



**Wilmette Park District**  
**Regular Meeting**  
**Board of Park Commissioners**  
*Monday, November 11, 2019*  
*7:30 pm - Village Hall Council Chambers*

**AGENDA**

- I. Regular Meeting of the Board of Park Commissioners Called to Order
  - A. Roll Call
- II. Approval of Minutes
  - A. August 19, 2019 Special Meeting
  - B. September 9, 2019 Closed Session
  - C. October 15, 2019 Regular Meeting
  - D. October 15, 2019 Closed Session
- III. Communications and Correspondence
  - A. Various – See Attached
- IV. Recognition of Visitors
- V. Approval of Voucher List
- VI. Executive Director's Report
- VII. Committee Reports
  - A. Lakefront Committee
  - B. Parks & Recreation Committee
  - C. Golf Operations Committee
  - D. Financial Planning & Policy Committee
    - i. Truth-in Taxation Resolution 2019-R-11
- VIII. Unfinished Business
- IX. New Business
- X. Adjourn to Closed Session
  - A. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, in accordance with Section 2(c)(21) of the Open Meetings Act
  - B. Discussion of the purchase or lease of real property for the use of the District or whether a particular parcel should be acquired, in accordance with Section 2(c)(5) of the Open Meetings Act
- XI. Reconvene Regular Board Meeting
  - A. Consideration of Action, If Any, of Items Discussed in Closed Session
- XII. Adjournment

*If you are a person with a disability and need special accommodations to participate in and/or attend a Wilmette Park District meeting, please notify the Director's Office at 847-256-6100.*

## **Wilmette Park District** **Policy for Public Comment**

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each regular meeting is set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
2. During the "Recognition of Visitors" agenda item, audience members should raise their hands and be recognized by the President/Chairperson prior to speaking.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson.
4. Questions are to be directed to the entire Board/Committee.
5. Park Board members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. A Board/Committee meeting is not a forum for complaints against individual employees. Such matters are handled by directly contacting the Executive Director. Complaints against the Executive Director should be handled by directly contacting the President of the Board of Park Commissioners.
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the park board commissioners present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
November 1	5:00p	Mother Son Night	CRC
November 1		IAPD Best of the Best Awards Gala	Chevy Chase Golf Club
November 2	10:00a	Preschool Open House	ECC
November 7	8:00a	School Day Off Activities	CRC
November 8-17	7:00p	Elf the Musical, Jr.	CRC
9-Nov	6:00p	Mother Son Dance	Michigan Shores Club
November 12-28	All Day	Santa's Mailbox	CRC Lobby
November 13	6:30a	Committee of the Whole Mtg.	Mallinckrodt
November 14		IAPD Legal Symposium	Oakbrook
November 25-27	8:00a	School Day Off Activities	CRC
November 26 - December 23	All Day	Yeti Challenge Triathlon	CFC
November 29 - December 1	All Day	CFC Black Friday Sale	CFC
1-Dec	All Day	Super Sunday Special	Ice
December 2 - 31	All Day	CFC Holiday Sale	CFC
December 7	8:30a	Breakfast with Santa	Golf
December 13-15	7:00p	The Nutcracker Production	CRC
15-Dec	11:00a	Preschool Holiday Dance Recital	CRC
December 15	1:00p	Skate with Santa	Ice
15-Dec	3:00p	Holiday Skating Exhibition	Ice
December 16-17	All Day	"Freaky Friday" General Auditions	CRC
December 23 - January 3	All Day	Winter Break Camps	Multiple Locations
December 23 - January 3	9:15a	Holiday Skate Camps	Ice
December 24	10:00a	Christmas Eve Public Skate	Ice
December 31	10:00a	New Year's Eve Public Skate	Ice



# ACTION LIST

## November 11, 2019 – Regular Meeting Board of Park Commissioners

Agenda No.	ACTION
I.	Regular Meeting of the Board of Park Commissioners called to order
II.(A).	Move to approve the minutes for the August 19, 2019 Special Meeting
II.(B).	Move to approve the minutes for the September 9, 2019 Closed Session Meeting
II.(C).	Move to approve the minutes for the October 15, 2019 Regular Meeting
II.(D).	Move to approve the minutes for the October 15, 2019 Closed Session Meeting
V.	Move to approve the Voucher List in the amount of <b><u>\$1,678,670.74</u></b> a copy of which is to be attached to and become a permanent part of the minutes of this meeting.
VII.(D).i	Move to approve Resolution 2019-R-11 <i>TRUTH IN TAXATION</i> as recommended by the Financial Planning and Policy Committee.
X.	Move to adjourn to Closed Session to discuss minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, and to discuss the purchase or lease of real property for the use of the District or whether a particular parcel should be acquired
XII.	Move to adjourn Regular Board Meeting.



**Wilmette Park District**  
**Minutes of Special Meeting of the**  
**Board of Park Commissioners**  
*Monday, August 19, 2019*  
*7:30 p.m. – Village Hall Council Chambers*  
***Amended***

**Present**

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Commissioners: President Amy Wolfe, Vice President Gordon Anderson, Bryan Abbott, Cecilia Clarke, Julia Goebel, Mike Murdock, Todd Shissler

Staff: Executive Director Steve Wilson, Jerry Ulrich, Steve Holloway, Emily Guynn

**Absent**

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None

**I. Meeting Called to Order**

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The meeting was called to order at 7:30 p.m.  
A. Roll call taken

**II. Communications and Correspondence**

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President Wolfe acknowledged that several pieces of correspondence are included in the packet, some in favor or saving the trees and some in favor of removing the trees. She added that additional correspondence has also been received since the packet was distributed last Friday.

**III. Recognition of Visitors**

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Commissioner Wolfe explained and read the policy for public comment.

Ben Tolsky, 330 Lamon Ave., asked the board not to destroy the park where his family plays, and requested that the impermeable asphalt parking lot be used instead.

John Larson 2639 Marian Ln. commented that the tree grove is very important to him and encouraged the board to use the alternative location since it is available.

Paul Plotnick 3133 Hill Ln., commented that since 1983 his family has enjoyed the park and trees, and even planted a memorial tree there. He added that he knows there is a more expensive option that saves trees and hopes the board will do that option.

Sophie Candido 1221 Colgate St. read a statement on behalf of the Colgate St. neighborhood association. She expressed their encouragement by the two-way dialogue with park district and engineers, and the visuals and language in the Memo of Understanding. Ms. Candido added they are thrilled the alternative 2 configuration is being proposed and expressed the neighborhood's desire to

contribute additional input, ask questions and requests an additional meeting in the park before the intergovernmental agreement is signed.

Charlotte Adelman 232 Lawndale encouraged the park district and village to be aware of global climate change and always make decisions with this in mind.

Eileen Engelhard 2431 Pomona Ln. thanked the board for their involvement and read a statement expressing her desire to save the Highcrest Grove.

Lisa Eatman, 2343 Meadow Dr. N. encouraged the board to save trees, and requested that the board confer with the village about the possibility of adding an additional vault to the "Z" plan before making a final decision.

Jeff Sacks, 2412 Meadow Dr., N. commented he is still perplexed by the stated need for increased playfields since he has never seen park to used capacity, and can't find record of previous discussions about this need. He also stated he disagrees with the stated financial impact and feels there needs to be increased communication with this board and the village.

Karleen McAllester, 323 Wilshire Dr. E. thanked the board for negotiating and approving a memo of understanding authorizing a plan to manage stormwater for the west side residents and appreciates the board taking action to get to a solution. She stressed this is a critical issue that needs to be done. Ms. McAllester added that everyone deserves the minimal protection.

Margo Turner 725 Locust Rd, referred to a 2008 micro burst that took out several species of trees down the entire length of Birchwood, but the cottonwoods were barely affected. She added that she found out today that the village is cutting down eight trees on Locust Rd.

Jan Barshis 1500 Sheridan Rd. referenced an article in the paper about the city of Chicago cutting down trees even though there was an alternative solution. She added that if we aren't looking at alternatives to save what is natural, good and healthy, then we need to look at what we are doing. Ms. Barshis said the article stated that trees are more than shade providers, they are a sacred amenity that deserve protection, and given the comments of several residents, this needs to be kept in mind as we decide what to do with the trees.

Rick Prohov, 2435 Pomona Ln. spoke on behalf of the Friends of Highcrest Grove, saying they are not against or opposed to the stormwater project, they just want to save the trees.

Kim Sterling, 840 Chilton Ln. commented that she is not affected by flooding, but wants to support underground storage to help people affected by flooding.

Nicole Larson 2639 Marion Ln. recognized the need for the reservoir, but asked

the board not to destroy nature.

Joel Solomon 2349 Meadow Dr. N. explained he has strong and fond memories of playing in the park, and understands the need for flood control, but hopes both needs can be reconciled.

Martha Hellander 2517 Thornwood commented that the Native Americans believed cottonwoods were sacred. She spoke on behalf of children of Wilmette stating the best antidote for children with mental health issues is to spend time in nature, and to keep in mind the grove is a healing place.

Dennis Roberts 720 Lacrosse Ave. explained he has been involved for a long time in finding a solution to flooding, and realizes board is in a difficult spot. He recognized board's responsibility to respond and thanked them for their diligence and for sitting through complaints and questions.

Brigitte Gray 724 20th St. commented she had been encouraged from the last meeting, but then found that above ground tanks are better and is astounded that below ground tanks are being considered. She referred to exorbitant costs and safety issues and feels there are other solutions.

#### **IV. New Business**

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##### **A. Resolution 2019-R-9**

President Wolfe opened the discussion and asked for input from the board.

Commissioner Abbott clarified the comment about the artificial turf and cancer risk, making it clear this field is very different from fields in other areas. In response to the comment on the safety of underground tanks, Commissioner Abbott responded he does not have an engineering problem with the tanks.

Commissioner Murdock noted that he has responded to every email he has received and felt it was important to address three things he has heard consistently that should be clarified:

- Artificial turf – since he has been on the board this has not been discussed or considered, and should probably be addressed.
- Cost – the preferred option in the Memo of Understanding is the most expensive, but pointed out that gravity based systems don't have the same expenses and believes the least expensive option may not necessarily be the least expensive option.
- Cutting down trees – everyone is saying the board wants to cut down trees. He reminded everyone that the initial plan calls for the removal of over 120 trees, and the board and village have taken great efforts to look at alternative configurations.

Regarding the artificial turf, Commissioner Shissler reiterated that there is a lot of misinformation and this topic has not been discussed by the board.

Commissioner Clarke thanked everyone for his or her emails and expressed her appreciation for the input. She described the value the park has offered her family and others. Commissioner Clarke then acknowledged that the board recently learned that another option might be possible, a “T”- shaped plan that saves additional money. She then suggested that if a vault configuration other than the original configuration is pursued, the District should ask the Village to install a second vault to take on the water that the above-ground storage currently holds at the park.

Commissioner Goebel acknowledged the passion of the residents and commented that this process has been educational. She reiterated that the board is not interested in artificial turf or stadium lighting at Community Playfields and is committed to a tree replacement program that possibly includes a minimum diameter requirement. Commissioner Goebel went on to read a letter from Karen Glennemeier, a local ecologist that stated the ecological value of cottonwoods trees is low. The letter did not advocate for the removal of the trees but offered suggestions for creating an ecological habitat if the trees are removed. Commissioner Goebel concluded by stating she takes this matter very seriously and is confident the park district and village staff will provide all the information necessary to make the right decision.

Commissioner Anderson commented that the need for playfields has never been identified and therefore he does not understand why this decision is so difficult. He added that if there is a need in the future for fields, options are available.

Mr. Matt Moffett of Baxter-Woodman then provided cost estimates for each of the options available at Community Playfields and responded to questions from the board.

Commissioner Abbott shared his concerns and opinions about the various options presented at each park. He noted that he attended all the public input meetings, and has listened to the residents to help his decision-making. He added that his goal has always been to listen to all reasonable concerns and champion to reach a consensus. He concluded by stating he does not feel like the board has made a case for more playing fields.

President Wolfe thanked everyone for their input. She acknowledged that letters both for and against removing trees have been received. She described the work she has done to help with her decision-making and expressed that she wants to make sure all parks have better drainage as a result of these projects.

Commissioner Murdock explained the process he followed for reaching his decision for each park. The factors he considered were the number of homes that would be protected, cost, impact on the parks, number and types of trees



removed, impact on future operations, and resident input. He added that these factors were prioritized based on the needs at each park.

President Wolfe asked the board for a consensus on a plan for each park and reminded everyone that the memo of understanding is non-binding, but is necessary for the village to move forward.

All agreed with the proposed plans for Thornwood and Hibbard Park. Regarding Community Playfields, Commissioner Abbott stated he could support any plan except one that takes down the grove; Commissioner Murdock expressed his support of the original plan; Commissioner Shissler expressed his support of the original plan; Commissioner Clarke expressed her support of the “U” configuration, with a pump; Commissioner Goebel expressed her support of either the “U” or the “Z” configuration, but wants to continue looking at the financials; Commissioner Anderson expressed support of either the “U” or “Z” configuration, whichever is the cheapest; and Commissioner Wolfe expressed her favor of the original plan.

Director Wilson reiterated that the “U” configuration with the extra tank is cheaper than the original plan.

Darren Olson from Christopher Burke Engineering clarified that with an additional tank at Community Playfields the detention area will no longer be required by permit, and flooding will be reduced except during extreme weather events.

In response to a question from Commissioner Murdock, Director Wilson explained that removing the berm could provide some useable space near the current retention area.

Following discussion on the various plans, tank options, and associated costs, Brigitte Berger-Raish, Village Director of Public Works, noted that the preference of the village is to have a system that does not include a pump station. She added that the new “T” plan is more economical, quicker to build, and relies on gravity, and an additional tank could be added.

Director Wilson stressed that the “T” is basically the “Z”, but re-shaped, and still preserves the grove.

Mr. Moffett provided the costs for the “Z” configuration, with the additional tank at \$12.5 million and the “T” at \$12 million.

After additional discussion, the board agreed to the “T” plan with an additional underground storage vault to hold the water currently part of the MWRD detention area and noted that Exhibit A of the Memo of Understanding will be amended to include a new exhibit provided by the engineers for the “T” plan.

Commissioner Goebel moved and Commissioner Clarke seconded a motion to approve Resolution 2019-R-9 *Approving the Terms and Authorizing the Execution of a Memorandum of Understanding Between Wilmette Park District and Village of Wilmette for the Construction, Operation, and Maintenance of Stormwater Improvements on Certain Park District Owned Properties*, as amended.

Commissioner Abbott expressed his unease with the term “perpetual easement” in the agreement. He also noted there are many details to be addressed, that aren’t listed in the memo. He shared his expectations that the board continue to review designs, gather public input, and that drainage improved at all parks and they will be useable as soon as possible.

Director Wilson noted that these topics would be addressed in the intergovernmental agreement.

Following discussion, the word “perpetual” was removed from the memo.

By a roll call vote, voting Yes: Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, Wolfe; voting No: None. Absent: None; **motion carried.**

**V. Adjournment**

There being no further discussion, President Wolfe adjourned the special meeting at 8:45 p.m.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

Minutes Approved on \_\_\_\_\_



**WILMETTE PARK DISTRICT**  
**Minutes of Regular Meeting of the**  
**Board of Park Commissioners**

*Tuesday, October 15, 2019*  
*Village Hall Council Chambers*

**Present**

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Commissioners: President Amy Wolfe, Vice President Gordon Anderson, Bryan Abbott, Cecilia Clarke, Julia Goebel, Mike Murdock, Todd Shissler

Secretary/Executive Director Steve Wilson

Staff: Steve Holloway, Emily Guynn, Jerry Ulrich, Libby Baker

**Absent**

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None

**I. Meeting Called to Order**

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The meeting was called to order at 7:31 p.m.

**A.** Roll call taken

**II. Approval of Minutes**

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**A. August 12, 2019 Regular Meeting**

Commissioner Abbott moved and Commissioner Clarke seconded a motion to approve the minutes for the August 12, 2019 Regular Meeting.

Commissioner Abbott requested a change to page 1 of 6, to better reflect the priorities of the Colgate Street Neighborhood Association.

By a roll call vote, voting *Yes*, Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, and Wolfe. Voting *No*, none. *Absent*, none; **motion carried**. The minutes were approved as amended; Page 1, Item IV, first paragraph.

**B. August 12, 2019 Closed Session**

Commissioner Murdock moved and Commissioner Abbott seconded a motion to approve the minutes for the August 12, 2019 Closed Session Meeting.

By a roll call vote, voting *Yes*, Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, and Wolfe. Voting *No*, none. *Absent*, none; **motion carried**.

**C. August 19, 2019 Special Meeting**

Commissioner Anderson moved and Commissioner Murdock seconded a motion to approve the minutes for the August 19, 2019 Special Meeting.

Commissioner Clarke requested several changes to the minutes. Approval was tabled. The minutes will be revised and presented in November.

**D. September 9, 2019 Regular Meeting**

Commissioner Goebel moved and Commissioner Clarke seconded a motion to approve the minutes for the September 9, 2019 Regular Meeting.

By a roll call vote, voting Yes, Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, and Wolfe. Voting No, none. *Absent*, none; **motion carried.**

**E. September 9, 2019 Closed Session**

Commissioner Clarke moved and Commissioner Goebel seconded a motion to approve the minutes for the September 9, 2019 Closed Session Meeting.

Commissioner Abbott expressed his desire to discuss the minutes. Approval was tabled so the board could discuss during closed session.

**III. Communications and Correspondence**

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Commissioner Wolfe commented on the letter regarding Sizzlin September. She also noted that a lot of favorable feedback has been received regarding this new opportunity. Commissioner Murdock noted that he received a letter from a New Trier student inquiring if the park district provides electric card charging stations.

**IV. Recognition of Visitors**

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The Attendance Sheet will become part of the permanent record.

Kathleen Sullivan 1265 Colgate St. read a statement on behalf of the Colgate St. Neighborhood Association. She referenced an email she sent to the board on October 8 that was never responded to, and was not included in the board packet. Ms. Sullivan reiterated the Association's desire to offer feedback to be included in the intergovernmental agreement.

Director Wilson apologized for not responding sooner and stated he would send the response the following day. He explained the purpose of the intergovernmental agreement and noted that it is not intended to address specifics. He added that no public input sessions are planned for the agreement and it will become available when each board is ready to review it.

**V. Approval of Voucher List**

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Commissioner Anderson moved and Commissioner Murdock seconded a motion to approve the Voucher List in the amount of **\$1,518,576.66**, a copy of which is to be attached to and become a permanent part of the minutes of this meeting.

By a roll call vote, voting Yes, Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, and Wolfe. Voting No, none. *Absent*, none; **motion carried.**

## **VI. Executive Director's Report**

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### **Director Wilson reported on the following topics:**

- Budget discussions began at tonight's Parks & Recreation meeting.
- The capital plan will be reviewed and discussed at the November 13 Committee of the Whole meeting
- The full budget will be reviewed at a December 4 Committee of the Whole meeting
- The board will be asked to appoint a delegate to attend the IAPD Annual Meeting.

## **VII. Committee Reports**

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### **A. Lakefront Committee:**

#### **Commissioner Abbott reported on the following topics:**

The Lakefront Committee met October 7

- Four RFP's for shoreline protection, and eight for comprehensive planning were received – this was the main topic of discussion.

Commissioner Abbott went on to ask if the board feels the Lakefront Committee should limit discussions with potential comprehensive planners to the Phase 2 projects of reads, storm sewers, sidewalks and landscaping, or address more comprehensive plans.

The Board discussed priorities for the lakefront. Commissioner Anderson expressed his interest in repair and maintenance, but is interested to hear what other options might be available. Commissioner Clarke noted interest in possible landscape improvements.

Commissioner Wolfe referenced the prior survey, noting that many areas were identified by the community at that time. She suggested fixing what needs to be fixed and her interest in coming up with a plan for the future that follows what the community wants.

Commissioner Goebel suggested using Gillson as a kick off for a masterplan for the entire park district.

Commissioner Murdock expressed interest in longer-term comprehensive planning for all of Gillson Park, adding that a lot of work and planning has already been done and suggested the previous information be reviewed before doing a new plan.

Following discussion, the Board concurred that short-term infrastructure and maintenance needs should be addressed, as well as landscape improvements.

Commissioner Abbott concluded by stating the Lakefront Committee will conduct the interviews with the potential planners, and a recommendation will go to the full board. The entire board will be asked for input.

