

WILMETTE PARK DISTRICT REGULAR MEETING BOARD OF PARK COMMISSIONERS

Monday, February 12, 2024 7:30 pm – Village Hall Council Chambers

AGENDA

- 1.0 REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS CALLED TO ORDER
 - 1.1 ROLL CALL
- 2.0 CONSENT AGENDA
 - 2.1 APPROVAL OF MINUTES FROM THE DECEMBER 4, 2023 COMMITTEE OF THE WHOLE MEETING
 - 2.2 APPROVAL OF MINUTES FROM THE JANUARY 8, 2024 REGULAR BOARD MEETING
 - 2.3 VOUCHER LIST JANUARY 2023
- 3.0 COMMUNICATIONS AND CORRESPONDENCE
- 4.0 Public Comment/Recognition of Visitors
- 5.0 EXECUTIVE DIRECTOR'S REPORT
- 6.0 Unfinished Business
- 7.0 New Business
 - 7.1 CONSIDERATION OF GILLSON LANDSCAPE PLAN
 - 7.2 CONSIDERATION OF CLEANING BID
 - 7.3 CONSIDERATION OF POOL DRAIN COVER BID
 - 7.4 CONSIDERATION OF SEAL COATING BID
 - 7.5 CONSIDERATION OF ORDINANCE 2024-O-3 SURPLUS ORDINANCE
- 8.0 ADJOURN TO CLOSED SESSION

MOVE TO ADJOURN TO CLOSED SESSION FOR THE DISCUSSION OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF A SPECIFIC EMPLOYEE OF THE DISTRICT, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE DISTRICT OR AGAINST LEGAL COUNSEL TO DETERMINE ITS VALIDITY, IN ACCORDANCE WITH SECTION 2(c)1 OF THE OPEN MEETINGS ACT.

- 9.0 RECONVENE REGULAR BOARD MEETING AND ADJOURNMENT
 - 9.1 Consideration of Action, If Any, of Items Discussed in Closed Session

Wilmette Park District Policy for Public Comment

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

- 1. A section of each meeting will be set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
- 2 During the "Recognition of Visitors" agenda item, audience members wishing to comment should raise their hands and will be permitted to speak once they are recognized by the President/Chairperson.
- 3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson. Each audience member will be permitted to speak only once. The President's/Chairperson's denial of or limitation on any request for an extension of time may be overruled by a majority of those Commissioners/Committee members present.
- 4. Questions are to be directed to the entire Board/Committee. Audience members are reminded that questions often require Board/Committee member or staff investigation or inquiry to obtain additional information before responding. As such, Board/Committee members may choose not to immediately respond to comments, and the issue instead may be referred to staff for additional consideration, or a Board/Committee member may pursue the issue at a future Board/Committee meeting. Lack of an immediate response to a question raised during public comment should not be interpreted as anything other than a commitment by the Board/Committee to take the issue under advisement for consideration and follow up or possible future action.
- 5. Park Board/Committee members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
- 6. Personnel matters will not be addressed during "Recognition of Visitors."
- 7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
- 8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal attacks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the Park Board commissioners/Committee members present.
- Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board/Committee members present.

Wilmette Park District Policy for Written Communications and Correspondence from the Public

The Wilmette Park District welcomes communications from its residents in all formats. When the communication is via email, and the intent of the resident is to have the communication included in the materials for the next public meeting, the below information outlines the process for inclusion in public meeting materials:

- 1. Any written communication or correspondence, including any attachments, that members of the public would like included in a Board or Committee meeting packet must be submitted to the following email address: publiccomment@wilpark.org.
- 2. The written communication will be included in the next public meeting, either Board/Committee meeting, unless specified otherwise by the resident.
- 3. All written communications submitted for inclusion in a Board/Committee packet shall pertain to public business of the Park District. Any communications unrelated to public business or that contain obscene, indecent, or profane language or imagery will not be included in Board/Committee packets.
- 4. The written communication must be received not less than two (2) business days prior to a meeting to be included in that particular packet. Written communications received after that time will be included in the next Board/Committee meeting packet.
- 5. When members of the public communicate directly with one or more members of the Board of Park Commissioners or staff using their individual Park District email addresses, the email will be included in the next Board/Committee packet if forwarded to publiccomment@wilpark.org per the time constraints outlined above.

Date	Time	Event	Location
February 8	12:30 pm	Pizza & Bingo Party	Mallinckrodt
February 9	6 pm	The Royal Ball	Lakeview
February 9	6 pm	Ceramics Date Night	CRC
February 9	7 pm	WCT Winter Mini Production opening	CRC
		night	
February 10	3 pm	Art Café	CRC
February 12	7:30 pm	Regular Park Board Meeting	Admin
February 12	All day	CFC Transformation Challenge begins	CFC
February 13	10 am	Summer Camp non-resident registration	Online
February 14	Noon	Soup & Sandwich Day	Mallinckrodt
February 21	10:30 am	Salt Escape Day Trip	Mallinckrodt
February 22	9:30 am	1 & 2 Art Exploration	CRC
February 23	6:30 pm	Family Art Night	CRC
February 24	10 am	Summer Job Fair	CRC
February 24	3 pm	Art Café	CRC
February 26	1 pm	Movie Day	Mallinckrodt
February 26	6:30 pm	Committee of the Whole Meeting	Mallinckrodt
February 27	All day	Spring+Summer Programs Posted	Online
February 29	All day	Last Day for Snowfolk Building Contest	Online
March 5	1 pm	Summer Job Fair	Lakeview Center
March 6	11:30 am	Lunch Club	Mallinckrodt
March 11	1 pm	Movie Day	Mallinckrodt
March 11	7:30 pm	Regular Park Board Meeting	Admin
March 12	10 am	Spring+Summer resident registration	Online
March 13	6:45 pm	Magic Workshop	CRC
March 19	10 am	Spring+Summer non-resident registration	Online
March 20	Noon	Soup & Sandwich Day	Mallinckrodt
March 25	All day	Spring Break Camps Begin	Multiple Locations
March 29	10 am	WCT Spring Production ticket sales begin	Online
March 30	9 & 11 am	Bunny Brunch	Mallinckrodt
March 30	10 am	Children's Egg Hunt	Mallinckrodt
March 30	10:45 am	Doggie Egg Hunt	Mallinckrodt



WILMETTE PARK DISTRICT Committee of the Whole Meeting Minutes

Monday, December 4, 2023 6:30 p.m. – Park District Administrative Offices

PRESENT

Commissioners: Vice President Patrick Duffy, President Kara Kosloskus, Cecilia Clarke, Allison Frazier, Julia Goebel, Patrick Lahey, Mike Murdock

Absent: None.

Secretary/Executive Director: Steve Wilson

Staff: Superintendent Sheila Foy, Superintendent Dave Merrill, Superintendent Lindsay Thomas, Superintendent Kristi Solberg, Adam Kwiatkoski, Nick Marfise, Michelle Parson

Visitors: Walter Keats

1.0 MEETING CALLED TO ORDER

The meeting was called to order at 6:32 p.m.

A. ROLL CALL TAKEN

2.0 COMMUNICATIONS AND CORRESPONDENCE

3.0 Public Comment/Recognition of Visitors

Vice President Duffy

4.0 BUDGET TALKS

4.1 5 YEAR CAPITAL IMPROVEMENT PLAN BUDGET REVIEW

Director Wilson walks the board through each capital project on the plan included in the meeting packet. As the projects were presented the board asked many questions to better understand the projects. At times, errors are identified and corrected, dollar amounts altered, and projects are removed, added, or moved to a different year. Each project is prioritized by its status of critical, semi critical and not critical.

Several projects were discussed at length. Regarding software, Commissioner Goebel gave staff some ideas on how to save money by allowing a company to use the name or likeness of the Wilmette Park District.

Commissioner Lahey states that the new pace clocks would be great to have. The higher end of pace clocks will allow them to be connected to the wifi and be Bluetooth enabled. The nicer the clock, the longer life we will expect it to have.

Commissioner Clarke asks what the life of the pool is expected to be, since we are planning to extend the pool deck. Director Wilson states we are at about 22 years right now. Commissioner Murdock reminds us of the addition of the pool liners three years ago, which was going to extend the life of the pool by about 12 years. Commissioner Clarke asks if that would be worth it to change the configuration of the pool deck, since we may be talking about a new pool in the next 10 years. Commissioner Murdock states there is a capacity issue and this would allow additional seating capacity. [15:00]

President Kosloskus asks if the exercise tonight is to move projects from 2025 to 2026, or are we only looking at 2024 projects to move to 2025. Director Wilson states that the financial model shows where we are compared to target fund balances, and is currently showing that in future years we go negative, meaning we are planning to spend more than our model can sustain. The future moves don't necessarily have to take place tonight, but prior to 2025 we will need to move some projects around. We also have the understanding that Project Parks and Play may cause the board to want to move projects around. Commissioner Lahey asks if any work is done on the 2025 capital budget prior to 2025. Director Wilson confirms that no work is done on the 2025 capital budget until 2025.

