



Wilmette Park District
Regular Meeting
Board of Park Commissioners
Monday, December 9, 2019
7:30 pm - Village Hall Council Chambers

AGENDA

- I. Public Hearing – Truth in Taxation
- II. Regular Meeting of the Board of Park Commissioners Called to Order
 - A. Roll Call
- III. Communications and Correspondence
- IV. Recognition of Visitors
- V. Approval of Voucher List
- VI. Executive Director’s Report
- VII. Committee Reports
 - A. Lakefront Committee
 - B. Parks & Recreation Committee
 - C. Golf Operations Committee – *No report, committee did not meet*
 - D. Financial Planning & Policy Committee
 - i. Consideration of Ordinance 2019-O-3 (Tax Levy)
 - ii. Consideration of Resolution 2019-R-12 (Tax Reduction)
- VIII. Unfinished Business
- IX. New Business
 - A. Approval of 2020 Board of Park Commissioner Meeting Schedule
- X. Adjournment

If you are a person with a disability and need special accommodations to participate in and/or attend a Wilmette Park District meeting, please notify the Director’s Office at 847-256-6100.

Wilmette Park District **Policy for Public Comment**

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each regular meeting is set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
2. During the "Recognition of Visitors" agenda item, audience members should raise their hands and be recognized by the President/Chairperson prior to speaking.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson.
4. Questions are to be directed to the entire Board/Committee.
5. Park Board members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. A Board/Committee meeting is not a forum for complaints against individual employees. Such matters are handled by directly contacting the Executive Director. Complaints against the Executive Director should be handled by directly contacting the President of the Board of Park Commissioners.
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the park board commissioners present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.

Calendar of Events December 2019/January 2020

Date	Time	Event	Location
December 2 - 31	All Day	CFC Holiday Sale	CFC
December 7	8:30a	Breakfast with Santa	Golf
December 13-15	7:00p	The Nutcracker Production	CRC
December 15	11:00a	Preschool Holiday Dance Recital	CRC
December 15	1:00p	Skate with Santa	Ice
December 15	3:00p	Holiday Skating Exhibition	Ice
December 16-17	All Day	"Freaky Friday" General Auditions	CRC
December 23 - January 3	All Day	Winter Break Camps	Multiple Locations
December 23 - January 3	9:15a	Holiday Skate Camps	Ice
December 24	10:00a	Christmas Eve Public Skate	Ice
December 31	10:00a	New Year's Eve Public Skate	Ice
January 7	3:00p	Summer Job Fair	CRC
January 8	All Day	Basic Tennis Lesson Lottery Entry Deadline	Tennis
January 10 & 24	7:30p	TGIF Skate	Ice
January 11	All Day	Audition Appointments: Miss Nelson is Missing	CRC
January 13	All Day	Lose to Win Begins	CFC
January 23 - 25	All Day	IAPD/IPRA Annual Conference	Chicago



ACTION LIST

December 9, 2019 – Regular Meeting Board of Park Commissioners

Agenda No.	ACTION
I.	Call to order Public Hearing regarding the 2020 Tax Levy
II.	Regular Meeting of the Board of Park Commissioners called to order
V.	Move to approve the Voucher List in the amount of <u>\$3,158,923.80</u> a copy of which is to be attached to and become a permanent part of the minutes of this meeting.
VII.(D).i	Move to approve Ordinance 2019-O-9, <i>An Ordinance Providing For The Levy And Assessment Of Taxes For The Wilmette Park District, Cook County, Illinois For The Fiscal Year Beginning January 1, 2019 And Ending December 31, 2019</i>
VII.(D)ii.	Move to approve Resolution 2019-R-12, <i>A Resolution Directing The Manner Of Any Reduction Of The Aggregate Extension Of The 2019 Tax Levy Of The Wilmette Park District, Cook County, Illinois In Order To Comply With The Property Tax Extension Limitation Law</i> as recommended by the Financial Planning and Policy Committee.
IX.	Move to approve the 2020 Regular Board Meeting Schedule as presented.
XII.	Move to adjourn Regular Board Meeting.



Voucher List Presented to the Board of Park Commissioners
At the Regular Meeting of December 9, 2019

**Voucher List - Reconciliation
November-19
(Vendor Disbursements Over \$5,000)**

<u>Vendor Name</u>	<u>Amount</u>	<u>Type of Service/Products</u>	<u>#</u>
<u>The Bank of NY Mellon</u>	1,801,700.00	2009A Bond Principal & Interest	#
<u>North Shore Community Bank</u>	395,824.50	2018A Bond Principal & Interest	#
<u>PDRMA</u>	148,641.01	Health, Liability & Workmans Comp Ins & Retiree's Ins	#
<u>JP Morgan Chase</u>	141,594.40	P-Card Purchases	#
<u>Vanguard Energy Services</u>	42,910.75	Electric & Gas Service	#
<u>Hargrave Builders Inc</u>	39,510.00	Lakefront / Infrastructure Project	#
<u>W.B. Olson Inc</u>	27,539.00	Lakefront / Infrastructure Project	#
<u>Twin Oaks Landscaping Inc</u>	17,053.00	Lakefront / Infrastructure Project	#
<u>Sportskids Inc</u>	8,001.85	Fall Sport Classes	#
<u>AT & T</u>	7,886.84	Phone, Long Distance & Fiber Network Service	#
<u>Rush Truck Ctrs</u>	6,808.52	Bus Repairs for CRC	#
<u>Faulks Bros Construction</u>	6,202.80	Topdressing Sand for Golf Maint	#
Total	\$ 2,643,672.67		
Other Sundry Services/Products	<u>72,397.58</u>		
Total Voucher List	<u>\$ 2,716,070.25</u>		
<u>Payroll Transfers</u>			
11/8/2019	<u>\$ 215,640.07</u>		
11/22/2019	<u>\$ 227,213.48</u>		
Total Payroll Transfers	<u>\$ 442,853.55</u>		
Total Vouchers and Transfers	<u>\$ 3,158,923.80</u>		

- If additional comments on expenditures are warranted, they will be noted below by numbered footnote.
The amounts were from the P-card total.

We, the undersigned Officers of the Wilmette Park District, do hereby singularly approve for payment the above listed and detailed list of bills chargeable for the above stated month and on which further approval was passed at a regularly scheduled meeting of the Board of Park Commissioners of the Wilmette Park District.

Commissioner-Motion

Commissioner-Second



Voucher Approval Report

By Amount
Presented to the board 12/9/19

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
The Bank of New York Mellon	Bond Principal	2009A Bond Principal & Interest	30-11-100-5910	\$ 1,725,000.00
North Shore Community Bank & Trust	Golf Bonds	2018A Bond Principal & Interest	30-11-100-5910	366,000.00
The Bank of New York Mellon	Bond Principal	2009A Bond Principal & Interest	30-11-100-5920	76,700.00
Hargrave Builders Inc	561-14	Lakefront Infrastructure Project #17125	70-11-105-5810	39,510.00
North Shore Community Bank & Trust	Golf Bonds	2018A Bond Principal & Interest	30-11-100-5920	29,824.50
PDRMA	10/19 Ins	Property, Liability & Workmans Comp Ins	40-11-100-5230	29,797.58
W.B. Olson Inc	561-14	Lakefront Infrastructure Project # 17125	70-11-105-5810	27,359.00
Twin Oaks Landscaping Inc	561-14	Lakefront Infrastructure Project # 17125	70-11-105-5810	17,053.00
Vanguard Energy Services LLC	E00000435147	Electric Service for CRC	20-41-100-5330	13,618.00
JPMorgan Chase Purchase Card	INV0038754	CRC - Cleaning service	20-41-100-5200	12,911.00
JPMorgan Chase Purchase Card	INV0038754	CRC - Cleaning services	20-44-100-5200	12,911.00
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-32-100-5110	11,380.50
PDRMA	10/19 Health Ins	PDRMA Health Insurance	10-12-100-5110	11,364.04
Vanguard Energy Services LLC	E00000435145	Electric Service for Centennial	20-34-100-5330	11,054.16
PDRMA	10/19 Health Ins	PDRMA Health Insurance	10-22-100-5110	8,557.64
PDRMA	10/19 Health Ins	PDRMA Health Insurance	10-23-100-5110	7,102.53
PDRMA	10/19 Health Ins	PDRMA Health Insurance	10-11-100-5110	6,818.43
Rush Truck Ctrs	3017326202	Bus Repairs for CRC	20-41-100-5520	6,808.52
AT&T	8477256960010	For WPD 0/28/19-11/27/19/Acct# 847 256 9600 760	10-11-100-5310	6,737.54
Vanguard Energy Services LLC	E00000435145	Electric Service for Centennial	20-32-100-5330	6,632.50
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-34-100-5110	6,392.28
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-41-100-5110	6,232.50
Sportskids Inc	636445	Fall II Session Sports Classes & Youth Basketball	20-41-610-5215	5,863.15
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-41-501-5110	5,696.24
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-33-100-5110	5,682.02
JPMorgan Chase Purchase Card	INV0038754	Irrigation System Acid	20-33-176-5440	4,875.00
PDRMA	INV0038429	PDRMA Health - Pre Tax	10-11-100-2115	4,312.39
PDRMA	INV0038543	PDRMA Health - Pre Tax	10-11-100-2115	4,312.39
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-41-301-5110	4,261.52
Easy Permit Postage	8000909005469114-11/15	Guide Postage for Admin	10-11-100-5270	3,745.68
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-42-100-5110	3,716.08
JPMorgan Chase Purchase Card	INV0038754	Parks - Trash/recycling	10-23-100-5225	3,526.40
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-43-100-5110	3,393.04
JPMorgan Chase Purchase Card	INV0038754	Ice - Cleaning service	20-34-100-5200	3,387.00
JPMorgan Chase Purchase Card	INV0038754	Ice - Cleaning services	20-34-100-5200	3,387.00
Vanguard Energy Services LLC	E00000435145	Electric Service for Centennial	20-31-100-5330	3,270.42
JPMorgan Chase Purchase Card	INV0038754	Irrigation System Acid	20-33-176-5440	3,120.00
The Vocal Gymnasium	INV0038504	Fall II Part I-225024-1,225026-01,225071-01,02,03	20-41-423-5215	2,962.70
PDRMA	INV0038451	PDRMA Health - Pre Tax	10-11-100-2115	2,918.45
PDRMA	INV0038577	PDRMA Health - Pre Tax	10-11-100-2115	2,918.45
PDRMA	10/19 Health Ins	PDRMA Health Insurance	10-14-100-5110	2,858.87
PDRMA	10/19 Health Ins	PDRMA Health Insurance	10-21-100-5110	2,841.01
On-The-Go Sports Inc	1693	Football Program for Sports	20-41-616-5215	2,769.44
PDRMA	12/19 Retiree Health	Retiree Health Premium from IMRF	10-11-100-2170	2,746.33
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-44-100-5110	2,491.78
NSWPTL	2019-2020	League Fees for Platform Tennis	20-35-100-5272	2,400.00
AGZA	3508	Green Zone Workshop for Parks	10-22-100-5250	2,302.12
Vanguard Energy Services LLC	E00000435146	Electric Service for Golf	20-33-176-5330	2,270.37
Sportskids Inc	636445	Fall II Session Sports Classes & Youth Basketball	20-41-605-5215	2,138.70
JPMorgan Chase Purchase Card	INV0038754	Golf - Cleaning service	20-33-100-5200	1,978.00
JPMorgan Chase Purchase Card	INV0038754	Golf - Cleaning services	20-33-100-5200	1,978.00
JPMorgan Chase Purchase Card	INV0038754	Lakeview/beachhouse - Cleaning service	20-43-145-5200	1,976.00
JPMorgan Chase Purchase Card	INV0038754	Lakeview Center - Cleaning services	20-43-145-5200	1,976.00
Vanguard Energy Services LLC	E00000435146	Electric Service for Golf	20-33-100-5330	1,973.31
Wilson Racquet Sports USA	4529358097	Accessories for Resale at Tennis	10-11-100-1603	1,959.00
Tail Activewear	904049	Apparell for Resale at Tennis	10-11-100-1603	1,928.90
Sunset Logistics	0066654	Topdressing Sand for Golf Maint	20-33-176-5530	1,901.46
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-41-201-5110	1,851.86
Wilson Racquet Sports USA	452935444	Practice Balls for Tennis	20-32-100-5400	1,848.59
JPMorgan Chase Purchase Card	INV0038754	Nutcracker costumes	20-41-214-5460	1,784.37
JPMorgan Chase Purchase Card	INV0038754	Recreation - Portables	20-40-100-5280	1,776.00
JPMorgan Chase Purchase Card	INV0038754	Tennis - Cleaning service	20-32-100-5200	1,742.00
JPMorgan Chase Purchase Card	INV0038754	Tennis - Cleaning services	20-32-100-5200	1,742.00
Faulks Bros Construction Inc	325180	Greens Topdressing Sand	20-33-176-5530	1,723.17
JPMorgan Chase Purchase Card	INV0038754	Beach house - Cleaning services	20-43-100-5200	1,685.00
Faulks Bros Construction Inc	325909	Greens Topdressing Sand	20-33-176-5530	1,654.27
JPMorgan Chase Purchase Card	INV0038754	Golf Balls and Clubs for Resale	10-11-100-1601	1,644.27
US Foodservice of Il Inc	756534	Food for Early Childhood	20-41-307-5400	1,634.73
JPMorgan Chase Purchase Card	INV0038754	Parks - Trash/recycling	10-23-100-5225	1,619.44



