

Wilmette Park District Regular Meeting Board of Park Commissioners

Monday, May 13, 2019 7:30 p.m. - Village Hall Council Chambers

AGENDA

- Regular Meeting of the Board of Park Commissioners Called to Order
 A. Roll Call
- II. Approval of Minutes
 - A. April 8, 2019 Regular Meeting
 - B. April 8, 2019 Public Hearing
- III. Recognition of Visitors
- IV. Unfinished Business
- V. New Business
 - A. Consideration of Resolution 2019-R-3 Commemorating Stephanie M. Foster
 - B. Consideration of Resolution 2019-R-4 Commemorating John J. Olvany
 - C. Consideration of Resolution 2019-R-5 Commemorating Ryrie A. Pellaton
 - D. Consideration of Resolution 2019-R-6 Commemorating Shelley S. Shelly
- VI. Adjournment Sine Die

If you are a person with a disability and need special accommodations to participate in and/or attend a Wilmette Park District public meeting, please notify the Director's Office at 847-256-6100.

Revised: 5/10/2019 8:20 AM



WILMETTE PARK DISTRICT Minutes of Regular Meeting of the Board of Park Commissioners

Monday, April 8, 2019 7:30 p.m. - Village Hall Council Chambers

Attendees Present

Commissioners: President Amy Wolfe, Vice President Shelley Shelly Bryan Abbott, Gordon Anderson, John Olvany, Ryrie Pellaton

Secretary/Executive Director Steve Wilson Staff: Steve Holloway, Libby Baker, Carol Heafey

Attendees Absent

Commissioner Stephanie Foster

I. Meeting Called to Order

The meeting was called to order at 8:34 p.m.

A. Roll call taken.

II. Approval of Minutes

A. February 11, 2019 Closed Session

Commissioner Pellaton moved and Commissioner Olvany seconded a motion to approve the minutes from the February 11, 2019 Closed Session Meeting.

By a roll call vote, voting *Yes:* Commissioners: Abbott, Anderson, Olvany, Pellaton, Shelly, Wolfe; voting *No:* None. Absent: Foster; **motion carried**.

B. March 11, 2019 Public Hearing

Commissioner Olvany moved and Commissioner Pellaton seconded a motion to approve the minutes from the March 11, 2019 Public Hearing.

By a roll call vote, voting *Yes:* Commissioners: Abbott, Anderson, Olvany, Pellaton, Shelly, Wolfe; voting *No:* None. Absent: Foster; **motion carried**.

C. March 11, 2019 Regular Meeting

Commissioner Shelly moved and Commissioner Pellaton seconded a motion to approve the minutes from the March 11, 2019 Regular Board Meeting.

By a roll call vote, voting *Yes:* Commissioners: Abbott, Anderson, Olvany, Pellaton, Shelly, Wolfe; voting *No:* None. Absent: Foster; **motion carried**.

D. March 11, 2019 Closed Session

Commissioner Abbott moved and Commissioner Anderson seconded a motion to approve the minutes from the March 11, 2019 Closed Session Meeting.

By a roll call vote, voting *Yes:* Commissioners: Abbott, Anderson, Olvany, Pellaton, Shelly, Wolfe; voting *No:* None. Absent: Foster; **motion carried**.

III. Communications and Correspondence

President Wolfe commented that two additional correspondence concerning the trees at Community Playfields came in after the packet was posted and will be added online.

Commissioner Pellaton also commented on an email regarding recycling and concessions and added that the Lakefront Committee will discuss this at their next meeting.

IV. Recognition of Visitors

President Wolfe addressed the audience and asked if anyone was interested in addressing the Board.

Herb Engelhard, 2431 Pomona, Wilmette – presented a proposal for an alternate plan for the placement of the reservoir at Community Playfields that would not require the destruction of trees and would improve the drainage.

Commissioner Pellaton asked the engineers what the plans are to accommodate the drainage from Highcrest Middle School. Mr. Olsen replied that the current above ground drainage will be moved below ground.

Roni Crystal, 250 Vista Ct., Wilmette – commented that the salary of the paddle tennis professional doesn't make sense and asked the Board to check to make sure it is correct.

The Attendance Sheet will become part of the permanent record.