Commissioner Murdock asks about the emergency lake generator for \$135,000. Superintendent Solberg responds that the generator is to run the emergency lights at Gillson and the cost is for the generator to be purchased and installed.

President Kosloskus asks for details about the ramp going into Tennis at Centennial, which states semi or not critical. Director Wilson states it is the ramp at the bottom of the stairwell to the left from the pro shop, there is a steep ramp on the bottom of the stairs, and this would be an ADA replacement. Commissioner Clarke asks about the change in classification of critical, semi critical and not critical. She states prior to 2020, anything marked "critical" would be done right away that year, while semi and not critical projects were pushed out. There are projects marked as "critical" now and they are being pushed out to 2025. She states she would like this classification to be more reliable. Director Wilson adds that because of the budget, we had to make some hard decisions, and some things did get pushed back to 2025.

Moving on to the Community Recreation Center, projects are reviewed by the board. They discuss the pros and cons of changing out flooring, when we have the conclusion of the comprehensive and strategic plan coming up.

Moving on to Gillson Park. Gutters and Lakeview Center will cost \$30,000 in 2024. This is a more pressing issue because of the deck being freely accessible to the public. As the snow comes off the roof and ices over, this would present a safety hazard. We are moving forward with this project prior to 2024, therefore we will take this number out of the budget for 2024. HVAC system work as well as security upgrades are scheduled to be done at Lakeview to finish off that project.

Anticipated cost of the roadwork, sidewalks and sewers renovation in Gillson Park is \$5M.

President Kosloskus asks if one of the car charging stations currently set for 2025 could be moved to 2024. Director Wilson states we can. President Kosloskus asks if there is a scenario where we install car charging stations and have there be a cost, since they are so popular. Superintendent Solberg states that moving one of the charging stations closer to Lakeview Center would make it more cost effective to install. Superintendent Solberg states that when did the research, in order to put in a payment system and pay for a yearly membership, and we determined the cost of the unit and the cost of the monthly membership was never going to be covered by the cost of charging. So, instead we bought four units for the price of one and make it a free service.

Commissioner Murdock brings up the two 2025 projects at Lakeview – door replacement and window treatments. He says he would like to move those projects to 2024 and finish up the Lakeview Center projects and get the project done. Other commissioners agreed.

Commissioner Frazier asks Superintendent Solberg about the cost of the nature scape play area at Keay Nature Center and if we might be able to do something similar at Gillson. Superintendent Solberg states that all the wood for that was reclaimed and repurposed and the only cost was for our labor. Other commissioners agree that this is a great idea.

The group moves on to Mallinckrodt. Commissioners ask about the need to change out the carpet and whether the project needs to happen in 2024 or could be moved to a future year. Superintendent Solberg states part of the project would be removing the cabinets to better suit the needs of the space, and it would make sense to change the carpet at that time, since there is low stock of the carpet in the room and we are looking to put bamboo flooring in the room to help with cleanup and also accommodate larger groups on easier-to-clean flooring.

Moving into the Parks Department. Electric mowers and leaf blowers. A large quantity of them were done this year and we are looking to do another big chunk next year. Superintendent Solberg itemizes what we have replaced so far. Commissioner Clarke asks about the possibility of getting solar powered or electric robotic mowers. Superintendent Solberg states that people are constantly moving through our parks and she worries about them interfering with activities or vandalism. She states she would need to do more research on it.

We talked about a potential resurfacing of the tennis courts at Hibbard to become permanent pickleball courts in 2024. President Kosloskus asks about the pricing for resurfacing the two courts. Superintendent Solberg responds that the cost per court is about \$125,000 per court now.

Commissioners engage in a discussion about additional pickleball courts versus having six tennis courts at one location. In the end, they decide to move the pickleball courts back to 2026 until there is time to gather more data.

Commissioner Goebel asks about the trees line item and how many trees that would be. Superintendent Solberg states it is \$25,000 and we just received about 110 trees. She goes on to state that trees are very expensive, probably due to the care they have needed over the last couple of years. We are purchasing trees anywhere from \$200-\$500, depending on the species.

Director Wilson explains that the next three vehicles are all replacements. Commissioner Murdock asks if the hybrid C-Max for deliveries could be all electric, since we have charging stations. Commissioner Clarke states that she asked a similar question, along with how much are we spending on gas for this hybrid vehicle. The answer was \$616 per year in gas. Depending on the cost of an electric vehicle, Commissioner Clarke determined it would be a long time before we recovered the cost.

When it comes to the playground replacement at West Park, Superintendent Solberg states that the useful life of a playground is 20 years. If we push back the replacement of this playground the timing is such that it will be up against where the rotation of replacing playgrounds begins again. At that point we will be replacing a playground every year.

Director Wilson moves on to the golf course. One of two rooftop units is staying in 2024 and the other is moving back to 2025. Commissioner Murdock asks if moving the one unit replacement to 2025 causes us to need to replace more than one unit in that year. Superintendent Solberg explains to the board that, with the nano walls in the restaurant, if the unit dedicated to the restaurant needs to be bigger, because currently that unit would not work very well with the indoor/outdoor open concept seating. For this reason, she was hoping to only do one unit in 2024 so they could look into how big the unit dedicated to the restaurant should be. The board comes to the conclusion that two rooftop units should be replaced in 2024.

Adam Kwiatkoski explains to the board the options for keeping golf carts up and running. He explains that even if the board wanted him to buy all new carts for 2025, we couldn't get them because they are hard to get on the current market. Purchasing batteries to extend the life of our current carts is the only option. Commissioner Lahey asks how big a factor having functional carts is for pace of play. Adam explains that carts are going to drive more revenue in cart rentals, as well as pace of play due to the GPS on the carts.

The board discusses flooring and a walk-in cooler for the restaurant. They decide that the restaurant should bear some of the cost of the flooring and all costs associated for the walk-in cooler. The board decides the park district should pay for the nano walls, since it is our building. They also take into account that the new formation will factor into our yearly utility cost. Commissioner Lahey states that he is willing to support anything that improves the asset (golf course) for the long term.

President Kosloskus asks about the dog park fence and whether that project is moving forward. She states it is important to move the project forward, especially considering the board verbally agreed to do the project. Director Wilson updates the board on the Glenview public process. Our plan is to wait until the weather turns to have people outside

and stake out the location of the fence so the public can see it, so we can make sure we are meeting the requirements of the Glenview entitlement process.

Commissioner Murdock asks about the netting at the golf course driving range and if the net could remain as-is if we move the tee box back, as the engineers recommended. Adam Kwiatkoski briefs the board on the phases of this potential project. Commissioner Murdock recommends breaking up the project into pieces for cost purposes. Next, Commissioner Murdock asks Adam about the return on investment of the addition of lights to the driving range. Adam states that they have done some research that could be presented to the board in greater detail. The Heritage Oaks driving range is a close comparison to ours. They have lights and make \$140,000 more in revenue per year than our range, with five less stations. Commissioner Murdock states that he would like to move this project a few years down the road.

Commissioner Murdock states that he is in favor of adding the ice locker room partitions at Centennial. Commissioner Frazier states she is also in favor of moving this project up to 2024.

Commissioner Murdock also brings up the seating at the paddle facility. He would be in favor of more seating, since the size of the facility has doubled.

4.2 FINANCIAL MODEL REVIEW

Once all the changes were in place, the results of the exercise were incorporated into the financial model and the board was pleased to see the financial stability of the District allowing for the capital plan to be executed in 2024 and beyond.

4.3 TRUTH IN TAXATION AND TAX LEVY REVIEW

The group reviews the Truth in Taxation and Tax Levy. Director Wilson states that nothing has changed about either document; Superintendent Foy confirms.

5.0 ADJOURNMENT

There being no further business to conduct, at 8:30 pm Commissioner Goebel moves and Commissioner Frazier seconds a motion to adjourn the Committee of the Whole meeting.

By voice vote; Motion Carried.

Minutes Approved on **TBD**.



WILMETTE PARK DISTRICT Regular Board Meeting Meeting Minutes

Monday, January 8, 2024 7:30 p.m. – Village Hall Council Chambers

PRESENT

Commissioners: President Kara Kosloskus, Julia Goebel, Patrick Lahey, Allison Frazier,

Mike Murdock and Cecilia Clarke

Absent: Vice President Duffy

Staff: Executive Director/Secretary Steve Wilson

Visitors: Walter Keats

1.0 Public Hearing – 2024 Budget and Appropriations Hearing

President Kosloskus called to order the Public Hearing at 7:32 p.m.