Voucher Approval Report

By Amount
Presented to the board 12/9/19

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
Faulks Bros Construction Inc	325179	Greens Topdressing Sand	20-33-176-5530	1,609.22
Evanston Children's Choir/Wilmette Pops Children's Chorale	01	Children's Chorale Fee for Performing Arts	20-41-811-5215	1,596.00
JPMorgan Chase Purchase Card	INV0038754	Lunch for FDPs	20-41-304-5400	1,506.71
A Gramer Painting Inc	561-14	Lakefront Infrastructure Project #17125	70-11-105-5810	1,500.00
JPMorgan Chase Purchase Card	INV0038754	Sailing - Rack and coil chains	20-43-142-5430	1,484.85
JPMorgan Chase Purchase Card	INV0038754	School Day Off Entry Fee	20-41-417-5272	1,460.00
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-33-176-5110	1,459.40
PDRMA	10/19 Health Ins	PDRMA Health Insurance	10-24-100-5110	1,420.51
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-41-401-5110	1,420.51
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-41-601-5110	1,420.51
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-41-701-5110	1,420.51
Tail Activewear	906379	Apparel for Resale at Tennis	10-11-100-1603	1,385.76
JPMorgan Chase Purchase Card	INV0038754	School Day Off Entry Fee	20-41-417-5272	1,332.00
Mad Science Of Northern Il	12827-1	Science Program for Gen Rec	20-41-419-5215	1,329.28
JPMorgan Chase Purchase Card	INV0038754	Mallinckrodt - Cleaning service	20-44-100-5200	1,321.00
JPMorgan Chase Purchase Card	INV0038754	Mallinckrodt - Cleaning services	20-44-100-5200	1,321.00
Sticky Fingers Cooking	123	Program Instruction for Gen Rec	20-41-428-5215	1,305.99
JPMorgan Chase Purchase Card	INV0038754	Lunch for Kindergarten Enrichment classes	20-41-306-5400	1,285.12
JPMorgan Chase Purchase Card	INV0038754	Lunch for preschool	20-41-303-5400	1,272.98
Konica Minolta Premier Finance	5008203919	Copier Leases for Various Areas	20-41-100-5205	1,237.51
Sunset Logistics	65954	Fairway Topdressing Sand	20-33-176-5530	1,218.07
JPMorgan Chase Purchase Card	INV0038754	Nutcracker costumes	20-41-214-5460	1,217.54
Faulks Bros Construction Inc	326982	Drainage Sand/Divot Mix for Golf Maint	20-33-176-5530	1,216.14
J.C. Sports & Tees Inc	13558	Staff Shirts for Tennis	20-32-100-5460	1,200.00
J.C. Sports & Tees Inc	13598	Staff Uniforms for Tennis	20-32-100-5460	1,189.00
JPMorgan Chase Purchase Card	INV0038754	Paddle - Heaters	20-35-100-5510	1,179.06
Vanguard Energy Services LLC	G400199110519	Gas Service for Various Areas	20-34-100-5340	1,155.99
AT&T	S664050050-19317	Phone Service for CRC	10-11-100-5310	1,145.09
JPMorgan Chase Purchase Card	INV0038754	Gingerbread house workshop supplies	20-41-215-5400	1,136.44
Vanguard Energy Services LLC	G400199110519	Gas Service for Various Areas	20-41-100-5340	1,116.19
JPMorgan Chase Purchase Card	INV0038754	Lunch for Early Childhood	20-41-303-5400	1,071.39
Tail Activewear	906141	Apparel for Resale at Tennis	10-11-100-1603	1,048.45
JPMorgan Chase Purchase Card	INV0038754	2020 June recital attire	20-11-100-1704	1,027.32
JPMorgan Chase Purchase Card	INV0038754	Parks - Tennis nets	10-22-100-5440	1,017.60
Evanston Glass & Mirror	1403	Window Repair for CRC	20-41-100-5510	930.00
Great Lakes Turf	34245	Greens Fertility Program	20-33-176-5445	928.62
Konica Minolta Premier Finance	5008203919	Copier Leases for Various Areas	10-11-100-5205	914.69
Whitey's Crane Rental Inc	6434	Centennial Rooftop Project - S.H. #19108	70-11-100-5830	900.00
JPMorgan Chase Purchase Card	INV0038754	Dance team attire	20-41-213-5460	890.37
PDRMA	INV0038466	PT Insurance - Pre Tax	10-11-100-2115	872.38
PDRMA	INV0038590	PT Insurance - Pre Tax	10-11-100-2115	872.38
Red Wing Business Advantage Acct	20191110031348	Employee Safety Boots for Various Areas	10-22-100-5460	871.21
Popielarczyk, William	GMIS2019	2019 GMIS Illinois Giants Conference Reimbursement	10-11-100-5150	846.06
JPMorgan Chase Purchase Card	INV0038754	Paddle - Cleaning services	20-35-100-5200	843.00
JPMorgan Chase Purchase Card	INV0038754	Paddle - Cleaning service	20-35-100-5200	843.00
New York Life Insurance Co	INV0038427	Wilmette Park District Employee Premiums	10-11-100-2131	837.05
New York Life Insurance Co	INV0038541	Wilmette Park District Employee Premiums	10-11-100-2131	837.05
Lowe's	02060	Building Supplies for Parks & Lakefront	20-43-142-5430	820.50
Direct Fitness Solutions LLC	0550089-IN	Equipment Repairs for Fitness	20-42-100-5520	814.20
Wage Works	11/19	Flex Spending Account	10-11-100-2140	799.63
JPMorgan Chase Purchase Card	INV0038754	Parks - Ground supplies/ice melt	10-22-100-5440	786.64
JPMorgan Chase Purchase Card	INV0038754	West Park - Cleaning service	10-23-100-5200	780.00
JPMorgan Chase Purchase Card	INV0038754	West Park - Cleaning services	10-23-100-5200	780.00
Vanguard Energy Services LLC	G400199110519	Gas Service for Various Areas	20-32-100-5340	770.67
Outstanding Graphics	112619	Photographer for Mother/Son Dance	10-14-100-5215	770.00
JPMorgan Chase Purchase Card	INV0038754	CRC - Plumbing	20-41-100-5510	758.88
JPMorgan Chase Purchase Card	INV0038754	Training Equipment for Junior Golf	20-33-172-5400	744.15
JPMorgan Chase Purchase Card	INV0038754	Parks - Gloves	10-22-100-5440	732.04
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	720.15
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-31-100-5110	710.25
Conserv Fs Inc	65085086	Mesh Fencing for Parks	10-22-100-5440	704.50
Bell Fuels Inc	293249	Gasoline for Golf Maint	20-33-176-5450	698.78
JPMorgan Chase Purchase Card	INV0038754	Beach house heater and concessionstand	70-11-105-5810	695.66
JPMorgan Chase Purchase Card	INV0038754	Paddle - Court dryers	20-35-100-5510	687.48
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	682.50
Outstanding Graphics	101119	Pictures for Marketing	10-14-100-5215	682.50
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	678.85
AMS Mechanical Systems, Inc	9128-10	Compressor Maint for Ice	20-34-100-5205	669.50
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	660.15



Voucher Approval Report

By Amount
Presented to the board 12/9/19

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
JPMorgan Chase Purchase Card	INV0038754	West Park/Bldg Services	10-23-100-5520	651.16
JPMorgan Chase Purchase Card	INV0038754	West Park Shop - Carpet tools	10-23-100-5510	637.46
Conserv Fs Inc	65085050	Snow Fencing for Parks	10-22-100-5440	620.50
JPMorgan Chase Purchase Card	INV0038754	Parks - Mallinckrodt new lighting	10-22-100-5510	606.25
Wilson Racquet Sports USA	4529216164	Tennis Balls for Resale at Tennis	10-11-100-1603	595.20
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	594.50
Robbins Schwartz Nicholas	857796	P.T.A.B. Challenge Service	10-11-100-5245	592.03
Robbins Schwartz Nicholas	10/19 Stmt	P.T.A.B. Challenge Service	10-11-100-5245	589.51
Head/Penn	5193022098	Shoes for Resale at Tennis	10-11-100-1603	577.81
Sunset Logistics	0063460	Top Soil for Golf Maint	20-33-176-5530	570.00
Sunset Logistics	64835	Capital #19212 - Pulverized Topsoil	70-11-100-5810	570.00
JPMorgan Chase Purchase Card	INV0038754	Parks - Transit Van brake pads and batteries	10-22-100-5520	565.58
JPMorgan Chase Purchase Card	INV0038754	Credit card interface fee	10-11-100-5225	541.19
Thyssenkrupp Elevator Corp	3004901391	Elevator Maint Contract for CRC	20-41-100-5205	530.39
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	528.40
JPMorgan Chase Purchase Card	INV0038754	SDO Deposit	20-41-417-5272	524.25
JPMorgan Chase Purchase Card	INV0038754	Ice - Big fuses/ emergency	20-34-100-5520	509.64
Nicor Gas	51634894284-11/19	Gas Service for Older Adults	20-44-100-5340	506.93
JPMorgan Chase Purchase Card	INV0038754	Job Posting	20-41-301-5255	505.16
JPMorgan Chase Purchase Card	INV0038754	Golf - Gas monitoring service	20-33-100-5205	505.00
JPMorgan Chase Purchase Card	INV0038754	Job Posting	20-41-301-5255	503.82
JPMorgan Chase Purchase Card	INV0038754	Job Posting	20-41-301-5255	501.50
JPMorgan Chase Purchase Card	INV0038754	School Day Off Entry Fees	20-41-417-5272	500.45
JPMorgan Chase Purchase Card	INV0038754	Job Posting	20-41-301-5255	500.39
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Staff Dinner Deposit	10-11-100-1704	500.00
JPMorgan Chase Purchase Card	INV0038754	Charmm'd Foundation Leadership Academy	10-14-100-5150	500.00
JPMorgan Chase Purchase Card	INV0038754	2020 AOAP Conference Registration - J.Sanchez	20-11-100-1704	499.00
JPMorgan Chase Purchase Card	INV0038754	Mallinckrodt day trip lunch	20-44-132-5400	495.40
M.R. Nyren Co	83003	Towels for Fitness	20-42-100-5420	492.69
Vanguard Energy Services LLC	G400215110119	Gas Service for Various Areas	20-35-100-5340	485.88
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Dues- K. Barton	20-11-100-1704	470.00
Sunset Logistics	65955	Capital # 19121 - Crush Limestone	70-11-100-5810	468.94
Kone Inc	959398500	Elevator Maint for Golf	20-33-100-5205	465.45
JPMorgan Chase Purchase Card	INV0038754	ASR Supplies	20-41-307-5400	462.60
Par Golf Supply, Inc	259360	Cast T-Shirts for Performing Arts	20-41-805-5400	460.98
JPMorgan Chase Purchase Card	INV0038754	West Park - Lakefront parking lot markers	10-22-100-5440	453.25
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	450.25
Technology Mgt Rev Fund	T2008874	Primary Internet Service for WPD	10-11-100-5310	450.00
JPMorgan Chase Purchase Card	INV0038754	Dance team tanks	20-41-213-5460	444.88
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	438.00
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-41-801-5110	433.29
JPMorgan Chase Purchase Card	INV0038754	Gillson - Beach house winterizing H.S.	20-43-100-5420	430.00
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	429.00
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	429.00
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	429.00
Wage Works	11/19	Flex Spending Account	10-11-100-2140	426.08
Vanguard Energy Services LLC	G400199110519	Gas Service for Various Areas	20-33-100-5340	425.96
Wage Works	11/19	Flex Spending Account	10-11-100-2140	413.00
JPMorgan Chase Purchase Card	INV0038754	Job Posting	20-41-301-5255	408.45
JPMorgan Chase Purchase Card	INV0038754	Team backpacks	20-41-505-5460	407.24
JPMorgan Chase Purchase Card	INV0038754	Halloween Happening Dinner	20-40-101-5400	402.99
JPMorgan Chase Purchase Card	INV0038754	Halloween Happening Dinner	20-40-101-5400	402.99
JPMorgan Chase Purchase Card	INV0038754	Mallinckrodt - HVAC service	20-44-100-5205	400.00
Tressler, LLP	410096	Legal Services for WPD	10-11-100-5245	392.98
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Conference - C. Heafey	20-11-100-1704	391.00
JPMorgan Chase Purchase Card	INV0038754	ASR Lunch	20-41-307-5400	387.96
JPMorgan Chase Purchase Card	INV0038754	Sailing - Racks, nuts, bolts, chain	20-43-142-5430	387.07
Eisinger Smith Inc	11935	Green Repair Tools	10-11-100-1601	382.93
Bell Fuels Inc	293188	Diesel Fuel for Golf Maint	20-33-176-5450	375.01
JPMorgan Chase Purchase Card	INV0038754	Parks - Mallinckrodt new lighting	10-22-100-5510	363.75
JPMorgan Chase Purchase Card	INV0038754	Halloween Happening Dinner	20-40-101-5400	363.04
Quill	2778067	Office Supplies for Parks	10-21-100-5410	359.02
JPMorgan Chase Purchase Card	INV0038754	Paddle - Heaters	20-35-100-5510	358.00
M.R. Nyren Co	82758	Towels for Fitness	20-42-100-5420	353.64
James Buttкус	110119	DJ for Ice	20-34-100-5250	350.00
James Buttкус	111519	DJ for Ice	20-34-100-5250	350.00
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA conference - J.Nichols	20-11-100-1704	350.00
JPMorgan Chase Purchase Card	INV0038754	Gillson - Winterize beach house	20-43-100-5420	344.00
Sam's Club Direct	6069	Supplies for Performing Arts	20-41-805-5400	341.20



