



WILMETTE PARK DISTRICT
Golf Operations Committee Meeting Minutes
8:30 a.m. – Saturday, January 12, 2019
Golf Course Clubhouse

Attendees Present

Commissioners/Committee: John Olvany, Stephanie Foster, Ryrie Pellaton
Staff: Steve Wilson, Adam Kwiatkoski, Nick Marfise

Attendees Absent

Jamie Locke

I. Meeting Called to Order

Meeting called to order at 8:32 a.m.

II. Approval of Minutes

Commissioner Foster moved and Commissioner Pellaton seconded a motion to approve the minutes of the November 10, 2018 Golf Operations Committee meeting. All approved by general consent.

III. Communications and Correspondence

None

IV. Recognition of Visitors

The Attendance Record will become part of the permanent record.

V. Managers' Reports

Nick Marfise (Golf Course Superintendent) reported on the following:

- Very little snow thus far in the winter
- Completed end of year treatments to prevent various winter related disease
- All the greens are roped off to allow for the cross country trail
- Greens look good through the winter thus far
- Spot top dressing took place in thin areas in the fairways
- Winter maintenance of the equipment is ongoing
- Tree work will progress throughout the winter with removal of dangerous trees and trimming trees
- As time and weather permits drainage work will be completed
- Candidate for Assistant Superintendent has been identified and getting ready to make an offer

Adam Kwiatkoski (Golf General Manager) reported on the following:

- Course closed in December
- Year-end inventory completed in pro shop
- Getting orders together for merchandise in 2019
- Adam attending annual PGA show
- Performing golf cart maintenance
- Restaurant busy with holiday parties

- Year-end financials showed the gross sales were about \$590,000
 - This is just shy of the \$600,000 of the extra rent threshold per the lease with only 9 months of operations

VI. Unfinished Business

None

VII. New Business

A. December 2018 Financials

Adam gave an overview of the financials in the packet and highlighted the poor weather incurred that caused October golf outings to be cancelled and an earlier than anticipated closure of the course. The last time the weather allowed for golf carts to be rented was the last week of October. Only 10 days of golf in November and typically the season goes closer to the end of November. Revenues were flat in 2018 as compared to 2017. Expenses were lower than 2017 making the operating revenue higher in 2018.

VIII. Adjournment

There being no further discussion, the Golf Operations Committee meeting was adjourned at 9:11 a.m.



Committee Chair

Director

Minutes Approved on: March 16, 2019