V. Approval of Voucher List

Commissioner Anderson moved and Commissioner Pellaton seconded a motion to approve the Voucher List in the amount of **\$2,330,778.56** a copy of which is to be attached to and become a permanent part of the minutes of this meeting.

In response to a question from Commissioner Pellaton, Director Wilson explained the expenditure for hitting improvements is a combination of items including new mats at the driving range and a credit card machine for the ball dispenser.

By a roll call vote, voting *Yes:* Commissioners: Abbott, Anderson, Olvany, Pellaton, Shelly, Wolfe; voting *No:* None. Absent: Foster; **motion carried**.

VI. Executive Director's Report

Director Wilson reported on the following topics:

➤ The next storm water input session will be held April 24 at Hibbard Park, followed by two sessions for Thornwood Park; May 13 and May 22.

- Approximately ten residents attended the input session at Community Playfields and offered their opinions on how they would like the park to look after the project. The proposed location of the storage tank was marked to provide a better visual for attendees.
- ➤ The Board will be asked to consider two bids recommended by the Parks & Recreation Committee; one for camp bikes and one for staff and participant uniforms.
- ➤ The Real Estate Committee is recommending approval of a resolution from Northern Suburban Special Recreation Association.
- Under New Business is an agreement to purchase equipment for the golf course.

VII. Committee Reports

A. Lakefront Committee:

Commissioner Pellaton reported on the following topics:

- The Lakefront Committee met April 1
- Several visitors were in attendance
 - Resident expressed her dissatisfaction with allowing non-residents access to storage on the sailing beach, since she has been on the waitlist for many years
 - Roni Crystal spoke on behalf of the other resident
 - Her name eventually has come up and now has a spot
- > A construction update was provided
 - The project is still on schedule and on budget
 - Don't expect to use entire contingency budget
 - Completion of the concession area is a priority
 - Small landscape plantings will be done last
- Go Green Wilmette has requested that the new concessionaire use recyclable containers
- > Two proposals were received from potential concessionaires
 - Staff was directed to negotiate with Shark Shack to increase the lease dollar amount, and move to Organic Life if no agreement is made with Shark Shack
- Discussed legal options about signage at the lakefront; residents don't understand their rights for walking on waterfront property. The Committee concurred to wait on signage until the State of Illinois offers more clarification on their policy.
- Rentals in March 2019 were half of what they were in 2018
- Seasonal staff hiring is complete

Commissioner Wolfe asked if the residency policy will be addressed and Commissioner Pellaton responded that it might be worth discussing next year.

B. Facilities Operations Committee:

Commissioner Anderson reported on the following topics:

> The Facilities Operations Committee met prior to the board meeting

- Pool finishing up seasonal hiring and new structures for diving are being installed
- ➤ Ice Spring Learn to Skate April 22, Ice Show will be held May 17-19, Open Skate had 1845 participants vs 1433 last year, staff reported they will be shaving down and re-painting the ice in the next year
- ➤ Tennis it is the middle of permanent court time renewal process; selections will be made April 14, first 2 sessions pirate tennis camp are sold out; 320 are enrolled, ProAm is May 4; 32 amateurs and 16 professionals will participate
- Paddle spring program session is underway and attendance is up from prior years, Sunday night will be added for men, and staff is looking to set up developmental courts for next winter

C. Parks & Recreation Committee:

Commissioner Abbott reported on the following topics:

- ➤ The Parks & Recreation Committee met tonight prior to the board meeting
- Kimberly Manno has been hired as the new General Recreation Supervisor
- > April 20 is the Children's and Doggie Egg Hunts at Community Playfields
- Spring soccer starts April 22
- > Still accepting applications for summer camp staff
- Camp FUSION still has availability
- Spring in to Shape registration opens soon
- Accepted bids for bikes and uniforms
 - i. Commissioner Abbott moved and Commissioner Anderson seconded a motion to approve the bids from *Sunburst*, Glendale Heights, IL in the amount of \$20,429.87, *Evanston Imprintables*, Evanston, IL in the amount of \$3,821.12, Express *Press*, Springfield, MO in the amount of \$5,646.88, *Arena Sports*, McHenry, IL in the amount of \$30,578.73 and *FGS Inc.*, Chicago, IL in the amount of \$1,275.00 for Staff and Participant T-Shirts/Uniforms for the upcoming year.