**B. Parks & Recreation Committee:**

**Commissioner Murdock reported on the following topics:**

The Parks and Recreation Committee met prior to the board meeting

- Paddle leagues have started
- Mallinckrodt Manager has moved to early childhood
- Several letters supporting the pool's Sizzlin September were received and the Committee discussed continuing it next year
- Ice
  - Hockey has begun
  - Figure skating regionals at end of October
  - TGIF skate begins October 18 and is offered every other week
- Recreation
  - Halloween Happening is October 19 from 4-8pm
  - 60 participants attended the Father/Son Nerf Night
  - Soccer had more than 1000 participants which is a significant increase from last fall
- Representatives from Romona school attended the meeting to ask for the park district's involvement in building a new playground
- A lengthy discussion took place about bathrooms in parks. The discussion will continue next month with the intent to make a recommendation about where permanent bathrooms might be appropriate
- FY2020 budget was discussed and reviewed

**C. Golf Operations Committee:**

**Commissioner Goebel reported on the following topics:**

The Golf Operations Committee met October 1

- Course conditions and events were discussed
- An assessment of strengths and weakness was reviewed in preparation for budget planning

**D. Financial Planning & Policy Committee:**

**Commissioner Anderson reported on the following topics:**

The Financial Planning & Policy Committee met September 16

- Superintendent Ulrich presented the ADA project list. Staff will be reviewing the list to determine which funds need to be transferred and to help determine the levy for the Special Recreation fund. At the next meeting the outstanding projects, related costs and anticipated completion dates will be summarized.
- Discussion continued on the compensation study. The consultant will gather additional data from other districts that we may compete with for staff. The Committee also requested information on grading and salary ranges for positions that were not included in the survey.
- Discussed the 2019 tax levy and the various funds
- A non-resident emailed committee members and attended the meeting to discuss enrollment priority. Staff were asked to review the current policy and make recommendations.

**VIII. Unfinished Business**

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None

**IX. New Business**

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**A. Appointment of Delegate and Alternate to the IAPD Business Meeting**

Commissioner Wolfe moved and Commissioner Shissler seconded a motion to appoint Director Wilson as delegate and Commissioner Murdock as alternate to represent Wilmette District at the IAPD Annual Business Meeting to be held January 25, 2020.

By a roll call vote, voting *Yes*, Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, and Wolfe. Voting *No*, none. *Absent*, none; **motion carried**.

**X. Adjourn to Closed Session**

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Commissioner Wolfe moved and Commissioner Abbott seconded a motion to adjourn to Closed Session to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, in accordance with Section 2(c)(21) of the Open Meetings Act.

By a roll call vote, voting *Yes*, Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, and Wolfe. Voting *No*, none. *Absent*, none; **motion carried**.

**XI. Reconvene Regular Board Meeting**

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Commissioner Wolfe moved and Commissioner Anderson seconded a motion to reconvene the Regular Board Meeting at 8:41p.m.

By a roll call vote, voting *Yes*, Commissioners: Abbott, Clarke, Goebel, Murdock, Shissler, Anderson, and Wolfe. Voting *No*, none. *Absent*, none; **motion carried**.

No action was taken.

**XII. Adjournment**

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There being no further business to conduct, President Wolfe adjourned the Regular meeting at 8:42 p.m.

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Secretary

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President

Minutes Approved on \_\_\_\_\_

## Libby Baker

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**From:** Steve Wilson  
**Sent:** Thursday, October 17, 2019 12:27 PM  
**To:** Libby Baker  
**Subject:** Fwd: [external] Request for draft IGA and for public input sessions

Steve Wilson  
Executive Director  
Wilmette Park District  
swilson@wilpark.org  
847-256-9617

----- Forwarded message -----

**From:** "Amy Wolfe" <[awolfe@wilpark.org](mailto:awolfe@wilpark.org)>  
**Date:** Thu, Oct 17, 2019 at 12:23 PM -0500  
**Subject:** Fwd: [external] Request for draft IGA and for public input sessions  
**To:** "Steve Wilson" <[swilson@wilpark.org](mailto:swilson@wilpark.org)>

Steve,

Can you please include this correspondence in the next board packet.

Thanks,  
Amy

Begin forwarded message:

**From:** K Sullivan <[kathleensullivan99@gmail.com](mailto:kathleensullivan99@gmail.com)>  
**Subject:** Re: [external] Request for draft IGA and for public input sessions  
**Date:** October 16, 2019 at 6:31:49 PM CDT  
**To:** Steve Wilson <[swilson@wilpark.org](mailto:swilson@wilpark.org)>  
**Cc:** Amy Wolfe <[awolfe@wilpark.org](mailto:awolfe@wilpark.org)>, Gordon Anderson <[ganderson@wilpark.org](mailto:ganderson@wilpark.org)>, Bryan Abbott <[babbott@wilpark.org](mailto:babbott@wilpark.org)>, Mike Murdock <[mmurdock@wilpark.org](mailto:mmurdock@wilpark.org)>, Cecilia Clarke <[cclarke@wilpark.org](mailto:cclarke@wilpark.org)>, Julia Goebel <[jgoebel@wilpark.org](mailto:jgoebel@wilpark.org)>, Todd Shissler <[tshissler@wilpark.org](mailto:tshissler@wilpark.org)>, Candido <[sophiecandido@gmail.com](mailto:sophiecandido@gmail.com)>

Steve,

Thanks so much for this detailed reply. It helps us figure out who is making what decision and when. Our confusion comes in when we see how interrelated the "compensation exchange" might be related to "anything above ground". However, we now understand from the West Park process, that a "bucket" of money might be given to the Park District to disburse as it sees fit amongst all three parks. Therefore, specifics



of the above ground features may not be decided for a while. Thank you for clarifying some of the roles and responsibilities of each party.

As always, here are our talking points from last night. Thanks for listening.

--Colgate Street Neighborhood Association

I am Kathleen Sullivan of 1225 Colgate Street, and I am here to represent the Colgate Street Neighborhood Association, that has a specific interest in Thornwood Park.

I'm following up on an email we sent to all of you on October 8, to which we have yet to receive a reply. The email was in regards to our ability to give public input during the IGA creation process. And on today's Agenda, I don't see my email sent to you, under, "Communications and Correspondence".

As always we applaud your foresight to host several public input sessions (per park) during the winter and spring of 2019, for residents to react to vault configurations.

We've asked several times for similar public input sessions during the months the IGA is being formalized. However, we don't see those public input sessions on either the Park District or the Village's calendars. We'd like to know the specifics of those meetings so we can give our neighbors ample time to plan to attend.

Our understanding was that a draft IGA would be available mid-October and the final IGA would be signed before the end of the year. Is that timing still accurate?

We did get a reply to some questions on October 9 from the Village via their manager, Tim Frenzer, who had checked in with his Corporation Counsel, Jeff Stein, about the status. Mr. Stein advised Mr. Frenzer that the Park District's attorney was to take the lead in developing the basic document to work off of, so as of last week, the Village was still waiting on your attorneys for an initial working draft.

Who is informing your attorney about specific requests for Thornwood Park? When will the public have access to the draft IGA? Again, we'd like to give residents plenty of time to read through the details and to understand the logistical and legal implications of the IGA.

As always, we value the work you've done to make Thornwood Park a perfect resource for our community and we hope that the park will remain unchanged after the construction phase is completed. However, we currently feel disconnected from the planning phase. For all we know, recommendations have been made to put a public restroom, permanent generator, paved access road, and maybe even a sledding hill mere feet from someone's backyard.

We hope to proactively stay ahead of any adversarial dynamics that might develop if public input is not gathered soon enough. I think we all want to avoid the PR problems that occurred this summer after you voted to remove the Cottonwood Grove at Community Playfields. The interaction did create some mistrust of this process, since we had previously not heard of any plans for new amenities at each park. For example, if the Park District had wanted to add playing fields by cutting down trees, why did that project have to be linked to the Stormwater project? If the Park District feels the need to

put in permanent restrooms in a neighborhood park like Thornwood Park, why hadn't that project happened before? Again, the urgency around signing an IGA creates concern for those of us who want to give input about the final usage of the park, and for those of us who are opposed to changes such as restrooms or permanent generators.

And in terms of communication, we'd like to be able to tell our neighbors when they can expect an email update from the Park District and/or when they can read about updates in our local newspapers.

Thanks for your time, and we look forward to continue to work together. If you do have a moment, even if it is out of turn, I'm hoping that someone can respond right now to my questions, since we haven't received a reply to our email.

On Wed, Oct 16, 2019 at 4:34 PM Steve Wilson <[swilson@wilpark.org](mailto:swilson@wilpark.org)> wrote:

Dear Colgate Street Neighborhood Association,

The IGA will be the agreement that will establish the legal responsibilities of both entities. For example, it will grant the Village access to the parks, establish who is responsible for maintenance and liability of the vaults, and what compensation, if any, will be exchanged between the two entities.

The IGA will not govern anything about the vaults' details such as specific location, if a generator will be permanent or brought in when needed, or where any above ground equipment would be located and accessed. That will still be determined via the design process the Village is undergoing. The tank designs are the responsibility of the Village, and the Park District's only concern will be the impact it has on the parks during and after construction, and specifically anything above ground.

As for the IGA process, the draft document will be created by WPD legal counsel and sent to the Village Legal counsel for feedback. Adjustments will be agreed to by legal counsel and staff, and once there is an agreed upon document, it will go to each board and the public for discussion and a vote. Therefore, there will not be specific input sessions in regard to the IGA but public input is welcome at any point, and specifically when the IGA is in front of either board for discussion.

Thank you.

Steve Wilson

Executive Director

Wilmette Park District

847-256-9617

[swilson@wilpark.org](mailto:swilson@wilpark.org)

**From:** K Sullivan <[kathleensullivan99@gmail.com](mailto:kathleensullivan99@gmail.com)>  
**Sent:** Tuesday, October 8, 2019 5:24 PM  
**To:** Amy Wolfe <[awolfe@wilpark.org](mailto:awolfe@wilpark.org)>; Gordon Anderson <[ganderson@wilpark.org](mailto:ganderson@wilpark.org)>; Bryan Abbott <[babbott@wilpark.org](mailto:babbott@wilpark.org)>; Mike Murdock <[mmurdock@wilpark.org](mailto:mmurdock@wilpark.org)>; Cecilia Clarke <[cclarke@wilpark.org](mailto:cclarke@wilpark.org)>; Julia Goebel <[jgoebel@wilpark.org](mailto:jgoebel@wilpark.org)>; Todd Shissler <[tshissler@wilpark.org](mailto:tshissler@wilpark.org)>; Steve Wilson <[swilson@wilpark.org](mailto:swilson@wilpark.org)>  
**Cc:** Candido <[sophiecandido@gmail.com](mailto:sophiecandido@gmail.com)>  
**Subject:** [external] Request for draft IGA and for public input sessions

Park District Board,

This is the Colgate Street Neighborhood Association and we just wanted to follow up about the ability to give public input during the IGA creation process.

We applaud your foresight to host several public input sessions (per park) during the winter and spring of 2019, for residents to react to vault configurations.

We've asked several times for similar public input sessions during the months the IGA is being formalized. However, we don't see those public input sessions on either the Park District or the Village's calendars. Please let us know the specifics of those meetings so we can give our neighbors ample time to plan to attend.

Our understanding is that a draft IGA will be available mid-October and the final IGA will be signed before the end of the year. Is that timing still accurate?

When will the public have access to the draft IGA? Again, we'd like to give residents plenty of time to read through the details and to understand the logistical and legal implications of the specifics of the IGA.

As always, we value the work you've done to make Thornwood Park a perfect resource for our community and we hope that the park will remain unchanged (i.e., no new amenities) after the construction phase is completed.

Thanks for your help,

Colgate Street Neighborhood Association

## Libby Baker

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**From:** Steve Wilson  
**Sent:** Monday, October 28, 2019 12:16 PM  
**To:** Libby Baker  
**Subject:** FW: [external] Follow up about permanent restrooms in Thornwood Park

Next P&R packet.

Steve Wilson  
Executive Director  
Wilmette Park District  
847-256-9617  
[swilson@wilpark.org](mailto:swilson@wilpark.org)

**From:** K Sullivan <kathleensullivan99@gmail.com>  
**Sent:** Monday, October 28, 2019 11:00 AM  
**To:** Mike Murdock <mmurdock@wilpark.org>; Cecilia Clarke <cclarke@wilpark.org>; Todd Shissler <tshissler@wilpark.org>; Steve Wilson <swilson@wilpark.org>; Jerry Ulrich <julrich@wilpark.org>; Emily Guynn <eguynn@wilpark.org>  
**Cc:** Candido <sophiecandido@gmail.com>  
**Subject:** [external] Follow up about permanent restrooms in Thornwood Park

Parks and Recreation Committee and Staff,

Thank you for sharing the Park Utilization spreadsheet and for walking us through your thought processes at the October 15 meeting, so we can all understand what criteria and information you are using as you make decisions about permanent restrooms in Wilmette parks.

It sounds like your Committee might be voting in the November 11 meeting, to recommend permanent restrooms in some parks. Therefore, we'd like to offer the following perspectives, and requests for information before that meeting.

1. Is Thornwood Park a Neighborhood Park or a Community Park (according to DPRA standards)?

According the DPRA standards, a Neighborhood Park is "15 plus/minus (+/-) acres" vs. the 25 plus/minus acres for a Community Park. Given Thornwood Park's small size (8.2 acres) and low utilization (beyond baseball) it seems that Thornwood Park would be classified as a Neighborhood Park.

As we mentioned in an email sent on October 4, we know that restrooms might benefit baseball families who might spend a few hundred dollars to visit the park one or two days per week for a few months of the year, but we local neighbors have spent tens of thousands of dollars each (or even hundreds of thousands of dollars above market value) to live near a peaceful, quiet, and safe local park.

We understand that the Park District benefits from Wilmette Baseball Associating paying for some grass maintenance. What is the dollar value of that benefit on an annual basis? Is the Park District receiving a strong recommendation from Wilmette Baseball Association to install permanent restrooms? If they needed to move their games away from Thornwood Park, where would they go? We're just trying to understand the perspective of others who do want restrooms in the park.

2. Does park categorization (Neighborhood Park vs. Community Park) need to be correlated with a recommendation to install a permanent restroom or not?

We spoke with Jason Annulment, Legal Legislative Counsel for the Illinois Park District Association, and he was able to do some research and answer some questions for us. There is no IPDA code which requires or recommends permanent restrooms in parks. Nor is there a DPRA standard which requires or recommends permanent restrooms, regardless of park categorization. Standards do not get specific about amenities, in order to allow each park district to take into account the specific characteristics of each park. While it might be a useful exercise to create park designations based on size and usage, we don't see the need for there to be a direct correlation to a recommendation for a permanent restroom or not.

3. What is a fiscally conservative choice for Thornwood Park?

Your Committee started to dig into the short-term and long-term costs of instilling a permanent restroom in Thornwood Park. We'd like to know more about the cost of: a prefab structure, cost per linear foot of installed utilities (water, sewer, electricity), annual utility costs, annual maintenance costs, annual security/surveillance costs, replacement/repair costs, etc.

4. What measures will be put in place for security and safety purposes?

We understand that Thornwood Park used to host a permanent restroom (30 years ago?) but that it was closed due to vandalism problems. Given that we already witness nighttime activities in the park (e.g., broken bottles around trees or playground structures, fire works, marijuana vaping pods littered on the ground, etc.) we have concerns about a permanent facility that might invite more night time activity. Based on Skokie's 7 permanent restrooms, what structures or processes could be put into place to ensure that there will be no nighttime activity in Wilmette's parks? What technology or police surveillance could be put in place to monitor day and night use of the facilities?

Thanks for your understanding, and for your replies in advance of the November 11 meeting.

--Colgate Street Neighborhood Association

## Libby Baker

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**From:** Steve Wilson  
**Sent:** Tuesday, November 05, 2019 3:14 PM  
**To:** Libby Baker  
**Cc:** Emily Guynn; Jerry Ulrich  
**Subject:** FW: [external] Permanent rest room at Thornwood Park

For next Parks and Rec packet.

Steve Wilson  
Executive Director  
Wilmette Park District  
847-256-9617  
[swilson@wilpark.org](mailto:swilson@wilpark.org)

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**From:** Amy Wolfe <[awolfe@wilpark.org](mailto:awolfe@wilpark.org)>  
**Sent:** Tuesday, November 5, 2019 3:12 PM  
**To:** Jennifer Manning <[icej@sbcglobal.net](mailto:icej@sbcglobal.net)>  
**Cc:** Steve Wilson <[swilson@wilpark.org](mailto:swilson@wilpark.org)>  
**Subject:** Re: [external] Permanent rest room at Thornwood Park

Ms. Manning,

Thank you so much for your note. It will be included in the next discussion on the stormwater project.

Best,  
Amy Wolfe

On Nov 5, 2019, at 10:43 AM, Jennifer Manning <[icej@sbcglobal.net](mailto:icej@sbcglobal.net)> wrote:

Dear Board Members,

We just learned of a petition to oppose installation of permanent rest rooms at Thornwood Park. As longtime Wilmette residents and Thornwood Park users, we strongly **support** permanent rest rooms. The park is a *public* park for the benefit of the *entire* community and it seems that the petition is being circulated in an effort to keep the park as private as possible. While the park's neighbors can conveniently walk home to use their own bathroom facilities, the rest of us in Wilmette have been putting up with those gross Port-a-Potties for too long. The park contains a playground, two baseball fields and three tennis courts and an open field. It is clearly intended to be well-used by the community and installing permanent rest rooms would be a valuable upgrade. Part and parcel, we hope, is a plan to maintain the rest rooms in good condition.

Thank you so much for listening, and for all you do!

Jennifer Manning

Steve Feldman  
1104 Forest Ave.  
Wilmette



## Libby Baker

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**From:** Emily Guynn  
**Sent:** Thursday, November 07, 2019 10:56 AM  
**To:** Libby Baker; Steve Wilson  
**Subject:** FW: [external] Re: rest room at Thornwood Park

Please include in the Parks & Rec Committee packet.

### Emily Guynn

Superintendent of Recreation  
1200 Wilmette Avenue  
Wilmette, IL 60091  
Tel: 847-256-9603  
Fax: 847-256-7908  
[www.wilmettepark.org](http://www.wilmettepark.org)



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**From:** Mike Murdock <[mmurdock@wilpark.org](mailto:mmurdock@wilpark.org)>  
**Sent:** Thursday, November 7, 2019 8:09 AM  
**To:** Emily Guynn <[eguynn@wilpark.org](mailto:eguynn@wilpark.org)>  
**Subject:** Fwd: [external] Re: rest room at Thornwood Park

Fyi

Sent from my iPhone

Begin forwarded message:

**From:** Leslie Weyhrich <[weyhrich@comcast.net](mailto:weyhrich@comcast.net)>  
**Date:** November 6, 2019 at 2:47:49 PM CST  
**To:** Mike Murdock <[mmurdock@wilpark.org](mailto:mmurdock@wilpark.org)>  
**Subject:** [external] Re: rest room at Thornwood Park  
**Reply-To:** Leslie Weyhrich <[weyhrich@comcast.net](mailto:weyhrich@comcast.net)>

Mike

Very much appreciate your thoughtful response.

I guess since Thornwood is on the storm water project list, it makes sense to do that one as well as the community fields given the cost savings?

You are very brave visiting this issue at every park, based on the controversy we have seen at

Thornwood. Have you seen some of the comments on the petition? Really disheartening.....

NO PERMANENT BATHROOMS AT THORNWOOD PARK. It can invite homeless people along with other unwanted people. Also, the Park District should stop looking for ways to spend our money. Maintain what you already have.

There are risks to children attending the grade school at the sw corner of the park. It can attract pedophiles, homeless, vandals and other unwanted people making the facility unusable for its intended purpose. This is a small park that is already being compromised by the sewer project.

I hope the commissioners are not validating these opinions.

At any rate, might make sense to come up with some parameters, like frequency of use, demographics of those that use the park, etc. That way you will have a bit of a process?maybe a policy could be established?

Thank you again.

On November 6, 2019 at 2:35 PM Mike Murdock <[mmurdock@wilpark.org](mailto:mmurdock@wilpark.org)> wrote:

Thanks for your note. While I cannot speak for the other commissioners, I do enjoy serving and I try to navigate conflicting opinions as best I can.

Most of what we have heard to date is from surrounding neighbors who are opposed to permanent bathrooms. It is good to hear that other residents have other opinions. While I will certainly share your communication with both the committee and the full board, you are also welcome to attend either meeting next Monday and express your opinion.

I am still undecided about bathrooms at a number of parks including thornwood. I don't think we need them at small neighborhood parks but we do need better bathrooms at the community playfields. Thornwood is somewhere in between. At the meeting Monday we plan to look at every park and discuss the pros and cons of adding bathroom facilities at each of the parks. Ultimately, the full board would need to budget funds to build any new facilities.

Thanks for your note. Mike

## Libby Baker

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**From:** Steve Wilson  
**Sent:** Wednesday, November 06, 2019 3:35 PM  
**To:** Libby Baker  
**Cc:** Emily Guynn; Jerry Ulrich  
**Subject:** FW: [external] regarding thornwood park

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

For both the park and rec and board packet.

Steve Wilson  
Executive Director  
Wilmette Park District  
847-256-9617  
[swilson@wilpark.org](mailto:swilson@wilpark.org)

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**From:** Amy Wolfe <[awolfe@wilpark.org](mailto:awolfe@wilpark.org)>  
**Sent:** Wednesday, November 6, 2019 3:29 PM  
**To:** Leslie Weyhrich <[weyhrich@comcast.net](mailto:weyhrich@comcast.net)>  
**Cc:** Steve Wilson <[swilson@wilpark.org](mailto:swilson@wilpark.org)>  
**Subject:** Re: [external] regarding thornwood park

Ms. Weyhrich,

Thank you so much for your note. It will be included in our discussions on the storm water project and the impact on our parks.