A public hearing is held to hear any comments on the combined annual budget and appropriation of funds for 2024. President Kosloskus brings the meeting to order and asks if there are any written or oral comments from the commissioners or members of the public. Seeing none, she closes the public hearing and calls the Regular Board Meeting to order.

2.0 REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS CALLED TO ORDER

The meeting was called to order at 7:34 p.m.

A. Roll Call

3.0 CONSENT AGENDA

Commissioner Lahey moves and Commissioner Frazier seconds a motion to approve the Consent Agenda of the January 8, 2024, Regular Board Meeting, a copy of which is to be attached to and become a permanent part of the minutes of this meeting.

By a roll call vote, voting *Yes,* Commissioners: Lahey, Frazier, Murdock, Goebel, Clarke and Kosloskus. Voting *No,* none. Absent: Vice President Duffy; **Motion Carried.**

4.0 COMMUNICATIONS AND CORRESPONDENCE

5.0 Public Comment/Recognition of Visitors

None.

6.0 EXECUTIVE DIRECTOR'S REPORT

Director Wilson walks the board through his report.

PUBLIC HEARING: BUDGET AND APPROPRIATIONS ORDINANCE

Prior to the Park Board meeting being called to order on Monday night, there will be a hearing for the 2024 Budget & Appropriations Ordinance.

Throughout the final months of 2023 the staff and board worked together to develop and review the 2024 fiscal year budget. At the December 2023 board meeting, the board and public received a presentation from Superintendent of Finance, Sheila Foy, summarizing the overall 2024 budget.

The Fiscal Year 2024 budget totals approximately \$29.8 million in total operating revenue and other proceeds, while operating expenditures and other expenses are approximately \$23.6 million. A resulting surplus from operations of \$6.2 million is budgeted. Reducing the operating surplus are Capital Expenditures of \$9.2 million and Debt Service of \$1.5 million, resulting in a bottom line deficit of \$4.5 million. This deficit is representative of the district catching up on deferred capital.

Attached is the Budget and Appropriations Ordinance which encapsulates the 2024 budget which has been on display for the public for over 30 days per requirements in State Statutes. It is also required by law to conduct a public hearing prior to adoption of the ordinance. Upon completion of the hearing, the Board may adopt the Ordinance during the course of the regular monthly meeting. A memo from Superintendent Foy about the ordinance is attached to this report and the agenda item can be found under New Business.

EFFICIENCY COMMITTEE

In 2023 a new law was passed in Springfield that required all units of local government who are not home-rule or a school district to do a decennial review of efficiencies and report it to their respective county. The report is due 18 months after the creation of the efficiency committee, which we created in 2023. The committee members are outlined by the state law that it must be the members of the board, the top executive of the district, and two members of the public. This committee will hold its first meeting on February 4, 2024 to review the initial information assembled by Superintendent of Operations Thomas. Additional meetings will be scheduled as 2024 progresses.

2024 MEETING SCHEDULE

Under New Business you will find the passage of the 2024 meeting schedule. A memo attached to this report outlines the schedule. There are multiple conflicts throughout the year in relation to the Committee of the Whole meetings which typically take place on the fourth Monday of each month. In March this would be during spring break, and in April is conflicts with Passover. In May it conflicts with Memorial Day. All of these meetings have been marked as TBD at this point. In November the Committee of the Whole meeting conflicts with the week of Thanksgiving and also falls during a time of year where additional Committee of the Whole meetings are scheduled for the review of the annual budget. At this time, we have decided to not mark November as a TBD month as we know there will be additional meetings that month. Similarly, in December, given the holidays, typically a late month Committee meeting would not take place, so it is not on this schedule either. Additional meetings may be scheduled outside of these dates, and any date on this calendar can also be changed if need be.

BID CONSIDERATION - GOLF CART BATTERIES

Under New Business is the consideration of the approval of bids for golf cart batteries. Attached to this report is a memo from Adam Kwiatkoski, General Manager of the Wilmette Golf Club, outlining the results of a public bid conducted this week for the replacement batteries for the District's fleet of golf carts. As you will see, there were three bids with a range from \$57,750 to \$132,000. The budget for this project is \$75,000, and the staff recommendation is to proceed with the low bid of \$57,750.

SURPLUS PROPERTY - MONDO INFILL AND SOD CUTTER

Under New Business is the consideration of a Surplus Property Ordinance. This is a requirement when the District disposes of capital assets. In this ordinance it would be for six bags of infill used on the turf fields at West Park that was purchased as a part of a larger capital project and is excess material that the District has tried to return for a refund for years but has not been able to. It is in excess of a 50 gallon drum of the material that we have from the initial construction of the fields. These bags simply are moved from place to place as seasonal equipment is put in and out of service and are truly surplus property. The second item is a sod cutter and has been experiencing ongoing mechanical issues and has reached its end of life.

7.0 Unfinished Business

8.0 New Business

8.1 Consideration of Ordinance 2024-O-1 Budget and Appropriations Ordinance Commissioner Frazier moves and Commissioner Murdock seconds a motion to approve the Ordinance 2024-O-1.

By a roll call vote, voting *Yes,* Commissioners: Lahey, Frazier, Murdock, Goebel, Clarke and Kosloskus. Voting *No,* none. Absent: Vice President Duffy; **Motion Carried.**

8.2 Consideration of the 2024 Draft Meeting Schedule

Commissioner Murdock moves and Commissioner Goebel seconds a motion to approve the draft meeting schedule for 2024.

By a roll call vote, voting *Yes,* Commissioners: Lahey, Frazier, Murdock, Goebel, Clarke and Kosloskus. Voting *No,* none. Absent: Vice President Duffy; **Motion Carried.**

8.3 Consideration of Golf Cart Battery Bid

Commissioner Clarke moves and Commissioner Murdock seconds a motion to approve the lowest bid for golf cart batteries. Commissioner Clarke notes the disparity in bid pricing.

By a roll call vote, voting *Yes,* Commissioners: Lahey, Frazier, Murdock, Goebel, Clarke and Kosloskus. Voting *No*, none. Absent: Vice President Duffy; **Motion Carried.**

8.4 Consideration of Ordinance 2024-O-2 Surplus Ordinance

Commissioner Goebel moves and Commissioner Clarke seconds a motion to approve Surplus Ordinance 2024-O-2.

By a roll call vote, voting *Yes,* Commissioners: Lahey, Frazier, Murdock, Goebel, Clarke and Kosloskus. Voting *No,* none. Absent: Vice President Duffy; **Motion Carried.**

9.0 ADJOURNMENT

There being no further business to conduct, Commissioner Clarke moves and Commissioner Frazier seconds a motion to adjourn the Regular Board meeting.

By a unanimous voice vote; Motion Carried.

Minutes Approved on: TBD



Voucher List Presented to the Board of Park Commissioners At the Regular Meeting of February 12, 2024

Voucher List - Reconciliation January-24 (Vendor Disbursements Over \$5,000)

