



**WILMETTE PARK DISTRICT**  
**Lakefront Committee Meeting Minutes**  
*Monday, October 7, 2019*  
*6:30 p.m. – Mallinckrodt Community Center*

**Attendees Present**

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Commissioners/Committee: Chair, Bryan Abbott, Gordon Anderson, Cecilia Clarke  
Staff: Jerry Ulrich, Emily Guynn, Steve Wilson

Staff: Holly Specht

**Attendees Absent**

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None

**I. Meeting Called to Order**

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Meeting called to order at 6:30 p.m.

**II. Approval of Minutes**

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**A. July 29, 2019**

Commissioner Anderson moved and Commissioner Clarke seconded a motion to approve the minutes of the July 29, 2019 Lakefront Committee meeting. All voted yes; **motion carried.**

**B. August 26, 2019**

Commissioner Clarke moved and Commissioner Anderson seconded a motion to approve the minutes of the August 26, 2019 Lakefront Committee meeting. All voted yes; **motion carried.**

**III. Recognition of Visitors**

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The Attendance Sheet will become part of the permanent record.

Scott Arey – Northwestern University Athletic Department – Spoke to the committee about their need for additional parking space due to the upcoming Ohio State v. Northwestern football game on a Friday night, hence the permit for the Gillson Beach parking lot. The Committee and staff asked about how the university intended to control the use of the lot, staff it, and transport people. All the answers were satisfactory and the committee asked staff to work with Mr. Arey on the details, and to preserve a portion of the lot for beach users.

**IV. Communications and Correspondence**

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Commissioner Abbott acknowledged an email from Liz McShane-Beberdick and the committee thanked staff for addressing it.

**V. Unfinished Business**

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None

**VI. New Business**

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**A. Project RFP for Shoreline Protection**

The Committee discussed the four proposals received and staff provided their input as well. The Committee determined it wished to have presentations from three of the four firms and asked staff to facilitate scheduling the presentations.

**B. RFP for Comprehensive Study**

The Committee began by discussing whether or not the request for proposal possibly overshoot the intended project. After discussion, the Committee agreed that they wanted more input from the full board and that they should discuss and select three firms to have make presentations. After a very thorough and lengthy discussion, the Committee came to a consensus as to which three firms they wanted to have further discussions with and asked staff to facilitate schedule the presentations.

**C. Park Permit Requests**

Commissioner Clarke moved and Commissioner Anderson seconded a motion to approve park permits for Michigan Shores Club, School District 39, and Northwestern University. All voted yes; **motion carried.**

**VII. Manager's Report**

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**Holly Specht reported:**

- Swimming beach closed on September 2
- End of season close down procedures have been completed
- Sailing beach to close October 13
- Lakeview had 13 rentals in September
- Beach sweeps continue as well as other park permit activities
- Triathlon on September 15 went well and the participation went up to nearly 700, an increase over prior years
- High water temperature was on August 17 at 76 degrees

**VIII. Adjournment**

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There being no further business to conduct, the Lakefront Committee meeting was adjourned at 8:10 p.m.

Minutes Approved on November 4, 2019

  
Committee Chair

  
Department Head