By a roll call vote, voting *Yes:* Commissioners: Abbott, Anderson, Olvany, Pellaton, Shelly, Wolfe; voting *No:* None. Absent: Foster; **motion carried**.

Commissioner Abbott also commented that many old retired uniforms have been donated to Haiti.

ii. Commissioner Abbott moved and Commissioner Pellaton seconded a motion approve the bid from the Wilmette Bike Shop, Wilmette, IL, to supply bicycles and accessories for the 2019 F.U.S.I.O.N. camp season, at a cost of \$332 per bike and \$45.50 per set of accessories, for a total cost of \$377.50. By a roll call vote, voting *Yes:* Commissioners: Abbott, Anderson, Olvany, Pellaton, Shelly, Wolfe; voting *No:* None. Absent: Foster; **motion carried**.

D. Golf Operations Committee:

Commissioner Olvany reported on the following topics:

- The Golf Operations Committee met March 16
- Course opened March 27
- Permant tee-time deadline is this week
- Pre-season opening process was discussed; trees were pruned
- ➤ The type of fairway grass used was discussed; this has been a subject of debate by many patrons. Director Wilson explained that the decision to use Kentucky blue grass was made at the time of renovation and was based on consultation with many outside and staff professionals
 - i. Commissioner Olvany moved and Commissioner Pellaton seconded a motion to approve Resolution 2019-R-2, authorizing the leasepurchase agreement with PNC Equipment Finance, LLC for equipment at Wilmette Golf Club.

By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Olvany, Pellaton, Shelly, Wolfe; voting No: None. Absent: Foster; motion carried.

E. Financial Planning & Policy Committee:

The Committee did not meet. No report was given.

F. Real Estate Committee:

Commissioner Shelly reported on the following topics:

- The Real Estate Committee met April 1
- NSSRA Director Craig Culp attended and gave a presentation on the proposed property acquisition; to date, the other NSSRA partner agencies are all in support of the acquisition
- Most of the meeting took place in closed session
 - i. Commissioner Shelly moved and Commissioner Anderson seconded a motion to approve Resolution 2019-R-1, NSSRA Property Acquisition.

By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Olvany, Pellaton, Shelly, Wolfe; voting No: None. Absent: Foster; motion carried.

VIII. Unfinished Business

A. Storm Water Project

Commissioner Wolfe opened the floor to receive comments from other Board members.

Commissioner Pellaton commented that a tree survey for Community Playfields would be helpful and he has not seen one yet.

Commissioner Olvany commented that all this information needs to be transitioned to the new Board, as they will be the ones making the decisions.

Commissioner Shelly commented that the Board really has not received input on what the community wants to see at the parks after the tanks are installed.

Commissioner Abbott added that the general consensus has been to maintain green space at Community Playfields, but other than that, he has not received input on other amenities.

Commissioner Pellaton added that he has had conversations with members of the school districts and they have state they are not interested in a track District 39 is not interested in pursuing it.

Commissioner Anderson commented that the Board needs to discuss the trees at Community Playfields, before moving forward. Director Wilson added that he would speak with the Village.

Commissioner Wolfe commented that the #1 improvement should be to address better drainage at all parks so the parks are more usable more days of the year. She added that the board would continue to receive ideas for park improvements.

IX. New Business

A. Resolution 2019-R-2 for Lease-Purchase Agreement

This item was discussed and approved as part of the Golf Committee report.

B. Other

Commissioner Abbott requested again a written report and update on the financials of the Lakefront project.

X. Adjournment

There being no further business to conduct, the Regular meeting was adjourned at 9:23 p.m.

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WILMETTE PARK DISTRICT Minutes of <u>Public Hearing</u> of the Board of Park Commissioners

Monday, April 8, 2019 7:30 p.m. – Village Hall Council Chambers

Attendees Present

Commissioners: President Amy Wolfe, Vice President Shelley Shelly, Bryan Abbott, Gordon Anderson, John Olvany, Ryrie Pellaton

Secretary/Executive Director Steve Wilson

Staff: Steve Holloway, Libby Baker, Jerry Ulrich and Carol Heafey

Attendees Absent

Commissioner Stephanie Foster

I. Meeting Called to Order

The Public Hearing was called to order at 7:32 p.m.