Thank you again for reaching out,  
Amy Wolfe

On Nov 6, 2019, at 2:13 PM, Leslie Weyhrich <[weyhrich@comcast.net](mailto:weyhrich@comcast.net)> wrote:

Dear Park District Commissioners:

First, thank you as always for your service to our community. It's my opinion that outside of our schools and neighborhoods, it's our park system that makes Wilmette such a wonderful place to live. I appreciate that there are often varied opinions about our parks and as a group of unpaid volunteers, you take great pains to navigate those in making some tough decisions.

The choice between using a bathroom or a port-a-potty should not be one of those tough decisions. The choice between encouraging usage of our parks for the entire community of tax payers should not be one of them. Wilmette recently made many improvements to our lake front to encourage more usage from the west and east sides of Wilmette and everywhere in the middle. The beach structure is far more inviting with

the bathrooms, eating areas, and shower facilities, enabling folks from all over to have a more enjoyable beach experience.

We have an opportunity to enhance at least two of our parks at a reduced cost because of the storm water project. That project comes at great financial burden to the entire village. Shouldn't there be some improvements that all residents can benefit from? Wilmette parks are funded by ALL its tax payers, not just their immediate neighbors. When I had a Kindergartner at Harper Elementary I would have greatly appreciated decent rest rooms for my then 2 year old while we played at Thornwood waiting for school to let out. Portapotty's are not sanitary for our little ones. When that two year old was playing baseball, and we had moved out of that district, I would have greatly appreciated a rest room (baseball games are LONG). I have never understood why so many of our surrounding communities have bathrooms and Wilmette is still sporting its many portapotty's.

I would need a very clear explanation for why this project would be voted down, as it would certainly not be in keeping with the philosophy behind investing in our Lakefront or the mission of the Wilmette Park District to improve on parks so that they would be used to their fullest potential.

Thank you for all you do,  
Best,  
Leslie Weyhrich  
1018 Elmwood

## Libby Baker

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**From:** Emily Guynn  
**Sent:** Thursday, November 07, 2019 10:55 AM  
**To:** Steve Wilson; Libby Baker  
**Subject:** FW: [external] No Thank You to Permanent Restrooms

Please include in the Parks & Rec Committee packet.

### Emily Guynn

Superintendent of Recreation  
1200 Wilmette Avenue  
Wilmette, IL 60091  
Tel: 847-256-9603  
Fax: 847-256-7908  
[www.wilmettepark.org](http://www.wilmettepark.org)



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**From:** Mike Murdock <[mmurdock@wilpark.org](mailto:mmurdock@wilpark.org)>  
**Sent:** Thursday, November 7, 2019 8:06 AM  
**To:** Emily Guynn <[eguynn@wilpark.org](mailto:eguynn@wilpark.org)>  
**Subject:** Fwd: [external] No Thank You to Permanent Restrooms

Fyi

Sent from my iPhone

Begin forwarded message:

**From:** Sharon Hidala <[smineh.13@gmail.com](mailto:smineh.13@gmail.com)>  
**Date:** November 5, 2019 at 9:16:49 PM CST  
**To:** Cecilia Clarke <[cclarke@wilpark.org](mailto:cclarke@wilpark.org)>, Todd Shissler <[tshissler@wilpark.org](mailto:tshissler@wilpark.org)>, Mike Murdock <[mmurdock@wilpark.org](mailto:mmurdock@wilpark.org)>  
**Subject:** [external] No Thank You to Permanent Restrooms

Cecilia, Todd and Mike,

A few thoughts that I have about the permanent restroom issue at Thornwood Park.

I feel very strongly that there is no need for any public restrooms at Thornwood Park, as it would be a waste of taxpayer funds, the park is too small to accommodate public restrooms and would pose a danger to children who use the park. There is also a greater probability in the increase of broken bottles, fireworks and vaping devices with the availability of public restrooms. The public restrooms would also serve as a place which could be used for criminal activity as well as a shelter to potential crimes.

There are a number of questions which I have concerning this push to add restrooms in Thornwood park:

Why did you pick Thornwood Park? What is the reasoning behind this decision?  
What other Wilmette parks will have public restrooms? Will restrooms be placed in all of Wilmette's parks?  
Will there be a curfew for the park and what time will that be?  
Will the restrooms be locked during the winter season or open all year around?  
How often will the police department patrol the park?  
Will there be an electric light in the bathroom or will it be lit strictly by sunlight?  
Will there be an emergency call button or alarm installed?  
how often will the bathroom be maintained? on a weekly basis or not on a regular schedule?

It makes no sense to proceed with this project and to make such a negative impact on this beautiful park area.

Thank you for letting me express my concerns and I look forward to hearing your thoughts.

Regards

Sharon Hidaka

## Libby Baker

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**From:** Emily Guynn  
**Sent:** Thursday, November 07, 2019 11:00 AM  
**To:** Libby Baker; Steve Wilson  
**Subject:** FW: [external] Please vote no on the permanent bathroom at Thornwood Park

Please include in the Parks & Rec Committee packet.

### Emily Guynn

Superintendent of Recreation  
1200 Wilmette Avenue  
Wilmette, IL 60091  
Tel: 847-256-9603  
Fax: 847-256-7908  
[www.wilmettepark.org](http://www.wilmettepark.org)



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**From:** Mike Murdock <[mmurdock@wilpark.org](mailto:mmurdock@wilpark.org)>  
**Sent:** Thursday, November 7, 2019 8:43 AM  
**To:** Emily Guynn <[eguynn@wilpark.org](mailto:eguynn@wilpark.org)>  
**Subject:** Fwd: [external] Please vote no on the permanent bathroom at Thornwood Park

Fyi

Sent from my iPhone

Begin forwarded message:

**From:** Gary Schotz <[gdoeschotz@mac.com](mailto:gdoeschotz@mac.com)>  
**Date:** November 6, 2019 at 10:39:03 PM CST  
**To:** Mike Murdock <[mmurdock@wilpark.org](mailto:mmurdock@wilpark.org)>  
**Subject:** [external] Please vote no on the permanent bathroom at Thornwood Park

Hi Mike,

We not only border Thornwood Park but are very close to where the proposed bathroom would go. As one of the neighbors who will have to deal with the good and the bad of the bathroom, I ask that you vote no.

The petition we've signed has already made very good points as to why it shouldn't be there. What's disappointing is that we have to make the case at all. It's been tried in the past and had to be torn down due to the unintended consequences of it. I know that was years ago, but teens are

still teens. They are out at the Thornwood playground now littering the space with Juul cartridges and beer bottles. Why give them a second, secluded location do to so?

More importantly, we have all-but begged the park district to try and put the park back the way it is now. No one has been clamoring for improvements to it. No one has signed petitions asking for an overhaul. And this project isn't about that at all. We acquiesce to it because most of us have suffered through the heavy rain storms and the damage they bring. This should not be looked at as an opportunity to do things no one wants. Just because one can do something, doesn't mean one should.

Please take the closest neighbor's opinions to heart and vote no on the Thornwood Park bathroom.

Feel free to reach out if you'd like to discuss further,

Thanks,  
Gary Schotz  
312-259-3044





Voucher List Presented to the Board of Park Commissioners  
At the Regular Meeting of November 11, 2019

**Voucher List - Reconciliation**  
**October-19**  
**(Vendor Disbursements Over \$5,000)**

Vendor Name	Amount	Type of Service/Products	#
JP Morgan Chase	\$ 170,145.89	P-Card Purchases	1
Berger Excavating Contractors	151,242.00	Lakefront / Infrastructure Project	2
PDRMA	149,912.02	Health, Liability & Workmen's Comp Ins & Retiree's Ins	3
NSSRA	63,059.77	2019 Annual Inclusion-2nd Installment	4
Hargrave Builders Inc.	54,666.00	Lakefront / Infrastructure Project	5
Wilmette Baseball Assn	45,855.00	2019 Baseball Field Maint	6
Village of Wilmette	38,722.29	Elevator Inspection, Phone Share, Police for Gillson, & Water Testing Supp	7
Trane Chicago	36,449.80	HVAC Unit for Centennial & CRC	8
Paulson Press Inc.	19,450.00	Fall Guide Printing	9
Jensen's Plumbing & Heating	17,686.00	Lakefront / Infrastructure Project	10
Illinois Architectural Glass	17,660.00	Lakefront / Infrastructure Project	11
Hot Shots Sports LLC	16,926.12	Fall Programs for Sports	12
Coach Abe's Mini Soccer	14,349.15	Soccer Classes for Sports	13
Abbey Paving & Sealcoating	12,460.00	ADA Project for Gillson Park	14
Bell Fuels Inc.	10,291.22	Gasoline & Diesel Fuel for Parks, Gillson, & Golf	15
Mortenson Roofing Co Inc.	9,312.00	Deposit for Mallinckrodt Boiler	16
W.B. Olson Inc.	8,592.00	Lakefront / Infrastructure Project	17
Innovation Landscape Inc.	8,223.85	Langdon Park Renovation	18
Verizon Wireless	6,639.62	9/19 & 10/19 Cell Phone Service for Various Areas	19
Tyler Technologies	5,841.76	Executime Professional Services & Incode Software Maint	20
Nels Johnson Tree Experts Inc.	5,275.00	Tree & Stump Removal	21
Illinois Dept. of Revenue	5,265.00	9/19 & 10/19 Illinois Sales Tax	22
<b>Total</b>	<b>\$ 868,024.49</b>		
<b>Other Sundry Services/Products</b>	<b>118,427.35</b>		
<b>Total Voucher List</b>	<b>\$ 986,451.84</b>		
<b>Payroll Transfers</b>			
10/11/2019	\$ 345,209.14		
10/25/2019	347,009.76		
<b>Total Payroll Transfers</b>	<b>\$ 692,218.90</b>		
<b>Total Vouchers and Transfers</b>	<b>\$ 1,678,670.74</b>		

# - If additional comments on expenditures are warranted, they will be noted below by numbered footnote.

**The amounts were from the P-Card total.**

We, the undersigned Officers of the Wilmette Park District, do hereby singularly approve for payment the above listed and detailed list of bills chargeable for the above stated month and on which further approval was passed at a regularly scheduled meeting of the Board of Park Commissioners of the Wilmette Park District.

\_\_\_\_\_  
 Commissioner-Motion

\_\_\_\_\_  
 Commissioner-Second



## Voucher Approval Report

By Amount  
Presented to the Board on November 11, 2019

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
Berger Excavating Contractors Inc.	561-13	Lakefront Infrastructure Project	70-11-105-5810	\$ 151,242.00
NSSRA	311	2019 Annual Inclusion-2nd Installment	90-11-100-5240	63,059.77
Hargrave Builders Inc.	561-13	Lakefront Infrastructure Project	70-11-105-5810	54,666.00
JPMorgan Chase Purchase Card	INV0038460	Pool - Water bill	20-31-100-5320	53,851.38
Wilmette Baseball Assn	358	2019 Baseball Field Maint for Parks	10-22-100-5210	45,855.00
Trane Chicago	310329786	HVAC Roof Top Unit for CRC	70-11-100-5830	30,100.00
PDRMA	PDRMA	Property, Liability & Workmen's Comp Insurance	40-11-100-5230	29,797.58
PDRMA	9/19 Ins	Property, Liability & Workmen's Comp Insurance	40-11-100-5230	29,787.58
Village of Wilmette	53573	Reimbursement for Gillson Park Guards	80-43-100-5215	29,168.59
Paulson Press, Inc.	19-0553	Fall Guide Printing for Marketing	10-14-100-5265	19,450.00
Jensen's Plumbing & Heating	561-13	Lakefront Infrastructure Project	70-11-105-5810	17,686.00
Illinois Architectural Glass	591-13	Lakefront Infrastructure Project	70-11-105-5810	17,660.00
Hot Shots Sports LLC	1454	Fall Classes for Sports	20-41-617-5215	15,208.97
Coach Abe's Mini Soccer	Fall 1-2019	Soccer Classes for Sports	20-41-708-5215	14,349.15
Abbey Paving & Sealcoating Co Inc.	3211	ADA Project for Gillson Park	90-11-100-5850	12,460.00
Abbey Paving & Sealcoating Co Inc.	3211-1	Sidewalk Removal & Replacement for Gillson	90-11-100-5850	12,460.00
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-32-100-5110	11,621.77
PDRMA	9/19 Health Ins	PDRMA Health Insurance	10-12-100-5110	11,605.31
Mortenson Roofing Co Inc.	18827	Deposit for Mallinckrodt Boiler Bldg. Roof	70-11-100-5850	9,312.00
W.B. Olson Inc.	561-13	Lakefront Infrastructure Project	70-11-105-5810	8,592.00
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-41-100-5110	8,537.74
Innovation Landscape Inc.	05	Langdon Park Renovation	70-11-100-5880	8,223.85
Village of Wilmette	53578	Water Testing Supplies for Gillson	20-43-100-5470	8,122.83
PDRMA	9/19 Health Ins	PDRMA Health Insurance	10-22-100-5110	7,287.93
PDRMA	9/19 Health Ins	PDRMA Health Insurance	10-23-100-5110	7,253.32
PDRMA	9/19 Health Ins	PDRMA Health Insurance	10-11-100-5110	6,963.19
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-34-100-5110	6,527.99
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-41-501-5110	5,816.88
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-33-100-5110	5,802.66
Trane Chicago	310293452	HVAC Unit for Centennial	70-11-100-5850	5,769.99
JPMorgan Chase Purchase Card	INV0038460	Team uniform	20-41-505-5460	5,692.50
JPMorgan Chase Purchase Card	INV0038460	Hole-In-One Insurance Payment	20-33-100-5250	4,977.00
Ultimate Gymnastics	12/6-8/19	Meet Entry Fees for Gymnastics	20-41-505-5272	4,950.00
Nels Johnson Tree Experts Inc.	130375	Tree Removal for Parks	10-22-100-5530	4,880.00
JPMorgan Chase Purchase Card	INV0038460	Beach house - Water bill	20-43-100-5320	4,495.92
JPMorgan Chase Purchase Card	INV0038460	Lakefront - RIB boat spare motor/props H. Spect	20-43-142-5430	4,352.48
PDRMA	INV0038085	PDRMA Health - Pre Tax	10-11-100-2115	4,312.39
PDRMA	INV0038222	PDRMA Health - Pre Tax	10-11-100-2115	4,312.39
K-Swiss Inc.	95919114	Shoes for Resale at Tennis	10-11-100-1603	3,984.98
Palatine Park Dist./Gymnastics	11/2-3/19	Meet Entry Fees for Gymnastics	20-41-505-5272	3,870.00
JPMorgan Chase Purchase Card	INV0038460	Banners and Kiosk Posters	10-14-100-5255	3,825.63
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-42-100-5110	3,776.40
Buffalo Grove Gymnastics	12/20-22/19	Meet Entry Fees for Gymnastics	20-41-505-5272	3,750.00
Premier Gymnastics Academy	11/23-24/19	Meet Entry Fees for Gymnastics	20-41-505-5272	3,750.00
AT&T	S668107107-19295	Fiber Network for WPD	10-11-100-5310	3,685.57
Bell Fuels Inc.	292003	Gasoline for Parks	10-22-100-5450	3,552.60
JPMorgan Chase Purchase Card	INV0038460	Parks - Trash/recycling	10-23-100-5225	3,526.40
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-43-100-5110	3,453.36
JPMorgan Chase Purchase Card	INV0038460	1929 Elmwood - Water bill	10-22-100-5320	3,381.35
Ill. Dept. of Revenue	9/19 Sales Tax	9/19 Illinois Sales Tax	10-11-100-2192	3,022.00
JPMorgan Chase Purchase Card	INV0038460	Recreation - Portables	20-40-100-5280	2,989.00
Make Your Movie, Inc.	65113	After School Clubs for Gen Rec	20-41-428-5215	2,988.00
Tyler Technologies	025-275904	Annual Software Maint	10-12-100-5250	2,949.50
West End Florist Inc.	29067	Pumpkins & Supplies for Halloween Happening	20-40-101-5400	2,949.00
PDRMA	9/19 Health Ins	PDRMA Health Insurance	10-14-100-5110	2,919.19
PDRMA	INV0038102	PDRMA Health - Pre Tax	10-11-100-2115	2,918.45
PDRMA	INV0038237	PDRMA Health - Pre Tax	10-11-100-2115	2,918.45
PDRMA	9/19 Health Ins	PDRMA Health Insurance	10-21-100-5110	2,901.33
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-41-301-5110	2,901.33
PDRMA	11/19 /Retiree Health	Retiree Health Premium from IMRF	10-11-100-2170	2,746.33
Kazakevich, Hanna	G-2405	Reimbursement for Paddle Balls for Resale	10-11-100-1603	2,611.23
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-44-100-5110	2,521.93
Tyler Technologies	045-271971	Executime Professional Service	10-11-100-5250	2,486.01
AMS Mechanical Systems, Inc.	70765-1	Pump Seal Replacement for Ice	20-34-100-5520	2,486.00
KP World, Inc.	20191018	Taekwondo Classes for Sports	20-41-611-5215	2,395.82
JPMorgan Chase Purchase Card	INV0038460	Parks - Concrete parking curbs CRC/Gillson	10-22-100-5440	2,356.00
Ill. Dept. of Revenue	10/19 Sales Tax	10/19 Illinois Sales Tax	10-11-100-2192	2,337.00
JPMorgan Chase Purchase Card	INV0038460	Lakefront project - Boulders	70-11-105-5810	2,268.00
Ultimate School of Guitar	671	Guitar Instruction for Performing Arts	20-41-823-5215	2,204.30
Pro Rent a Fence	PT849	Fence for Parks	10-22-100-5440	2,121.00
Bushwaller, Sally	101820195SAB	Dog Training Classes for Gen Rec	20-41-420-5215	2,120.76
Bell Fuels Inc.	292004	Diesel Fuel for Parks	10-22-100-5450	2,080.91
Living Habitats Limited Partnership	6-2019	Bird Habitat Maint for Parks	10-22-100-5250	1,975.50
JPMorgan Chase Purchase Card	INV0038460	Staff T-Shirts for Touch A Truck	10-14-100-5260	1,971.00
Bell Fuels Inc.	292003	Gasoline for Parks	10-23-100-5450	1,912.94
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-41-201-5110	1,882.01
Make Your Movie, Inc.	65113-1	After School Clubs for Gen Rec	20-41-428-5215	1,858.50
Menards - Skokie Store	41901	Rack Project for Sailing	70-11-100-5880	1,854.71
Tail Activewear	900064	Apparel for Resale at Tennis	10-11-100-1603	1,806.50
Total Platform Tennis	19193	Court Resurfacing for Platform Tennis	70-11-100-5830	1,800.00
JPMorgan Chase Purchase Card	INV0038460	Hydraulic Oil	20-33-176-5430	1,784.70
JPMorgan Chase Purchase Card	INV0038460	Uniform Service	20-33-176-5460	1,740.59
National Sports Nets, LLC	3012	Windscreens for Tennis Courts for Parks	10-22-100-5440	1,731.00



