Insurance & Endorsements rec'd

FACILITY PERMIT AND USAGE AGREEMENT
OUTDOOR SPECIAL USE

NOTE: The Wilmette Park District, at its discretion, may require you to obtain insurance coverage for this event. The Park District will require you to provide a Certificate of Insurance, listing the District as an additional insured, and also provide any and all endorsements to the policy. If these endorsements exclude the activities of your event, your application for a permit may be rejected. This documentation must be returned to the Park District no later than 72 hours before the event.

APPLICANT NAME Patrick Dunafin (Baker Demonstration School) DATE SUBMITTED 03-06-19

ADDRESS 201 Sheridan Rd., Wilmette, IL 60091

CELL 773.732.0447 [redacted]@bakerdemschool.org

DESCRIPTION OF EVENT ACTIVITIES (*see special requirements)
Please do not mow the grass on the morning of the event (if possible).

DATE OF EVENT 5-24-19 NUMBER OF PEOPLE approx 325 TIME 8:30 to 12:00

PARK NAME Gillson LOCATION IN THE PARK (*see included map)

NUMBER OF GRILLS N/A NUMBER OF TABLES N/A ARE YOU UTILIZING AN OUTSIDE VENDOR? NO

SPECIAL REQUIREMENTS
Baker Demonstration School will be running their annual 5K, as we have done in past years, at Gilson Park. Grades 1 through 8 and their teachers will be participating in this event. Start/Finish line will be located on the western edge of the park. The run will take place in the morning but may be moved to the afternoon if inclement weather takes place. If there is poor weather for the whole day, the event will be cancelled. If we are unable to move the event to the afternoon due to your Memorial Day weekend prep, please let me know (we understand that it takes a lot to get the park ready).

RENTAL FEES $216.00 (To be determined by Wilmette Park District)

TIME ARRIVING FOR SET UP 7:30 am (Please note that set-up and clean-up times are included in fee calculation)

CANCELLATIONS: Service fee is charged thirty (30) days or less before event.

DEPOSIT: 50% of the rental fee (non-refundable) is required to secure the rental. The deposit will be credited toward the rental cost.

Applicant's Initials PD

Mar 06 2019 02:36PM Baker 8474255801

INDEMNIFICATION AGREEMENT FOR FACILITY USE

This agreement made and entered into this _____ day of _____, 20_____, by and between the Wilmette Park District and the applicant first above written.

- I agree that neither the Wilmette Park Board nor the Wilmette Park District assumes any responsibility or liability for personal injury to me, my guests, personal equipment or other personal property. All rights to assert any such liability is hereby waived and I agree to hold harmless the Wilmette Park Board or the Wilmette Park District from any acts for which I am liable. I agree to pay for any damage arising from my use of the facility or equipment therein and/or additional maintenance fees.
- I agree to return the Park District property to the condition it was in prior to my use of the location.
- I agree that any and all cooking will be done only on the grills provided by the Park District
- I agree that my guests will not bring or consume alcoholic beverages in the above-mentioned park.
- I agree to pay for any damages to the Park District arising from my use and that of my guests and participants.
- I agree that if required, I will obtain insurance coverage and provide a Certificate of Insurance listing the Wilmette Park District as an additional insured and provide any and all endorsements to the policy. I will present these documents to the Park District no later than 72 hours before the event before this permit will become valid.

I acknowledge that I will be required to provide a Certificate of Insurance, listing the Park District as an additional insured, and also provide any and all endorsements to the policy.

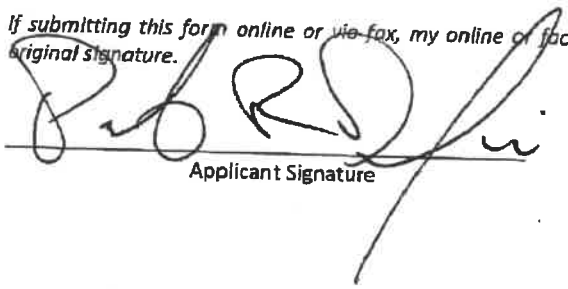
This documentation must be returned to the district no later than 72 hours before the event.

IN WITNESS HEREOF, the parties have executed this agreement as of the day and year first above written.