Vendor Name	Amount	Type of Service/Products	Υ	
NSSRA		2023 balance for aides and 1st installment of 2024 contribution		
Thermosystems, LLC		CRC-Roof Top Replacement Unit		
Park District Risk Management Agency - PDRMA		December insurance premiums		
Chicagoland Paving		Tennis Court Maintenance Improvement Project		
IL Municipal Retirement Fund		Monthly Contribution		
Boller Construction Co., Inc.		Paddle Addition to Hut Project		
VILLAGE OF WILMETTE		WPD Rent for Admin/Centennial Offices		
VILLAGE OF WILMETTE		Water/Sewer bills for various areas	Υ	107,616.4
VILLAGE OF WILMETTE		PT Attendant Ticket Writers	Ė	,
Efraim Carlson & Son Inc.		Lakeview Implement Design Project		
Lenny Hoffman		Paddle Addition to Hut Project		
Chicago Loves Dance Inc		Classes in 2023		
Public Electric Construction Company		Paddle Addition to Hut Project		
SQ *THE LAWN		Paddle Catering, Breakfast with Santa, WP meeting		
Total Platform Tennis		Paddle Addition to Hut Project	-	
Elliot Construction Corp		Professional Services for Paddle and Lakeview		
•				
A-1 Roofing Co		Tennis and Lakeview projects	V	
IMPERIAL SERVICE SYSTE		Cleaning Services for various facilities	Υ	
Forward Space, LLC		Paddle Hut Furniture		
CPTC,NFP		Men's Teams Entry Fees (30Teams)		
Coach Abe's Mini Soccer, LLC		2023 Fall 2 Soccer		
ENGIE Resources LLC		Electric Service for various facilities		
Hartwig Plumbing & Heating, C.		Paddle Addition to Hut Project		
IHC Construction Companies, LLC	21,995.44	Paddle Addition to Hut Project		
Smith Group JJR LLC	21,606.00	Langdon Park Shoreline Stabilization		
Gewalt Hamilton Assoc., Inc	20,454.45	Gillson Site Improvements Design Work Project		
Shamrock Fire Protection	19,950.00	Golf- Emergency Fire Sprinkler System Serv Repairs		
National Sports Nets, LLC	19,855.00	Professional Services for Paddle and Tennis		
Trane Chicago		CRC- Replace Unit 2 & 3 Project		
Jensen's Plumbing & Heating		Professional Services for Paddle and Lakeview		
BerryDunn		Parks & Play Comprehensive & Strategic Plan		
Fox Valley Fire & Safety Co		Services for various facilities		
LS Glass LLC		Lakeview Design Plan Project		
Progressive Tree Service Inc.		Parks- 702 Locust RD/Grounds Maintenance		
Arena Sports USA Inc		Youth Basketball Jerseys		
Fambro Management LLC		Classes in 2023		
Carey Electric Contracting, LLC		Lakeview Design Plan Project		
Door Systems ASSA ABLOY		ADA Improvements Project		
Oleson Design Studio, PLLC		Professional Services for Centennial and Golf		
Amazon		Program Supplies	Υ	
Amazon		Equipment and Repairs	Υ	8,114.0
Amazon		Office Supplies	Υ	0,114.0
Amazon		Coffee Bar Supplies	Υ	
SFC Chicagoland LLC	7,762.00	2023 Late Fall Classes- CRC/Harper ASC		
Frederick Quinn Corporation	7,620.00	Lakeview Design Plan Project		
SavATree, LLC	7,000.00	Tree Care- Corrective Pruning		
Nicor Gas	6,669.57	Gas Service for various facilities		
Avalon Petroleum Co		Unleaded and Diesel Fuel for various facilities		
Illinois Pump		Mallinckrodt- Lift Station Project		
WASTE MGMT WM EZPAY		All Buildings - Trash/recycling	Υ	
Brady Industries of Illinois LLC		Building Supplies for various facilities		
Break Thru Enterprises, Inc.		Lakeview Design Plan Project		
BEACON ATHLETICS, LLC		Parks - Athletic Fields Project	Υ	
Faulks Bros Construction Inc		Drainage and Greens Topdressing Sand	-	
		Drainage Supplies Drainage Supplies	\vdash	
Site One Landscape Supply LLC	5, 139.20	Dramage Supplies	\vdash	
Total	1 062 240 07			
Total	1,863,340.87			
Other Conduct Consises (Products	402 450 20	Dataila an fallaccina nana		
Other Sundry Services/Products	193,450.20	_Details on following page		
Total Voucher List	2,056,791.07	=		
Payroll Transfers				
Payroll Transfers 1/12/2024	282 060 14	=		
1/12/2024	282,060.14	-		
1/12/2024 1/26/2024	401,604.64	-		
1/12/2024		- -		

Y - Paid with PCard

We, the undersigned Officers of the Wilmette Park District, do hereby singularly approve for payment the above listed and detailed list of bills chargeable for the above stated month and on which further approval was passed at a regularly scheduled meeting of the Board of Park Commissioners of the Wilmette Park District.

Commissioner-Motion Commissioner-Second



Voucher Approval Report Vendor Disbursements under \$5,000 sorted by Vendor Presented to the Board 02/12/2024

380TRAINING COM	Vendor Name	Amount	Type of Service/Products	Y
### ### ### ### ### ### ### ### ### #	360TRAINING.COM			Y
### ### ### ### ### ### ### ### ### #				Y
A WISH COME TRUE AAU Lock & Key AAU Code & Key AAU Awards Feb 3, 2024 YA Abookte Fire Protection Accu-Paving Co. a division of Mertes Contracting Corp Accu-Paving Corp. Accu-Paving Corp				Y
AALOK & Key AD ABOULDE Fire Protection ABOULD 33.25 AAU JAWANTS Feb 3.2024 YABSOLUTE Fire Protection ASS 2 AAU JAWANTS Feb 3.2024 YABSOLUTE Fire Protection ACE HARCHVARE ACE HARCHVARE ACE HARCHVARE ACE HARCHVARE ACE HARCHVARE ALBERS END CONTROL SER ADDRE SONS SCHOOL ACE SER A				
ABU Absolute Fire Protection Accu-Paving Co. a division of Mertes Contracting Corp Accu-Paving Co. Accu-Pav				1
Absolute Fire Protection	•			_
Accu-Paring Co. a division of Mertes Contracting Corp				<u> </u>
AGE HARDWARE 35.98 Lakeview - Faucet repair Y ADOSE** 980-933-6887 29.99 Stock image for project AEREX PEST CONTROL SER 20.00 CRC pest control Y AEREX PEST CONTROL SER 20.00 CRC pest control Y AEREX PEST CONTROL SER 35.00 Golf maintenance barn pest control Y AEREX PEST CONTROL SER 40.00 Mallinctrod pest control Y AEREX PEST CONTROL SER 40.00 Mallinctrod pest control Y AEREX PEST CONTROL SER 40.00 Mallinctrod pest control Y AEREX PEST CONTROL SER 40.00 Mallinctrod pest control Y AEREX PEST CONTROL SER 40.00 Mallinctrod pest control Y AEREX PEST CONTROL SER 40.00 Mallinctrod pest control Y AEREX PEST CONTROL SER 40.00 Mallinctrod pest Control Y AEREX PEST CONTROL SER 40.00 Mallinctrod pest Control Y AEREX PEST CONTROL SER 40.00 Mallinctrod pest Control Y AEREX PEST CONTROL SER 40.00 Mallinctrod pest Control Y AEREX PEST CONTROL SER 40.00 Mallinctrod pest Control Y AMER CONTROL X AIR AND SERVICES 40.00 Mallinctrod pest Control X Alperta Rosie Anazang Minds 41.10 20 2021 aller all CRC Class 40.00 SERVICES 40.00 SERVICES 40.00 SERVICES 40.00 SERVICES 40.00 CPC PAEREX PEST CONTROL X AIR AND SERVICES 40.				
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ADOBE **80-83-\$687*			•	Y
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ALDI 40021 39 49 M.LSenior holiday party supplies Yellipeta, Rosie 238.43 Mileaga Reimbursement 2023 Amazing Minds 1,116.00 2023 Late Fall CRC Class Amazing Minds Yellipeta Yelli	Aerex Pest Control Services		·	
Aliperta, Rosie 238.43 Mileaga Reimbursement 2023	AFLAC			
Aliperta, Rosie 238.43 Mileaga Reimbursement 2023	ALDI 40021			Y
AMAZON WEB SERVICES	Aliperta, Rosie			
American Red Cross	Amazing Minds	1,116.00	2023 Late Fall CRC Class	
AMEROUTFIT' WILMETTE P AND MAL- Uniform supplies YAMEROUTFIT' WILMETTE P AND MAL- Uniform supplies YAMEROUTFIT' WILMETTE P APPLE: COMBILL 2.99 West Park: - K. Solberg/hone supply YAROUALAB Water Treatment for Cooling Tower AT 8T ACAULAB Water Treatment for Cooling Tower AT 8T AT 3.444.8.1 Data & Voice Network Charges for WPD AT 8T AT 504.23 Internet for All Facilities AT 7 MORTONARBORETUM AT 90.0 Parks - 2024 Fire safety class (K. Robinson) ESP PRIME*YD3LK5BN3 1.299.0 Amazon Business Prime Annual Subscription Bayhack, Joanie 320.00 BeMoved Classes Co Nov Dec 2023 Bills Auto & Truck Repair BOWLERO BUSHPLAU GRV BOWLERO BUSHPLAU GRV BUSHPLAU GRV Bushnell Outdoor Products Bushwaller, Sally CATERED BY DESIGN C	AMAZON WEB SERVICES	180.48	Website Hosting	Y
AMERQUIFIT' WILMETTE P AMERQUIFIT' WILMETTE P APO MALE Uniform supplies APOLE COM/BILL APOLE COM	American Red Cross	308.00	CPR/AED- 11 Participants	
AMERQUIFIT' WILMETTE P Ames Refrigeration APPLE COMBILL APPLE COMBILL 2 99 West Park - K. Solberg/phone supply APPLE COMBILL 2 99 West Park - K. Solberg/phone supply AQUALAB Water Treatment or Cociling Tower AT&T 3,448.81 Data & Voice Network Charges for WPD AT&T AT&T 3,448.81 Data & Voice Network Charges for WPD AT&T AT&T 47.91 Phone Charges for Park District AT*MORTONARBORETUM 75.00 Parks - 2024 Fire safety class (K. Robinson) APPLE CAPTARY AT*BER PRIME**YD3LK5BNS 1,299.00 Amazon Business Prime Annual Subscription Bayhack, Joanie Bills Auto & Truck Repair	AMEROUTFIT* WILMETTE P	176.00	MAL-Uniform supplies	Y
AMERQUIFIT' WILMETTE P Ames Refrigeration APPLE COMBILL APPLE COMBILL 2 99 West Park - K. Solberg/phone supply APPLE COMBILL 2 99 West Park - K. Solberg/phone supply AQUALAB Water Treatment or Cociling Tower AT&T 3,448.81 Data & Voice Network Charges for WPD AT&T AT&T 3,448.81 Data & Voice Network Charges for WPD AT&T AT&T 47.91 Phone Charges for Park District AT*MORTONARBORETUM 75.00 Parks - 2024 Fire safety class (K. Robinson) APPLE CAPTARY AT*BER PRIME**YD3LK5BNS 1,299.00 Amazon Business Prime Annual Subscription Bayhack, Joanie Bills Auto & Truck Repair	AMEROUTFIT* WILMETTE P	120.00	Uniforms	Υ
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AT&T AT&T AT&T AT&T AT&T AT&T AT&T AT&T	APPLE.COM/BILL	2.99	West Park - K. Solberg/phone supply	Υ
AT&T AT&T AT&T AT&T AT&T AT&T AT&T AT&T	AQUALAB Water Treatment	245.00	Ice- Water Treatment for Cooling Tower	
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AT* MORTONARBORETUM	AT&T	504.23	Internet for All Facilities	
B2B PRIME*YD3LK5BN3	AT&T	475.91	Phone Charges for Park District	
Bayhack, Joanie 320.00 BeMoved Classes Oct Nov Dec 2023 Bills Auto & Truck Repair 711.03 CRC- Bus #515 Door Repair 288.08 CRC- Bus #515 Door Repair 289.08 CRC- Bus #515 Door	AT* MORTONARBORETUM	75.00	Parks - 2024 Fire safety class (K. Robinson)	Υ
Bills Auto & Truck Repair	B2B PRIME*YD3LK5BN3	1,299.00	Amazon Business Prime Annual Subscription	Υ
Bills Auto & Truck Repair	Bayhack, Joanie	320.00	BeMoved Classes Oct Nov Dec 2023	
Block Iron & Supply Company Iron	Bills Auto & Truck Repair	711.03	CRC- Bus # 515 Repairs	
Boron, Stephanie 150.00 Staff Professional Development	•		·	
BOWLERO BUFFALO GRV				
Bushnell Outdoor Products			·	
Bushwaller, Sally 2,280.00 2023 Late Fall Dog Training Classes CATERED BY DESIGN 546.25 MAL-Senior holiday party catered lunch Y Certified Laboratories Division 712.87 West Park - Lubricant for all Vehicles CHAMPION TEAMWEAR 181.94 Team Clothing Y Chess-Ed LLC 1,875.00 2023 Fall 2 Chess Ed Instruction Program Chess-Ed LLC 1,875.00 2023 Fall 2 Chess Ed Instruction Program Chess-Ed LLC 1,875.00 2023 Fall 2 Chess Ed Instruction Program Chess-Ed LLC 1,875.00 2023 Fall 2 Chess Ed Instruction Program Chess-Ed LLC 1,875.00 2023 Fall 2 Chess Ed Instruction Program Chess-Ed LLC 1,875.00 2023 Fall 2 Chess Ed Instruction Program 2024 Sall 4 Fall Not Program Program 2024 Fall All 1 Ches Program Program 2024 Fall 2 Ches Ed Instruction Program 2024 Fall 2 Chess Ed Instruction			·	Y
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COMCAST CHICAGO 8.40 Tennis TV ComEd 23.80 Electric Service- Thornwood				Y
ComEd 23.80 Electric Service- Thornwood				Y
				<u> </u>
	Commercial Specialties Inc			