Voucher Approval Report

By Amount
Presented to the board 12/9/19

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
R & R Specialties, Inc.	0069004-IN	Equipment Repair for Ice	20-34-100-5520	338.25
JPMorgan Chase Purchase Card	INV0038754	Golf - Pump grease pit	20-33-100-5200	332.00
JPMorgan Chase Purchase Card	INV0038754	Dance team attire	20-41-213-5460	330.00
Outstanding Graphics	112519	Elf Rehearsal Photos for Marketing	10-14-100-5215	323.75
JPMorgan Chase Purchase Card	INV0038754	Dinner for Board Mtg.	10-11-100-5170	319.00
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Membership Dues - F.Alemzadeh	10-11-100-1704	300.00
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Membership Dues - L. Baker	10-11-100-1704	300.00
JPMorgan Chase Purchase Card	INV0038754	Fitness TV	20-42-100-5350	299.21
JPMorgan Chase Purchase Card	INV0038754	Ice - Compressor and fuse	20-34-100-5520	298.81
Nadler Golf Car Sales, Inc	3926838	Golf Cart Ignition / Ignition Coil	20-33-176-5520	297.17
JPMorgan Chase Purchase Card	INV0038754	Quarterly Alarm Charge for Clubhouse	20-33-100-5200	294.12
PDRMA	10/19 Health Ins	PDRMA Health Insurance	40-11-100-5110	288.34
Wage Works	INV1770978	11/19 Flex Spending Admin Fee	10-11-100-5110	283.79
Meikem Inc.	190144	Lockerroom Supplies for Fitness	20-42-100-5420	283.75
Able Engravers	46058	Parks Plaques Replacement	10-22-100-5530	280.90
JPMorgan Chase Purchase Card	INV0038754	Parks - Gator tires	10-22-100-5520	280.00
New York Life Insurance Co	INV0038575	Wilmette Park District Employee Premiums	10-11-100-2131	273.57
Great Lakes Turf	34246	Greens Fertility Program	20-33-176-5445	270.75
New York Life Insurance Co	INV0038449	Wilmette Park District Employee Premiums	10-11-100-2131	270.57
JPMorgan Chase Purchase Card	INV0038754	CPRP Registartion J.Sanchez	20-34-100-5150	270.00
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	269.40
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Membership Dues - K.Conte	10-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Membership Dues ? N.Pierce	10-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Membership Dues ? B. Popi	10-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Membership Dues - S.Holloway	10-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Membership Dues-J.Nichols	20-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Membership Dues-J. Sanchez	20-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Membership Dues-S.Flynn	20-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Membership Dues-S.Hilby	20-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Membership Dues-H.Specht	20-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Membership Dues-J.Pilecki	20-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA membership dues J.Groves	20-11-100-1704	264.00
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Membership Dues - C. Heafey	20-11-100-1704	264.00
Wilson Racquet Sports USA	4528999550	Racquets for Resale at Tennis	10-11-100-1603	260.41
JPMorgan Chase Purchase Card	INV0038754	Clay for adult ceramics	20-41-207-5400	255.00
JPMorgan Chase Purchase Card	INV0038754	West Park - Parks supplies chain/blades	10-22-100-5440	253.57
Village of Wilmette	53597	Phone Share & 911 Service	10-11-100-5310	253.28
JPMorgan Chase Purchase Card	INV0038754	Parks - Uniform supply	10-22-100-5460	253.20
JPMorgan Chase Purchase Card	INV0038754	Parks - Exmark belts	10-22-100-5520	251.21
Petty Cash - CRC	11/19	Petty Cash for CRC	10-11-100-5170	250.00
Lowe's	01094	Building Supplies for Parks & CRC	10-22-100-5510	246.79
JPMorgan Chase Purchase Card	INV0038754	Golf - Dishwasher repair	20-33-100-5510	244.00
Nicor Gas	04231626534-11/19	Gas Service for Mallinckrodt Shop	10-22-100-5340	240.95
New York Life Insurance Co	INV0038467	Wilmette Park District Employee Premiums	10-11-100-2131	240.82
New York Life Insurance Co	INV0038591	Wilmette Park District Employee Premiums	10-11-100-2131	240.82
JPMorgan Chase Purchase Card	INV0038754	West Park - Headlights & vehicle replacement bulbs	10-22-100-5520	240.68
Hernandez, Eileen	Fall 2-2019	Program Instructor for Gen Rec	20-41-414-5215	240.00
Petty Cash - CRC	11/19	Petty Cash for CRC	20-41-306-5272	240.00
JPMorgan Chase Purchase Card	INV0038754	Sailing - Rack, chain, bolts supply	20-43-142-5430	239.84
JPMorgan Chase Purchase Card	INV0038754	Supplies Mother Son Dance	20-41-426-5400	239.76
JPMorgan Chase Purchase Card	INV0038754	Monthly fee for online e-newsletter eblast tool	10-14-100-5255	239.06
JPMorgan Chase Purchase Card	INV0038754	CRC-restock vending machine soda water	20-41-100-5490	236.35
Chicagoland Turf	77831	Meltable Fertilizers for Golf Maint	20-33-176-5440	233.50
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	231.80
JPMorgan Chase Purchase Card	INV0038754	Halloween Happening lunch	20-40-101-5400	229.97
Konica Minolta Business Solutions	9006203099	Copier Usage for Centennial & Golf	20-33-100-5205	229.93
JPMorgan Chase Purchase Card	INV0038754	West Park - Parks staff gloves	10-22-100-5440	226.35
JPMorgan Chase Purchase Card	INV0038754	Staff shirts for July 3rd	20-40-104-5400	226.00
JPMorgan Chase Purchase Card	INV0038754	Winterize of Acid System	20-33-176-5215	225.00
JPMorgan Chase Purchase Card	INV0038754	ELF cast pizza party	20-41-805-5400	216.15
JW Turf	26049	Super 600 Blades	20-33-176-5520	215.50
JPMorgan Chase Purchase Card	INV0038754	CRC air care program	20-41-100-5420	212.00
Potakis, Joanna	07/19 - 10/19	ASC Craft Club Supplies - Fall 1 Class Central	20-41-428-5400	211.20
Kantor, Gary	9/19-1	Magic Class for Gen Rec	20-41-414-5215	210.00
JPMorgan Chase Purchase Card	INV0038754	Tennis Evaluation Cards	20-32-100-5255	205.16
JPMorgan Chase Purchase Card	INV0038754	2020 IPRA Conference Registration-F.Alemzadeh	10-11-100-1704	205.00
JPMorgan Chase Purchase Card	INV0038754	Mallinckrodt Holiday party deposit for Happ Inn	20-44-138-5400	200.00
JPMorgan Chase Purchase Card	INV0038754	Gillson - Beach house winterizing	20-43-100-5430	199.76
Nicor Gas	60981126232-11/19	Gas Service for Golf Maint	20-33-176-5340	197.20



Voucher Approval Report

By Amount
Presented to the board 12/9/19

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
JPMorgan Chase Purchase Card	INV0038754	Costumes - ELF	20-41-805-5400	195.88
JPMorgan Chase Purchase Card	INV0038754	West Park - Winter gloves for staff	10-22-100-5440	195.37
JPMorgan Chase Purchase Card	INV0038754	Lakeview Wireless	10-11-100-5350	193.72
Fastsigns-Morton Grove	29-72431	Banner for Ice	20-34-100-5400	192.00
PDRMA	INV0038426	PDRMA Supl Life post-tax	10-11-100-2115	191.39
PDRMA	INV0038540	PDRMA Supl Life post-tax	10-11-100-2115	191.39
JPMorgan Chase Purchase Card	INV0038754	Lakefront Project - utility room heater	70-11-105-5810	189.66
JPMorgan Chase Purchase Card	INV0038754	Day trip to Spiaggia in Chicago	20-44-132-5272	189.30
Nadler Golf Car Sales, Inc	3926067	Golf Cart Oil Filters/Cable Transmission	20-33-176-5520	188.35
Konica Minolta Premier Finance	5008203919	Copier Leases for Various Areas	10-23-100-5205	188.31
Konica Minolta Premier Finance	5008203919	Copier Leases for Various Areas	20-33-100-5205	188.31
JPMorgan Chase Purchase Card	INV0038754	CRC - Hallway repairs	20-41-100-5510	188.13
Red Wing Business Advantage Acct	20191110031348	Employee Safety Boots for Various Areas	20-41-100-5460	186.99
JPMorgan Chase Purchase Card	INV0038754	Gillson - Lakefront project	70-11-105-5810	186.45
Sam's Club Direct	6531 & 1044	Supplies for Performing Arts	20-41-805-5400	185.22
JPMorgan Chase Purchase Card	INV0038754	Golf - Dishwasher repair parts	20-33-100-5510	184.79
JPMorgan Chase Purchase Card	INV0038754	Ice - Ansul system service	20-34-100-5205	184.00
JPMorgan Chase Purchase Card	INV0038754	Parks - Trash/recycling	10-23-100-5225	183.75
JPMorgan Chase Purchase Card	INV0038754	Ice - Pizza party for parks	20-34-100-5170	180.00
JPMorgan Chase Purchase Card	INV0038754	Scenic - building materials ELF	20-41-805-5420	176.92
Konica Minolta Premier Finance	5008110059	Copier Leases for Centennial & Golf	20-33-100-5205	176.00
JPMorgan Chase Purchase Card	INV0038754	West Park - Twist ties for parks supplies	10-22-100-5440	174.33
JPMorgan Chase Purchase Card	INV0038754	Supplies Mother Son Dance	20-41-426-5400	171.86
Red Wing Business Advantage Acct	20191110031348	Employee Safety Boots for Various Areas	20-33-176-5460	169.99
JPMorgan Chase Purchase Card	INV0038754	Battery Powered Grease Gun	20-33-176-5430	169.88
JPMorgan Chase Purchase Card	INV0038754	Job Posting	20-41-100-5260	165.00
JPMorgan Chase Purchase Card	INV0038754	Job Posting	20-41-401-5255	165.00
JPMorgan Chase Purchase Card	INV0038754	Golf TV	20-33-100-5350	164.78
JPMorgan Chase Purchase Card	INV0038754	Admin TV	10-11-100-5350	163.56
JPMorgan Chase Purchase Card	INV0038754	Halloween Happening Dinner	20-40-101-5400	163.29
JPMorgan Chase Purchase Card	INV0038754	Nutcracker costumes	20-41-214-5460	162.91
JPMorgan Chase Purchase Card	INV0038754	Supplies for early childhood classes	20-41-303-5400	162.44
JPMorgan Chase Purchase Card	INV0038754	Job Posting	20-41-501-5260	158.81
Petty Cash - CRC	11/19	Petty Cash for CRC	20-41-805-5400	157.67
JPMorgan Chase Purchase Card	INV0038754	Scenic - building materials ELF	20-41-805-5420	153.25
JPMorgan Chase Purchase Card	INV0038754	Scenic - ELF paint	20-41-805-5420	152.36
JPMorgan Chase Purchase Card	INV0038754	Classroom educational supplies for Early Childhood	20-41-303-5400	151.12
JPMorgan Chase Purchase Card	INV0038754	Pool - Fire alarm radio lease	20-31-100-5225	150.00
JPMorgan Chase Purchase Card	INV0038754	CRC - Fire alarm radio lease	20-41-100-5225	150.00
JPMorgan Chase Purchase Card	INV0038754	Lakeview - Fire alarm radio lease	20-43-145-5225	150.00
JPMorgan Chase Purchase Card	INV0038754	Mallinckrodt - Fire alarm radio lease	20-44-100-5225	150.00
JPMorgan Chase Purchase Card	INV0038754	CRC Internet	20-41-100-5350	149.85
JPMorgan Chase Purchase Card	INV0038754	July 3 prizes	20-40-104-5400	149.71
JPMorgan Chase Purchase Card	INV0038754	West Park - Building materials	10-23-100-5510	149.23
JPMorgan Chase Purchase Card	INV0038754	Monthly subscription fee for stock images	10-14-100-5255	149.00
JPMorgan Chase Purchase Card	INV0038754	Samsung Solid State Drives	70-11-100-5850	148.47
JPMorgan Chase Purchase Card	INV0038754	Classroom supplies for Early Childhood	20-41-303-5400	147.92
JPMorgan Chase Purchase Card	INV0038754	Paddle Tennis TV	20-35-100-5350	147.91
Petty Cash - CRC	11/19	Petty Cash for CRC	20-41-306-5400	145.26
JPMorgan Chase Purchase Card	INV0038754	Field Trip to The Grove	20-41-306-5272	140.00
JPMorgan Chase Purchase Card	INV0038754	Golf - Ansul system service	20-33-100-5205	139.50
Petty Cash - CRC	11/19	Petty Cash for CRC	20-41-303-5400	138.67
BTSI	61744	Yellow Rope	20-33-176-5400	138.00
JPMorgan Chase Purchase Card	INV0038754	Parks - Snow supplies	10-22-100-5440	136.24
JPMorgan Chase Purchase Card	INV0038754	Tennis Operation Supplies - Chairs	20-32-100-5400	134.97
JPMorgan Chase Purchase Card	INV0038754	Golf - Portables	20-33-100-5280	134.50
JPMorgan Chase Purchase Card	INV0038754	Quarterly Alarm Charge Maintenance Facility	20-33-176-5200	134.37
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	133.75
JPMorgan Chase Purchase Card	INV0038754	Refund from Glenview Park District for fieldtrip	20-41-306-5272	133.00
Wilson Racquet Sports USA	4529476797	Racquets for Resale at Tennis	10-11-100-1603	130.28
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	128.75
JPMorgan Chase Purchase Card	INV0038754	Paddle Match Catering	20-35-100-5250	128.75
NCPERS Group Life Insurance	INV0038465	IMRF Vol Life - Post Tax	10-11-100-2130	128.00
JPMorgan Chase Purchase Card	INV0038754	West Park - Go green seminar breakfast	10-22-100-5400	127.92
JPMorgan Chase Purchase Card	INV0038754	Supplies for kinder enrichment	20-41-306-5400	126.58
JPMorgan Chase Purchase Card	INV0038754	PGA Teaching and Coaching Summit	20-33-100-5150	125.00
JPMorgan Chase Purchase Card	INV0038754	Parks - Mallinckrodt new lighting	10-22-100-5510	124.95
PDRMA	INV0038448	PDRMA Supl Life post-tax	10-11-100-2115	124.55
PDRMA	INV0038574	PDRMA Supl Life post-tax	10-11-100-2115	124.55