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Vendor Name	Payable Number	Description (Item)	Account Number	Amount
Hot Shots Sports LLC	Fall I - 2019	Volleyball Classes for Sports	20-41-713-5215	1,717.15
Tressler, LLP	408840	Legal Services for Admin	10-11-100-5245	1,617.00
Vanguard Energy Services LLC	E00000435156	Electric Service for Gillson	20-43-100-5330	1,613.98
JPMorgan Chase Purchase Card	INV0038460	Golf Apparel For Resale	10-11-100-1601	1,563.66
JPMorgan Chase Purchase Card	INV0038460	Lunch for Early Childhood program	20-41-303-5400	1,507.26
JPMorgan Chase Purchase Card	INV0038460	Lunch for KE program	20-41-306-5400	1,507.26
Petty Cash - CRC	Event PC	Petty Cash for Halloween Happening	10-11-100-1112	1,500.00
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-33-176-5110	1,489.55
JPMorgan Chase Purchase Card	INV0038460	School Day Off Entry Fees	20-41-417-5272	1,459.15
JPMorgan Chase Purchase Card	INV0038460	School Day Off Entry Fees	20-41-417-5272	1,459.15
PDRMA	9/19 Health Ins	PDRMA Health Insurance	10-24-100-5110	1,450.66
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-41-401-5110	1,450.66
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-41-601-5110	1,450.66
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-41-701-5110	1,450.66
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	1,435.73
JPMorgan Chase Purchase Card	INV0038460	Entry for School Day Off	20-41-100-5400	1,402.92
Xenon Paddle LLC	D65	Demo Paddles & Balls for Resale at Platform Tennis	10-11-100-1603	1,393.00
JPMorgan Chase Purchase Card	INV0038460	Program paper goods	20-41-306-5400	1,367.91
JPMorgan Chase Purchase Card	INV0038460	Ouilmette Foundation Outing supplies	10-11-100-2181	1,335.60
Sticky Fingers Cooking	118	Program Instruction for Gen Rec	20-41-429-5215	1,282.20
Chess-Ed LLC	102819-WPD	Chess Program for Gen Rec	20-41-418-5215	1,250.00
JPMorgan Chase Purchase Card	INV0038460	Lunch supplies for Kindergarten Enrichment	20-41-306-5400	1,249.19
JPMorgan Chase Purchase Card	INV0038460	Lunch supplies for Full Day Preschool students	20-41-304-5400	1,241.87
JPMorgan Chase Purchase Card	INV0038460	Parks - Doggie waste bags	10-22-100-5440	1,237.72
KCM Productions Inc.	WPD2019	Pony Wheel for Halloween Happening	20-40-101-5225	1,234.00
JPMorgan Chase Purchase Card	INV0038460	Staff T-Shirts for Halloween Happening	20-40-101-5400	1,232.00
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	10-11-100-5310	1,169.32
Channel Fore Inc.	WGC2019-03	Television Advertising for Golf	20-33-100-5255	1,165.00
AT&T	S664050050-19286	Phone Service for CRC	10-11-100-5310	1,145.09
Bell Fuels Inc.	292004	Diesel Fuel for Parks	10-23-100-5450	1,120.49
JPMorgan Chase Purchase Card	INV0038460	Erroneous Charge	10-11-100-1407	1,115.00
Village of Wilmette	53542	Police Detail for Gillson	80-43-100-5215	1,114.67
Pioneer Manufacturing Co Inc.	INV741041	Field Marking Paint for Sports	20-41-719-5440	1,112.65
JPMorgan Chase Purchase Card	INV0038460	Parks - Trash/recycling	10-23-100-5225	1,100.00
JPMorgan Chase Purchase Card	INV0038460	School Day off Entry Fees	20-41-417-5272	1,100.00
Creative Kids Corner	Fall 1-2019	Culinary Adventures for Gen Rec	20-41-428-5215	1,085.00
Play-Well Teknologies	DB18976	Minecraft Engineering Program for Gen Rec	20-41-407-5215	1,078.00
Metropolitan Industries	INV010461	Storm Drain Repairs for Golf	20-33-100-5510	1,072.50
Conserv Fs Inc.	65084414	Ground Supplies for Parks	10-22-100-5440	1,025.00
M.R. Nyren Co	82975	Membership Towels for Fitness	20-42-100-5260	1,010.42
Fambro Management LLC	30002275	After Schl Program for Gen Rec-Central	20-41-428-5215	1,005.00
Bit Space LLC	1264	After School Programs for Gen Rec	20-41-428-5215	960.00
JPMorgan Chase Purchase Card	INV0038460	Admin Explorer - Front suspension repairs	10-24-100-5520	880.96
Bell Fuels Inc.	292438	Diesel Fuel for Golf Maint	20-33-176-5450	874.89
PDRMA	INV0038116	PT Insurance - Pre Tax	10-11-100-2115	872.38
PDRMA	INV0038250	PT Insurance - Pre Tax	10-11-100-2115	872.38
JPMorgan Chase Purchase Card	INV0038460	Sailing - Portables	20-43-142-5280	862.00
JPMorgan Chase Purchase Card	INV0038460	Day trip: Royal George Theatre: King's Speech	20-44-132-5272	845.00
New York Life Insurance Co	INV0038083	Wilmette Park District Employee Premiums	10-11-100-2131	837.05
New York Life Insurance Co	INV0038220	Wilmette Park District Employee Premiums	10-11-100-2131	837.05
JPMorgan Chase Purchase Card	INV0038460	Gillson - Tennis court lighting project	70-11-100-5880	832.07
The Bank of New York Mellon	252-2232692	Paying Account Fee-GOB 2009A	30-11-100-5250	802.50
Halloran & Yauch, Inc.	16769	Irrigation System Maint for Mallinckrodt	10-22-100-5530	750.00
Bell Fuels Inc.	292437	Gasoline for Golf Maint	20-33-176-5450	749.39
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	745.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	733.20
Wage Works	10/19 Flex Spending	Flex Spending Acct	10-11-100-2140	726.32
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-31-100-5110	725.33
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	718.25
Vanguard Energy Services LLC	E00000435155	Electric Service for Platform Tennis	20-35-100-5330	709.94
Connelly's Academy Inc.	Fall 2019	Kravmaga Class for Sports	20-41-621-5215	706.38
Market Access Corp	6412	Liquor Liability Ins for Lakeview	10-11-100-2150	700.00
North Shore Squares	10/16/19	Program Instruction for Arts	20-41-211-5215	695.31
JPMorgan Chase Purchase Card	INV0038460	2020 Rights - Broadway Bound	20-11-100-1704	685.00
JPMorgan Chase Purchase Card	INV0038460	2020 Rights - Broadway Bound	20-11-100-1704	685.00
JPMorgan Chase Purchase Card	INV0038460	2020 Rights - Broadway Bound	20-11-100-1704	685.00
JPMorgan Chase Purchase Card	INV0038460	2020 Rights - Broadway Bound	20-11-100-1704	685.00
AMS Mechanical Systems, Inc.	9128-9	Compressor Maint for Ice	20-34-100-5205	669.50
Tebon's Gas Service	14547	Propane Gas for Ice	20-34-100-5450	668.00
JPMorgan Chase Purchase Card	INV0038460	Staff Uniforms	20-33-100-5460	666.00
Tebon's Gas Service	14542	Propane Gas for Ice	20-34-100-5450	657.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	652.63
Habitat Research LLC	101819	Mallinckrodt Garden Consulting for Parks	10-22-100-5225	650.00
Jim Galeno	1376-1	Entertainer for Halloween Happening	20-40-101-5225	650.00
Wage Works	10/19 Flex Spending	Flex Spending Acct	10-11-100-2140	646.32
Nicor Gas	26154500008-10/19	Gas Service for CRC	20-41-100-5340	628.33
American Compressed Gases Inc.	1635042	CO2 for Pool	20-31-100-5440	624.50
Fambro Management LLC	3002270	After School Program for Gen Rec	20-41-428-5215	600.00
Young Rembrandts	11283	Program Instruction for Arts	20-41-205-5215	600.00
Vanguard Energy Services LLC	E00000435152	Electric Service for West Park	10-22-100-5330	586.44
Tail Activewear	900786	Apparel for Resale at Tennis	10-11-100-1603	584.52
Trane Chicago	7211074	HVAC Repair for CRC	20-41-100-5510	579.81



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Vendor Name	Payable Number	Description (Item)	Account Number	Amount
JPMorgan Chase Purchase Card	INV0038460	Supplies for Gingerbread Houses	20-41-215-5400	570.85
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	10-11-100-5310	570.07
JPMorgan Chase Purchase Card	INV0038460	Credit Card Interface Fee	10-11-100-5225	564.76
U.S. Dept. of Education	INV0038088	Wage Garnishment	10-11-100-2125	560.17
Vanguard Energy Services LLC	E00000435156	Electric Service for Gillson	20-43-145-5330	537.99
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-41-301-5310	532.64
JPMorgan Chase Purchase Card	INV0038460	Office Supplies	10-12-100-5410	531.10
Menards - Skokie Store	39195	Supplies for Halloween Happening	20-40-101-5400	521.34
Wage Works	10/19 Flex Spending	Flex Spending Acct	10-11-100-2140	519.55
JPMorgan Chase Purchase Card	INV0038460	Sailing Supplies	20-43-142-5430	519.13
Fluorecycle, Inc.	44041	Bulb Recycling for Parks	10-23-100-5225	518.76
JPMorgan Chase Purchase Card	INV0038460	IAPD Legal Symposium Fee-L. Cox	40-11-100-5150	515.00
JPMorgan Chase Purchase Card	INV0038460	Job Posting	20-41-301-5225	508.08
Doherty, Laura	053	Music Program for Early Childhood	20-41-303-5215	505.00
Doherty, Laura	053	Music Program for Early Childhood	20-41-306-5215	505.00
Fambro Management LLC	3002269	After Schl Program for Gen Rec-McKenzie	20-41-428-5215	504.00
Nutoys Leisure Products	49878	Playground Equipment for Parks	10-22-100-5520	504.00
Fencing Center of Chicago	102919	Fencing Classes for Sports	20-41-726-5215	503.13
Robbins Schwartz Nicholas	9/19 Stmt	P.T.A.B. Challenge Service	10-11-100-5245	501.25
JPMorgan Chase Purchase Card	INV0038460	Job Posting	20-41-301-5225	501.17
JPMorgan Chase Purchase Card	INV0038460	Job Posting	20-41-301-5225	500.87
JPMorgan Chase Purchase Card	INV0038460	Day trip: Foodies Tour to Spiaggia	20-44-132-5272	500.00
Sparkles Entertainment Inc.	10/19/19	Magician for Halloween Happening	20-40-101-5225	500.00
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-43-100-5310	493.95
JPMorgan Chase Purchase Card	INV0038460	2019 Great Lakes Beach Conf. Lodging-K. Bradford	20-43-100-5170	492.62
Wilson Racquet Sports USA	4529041979	Accessories for Resale at Tennis	10-11-100-1603	492.26
Vanguard Energy Services LLC	E00000435144	Electric Service for Ridge Park	20-40-100-5330	483.24
Nicor Gas	19084500008-10/19	Gas Service for Ice & Tennis	20-34-100-5340	477.96
Pioneer Manufacturing Co Inc.	INV741041	Field Marking Paint for Sports	20-41-601-5210	476.85
JPMorgan Chase Purchase Card	INV0038460	DISC Assessment Staff Lunch	10-11-100-5170	472.08
West End Florist Inc.	29049	Landscaping Plants for Parks	10-22-100-5440	456.00
JPMorgan Chase Purchase Card	INV0038460	Batteries for Maintenance Shop	20-33-176-5430	453.87
JPMorgan Chase Purchase Card	INV0038460	Paddle Match Catering	20-32-100-5150	450.25
JPMorgan Chase Purchase Card	INV0038460	Paddle Match Catering	20-35-100-5250	450.25
JPMorgan Chase Purchase Card	INV0038460	Paddle Match Catering	20-35-100-5250	450.25
JPMorgan Chase Purchase Card	INV0038460	Paddle Match Catering	20-35-100-5250	450.25
JPMorgan Chase Purchase Card	INV0038460	Paddle Tennis Match Catering	20-35-100-5250	450.25
Technology Mgt Rev Fund	T2006017	Primary Internet for WPD	10-11-100-5310	450.00
JPMorgan Chase Purchase Card	INV0038460	Job Posting	20-41-301-5225	449.77
JPMorgan Chase Purchase Card	INV0038460	Gillson - Lakefront project HVAC	70-11-105-5810	446.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Gingerbread Houses	20-41-215-5400	443.15
Conserv Fs Inc.	65084415	Ground Supplies for Parks	10-22-100-5440	441.00
Nicor Gas	00667400006-10/19	Gas Service for Pool	20-31-100-5340	435.16
JPMorgan Chase Purchase Card	INV0038460	2020 IPRA Conference - S. Wilson	10-11-100-1704	435.00
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-41-801-5110	433.29
JPMorgan Chase Purchase Card	INV0038460	CRC Restock vending machine	20-41-100-5490	430.05
JPMorgan Chase Purchase Card	INV0038460	2020 IPRA Conference- S. Flynn	20-11-100-1704	427.00
JPMorgan Chase Purchase Card	INV0038460	Day trip: Foodies Tour to Sweetwater	20-44-132-5272	426.55
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-41-301-5310	426.02
Grosse Pointe Towing Inc.	70858	John Deere Tow for Parks	10-22-100-5520	425.00
Grosse Pointe Towing Inc.	70871	John Deere Tow for Parks	10-22-100-5520	425.00
JPMorgan Chase Purchase Card	INV0038460	Martini Tee for Resale	10-11-100-1601	408.42
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	404.08
JPMorgan Chase Purchase Card	INV0038460	Scanner	70-11-100-5850	402.29
Sparkles Entertainment Inc.	7/26/19	Magic Show for Tiny Tots Camp	20-41-308-5272	400.00
JPMorgan Chase Purchase Card	INV0038460	West Park - Trash/recycling	10-23-100-5225	399.75
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening Haunted Theater	20-40-101-5400	398.75
Nils Johnson Tree Experts Inc.	130488	Tree Stump Removal for Parks	10-22-100-5530	395.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Art Programs	20-41-207-5400	393.96
JPMorgan Chase Purchase Card	INV0038460	2020 IPRA Conference - L. Thomas	10-11-100-1704	391.00
JPMorgan Chase Purchase Card	INV0038460	Paddle - Court door hinges	20-35-100-5510	380.28
James Buttus	11/8/19	Mother/Son DJ for Gen Rec	20-41-426-5225	375.00
Hopman, Carl	2946496	Registration Refund	10-11-100-2190	373.00
Nicor Gas	50079678145-5/19-7/19	Gas Service for Grill at Gillson	20-43-144-5340	368.82
JPMorgan Chase Purchase Card	INV0038460	CRC - Dressing room repairs	20-41-801-5520	364.80
Becker Arena Products Inc.	1020785	Rink Threshold for Ice	20-34-100-5850	357.75
James Buttus	101819	DJ for Ice	20-34-100-5250	350.00
Schaefer's	8448-9/19	Liquor for Event at Mallinckrodt	20-44-138-5400	349.50
Sam's Club Direct-2	1039	Supplies for Halloween Happening	20-40-101-5400	339.19
JPMorgan Chase Purchase Card	INV0038460	Parks - Uniforms	10-22-100-5460	337.50
JPMorgan Chase Purchase Card	INV0038460	Electric Hoist	20-33-176-5520	334.88
JPMorgan Chase Purchase Card	INV0038460	CRC - Dressing room repairs	20-41-801-5520	321.90
A & B Bus Service	1019-1075	Bus Service for Gen Rec	20-41-417-5220	321.45
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	321.10
Nicor Gas	19084500008-10/19	Gas Service for Ice & Tennis	20-32-100-5340	318.64
JPMorgan Chase Purchase Card	INV0038460	Parks - Pressure washer parts	10-22-100-5520	314.39
Becker Arena Products Inc.	1016064	Threshold for Studio Rink for Ice	20-34-100-5850	313.50
Tyler Technologies	045-272917	Executime Professional Services	10-11-100-5250	312.50
JPMorgan Chase Purchase Card	INV0038460	Staff T-Shirts for Steps	10-11-100-5150	310.00
Nicor Gas	98326687831-10/19	Gas Service for Golf	20-33-100-5340	306.36
JPMorgan Chase Purchase Card	INV0038460	2019 Arborist Conference - E. Salgado	10-22-100-5150	305.00
Rush Truck Ctrs	3016905921	Bus Rear Window for Parks	20-41-100-5520	300.81





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JPMorgan Chase Purchase Card	INV0038460	Supplies for Seasonal Crafts	20-41-303-5400	300.22
Halloran & Yauch, Inc.	16770	Irrigation System Maint for Howard Park	10-22-100-5530	300.00
Halloran & Yauch, Inc.	16771	Irrigation System Maint for Centennial	10-22-100-5530	300.00
Halloran & Yauch, Inc.	16772	Irrigation System Maint for Gillson	10-22-100-5530	300.00
JPMorgan Chase Purchase Card	INV0038460	2020 IPRA Conference - K. Bradford	20-11-100-1704	300.00
JPMorgan Chase Purchase Card	INV0038460	Fitness TV	20-42-100-5350	299.21
JPMorgan Chase Purchase Card	INV0038460	Equipment - yoga mats for studio	20-42-115-5400	297.08
PDRMA	9/19 Health Ins	PDRMA Health Insurance	40-11-100-5110	294.52
Vanguard Energy Services LLC	E00000434143	Electric Service for Admin	10-11-100-5330	291.64
Wage Works	1709145	10/19 Flex Spending Fee	10-11-100-5110	283.79
JPMorgan Chase Purchase Card	INV0038460	Golf - Dishwasher repairs	20-33-100-5520	283.05
JPMorgan Chase Purchase Card	INV0038460	Paddle Score Keepers	20-35-100-5400	281.95
JPMorgan Chase Purchase Card	INV0038460	Building supplies - sanitation wipes	20-42-100-5420	280.00
Meikem Inc.	189082	Laundry Supplies for Fitness	20-42-100-5420	276.70
Nicor Gas	62946360708-10/19	Gas Service for Platform Tennis	20-35-100-5340	271.38
New York Life Insurance Co	INV0038100	Wilmette Park District Employee Premiums	10-11-100-2131	270.57
New York Life Insurance Co	INV0038235	Wilmette Park District Employee Premiums	10-11-100-2131	270.57
JPMorgan Chase Purchase Card	INV0038460	2019 Arborist Conference - J. Gomez	10-22-100-5150	265.00
JPMorgan Chase Purchase Card	INV0038460	2020 IPRA Membership Dues - L. Thomas	10-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0038460	2020 IPRA Membership Dues - M. Moser	10-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0038460	2020 IPRA Membership Dues - K. Bradford	20-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0038460	Prizes for beach volleyball champions	20-41-715-5400	264.00
JPMorgan Chase Purchase Card	INV0038460	Paddle Match Catering	20-35-100-5250	258.55
Vanguard Energy Services LLC	E00000435148	Electric Service for Mallinckrodt Shop	10-22-100-5330	256.41
Village of Wilmette	53527	Phone Share & 911 Service for Admin	10-11-100-5310	256.20
JPMorgan Chase Purchase Card	INV0038460	Food For CSL Championship	20-33-100-5170	255.00
Warehouse Direct Office	4438498-0	HP Toners for Admin	10-11-100-5430	253.98
Wilson Racquet Sports USA	4529136012	Racquets for Resale at Tennis	10-11-100-1603	252.28
Sparkles Entertainment Inc.	12/13/19	Santa for Holiday Party	10-11-100-5170	250.00
JPMorgan Chase Purchase Card	INV0038460	Awards for Peewee Soccer league	20-41-727-5400	247.60
New York Life Insurance Co	INV0038117	Wilmette Park District Employee Premiums	10-11-100-2131	240.82
New York Life Insurance Co	INV0038251	Wilmette Park District Employee Premiums	10-11-100-2131	240.82
West End Florist Inc.	11751	Pumpkins for Early Childhood	20-41-303-5400	240.00
West End Florist Inc.	11751	Pumpkins for Early Childhood	20-41-306-5400	240.00
JPMorgan Chase Purchase Card	INV0038460	1848 Forest Ave. - Water bill	10-22-100-5320	239.92
Tri-State Cut Stone & Brick Co	S10015812	Sand for Gillson Driveway	10-22-100-5440	239.40
JPMorgan Chase Purchase Card	INV0038460	Monthly fee for online eblast newsletter tool	10-14-100-5255	239.06
A & B Bus Service	1019-1114	Bus Service for Gen Rec & Early Childhood	20-41-307-5220	237.33
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	10-22-100-5310	234.74
JPMorgan Chase Purchase Card	INV0038460	Supplies for Art Programs	20-41-202-5400	231.75
JPMorgan Chase Purchase Card	INV0038460	Supplies for Art Programs	20-41-204-5400	231.75
JPMorgan Chase Purchase Card	INV0038460	CRC air care program	20-41-100-5420	225.77
Bayhack, Joanie	561-1	Fitness Instructor for Older Adults	20-44-137-5225	225.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening Haunted Theater	20-40-101-5400	224.99
JPMorgan Chase Purchase Card	INV0038460	Towels for members	20-32-100-5400	223.74
JPMorgan Chase Purchase Card	INV0038460	AED supplies	40-11-100-5470	220.00
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	10-22-100-5310	218.43
JPMorgan Chase Purchase Card	INV0038460	Pool - Repairs	20-31-100-5510	218.22
JPMorgan Chase Purchase Card	INV0038460	Budget Book Supplies	10-11-100-5410	217.53
JPMorgan Chase Purchase Card	INV0038460	Locker room supplies	20-42-100-5420	214.50
Tri-State Cut Stone & Brick Co	S10015788	Sand for Gillson Driveway	10-22-100-5440	212.10
JPMorgan Chase Purchase Card	INV0038460	CRC air care program	20-41-100-5420	212.00
Tri-State Cut Stone & Brick Co	S10015800	Sand for Gillson Driveway	10-22-100-5440	211.75
JPMorgan Chase Purchase Card	INV0038460	Mallinckrodt pest control	20-44-100-5200	205.00
JPMorgan Chase Purchase Card	INV0038460	Day trip: Charter bus	20-44-132-5272	200.00
Ujiye, Lisa	10/24/19	Meditation Series for Older Adults	20-44-139-5215	200.00
Xenon Paddle LLC	D65	Demo Paddles & Balls for Resale at Platform Tennis	20-35-100-5400	200.00
JPMorgan Chase Purchase Card	INV0038460	2019 Arborist Conference Lodging - J. Gomez	10-22-100-5150	197.12
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	195.00
JPMorgan Chase Purchase Card	INV0038460	Food sanitation class for Supervisor	20-41-100-5150	195.00
JPMorgan Chase Purchase Card	INV0038460	Food Sanitation class for KE Coordinator	20-41-306-5150	195.00
JPMorgan Chase Purchase Card	INV0038460	Lakeview Wireless	10-11-100-5350	193.72
West End Florist Inc.	29054	Landscaping Plants for Parks	10-22-100-5440	192.00
PDRMA	INV0038082	PDRMA Supl Life post-tax	10-11-100-2115	191.39
PDRMA	INV0038219	PDRMA Supl Life post-tax	10-11-100-2115	191.39
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	10-23-100-5310	191.30
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	10-23-100-5310	190.99
Lowe's	02136	Building Supplies for Parks	10-23-100-5860	190.59
K-Swiss Inc.	95933877	Shoes for Resale at Tennis	10-11-100-1603	190.35
Nicor Gas	04754500009-10/19	Gas Service for West Park	10-22-100-5340	190.28
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	188.40
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	184.47
Nicor Gas	85881400007-10/19	Gas Service for Lakeview	20-43-145-5340	183.57
JPMorgan Chase Purchase Card	INV0038460	Paddle - Electric/bulbs	20-35-100-5510	181.90
JPMorgan Chase Purchase Card	INV0038460	Gilson - Locking materials/beach house tables	20-43-100-5430	180.53
JPMorgan Chase Purchase Card	INV0038460	Supplies for Art Programs	20-41-202-5400	180.04
Fit Kids Inc.	1014	Program Instruction for Gen Rec	20-41-402-5215	180.00
JPMorgan Chase Purchase Card	INV0038460	Father Son Nerf Night dinner	20-41-623-5400	179.79
JPMorgan Chase Purchase Card	INV0038460	Paddle Net	20-35-100-5400	176.66
Konica Minolta Premier Finance	5007732436	Copier Leases for Centennial & Golf	20-33-100-5205	176.00
JPMorgan Chase Purchase Card	INV0038460	KE Field Trip	20-41-306-5272	175.00
JPMorgan Chase Purchase Card	INV0038460	2019 USPTA Membership Dues - J. Stanislaw	20-32-100-5160	174.75