Conserv Fs Inc	1,300.00	Landscape Work Project/Supplies	
Conserv Fs Inc	1,300.00	Landscape Work Project/Supplies	
Conserv Fs Inc		Landscape Work Project/Supplies	
DBC*BLICK ART MATERIAL		Ceramic paint	Y
DELICIOUS UNLIMITED CO DELICIOUS UNLIMITED CO		Full Day Catered Snack Half Day Catered Snack	Y
DIADORA US, INC.		Torneo, Speed Competition, Speed BlueShield Fly/Line	-
DOLLAR TREE		Breakfast with Santa Event Supplies	Υ
DOLLAR TREE		MAL-Holiday Party Supplies	Υ
DOMINO'S 2888	76.47	Summer Staff Reunion	Υ
Doug's Autobody and Marine LLC		2022 Explorer- S.Wilson Bumper Repair	
Drury Lane Productions, Inc.		Guys & Dolls Show Deposit for 5/15/2024	
EBAY 0*02-10958-91424		Dell Wired Keyboards Harmon Kardon PC Speakers	Y
EBAY O*03-10957-89658 EBAY O*13-10929-84535		Dell Wired Optical Mice	Y
EBAY 0*23-10943-98092		Harmon Kardon PC Speakers	Y
EIG*CONSTANTCONTACT.CO		Monthly fee for online eblast/enewsletter tool	Υ
Elmwood Supply Company, Inc.	341.88	Golf- Hot Water Tank Repair	
Emory, Sara		Mileage Reimbursement December 2023	
EXPEDIA 72701409586479		Lodging for 2024 PGA Merchandise Show	Y
EZCATERLOU MALNATIS P EZCATERLOU MALNATIS P		Holiday Staff Party Dinner Full Day Holiday Staff Party Dinner Half Day	Y
FASTSIGNS 100101		WCT winter mini production banners postcards	Y
FASTSIGNS 100101		Ice rink dasher ad @Properties	Y
FASTSIGNS 100101		Ice rink dasher ad Landmark	Υ
FASTSIGNS 100101	142.61	Lakefront metal MWRD sign	Υ
Fastsigns-Morton Grove		Alison Rodes/Megan White Office Supplies	
FH* WILLOW HILLS WINTE		MAL-Day trip entry fees	Y
FS *BRIGHTPOD.COM FSP*AMERICAN OUTFITTER		Marketing project sharing software Dance team uniforms	Y Y Y
FSP*AMERICAN OUTFITTER		Nutcracker staff shirts	<u>\</u>
FSP*AMERICAN OUTFITTER		Nutcracker staff apparel	Y
FSP*BALL FACTORY MOUNT		Ball factory invoice - SDO	Υ
Fuller, Nicholas	2,024.38	Parks- Grounds Supplies/Seed Mixes	
GAMMA SPORTS		Grips for resale	Υ
GFS STORE #1917		Gingerbread Workshop Supplies	Υ
Golf Chicago Gomez III. David Wycoff		Golf Directory Listing December 2023 Mileage	
Gomez III, David Wycoff Gourmet Gorilla, Inc.		Half/Full Day Catered Lunch	
GRAINGER		Paddle - New bottle fill	Υ
GRAINGER	214.19	Parks - Small equipment for grounds repairs	Υ
Halloran Power Equipment	412.56	Parks-3rd Zero Turn Mower Year End Inspection	
Halloran Power Equipment		Parks- Zero Turn Mower Year End Inspection	
Halloran Power Equipment		Parks- Mulching SUP/Gravely Mower Equip Supplies	
Halloran Power Equipment Hamran, Christa M.		Parks- 2nd Zero Turn Mower Year End Inspection Supplies for Nutcracker Production 2023	
HARRIS GOLF CARS - SUG		Golf Cart Repairs	Υ
Head/Penn		2 Speed MP for Resale	\vdash
Heartland Business Systems, LLC	408.00	M365 Monthly User Licensing	
HOMEDEPOT.COM	207.97	West Park - Carpenter tools	Υ
HOMEDEPOT.COM		West Park - Small painting tools	Υ
Hot Shots Sports		2023 Fall 2 Sports Classes	
Hyp Golf Ltd Hyp Golf Ltd		Spring 2024 Order Spring 2024 Order	
Hyp Golf Ltd		Hybrid Dash Skort	
Il Dept of Natural Resources		2024 Gillson Operations Rental Boat License	
IL TOLLWAY-AUTOREPLENI	76.00	CRC - Tollway charges	Υ
ILCA		Parks - J. Gomez/Herbicide & weeds training	Υ
ILIPRA.ORG		IPRA Job Positing - Gymnastics Manager	Υ
III. Dept. of Revenue ILLINOIS ASSOCIATION O		12/23 Sales Tax 2024 Conf Registration - Kosloskus	Υ
ILLINOIS ASSOCIATION O		2024 Conference Reg - Duffy	Y
ILLINOIS ASSOCIATION O		2024 Conference Registration - Clarke	Y
ILLINOIS ASSOCIATION O		2024 Conference Reg- Maldonado	Υ
ILLINOIS ASSOCIATION O	85.00	2024 IAPD Conference Registration - Bundy	Υ
ILLINOIS ASSOCIATION O		2024 IPRA Workshops refund - Sekki	Υ
ILLINOIS ASSOCIATION O	. ,	2024 IPRA Conference refund - Sekki	Y
IN *GNXCOR USA INC IN *OPTVUE		Maintenance Care Golf - Clubhouse window repairs	Y
IN *PUPILS VISION & HE		Full Day Preschool Vision and Hearing	Y
IN *PUPILS VISION & HE		Preschool Supplies Vision and Hearing	Y
Intercom Security Store(ISS)		Parks- ADA Project 2023	
IPRA* INV-33092		2024 IPRA Dues - Wozney	Υ
IPRA* INV-33095		2024 IPRA refund - Jayne	Y
IPRA* INV-33118		IPRA Renewal	Y
IPRA* INV-33120 IPRA* INV-33129		2024 IPRA Membership - Heafey 2024 IPRA refund - Valett	Y
IPRA* INV-33638		2024 IPRA Registration refund - Sekki	Y
	, /	Ŭ	