Voucher Approval Report

By Amount
Presented to the board 12/9/19

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
JPMorgan Chase Purchase Card	INV0038754	Supplies Kindergarten Enrichment classes	20-41-306-5400	124.46
Konica Minolta Premier Finance	5007917965	Copier Leases for Various Areas	20-43-100-5205	123.49
Konica Minolta Premier Finance	5007917965	Copier Leases for Various Areas	20-42-100-5205	123.48
Konica Minolta Premier Finance	5007917965	Copier Leases for Various Areas	20-44-100-5205	123.48
JPMorgan Chase Purchase Card	INV0038754	Ice - Building tools/squeegee	20-34-100-5420	122.24
JPMorgan Chase Purchase Card	INV0038754	Uniform - M.Kharpak	20-41-501-5460	120.80
JPMorgan Chase Purchase Card	INV0038754	Educational supplies for preschool	20-41-303-5400	118.70
Karas, Jamie	11/19	Reimbursement for Props for Performing Arts	20-41-805-5400	116.79
JPMorgan Chase Purchase Card	INV0038754	Nutcracker costumes	20-41-214-5460	116.25
JPMorgan Chase Purchase Card	INV0038754	Refreshments for Board Mtg.	10-11-100-5170	115.55
JPMorgan Chase Purchase Card	INV0038754	Office Supplies for Admin	10-11-100-5410	115.30
JPMorgan Chase Purchase Card	INV0038754	Office Supplies	20-34-100-5410	115.21
JPMorgan Chase Purchase Card	INV0038754	Equipment repairs - stereo system	20-42-100-5520	115.08
Emory, Sara	11/23-24/19	Travel Per Diem for Gymnastics Meet	20-41-505-5170	115.00
Kharpak, Michael	11/23-24/19	Travel Per Diem for Gymnastics Meet	20-41-505-5170	115.00
Marfise, Nicholas	11/7/19	Reimbursement for Employee Lunch for Golf Maint	20-33-176-5170	113.78
JPMorgan Chase Purchase Card	INV0038754	ASR Snack	20-41-307-5400	113.36
JPMorgan Chase Purchase Card	INV0038754	CRC - Gym area building materials	20-41-100-5510	113.34
Cintas First Aid & Safety	8404363706	First Aid Supplies for Platform Tennis	20-35-100-5470	113.25
JPMorgan Chase Purchase Card	INV0038754	Equipment supplies - yoga blocks	20-42-100-5430	112.11
JPMorgan Chase Purchase Card	INV0038754	Food for PDRMA Training	40-11-100-5170	111.90
JPMorgan Chase Purchase Card	INV0038754	Supplies for Halloween Happening	20-40-101-5400	111.38
JPMorgan Chase Purchase Card	INV0038754	Scenic - building supplies ELF	20-41-805-5420	111.05
JPMorgan Chase Purchase Card	INV0038754	Parks - Sign	10-22-100-5440	109.95
JPMorgan Chase Purchase Card	INV0038754	CRC TV Hospitality	20-41-100-5350	109.36
BTSI	62747	Pellet Canisters	20-33-176-5400	109.00
JPMorgan Chase Purchase Card	INV0038754	Mallinckrodt Internet & TV	20-44-100-5350	108.91
JPMorgan Chase Purchase Card	INV0038754	Office Supplies	20-33-176-5470	107.82
JPMorgan Chase Purchase Card	INV0038754	Marketing Management Software	10-14-100-5480	107.66
Konica Minolta Premier Finance	5008203919	Copier Leases for Various Areas	20-32-100-5205	107.61
Petty Cash - CRC	11/19	Petty Cash for CRC	20-40-101-5400	107.12
JPMorgan Chase Purchase Card	INV0038754	CRC - Halloween hallway repair	20-40-100-5400	106.82
Buffalo Grove Gymnastics	1119	HPC Meet - Piper Dunn Level 5	20-41-505-5272	105.00
JPMorgan Chase Purchase Card	INV0038754	CRC - Ansul system service	20-41-100-5205	104.50
Zep Manufacturing Co	9004682749	Janitorial Supplies for Parks	10-22-100-5430	103.89
JPMorgan Chase Purchase Card	INV0038754	Paddle - New lighting	20-35-100-5510	103.50
Sam's Club Direct	6531-1	Supplies for Performing Arts	20-41-805-5400	103.40
Wage Works	11/19	Flex Spending Account	10-11-100-2145	101.93
Meikem Inc.	191130	Laundry & Lockerroom Supplies for Fitness	20-42-100-5420	101.00
JPMorgan Chase Purchase Card	INV0038754	Storage for gingerbread house workshop supplies	20-41-215-5400	100.69
JPMorgan Chase Purchase Card	INV0038754	Supplies for kinder enrichment cooking	20-41-306-5400	99.33
JPMorgan Chase Purchase Card	INV0038754	Office Supplies	20-34-100-5410	99.17
JPMorgan Chase Purchase Card	INV0038754	Equipment for sports gym	20-41-720-5430	99.00
JPMorgan Chase Purchase Card	INV0038754	Skill Share training and education	40-11-100-5150	99.00
JPMorgan Chase Purchase Card	INV0038754	Ice - HVAC repair belts	20-34-100-5205	98.94
JPMorgan Chase Purchase Card	INV0038754	Scenic - building supplies - ELF	20-41-805-5420	98.38
Gomez, Javier	11/19	Mileage Reimbursement	10-22-100-5150	97.44
Konica Minolta Business Solutions	9006267509	Copier Usage for Early Childhood	20-41-301-5205	95.28
JPMorgan Chase Purchase Card	INV0038754	2019 USAG Membership Dues - R.Nixon	20-41-501-5160	93.00
JPMorgan Chase Purchase Card	INV0038754	Tennis - Trash compactor repair	20-32-100-5520	92.88
JPMorgan Chase Purchase Card	INV0038754	Ice - Trash compactor repair	20-34-100-5520	92.88
Sam's Club Direct	4356	Supplies for Platform Tennis	20-35-100-5400	91.04
Reinders Inc	1806874	Hydrolic Trans.Filter(s)	20-33-176-5430	90.30
JPMorgan Chase Purchase Card	INV0038754	Field Trip to Emily Oaks	20-41-306-5272	90.25
Chicagoland Turf	77143	Extreme Green Iron Fertilizer	20-33-176-5440	90.00
JPMorgan Chase Purchase Card	INV0038754	Supplies Mother Son Dance	20-41-426-5400	89.98
JPMorgan Chase Purchase Card	INV0038754	Golf - Dishwasher repair parts	20-33-100-5510	89.94
JPMorgan Chase Purchase Card	INV0038754	Parks - Mallinckrodt new lights	10-22-100-5510	89.50
JPMorgan Chase Purchase Card	INV0038754	CRC - Paint and hall repairs	20-41-100-5510	89.16
JPMorgan Chase Purchase Card	INV0038754	CRC - Theater hallway paint	20-41-801-5520	89.16
Konica Minolta Premier Finance	5008100822	Copier Lease for Older Adults	20-44-100-5205	87.25
JPMorgan Chase Purchase Card	INV0038754	CRC - Theater set building	20-41-214-5400	86.94
JPMorgan Chase Purchase Card	INV0038754	Admin Internet/Wireless	10-11-100-5350	86.90
JPMorgan Chase Purchase Card	INV0038754	Golf Internet	20-33-100-5350	86.90
JPMorgan Chase Purchase Card	INV0038754	Refreshments for Board Mtg.	10-11-100-5170	86.78
JPMorgan Chase Purchase Card	INV0038754	Field Trip to Highland Park District	20-41-306-5272	85.50
JPMorgan Chase Purchase Card	INV0038754	2020 IAPD Workshop - S.Holloway	10-11-100-1704	84.50
JPMorgan Chase Purchase Card	INV0038754	Refreshments for Board Mtg.	10-11-100-5170	83.20
JPMorgan Chase Purchase Card	INV0038754	Chicagoland Directors Luncheon	10-11-100-5170	82.00



Voucher Approval Report

By Amount
Presented to the board 12/9/19

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
Sam's Club Direct	1044	Supplies for Performing Arts	20-41-805-5400	81.82
New York Life Insurance Co	INV0038644	Wilmette Park District Employee Premiums	10-11-100-2131	80.00
JPMorgan Chase Purchase Card	INV0038754	Mallinckrodt-center pieces for party	20-44-138-5400	79.84
JPMorgan Chase Purchase Card	INV0038754	Supplies for kinder enrichment cooking	20-41-306-5400	79.44
JPMorgan Chase Purchase Card	INV0038754	Staff meeting - welcome lunch	20-41-100-5170	79.25
Jorson & Carlson Co Inc	0598567	Knife Sharpening for Ice	20-34-100-5520	78.72
Jorson & Carlson Co Inc	0599253	Knife Sharpening for Ice	20-34-100-5520	78.72
Salgado, Eduardo	10/19	Mileage Reimbursement for Parks	10-22-100-5150	77.95
JPMorgan Chase Purchase Card	INV0038754	Supplies for preschool cooking	20-41-303-5400	76.78
JPMorgan Chase Purchase Card	INV0038754	Parks - Windshield washer nozzle kits	10-22-100-5430	75.96
American Compressed Gases Inc	95259517	CO2 for Pool	20-31-100-5440	75.00
JPMorgan Chase Purchase Card	INV0038754	2020 Rights - video license PIRATE	20-11-100-1704	75.00
JPMorgan Chase Purchase Card	INV0038754	2020 Rights - video license for NELSON	20-11-100-1704	75.00
JPMorgan Chase Purchase Card	INV0038754	Tennis - Fire alarm radio lease	20-32-100-5225	75.00
JPMorgan Chase Purchase Card	INV0038754	Ice - Fire alarm radio lease	20-34-100-5225	75.00
JPMorgan Chase Purchase Card	INV0038754	Risk management institute	20-41-201-5150	75.00
JPMorgan Chase Purchase Card	INV0038754	Risk Management Institute	20-41-201-5150	75.00
JPMorgan Chase Purchase Card	INV0038754	Training- RMI	20-41-401-5150	75.00
Lichtman-Sander, Lori	11519	Yoga Instruction for Early Childhood	20-41-303-5215	75.00
Lichtman-Sander, Lori	111919	Yoga Instructor for Early Childhood	20-41-306-5215	75.00
JPMorgan Chase Purchase Card	INV0038754	Yeti Costume for Social Media Promo	10-14-100-5255	74.99
JPMorgan Chase Purchase Card	INV0038754	ASR Lunch	20-41-307-5400	72.18
Renzo Dairy	856274	Milk for Early Childhood	20-41-306-5400	72.00
Sam's Club Direct	4921	Supplies for Platform Tennis	20-35-100-5400	69.90
JPMorgan Chase Purchase Card	INV0038754	Supplies for preschool class	20-41-303-5400	69.38
JPMorgan Chase Purchase Card	INV0038754	Supplies for kinder enrichment program	20-41-306-5400	68.23
JPMorgan Chase Purchase Card	INV0038754	CRC - Theater hallway paint	20-41-801-5520	68.18
JPMorgan Chase Purchase Card	INV0038754	Halloween Happening Candy	20-40-101-5400	68.01
JPMorgan Chase Purchase Card	INV0038754	West Park - Outdoor labels	10-22-100-5440	67.35
JPMorgan Chase Purchase Card	INV0038754	Sailing - Boat rack project materials	20-43-142-5430	66.29
JPMorgan Chase Purchase Card	INV0038754	Field Trip to Mitchell Museum	20-41-306-5272	66.00
JPMorgan Chase Purchase Card	INV0038754	Field Trip to Mitchell Museum	20-41-306-5272	66.00
Konica Minolta Premier Finance	5008110059	Copier Leases for Centennial & Golf	20-32-100-5205	65.67
Konica Minolta Premier Finance	5008110059	Copier Leases for Centennial & Golf	20-34-100-5205	65.67
Konica Minolta Premier Finance	5008110059	Copier Leases for Centennial & Golf	20-31-100-5205	65.66
JPMorgan Chase Purchase Card	INV0038754	Halloween Happening - apple slices	20-40-101-5400	65.00
JPMorgan Chase Purchase Card	INV0038754	PDRMA Risk Management Institute	40-11-100-5150	65.00
Renzo Dairy	854365	KE Milk, FDPs Milk & Lunch Bunch	20-41-306-5400	65.00
JPMorgan Chase Purchase Card	INV0038754	Supplies for kinder enrichment class	20-41-306-5400	64.96
JPMorgan Chase Purchase Card	INV0038754	ASR Snack	20-41-307-5400	63.90
JPMorgan Chase Purchase Card	INV0038754	Parks - Headlights	10-22-100-5520	63.68
Konica Minolta Business Solutions	9006211434	Copier Usage for Various Areas	20-43-100-5205	63.49
JPMorgan Chase Purchase Card	INV0038754	CRC office supplies	20-41-100-5410	62.97
JPMorgan Chase Purchase Card	INV0038754	Costume cleaning - ELF	20-41-805-5400	62.76
JPMorgan Chase Purchase Card	INV0038754	Field Trip to Park Ridge Park District	20-41-306-5272	62.50
Wilson Racquet Sports USA	4529581123	Accessories for Resale at Tennis	10-11-100-1603	61.78
JPMorgan Chase Purchase Card	INV0038754	CRC - Fitness carpet project	70-11-100-5830	61.25
JPMorgan Chase Purchase Card	INV0038754	Costumes - ELF	20-41-805-5400	60.90
JPMorgan Chase Purchase Card	INV0038754	Golf - Cutting head for trimmers	20-33-176-5520	60.00
JPMorgan Chase Purchase Card	INV0038754	CRC - Elevator inspection	20-41-100-5205	60.00
JPMorgan Chase Purchase Card	INV0038754	Field Trip to Swedish American Museum	20-41-306-5272	60.00
JPMorgan Chase Purchase Card	INV0038754	Field Trip to Top Note Music Academy	20-41-306-5272	60.00
JPMorgan Chase Purchase Card	INV0038754	Field Trip to Swedish American Museum	20-41-306-5272	60.00
JPMorgan Chase Purchase Card	INV0038754	Gillson - Pest control	20-43-145-5200	60.00
JPMorgan Chase Purchase Card	INV0038754	Halloween Happening refreshment	20-40-101-5400	59.72
JPMorgan Chase Purchase Card	INV0038754	Mallinckrodt office supplies	20-44-100-5400	58.95
Flynn, Sean	11/15/19	Reimbursement for Mileage for Ice	20-34-100-5150	57.42
JPMorgan Chase Purchase Card	INV0038754	Gas Tank Seafoam	20-33-176-5430	56.90
JPMorgan Chase Purchase Card	INV0038754	Tennis Internet	20-32-100-5350	55.93
JPMorgan Chase Purchase Card	INV0038754	Ice Internet	20-34-100-5350	55.92
Konica Minolta Business Solutions	9006203099	Copier Usage for Centennial & Golf	20-31-100-5205	55.73
Konica Minolta Business Solutions	9006203099	Copier Usage for Centennial & Golf	20-32-100-5205	55.73
Konica Minolta Business Solutions	9006203099	Copier Usage for Centennial & Golf	20-34-100-5205	55.71
JPMorgan Chase Purchase Card	INV0038754	Office Supplies	20-34-100-5410	55.59
JPMorgan Chase Purchase Card	INV0038754	Preschool classroom dramatic play	20-41-303-5400	55.35
JPMorgan Chase Purchase Card	INV0038754	Fraudulent charge	10-11-100-1407	55.00
JPMorgan Chase Purchase Card	INV0038754	West Park - Fire alarm radio lease	10-23-100-5225	55.00
Muzak LLC	54963947	Music Service for Ice & Pool	20-34-100-5225	55.00
JPMorgan Chase Purchase Card	INV0038754	West Park - Building staff truck tools	10-23-100-5430	54.88