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Vendor Name	Payable Number	Description (Item)	Account Number	Amount
Vanguard Energy Services LLC	E00000435151	Electric Service for Hibbard Park	10-22-100-5330	172.82
JPMorgan Chase Purchase Card	INV0038460	2020 IPRA Conference - M. Moser	10-11-100-1704	170.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	169.99
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening Haunted Theater	20-40-101-5400	167.99
JPMorgan Chase Purchase Card	INV0038460	Samsung 250GB Solid State Drives	70-11-100-5850	166.56
Wilson Racquet Sports USA	4529071137	Accessories for Resale at Tennis	10-11-100-1603	166.28
JPMorgan Chase Purchase Card	INV0038460	1041 Ridge Rd. - Water bill	10-22-100-5320	166.18
JPMorgan Chase Purchase Card	INV0038460	Job Posting	10-11-100-5260	165.00
JPMorgan Chase Purchase Card	INV0038460	Samsung 250GB Solid State Drives	70-11-100-5850	164.97
JPMorgan Chase Purchase Card	INV0038460	Golf TV	20-33-100-5350	164.78
Gomez, Javier	10/19	Reimbursement for Mileage for Parks	10-22-100-5150	164.72
JPMorgan Chase Purchase Card	INV0038460	Admin TV	10-11-100-5350	163.56
JPMorgan Chase Purchase Card	INV0038460	Staff Dinner, During Aerification	20-33-176-5430	161.75
JPMorgan Chase Purchase Card	INV0038460	Music Staff Attire	20-41-201-5400	160.84
JPMorgan Chase Purchase Card	INV0038460	CRC - Roof project: Business licenses	70-11-100-5830	160.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for sports department	20-41-703-5230	159.88
Nicor Gas	51634894284-10-19	Gas Service for Older Adults	20-44-100-5340	159.08
JPMorgan Chase Purchase Card	INV0038460	Nutcracker costumes	20-41-214-5460	159.00
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-303-5220	155.44
JPMorgan Chase Purchase Card	INV0038460	Job Posting	20-41-501-5260	154.07
JPMorgan Chase Purchase Card	INV0038460	KE Field Trip	20-41-306-5272	154.00
Halloran & Yauch, Inc.	16773	Irrigation System Maint for Central & Sheridan	10-22-100-5530	150.00
JPMorgan Chase Purchase Card	INV0038460	Golf - Fire alarm radio lease	20-33-100-5225	150.00
Palatine Park Dist./Gymnastics	Entry Fee	Team Entry Fee for Gymnastics	20-41-505-5272	150.00
Palatine Park Dist./Gymnastics	Entry Fees	Team Entry Fees for Gymnastics	20-41-505-5272	150.00
Simpson, Sherrill	1/24/19	Meditation Instructor for Older Adults	20-44-138-5215	150.00
JPMorgan Chase Purchase Card	INV0038460	CRC Internet	20-41-100-5350	149.85
JPMorgan Chase Purchase Card	INV0038460	Kindergarten Enrichment training and education	20-41-306-5170	149.25
JPMorgan Chase Purchase Card	INV0038460	One-year subscription for stock video and images	10-14-100-5255	149.00
JPMorgan Chase Purchase Card	INV0038460	Monthly fee for online stock photo service	10-14-100-5255	149.00
Sam's Club Direct-2	6744	Supplies for Halloween Happening	20-40-101-5400	148.53
JPMorgan Chase Purchase Card	INV0038460	Paddle Tennis TV	20-35-100-5350	147.91
JPMorgan Chase Purchase Card	INV0038460	Mallinckrodt - Park Light repairs	10-22-100-5510	144.90
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	144.74
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-310-5400	143.61
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	143.57
JPMorgan Chase Purchase Card	INV0038460	KE Field Trip	20-41-306-5272	140.00
Wage Works	10/19 Flex Spending	Flex Spending Acct	10-11-100-2140	138.20
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	137.46
JPMorgan Chase Purchase Card	INV0038460	Supplies - After School Recreation	20-41-307-5400	135.82
Nicor Gas	85881400007-9/19	Gas Service for Lakeview	20-43-145-5340	135.57
JPMorgan Chase Purchase Card	INV0038460	Nanya 8GB Memory Sticks	70-11-100-5850	135.06
JPMorgan Chase Purchase Card	INV0038460	Paddle - Light repairs	20-35-100-5510	135.00
JPMorgan Chase Purchase Card	INV0038460	Golf - Portables	20-33-100-5280	134.50
JPMorgan Chase Purchase Card	INV0038460	Sailing check-in card boxes	20-43-142-5400	134.50
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-41-100-5310	134.47
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-41-100-5310	134.27
JPMorgan Chase Purchase Card	INV0038460	KE Field Trip	20-41-306-5272	133.00
JPMorgan Chase Purchase Card	INV0038460	Cooking Supplies for Halloween Happening	20-41-303-5400	132.99
JPMorgan Chase Purchase Card	INV0038460	Equipment for Father Son Nerf Night	20-41-623-5400	132.93
Wilson Racquet Sports USA	4529136013	Racquet for Resale at Tennis	10-11-100-1603	132.28
JPMorgan Chase Purchase Card	INV0038460	Food prep supplies	20-41-306-5400	131.94
Babolat Vs North America Inc.	2661843	Racquet for Resale at Tennis	10-11-100-1603	131.40
JPMorgan Chase Purchase Card	INV0038460	CRC - Man lift battery	20-41-100-5520	129.26
NCPERS Group Life Insurance	INV0038115	IMRF Vol Life - Post Tax	10-11-100-2130	128.00
PDRMA	INV0038099	PDRMA Supl Life post-tax	10-11-100-2115	124.55
PDRMA	INV0038234	PDRMA Supl Life post-tax	10-11-100-2115	124.55
Lowe's	02960	Building Supplies for Ice	20-34-100-5520	124.36
K-Swiss Inc.	95919117	Shoes for Resale at Tennis	10-11-100-1603	124.08
K-Swiss Inc.	95923114	Shoes for Resale at Tennis	10-11-100-1603	124.08
Konica Minolta Premier Finance	5007126726	Copier Leases for Various Areas	20-43-100-5205	123.49
Konica Minolta Premier Finance	5007552223	Copier Leases for Various Areas	20-44-100-5205	123.49
Konica Minolta Premier Finance	5007126726	Copier Leases for Various Areas	20-42-100-5205	123.48
Konica Minolta Premier Finance	5007126726	Copier Leases for Various Areas	20-44-100-5205	123.48
Konica Minolta Premier Finance	5007552223	Copier Leases for Various Areas	20-42-100-5205	123.48
Konica Minolta Premier Finance	5007552223	Copier Leases for Various Areas	20-43-100-5205	123.48
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-42-100-5310	123.42
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-42-100-5310	123.24
Wilson Racquet Sports USA	4529147683	Racquet for Resale at Tennis	10-11-100-1603	122.28
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-32-100-5310	120.97
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-32-100-5310	120.79
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	120.32
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	119.99
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	119.99
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-42-100-5170	119.98
JPMorgan Chase Purchase Card	INV0038460	Equipment supplies - exercise resistance bands	20-42-100-5430	118.90
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-404-5400	117.90
Sam's Club Direct-2	6756	Supplies for Halloween Happening	20-40-101-5400	117.44
JPMorgan Chase Purchase Card	INV0038460	Classroom art supplies	20-41-303-5400	116.64
JPMorgan Chase Purchase Card	INV0038460	Paddle - Lighting	20-35-100-5510	114.64
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-41-401-5310	113.24
JPMorgan Chase Purchase Card	INV0038460	CRC Office Supplies	20-41-100-5420	112.94



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Vendor Name	Payable Number	Description (Item)	Account Number	Amount
Heafey, Carol	8/19-10/19	Mileage Reimbursement for CRC	20-41-100-5220	112.23
JPMorgan Chase Purchase Card	INV0038460	Locker room supplies	20-42-100-5420	111.14
JPMorgan Chase Purchase Card	INV0038460	Infant AED pads for CRC front desk	40-11-100-5470	110.00
JPMorgan Chase Purchase Card	INV0038460	MICR Printer Toner for Check Printer	10-12-100-5410	109.99
Midwest Transit Equipment	X10623110 1	Bus Rear Glass Replacement for CRC	20-41-100-5520	109.77
JPMorgan Chase Purchase Card	INV0038460	CRC TV Hospitality	20-41-100-5350	109.36
JPMorgan Chase Purchase Card	INV0038460	Mallinckrodt Internet & TV	20-44-100-5350	108.91
JPMorgan Chase Purchase Card	INV0038460	Sizzlin September staff pizza	20-31-100-5170	106.75
JPMorgan Chase Purchase Card	INV0038460	Cone Cups	20-33-176-5400	106.50
JPMorgan Chase Purchase Card	INV0038460	Centennial - RTU project	70-11-100-5830	106.41
Specht, Patricia V.H.	2019	Reimbursement for Mileage for Gillson	20-43-100-5220	105.56
JPMorgan Chase Purchase Card	INV0038460	IAPD Webinar Regis.-Holloway, Goebel, Anderson	10-11-100-5150	105.00
JPMorgan Chase Purchase Card	INV0038460	Refreshments for after school recreation snacks	20-41-307-5400	104.94
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-41-428-5310	103.20
Johnstone Supply	1093764	HVAC Repair for Pool & Mallinckrodt	20-44-100-5205	102.50
Wage Works	10/19 Flex Spending	Flex Spending Acct	10-11-100-2145	101.93
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	101.92
Wage Works	10/19 Flex Spending	Flex Spending Acct	10-11-100-2145	101.92
JPMorgan Chase Purchase Card	INV0038460	Refreshments for Board Mtg.	10-11-100-5170	100.32
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	40-11-100-5170	100.00
West End Florist Inc.	11751	Pumpkins for Early Childhood	20-41-307-5400	100.00
JPMorgan Chase Purchase Card	INV0038460	Refreshments for soccer staff	20-41-705-5170	99.13
JPMorgan Chase Purchase Card	INV0038460	Marketing Management Software	10-14-100-5480	99.00
JPMorgan Chase Purchase Card	INV0038460	Staff Dinner, During Aerification	20-33-176-5170	98.34
Millen T V Hardware	10/19 Stmt	Hardware Supplies for Various Areas	20-41-214-5400	98.09
Quill	2183701	Plastic Hangers for Tennis	20-32-100-5410	97.98
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	97.88
AAA Lock & Key	35251	Lock Repair for Ice	20-34-100-5510	96.95
JPMorgan Chase Purchase Card	INV0038460	CRC - Lighting	20-41-100-5510	96.90
JPMorgan Chase Purchase Card	INV0038460	Lakeview - Lighting	20-43-145-5510	96.90
Quill	1803063	Office Supplies for Parks	10-21-100-5410	96.25
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-303-5400	95.44
JPMorgan Chase Purchase Card	INV0038460	CRC pest control	20-41-100-5200	95.00
Konica Minolta Business Solutions	9006135385	Copier Usage for Older Adults	20-44-100-5205	94.63
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	93.82
Tyler Technologies	045-279748	Executime Professional Service	10-11-100-5250	93.75
Nicor Gas	04231626534-10/19	Gas Service for Mallinckrodt Shop	10-22-100-5340	91.01
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-34-100-5310	90.74
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-34-100-5310	90.60
JPMorgan Chase Purchase Card	INV0038460	Pilates balls for group exercise class	20-42-100-5430	89.90
JPMorgan Chase Purchase Card	INV0038460	Office Supplies for Admin	10-11-100-5410	89.82
The Sherwin-Williams Co	9961-5	Paint for CRC & Performing Arts	20-41-100-5510	89.16
The Sherwin-Williams Co	9961-5	Paint for CRC & Performing Arts	20-41-801-5520	89.16
JPMorgan Chase Purchase Card	INV0038460	Snack supplies for After School Recreation	20-41-307-5400	87.46
Konica Minolta Premier Finance	5007705648	Copier Lease for Older Adults	20-44-100-5205	87.25
JPMorgan Chase Purchase Card	INV0038460	Admin Internet/Wireless	10-11-100-5350	86.90
JPMorgan Chase Purchase Card	INV0038460	Golf Internet	20-33-100-5350	86.90
Sam's Club Direct-2	6735	Supplies for Halloween Happening & Admin	20-40-101-5400	85.22
JPMorgan Chase Purchase Card	INV0038460	2020 IGFOA Payroll Seminar - S. Holloway	10-11-100-1704	85.00
JPMorgan Chase Purchase Card	INV0038460	Paddle - Court repair	20-35-100-5510	85.00
Nicor Gas	60981126232-10/19	Gas Service for Golf Maint	20-33-176-5340	83.93
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-402-5400	83.80
Quill	1699916	Office Supplies for Tennis	20-32-100-5410	83.74
JPMorgan Chase Purchase Card	INV0038460	Refreshments for Board Mtg.	10-11-100-5170	83.30
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	82.74
JPMorgan Chase Purchase Card	INV0038460	Equipment for Father Son Nerf Night	20-41-623-5400	81.10
Sam's Club Direct-2	6735	Supplies for Halloween Happening & Admin	10-11-100-5410	81.00
JPMorgan Chase Purchase Card	INV0038460	Pool - Repairs	20-31-100-5510	79.62
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-31-100-5310	79.39
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-31-100-5310	79.26
A & B Bus Service	1019-1114	Bus Service for Gen Rec & Early Childhood	20-41-417-5220	79.12
Jorson & Carlson Co Inc.	0595126	Knife Sharpening for Ice	20-34-100-5520	78.72
Jorson & Carlson Co Inc.	0596530	Knife Sharpening for Ice	20-34-100-5520	78.72
Quill	1839960	Envelopes for Admin	10-12-100-5410	77.98
Konica Minolta Business Solutions	9006176510	Copier Usage for Early Childhood	20-41-301-5205	77.59
JPMorgan Chase Purchase Card	INV0038460	First Aide Cabinet service	20-33-176-5470	77.47
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	76.99
JPMorgan Chase Purchase Card	INV0038460	Mallinckrodt - HVAC repair	20-44-100-5205	76.85
Renzo Dairy	850097	Milk for Early Childhood	20-41-306-5400	75.77
Renzo Dairy	851107	Milk for Early Childhood	20-41-306-5400	75.77
JPMorgan Chase Purchase Card	INV0038460	2020 Rights - Video license Freaky Friday	20-11-100-1704	75.00
JPMorgan Chase Purchase Card	INV0038460	Maintenance Alarm Service Repair	20-33-176-5200	75.00
JPMorgan Chase Purchase Card	INV0038460	2019 Rights - Additional video license for ELF	20-41-805-5225	75.00
Johnstone Supply	1092584	Refrigerator Repair for Platform Tennis	20-35-100-5510	74.50
JPMorgan Chase Purchase Card	INV0038460	Full day lunch	20-41-304-5400	73.41
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	71.80
JPMorgan Chase Purchase Card	INV0038460	Office Supplies for Admin	10-11-100-5410	70.74
Nicor Gas	80914500006-10/19	Gas Service for Ridge Park	20-40-100-5340	70.33
JPMorgan Chase Purchase Card	INV0038460	Ice - HVAC belts	20-34-100-5205	69.67
JPMorgan Chase Purchase Card	INV0038460	Supplies for Art Programs	20-41-203-5400	69.52
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	68.78
The Sherwin-Williams Co	5095-4	Paint for Performing Arts	20-41-801-5520	68.18





## Voucher Approval Report

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Vendor Name	Payable Number	Description (Item)	Account Number	Amount
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	68.00
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-308-5400	67.55
JPMorgan Chase Purchase Card	INV0038460	Ice - Concession grill repair	20-34-100-5520	66.42
Quill	1592101	Paper for Marketing	10-14-100-5410	65.97
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-306-5400	65.95
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	65.94
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-33-176-5310	65.75
Konica Minolta Premier Finance	5007732436	Copier Leases for Centennial & Golf	20-32-100-5205	65.67
Konica Minolta Premier Finance	5007732436	Copier Leases for Centennial & Golf	20-34-100-5205	65.67
Konica Minolta Premier Finance	5007732436	Copier Leases for Centennial & Golf	20-31-100-5205	65.66
JPMorgan Chase Purchase Card	INV0038460	Supplies for Art Programs	20-41-204-5400	65.36
JPMorgan Chase Purchase Card	INV0038460	Risk Management Registration - L. Thomas	10-11-100-5150	65.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	65.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	65.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	65.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	65.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	65.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	65.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	65.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	65.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	65.00
JPMorgan Chase Purchase Card	INV0038460	Snacks for After School Recreation Program	20-41-307-5400	65.00
JPMorgan Chase Purchase Card	INV0038460	Snacks for After School Recreation program	20-41-307-5400	65.00
JPMorgan Chase Purchase Card	INV0038460	Risk Management Registration - S. Flynn	40-11-100-5150	65.00
JPMorgan Chase Purchase Card	INV0038460	Risk Management Registration - L. Cox	40-11-100-5150	65.00
JPMorgan Chase Purchase Card	INV0038460	Risk Management Registration - K. Bradford	40-11-100-5150	65.00
Flynn, Sean	10/19	Reimbursement for Mileage for Ice	20-34-100-5520	64.96
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-33-176-5310	64.71
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-403-5400	64.12
JPMorgan Chase Purchase Card	INV0038460	League Match Default Charge	20-32-100-5160	64.00
JPMorgan Chase Purchase Card	INV0038460	Office Supplies	20-34-100-5410	62.92
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	10-24-100-5310	62.25
JPMorgan Chase Purchase Card	INV0038460	Pool - Maintenance and Repairs	20-31-100-5510	60.98
JPMorgan Chase Purchase Card	INV0038460	Gillson - Pest control	20-43-100-5200	60.00
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-306-5272	60.00
Village of Wilmette	53514	Elevator Inspection for Ice	20-34-100-5205	60.00
JPMorgan Chase Purchase Card	INV0038460	Office Supplies	10-12-100-5410	59.99
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	59.99
JPMorgan Chase Purchase Card	INV0038460	Trampoline for Move With Me	20-41-214-5400	59.99
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	59.49
Vanguard Energy Services LLC	E00000435150	Electric Service for Keay Park	10-22-100-5330	59.41
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	10-21-100-5310	56.71
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	10-24-100-5310	56.71
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-33-100-5310	56.71
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-35-100-5310	56.71
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-41-201-5310	56.71
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-41-401-5310	56.71
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-41-501-5310	56.71
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-41-601-5310	56.71
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-41-701-5310	56.71
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	10-21-100-5310	56.62
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-33-100-5310	56.62
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-35-100-5310	56.62
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-41-201-5310	56.62
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-41-501-5310	56.62
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-41-601-5310	56.62
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-41-701-5310	56.62
JPMorgan Chase Purchase Card	INV0038460	Office Supplies	20-43-100-5410	56.51
Warehouse Direct Office	4454074-0	Office Supplies for Golf	20-33-100-5410	55.95
JPMorgan Chase Purchase Card	INV0038460	Tennis Internet	20-32-100-5350	55.93
JPMorgan Chase Purchase Card	INV0038460	Ice Internet	20-34-100-5350	55.92
K-Swiss Inc.	95919118	Shoes for Resale at Tennis	10-11-100-1603	55.80
JPMorgan Chase Purchase Card	INV0038460	Postage for shoe return	20-33-100-5270	55.50
JPMorgan Chase Purchase Card	INV0038460	Postage for shoe return	20-33-100-5270	55.50
JPMorgan Chase Purchase Card	INV0038460	Postage for shoe return	20-33-100-5270	55.50
JPMorgan Chase Purchase Card	INV0038460	Postage for shoe return	20-33-100-5270	55.50
JPMorgan Chase Purchase Card	INV0038460	West Park - Fire alarm radio lease	10-23-100-5225	55.00
JPMorgan Chase Purchase Card	INV0038460	KE Field Trip	20-41-306-5272	55.00
Muzak LLC	54904848	Music Service for Ice & Pool	20-34-100-5225	55.00
JPMorgan Chase Purchase Card	INV0038460	Stringing balance board	20-32-162-5400	54.99
JPMorgan Chase Purchase Card	INV0038460	Snacks - After School Recreation	20-41-307-5400	54.95
JPMorgan Chase Purchase Card	INV0038460	Mallinckrodt pest control	20-44-100-5200	54.00
JPMorgan Chase Purchase Card	INV0038460	Equipment for father son nerf night	20-41-623-5400	53.98
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-702-5400	53.52
JPMorgan Chase Purchase Card	INV0038460	Program cooking supplies	20-41-306-5400	51.92
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-204-5400	50.40
JPMorgan Chase Purchase Card	INV0038460	West Park - I-Pass replenishment	10-21-100-5350	50.00
JPMorgan Chase Purchase Card	INV0038460	West Park - Pest control	10-23-100-5225	50.00
JPMorgan Chase Purchase Card	INV0038460	Tennis - Pest control	20-32-100-5225	50.00
Lowe's	02937	Paint for Pool	20-31-100-5510	50.00
West End Florist Inc.	11751	Pumpkins for Early Childhood	20-41-304-5400	50.00
JPMorgan Chase Purchase Card	INV0038460	Program Supplies for Mallinckrodt	20-44-100-5400	49.89
JPMorgan Chase Purchase Card	INV0038460	Gillson - Lakefront project/Concrete, gravel	70-11-105-5810	49.88



