



**WILMETTE PARK DISTRICT**  
**Financial Planning & Policy Committee**  
**Meeting Minutes**

Monday, September 16, 2019  
Village Hall Committee Meeting Room

**Attendees**

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Commissioners/Committee: Chair Gordon Anderson, Bryan Abbott and Julia Goebel  
Staff: Steve Holloway

Staff: Executive Director Steve Wilson, Jerry Ulrich, and Liz Cox

**Absent**

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None

**I. Meeting Called to Order**

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Meeting was called to order at 6:35 p.m.

**II. Approval of Minutes**

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- A.** Commissioner Goebel moved and Commissioner Abbott seconded a motion to approve the August 19, 2019 meeting minutes. All voted yes; **motion carried.**
- B.** Commissioner Abbott moved and Commissioner Goebel seconded a motion to approve the August 19, 2019 Closed Session meeting minutes. All voted yes; **motion carried.**

**III. Communication and Correspondence**

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Commissioner Anderson commented on an email received from Varsha Kaura regarding residency issues. Mrs. Kaura was in attendance and addressed the Committee on the issue of receiving residency rates for her daughter. Mrs. Kaura, a former resident of Wilmette, is currently a resident of Kenilworth. She owns real property in Wilmette. Her daughter has been a participant in the Centennial Ice Prime Time Sessions. Due to her status as a non-resident, her daughter's registration may be delayed or she might be placed on the wait list. Mrs. Kaura stated that her daughter has moved up in the levels of the program; however, there is always the possibility of her not getting in to the proper class for her level due to the residency issue. Mrs. Kaura concluded by thanking the Committee for listening to her concerns.

Following discussion, the Committee agreed to continue the discussion at a future meeting. Staff will also continue reviewing the current "Fair Share" policy.

**IV. Recognition of Visitors**

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Attendance Sheet will become part of the permanent record.

**V. Unfinished Business**

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**A. ADA Budget Update**

Superintendent Ulrich presented an updated list of ADA projects that were in progress/deferred/ or completed. The list also provided financial data to inform the Committee of how much was remaining to be performed towards the certain ADA projects. The list will be used by the Committee to assist in the determining how to levy for the Special Recreation Fund for the 2019 Tax Levy.

After the Committee discussed their wishes, it was determined that staff will return with a summarized report of the detailed ADA data and a reconciliation of the Special Recreation Fund for the October 2019 FPPC meeting.

**B. Compensation Study**

Director Wilson explained there was an issue with the comparative districts used in determining the proper analysis and structure for salaries and positions related to the study.

After discussion, the Committee agreed that staff would direct GovHR to revisit the study. They requested that additional comparative districts be included to the revised analysis. In addition, the Committee requested that part-time position be analyzed in the study as well. Both items will provide a proper perspective for the district's compensation study analysis.

**VI. New Business**

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**A. 2019 Tax Levy-Discussion**

Superintendent Holloway spoke to the Committee regarding the issues surrounding the 2019 Tax Levy. The 2018 CPI-U is a 2.0 Review for an increase in the Retirement Fund due to an IMRF employer rate increase. In addition, review the Special Recreation fund due to the increase of our capital obligation towards NSSRA.

The Committee instructed staff to pursue the additional revenue allotted to the District through the 2018 CPI or less.

The proposed tax levy will be brought before the Committee for discussion and review in October.

**VII. Adjourn to Closed Session**

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The Committee did not meet in Closed Session.

**VIII. Next Meeting**

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The next meeting of the Financial Planning & Policy Committee is scheduled for October 21, 2019 at 6:30 p.m.

**IX. Adjournment**

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There being no further business to conduct, the Financial Planning & Policy Committee meeting was adjourned at 7:53 p.m.

Minutes Approved by Committee on October 21, 2019

  
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Committee Chair

  
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Department Head