



WILMETTE PARK DISTRICT
Minutes of Regular Meeting of the
Board of Park Commissioners

Monday, January 13, 2020
Village Hall Council Chambers
Amended

Present

Commissioners: President Amy Wolfe, Vice President Gordon Anderson, Bryan Abbott, Cecilia Clarke, Julia Goebel, Mike Murdock, Todd Shissler

Secretary/Executive Director Steve Wilson

Absent

None

I. Public Hearing Called to Order

President Wolfe called to order the Public Hearing for the Budget and Appropriation at 7:33 p.m.

A. 2020 Budget & Appropriations Hearing

President Wolfe stated that the public hearing is being held to receive comments on the Combined Annual Budget and Appropriation of Funds for the Wilmette Park District, Cook County, Illinois for the fiscal year beginning on the 1st day of January 2020 and ending on the 31st day of December 2020. She added that notice of the public hearing was published in the *Wilmette Beacon*, and the Ordinance has been on display and available for public inspection at the Administration Offices of the Wilmette Park District since December 6, 2019.

President Wolfe asked the Board and public for comment. Hearing no comment, the hearing was closed at 7:35 p.m.

II. Meeting Called to Order

The regular meeting was called to order at 7:35 p.m.

A. Roll call taken

III. Approval of Minutes

A. November 11, 2019 Regular Meeting

Commissioner Shissler moved and Commissioner Clarke seconded a motion to approve the minutes for the November 11, 2019 Regular Meeting.

By a roll call vote, voting Yes, Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, and Wolfe. Voting No, none. *Absent*, none; **motion carried.**

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B. November 11, 2019 Closed Session

President Wolfe commented that the minutes would be discussed during closed session.

C. November 13, 2019 Committee of the Whole

Commissioner Goebel moved and Commissioner Shissler seconded a motion to approve the minutes for the November 13, 2019 Committee of the Whole meeting.

Approval of the minutes was tabled. Commissioner Murdock requested that the minutes better reflect conversations about specific capital items that were not unanimously agreed upon.

D. December 4, 2019 Committee of Whole

Commissioner Abbott moved and Commissioner Murdock seconded a motion to approve the minutes for the December 4, 2019 Committee of Whole meeting.

By a roll call vote, voting *Yes*, Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, and Wolfe. Voting *No*, none. *Absent*, none; **motion carried**.

E. December 9, 2019 Regular meeting

Commissioner Murdock moved and Commissioner Clarke seconded a motion to approve the minutes for the December 9, 2019 Regular Meeting.

By a roll call vote, voting *Yes*, Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, and Wolfe. Voting *No*, none. *Absent*, none; **motion carried**.

IV. Communications and Correspondence

None

V. Recognition of Visitors

None

VI. Approval of Voucher List

Commissioner Anderson moved and Commissioner Goebel seconded a motion to approve the Voucher List in the amount of \$1,384,520.46, a copy of which is to be attached to and become a permanent part of the minutes of this meeting.

By a roll call vote, voting *Yes*, Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, and Wolfe. Voting *No*, none. *Absent*, none; **motion carried**.

VII. Executive Director's Report

Director Wilson reported on the following topics:

- Updated the board on the budget process

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- January meeting we approve the Budget and Appropriations ordinance to set legal spending authority for the fiscal year which is beyond the budget, and the management guidelines for staff
- The ordinance is on the agenda under new business, once passed we file with the county and it goes on record
- School related programming Parks and Recreation updates
 - Recreation staff and Superintendent Guynn have been reimagining After School Recreation and After school clubs for 2020-2021 school year, due to high demand
 - Director Wilson attended the District 39 Committee of the Whole meeting this morning where staff introduced the topic to their board, and answered questions
 - In general, the board was interested in the new programming and thinks it will be well received. They are especially excited we are starting at Romona
 - He then reported that now that it is January, it is time to start thinking about summer camp with the annual camp guide ready to be delivered to our offices and to the post offices and homes shortly thereafter
 - Camp open house is February 28, 2020 from 6 to 7:30 p.m. for parents to come speak to people who are in charge of the camps, learn about different programs, and to ask any questions they may have
 - Resident registration begins at 9:00 a.m. February 4 and a week later at 9:00 a.m. nonresident registration begins

Commissioner Abbott commented he received a communication correspondence from Mr. Ron Deger, relevant to Director Wilson's comments on the appropriations ordinance, he wrote to thank the District for the zero tax increase for 2020.