A. Roll call taken

II. Communications and Correspondence

None

III. Recognition of Visitors

President Wolfe addressed the audience and asked if anyone was interested in addressing the Board. She explained that the Board is looking for comments and input on the project at Hibbard Park, and visitors can address the other locations during the regular board meeting.

The Attendance Sheet will become part of the permanent record.

Dennis Roberts, 720 LaCrosse Ave, Wilmette – commented that he attended the last meeting and it is consoling that the park district is addressing this issue and advocates for using Hibbard Park. He added that his family has undertaken many projects and upgrades to protect their home, but flooding is still an issue and he would like some prevention.

Director Wilson introduced Darren Olson, an engineer with Christopher B. Burke Engineering, LTD, and Ed xxxx from Woodhouse Tinucci Architects.

Mr. Olson explained that 10 acre feet of underground storage is planned for Hibbard Park, and after discussions with park district staff he became aware that the park district would like to preserve future building opportunities at this site.

Mr. Ed described the space planning exercise with staff to develop conceptual plans for future expansion. Slides were presented showing three conceptual plans

and their locations, based on the results of the exercise.

Mr. Olson reviewed the options presented, stating additional space would not be needed and the proposed tank provides the underground storage needed. He noted that a tree survey completed last month suggested that approximately 40 trees in that area would need to be removed. He added there is an opportunity for replacement around the perimeter of the site, and drainage improvements will be part of the plan.

Commissioner Abbott emphasized that the space planning exercise was done with the idea of preserving developmental rights of this park.

Bob Davis, 227 Kilpatrick, Wilmette – expressed his opposition to any expansion of the building, stating it will cause more flooding.

Ben Tolsky, 339 Lamon Ave., Wilmette - commented that the park would be lost with the future plans and questioned where his kids will play during this project, as it is the only park his family can walk to. He suggested using the parking lot for storage, and stated it is foolish to remove all the trees when there are other options.

Karleen McAllester, 323 Wilshire Dr. E, Wilmette – asked how the 10-acre feet was determined. Mr. Olson replied it was determined as part of the original flood assessment.

Ms. McAllester suggested that future structures will cause more flooding or reduce flood protection, and some families may no longer be able to obtain insurance.

Raquel Klibanoff, 428 Wilshire Dr. E, Wilmette – commented this plan would be good for flooding and sports and is glad the park district is looking at long term planning. She asked the park district not to compromise the effectiveness of any of the solutions, stressing a lot of input has been received and people are desperate.

Joel Kurzman, 2615 Greenleaf Ave., Wilmette – stated he is advocating for his former neighbors near the Recreation Center who have spent a lot of money on flood protection and still get water. He added he respects and appreciates the work of the park district.

IV. Discussion

Commissioner Pellaton reiterated no buildings are being contemplated at this time, and the slides previously shown depict two scenarios overlaying one another. He added the Village has not said we need to contemplate additional storage, but if they do there would need to be another conversation.

Commissioner Abbott commented that the plan presented tonight does a good job of maintaining our developer rights and possibilities, but wonders what changes could be made to save some trees.

Director Wilson replied that if saving trees becomes a goal of this project then the plan would need to be redone.

President Wolfe closed the discussion stating the Board hears everyone's concerns regarding the aesthetics of the park and is trying to balance both sides, realizing that storm water management is a critical factor.

Director Wilson reminded the audience the next input session will be held at Hibbard Park on April 24 at 6:30 p.m.

Roni Crystal, 250 Vista Ct., Wilmette – asked if the location of the tanks could be flipped, to preserve the trees.

