



WILMETTE PARK DISTRICT
Lakefront Committee Meeting Minutes

Monday, March 2, 2020
Mallinckrodt Community Center

Present

Commissioners/Committee: Chair, Bryan Abbott, Gordon Anderson, Cecilia Clarke
Staff: Emily Guynn, Kristi Solberg

Staff: Director Steve Wilson, Holly Specht

Absent

None

I. Meeting Called to Order

Meeting called to order at 6:30 p.m.

II. Approval of Minutes

Commissioner Clarke moved and Commissioner Anderson seconded a motion to approve the minutes for February 3, 2020, Lakefront Committee meeting. All voted yes; **motion carried.**

III. Recognition of Visitors

The Attendance Sheet will become part of the permanent record.

IV. Communications and Correspondence

Director Wilson reported that he recently spoke with Julie Cramer, who lives in a house south of Langdon. She inquired about the status and plans for the shoreline project and requested a 1:1 meeting with the engineers. Director Wilson told her they and all the other neighbors would be included in the stakeholder meetings.

V. Unfinished Business

A. Shoreline Protection RFP - Update

Director Wilson reported that the approved agreement has been signed and sent back to SmithGroup, and a meeting schedule is being outlined. The committee discussed a possible meeting schedule. Director Wilson also noted the SmithGroup has asked for historical documentation and other information on the seawall installation and permitting. Director Wilson commented that staff would have the first meeting with SmithGroup in the next few weeks to get organized, walk the site, and answer all their questions. Commissioner Abbott also requested a copy of the historical information for his own review.

B. Comprehensive Plan RFP - Update

Director Wilson reported that Superintendent Solberg would gather the historical documentation from the previous plan so it can be distributed to the board for the Committee of the Whole meeting.

Director Wilson also reported that he would communicate with Hitchcock Design and The Lakota Group to have their updated proposals by April 1, so committee has time to review them before the April 6 committee meeting. The committee would like to have a recommendation by the April board meeting.

C. Sailing Beach Bathrooms - Update

Staff are still reviewing trailered bathroom options for the sailing beach. Given the recent change in water levels, staff will continue to explore possible locations.

D. Lakeview Center – Update

Superintendent Guynn is working with Woodhouse Tinucci Architects on the details of the proposal, and identifying items to be addressed. Commissioner Abbott asked what staff is considering and Superintendent Guynn responded that the intent is to update the interior with cosmetic changes, and no major structural changes are being considered. The flow and layout of the building will also be evaluated.

Commissioners Abbott and Anderson expressed their interest in receiving proposals from other architects. Superintendent Guynn explained that in preparing information for the 2020 Committee of the Whole budget meeting, the information she received from Mr. Tinucci was that his services would not exceed \$25,000. Following discussion, the committee agreed that additional proposals were not necessary.

VI. New Business

A. Permits

- New Trier High School – June 1, 2020.
- Midwest Historical Society – May 17, 2020 and September 13, 2020

Consensus was reached for approval of both permits.

VII. Manager’s Report

Holly Specht reported:

- Correspondence was sent to 38 sailors reminding them of the deadline to return their contract
 - All 38 sailors lost their space
 - 564 contracts out of the 602 have been received
 - In the next week, individuals on the waitlist will be contacted
- Lottery of racks for people switching boat spaces is March 7
- Lakeview had 8 rentals in February
- Summer staff hiring is almost complete
- Assistant Manager Katy Bradford recently attended a conference of the Association of Aquatics Professionals
- Sailors have inquired about the district’s plans for the beach this summer
 - They have expressed concern about the exposed rocks and sheeting piling

Director Wilson reported that he met with the Illinois Emergency Management Agency (IEMA) and Federal Emergency Management Agency (FEMA) to go over the costs related to the damage incurred from January 10 and 11 storms. In preparation for that meeting, Superintendent Guynn attended a meeting with other communities with beaches that took on more physical damage to building structures in and around the water than we did. The communities were all putting together proposals for a sand nourishment replenishment request of FEMA and IEMA. When we met with IEMA and FEMA we asked if could augment our expenses with that request to repair landscape damage that they had suggested.

The proposal has been completed and FEMA is working with us to do the calculations. There is a small chance that we may receive a sizable dollar amount to purchase and distribute sand over the rocks, over the sand piling, and to plant new dune grass.

VIII. Adjournment

There being no further business to conduct, Commissioner Anderson moved and Commissioner Clarke seconded a motion to adjourn the Lakefront Committee meeting at 7:18 p.m.

Minutes Approved on _____

Committee Chair

Department Head