VIII. Committee Reports

A. Lakefront Committee:

Commissioner Abbott reported on the following topics:

- Shoreline protection engineering services contract in negotiations
- Committee has not made a decision on the comprehensive plan hire
- The Committee is seeking board-wide input
- There is a meeting planned for the evening of January 29, 2020

In response to a question from President Wolfe about the weather over the weekend, Commissioner Abbott stated it really illustrated the changing shoreline.

Executive Director Wilson also reported on Saturday's high winds and high waves coming straight off the lake producing on shore water, water levels up across the harbor sea wall, waves landing about 15 to 20 feet off the side walk on the overlook. Sailing beach was under water and the water came down the sailing road and into the beach parking lot. The staff kept trying to pump water out of the parking lot but Mother Nature won.

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Commissioner Anderson also commented one tree that looks uprooted and Director Wilson mentioned that the root ball is fully exposed due to sand being eroded and staff is monitoring it.

President Wolfe commented to caution any residents or anyone that might be going down to the lakefront if the weather is anything like it was on Saturday, to take heed of any warnings or closures.

B. Parks & Recreation Committee:

Commissioner Murdock reported on the following topics:

- Director Wilson spoke on school related programs and he gave an update earlier in his report during this meeting
- The bulk of the meeting was on pool operations as the Committee is learning more about each operation more in depth

C. Golf Operations Committee:

Commissioner Goebel reported on the following topics:

- Busy time of year from a planning perspective
- Final revenue numbers are coming in and we anticipate the restaurant will exceed its 2019 goal.
- Looking to 2020, there are 25 golf outings on the calendar already which is a 20% increase from the prior year
- Planning continues for permanent tee times
- Staff is eager to implement the new tee sheet technology which will allow for credit cards to be integrated better into the system and allow for enhanced order processing in the restaurant
- Staff is thinking through cart path planning

D. Financial Planning & Policy Committee:

Commissioner Anderson reported on the following topics:

- Did not meet in December
- Due to Monday's Holiday, we will not be meeting on our normal date and have rescheduled for Monday, January 27

IX. Unfinished Business

- A.** IGA – Director Wilson stated he will receive the draft of the IGA on Wednesday and then share it with the board and ultimately the Village of Wilmette staff for their review.

X. New Business

A. Ordinance 2020-0-1 (Annual Budget)

Commissioner Anderson moved and Commissioner Abbott seconded a motion to approve *An Ordinance For Combined Annual Budget And Appropriation Of Funds For The Wilmette Park District, Cook County, Illinois For The Fiscal Year Beginning January 1, 2020 And Ending December 31, 2020*

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By a roll call vote, voting *Yes*, Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, and Wolfe. Voting *No*, none. *Absent*, none; **motion carried.**

XI. Adjourn to Closed Session

Commissioner Wolfe moved and Commissioner Anderson seconded a motion to adjourn to closed session to discuss the minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, and for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel of the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel to determine its validity, in accordance with Sections 2(c)(21) and (1) of the Open Meetings Act.

By a roll call vote, voting *Yes*, Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, and Wolfe. Voting *No*, none. *Absent*, none; **motion carried.**

XII. Reconvene Regular Board Meeting

Commissioner Abbott moved and Commissioner Anderson seconded a motion to reconvene the Regular Board Meeting at 9:58 p.m.

By a roll call vote, voting *Yes*, Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, and Wolfe. Voting *No*, none. *Absent*, none; **motion carried.**

No action was taken.

XIII. Adjournment

There being no further business to conduct, President Wolfe adjourned the regular meeting at 9:58 pm.

Secretary

President

Minutes Approved on _____