IPRA* INV-34371	265.00	2024 IPRA membership dues - Rodes	Υ
ISTOCKPHOTO		Monthly fee for stock image and video service	Υ
J.C. Sports & Tees Inc	,	Staff Uniforms	
JAMF SOFTWARE, LLC JEWEL OSCO 0001		Apple Mobile Device Management Open Enrollment Incentive	Y
JEWEL OSCO 0001		Nutcracker Supplies	Y
JEWEL OSCO 0001		MAL-Senior holiday party supplies	Υ
JEWEL OSCO 3465		Water bottles and cookies for Holiday Exhibition	Υ
JEWEL OSCO 3465	61.62	Gingerbread Workshop Supplies	Υ
JEWEL OSCO 3465		Parks - Winter meeting supplies	Υ
JIMMY JOHNS 1033 MOTO		Food for board meeting	Y
JOHN WEISS ACE HDWE JOHN WEISS ACE HDWE		Golf - Irrigation repair parts	Y
JOHN WEISS ACE HOWE		Paddle - Building supplies/wall anchors Golf - Sink repair parts	Y
JOHN WEISS ACE HDWE		Golf - Sink repair part	Y
JOHN WEISS ACE HDWE		Pool - Eyewash station repair	Υ
JOHN WEISS ACE HDWE	17.58	Pool - Small repair part	Υ
JOHN WEISS ACE HDWE		West Park - Painting supplies	Υ
JOHN WEISS ACE HDWE		Mallinckrodt - Sink part	Υ
John's Garage Jorson & Carlson Co Inc		Parks-Light Module for Plow Trucks Zamboni Ice Scraper Knives Cleaned Sharpened Honed	
Jorson & Carlson Co Inc		Zamboni Ice Scraper Knives Cleaned Sharpened Honed	
Jorson & Carlson Co Inc		Zamboni Ice Scraper Knives Cleaned Sharpened Honed	
Jorson & Carlson Co Inc		Zamboni Ice Scraper Knives Cleaned Sharpened Honed	
Jorson & Carlson Co Inc	61.35	Zamboni Ice Scraper Knives Cleaned Sharpened Honed	
JUMP ZONE		Winter Break Camp Field Trip	Υ
Just Rite Acoustics, Inc.		Lakeview Design Plan Project	
Kone Inc Konica Minolta Business Solutions		Golf- Elevator Repair Copier Usage- Fitness/Tennis/Gillson/Lakeview	-
Konica Minolta Business Solutions Konica Minolta Business Solutions		Copier Usage- Ice	
Konica Minolta Business Solutions		Copier Usage- Mallinckrodt	
Konica Minolta Business Solutions		Copier Usage- CRC-Early Child	
Konica Minolta Premier Finance		Copier Lease for Various Areas	
Konica Minolta Premier Finance	373.00	Copier Lease- Pool/Ice/Golf	
KTR Media Group LTD		Videographer for Nutcracker 2023	
KULLY SUPPLY		Pool - Locker room shower parts	Υ
LA CASITA TAMALES LEARN TO SKATE USA		Staff Appreciation Lunch Learn to skate membership dues	Y
LEARN TO SKATE USA		Learn to skate membership	Y
LEFTYS PIZZA KITCHEN		Food for board meeting	Y
Leibold Irrigation Inc		Irrigation Compressor Rental/Service	
LOWES #02728*	119.88	Parks - Grounds maintenance supplies/moss	Υ
LOWES #02728*		Parks - Landscape supplies	Υ
LOWES #02728*		CRC - Painting supplies	Υ
M.A.T.I.S. Parts & Equip Magic of Gary Kantor		Parks/West Park/Stock, Equipment Repair & Supplies Magic Class at CRC 12.12.2023	
MCMASTER-CARR		Pool - New C02 holders	Υ
MECHANICAL EQUIPMENT C		CRC - Boiler Repair	Y
ME-HOFFMAN EST-SERTIFI	556.17	Winter Break Camp Field Trip	
MENARDS MORTON GROVE I	345.03	West Park - Improvements Project/railing repair	Υ
MICHAELS STORES 2037		Parks - Grounds maintenance supplies	Y
MICHAELS STORES 5151		Parks - Grounds maintenance supplies	Υ
Michelle Marks Midwest Institute of Park Executives		Legal Service MIPE Awards-West Park/Parks/Bldgs Employees	
Midwest Institute of Park Executives		MIPE Dues- West Park/Parks/Bldgs Employees	
MILLEN HARDWARE		Parks - Shop supplies for equipment repairs	Υ
MILLEN HARDWARE		Breakfast with Santa supplies	Υ
MILLEN HARDWARE		Parks - Equipment supplies	Υ
MILLEN HARDWARE		Car Gate Keys for Police	Υ
MILLEN HARDWARE		CRC - Painting supplies	Y
MILLEN HARDWARE Millen T V Hardware		Tennis - Plumbing repairs Supplies-Fasteners,Bulb,SLNT,Glove, Blade	-
Mission Square Retirement (ICMA) - 457		Employee Contributions	\vdash
Mission Square Retirement (ICMA) - 457		Employee Contributions	
MOWERWORKS, LTD	373.93	Parks- Maintenance Pruning Equipment/Batteries	
Napa Auto Parts/Genuine Parts Co		Ice- Generator Part	
Napa Auto Parts/Genuine Parts Co		Ice- Generator Part	
NAPA STORE 3018042		RV antifreeze 6 pack	Y
NAPA STORE 3018042	40.19	Antifreeze for tractor Parks - Equipment supplies/motor oil	Y
NAPA STORE 3018042	35 02		
NAPA STORE 3018042 NAPA STORE 3018042			Y
	30.37	Parks - Equipment supplies/truck towels IMRF Vol Life- Post Tax	
NAPA STORE 3018042	30.37 32.00 2,289.33	Parks - Equipment supplies/truck towels IMRF Vol Life- Post Tax WPD Employee Premium/NYL Emp Premium	
NAPA STORE 3018042 NCPERS Group Life Insurance New York Life Insurance Co Noble Plumbing & Sewer Contractors Inc	30.37 32.00 2,289.33 875.00	Parks - Equipment supplies/truck towels IMRF Vol Life- Post Tax WPD Employee Premium/NYL Emp Premium Mallinckrodt- Sewer Investigative Maintenance Work	
NAPA STORE 3018042 NCPERS Group Life Insurance New York Life Insurance Co Noble Plumbing & Sewer Contractors Inc Noble Plumbing & Sewer Contractors Inc	30.37 32.00 2,289.33 875.00 640.00	Parks - Equipment supplies/truck towels IMRF Vol Life- Post Tax WPD Employee Premium/NYL Emp Premium Mallinckrodt- Sewer Investigative Maintenance Work Ice- Boiler Repair	
NAPA STORE 3018042 NCPERS Group Life Insurance New York Life Insurance Co Noble Plumbing & Sewer Contractors Inc Noble Plumbing & Sewer Contractors Inc North Shore Faucets Inc	30.37 32.00 2,289.33 875.00 640.00 231.20	Parks - Equipment supplies/truck towels IMRF Vol Life- Post Tax WPD Employee Premium/NYL Emp Premium Mallinckrodt- Sewer Investigative Maintenance Work Ice- Boiler Repair CRC-Men's Toilet Repair	
NAPA STORE 3018042 NCPERS Group Life Insurance New York Life Insurance Co Noble Plumbing & Sewer Contractors Inc Noble Plumbing & Sewer Contractors Inc	30.37 32.00 2,289.33 875.00 640.00 231.20 26.44	Parks - Equipment supplies/truck towels IMRF Vol Life- Post Tax WPD Employee Premium/NYL Emp Premium Mallinckrodt- Sewer Investigative Maintenance Work Ice- Boiler Repair	