WILMETTE PARK DISTRICT

By_____
Its Authorized Agent

If submitting this form online or via fax, my online or facsimile signature shall substitute for and have the same legal effect as an original signature.



Applicant Signature

Applicant's Initials _____

Mar 06 2019 02:36PM Baker 8474255801 page 3

ADDENDUM TO FACILITY USAGE POLICIES

ADMISSION
Approval of a Park Use Permit does not include admission to the Gillson Swimming Beach, Sailing Beach or Centennial Pool. All parking and entrance fees are in addition to permit fees.

ALCOHOL
Persons shall not consume or possess any beer, wine, ale, or other intoxicating liquors while on Wilmette Park District property.

ANIMALS
Pets must be kept on a ten-foot or less leash (leashes must be held by owner) at all times. Pets must be cleaned up after. Attempting to harm or capture any native animals or birds from any Wilmette Park District property is not permitted.

ATTENDANCE
The use of the facility must be consistent with and acceptable to the standards set by the Wilmette Park District. The total number of participants must not exceed the attendance listed on the approved permit. If the actual attendance is higher than stated on the permit, it may result in automatic shutdown of the event.

BEHAVIOR
Applicant is solely responsible for the conduct of Applicant and Applicant's guests/invitees and for providing any and all supervision at all times during use of any facility, including all common areas. Applicant shall be responsible for ensuring that Applicant's guests and invitees comply with all applicable rules and regulations pertaining to use of Wilmette Park District facilities. Applicant shall not permit any area to be used for any disorderly or unlawful purposes during the period of this Agreement.

BONFIRES
Bonfires are not permitted in any Wilmette Park District facility.

CANCELLATION
Written notice of cancellation must be received by the park supervisor no later than two (2) weeks prior to the event start date. Cancellations must be in written form; verbal cancellations will not be accepted. Park Use Permit fees are non-refundable.

COMPLIANCE WITH ORDINANCES
The applicant shall comply with laws of the State of Illinois and all Wilmette Park District ordinances, codes, conditions, and requirements. For a list of ordinances, please visit http://www.wilmettepark.org/policies-and-ordinances.

STAFFING FEES
Depending on the type of event, the Wilmette Park District may require District personnel at the function. All Wilmette Park District personnel involved before, during, and after the day of the event may be charged back to the permit-holding. The Wilmette Park District shall determine the number of personnel needed to ensure safety of participants and minimize the inconvenience to residents. The bill will be transmitted to the sponsoring agency within thirty (30) days after the completion of the event.

DECORATIONS AND EQUIPMENT
Decorations and equipment are subject to approval of the Wilmette Park District. Applicant may not leave any such items unattended at the facility at any time. All such items must be removed from the premise after the event has concluded.

FEES
Applicant shall submit full payment for all applicable permit fees and facility usage fees prior to the scheduled event.

GRILLING
Grilling is only permitted in the designated picnic areas and may only be done on the stationary grills provided. Personal grills are not permitted in any facility.

HOURS
Patrons may not enter or remain in any park after the posted closing time. The hours of the parks are 6:00am – 10:30pm, unless otherwise posted.

LOCATION
All contracts shall be issued for specific locations with the understanding that the remainder of the facility is not to be used. Wilmette Park District properties are multi-use facilities. Please be aware that there may be other activities/programs taking place in the park during your event.

Applicant's Initials

Mar 06 2019 02:36PM Baker 8474255801

PARK DISTRICT PROPERTY

No Wilmette Park District equipment or property shall be removed from the premises.

PROPERTY DAMAGE

The Property must be protected from damage or mistreatment. In case of property damage, notification will be made within forty-eight (48) hours to the Applicant or organization contracting for the rental of the space. Damages shall be paid for by the organization or individual using the contracted room within ten (10) days of receipt of the repair bill. This payment is in addition to the rental fee.

SAFETY

All necessary precautions for fire protection and safety must be observed.

SET UP AND TEAR DOWN

Applicant shall not enter, occupy or use this listed facility until the time(s) and date(s) specified. Applicant shall vacate the facility at the time(s) and date(s) indicated on the Park Use Permit.

SUPERVISION OF MINORS

The Applicant is responsible for ensuring that all activities are properly controlled and supervised. Adequate adult chaperones must be provided if any group members are under eighteen (18) years of age. One chaperone is required for every fifteen (15) participants under the age of eighteen (18).