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Vendor Name	Payable Number	Description (Item)	Account Number	Amount
Johnstone Supply	1093764	HVAC Repair for Pool & Mallinckrodt	20-31-100-5205	49.50
JPMorgan Chase Purchase Card	INV0038460	Classroom storage	20-41-306-5410	49.00
JPMorgan Chase Purchase Card	INV0038460	Books for piano	20-41-820-5400	48.42
Nicor Gas	50079678145-10/19	Gas Service for Gillson Grill	20-43-144-5340	48.42
JPMorgan Chase Purchase Card	INV0038460	Erroneous Charge	10-11-100-1407	47.97
JPMorgan Chase Purchase Card	INV0038460	Program cooking supplies	20-41-303-5400	46.90
JPMorgan Chase Purchase Card	INV0038460	Golf - Dishwasher repairs	20-33-100-5520	46.00
Quill	1593733	Office Supplies for CRC	20-41-100-5410	45.77
JPMorgan Chase Purchase Card	INV0038460	Howard Park - Lighting	10-22-100-5510	45.66
Jorson & Carlson Co Inc.	0595839	Knife Sharpening for Ice	20-34-100-5520	45.61
Jorson & Carlson Co Inc.	0597212	Knife Sharpening for Ice	20-34-100-5520	45.61
Jorson & Carlson Co Inc.	0597847	Knife Sharpening for Ice	20-34-100-5520	45.61
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	45.09
JPMorgan Chase Purchase Card	INV0038460	KE Field Trip	20-41-306-5272	45.00
JPMorgan Chase Purchase Card	INV0038460	KE Field Trip	20-41-306-5272	45.00
JPMorgan Chase Purchase Card	INV0038460	Equipment for CRC sports gym	20-41-720-5430	45.00
Quill	1899861	Office Supplies for Admin	10-12-100-5410	44.97
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	44.96
Quill	2093725	Office Supplies for Admin	10-11-100-5410	44.96
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-304-5400	44.93
JPMorgan Chase Purchase Card	INV0038460	Office Supplies for Admin	10-11-100-5410	44.56
JPMorgan Chase Purchase Card	INV0038460	Lunch supplies - Halloween Happening	20-40-101-5400	44.56
Renzo Dairy	852248	Milk for Early Childhood	20-41-306-5400	44.49
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-41-428-5310	44.08
JPMorgan Chase Purchase Card	INV0038460	Jensen CD Player for Early Childhood Class	20-41-303-5400	44.00
JPMorgan Chase Purchase Card	INV0038460	Staff Meeting Dinner	20-41-503-5170	44.00
JPMorgan Chase Purchase Card	INV0038460	Office Supplies for Admin	10-11-100-5410	43.86
JPMorgan Chase Purchase Card	INV0038460	PNC Leasing Finance Documents Mailing	20-33-100-5270	43.15
JPMorgan Chase Purchase Card	INV0038460	Art Easel replacement for Early Childhood Room	20-41-303-5400	42.95
Vanguard Energy Services LLC	E00000435154	Electric Service for Locust Park	10-22-100-5330	42.31
JPMorgan Chase Purchase Card	INV0038460	Fitness Music	20-42-100-5350	42.17
JPMorgan Chase Purchase Card	INV0038460	Supplies for Art parties	20-41-221-5400	42.05
JPMorgan Chase Purchase Card	INV0038460	Office Supplies	20-41-303-5410	41.92
JPMorgan Chase Purchase Card	INV0038460	Supplies for Arts and Crafts	20-41-304-5400	41.78
Fastsigns-Morton Grove	29-72281	Business Cards & Name Plates for CRC	20-41-301-5410	41.64
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	40.48
Adrienne, Martha	9/18	Yoga Instructor for Fitness	20-42-115-5225	40.00
JPMorgan Chase Purchase Card	INV0038460	Smarter Lessons	20-33-178-5400	40.00
Scullion, Margaret	2948955	Registration Refund	10-11-100-2190	40.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	39.99
Quill	1592059	Office Supplies for Admin	10-12-100-5410	39.98
The UPS Store	10/19 Stmt	Shipping Charges for Parks	10-21-100-5270	39.98
JPMorgan Chase Purchase Card	INV0038460	ASR - Staff dinner	20-41-307-5170	39.93
Jaffe, Collin	Summer 19	Reimbursement for Mileage for Gen Rec	20-41-401-5220	39.48
JPMorgan Chase Purchase Card	INV0038460	CRC - Tools/fitness wall repairs	20-41-100-5510	39.30
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	38.94
JPMorgan Chase Purchase Card	INV0038460	Equipment for CRC sports gym	20-41-720-5430	38.50
JPMorgan Chase Purchase Card	INV0038460	Toiletries	20-42-100-5420	37.99
JPMorgan Chase Purchase Card	INV0038460	Music Connector Cords For Main Rink	20-34-100-5400	37.80
JPMorgan Chase Purchase Card	INV0038460	Supplies for Worldwide Day of Play	20-41-426-5400	37.58
JPMorgan Chase Purchase Card	INV0038460	CRC Office Supplies for front desk	20-41-100-5420	37.45
JPMorgan Chase Purchase Card	INV0038460	Art supplies for Kindergarten Enrichment	20-41-306-5400	37.35
Millen T V Hardware	10/19 Stmt	Hardware Supplies for Various Areas	20-43-142-5400	37.02
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	36.68
JPMorgan Chase Purchase Card	INV0038460	Office Supplies	20-43-100-5410	36.63
Amazon Capital Services	1YWW-VJFC-7Q44	Office Supplies for Admin	10-11-100-5410	36.33
JPMorgan Chase Purchase Card	INV0038460	Prizes for Social Media Campaign	10-14-100-5170	35.98
JPMorgan Chase Purchase Card	INV0038460	Batteries	20-42-115-5400	35.98
JPMorgan Chase Purchase Card	INV0038460	Parks - Field painter safety switches	10-22-100-5430	35.80
Tri-State Cut Stone & Brick Co	S10014483	Ground Supplies for CRC	10-22-100-5440	35.61
JPMorgan Chase Purchase Card	INV0038460	Supplies for art workshops	20-41-215-5400	35.60
JPMorgan Chase Purchase Card	INV0038460	Gillson - Lakefront project lighting	70-11-105-5810	35.54
JPMorgan Chase Purchase Card	INV0038460	Supplies for Art Parties	20-41-221-5400	34.96
Muzak LLC	54904848	Music Service for Ice & Pool	20-31-100-5225	34.55
AAA Lock & Key	35281	Keys for West Park	10-22-100-5510	34.05
JPMorgan Chase Purchase Card	INV0038460	West Park - Truck Tools	10-23-100-5430	33.44
JPMorgan Chase Purchase Card	INV0038460	Classroom storage	20-41-306-5410	33.32
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	32.98
NCBERS Group Life Insurance	INV0038098	IMRF Vol Life - Post Tax	10-11-100-2130	32.00
Renzo Dairy	853355	Milk for Early Childhood	20-41-306-5400	32.00
Lowe's	16162	Building Supplies for Parks	10-22-100-5520	31.80
Millen T V Hardware	10/19 Stmt	Hardware Supplies for Various Areas	20-41-100-5510	31.72
Sam's Club Direct	3681	Supplies for Sports	20-41-623-5400	31.58
Millen T V Hardware	10/19 Stmt	Hardware Supplies for Various Areas	20-34-100-5510	31.43
JPMorgan Chase Purchase Card	INV0038460	Staff Meeting Lunch	10-11-100-5170	31.40
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	31.07
Millen T V Hardware	10/19 Stmt	Hardware Supplies for Various Areas	20-40-101-5400	30.57
Cintas First Aid & Safety	8404318674	First Aid Supplies for Parks	10-22-100-5470	30.43
Vanguard Energy Services LLC	E00000435149	Electric Service for Langdon	20-43-140-5330	30.31
JPMorgan Chase Purchase Card	INV0038460	Apple Mobile Device Management	70-11-100-5850	30.00
JPMorgan Chase Purchase Card	INV0038460	Office Supplies	10-12-100-5410	29.99
JPMorgan Chase Purchase Card	INV0038460	Office Supplies	20-43-100-5410	29.98



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Vendor Name	Payable Number	Description (Item)	Account Number	Amount
Warehouse Direct Office	4439429-0	Office Supplies for Sports	20-41-601-5410	29.98
Cintas First Aid & Safety	8404318609	First Aid Supplies for Ice	20-34-100-5470	29.82
ComEd	3265049020-10/19	Electric Service for Thornwood Park	10-22-100-5330	29.27
JPMorgan Chase Purchase Card	INV0038460	Office Supplies	20-43-100-5410	28.90
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-44-100-5310	28.31
JPMorgan Chase Purchase Card	INV0038460	Tournament Sanction Fee - USTA Level 5	20-32-168-5400	28.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	26.98
Bluemack	7031	Name Tags for Various Areas	20-41-100-5410	26.90
Bluemack	7031	Name Tags for Various Areas	20-41-301-5410	26.90
Bluemack	7031	Name Tags for Various Areas	20-41-501-5265	26.90
JPMorgan Chase Purchase Card	INV0038460	Laundry Detergent	20-33-176-5400	26.43
Millen T V Hardware	10/19 Strmt	Hardware Supplies for Various Areas	20-31-100-5510	26.29
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-405-5400	26.25
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	26.00
Lowe's	02275	HVAC Repairs for CRC	20-34-100-5520	25.74
West End Florist Inc.	11751	Pumpkins for Early Childhood	20-41-305-5400	25.00
JPMorgan Chase Purchase Card	INV0038460	Front Desk Supplies	20-42-100-5410	24.98
JPMorgan Chase Purchase Card	INV0038460	League Website Hosting	10-14-100-5215	24.95
JPMorgan Chase Purchase Card	INV0038460	Tablet Stand	70-11-100-5850	24.89
Vanguard Energy Services LLC	E00000435153	Electric Service for Wheeler Park	10-22-100-5330	24.88
Freidman, Rachel	2946647	Registration Refund	10-11-100-2190	24.00
JPMorgan Chase Purchase Card	INV0038460	Playing cards for bridge group	20-44-100-5400	23.98
Renzo Dairy	850097	Milk for Early Childhood	20-41-304-5400	23.49
Renzo Dairy	851107	Milk for Early Childhood	20-41-304-5400	23.49
JPMorgan Chase Purchase Card	INV0038460	Batteries for instructor mics	20-42-115-5400	22.96
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-816-5400	22.76
Fastsigns-Morton Grove	29-72281	Business Cards & Name Plates for CRC	20-41-100-5410	22.44
JPMorgan Chase Purchase Card	INV0038460	Mallinckrodt Xfinity	20-44-100-5410	22.14
JPMorgan Chase Purchase Card	INV0038460	Sheridan & Greenwood - Water bill	10-22-100-5320	22.00
JPMorgan Chase Purchase Card	INV0038460	Sheridan & Central - Water bill	10-22-100-5320	22.00
JPMorgan Chase Purchase Card	INV0038460	Ridge & Kenilworth - Water bill	10-22-100-5320	22.00
JPMorgan Chase Purchase Card	INV0038460	Ridge & Beechwood - Water bill	10-22-100-5320	22.00
JPMorgan Chase Purchase Card	INV0038460	Office Supplies	20-41-303-5400	20.99
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-41-702-5310	20.96
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-41-702-5310	20.94
JPMorgan Chase Purchase Card	INV0038460	Office Supplies for Admin	10-11-100-5410	20.87
JPMorgan Chase Purchase Card	INV0038460	Aquatics Webinar J. Sanchez	20-31-100-5150	20.00
JPMorgan Chase Purchase Card	INV0038460	Aquatics Webinar J. Sanchez	20-31-100-5150	20.00
JPMorgan Chase Purchase Card	INV0038460	Sam's Membership	20-40-100-5225	20.00
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-316-5400	20.00
JPMorgan Chase Purchase Card	INV0038460	Storage boxes for early childhood	20-41-303-5400	19.99
JPMorgan Chase Purchase Card	INV0038460	Monthly access fee for certification material	20-42-100-5150	19.99
JPMorgan Chase Purchase Card	INV0038460	Zip ties	20-43-100-5400	19.97
JPMorgan Chase Purchase Card	INV0038460	Office Supplies	20-43-100-5410	19.95
JPMorgan Chase Purchase Card	INV0038460	Props for Move With Me	20-41-214-5400	19.88
JPMorgan Chase Purchase Card	INV0038460	Holiday celebration supplies	20-41-306-5400	18.99
JPMorgan Chase Purchase Card	INV0038460	Office Supplies for Admin	10-11-100-5410	18.50
JPMorgan Chase Purchase Card	INV0038460	Supplies for teachers	20-41-306-5410	18.47
JPMorgan Chase Purchase Card	INV0038460	Supplies Classroom art	20-41-304-5400	17.99
JPMorgan Chase Purchase Card	INV0038460	Supplies Classroom crafts	20-41-304-5400	17.98
Warehouse Direct Office	4470074-0	Office Supplies for CRC	20-41-100-5410	17.39
JPMorgan Chase Purchase Card	INV0038460	Golf - Answering service	20-33-100-5225	17.25
JPMorgan Chase Purchase Card	INV0038460	CRC - Answering service	20-41-100-5225	17.25
The Sherwin-Williams Co	4673-9	Sky Light Repair for Tennis & Ice	20-32-100-5510	16.69
The Sherwin-Williams Co	4673-9	Sky Light Repair for Tennis & Ice	20-34-100-5510	16.69
JPMorgan Chase Purchase Card	INV0038460	Office Supplies for Admin	10-11-100-5350	16.48
JPMorgan Chase Purchase Card	INV0038460	Seasonal classroom supplies	20-41-303-5400	16.00
NCPERS Group Life Insurance	INV0038081	IMRF Vol Life - Post Tax	10-11-100-2130	16.00
JPMorgan Chase Purchase Card	INV0038460	Chicago Tribune Subscription	10-11-100-5480	15.96
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-41-404-5310	15.41
JPMorgan Chase Purchase Card	INV0038460	Golf - HVAC belt	20-33-100-5430	15.07
JPMorgan Chase Purchase Card	INV0038460	2020 Wallace Bowl - Perusals	20-11-100-1704	15.00
JPMorgan Chase Purchase Card	INV0038460	PDRMA training class - L. Cox	40-11-100-5150	15.00
JPMorgan Chase Purchase Card	INV0038460	Office supplies	20-43-100-5410	14.99
Quill	1853848	Office Supplies for Parks	10-21-100-5410	14.99
JPMorgan Chase Purchase Card	INV0038460	Admin Kitchen Supplies	10-11-100-5470	14.98
JPMorgan Chase Purchase Card	INV0038460	Tennis - Lighting	20-32-100-5510	14.92
JPMorgan Chase Purchase Card	INV0038460	Lakeview - Lighting	20-43-145-5510	14.92
JPMorgan Chase Purchase Card	INV0038460	Ice - Lighting	20-34-100-5510	14.91
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-41-404-5310	14.72
Tri-State Cut Stone & Brick Co	S10015021	Ground Supplies for Parks	10-22-100-5440	14.27
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	13.98
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-306-5150	13.98
JPMorgan Chase Purchase Card	INV0038460	Recreation Activity Coordinator phone	20-41-100-5400	13.85
JPMorgan Chase Purchase Card	INV0038460	Mailing from KE Field Trip	20-41-306-5272	13.75
Renzo Dairy	853355	Milk for Early Childhood	20-41-304-5400	13.73
Quill	2113691	First Aid Supplies for Admin	10-11-100-5410	13.59
Millen T V Hardware	10/19 Strmt	Hardware Supplies for Various Areas	10-22-100-5440	13.15
Renzo Dairy	852248	Milk for Early Childhood	20-41-304-5400	12.71
JPMorgan Chase Purchase Card	INV0038460	Office supplies	20-43-100-5410	12.41
JPMorgan Chase Purchase Card	INV0038460	Gilson/Parks - Park lot light materials	10-22-100-5430	12.38
PDRMA	9/19 Health Ins	PDRMA Health Insurance	20-35-100-5110	12.12