Voucher Approval Report

By Amount
Presented to the board 12/9/19

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
JPMorgan Chase Purchase Card	INV0038754	Dell Latitude Laptop Battery	70-11-100-5850	54.45
Konica Minolta Premier Finance	5008203919	Copier Leases for Various Areas	20-35-100-5205	53.81
JPMorgan Chase Purchase Card	INV0038754	Spooky Skate Supplies	20-34-100-5400	53.42
Vanguard Energy Services LLC	G400199110519	Gas Service for Various Areas	20-31-100-5340	53.29
Keen Edge Company	442155	Filter Assembly Repair Kit for Golf Maint	20-33-176-5430	51.84
JPMorgan Chase Purchase Card	INV0038754	Kinder Enrich - lunch	20-41-306-5400	50.96
JPMorgan Chase Purchase Card	INV0038754	Power Relay - Sprayer	20-33-176-5430	50.46
Emory, Sara	11/23-24/19-1	Reimbursement for Mileage for Gymnastics	20-41-505-5220	50.34
Esterline, Adriana	11/23-24/19	Reimbursement for Mileage for Gymnastics	20-41-505-5220	50.34
Kharpak, Michael	11/23-24/19-1	Reimbursement for Mileage for Gymnastics	20-41-505-5220	50.34
Nitch, Kathy Hugelier	11/23-24/19	Reimbursement for Mileage for Gymnastics	20-41-505-5220	50.34
Sklovos, Ashley	11/23-24/19	Reimbursement for Mileage for Gymnastics	20-41-505-5220	50.34
JPMorgan Chase Purchase Card	INV0038754	West Park - Tollway charges	10-21-100-5470	50.00
JPMorgan Chase Purchase Card	INV0038754	West Park - Pest control	10-23-100-5225	50.00
JPMorgan Chase Purchase Card	INV0038754	Pool - Pest control	20-31-100-5225	50.00
JPMorgan Chase Purchase Card	INV0038754	Pool - Pest control	20-31-100-5225	50.00
JPMorgan Chase Purchase Card	INV0038754	Tennis - Pest control	20-32-100-5225	50.00
JPMorgan Chase Purchase Card	INV0038754	Ice - Pest control	20-34-100-5225	50.00
JPMorgan Chase Purchase Card	INV0038754	Ice - Pest control	20-34-100-5225	50.00
JPMorgan Chase Purchase Card	INV0038754	Winter Break Camp Deposit	20-41-415-5272	50.00
JPMorgan Chase Purchase Card	INV0038754	Supplies for preschool classroom	20-41-303-5400	49.99
JPMorgan Chase Purchase Card	INV0038754	Supplies for preschool classroom	20-41-303-5400	49.99
JPMorgan Chase Purchase Card	INV0038754	Supplies for preschool classroom	20-41-303-5400	49.95
JPMorgan Chase Purchase Card	INV0038754	Sailing - Rack hooks	20-43-142-5430	49.84
JPMorgan Chase Purchase Card	INV0038754	Costumes - ELF	20-41-805-5400	49.80
Grand Stage Lighting	0345544-IN	Theatrical Light Replacement for Performing Arts	20-41-801-5520	48.00
JPMorgan Chase Purchase Card	INV0038754	Supplies for Halloween Happening	20-40-101-5400	47.95
JPMorgan Chase Purchase Card	INV0038754	Mallinckrodt office supplies	20-44-100-5400	47.82
JPMorgan Chase Purchase Card	INV0038754	Field Trip to Park Ridge Park District	20-41-306-5272	47.50
JPMorgan Chase Purchase Card	INV0038754	Easel for Early Childhood Classroom	20-41-303-5400	46.99
JPMorgan Chase Purchase Card	INV0038754	Sailing - Boat rack project materials	20-43-142-5430	46.96
JPMorgan Chase Purchase Card	INV0038754	Gillson concession heater	70-11-105-5810	46.54
JPMorgan Chase Purchase Card	INV0038754	Mallinckrodt office supplies	20-44-100-5400	45.79
Jorson & Carlson Co Inc	0599902	Knife Sharpening for Ice	20-34-100-5520	45.61
JPMorgan Chase Purchase Card	INV0038754	West Park - Parks wheel grinder	10-22-100-5520	45.46
JPMorgan Chase Purchase Card	INV0038754	Field Trip to Skokie Heritage Museum	20-41-306-5272	45.00
JPMorgan Chase Purchase Card	INV0038754	Field Trip to Skokie Heritage Museum	20-41-306-5272	45.00
JPMorgan Chase Purchase Card	INV0038754	CRC - Paint	20-41-100-5510	44.58
JPMorgan Chase Purchase Card	INV0038754	Supplies for kinder enrichment class	20-41-306-5400	43.97
JPMorgan Chase Purchase Card	INV0038754	CRC - Outlet repair	20-41-100-5510	43.90
JPMorgan Chase Purchase Card	INV0038754	Parks - Mallinckrodt	10-22-100-5510	43.56
JPMorgan Chase Purchase Card	INV0038754	Kinder enrichment field trip	20-41-306-5272	42.50
Nicor Gas	50079678145-11/19	Gas Service for Gillson Grill	20-43-144-5340	42.35
JPMorgan Chase Purchase Card	INV0038754	Fitness Music	20-42-100-5350	42.17
Vanguard Energy Services LLC	G400215110119	Gas Service for Various Areas	10-22-100-5340	42.00
JPMorgan Chase Purchase Card	INV0038754	Supplies for kinder enrichment class	20-41-306-5400	41.52
Lowe's	01094	Building Supplies for Parks & CRC	20-41-100-5510	40.84
Konica Minolta Business Solutions	9006226072	Copier Usage for Older Adults	20-44-100-5205	40.62
Emory, Sara	11/2-3/19	Reimbursement for Mileage for Gymnastic	20-41-505-5220	40.60
Kharpak, Michael	11/2-3/19	Reimbursement for Mileage for Gymnastics	20-41-505-5220	40.60
JPMorgan Chase Purchase Card	INV0038754	Smarter Lessons	20-33-178-5400	40.00
JPMorgan Chase Purchase Card	INV0038754	Instructor Jacket Zipper Replacements	20-34-100-5400	40.00
JPMorgan Chase Purchase Card	INV0038754	Supplies for full day dramatic play	20-41-304-5400	39.99
JPMorgan Chase Purchase Card	INV0038754	West Park - Building supply stock	10-22-100-5430	39.88
JPMorgan Chase Purchase Card	INV0038754	Parks - Building supply shop/tape	10-22-100-5430	39.88
JPMorgan Chase Purchase Card	INV0038754	Parks - Supply/tape	10-22-100-5430	39.66
Quill	2744276	Office Supplies for Tennis	20-32-100-5430	38.99
Quill	2815769	Office Supplies for CRC	20-41-100-5410	38.26
JPMorgan Chase Purchase Card	INV0038754	Dell Latitude Battery	70-11-100-5850	37.00
JPMorgan Chase Purchase Card	INV0038754	Classroom supplies for Full Day Preschool	20-41-304-5400	36.95
JPMorgan Chase Purchase Card	INV0038754	CRC - Halloween happening lights	20-40-101-5400	36.75
JPMorgan Chase Purchase Card	INV0038754	Doll house for Preschool Bound Class	20-41-303-5400	35.99
JPMorgan Chase Purchase Card	INV0038754	Scenic - building materials ELF	20-41-805-5420	35.94
JPMorgan Chase Purchase Card	INV0038754	Supplies for dance studios	20-41-214-5400	35.74
Muzak LLC	54963947	Music Service for Ice & Pool	20-31-100-5225	34.55
Petty Cash - CRC	11/19	Petty Cash for CRC	20-41-305-5400	34.32
JPMorgan Chase Purchase Card	INV0038754	Tennis - Lobby building repairs	20-32-100-5510	33.46
JPMorgan Chase Purchase Card	INV0038754	Ice - Lobby building repairs	20-34-100-5510	33.46
Konica Minolta Business Solutions	9006202998	Copier Usage for Ice	20-34-100-5205	33.10



Voucher Approval Report

By Amount
Presented to the board 12/9/19

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
PDRMA	INV0038643	PDRMA Supl Life post-tax	10-11-100-2115	33.00
JPMorgan Chase Purchase Card	INV0038754	Shipping for inventory return for credit	20-33-100-5270	32.85
JPMorgan Chase Purchase Card	INV0038754	Shipping for inventory return for credit	20-33-100-5270	32.85
JPMorgan Chase Purchase Card	INV0038754	Shipping for inventory return for credit	20-33-100-5270	32.85
NCPERS Group Life Insurance	INV0038447	IMRF Vol Life - Post Tax	10-11-100-2130	32.00
Petty Cash - CRC	11/19	Petty Cash for CRC	20-41-304-5400	30.39
JPMorgan Chase Purchase Card	INV0038754	Apple Mobile Device Management	70-11-100-5850	30.00
Petty Cash - CRC	11/19	Petty Cash for CRC	20-41-426-5225	30.00
JPMorgan Chase Purchase Card	INV0038754	Grease gun fitting	20-33-176-5430	29.95
JPMorgan Chase Purchase Card	INV0038754	Supplies Mother Son Dance	20-41-426-5400	29.90
Konica Minolta Business Solutions ComEd	9006211434	Copier Usage for Various Areas	20-42-100-5205	29.46
JPMorgan Chase Purchase Card	3265049020-11/19	Electric Service for Thornwood Park	10-22-100-5330	29.27
JPMorgan Chase Purchase Card	INV0038754	Soccer uniforms for youth league	20-41-705-5460	28.05
U.S. Kids Golf	IN1360437	Golf Shaft for Resale	10-11-100-1601	28.05
Lowe's	02060	Building Supplies for Parks & Lakefront	10-22-100-5440	27.84
Petty Cash - CRC	11/19	Petty Cash for CRC	20-41-303-5225	27.71
Vanguard Energy Services LLC	G400215110119	Gas Service for Various Areas	20-43-145-5340	27.41
JPMorgan Chase Purchase Card	INV0038754	Parks - Light kits	10-22-100-5520	27.20
JPMorgan Chase Purchase Card	INV0038754	West Park - Tools for truck	10-23-100-5430	26.41
JPMorgan Chase Purchase Card	INV0038754	Snacks for Halloween Happening	20-40-101-5400	26.38
JPMorgan Chase Purchase Card	INV0038754	Wellness program winner reward	10-11-100-5170	25.00
JPMorgan Chase Purchase Card	INV0038754	CRC - Fitness carpet project	70-11-100-5830	25.00
New York Life Insurance Co	INV0038603	Wilmette Park District Employee Premiums	10-11-100-2131	25.00
JPMorgan Chase Purchase Card	INV0038754	League Website Hosting	10-14-100-5215	24.95
JPMorgan Chase Purchase Card	INV0038754	Parks - Mallinckrodt lighting	10-22-100-5510	24.75
Alpha Prime Communications	116520	Radio Repairs for CRC	20-41-100-5410	23.40
JPMorgan Chase Purchase Card	INV0038754	Parks - Fuel & oil caps	10-22-100-5430	22.74
Renzo Dairy	856274	Milk for Early Childhood	20-41-304-5400	22.50
JPMorgan Chase Purchase Card	INV0038754	Mallinckrodt Xfinity	20-44-100-5410	22.14
JPMorgan Chase Purchase Card	INV0038754	Dell OptiPlex 3010 Motherboard	70-11-100-5850	21.99
JPMorgan Chase Purchase Card	INV0038754	West Park - Buildings services truck tools	10-23-100-5430	21.64
JPMorgan Chase Purchase Card	INV0038754	Preschool fairy tale workshop snacks	20-41-211-5400	20.47
Esterline, Adriana	11/3/19	Reimbursement for Mileage for Gymnastics	20-41-505-5220	20.30
Nitch, Kathy Hugelier	11/3/19	Reimbursement for Mileage for Gymnastic	20-41-505-5220	20.30
Sklovos, Ashley	11/3/19	Reimbursement for Mileage for Gymnastics	20-41-505-5220	20.30
R & R Specialties, Inc.	0069074-IN	Equipment Repair for Ice	20-34-100-5520	20.25
JPMorgan Chase Purchase Card	INV0038754	State of the Village Dinner	10-11-100-5170	20.00
JPMorgan Chase Purchase Card	INV0038754	Refreshments for C.O.W Mtg.	10-11-100-5170	19.95
JPMorgan Chase Purchase Card	INV0038754	Parks - Mallinckrodt lighting	10-22-100-5510	19.80
JPMorgan Chase Purchase Card	INV0038754	ASR Supplies	20-41-307-5400	19.23
JPMorgan Chase Purchase Card	INV0038754	Scenic - building supplies ELF	20-41-805-5420	18.98
JPMorgan Chase Purchase Card	INV0038754	Scenic - building materials - ELF	20-41-805-5420	18.96
JPMorgan Chase Purchase Card	INV0038754	West Park - Turf field brush belts	10-22-100-5430	18.64
JPMorgan Chase Purchase Card	INV0038754	Donuts for staff	20-41-503-5170	18.48
Konica Minolta Business Solutions	9006211434	Copier Usage for Various Areas	20-31-100-5205	18.16
Konica Minolta Business Solutions	9006211434	Copier Usage for Various Areas	20-32-100-5205	18.16
Konica Minolta Business Solutions	9006211434	Copier Usage for Various Areas	20-34-100-5205	18.14
JPMorgan Chase Purchase Card	INV0038754	Office Supplies	10-12-100-5410	17.59
JPMorgan Chase Purchase Card	INV0038754	Supplies Letters with Santa	20-41-426-5400	17.28
JPMorgan Chase Purchase Card	INV0038754	Tennis - Building repairs	20-32-100-5510	16.77
JPMorgan Chase Purchase Card	INV0038754	Ice - Building repairs	20-34-100-5510	16.77
JPMorgan Chase Purchase Card	INV0038754	Golf - Dump truck cap replacement	20-33-100-5520	16.47
JPMorgan Chase Purchase Card	INV0038754	Supplies for full day program	20-41-304-5400	16.10
NCPERS Group Life Insurance	INV0038425	IMRF Vol Life - Post Tax	10-11-100-2130	16.00
JPMorgan Chase Purchase Card	INV0038754	Chicago Tribune Subscription	10-14-100-5480	15.96
JPMorgan Chase Purchase Card	INV0038754	CRC - Building supplies	20-41-100-5430	15.95
JPMorgan Chase Purchase Card	INV0038754	Parks - Misc. stock bulbs	10-22-100-5430	15.74
JPMorgan Chase Purchase Card	INV0038754	Shipping for inventory return for credit	20-33-100-5270	15.63
JPMorgan Chase Purchase Card	INV0038754	West Park - Truck stock/fuses	10-23-100-5430	15.04
JPMorgan Chase Purchase Card	INV0038754	2020 Wallace Bowl - perusals	20-11-100-1704	15.00
Petty Cash - CRC	11/19	Petty Cash for CRC	20-41-204-5400	14.97
Petty Cash - CRC	11/19	Petty Cash for CRC	20-41-303-5150	14.95
JPMorgan Chase Purchase Card	INV0038754	Piano books	20-41-820-5400	14.85
Vanguard Energy Services LLC	G400215110119	Gas Service for Various Areas	20-40-100-5340	14.60
JPMorgan Chase Purchase Card	INV0038754	Supplies for full day class	20-41-304-5400	13.99
JPMorgan Chase Purchase Card	INV0038754	CRC - Fitness new carpet project	70-11-100-5830	13.79
Renzo Dairy	854365	KE Milk, FDPS Milk & Lunch Bunch	20-41-304-5400	13.65
JPMorgan Chase Purchase Card	INV0038754	Golf - Answering service	20-33-100-5225	13.33
JPMorgan Chase Purchase Card	INV0038754	CRC - Answering service	20-41-100-5225	13.32