SWIMMING/WADING

Swimming and wading are only permitted in the marked swim areas at our lakefront parks, and may only be done when a lifeguard is on duty.

WASTE

The facility reserved shall be left clean and in order. All refuse shall be placed in garbage receptacles and the grounds are to be clear of debris. If Applicant or organization contracting for park use does not comply, an additional charge for maintenance service will be billed in addition to the permit/facility usage fees. This charge must be paid within ten (10) days of receipt of the maintenance bill.

The following insurance coverage must be obtained. (OFFICE USE ONLY)
(Place an "X" beside each required insurance coverage and have applicant initial each blank.)

X Comprehensive General Liability (CGL) and, if necessary, commercial umbrella liability insurance with a limit of not less than $1,000,000 per occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to the Park District.

_____ CGL shall not be endorsed to exclude athletic participation.

_____ "Business Auto" and Umbrella Liability and, if necessary, Commercial Umbrella Liability insurance with a limit not less than $1,000,000 per occurrence. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

_____ Workers Compensation and Employers Liability Insurance shall not be less than $1,000,000 each accident for bodily injury by accident or $1,000,000 each employee for bodily injury by disease.

Revised 8/13/2018

Applicant's Initials

Mar 06 2019 02:37PM Baker 8474255801 page 5

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/5/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Assurance Agency, Ltd
1750 E Golf Road
Suite 1100
Schaumburg IL 60173

CONTACT NAME: Select Commercial
PHONE (A/C, No, Ext): (847) 797-5700 **FAX (A/C, No):** (847) 440-9133
E-MAIL ADDRESS: Select@assuranceagency.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Consolidated Insurance Co.	22640
INSURER B : Indiana Insurance Company	22659
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED BAKEDEM-01
Baker Demonstration School
201 Sheridan Road
Wilmette IL 60091

COVERAGES **CERTIFICATE NUMBER:** 1735207070 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			CBP8119335	7/1/2018	7/1/2019	EACH OCCURRENCE	$ 1,000,000
	X CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
							MED EXP (Any one person)	$ 15,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	$ 1,000,000
	X POLICY ☐ PRO-JECT ☐ LOC						GENERAL AGGREGATE	$ 1,000,000
	OTHER:						PRODUCTS - COMP/OP AGG	$ 2,000,000
							Employee Benefits(C)	$ 1 Mil-per claim
A	AUTOMOBILE LIABILITY			CBP8119335	7/1/2018	7/1/2019	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY ☐ X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB X OCCUR			CU8119357	7/1/2018	7/1/2019	EACH OCCURRENCE	$ 9,000,000
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$ 9,000,000
	DED X RETENTION $ 10,000							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			WC8119223	7/1/2018	7/1/2019	X PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N	N/A					E.L. EACH ACCIDENT	$ 1,000,000
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Annual 5K run/walk on May 22, 2019

It is agreed that Wilmette Park District, listed as Certificate Holder, is Additional Insured, when required by written agreement, on the General Liability with respect to operations performed by the Named Insured in connection with the event listed above.