V. Adjournment

	There being no further discussion, the Public	Hearing was adjourned at 8:34 p.m.
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	Secretary	President
Minu	tes Approved on:	



Resolution Commemorating the Contributions of Stephanie M. Foster

WHEREAS, STEPHANIE M. FOSTER has faithfully served on the Board of Commissioners of the Wilmette Park District since May of 2015, and has, during her term in office, been a member and chair of the Facilities Operations and Golf Operations Committees, as well as a member of the Lakefront Committee, the Parks & Recreations Committee, and the Intergovernmental Cooperation Committee, and

WHEREAS, STEPHANIE M.FOSTER was instrumental as a Park Commissioner in the ongoing process of the redevelopment of the Gillson swimming beach facilities, in the renovation of playgrounds at several neighborhood parks, in the construction of two additional courts at the Platform Tennis Facility at West Park, and

WHEREAS, STEPHANIE M. FOSTER has been very responsive to the citizens of Wilmette with regard to their desires and concerns pertaining to Park District projects, and has selflessly served to provide excellent Park District facilities and programs for the community, and

WHEREAS, the Board of Park Commissioners and the community-at-large wish to recognize the excellent and dedicated services and accomplishments of STEPHANIE M. FOSTER during her tenure on the Board of Commissioners of the Wilmette Park District; now, therefore, be it

RESOLVED, that the Board of Commissioners of the Wilmette Park District, on behalf of all Wilmette residents and the users of Wilmette Park District facilities, does hereby acknowledge and pay tribute to **STEPHANIE M. FOSTER** for her contributions to parks and recreation in Wilmette, and that we express our sincere thanks and respect for her; and, be it further

RESOLVED, that a copy of this testimonial resolution shall be duly executed and included and preserved in the meeting minutes of the Board of Commissioners of the Wilmette Park District, and that the original of this resolution shall be presented to **STEPHANIE M. FOSTER**

Commissioner I. Gordon Anderson	Commissioner Bryan C. Abbott
Commissioner John J. Olvany	Commissioner Ryrie A. Pellaton
Commissioner Shelley S. Shelly	Commissioner Amy L. Wolfe
Secretary Stephen P. Wilson	Treasurer Steven D. Holloway



Resolution Commemorating the Contributions of John J. Olvany

WHEREAS, JOHN J. OLVANY has faithfully served on the Board of Commissioners of the Wilmette Park District since September of 2011, and has, during his term in office, been a member and chair of the Financial Planning & Policy Committee, the Golf Operations Committee, and the Real Estate Committee, as well as a member of the Lakefront Committee, the Parks & Recreation Committee, and the Facilities Operations Committee, and has served as Vice President and President of the Board of Park Commissioners, and

WHEREAS, JOHN J. OLVANY was instrumental as a Park Commissioner in the ongoing process of the redevelopment of the Gillson swimming beach facilities, the Golf Course Master Plan, in the creation of an outdoor ice rink at Thornwood Park, in the installation of an artificial turf field, in the renovation of playgrounds at several neighborhood parks, in the construction of a Platform Tennis Facility at West Park, in the renovation of the Centennial Tennis Locker Room and the Centennial Ice Rink, and the redevelopment of the Centennial Family Aquatic Center programing schedule, and

WHEREAS, JOHN J. OLVANY has been very responsive to the citizens of Wilmette with regard to their desires and concerns pertaining to Park District projects, and has selflessly served to provide excellent Park District facilities and programs for the community, and

WHEREAS, the Board of Park Commissioners and the community-at-large wish to recognize the excellent and dedicated services and accomplishments of JOHN J. OLVANY during his tenure on the Board of Commissioners of the Wilmette Park District; now, therefore, be it

RESOLVED, that the Board of Commissioners of the Wilmette Park District, on behalf of all Wilmette residents and the users of Wilmette Park District facilities, does hereby acknowledge and pay tribute to **JOHN J. OLVANY** for his contributions to parks and recreation in Wilmette, and that we express our sincere thanks and respect for him; and, be it further

RESOLVED, that a copy of this testimonial resolution shall be duly executed and included and preserved in the meeting minutes of the Board of Commissioners of the Wilmette Park District, and that the original of this resolution shall be presented to **JOHN J. OLVANY**.