Voucher Approval Report

By Amount
Presented to the board 12/9/19

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
JPMorgan Chase Purchase Card	INV0038754	Supplies for lunch bunch program	20-41-305-5400	13.21
JPMorgan Chase Purchase Card	INV0038754	ASR Supplies	20-41-307-5400	13.00
JPMorgan Chase Purchase Card	INV0038754	Nutcracker costumes	20-41-214-5460	12.99
JPMorgan Chase Purchase Card	INV0038754	Supplies for lunch bunch program	20-41-305-5400	12.99
Petty Cash - CRC	11/19	Petty Cash for CRC	20-41-306-5150	12.95
JPMorgan Chase Purchase Card	INV0038754	Shipping for inventory return for credit	20-33-100-5270	12.90
JPMorgan Chase Purchase Card	INV0038754	Shipping for inventory return for credit	20-33-100-5270	12.24
PDRMA	10/19 Health Ins	PDRMA Health Insurance	20-35-100-5110	12.12
JPMorgan Chase Purchase Card	INV0038754	Shipping Explore proof to Paulson Press	10-14-100-5255	12.05
Alpha Prime Communications	116485	Radio Repair for CRC	20-41-100-5850	12.00
JPMorgan Chase Purchase Card	INV0038754	Image for Poster Design	10-14-100-5255	12.00
JPMorgan Chase Purchase Card	INV0038754	Costumes - ELF	20-41-805-5400	12.00
JPMorgan Chase Purchase Card	INV0038754	HDMI Cable	70-11-100-5850	11.99
JPMorgan Chase Purchase Card	INV0038754	Supplies for art party	20-41-221-5400	11.98
JPMorgan Chase Purchase Card	INV0038754	Shipping for inventory return for credit	20-33-100-5270	11.70
JPMorgan Chase Purchase Card	INV0038754	Pumpkins for decorating	20-41-305-5400	11.40
JPMorgan Chase Purchase Card	INV0038754	Paint Power Mixer	20-33-176-5430	11.17
JPMorgan Chase Purchase Card	INV0038754	Supplies for lunch bunch program	20-41-304-5400	10.42
JPMorgan Chase Purchase Card	INV0038754	Sailing Book	20-43-142-5400	10.22
JPMorgan Chase Purchase Card	INV0038754	Monthly fee for online social media mgt tool	10-14-100-5255	9.99
JPMorgan Chase Purchase Card	INV0038754	Plumbing Gasket, Snake Drain	20-33-176-5400	9.97
JPMorgan Chase Purchase Card	INV0038754	Supplies for dance studios	20-41-211-5400	9.58
Quill	2744276	Office Supplies for Tennis	20-32-100-5410	8.95
JPMorgan Chase Purchase Card	INV0038754	Parks - Mallinckrodt lighting	10-22-100-5510	8.64
JPMorgan Chase Purchase Card	INV0038754	Tennis TV	20-32-100-5350	8.41
JPMorgan Chase Purchase Card	INV0038754	Ice TV	20-34-100-5350	8.40
JPMorgan Chase Purchase Card	INV0038754	Office supplies	20-41-201-5410	8.24
Renzo Dairy	856274	Milk for Early Childhood	20-41-305-5400	8.10
JPMorgan Chase Purchase Card	INV0038754	Shipping for inventory return for credit	20-33-100-5270	7.70
Beberdick, Alice	5/26/17	Replacement Payroll Check	10-11-100-2155	7.62
Beberdick, Alice	5/26/19	Replacement Payroll Check	10-11-100-2155	7.62
Beberdick, Alice	5/26/2017	Replacement Payroll Ck	10-11-100-2155	7.62
JPMorgan Chase Purchase Card	INV0038754	Tee sheet research for EZlinks	20-33-100-5400	7.50
Lowe's	23669	Lighting for Mallinckrodt Parking Lot	10-22-100-5510	7.35
JPMorgan Chase Purchase Card	INV0038754	2020 Wallace Bowl - Perusals	20-11-100-1704	7.00
Robbins Schwartz Nicholas	857251	P.T.A.B. Challenge Service	10-11-100-5245	7.00
JPMorgan Chase Purchase Card	INV0038754	Shipping for inventory return for credit	20-33-100-5270	6.90
JPMorgan Chase Purchase Card	INV0038754	CRC TV	20-41-100-5350	6.30
Warehouse Direct Office	4486755-0	Office Supplies for Admin	10-11-100-5410	6.14
JPMorgan Chase Purchase Card	INV0038754	Wilmette Beacon Subscription	10-14-100-5480	5.99
JPMorgan Chase Purchase Card	INV0038754	Office Supplies	10-11-100-5350	5.95
JPMorgan Chase Purchase Card	INV0038754	West Park - Truck supply stock	10-23-100-5430	5.84
Premier Gynmastics Academy	1119	TGC Meet Additional Meet Fee	20-41-505-5272	5.00
AT&T Long Distance	85833065211/19	Long Distance Service	10-11-100-5310	4.21
JPMorgan Chase Purchase Card	INV0038754	Office supplies	20-41-201-5410	4.21
Renzo Dairy	854365	KE Milk, FDPs Milk & Lunch Bunch	20-41-305-5400	4.00
JPMorgan Chase Purchase Card	INV0038754	West Park TV	10-21-100-5350	2.10
Wilson Racquet Sports USA	4529581123a	Merchandise Discount for Tennis	20-32-120-5495	(0.99)
Wilson Racquet Sports USA	4529476797a	Merchandise Discount for Tennis	20-32-120-5495	(2.36)
Wilson Racquet Sports USA	4528999550a	Merchandise Discount for Tennis	20-32-120-5495	(4.90)
JPMorgan Chase Purchase Card	INV0038754	Refund from Teee sheet research	20-33-100-5400	(7.50)
Beberdick, Alice	5/26/17-R	Replacement Payroll Check	10-11-100-2155	(7.62)
Beberdick, Alice	5/26/19-R	Replacement Payroll Check	10-11-100-2155	(7.62)
JPMorgan Chase Purchase Card	INV0038754	Refund - exercise resistance bands	20-42-100-5430	(10.15)
Wilson Racquet Sports USA	4529216164a	Merchandise Discount for Tennis	20-32-120-5495	(11.91)
JPMorgan Chase Purchase Card	INV0038754	Refund - West Park pressure washer tax	10-22-100-5520	(18.49)
JPMorgan Chase Purchase Card	INV0038754	Refund state sales tax	20-41-307-5400	(27.21)
JPMorgan Chase Purchase Card	INV0038754	Parks - Battery core credit	10-22-100-5430	(30.00)
JPMorgan Chase Purchase Card	INV0038754	Parks - Battery core credit	10-22-100-5430	(30.00)
Wilson Racquet Sports USA	4529358097a	Merchandise Discount for Tennis	20-32-120-5495	(38.82)
JPMorgan Chase Purchase Card	INV0038754	Refund - West Park supplies	10-22-100-5430	(39.88)
JPMorgan Chase Purchase Card	INV0038754	Refund for kinder enrichment classroom	20-41-306-5400	(41.52)
JPMorgan Chase Purchase Card	INV0038754	Refund Scenic - building materials ELF	20-41-805-5420	(47.92)
JPMorgan Chase Purchase Card	INV0038754	Refund for fraudulent charge	10-11-100-1407	(55.00)
Wilson Racquet Sports USA	4711609587	Credit for Tennis	10-11-100-1603	(127.70)
JPMorgan Chase Purchase Card	INV0038754	Refund Fieldtrip - Glenview Park District	20-41-306-5272	(133.00)
Sam's Club Direct	6531 & 1044-R	Supplies for Performing Arts	20-41-805-5400	(185.22)
Tail Activewear	906141a	Merchandise Discount for Tennis	20-32-120-5495	(277.16)
Tail Activewear	906379a	Merchandise Discount for Tennis	20-32-120-5495	(367.47)



Voucher Approval Report

By Amount
Presented to the board 12/9/19

Vendor Name	Payable Number	Description (Item)	Account Number	Amount
James Buttkus	11/8/19-R	Mother/Son DJ for Gen Rec	20-41-426-5225	(375.00)
Tail Activewear	904049a	Merchandise Discount for Tennis	20-32-120-5495	(378.70)
JPMorgan Chase Purchase Card	INV0038754	Refund for fraudulent charge	10-11-100-1407	(1,115.00)
			Total	<u>\$ 2,716,070.25</u>



DIRECTOR'S REPORT

December 2019

2019 TAX LEVY HEARING

Before we convene the Board meeting on Monday evening, we will conduct a public hearing on the tax levy. While a public hearing is not required since the tax increase is above 5%, it has been the practice of the Board to conduct a hearing on the levy in all cases. Once the levy is approved and submitted to the County, the County adds a 2% loss in collection factor to all funds. Although the hearing takes place before the start of the board meeting, the Tax Levy Ordinance and the Reduction Resolution will be addressed under the Financial Planning and Policy Committee report during the normal board meeting. The levy must be approved in December so we can file with the County by their deadline in late December.

DEPARTMENT HEAD VACANCIES

Currently, both the Superintendent of Parks and Planning as well as the Superintendent of Finance positions are vacant. Both positions are posted on our website, and the job board at the Illinois Parks and Recreation Association's website, a very common place for job seekers looking for employment at a park district in Illinois. Applications have been coming to our Human Resource Manager, Liz Cox, via our online application system. We are hoping to have these positions filled at some point in January.

Due to these vacancies, the board reports that are typically generated by those Department Heads are not included in this board packet. Instead, below you have a summary of the parks department as written by me. Also, attached to this report you will find the year-end projected financial statement and narrative that was presented at the Committee of the Whole meeting.

PARKS DEPARTMENT SUMMARY

The building services division has been busy upgrading the lighting at the paddle tennis facility. The original 4 courts had their lighting converted to LED to match the 2 newer courts. Lighting inside the paddle hut is also in the process of being upgraded to LED. ComEd has already reported back to us about savings we will incur due to the LED technology. At the ice rink, we experienced a backed up sewer line that the Public Works Department of the Village helped us with by bringing a specialized truck to clear it out and we have set a schedule for ongoing maintenance to prevent a backup going forward. At fitness, the wood flooring that was troublesome for years was removed and new flooring was installed that will not cause any issues moving forward. At the lakefront, the doors on the storage closets at the new beach house were completed and are now functional. This leaves 4 trees left to be planted as the only remaining item on the project. Those will be planted in spring.

The mechanical division is busy preparing the equipment, such as installing plows, testing brushes and snow blowers, for the upcoming snow season. They are also busy doing annual maintenance on the summer equipment such as lawn care equipment as well as the boats used at the lakefront.

The parks services division has been busy keeping up with the leaves in all of the parks as well as installing snow fencing to help reduce drifting in and around the parks. The parks services division also worked in conjunction with the building services division to remove the staff hut at Langdon, as it does not look likely that there will be a swimming beach in the next few years.

LAKEFRONT CONSULTANTS

The Lakefront Committee has had two meetings since the last board meeting. One meeting was to see presentations from, and ask questions of, three consultants who submitted proposals for the shoreline protection RFP. The other meeting was a similar meeting, but for consultants who submitted for the comprehensive plan RFP. The Lakefront Committee Chairperson will report on the outcome of the two meetings and inform the board of the consultants they have selected to get feedback from the remaining board members. There will not be a vote needed, as the vote will be on the contract when staff negotiates the terms with the chosen consultants.