## Voucher Approval Report

By Amount  
Presented to the Board on November 11, 2019

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
JPMorgan Chase Purchase Card	INV0038460	Office Supplies for Admin	10-11-100-5410	11.98
JPMorgan Chase Purchase Card	INV0038460	Office Supplies	10-11-100-5410	11.96
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-217-5400	11.96
JPMorgan Chase Purchase Card	INV0038460	Preschool Fairy Tale workshop snacks	20-41-211-5400	11.77
JPMorgan Chase Purchase Card	INV0038460	CRC - Building repairs/Spring plunger	20-41-100-5510	11.72
JPMorgan Chase Purchase Card	INV0038460	Ice - HVAC belt	20-34-100-5430	11.38
JPMorgan Chase Purchase Card	INV0038460	Mailing from KE Field Trip	20-41-211-5400	11.00
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	10.99
JPMorgan Chase Purchase Card	INV0038460	Supplies for Art parties	20-41-221-5400	10.75
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-41-306-5310	10.53
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-41-307-5310	10.52
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-41-307-5310	10.51
JPMorgan Chase Purchase Card	INV0038460	Felt pads for rental tables	20-43-100-5410	10.49
JPMorgan Chase Purchase Card	INV0038460	Postage for shoe return	20-33-100-5270	10.10
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	10.00
JPMorgan Chase Purchase Card	INV0038460	Monthly fee for online social media mgt. tool	10-14-100-5255	9.99
JPMorgan Chase Purchase Card	INV0038460	Supplies for art workshops	20-41-215-5400	9.99
JPMorgan Chase Purchase Card	INV0038460	IPad Screen Protector	70-11-100-5850	9.99
Quill	2133459	Office Supplies for Tennis	20-32-100-5410	9.99
JPMorgan Chase Purchase Card	INV0038460	Supplies for art programs	20-41-203-5400	9.97
JPMorgan Chase Purchase Card	INV0038460	Office Supplies for Admin	10-11-100-5410	9.95
JPMorgan Chase Purchase Card	INV0038460	Supplies for Art Programs	20-41-202-5400	9.94
Renzo Dairy	850097	Milk for Early Childhood	20-41-305-5400	9.09
Renzo Dairy	851107	Milk for Early Childhood	20-41-305-5400	9.09
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-207-5400	8.79
JPMorgan Chase Purchase Card	INV0038460	Arts and craft supplies	20-41-305-5400	8.45
JPMorgan Chase Purchase Card	INV0038460	Tennis TV	20-32-100-5350	8.41
JPMorgan Chase Purchase Card	INV0038460	Ice TV	20-34-100-5350	8.40
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-41-306-5310	8.18
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-43-100-5310	8.13
JPMorgan Chase Purchase Card	INV0038460	Office Supplies for Admin	10-11-100-5410	8.12
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	7.99
JPMorgan Chase Purchase Card	INV0038460	Supplies for art workshops	20-41-215-5400	7.99
JPMorgan Chase Purchase Card	INV0038460	Paddle - Lighting	20-35-100-5510	7.81
JPMorgan Chase Purchase Card	INV0038460	Mallinckrodt - Lighting	20-44-100-5510	7.81
JPMorgan Chase Purchase Card	INV0038460	Zip ties	20-43-100-5400	6.99
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-303-5150	6.99
JPMorgan Chase Purchase Card	INV0038460	Classroom holiday crafts	20-41-306-5400	6.90
Petty Cash - CRC	July, Aug, Sept-2019	Petty Cash for CRC	20-41-309-5400	6.78
JPMorgan Chase Purchase Card	INV0038460	CRC TV	20-41-100-5350	6.30
JPMorgan Chase Purchase Card	INV0038460	Wilmette Beacon	10-11-100-5480	5.99
Renzo Dairy	852248	Milk for Early Childhood	20-41-305-5400	5.50
JPMorgan Chase Purchase Card	INV0038460	Supplies for Halloween Happening	20-40-101-5400	5.24
JPMorgan Chase Purchase Card	INV0038460	2019 Arborist Conference - E. Salgado	10-22-100-5150	5.00
Renzo Dairy	853355	Milk for Early Childhood	20-41-305-5400	5.00
JPMorgan Chase Purchase Card	INV0038460	Comic book iOS App	70-11-100-5870	3.18
JPMorgan Chase Purchase Card	INV0038460	CRC - HVAC belt	20-41-100-5430	2.38
JPMorgan Chase Purchase Card	INV0038460	Nutcracker music	20-41-214-5400	2.28
JPMorgan Chase Purchase Card	INV0038460	West Park TV	10-21-100-5350	2.10
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-41-402-5310	1.72
Verizon Wireless	9839046849	Cell Phone Service for Various Areas	20-42-112-5310	1.72
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-41-402-5310	1.70
Verizon Wireless	9841084299	Cell Phone Service for Various Areas	20-41-403-5310	1.70
JPMorgan Chase Purchase Card	INV0038460	Tennis - HVAC belt	20-32-100-5430	1.19
JPMorgan Chase Purchase Card	INV0038460	Erroneous Charge	10-11-100-1407	1.00
JPMorgan Chase Purchase Card	INV0038460	Paddle - Lighting	20-35-100-5510	0.68
JPMorgan Chase Purchase Card	INV0038460	Refund - State Sales Tax	70-11-100-5870	(0.19)
JPMorgan Chase Purchase Card	INV0038460	Refund - Erroneous Charge	10-11-100-1407	(1.00)
Wilson Racquet Sports USA	4529147683a	Merchandise Discount for Tennis	20-32-120-5495	(2.20)
Wilson Racquet Sports USA	4529136013a	Merchandise Discount for Tennis	20-32-120-5495	(2.40)
Babolat Vs North America Inc.	2661843a	Merchandise Discount for Tennis	20-32-120-5495	(2.45)
JPMorgan Chase Purchase Card	INV0038460	Refund - State Sales Tax	70-11-100-5850	(4.47)
Wilson Racquet Sports USA	4529136012a	Merchandise Discount for Tennis	20-32-120-5495	(4.80)
Wilson Racquet Sports USA	4529041979a	Merchandise Discount for Tennis	20-32-120-5495	(9.60)
Wage Works	10/19 Flex Spending	Flex Spending Acct	10-11-100-2140	(11.49)
JPMorgan Chase Purchase Card	INV0038460	Refund - Laundry Soap	20-33-176-5400	(26.43)
Lowe's	15577	Credit for Parks	10-22-100-5520	(31.80)
Ill. Dept. of Revenue	10/19 Sales Tax	10/19 Illinois Sales Tax	10-11-100-4900	(41.00)
Sam's Club Direct-2	6444	Credit for Halloween Happening	20-40-101-5400	(49.92)
Ill. Dept. of Revenue	9/19 Sales Tax	9/19 Illinois Sales Tax	10-11-100-4900	(53.00)
JPMorgan Chase Purchase Card	INV0038460	Refund - Team Uniform	20-41-505-5460	(107.79)
Tail Activewear	900786a	Merchandise Discount for Tennis	20-32-120-5495	(113.50)
Palatine Park Dist./Gymnastics	Entry Fees-R	Team Entry Fees for Gymnastics	20-41-505-5272	(150.00)
Tail Activewear	900064a	Merchandise Discount for Tennis	20-32-120-5495	(361.30)
JPMorgan Chase Purchase Card	INV0038460	Refund - Erroneous Charge	10-11-100-1407	(1,115.00)
Make Your Movie, Inc.	65113-R	After School Clubs for Gen Rec	20-41-428-5215	(2,988.00)
Abbey Paving & Sealcoating Co Inc.	3211-R	ADA Project for Gillson Park	90-11-100-5850	(12,460.00)
PDRMA	9/19 Ins-R	Property, Liability & Workmen's Comp Insurance	40-11-100-5230	(29,787.58)
Total				<u>\$ 986,451.84</u>





## **DIRECTOR'S REPORT**

*November 2019*

### **HALLOWEEN HAPPENING**

Last month on October 19, 2019 we held our annual Halloween event titled Halloween Happening. We had excellent weather for the event causing a significant increase in participation with 673 in 2019 as compared to about 500 in 2018. In addition to the enrolled children, we typically have one or more parents and/or grandparents in attendance, so the event accommodated comfortably over 1,300 people. Ultimately, the event went fantastic and fun was had by all, including the staff! Please see Superintendent of Recreation Guynn's report for details and participation numbers.

### **BUDGET**

At this point in the budget process, all of the various committees have met and reviewed their portion of the budget as well as capital project items. Next is to review the budget more globally and that is accomplished by the full board meeting in a Committee-of-the-Whole meeting. The first Committee-of-the-Whole meeting is scheduled on November 13 for the review the long-range capital projects plan. The next meeting will be on December 4 to review the fully compiled budget document for 2019. After that, at the December regular board meeting on December 9, the Board will approve the 2019 Tax Levy, which is paid by taxpayers in 2020 and accounted for in the 2020 budget of the District. Then, at the January regular board meeting, the Budget and Appropriations Ordinance will be approved for the fiscal year of 2020.

### **TRUTH-IN-TAXATION RESOLUTION 2019-R-11**

The Financial Planning & Policy Committee met in October and reviewed the preliminary 2019 tax levy. The actual tax levy must be passed by the Board at the December meeting. At least 20 days prior to passage of the tax levy, the Board must pass the Truth-In-Taxation Law Resolution. The Board must determine by resolution whether a public hearing is required. A hearing is required if the tax levy is greater than 5%. The proposed tax levy for all Truth-In-Taxation Funds is less than 5%, and therefore, a public hearing is not required. Historically the District has held a hearing nonetheless. Attached is a memo from Superintendent of Finance and Personnel, Steve Holloway, which further explains the Truth-In-Taxation Resolution. This item can be found as an action item under the Financial Planning and Policy Committee.

### **Attachments:**

- 1) Memo and Resolution 2019-R-11, Truth in Taxation
- 2) Parks and Planning Department Report
- 3) Recreation/Facilities Department Reports
- 4) General Administration Operations Report

## MEMORANDUM

Date: November 8, 2019

To: Board of Park Commissioners

From: Steve Holloway

CC: Steve Wilson                      Emily Guynn  
Jerry Ulrich

Re: Truth-In-Taxation Resolution

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At least 20 days prior to enacting the tax levy ordinance, the Board determines by resolution the amount of the total tax that it estimates will be levied for 2019 for all tax supported funds (excluding the Debt Service fund).

The total tax increase proposed in the Truth-In-Taxation Resolution includes the combined proposed tax for the Tax Capped Funds plus the proposed tax for the Special Recreation Fund, which results in a 0.82% increase. The attached Resolution 2019-R-11 reflects the amount of \$5,569,200 for 2019 versus \$5,523,810 extended for the 2018 Tax Levy.

With the existing and proposed bond ordinances in place, the **total** proposed 2019 tax levy is \$8.448 million, the same as the 2018 levy, resulting in no increase for the 2019 levy.

This resolution calls for a Tax Levy Hearing to be held before the December 9, 2019 Board meeting. We will post a notice of this hearing in the local paper (Wilmette Beacon) on November 14, 2019.

If you have any questions, please feel free to give me a call.

Steve

**WILMETTE PARK DISTRICT  
RESOLUTION No. 2019-R-11  
TRUTH IN TAXATION**

**RESOLVED**, by the Board of Park Commissioners of the Wilmette Park District, Cook County, Illinois ("Park District") that, based upon the most recently ascertainable information, the following determinations are hereby made in accordance with the "Truth in Taxation Law":

1. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, extended by the Park District, plus any amount abated by the Park District before extension, upon the final 2018 real estate tax levy of the Park District (2019 tax bill) was \$5,523,810.
2. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, proposed by the Park District for 2019 (2020 tax bill) is \$5,569,200.
3. Based upon the foregoing, the estimated percentage increase in the proposed 2019 aggregate levy over the amount of real estate taxes extended upon the final 2018 aggregate levy is 0.82%, and accordingly, no public hearing or publication is required under the Truth in Taxation Law.

**FURTHER RESOLVED**, that a public hearing on the proposed 2019 aggregate levy of the Park District be held on December 9, 2019, at 7:30 p.m. at 1200 Wilmette Avenue, Wilmette, Cook County, Illinois; and that the Secretary cause notice of said hearing to be published, all in accordance with the requirements of the Truth in Taxation Law.

AYES:

NAYS:

ABSENT:

Passed this 11<sup>th</sup> day of November, 2019.

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Amy L. Wolfe, President  
Board of Park Commissioners

Attested and Filed this 11<sup>th</sup> day of November, 2019.

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Stephen P. Wilson, Secretary  
Board of Park Commissioners

STATE OF ILLINOIS            )  
  )  SS.  
COUNTY OF COOK            )

**I, STEPHEN P. WILSON, HEREBY CERTIFY** that the foregoing instrument is a true and correct copy of Resolution 2019-R-11,

**WILMETTE PARK DISTRICT**

**TRUTH IN TAXATION**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Wilmette Park District, held at Wilmette, Illinois in said District at 7:30 p.m. on the 11<sup>th</sup> day of November, 2019.

**I DO FURTHER CERTIFY** that the deliberations of the Board on the adoption of Resolution 2019-R-11 were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that public notice of said meeting was given by posting a copy of the notice at the principal office of the Wilmette Park District and supplying a copy to all news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of said Act and said Code and with all the procedural rules of the Board.

**IN WITNESS WHEREOF**, I hereunto affix my official signature and the seal of the said Park District at Wilmette, Illinois this 11<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
Secretary, Board of Park Commissioners  
Wilmette Park District

(SEAL)



**TRUTH IN TAXATION**

**CERTIFICATE OF COMPLIANCE**

I, **AMY L. WOLFE** , hereby certify that I am the presiding officer of the Wilmette Park District, Cook County, Illinois, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code – Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85 (2002).

This certificate applies to the 2019 levy.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the President and presiding officer of the Board of Park Commissioners of the Wilmette Park District at Wilmette, Illinois this 11th day of November, 2019.

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President, Board of Park Commissioners



# Memorandum

Date: November 11, 2019  
To: Steve Wilson  
From: Jerry Ulrich  
Re: Parks and Planning Department Report

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## **Langdon Park**

Langdon Park remains closed to beach access. Bluff deterioration continues due to high water levels, pounding waves and heavy rainfall. Revetment wall stones have detached from the bluff and are dropping into the lake. Staff continues to monitor the area and adjust security fencing as necessary.

## **Paddle Tennis**

Building Services completed the installation of new LED light fixtures on the original four paddle courts. Staff installed new light fitters to the existing poles to allow for the installation of the new fixture. The quality of the lighting on all six courts is now the same. A Com Ed incentive was used to offset eighty percent of the cost of the lighting.

## **Community Recreation Center Roofing Project**

The roofing contractor has completed the flat roof over the gymnastics building and torn off the original tar and gravel roof of the early childhood wing single story building. A temporary membrane was installed to prevent water from entering the building while the new roof system is installed. Six inches of insulation was installed to meet the energy code which requiring raising the HVAC unit twelve inches to allow for proper drainage around the unit. Ten working days were lost in October due to rain but a mid-November completion date is still anticipated.

## **Roof Top Unit Replacement**

RAM Mechanical an installation contractor for Trane replaced the original twenty six year old roof top unit that serviced a majority of the first and second floor classrooms. The life span of these units is between 15- 20 years. The original unit had lost two stages of its cooling capacity and replacement was more cost effective than repair. The contractor also installed the curb extension to raise the unit twelve inches, which would have been necessary to do in 2021 when that area of the roof will be replaced.

## **Gillson Park**

### **Parking Lot**

Record rainfalls and a storm surge from Lake Michigan continue to flood the north and south areas of the beach parking lot. Staff continues to pump the water manually to allow access to those areas. Flooding concerns in the parking area drainage islands continue and according to engineers will continue until lake levels recede. A landscape contractor will be replacing ten trees under warranty in the south parking lot. Water tolerant species have been selected to will replace the stressed trees. The grade will be lowered in the islands to allow for more water retention and filter run off into the islands to alleviate flooding.

### **Beach House**

Building Services completed the winterization of the new beach house complex. Storm panels were installed over all window areas with the exception of the gable windows on the restroom buildings. Unique plumbing installations required staff to use compressed air to blow out water lines and to fill entire system with antifreeze to protect underground pipes from freezing. Concession equipment was inspected and disconnected and staff installed a temporary heater in the area because the designed heating equipment would not work due to changes in the ceiling configuration. Staff also winterized water lines to both exterior drinking fountains and the beach whale.

### **Sailing Beach**

Building Services replaced two more sections of the old metal boat racks. New wooden racks have been installed to match the two rows that were completed in the spring. Weather permitting, the last two rows will be completed next spring. Staff also winterized the water line to sailing beach showers and drinking fountains.

### **Outdoor Tennis Courts**

Building Services finished installing new LED lights. Staff retrofitted the new lights with new brackets to the existing light poles that were still in excellent shape. Incentives from Com Ed were available that allowed for the installation at a reduced cost.

## **Centennial Park**

### **Aquatics Center**

Building Services completed the winterization of the pools. Supply and return lines were drained, pumps and filters were emptied, and the drinking fountains and deck hydrants were winterized. Deck chairs and equipment were put into winter storage. The concession stand was winterized and staff moved specialized equipment to ice for use in the winter months. After inspection of the activity and wading pools, staff made necessary repairs to concrete areas and applied a new textured surface to the pools.

### **Main Ice Rink**

Staff replaced all the fluorescent lighting in the main rink with energy efficient LED bulbs. Our staff electrician removed the original ballasts and rewired each fixture to allow for the installation of the LED tubes. Com Ed incentives were provided and cut the replacement cost by fifty percent.

## **Parks Work**

- Mowing, weeding and mulching of leaves continues at all park locations.
- Garbage pickup and recycling continues at all locations.
- Tot-lot safety inspections were performed at all park locations.
- Soccer and Lacrosse field lines were painted at Community and Avoca playfields.
- Repairs were made to the stone retaining wall at Hibbard Park tot-lot.
- Removed storm damaged trees from Gillson, Centennial, Community and Mallinckrodt parks.
- Removed backstop screens, batting cage nets and stored pitching protectors for the season.
- Removed field goal post at Howard Park.
- Weeded the Centennial Prairie Garden and Gillson Park Bird Habitat.
- Pumped water at Gillson Park beach parking lot and Hibbard Park walkways after heavy rainfalls.
- Removed windscreens from tennis courts.
- Assisted sailing staff with moving boats and masts, and relocating storage boxes to the north end of sailing. Installed a temporary fence around sailing boxes for security.
- Garbage and recycling cans were removed from Gillson picnic areas and picnic tables were stacked and chained up for the off-season.
- Removed garbage and recycling cans from sports fields at Community and relocated bleachers to winter storage area.
- Winterized irrigation systems and outdoor drinking fountains at all parks and facilities.
- Water lines at the community gardens at West Park and Centennial were shut off and winterized.

## Memorandum



Date: November 5, 2019  
To: Steve Wilson, Executive Director  
From: Emily Guynn, Superintendent of Recreation  
Re: Recreation and Facilities November Board Report

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### **Community Recreation Center - Carol Heafey, Recreation Program Manager**

- Halloween Happening continues to be the second largest community-wide event with 673 registered children and their families.
- Fall II session began October 21

#### *Upcoming Dates to Know:*

- Elf Children's Theatre, November 8-17
- Mother Son Dance, November 8
- Santa's Mailbox, November 27-December 7

### **Center for the Arts: Julie Nichols, Center for the Arts Supervisor**

- October Event Recap:
  - October 11: Family Fine Art Night- 11 families
  - October 12: Haunted House Art Workshop- 16 Attendees

### **Athletics: Sara Hilby, Sports Two Supervisor**

- Fall Soccer
  - Registration total is 1,016 in comparison to 974 in 2018. A total of 111 teams.
  - Season ended on October 26

### **General Recreation, Kimberly Manno, General Recreation Supervisor**

- School Day Off program partnered with After School Recreation on both October 9 and October 14<sup>th</sup> to offer daytrips to Libertyville Sports Complex and Main Event, 248 enrolled

### **Early Childhood: Julie Mantice, Early Childhood Center of Wilmette Supervisor**

#### Preschool and Full-Day Preschool (PS, FDPS)

- Continues to run smoothly with over 130 students.
- October lessons themes centered around fall and Halloween with an emphasis on literacy, letters, small motor skills and manipulatives

#### Kindergarten Enrichment (KE)

- Students went on fieldtrips to The Grove, Wilmette Fire Station and Library, Lambs Farm

Community Recreation Center	2019		2018	
	Quantity	Revenue	Quantity	Revenue
Dance Birthday Party	2	\$392	2	\$505
Art Birthday Party	2	\$500	2	\$445
Sports Party	6	\$660	3	\$325
Open Gym	-	\$221	-	\$156
Facility Rental	20	\$2,742	20	\$18,979*

\*Payment made in 2018 by long-term renter; D.A.Y. School, Sukkat Shalom, Orsimcha

**Community Recreation Center- Jeff Groves, Recreation Facilities Gen. Manager**

**Gymnastics: Michael Kharpak, Gymnastics Supervisor**

- Fall II recreation classes have 1,253 participants
- November 2-3: First team meet of the competitive season

Gymnastics	2019		2018	
	Quantity	Revenue	Quantity	Revenue
Gymnastics Team	54	-	59	-
Gymnastics Party	23	\$6,180	16	\$4,410

**Mallinckrodt Center: Julie Mantice, Mallinckrodt Community Center Manager**

- October 2: hosted presentation on Domestic Violence, sponsored by Shalva. 31 attendees
- October 6: trip to Barber of Seville at Lyric Opera House. 15 attendees
- October 11: hosted Super Senior Day included hear test and license renewals. 52 attendees
- October 17: trip to Oktoberfest lunch at Hofbrahaus. 13 attendees
- October 25: hosted Health Fair offering hearing, eye, blood pressure, and glucose screenings, and flu vaccinations, with a blood drive through Heartland-Versiti Blood Center. 84 attendees.

Mallinckrodt Center	2019		2018	
	Quantity	Revenue	Quantity	Revenue
Members (as of 11/1)	543	\$1,575	562	\$2,142
Walking Club (as of 11/1)	196	\$444	194	\$407
Wellness Classes at the Center	11	\$7,405	10	\$7,263
Room Rentals	6	\$3,538	8	\$3,990

**Center Fitness Club: Frankie Sinfuego, Center Fitness Club Manager**

- Annual Holiday Hustle program will run from 11/18-12/31
- CFC Black Friday specials will be promoted throughout the month

Center Fitness Club	2019	2018
	Quantity	Quantity
Visits (10/1-10/31)	7,358	8,071
Members	1,403	1,521

<i>Resident</i>	1,249	1,340
<i>Non-Resident</i>	154	181
Personal Training Sessions Held	290	369
Group Exercise Attendance	1,921	2,159
Spin Attendance	691	445
Daily Pass	166	160
7-Day Trial Membership	25	31
Group Ex Passes Sold	71	37

**Centennial Ice Rinks and Family Aquatic Center - Sean Flynn, General Manager**

**Ice Rink: Sean Flynn, General Manager and Vickie Tassone, Skating Program Director**

October Event Recap:

- Spooky Skate- 104 participants

*Upcoming Events:*

- November 1 & 15: TGIF Skate
- November 28-December 1: Loyola Thanksgiving Hockey Tournament

Centennial Ice Rink	2019		2018	
	Quantity	Revenue	Quantity	Revenue
Public Skating Visits	803	\$3,120	1074	\$3,779
Open Hockey	27	\$270	32	\$320
Freestyle & Drop In	787	\$10,200	898	\$11,309
Main Rink Rental	194	\$73,974	194	\$72,303
Studio Rink Rental	113	\$19,700	117	\$19,918
Ice Members (as of 11/01)	655	-	665	-

**Gillson Beach/Park and Lakeview Center – Holly Specht, Lakefront Manager**

*Gillson Beach/Park:*

- Sailing Beach closed to the public on October 13
- Park Use Permits - 9. St. Francis and NT cross country, Boy Scouts and Cub Scouts, Michigan Shores hayride, Ribtober Fest and a beach cleanup.
- Hosted The Lake Michigan Beach managers fall meeting. Discussions included erosion, staffing, ILDNR grant for interpretive signage, water safety efforts, and NOAA projections.
- Rotary Book Drive is ongoing in Lakeview basement
- Katy attended *The Great Lakes Beach Association Annual Conference* – Saginaw Michigan. Required for the IDPH grant.
- Katy was invited to sit on *The Lakefront Task Force*. -Chicago- Create policies to make lakefronts safer.