CERTIFICATE HOLDER
Wilmette Park District
1200 Wilmette Avenue
Wilmette IL 60091

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Daniel S. Kharas

ACORD 25 (2016/03)
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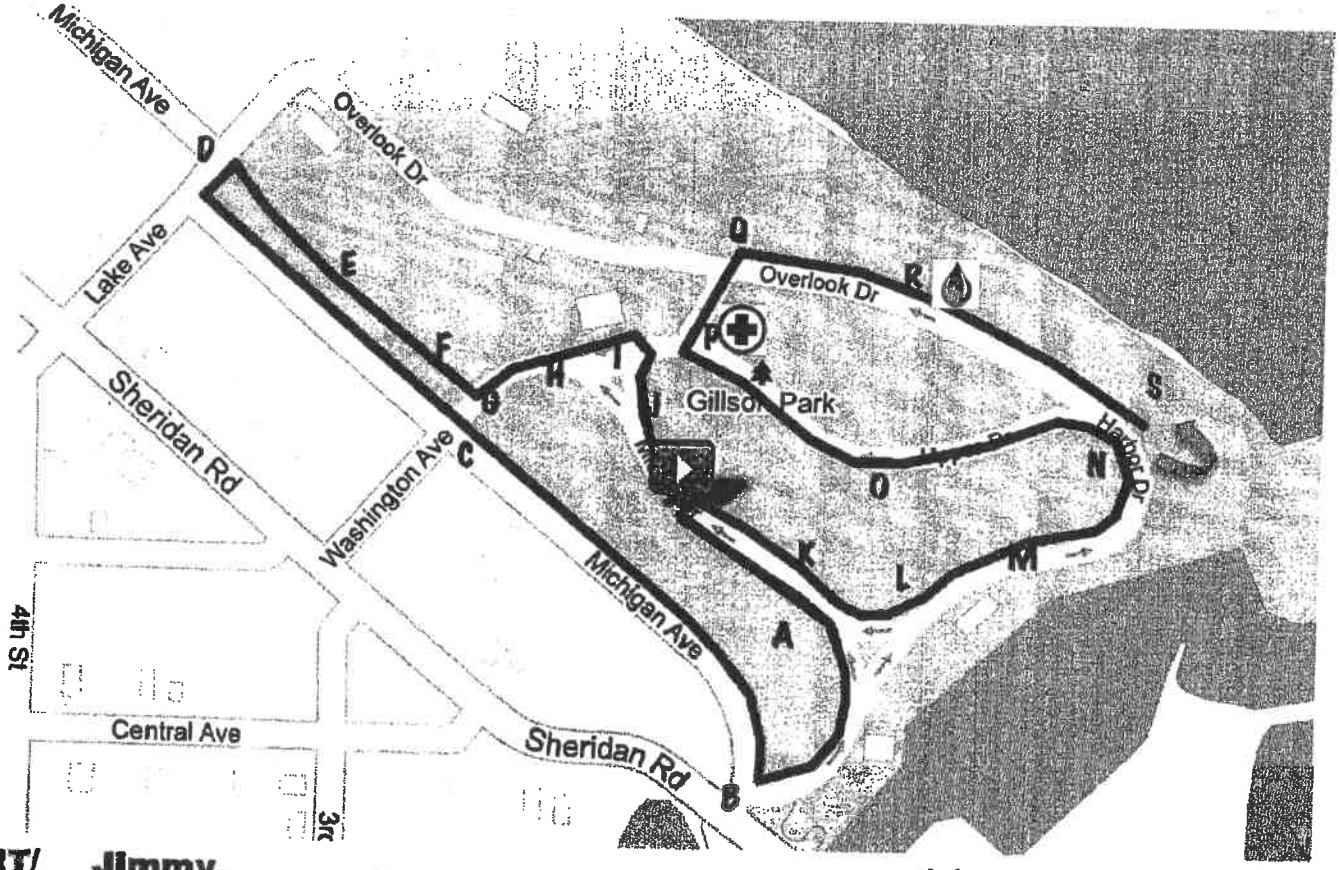

START/ FINISH	**Jimmy,_____, _____, _____**	record times at finish
	Becky	finish line photos
	Patrick	starter &floats around course, assists anyone who is in need
A	**_____**	direct students along curve & to finish line
B	**Sarah M**	direct runners to make turn, direct student groups when arrive to par
C	**Julie T**	cross students at drive
D	**Jamee**	make sure students make the turn on to grass
E	**Karrie**	warn students about step up/down (take pictures if you can)
F	**Hannah**	direct students along path (by amphitheater)
G	**Arona**	cross students over drive through cross walk, remind H20 fountain
H	**Danny**	cross students over drive through cross walk
I	**Terri**	cross student over drive and direct students through wood chips
J	**Tyler J**	direct students through the marked path, remind H20 fountain
K	**Carrie**	direct students in front of/along foliage, remind H20 fountain
L	**Denise**	direct students in front of/along foliage
M	**Janine**	make sure students can safely move into road to avoid low limbs
N	**Matt Hill**	direct students along curve and to stay on grass until by paved path
O	**Lizanne**	direct students along paved path, monitor students using restrooms
P	**Anne** [redacted]	**(Nurse)** direct students down the drive, direct along tennis courts
Q	**Brian**	direct students across drive, direct along tennis courts/beach
R	**Jenna Karcazes**	**(Water Station)** provide water and provide a sight line
S	**Jackie**	give out wristbands, direct to turn around (HALFWAY!)

Mar 06 2019 02:37PM Baker 8474255801