ACTION ITEMS ON AGENDA

Tax Levy and Reduction Ordinance

As we do every December, the board will review, modify if necessary, and approve the Tax Levy. Along with the Levy itself, we also ask that the board approve the accompanying Reduction Resolution, which directs the County on how we wish for them to reduce the Levy if we have overestimated the amount of taxes the District can levy.

2020 Board Meeting Schedule

Attached are the recommended meeting dates for the Board in 2020. As we have done in the past, all meetings will be held on the second Monday of the month at 7:30 p.m. in the Village Hall Council Chambers, 1200 Wilmette Avenue, Wilmette, Illinois. When school is not in session, we do move the meeting from the typical Monday to another day of the week. This year, in anticipation of Columbus Day in October, the meeting is being moved to Thursday, October 15, 2019 as the Village meets both the 13th and 14th in the same room. The Board will find this agenda item under New Business.

Attachments:

- 1) Ordinance 2019-O-3: Tax Levy
- 2) Resolution 2019-R-12: Tax Reduction
- 3) 2020 Board Meeting Schedule
- 4) Recreation/Facilities Department Reports

ORDINANCE 2019-O-3

WILMETTE PARK DISTRICT

**AN ORDINANCE PROVIDING FOR THE LEVY AND ASSESSMENT OF TAXES
FOR THE WILMETTE PARK DISTRICT, COOK COUNTY, ILLINOIS FOR THE
FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019**

* * *

BE IT ORDAINED by the Board of Park Commissioners of the Wilmette Park District Cook County, Illinois, as follows:

Section 1: That the sum of **\$8,448,466** being composed of (a) the amount of **\$2,346,000** for General Corporate Fund, (b) the amount of **\$316,200** for Recreation Fund, (c) the amount of **\$800,000** for the Social Security Fund, (d) the amount of **\$850,000** for the Illinois Municipal Retirement Fund, (e) the amount of **\$90,000** for Police Protection Fund, (f) the amount of **\$445,000** for the Liability Insurance Fund, (g) the amount of **\$27,000** for Audit Fund, (h) the amount of **\$695,000** for Special Recreation Fund and (i) the amount of **\$2,879,266** for Bond and Interest Fund, be and the same is hereby levied and assessed on all real property within said District subject to taxation according to the ad valorem value of the said property as the same is assessed and equalized for state and county purposes; that said amount of **\$8,448,466** to defray the necessary expenses for the operation, acquisition, construction, repair, improvement and maintenance of the several park grounds, buildings, and other improvements possessed and under the control of the District, for Recreational programs, for Social Security expenses, for payments to the Illinois Municipal Retirement Fund, for grounds Police Protection, for Liability Insurance purposes and protection, for Auditing expenses, for the Special Recreation programs and to meet payments of interest and principal on Bonded indebtedness of the District, is hereby levied for the anticipated objects and purposes specified against all taxable property within the limits of the Wilmette Park District at full, fair cash value as the same is assessed and equalized for the State and County purposes, for the 2019 tax year.

Section 2: Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4), neither the Budget and Appropriations Ordinance of the Wilmette Park District for the fiscal year beginning January 1, 2019 and ending December 31, 2019 nor any other budget and appropriation ordinance is intended or required to be in support of the tax levy made in this ordinance.

Section 3: Hereafter set forth under the column entitled "Amount to be Raised by Taxation" is the objects and purposes for which this levy is made and the respective amounts thereof, subject to the respective deductions, if any, for revenues to the Wilmette

Park District from sources other than taxation, are hereby set forth and levied as follows:

I. GENERAL CORPORATE FUND Amount to be Raised by Taxation

Salaries and Wages	\$ 2,403,808
Employee Benefits	478,833
Contract Services	589,338
Utilities.....	261,771
Supplies	223,765
Repairs.....	61,000
Other Operating Expenditures.....	<u>12,750</u>

TOTAL GENERAL CORPORATE FUND REQUIREMENTS \$ 4,031,265

LESS: General Corporate Fund revenues other than taxes,
 applied pro-rata in reduction of each line item
 in the General Corporate Fund.....\$ (1,685,265)

The total GENERAL CORPORATE FUND amount to be
 raised by tax levy for the foregoing purposes
 (Authority: 70 ILCS 1205/5-1).....\$ 2,346,000

II. RECREATION FUND

Salaries and Wages	\$7,025,026
Employee Benefits	781,750
Contract Services	2,381,706
Utilities.....	777,948
Supplies	1,006,842
Repairs.....	176,672
Other Operating Expenditures.....	<u>22,113</u>

TOTAL RECREATION FUND REQUIREMENTS\$12,172,057

LESS: Recreation Fund revenues other than taxes, applied
 pro-rata in reduction of each line item in the
 Recreation Fund.....(11,855,857)

The total RECREATION FUND amount to be
 raised by tax levy for the foregoing purposes
 (Authority: 70 ILCS 1205/5-2).....\$ 316,200

III. **SOCIAL SECURITY FUND** **Amount to be Raised by Taxation**

Social Security Employer's Contributions..... \$ 800,000

The total SOCIAL SECURITY FUND amount to be raised by tax levy for the foregoing purposes
(Authority: 40 ILCS 5/7-170)..... \$ 800,000

IV. **ILLINOIS MUNICIPAL RETIREMENT FUND**

Illinois Municipal Retirement Fund
Employer's Contributions \$ 850,000

The total ILLINOIS MUNICIPAL RETIREMENT FUND amount to be raised by tax levy for the foregoing purposes
(Authority: 40 ILCS 5/7-171)..... \$ 850,000

V. **POLICE PROTECTION FUND**

Salaries and Wages \$ 35,000
Contractual Services 55,000

The total POLICE PROTECTION FUND amount to be raised by tax levy for the foregoing purposes
(Authority: 70 ILCS 1205/5-9)..... \$ 90,000

VI. **LIABILITY INSURANCE FUND**

Insurance Contributions \$ 361,451
Unemployment Insurance 20,000
Risk Management Program..... 63,549

The total LIABILITY INSURANCE FUND amount to be raised by tax levy for the foregoing purposes
(Authority: 745 ILCS 10/9-107)..... \$ 445,000

VII. **AUDIT FUND**

Payment of annual audit expense \$ 27,000

The total AUDIT FUND amount to be raised by tax levy for the foregoing purposes
(Authority: 50 ILCS 310/9)..... \$ 27,000

**Amount to be
Raised by Taxation**

VIII. SPECIAL RECREATION FUND

Contribution to North Suburban Special Recreation Association for the purpose of funding the Wilmette Park District's share of expenses for providing recreation programs for the disabled under joint intergovernmental agreement

.....\$ 545,000
Capital Repair and Improvement Expenses - Accessibility 150,000

The total SPECIAL RECREATION FUND amount to be raised by tax levy for the foregoing purposes
(Authority: 70 ILCS 1205/5-8)..... \$ 695,000

IX. BOND AND INTEREST FUND

Issue of March 17, 2016,
General Obligation Refunding Park Bonds, Series 2016B:
For the payment of Interest and Principal
As per Bond Ordinance 2016-O-3.....\$ 178,826

Issue of March 17, 2016,
General Obligation Refunding Limited Park Bonds, Series 2016D:
For the payment of Interest and Principal
As per Bond Ordinance 2016-O-5..... 387,250

Issue of November 3, 2009,
General Obligation Refunding Park Bonds, Series 2009A:
For the payment of Interest and Principal
As per Bond Ordinance 2009-O-8..... 1,877,338

Issue of March 17, 2016,
General Obligation Limited Park Bonds, Series 2018A:
For the payment of Interest and Principal
As per Bond Ordinance 2018-O-6..... 438,852

The total BONDS AND INTEREST FUND amount to be raised by tax levy for the foregoing purposes
(Authority: 70 ILCS 1205/6-6)..... \$ 2,879,266

SUMMARY OF LEVIES

**Amounts to be
Raised by Taxation**

GENERAL CORPORATE FUND:

Total Requirements - \$ 4,031,265
 Less Revenue from sources
 other than taxation - (\$1,685,265) \$ 2,346,000

RECREATION FUND:

Total Requirements - \$12,172,057
 Less Revenue from sources other than taxation - (\$11,855,857)..... 316,200

SOCIAL SECURITY FUND 800,000

ILLINOIS MUNICIPAL RETIREMENT FUND 850,000

POLICE PROTECTION FUND 90,000

LIABILITY INSURANCE FUND 445,000

AUDIT FUND 27,000

SPECIAL RECREATION FUND 695,000

BOND AND INTEREST FUND 2,879,266

TOTAL \$ 8,448,466

Section 3: That the Clerk of Cook County, Illinois be and is hereby directed, as provided by law, to ascertain the rate percent which, upon the total valuation of all property subject to taxation within the District as the same is assessed and equalized for state and county purposes, will produce a net amount as herein legally levied and to extend such tax pursuant to the statutes in such case made and provided.

Section 4: That the Secretary of the District and of the Board of Park Commissioners be and is hereby directed to file a certified copy of this Ordinance with the County Clerk of Cook County, Illinois, accompanied by the Certificate of the Presiding Officer as to the compliance with the Truth-in-Taxation Law, within the time limited by law, and said County Clerk is directed to extend taxes sufficient to produce the amounts levied herein upon the books of the Collector of the State and County Taxes, as provided by law.

Section 5: This Ordinance shall be in full force and effect immediately upon its passage and approval as required by law.

PASSED: This 9th day of December, 2019
APPROVED: This 9th day of December, 2019
RECORDED: This 9th day of December, 2019

VOTES:

Ayes:

Nays:

Absent:

ATTEST AND FILED:

Stephen P. Wilson
Secretary, Board of Park Commissioners
Wilmette Park District
Cook County, Illinois

Amy L. Wolfe
President, Board of Park Commissioners
Wilmette Park District
Cook County, Illinois

(SEAL)

STATE OF ILLINOIS)
COUNTY OF COOK) SS.
)

I, **STEPHEN P. WILSON**, HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Ordinance 2019-O-3

WILMETTE PARK DISTRICT

AN ORDINANCE PROVIDING FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE WILMETTE PARK DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Wilmette Park District, held at Wilmette, Illinois in said District at 7:30 p.m. on the 9th day of December, 2019.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of Ordinance 2019-O-3 were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that public notice of said meeting was given by posting a copy of the notice at the principal office of the Wilmette Park District and supplying a copy to all news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of said Act and said Code and with all the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the said Park District at Wilmette, Illinois this 9th day of December, 2019.

Secretary, Board of Park Commissioners
Wilmette Park District

(SEAL)

TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

I, Amy L. Wolfe, hereby certify that I am the presiding officer of Wilmette Park District, Cook County, Illinois and as such presiding officer I certify that the levy Ordinance 2019-O-3, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code - Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85 (2002).

This certificate applies to the 2019 levy.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the President and presiding officer of the Board of Park Commissioners of the Wilmette Park District, Cook County, Illinois this 9th day of December, 2019.

Amy L. Wolfe
Presiding Officer and President
Board of Commissioners
Wilmette Park District
Cook County, Illinois

(Seal)

RESOLUTION 2019-R-12

WILMETTE PARK DISTRICT

A RESOLUTION DIRECTING THE MANNER OF ANY REDUCTION OF THE AGGREGATE EXTENSION OF THE 2019 TAX LEVY OF THE WILMETTE PARK DISTRICT, COOK COUNTY, ILLINOIS IN ORDER TO COMPLY WITH THE PROPERTY TAX EXTENSION LIMITATION LAW

WHEREAS, Section 18-185 of the Property Tax Extension Limitation Law limits the percentage by which the Wilmette Park District may increase the aggregate extension of its property tax levy; and,

WHEREAS, Section 18-185 of the Property Tax Extension Limitation Law also provides that, if the County Clerk must reduce the aggregate extension of a taxing District in order for the District's levy to comply with the Law, then the County Clerk shall proportionally reduce the extension for each fund unless otherwise requested by the taxing District; and,

WHEREAS, contemporaneously with the adoption of Resolution 2019-R-12, the Board of Park Commissioners of the Wilmette Park District has adopted an Ordinance providing for the 2019 Tax Levy of the Park District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Wilmette Park District, Cook County, Illinois as follows:

Section 1. The Park Board finds that all of the recitals contained in the preamble to this Resolution are true and correct and does hereby incorporate them into this Resolution by this reference.

Section 2. The Park Board finds and declares it to be in the best interests of the Park District and its residents and the Park Board hereby directs that, in the event that it is necessary to reduce the aggregate extension of the Park District's 2019 tax levy in order for the levy to comply with the Property Tax Extension Limitation Law, the Cook County Clerk shall reduce the Corporate Fund of the Park District in the amount necessary to permit the aggregate extension of the Park District to comply with the Law. The Clerk shall not reduce the extension for the IMRF, Police Protection, Social Security, Audit, Liability Insurance, Recreation, and Special Recreation Funds of the Park District.

Section 3. The Park District's Secretary shall promptly file a certified copy of Resolution 2019-R-12 with the Tax Extension Divisions of the Cook County Clerk.

Section 4. Resolution 2019-R-12 shall be in full force and effect after its adoption as provided by law.

Adopted this 9th day of December, 2019 pursuant to a roll call vote as follows:

VOTES:

Ayes:

Nays:

Absent:

ATTEST AND FILED:

Stephen P. Wilson
Secretary, Board of Park Commissioners
Wilmette Park District
Cook County, Illinois

Amy L. Wolfe
President, Board of Park Commissioners
Wilmette Park District
Cook County, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, **STEPHEN P. WILSON**, HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution 2019-R-12,

WILMETTE PARK DISTRICT

A RESOLUTION DIRECTING THE MANNER OF ANY REDUCTION OF THE AGGREGATE EXTENSION OF THE 2019 TAX LEVY OF THE WILMETTE PARK DISTRICT, COOK COUNTY, ILLINOIS IN ORDER TO COMPLY WITH THE PROPERTY TAX EXTENSION LIMITATION LAW,

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Wilmette Park District, held at Wilmette, Illinois in said District at 7:30 p.m. on the 9th day of December, 2019.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of Resolution 2019-R-12 were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that public notice of said meeting was given by posting a copy of the notice at the principal office of the Wilmette Park District and supplying a copy to all news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of said Act and said Code and with all the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the said Park District at Wilmette, Illinois this 9th day of December, 2019.

