



**WILMETTE PARK DISTRICT**  
**Minutes of Regular Meeting of the**  
**Board of Park Commissioners**

*Monday, March 11, 2019*  
*7:30 p.m. - Village Hall Council Chambers*

**Attendees Present**

Commissioners: President Amy Wolfe, Bryan Abbott, Gordon Anderson, Stephanie Foster, John Olvany, Rylie Pellaton

Secretary/Executive Director Steve Wilson

Staff: Steve Holloway, Libby Baker, Carol Heafey

**Attendees Absent**

Vice President Shelley Shelly

**I. Meeting Called to Order**

The meeting was called to order at 8:06 p.m.

A. Roll call taken.

**II. Approval of Minutes**

**A. December 10, 2018 Closed Session**

Commissioner Foster moved and Commissioner Pellaton seconded a motion to approve the minutes from the December 10, 2018 Closed Session Meeting.

By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Foster, Olvany, Pellaton, Wolfe; voting No: None. Absent: Shelly; **motion carried**.

**B. February 11, 2019 Regular Meeting**

Commissioner Olvany moved and Commissioner Foster seconded a motion to approve the minutes from the February 11, 2019 Regular Board Meeting.

The minutes were approved as amended with the following change from Commissioner Wolfe; Page 4 of 6, first paragraph under New Business – should read “Steen” instead of “Stein”.

By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Foster, Olvany, Pellaton, Wolfe; voting No: None. Absent: Shelly; **motion carried**.

**C. February 11, 2019 Closed Session**

Commissioner Pellaton moved and Commissioner Foster seconded a motion to approve the minutes from the February 11, 2019 Closed Session Meeting.

Commissioner Abbott expressed his desire to discuss the minutes. This item

was tabled until closed session.

### **III. Communications and Correspondence**

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None

### **IV. Recognition of Visitors**

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President Wolfe addressed the audience and asked if anyone was interested in addressing the Board. No comments were received.

The Attendance Sheet will become part of the permanent record.

### **V. Approval of Voucher List**

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Commissioner Anderson moved and Commissioner Pellaton seconded a motion to approve the Voucher List in the amount of **\$1,686,020.54** a copy of which is to be attached to and become a permanent part of the minutes of this meeting.

In response to a question from Commissioner Pellaton if the payment to GovHR was a down payment, Superintendent Holloway explained that it was only the first installment payment.

Commissioner Anderson then commented on the lease payment to the Village of Wilmette and asked about the terms of the agreement. Director Wilson responded that there is a formal agreement that outlines the terms for the space the park district rents at Village Hall, and the space the village rents at Centennial for Channel 6. Director Wilson will have the Financial Planning & Policy Committee review the lease.

Commissioner Abbott suggested that an update be provided on the costs to date associated with the lakefront project. The Board concurred that this update be provided at the next Lakefront Committee meeting.

Commissioner Anderson noted that expenses are currently down in some areas, compared to budget and asked that an explanation for this be provided at the next meeting.

By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Foster, Olvany, Pellaton, Wolfe; voting No: None. Absent: Shelly; **motion carried**.

### **VI. Executive Director's Report**

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**Director Wilson reported on the following topics:**

- The next storm water input session will be held April 3 at Community Playfields. The next two sessions will be for Hibbard Park, followed by two sessions for Thornwood Park.
- March 10 was the Going Green Matters event. Staff were in attendance to market new nature programs
- Non-resident registration begins March 11 at 9:00 am

- The Ouilmette Foundation will be hosting three events this year; including a new event on June 8 at the beach.

## **VII. Committee Reports**

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### **A. Lakefront Committee:**

#### **Commissioner Pellaton reported on the following topics:**

- The Lakefront Committee met March 4
- Received a construction update from Superintendent Ulrich
- 90% of the summer staff have been hired
- Camp registration is ongoing – staff are working on waitlists
- 558 of the 608 sailing contracts have been returned – spaces are available and staff are working on waitlists
- Discussed a letter received a letter from an Evanston couple that is unhappy with the restricted parking at Gillson during the construction
- Discussed a letter from a resident that is unhappy with the waitlist process at the sailing beach

Commissioner Anderson inquired about the lakefront project contingencies and Director Wilson explained that many are still available. An update will be provided at the next Lakefront Committee meeting.

### **B. Facilities Operations Committee:**

#### **Commissioner Foster reported on the following topics:**

- The Facilities Operations Committee met prior to the board meeting
- Tennis – staff are helping the Beacon Academy tennis program with new preseason camp services. The ProAm will be held this year on May 4
- Paddle – the ladies competitive season is over, and the men's finals are this Wednesday
- Ice – Public skate numbers are up, spring hockey try outs are this week, New Trier High School hockey is still using ice time, the annual ice show will take place May 17-19, and June 1-3 Centennial will host a figure skating event: the Ice Sports Industry Conference Championship
- Pool – still hiring for most positions, staff has attended several conferences

### **C. Parks & Recreation Committee:**

#### **Commissioner Abbott reported on the following topics:**

- The Parks & Recreation Committee met tonight prior to the board meeting
- 97 people attended the District's Job Fair
- Reviewed and approved a permit application for the CRC – still needs Village approval
- Screen Break Week, Family Art Fair, Shrek, Lose to Win are recent recreation events

### **D. Golf Operations Committee:**

#### **Commissioner Olvany reported on the following topics:**

- The Golf Operations Committee did not meet – no report

**E. Financial Planning & Policy Committee:**

**Commissioner Anderson reported on the following topics:**

- The Financial Planning & Policy Committee met February 25
- Received update on audit; field work has been completed
- Reviewed the 2018 4<sup>th</sup> quarter financials
- Had detailed discussion on investments and taking advantage of some higher interest rates
- Identified that revenue, not including property tax revenue, only grew .6% - implication is that activity level has gone down and should be monitored

**VIII. Unfinished Business**

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**A. Storm Water Project**

No update was provided – this topic was discussed during the Public Hearing held prior to the meeting.

**IX. New Business**

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None

**X. Adjourn to Closed Session**

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**A.** Commissioner Abbott moved and Commissioner Foster seconded a motion to adjourn to Closed Session to discuss the minutes of meeting lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes; in accordance with Section 2(c)21 of the Open Meetings Act.

By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Foster, Olvany, Pellaton, Wolfe; voting No: None. Absent: Shelly; **motion carried.**

**XI. Reconvene Regular Board Meeting**

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Commissioner Wolfe moved and Commissioner Anderson seconded a motion to reconvene the Regular Board Meeting at 8:57p.m.

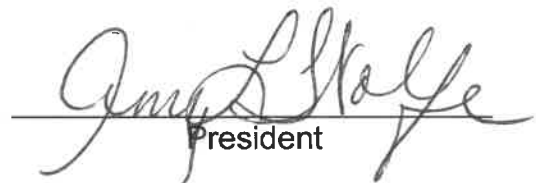
By a roll call vote, voting Yes: Commissioners: Abbott, Anderson, Foster, Olvany, Pellaton, Wolfe; voting No: None. Absent: Shelly; **motion carried.**

**XII. Adjournment**

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There being no further business to conduct, the Regular meeting was adjourned at 8:58 p.m.

  
Secretary

  
President

Minutes Approved on: April 8, 2019