Commissioner I. Gordon Anderson	Commissioner Bryan C. Abbott
Commissioner Stephanie M. Foster	Commissioner Ryrie A. Pellaton
Commissioner Shelley S. Shelly	Commissioner Amy L. Wolfe
Secretary Stephen P. Wilson	Treasurer Steven D. Holloway



Resolution Commemorating the Contributions of Ryrie A. Pellaton

WHEREAS, RYRIE A. PELLATON has faithfully served on the Board of Commissioners of the Wilmette Park District since May 2015, and has, during his term in office, been a member and chair of the Lakefront Committee and the Facilities Operations committee, as well as a member of the Financial Planning & Policy Committee, the Parks & Recreation Committee, the Golf Operations Committee, and the Real Estate Committee, and

WHEREAS, RYRIE A. PELLATON was instrumental as a Park Commissioner in the ongoing process of the redevelopment of the Gillson swimming beach facilities, in the renovation of playgrounds at several neighborhood parks, in the construction of two additional courts at the Platform Tennis Facility at West Park, and

WHEREAS, RYRIE A. PELLATON has been very responsive to the citizens of Wilmette with regard to their desires and concerns pertaining to Park District projects, and has selflessly served to provide excellent Park District facilities and programs for the community, and

WHEREAS, the Board of Park Commissioners and the community-at-large wish to recognize the excellent and dedicated services and accomplishments of RYRIE A. PELLATON during his tenure on the Board of Commissioners of the Wilmette Park District; now, therefore, be it

RESOLVED, that the Board of Commissioners of the Wilmette Park District, on behalf of all Wilmette residents and the users of Wilmette Park District facilities, does hereby acknowledge and pay tribute to **RYRIE A. PELLATON** for his contributions to parks and recreation in Wilmette, and that we express our sincere thanks and respect for him; and, be it further

RESOLVED, that a copy of this testimonial resolution shall be duly executed and included and preserved in the meeting minutes of the Board of Commissioners of the Wilmette Park District, and that the original of this resolution shall be presented to **Ryrie A. Pellaton**.

Commissioner I. Gordon Anderson	Commissioner Bryan C. Abbott
Commissioner Stephanie M. Foster	Commissioner John J. Olvany
Commissioner Shelley S. Shelly	Commissioner Amy L. Wolfe
Secretary Stephen P. Wilson	Treasurer Steven D. Holloway



Resolution Commemorating the Contributions of Shelley S. Shelly

WHEREAS, SHELLEY S. SHELLY has faithfully served on the Board of Commissioners of the Wilmette Park District since May of 2011, and has, during her term in office, been a member and chair of the Parks & Recreation Committee, the Facilities Operations Committee, the Lakefront Committee, and the Real Estate Committee, as well as a member of the Intergovernmental Cooperation Committee and Centennial Operations Committee, and has served as Vice President of the Board of Park Commissioners, and

WHEREAS, SHELLEY S. SHELLY was instrumental as a Park Commissioner in the ongoing process of the redevelopment of the Gillson swimming beach facilities, in the creation of an outdoor ice rink at Thornwood Park, in the installation of an artificial turf field, in the renovation of playgrounds at several neighborhood parks, in the construction of a Platform Tennis Facility at West Park, in the renovation of the Centennial Tennis Locker Room and the Centennial Ice Rink, and the redevelopment of the Centennial Family Aquatic Center programming schedule, and

WHEREAS, SHELLEY S. SHELLY has been very responsive to the citizens of Wilmette with regard to their desires and concerns pertaining to Park District projects, and has selflessly served to provide excellent Park District facilities and programs for the community, and

WHEREAS, the Board of Park Commissioners and the community-at-large wish to recognize the excellent and dedicated services and accomplishments of SHELLEY S. SHELLY during her tenure on the Board of Commissioners of the Wilmette Park District; now, therefore, be it

RESOLVED, that the Board of Commissioners of the Wilmette Park District, on behalf of all Wilmette residents and the users of Wilmette Park District facilities, does hereby acknowledge and pay tribute to **SHELLEY S. SHELLY** for her contributions to parks and recreation in Wilmette, and that we express our sincere thanks and respect for her; and, be it further

RESOLVED, that a copy of this testimonial resolution shall be duly executed and included and preserved in the meeting minutes of the Board of Commissioners of the Wilmette Park District, and that the original of this resolution shall be presented to **SHELLEY S. SHELLY**.

Commissioner I. Gordon Anderson	Commissioner Bryan C. Abbott
Commissioner John J. Olvany	Commissioner Ryrie A. Pellaton
Commissioner Stephanie M. Foster	Commissioner Amy L. Wolfe
Secretary Stephen P. Wilson	Treasurer Steven D. Holloway