Secretary, Board of Park Commissioners
Wilmette Park District

(SEAL)



Wilmette Park District
 Budget Review
 Fiscal Year
 Actual, Budget, Projection and Proposed

Total District

	2018	2019	2019	2020 Budget		
	Actual	Budget	Projection	Proposed	Proposed to Projection Variance	
					Amount	%
Revenue						
Property Taxes	\$8,209,152	\$8,388,996	\$8,442,450	\$8,607,466	\$165,016	2.0%
Daily Fees	1,495,522	1,591,836	1,562,007	1,631,077	69,070	4.4%
Fee Revenue	10,867,395	11,543,002	11,436,639	12,070,078	633,439	5.5%
Membership Fees	2,158,312	2,239,093	2,183,957	2,240,936	56,979	2.6%
Rental Revenue	2,112,916	2,165,762	2,162,845	2,277,174	114,330	5.3%
Retail Sales	242,148	242,946	234,524	230,216	(4,309)	-1.8%
Miscellaneous Revenue	624,735	403,596	541,816	475,332	(66,484)	-12.3%
Total Revenue	\$25,710,181	\$26,575,231	\$26,564,239	\$27,532,280	\$968,041	3.6%
Expenses						
Salaries & Wages	\$9,298,886	\$9,751,900	\$9,468,224	\$9,899,827	\$431,603	4.6%
Employee Benefits	2,967,546	3,135,961	2,829,538	3,031,131	201,593	7.1%
Contract Services	3,782,092	4,061,661	4,095,302	4,060,113	(35,189)	-0.9%
Utilities	1,027,028	1,024,867	1,039,719	1,064,786	25,066	2.4%
Supplies	1,210,434	1,284,825	1,233,559	1,275,101	41,543	3.4%
Repairs	233,792	289,697	237,672	292,733	55,062	23.2%
Operating Expenses	\$18,519,779	\$19,548,911	\$18,904,014	\$19,623,692	\$719,678	3.8%
Operating Surplus (Deficit)	\$7,190,402	\$7,026,319	\$7,660,224	\$7,908,587	\$248,363	
Non-Operating Revenue						
Bond Proceeds	\$2,022,000	\$0	\$0	\$0	\$0	N/A
Capital Reimbursement	0	0	0	0	0	N/A
Total Non-Operating Revenue	\$2,022,000	\$0	\$0	\$0	\$0	
Non-Operating Expenses						
Capital	3,636,606	9,285,136	8,820,451	3,929,378	(4,891,073)	-55.5%
Debt Service	3,020,527	2,894,188	2,943,730	2,953,770	10,040	0.3%
Capital Transfer	20	0	0	0	0	N/A
Overhead Transfer	(20)	0	0	0	0	N/A
Total Non-Operating Expenses	\$ 6,657,134	\$ 12,179,323	\$ 11,764,181	\$ 6,883,148	\$ (4,881,033)	
Net-Non Operating Surplus (Deficit)	(\$4,635,134)	(\$12,179,323)	(\$11,764,181)	(\$6,883,148)	\$4,881,033	
Total Expenses	\$23,154,912	\$31,728,235	\$30,668,196	\$26,506,840	(\$4,161,355)	-13.6%
Net Surplus (Deficit)	\$2,555,268	(\$5,153,004)	(\$4,103,957)	\$1,025,438		

Financial Narrative

The above financial statement shows the year-end projected financials as well as the 2020 budget, as reviewed at the Committee of the Whole meeting this past Wednesday evening. As you can see, for 2019, the District is expecting to be in line with the 2019 revenue budget, perform better than the 2019 Operating Expense budget, as well as perform better on Capital expenditures. These factors combine to have a better than budgeted year by about \$1.0 million as the budgeted deficit was \$5.1 million and the projected bottom line is a deficit of \$4.1 million. The deficit was budgeted primarily due to the cost of the completion of the Gillson Beach House and Parking Lot project. Looking at 2020, due to a more typical year of Capital Expenditures, the bottom line budget shows a surplus of about \$1.0 million.



WILMETTE PARK DISTRICT

1200 WILMETTE AVENUE WILMETTE, IL 60091 WWW.WILMETTEPARK.ORG
TEL 847/256-6100 FAX 847/256-7908

Regular Meeting Dates of the Board of Commissioners and the Standing Committees of the Wilmette Park District For the Period January 1, 2020 through December 31, 2020

BOARD OF COMMISSIONERS:

Following is the schedule of regular meetings, which are held at 7:30 pm in the Council Room, located on the second floor of the Wilmette Village Hall, 1200 Wilmette Avenue, Wilmette, Illinois. Meetings are generally held on the 2nd Monday of every month. Notice will be given in accordance with Paragraph 42.02 of the Illinois Open Meetings Act for cancellation or a change in date, time, or location of any meeting.

January 13	April 13	July 13	October 15**
February 10	May 11*	August 10	November 9
March 9	June 8	September 14	December 14

*The Annual Meeting will be held immediately following the Regular Board Meeting.

**Denotes change in regular meeting schedule.

STANDING COMMITTEES:

Regular meetings of standing committees are held, unless otherwise indicated, in the Administration Office, second floor of the Wilmette Village Hall, 1200 Wilmette Avenue, Wilmette, Illinois. A notice will be given for any change in date, time, or location of any meeting in accordance with Paragraph 42.02 of the Illinois Open Meetings Act. Special meetings are scheduled as needed. There may be changes in the standing committee dates after the Annual Meeting in May when the committees are reorganized.

<i>Lakefront</i>	Meets at 6:30 pm on the first Monday of each month at the Mallinckrodt Community Center.
<i>Golf Operations</i>	Meets at 6:30 pm on the first Tuesday of each month at the Wilmette Golf Club.
<i>Parks & Recreation</i>	Meets at 6:30 pm on the second Monday of each month.
<i>Financial Planning & Policy</i>	Meets at 6:30 pm on the third Monday of each month.
<i>Real Estate and Intergovernmental Cooperation</i>	Meetings are scheduled as needed.

/s/ Stephen P. Wilson, Secretary
Board of Park Commissioners

If you are a person with a disability and need special accommodations to participate in and/or attend a Wilmette Park District meeting, please notify the Director's Office at 847-256-6100.

Memorandum



Date: December 4, 2019
To: Steve Wilson, Executive Director
From: Emily Guynn, Superintendent of Recreation
Re: Recreation and Facilities December 2019 Board Report

Community Recreation Center - Carol Heafey, Recreation Program Manager

- Staff met with School District #39 administration to discuss the redevelopment of After School Recreation and After School Clubs

Upcoming Dates to Know:

- Breakfast with Santa, December 7
- Gingerbread House Workshops, December 7-10
- The Nutcracker, December 13-15
- First Holiday Preschool Dance Recital, December 15
- Grades 4 – 8 Holiday Basketball Tournament, December 26 -27

Center for the Arts: Julie Nichols, Center for the Arts Supervisor

- November Event Recap:
 - November 15: Family Fine Art Night- 20 families

Athletics: Sara Hilby, Sports Two Supervisor

- Youth Basketball League
 - Teams have been formed, coaches meeting is scheduled for early December to allow more time for teams to prepare for the season

General Recreation, Kimberly Manno, General Recreation Supervisor

- Mother and Son Dance at Michigan Shore received positive feedback, 89 couples attended
- School Day Off ran on November 7, 8, 25-27 with a total of 641 enrollees over the five dates, which is a 15% participation increase from 2018

Early Childhood: Julie Mantice, Early Childhood Center of Wilmette Supervisor

Preschool and Full-Day Preschool (PS, FDPS)

- 2020-2021 School Year resident registration opened on December 3
- 2019-2020 School Year continues to run smoothly with over 130 students
- November lessons themes centered around Thanksgiving with an emphasis on literacy, letters, nature and animals

Kindergarten Enrichment (KE)

- Students went on fieldtrips to The Grove, Wilmette Public Library, and Quality Catering

Community Recreation Center	2019		2018	
	Quantity	Revenue	Quantity	Revenue
Dance Birthday Party	2	\$470	1	\$220
Art Birthday Party	2	\$570	3	\$740
Sports Party	4	\$340	4	\$480
Open Gym	-	\$77	-	\$204
Facility Rental	19	\$3,840	15	\$2,635

Community Recreation Center- Jeff Groves, Recreation Facilities Gen. Manager

- Mallinckrodt Center Manager position has been filled by Lisa Sullivan. Lisa comes to us from Skokie Park District where she held the position of Senior, Adult, and Teen Supervisor for the last 11 years. Lisa is scheduled to begin before the New Year.

Gymnastics: Michael Kharpak, Gymnastics Supervisor

- Fall II recreation classes have 1,316 participants

Gymnastics	2019		2018	
	Quantity	Revenue	Quantity	Revenue
Gymnastics Team	50	-	59	-
Gymnastics Party	22	\$6,180	24	\$6,435

Mallinckrodt Center

- November 7: trip to lunch at Spiaggia's on Michigan Avenue. 14 attended

Mallinckrodt Center	2019		2018	
	Quantity	Revenue	Quantity	Revenue
Members (as of 12/1)	543	\$1,800	562	\$2,268
Walking Club (as of 12/1)	199	\$518	194	\$462
Wellness Classes at the Center	11	\$1,775	10	\$1,098
Room Rentals	4	\$1,506	8	\$2,716

Center Fitness Club: Frankie Sinfuego, Center Fitness Club Manager

- Annual Holiday Hustle program started on November 18, 71 participants
- CFC Black Friday Special:
 - Personal Training, 3 sessions for \$199 – 8 packages sold, \$1,592
 - 20% off Platinum Membership- 1 resident and 1 non-resident membership sold
 - Annual Membership, minus 1 month of fees- 10 annual memberships sold

Center Fitness Club	2019	2018
	Quantity	Quantity
Visits (11/1-11/30)	8,567	8,366
Members	1,436	1,527
<i>Resident</i>	<i>1,276</i>	<i>1,348</i>
<i>Non-Resident</i>	<i>160</i>	<i>179</i>
Personal Training Sessions Held	279	356
Group Exercise Attendance	2,059	2,074
Spin Attendance	551	533
Daily Pass	401	219
7-Day Trial Membership	33	41
Group Ex Passes Sold	85	29

Centennial Ice Rinks and Family Aquatic Center - Sean Flynn, General Manager

Ice Rink: Sean Flynn, General Manager and Vickie Tassone, Skating Program Director

November Highlights:

- A full house for the Glenbrook South High School vs Glenbrook North High School game night before Thanksgiving
- Annual Loyola Academy Thanksgiving Hockey Tournament went smoothly
- Super Sunday Learn to Skate had 216 attendees

Upcoming Events:

- December 13: TGIF Skate
- December 15: Skate with Santa, \$5 admission along with a canned good donation for New Trier Township Food Pantry

Centennial Ice Rink	2019		2018	
	Quantity	Revenue	Quantity	Revenue
Public Skating Visits	1,674	\$7,631	1,768	\$7,771
Open Hockey	40	\$400	30	\$300
Freestyle & Drop In	725	\$8,897	1037	\$12,247
Main Rink Rental	215	\$82,125	216	\$80,325
Studio Rink Rental	112	\$19,750	98	\$16,485
Ice Members (as of 12/1)	613	-	673	-

Gillson Beach/Park and Lakeview Center – Holly Specht, Lakefront Manager

Gillson Beach/Park:

- Lakefront staff is already in the process of hiring for summer 2020
- Sailing contracts will be mailed out middle of January 2020
- IDPH Water Testing Grant has been submitted
- Winter storage includes 141 catamaran and 102 monohulls

Lakeview Center	2019		2018	
	Quantity	Revenue	Quantity	Revenue
Rental	9	\$4,699	12	\$5,440

Wilmette Racquet Sports - Jason Stanislaw, Tennis Manager

Centennial Tennis

- Current lesson session runs through January 18, 2020.
 - Evaluation cards will be mailed in December to all junior lesson participants.
 - Evaluations are being reviewed by a committee of pros to track consistency, phrasing, and anticipated schedule needs for next session.
- Second half of the permanent court time season Begins January 5, 2020
 - Second half billing has been completed
- Holiday lesson break is scheduled from December 23, 2019 to January 5, 2020.
- Holiday hours
 - Club will close at noon on December 24 and December 31.
 - Club will be closed Christmas Day and New Year's Day.
- Pro shop sale is on through the month of December.
- A new outdoor permanent court time option for Summer 2020 is being constructed.

Platform Tennis

- Fall paddle classes end December 21, 2019.
- Jumpstart January Paddle Camps are scheduled January 4-5, 2020.
- Wilmette Paddle Club will be open for play throughout the holiday season.
- Working on building a schedule of social events to enrich the club feel at paddle.

Platform Tennis	2019		2018	
	Quantity	Revenue	Quantity	Revenue
Paddle Hut Rental	3	\$1,15	3	\$1,050
Members (as of 12/1)	306	-	307	-

Wilmette Tennis Club	2019		2018	
	Quantity		Quantity	
Total Members (as of 12/1)	530		549	
<i>Resident</i>	343		372	
<i>Non-Resident</i>	187		177	

Wilmette Golf Club – Adam Kwiatkoski, General Manager

Operations

- November weather was wet and colder than normal and not ideal for golf.
 - Significant snow closed the golf course for several days
 - Carts were not available for the entire month
- We did 336 rounds compared to 276 in 2018 and 250 in 2017. (1200 rounds in 2016 & 2015)
- Turkey Shoot was cancelled due to snow.
- Wind storm on November 27 took down trees and damaged range nets

Maintenance

- Golf Course Mechanic Michael Preiss started on December 2nd
- Greens have been heavily topdressed for winter protection
- Playing surfaces sprayed for snow mold protection
- Winterization of irrigation system