On-The-Go Sports Inc	1,848.00	2024 Non-Contact Football Camp	
On-The-Go Sports Inc	1,806.00	2023 Late Fall Non Contact Football	
Original Watermen		Lifeguard Suits	
Original Watermen Outstanding Graphics		Sailing Suits Photography for Ice Exhibition	-
Outstanding Graphics		Nutcracker Photography	
Paddock Publications, Inc.		Published Legal Notice- Cleaning Bid	
PETE S FRESH MARKET #1		Staff Appreciation Holiday Lunch	Υ
Petty Cash - Centennial		Petty Cash replenishment	Υ
PINSTRIPES - 1 NORTHBR Pioneer Athletics		MAL-Day trip meals for participants Parks- Tennis Court Windscreen Replacements	Ť
PIONEER DRAMA SERVICE		Theater student directed scripts	Υ
PORTILLOS HOT DOGS#280	467.36	West Park - Winter meeting supplies	Υ
PremiStar- North		CRC- Boiler Repair	
Public Communications Inc PY *ANCHORFISH PRINTIN		December 2023 Consulting Fees Embroidery and long sleeves	Υ
PY *ANCHORFISH PRINTIN		Screen Printing	Y
Quill		Office Supplies for Marketing	
R B Construction, Inc.		Lakeview Design Plan Project	
Ramdhanie, Randolph		Staff Breakfast	
REAL V, LLC Record-A-Hit Inc		Central Elementary 2023 Fall Session Photobooth Deposit- Royal Ball 2024	
REVDANCE.TENTH HOUSE		Dance team costumes	Υ
RIDGEVIEW GRILL		Safety Committee Breakfast	Υ
Robbins Schwartz		P.T.A.B. Challenge Service	
Rock 'n' Kids, Inc.		2023 Late Fall Classes Mileage Poimbursement 2023	
Rodriguez, Ubaldo Rydin Sign & Decal		Mileage Reimbursement 2023 Decals for Sailing Bumper & Prkng at Lakefront	
SAFARI LAND		Winter Break Camp Field Trip	Υ
SANGOMA US INC		District Fax Solution	Υ
SERVICE SANITATION		Recreation - Portables	Y
SERVICE SANITATION SP CERAMIC SUPPLY CH		Golf - Portables Ceramics supplies	Y
SP GOTAGS		2024 Dog Tags	Y
SP METRINCH.TV		West Park - Office furniture	Y
SP TURN GYMNASTICS		Team Uniform	Υ
Specialty Floors SQ *BALL FACTORY MOUNT		Mallinckrodt- Floors Cleaned	Υ
SQ *LA ROSA PIZZA		Ball factory SDO Team lunch gathering	Y
SQ *WEST END FLORISTS,		Winter Decor	Υ
STANLEY STEEMER 86R		West Park - Erroneous charge/Employee wrong CC use	Υ
Staples Advantage		Pop/Legal Pads for Admin	Y
STAPLS7621118729000001 STAPLS7621124706000001		West Park - Office supplies West Park - Office supplies	Y
STATE CHEMIC*STATE CHE		CRC air care program	Y
Taflove, Sylvia		Mah Jongg Lessons November 2023- 8 Students	
Taflove, Sylvia		Canasta Lessons November 2023- 2 Students	
Tail Activewear TAILACTIVEWEAR.COM		Tennis Apparel for Resale Condoleezza Pullover for resale	Υ
Tanner Industries Inc		Ice- Ammonia/Supplies for Ice Rink System	
Tebon's Gas Service		Ice- Propane	
Technology Mgt Rev Fund		Park District Wide Internet Service	
THAI INBOX WILMETTE THE FRESH MARKET 072		Food for board meeting Cups for Tennis Camp	Y
THE HOME DEPOT #1902		Parks - Grounds repairs/equipment parts	Y
THE HOME DEPOT #1907		Buildings - Tools	Υ
THE HOME DEPOT #1907		West Park - Building supplies/ladder attachment	Y Y Y Y
THE HOME DEPOT #1907		Parks - Replacement tools Parks - Tools	Y
THE HOME DEPOT #1907 THE HOME DEPOT #1907		Golf - Hot water tank repair	Y
THE HOME DEPOT #1907		Tennis - Building supplies	Y Y Y
THE HOME DEPOT #1907	14.98	Pool - Building supplies	Y
THE HOME DEPOT #1907		Mallinckrodt - Building supplies	Y
THE HOME DEPOT #1981		West Park - Building supplies/tool batteries	Υ
THE HOME DEPOT #1987			~
THE HOME DEPOT #1987 THE HOME DEPOT #1987	747.00	Paddle - Shelving	Y
THE HOME DEPOT #1987 THE HOME DEPOT #1987 THE HOME DEPOT #1987	747.00 504.88		Y Y Y
THE HOME DEPOT #1987 THE HOME DEPOT #1987 THE HOME DEPOT #1987	747.00 504.88 123.85 121.47	Paddle - Shelving West Park - Building supplies/mobile rodder Ladder for clubhouse Golf - Building repairs	Y Y Y
THE HOME DEPOT #1987 THE HOME DEPOT #1987 THE HOME DEPOT #1987 THE HOME DEPOT #1987	747.00 504.88 123.85 121.47 109.96	Paddle - Shelving West Park - Building supplies/mobile rodder Ladder for clubhouse Golf - Building repairs Golf - Christmas wreath	Y Y Y Y
THE HOME DEPOT #1987	747.00 504.88 123.85 121.47 109.96 82.08	Paddle - Shelving West Park - Building supplies/mobile rodder Ladder for clubhouse Golf - Building repairs Golf - Christmas wreath LED - Light Project	Y Y Y Y Y
THE HOME DEPOT #1987 THE HOME DEPOT #1987 THE HOME DEPOT #1987 THE HOME DEPOT #1987	747.00 504.88 123.85 121.47 109.96 82.08 50.14	Paddle - Shelving West Park - Building supplies/mobile rodder Ladder for clubhouse Golf - Building repairs Golf - Christmas wreath	Y Y Y Y Y Y
THE HOME DEPOT #1987	747.00 504.88 123.85 121.47 109.96 82.08 50.14 47.42 44.98	Paddle - Shelving West Park - Building supplies/mobile rodder Ladder for clubhouse Golf - Building repairs Golf - Christmas wreath LED - Light Project CRC - Painting supplies West Park - Building supplies Lakeview - Building repairs	Y Y Y Y Y Y Y
THE HOME DEPOT #1987	747.00 504.88 123.85 121.47 109.96 82.08 50.14 47.42 44.98 22.54	Paddle - Shelving West Park - Building supplies/mobile rodder Ladder for clubhouse Golf - Building repairs Golf - Christmas wreath LED - Light Project CRC - Painting supplies West Park - Building supplies Lakeview - Building repairs Parks - Office supplies	Y Y Y Y Y Y Y
THE HOME DEPOT #1987	747.00 504.88 123.85 121.47 109.96 82.08 50.14 47.42 44.98 22.54 20.94	Paddle - Shelving West Park - Building supplies/mobile rodder Ladder for clubhouse Golf - Building repairs Golf - Christmas wreath LED - Light Project CRC - Painting supplies West Park - Building supplies Lakeview - Building repairs Parks - Office supplies West Park - Tools for repairs	Y Y Y Y Y Y Y
THE HOME DEPOT #1987	747.00 504.88 123.85 121.47 109.96 82.08 50.14 47.42 44.98 22.54 20.94 2,700.00	Paddle - Shelving West Park - Building supplies/mobile rodder Ladder for clubhouse Golf - Building repairs Golf - Christmas wreath LED - Light Project CRC - Painting supplies West Park - Building supplies Lakeview - Building repairs Parks - Office supplies	Y Y Y Y Y Y Y
THE HOME DEPOT #1987 The Northwest Passage	747.00 504.88 123.85 121.47 109.96 82.08 50.14 47.42 44.98 22.54 20.94 2,700.00 1,560.00	Paddle - Shelving West Park - Building supplies/mobile rodder Ladder for clubhouse Golf - Building repairs Golf - Christmas wreath LED - Light Project CRC - Painting supplies West Park - Building supplies Lakeview - Building repairs Parks - Office supplies West Park - Tools for repairs Jr. Polar Explorers 2023 Winter Break Camp	Y Y Y Y Y Y Y