Lakeview Center	2019		2018	
	Quantity	Revenue	Quantity	Revenue
Rental	13	\$7620	6	\$3,401

## Wilmette Racquet Sports - Jason Stanislaw, Tennis Manager

- Indoor tennis
  - Greater Suburban Indoor Tennis League
    - Wilmette Tennis Club has 5 women's teams in the league
    - Matches are played Thursday and Friday afternoons
- Paddle league
  - Men's league, Tuesday-Thursday nights, 21 teams
    - New catering plan implemented with positive feedback thus far
  - Sunday Men's League
    - Play began 10/20
    - League schedules and standings are posted on the WPD website
  - Pumpkin Smasher Mixer took place 10/26

### *Upcoming Events*

- November 2: CDTA/UTR Junior Rating Pilot Event
- November 8: Cardio Tennis Event
- November 11: Paddle Turkey Trot Mixer
- November 23: USTA Level 5 Tennis Tournament
- November 28: Tennis Club Closed for Thanksgiving

Platform Tennis	2019		2018	
	Quantity	Revenue	Quantity	Revenue
Paddle Hut Rental	2	\$375	1	\$425
Members (as of 11/1)	290	-	296	-

Wilmette Tennis Club	2019	2018
	Quantity	Quantity
Total Members (as of 11/1)	513	530
<i>Resident</i>	335	370
<i>Non-Resident</i>	178	160

### Fall I Enrollment Summary:

Program Category	Fall I 2019 Total Enrollment
Early Childhood Center, Preschool Programs:	
<i>Terrific Time for Toddlers</i>	13
<i>Preschool Bound</i>	13
<i>Early Childhood Center, 3 y.o. Preschool</i>	38
<i>Early Childhood Center, 4 y.o. Preschool</i>	47
<i>Early Childhood Center, Full-Day Preschool</i>	33



	<i>Kindergarten Enrichment</i>	109
	<i>After-School Recreation</i>	261
Visual Arts		266
Dance		295
Theatre (includes <i>Elf</i> )		139
Music		77
General Recreation – Workshops, Special Events, Nerf Night (60) and Halloween Happening (673)		1229
Gymnastics		1,148
Youth Sports Programs (SportsKids, Hot Shots, Coach Abe, Karate, Volleyball, etc.)		814
Youth Sports Leagues:		
	<i>IBA Minor League (T-ball)</i>	29
	<i>IBA Major League (Coach Pitch)</i>	20
	<i>WBA Intro to Baseball League</i>	196
	<i>IGLA Fall Lacrosse League</i>	22
	<i>Soccer Youth and Pee Wee</i>	1,096
	<i>Wilmette Storm Travel Basketball Oct - March</i>	36
	<i>Free Wings Soccer Clinics</i>	169
Adult Sports Leagues		
	Women’s Soccer	5 teams
	Men’s Basketball League	21 teams
	Co-Ed Volleyball League	4 teams

**Wilmette Golf Club – Adam Kwiatkoski, General Manager**

- October weather was wet and colder than normal and not ideal for golf
  - Significant snow closed the golf course on 10/29
  - Carts available for play 17 out of the 30 days (5 less than 2018)
- 1,739 rounds compared to 1,605 in 2018 and 1,714 in 2017
- Golf outings and events in October:
  - Regina rescheduled event had 75 players
  - Victory Tournament has 32 players
  - Three other outings and events were rained out

**MAINTENANCE**

- Golf Course Mechanic candidates were interviewed and a new employee was selected
- Green aerification was completed
- Aerification of tees and approaches
- Fairway aerification and top dressing on a few holes
- Leaves collected and mulched making it easier to play and improve future turf conditions
- Course accessories are being collected and brought in

## M E M O R A N D U M

Date: November 6, 2019  
 To: Steve Wilson  
 From: Steve Holloway  
 Re: General Administration Operations Report

### Year-To-Date Financial Results

Below are the operating revenue and expense results for the month of September 2019.

<b>Wilmette Park District</b>						
Revenue and Expense Statement						
Fiscal Year 2019						
As of September 30, 2019						
<b>Total District</b>	Year-To-Date			YTD Variance		Total
	Actual 2018	Actual 2019	Budget 2019	Actual to Budget \$	%	Year Budget 2019
<b>Revenue</b>						
Property Taxes	\$8,076,598	\$8,330,407	\$8,311,719	\$18,688	0.2%	\$8,388,996
Daily Fees	1,378,005	1,439,440	1,452,572	(13,132)	-0.9%	1,591,836
Fee Revenue	9,689,363	10,099,573	9,611,203	488,370	5.1%	11,543,001
Membership Fees	1,900,727	1,934,114	1,989,367	(55,253)	-2.8%	2,239,093
Rental Revenue	1,659,032	1,683,030	1,693,769	(10,739)	-0.6%	2,165,762
Retail Sales	169,213	195,081	192,958	2,123	1.1%	242,946
Miscellaneous Revenue	<u>532,841</u>	<u>408,507</u>	<u>316,466</u>	<u>92,041</u>	29.1%	<u>403,595</u>
<b>Total Revenue</b>	<b>\$23,405,780</b>	<b>\$24,090,152</b>	<b>\$23,568,053</b>	<b>\$522,099</b>	<b>2.2%</b>	<b>\$26,575,229</b>
<b>Expenses</b>						
Salaries & Wages	\$7,195,942	\$7,321,788	\$7,651,295	(\$329,508)	-4.3%	\$9,756,200
Employee Benefits	2,182,826	2,040,337	2,302,632	(262,295)	-11.4%	3,135,961
Contract Services	2,939,911	3,014,644	3,045,442	(30,798)	-1.0%	4,061,661
Utilities	690,536	726,186	751,187	(25,001)	-3.3%	1,024,867
Supplies	965,055	1,015,944	1,034,783	(18,840)	-1.8%	1,284,825
Repairs	<u>171,177</u>	<u>162,218</u>	<u>221,872</u>	<u>(59,654)</u>	-26.9%	<u>289,696</u>
Operating Expenses	\$14,145,446	\$14,281,116	\$15,007,211	(\$726,095)	-4.8%	\$19,553,210
<b>Operating Surplus (Deficit)</b>	<b>\$9,260,334</b>	<b>\$9,809,036</b>	<b>\$8,560,841</b>	<b>\$1,248,195</b>	<b>14.6%</b>	<b>\$7,022,019</b>
<b>Non-Operating Revenue</b>						
Bond Proceeds	\$0	\$0	\$0	\$0	N/A	\$0
Capital Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	N/A	<u>0</u>
Total Non-Operating Revenue	\$0	\$0	\$0	\$0		\$0
<b>Non-Operating Expenses</b>						
Capital	1,356,737	6,508,692	8,912,802	(2,404,110)	-27.0%	9,285,136
Debt Service	284,194	152,269	126,594	25,675	20.3%	2,894,188
Capital Transfer	(0)	0	(0)	0	-100.0%	0
Overhead Transfer	<u>1</u>	<u>0</u>	<u>(116)</u>	<u>116</u>	-100.0%	<u>0</u>
Total Non-Operating Expenses	\$1,640,931	\$6,660,961	\$9,039,280	(\$2,378,319)	-26.3%	\$12,179,324
Net Non-Operating Surplus (Deficit)	(\$1,640,931)	(\$6,660,961)	(\$9,039,280)	\$2,378,319	-26.3%	(\$12,179,324)
<b>Total Expenses</b>	<b><u>\$15,786,378</u></b>	<b><u>\$20,942,077</u></b>	<b><u>\$24,046,491</u></b>	<b><u>(\$3,104,414)</u></b>	<b>-12.9%</b>	<b><u>\$31,732,534</u></b>
<b>Net Surplus (Deficit)</b>	<b>\$7,619,402</b>	<b>\$3,148,075</b>	<b>(\$478,439)</b>	<b>\$3,626,514</b>		<b>(\$5,157,305)</b>

## Month End September 30, 2019 Financial Results – Narrative

As of September 30, 2019, combined revenue is higher than the year-to-date budget. Revenue categories that consists of Daily Fees, Membership Fees, and Rental Revenue improved during September, however the categories continued to trend downward for the year. Daily Fees and Rental Revenue is below budget YTD budget due to the unseasonably cool and rainy weather in the late spring of 2019. Membership Fees are lower than expected due to lower membership registration at Fitness, a lower number of lottery groups at Golf, and lower registration numbers with non-residents at Aquatics.

The revenue categories that consists of Fee Revenue and Miscellaneous Revenue produced a positive offset to the revenue categories that were lower than budgeted. Fee Revenue is higher than anticipated due primarily to higher than anticipated camp registration, completed payments made toward camp activities, and payments towards registration that took place for fall activities. Miscellaneous Revenue is higher than expected due to higher interest earnings on District investments.

Combined operating expenses are lower than budget by 5% across all categories.

The District is showing a surplus from Operations of \$9.8 million and an overall surplus of \$3.1 million.

The District 2019 revenue compared to 2018 is higher by 3%. Operational surplus compared to 2018 is higher by 6%.

The Lakefront Infrastructure/Beach House project expenditures represents the largest percentage of total capital expenditures as of September 30. Invoices related to this project should be submitted for payment by November 30. As of September 30, capital spending is lower than the 2019 budget by 27%.

## Customer Service, Information Technologies and Finance

In September, IT staff provided an update to the RecTrac software system (The District's customer management software). In addition, staff provided assistance to the Early Childhood department. The department will be utilizing Apple iPads for their homeroom application usage.



**WILMETTE PARK DISTRICT**  
**Lakefront Committee Meeting Minutes**  
*Monday, October 7, 2019*  
*6:30 p.m. – Mallinckrodt Community Center*

**Attendees Present**

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Commissioners/Committee: Chair, Bryan Abbott, Gordon Anderson, Cecilia Clarke  
Staff: Jerry Ulrich, Emily Guynn, Steve Wilson

Staff: Holly Specht

**Attendees Absent**

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None

**I. Meeting Called to Order**

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Meeting called to order at 6:30 p.m.

**II. Approval of Minutes**

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**A. July 29, 2019**

Commissioner Anderson moved and Commissioner Clarke seconded a motion to approve the minutes of the July 29, 2019 Lakefront Committee meeting. All voted yes; **motion carried.**

**B. August 26, 2019**

Commissioner Clarke moved and Commissioner Anderson seconded a motion to approve the minutes of the August 26, 2019 Lakefront Committee meeting. All voted yes; **motion carried.**

**III. Recognition of Visitors**

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The Attendance Sheet will become part of the permanent record.

Scott Arey – Northwestern University Athletic Department – Spoke to the committee about their need for additional parking space due to the upcoming Ohio State v. Northwestern football game on a Friday night, hence the permit for the Gillson Beach parking lot. The Committee and staff asked about how the university intended to control the use of the lot, staff it, and transport people. All the answers were satisfactory and the committee asked staff to work with Mr. Arey on the details, and to preserve a portion of the lot for beach users.

**IV. Communications and Correspondence**

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Commissioner Abbott acknowledged an email from Liz McShane-Beberdick and the committee thanked staff for addressing it.

**V. Unfinished Business**

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None

**VI. New Business**

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**A. Project RFP for Shoreline Protection**

The Committee discussed the four proposals received and staff provided their input as well. The Committee determined it wished to have presentations from three of the four firms and asked staff to facilitate scheduling the presentations.

**B. RFP for Comprehensive Study**

The Committee began by discussing whether or not the request for proposal possibly overshoot the intended project. After discussion, the Committee agreed that they wanted more input from the full board and that they should discuss and select three firms to have make presentations. After a very thorough and lengthy discussion, the Committee came to a consensus as to which three firms they wanted to have further discussions with and asked staff to facilitate schedule the presentations.

**C. Park Permit Requests**

Commissioner Clarke moved and Commissioner Anderson seconded a motion to approve park permits for Michigan Shores Club, School District 39, and Northwestern University. All voted yes; **motion carried.**

**VII. Manager's Report**

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**Holly Specht reported:**

- Swimming beach closed on September 2
- End of season close down procedures have been completed
- Sailing beach to close October 13
- Lakeview had 13 rentals in September
- Beach sweeps continue as well as other park permit activities
- Triathlon on September 15 went well and the participation went up to nearly 700, an increase over prior years
- High water temperature was on August 17 at 76 degrees

**VIII. Adjournment**

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There being no further business to conduct, the Lakefront Committee meeting was adjourned at 8:10 p.m.

Minutes Approved on November 4, 2019

  
Committee Chair

  
Department Head



**WILMETTE PARK DISTRICT**  
**Golf Operations Committee Meeting Minutes**  
*6:30 p.m. – Tuesday, October 1, 2019*  
*Wilmette Golf Club*

**Attendees Present**

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Commissioners/Committee: Chair Julia Goebel, Mike Murdock, Todd Shissler  
Staff: Steve Wilson, Adam Kwiatkoski, Nick Marfise, Keith Kirsch, Cole Hyland, Scott Yopchick

**Attendees Absent**

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None

**I. Meeting Called to Order**

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Meeting called to order at 6:29 p.m.

**II. Approval of Minutes**

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**A. August 6, 2019**

Commissioner Murdock moved and Commissioner Shissler seconded a motion to approve the minutes of the August 6, 2019 Golf Operations Committee meeting. All approved by general consent.

**B. September 3, 2019**

Commissioner Murdock moved and Commissioner Shissler seconded a motion to approve the minutes of the September 3, 2019 Golf Operations Committee meeting. All approved by general consent.

**III. Communications and Correspondence**

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None.

**IV. Recognition of Visitors**

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The Attendance Record will become part of the permanent record.

**V. Manager Reports**

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**Nick Marfise (Golf Course Superintendent) reported on the following:**

- Showed pictures and spoke about the work that has been performed on the course since fall of 2018 to the current date
  - The presentation highlighted that the focus in the past was turf conditions in the fairway
  - The work progressed to the course amenities such as tee markers and seed boxes
  - Then peripheral work such as tree trimming and fixing areas outside of the fairways
  - This progression illustrates the overall improvement of the health of the course

**Adam Kwiatkoski (Golf General Manager) reported on the following:**

- Reviewed the performance in September

- Warm month compared to prior Septembers
- Significant rain events throughout the month impacting events and revenue
- 10 of 30 days we did not have carts available, more than last September
  - Total number of days without carts in the 2019 season is now 60 days
- Revenue for green fees and carts is up compared to 2018 despite the rain
  - This was achieved in a higher dollar per round of \$35.93/round as compared to \$30.16/round in 2018
- Reviewed the prior SWOT analysis
  - Strengths remain strong
  - Weaknesses have been and are being addressed as best is possible
  - Many of the Opportunities have been capitalized on
  - Threats remain threats but have been reduced in severity
  - The Committee thanked staff for their efforts and the summary and asked for staff to update the business plan and SWOT analysis for the years moving forward

**VI. Unfinished Business**

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A. None

**VII. New Business**

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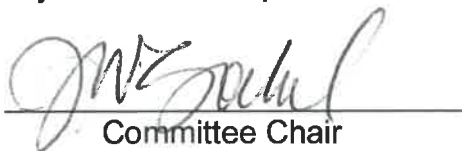
**A. Financial Statements**

Staff reviewed the financial statements for the month ending in September and the Committee asked questions about specific revenue areas.

**VIII. Adjournment**

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There being no further discussion, the Golf Operations Committee meeting was adjourned at 7:25 p.m.

  
\_\_\_\_\_  
Committee Chair

  
\_\_\_\_\_  
Director

Minutes Approved on November 5, 2019



## WILMETTE PARK DISTRICT Parks and Recreation Committee Meeting Minutes

Tuesday, October 15, 2019  
Village Hall Training Room

### Present

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Commissioners/Committee: Chair, Mike Murdock, Cecilia Clarke, Todd Shissler  
Staff: Emily Guynn, Jerry Ulrich

Staff: Director Steve Wilson, Jeff Groves, Carol Heafey, Joey Sanchez, Jason Stanislaw

### Absent

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None

### I. Meeting Called to Order

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Meeting called to order at 6:00 p.m.

### II. Approval of Minutes

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#### A. August 12, 2019

Commissioner Clarke moved and Commissioner Shissler seconded a motion to approve the minutes of the August 12, 2019 Parks & Recreation Committee; all voted yes, **the motion carried.**

#### B. September 9, 2019

Commissioner Shissler moved and Commissioner Clarke seconded a motion to approve the minutes of the September 9, 2019 Parks & Recreation Committee; all voted yes, **the motion carried.**

### III. Communications and Correspondence

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Commissioner Murdock acknowledged emails from Fred Abrams, Lisa Greene, and Paul Trompeter, all expressing gratitude for the pool being open through September. Commissioner Shissler said that as he goes about his typical day he has been stopped by numerous people expressing their appreciation of the extended pool season.

Commissioner Murdock referred to an email received earlier in the day from a New Trier student asking about green initiatives at the District including specifically electric car charging stations.

### IV. Recognition of Visitors

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The Attendance Sheet will become part of the permanent record.

Alexandra Eidenberg – Romona parent who wanted to present the board and staff with a proposal from the PTA regarding a replacement for the playground at the school. The condition of the playground is less than desirable and is 20 years old. The school's fundraising ability is short of the needs, and they are seeking support from the Park District. In particular, she wants the District to consider help defraying the costs of the installation of the equipment by using District staff, which could be



a \$40,000 in-kind donation. Other than that specific request, she expressed a desire to hear from the District any other ideas they have about how it can help.

Jackie Crishnick – Head of fundraising and this is a very large task. It is something that will be hard for their families to be able to fund and we are looking for ways for you to help.

Alexa Keto – New Trier Swim Club and expressed her gratitude for the pool use this year as well as the expanded season.

Lauren – Grew up in the area and went to Romona. Again wanted to reiterate the desire for the District to assist in the fundraising efforts for the new playground.

## **V. Unfinished Business**

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### **A. Permanent Bathrooms at Parks**

Staff walked the committee through the various definitions of community, neighborhood and micro parks. In staff's opinion, Community Playfields clearly is a community park and Thornwood Park fits the definition of a community park due to the use of the baseball fields by the community at large, but also the definition of neighborhood park as it is an extension of neighborhood activities. Commissioner Clarke stated that she felt that bathrooms should be seriously considered at both Community Playfields and Thornwood Park. Commissioner Shissler concurred with Commissioner Clarke. Commissioner Murdock asked for next month, a comprehensive list of all parks whether they have playground equipment or host any activities, so the Committee is looking at all parks. He continued to say that he is not a fan of portable toilets, but understands that they are cost effective and that the resources of the District have a limit across all desired projects. He further said that any community park should have bathroom access, and for him neighborhood parks are likely too costly to add bathrooms to. The Committee agreed to further discuss at the next meeting.

## **VI. New Business**

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### **A. Proposed FY 2020 Recreation & Facility Budget Review**

Commissioner Murdock lead the Committee discussion with staff in regard to the 2019 year-end projections and the 2020 proposed budgets for the recreation programs and facilities for the District with the exception of Lakefront and Golf operations as those committees will review their portions of the budget. The Committee asked questions of the staff about different operating divisions. Based on the staff responses, no changes were proposed to the operating budget. The Committee then reviewed the proposed capital plan and asked for certain projects to be moved between years as well as add some projects to it. Staff agreed to bring an updated capital plan to the Committee-of-the-Whole that would exhibit any and all changes and additions to the full board upon the next review.

## **VII. Managers' Reports**

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### **Jason Stanislaw (Manager) reported on the following topics:**

- Paddle Leagues started last week
- Girls IHSA leagues end for tennis which will bump winter activity at the tennis club

- Tennis is starting a rating based program as compared to the traditional ranking based system

**Carol Heafey (Manager) reported on the following topics:**

- Father Son Nerf Night went well as a new event this past month
- Mother Son Night is coming up on November 1
- Mother Son Dance is on November 8, 2019
- Soccer concludes next week and the numbers were up this year compared to last year

**Jeff Groves (Manager) reported on the following topics:**

- This Saturday Halloween Happening is taking place
  - Decorations in hallways ongoing
  - Creation of the haunted theater is in process
- Mallinckrodt Center is looking for a new manager as Julie Mantice has moved over to the early childhood center

**Sean Flynn (General Manager) reported on the following topics:**

- Hockey season is underway and all teams are in play
- TGIF Skates begin on October 18 and then every other week after that
- Loyola Thanksgiving Tournament will take place as always
- Due to Glenview's rink being under construction, we will host the Glenbrook North v. Glenbrook South game the Wednesday before thanksgiving

**Joey Sanchez (Manager) reported on the following topics:**

- End of season shutdown is well underway getting things ready for the offseason
- Many emails received on the positive opinions about the pool being open through September

**VIII. Adjournment**

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There being no further business to conduct, the Parks and Recreation Committee meeting was adjourned at 7:28 p.m.

Minutes Approved on \_\_\_\_\_

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Committee Chair

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Department Head