The Chemistry Millians Ce	445.00	West Deals Deint Committee / Deal Flags Deint	_
The Sherwin-Williams Co The Sherwin-Williams Co		West Park Paint Supplies/Pool Floor Paint CRC-Paint Supplies	_
The Sherwin-Williams Co		West Park- Paint Supplies	
The Sherwin-Williams Co		CRC- Paint Supplies	
THE WEBSTAURANT STORE		Fitness - Ice maker repair parts	1
TK Elevator		CRC Elevator	-
Tressler, LLP		Legal Services for WPD	-
TRIBUNE PUBLISHING COM		Publish legal notice	7
Tri-State Cut Stone & Brick Co		Paddle- Path Repair	<u> </u>
Tri-State Cut Stone & Brick Co		Paddle- Adding Hut Project	
Tri-State Cut Stone & Brick Co		Paddle- Path Repair	
UBER EATS		Staff Meal	١
UBER EATS		Staff Meal Tip	7
UDEMY: ONLINE COURSES		IT Training	7
ULINE *SHIP SUPPLIES		Ceramic supplies	7
United States Postal Service		2024 First Class Presort Permit	<u> </u>
United States Postal Service		2024 USPS Marketing Mail Permit	
USAGYMNASTIC		USAG Training - J. Pullas	١
USI ED GOV		Full Day Preschool Supplies	7
USI ED GOV		Preschool Supplies	7
USPS KIOSK 1684909550		Special Events-Santa Letters stamps	7
USPS PO 1684900091		Certified Mail for Accounting Department	7
VC3, Inc.		Managed Backup Service	-
Verizon Wireless		Cell Phone Service for Various Areas	
Wage Works		Flex Spending Account	
Wage Works		Flex Spending Account	
Wage Works		HC FSA Admin Fee	
Wage Works		Flex Spending Account	
Wage Works		Flex Spending Account	
Wage Works		Flex Spending Account	
Wage Works		Flex Spending Account	
WALGREENS #1033		MAL-Day trip supplies	١
WALGREENS #15211		Prize for Parks & Rec Trek	7
WALGREENS #3273		Candy canes for Skate with Santa	٦
WAL-MART #3725		Breakfast with Santa Decorations - new lights	7
WAVE - *CNSWPL		Women's Paddle Team Dues	\ \
WAVE - *LUCKY ENTERTAI	,	MAL-Senior holiday party entertainer	١
WEISSMAN'S THEATRICAL		Dance team costumes	١
WEISSMAN'S THEATRICAL		Dance classes tights	١
WEISSMAN'S THEATRICAL		Tights for spring ice show	١
WEISSMAN'S THEATRICAL		Dance team tights	7
WHENIWORK.COM		When I Work Subscription Fee, Centennial	7
WHENIWORK.COM		When I Work Subscription Fee, CRC	7
Wilmette Truck & Bus Sales & Service, Inc.		West Park- Safety Lane Inspections	
Wilson Racquet Sports USA		20 Case Tennis Balls for Resale	
WM SUPERCENTER #3725		Returned lights for Breakfast with Santa	١
WOMENS GOLF DAY		2024 Annual Dues	Y
WONDERIDEA - FLIPHTML5	35.00	One month subscription FlipHTML5 flipbook service	``
Woodhouse Tinucci Architects LLC	87.50	Lakeview-Design Planning Project	
WWW.ACEBOUNCE.COM		2024 IPRA conference staff meal	``
YOUR ANSWERING SERVICE	,	CRC - Answering service	Y
YOUR ANSWERING SERVICE		Golf - Answering service	Y
YOURCOURTS SUBSCR	70.00	Tennis Court Reservation Software	١
ZOOM.US 888-799-9666	111.93	Video Meeting Software	``
		-	
			<u> </u>
			J

Y - Paid with PCard 193,450.20

 From:
 Julia Goebel

 To:
 Michelle Parson

 Subject:
 Fwd: [External] Advice

Date: Thursday, January 18, 2024 5:01:06 PM
Attachments: Email re Dodie Kohl Fountain.pdf

SalayDoc WPD acknowlement.pdf Letter RE- fountain and garden.pdf

Hi Michelle -

Please include this email and attachments in next board packet. Thanks.

Julia Goebel

Park Board Commissioner 2019-2023, 2023-2027 Wilmette Park District jgoebel@wilpark.org http://www.wilmettepark.org/

From: susans7594@aol.com <susans7594@aol.com>

Sent: Monday, January 15, 2024 12:45 PM **To:** Julia Goebel < igoebel@wilpark.org>

Cc: susans7594@aol.com <susans7594@aol.com>

Subject: [External] Advice

Julia,

I am contacting you in your official role as a Wilmette Park District Commissioner. I have an ongoing problem which I am unable to solve through normal channels so am contacting you directly.

I have attached several emails/letters which explain parts of the history of this situation. I donated money to install a fountain in the pond between hole #11 and hole #17 in memory of Dodie Kohl. The WGA women donated money for the installation of a garden in her honor on hole #11, as well. At the time of the installation, I affirmed to the golf staff that I would continue to support this fountain project and would supply additional funds if repair/restoration of the fountain were ever needed. I had paid for the fountain and also some additional bubblers for the pond when told this would benefit the pond and its environment as a whole through water circulation.

The fountain has not been in operation for at least the last two golf seasons. I have spoken with various golf personnel about this and tried to contact the WPD director several times. My calls and emails were not answered.

Since I'd sat through many meetings as the WGA representative to the WPD Board, I was especially disappointed that my inquiries were ignored. I had also volunteered to

chair and participate in a committee with two additional WGA women to survey and make a spreadsheet of all memorializing markers on the golf course to aid friends and relatives who might want to see their friends/relatives markers.

I am not sure what the solution to this problem is, but I think due to the amount of money involved, I deserve some sort of resolution. I also made a second contribution of \$1500 to add lighting to the project at the golf course's suggestion in August of 2016..

The best solution to the problem would be to render the fountain operational.

I am directing this situation to your attention because I know and respect you in your role as a WPD Commissioner.

Thank you for whatever consideration you can give this problem.

Sue Salay

Email dated 8/5/2016 from Sue Salay to be attached to the Presidents' Council minutes of August 4, 2016:

Kathleen,

Since you mentioned the fountain in the minutes, I feel a need to clarify the fountain and garden arrangements. The money collected from the WGA women will be used to install a garden on the 11th hole side of the pond, also visible from #17, and will recognize Dodie's service to the leagues with a plaque.

Because I liked Sue Lies' suggestion of a fountain and think it will be a perfect tribute to Dodie, I am donating the fountain since the cost exceeded the original amount collected. Part of that was due to the fact that Nick and I discussed oxygenating the whole pond rather than just doing the area around the fountain, adding another electric feed, adding lights, etc. It, too, will have a plaque memorializing Dodie.

Nick has very much wanted to install a garden in that spot on #11 and remove all the overgrown and wild-looking flora in that area. We mutually agreed to pursue a dual development in that area and are both happy with the arrangement. More work will be done on the fountain as of the discussion he and I had when he called me from the WGA meeting. Nick has gone above and beyond in bringing this project to fruition.

I am very grateful to the women who wish to remember Dodie and are making the garden possible. I am also very grateful to Sue Lies, whose idea will result in a fitting tribute while helping the wildlife and ecological balance in the pond.

The 17th and 11th holes are definitely not my favorites as a golfer, but have become my favorites to pass through.

Sue Salay

To: Adam Kwiatkowski Nick Marfise Steve Wilson Jeff Bowen

Dear Sirs:

I am unsure of the organizational chart for the Wilmette Golf Club so am addressing this letter to you all in the hope that it will arrive on the right desk. I am bringing to your attention a situation which has reached a point where I can no longer try to resolve it on my own.

Three years ago one of the golf league ladies, Sue Lies, approached me with the idea of soliciting donations from the current and former league players for the installation of a fountain in honor and memory of Dodie Kohl, a key figure in the golf leagues both in terms of offices held and proposed innovations. I was delighted by Sue's request, and she moved forward with the suggestion. In the meantime I asked for more information on fountains from Nick Marfise to see what was available in addition to what Sue had already researched. Sue collected about two thousand dollars. Since this did not begin to cover the cost of a fountain, I said I would contribute the funds for the fountain and her collection could be used for an adjacent garden. I have to this point donated over eight thousand dollars for the fountain with a payment to be made for the plagues (about two thousand dollars).

Last week I was approached by one of the ladies, Marty Burns, saying that several people thought that they would like a formal dedication of the projects and a time to specifically honor Dodie. They asked her to approach me with the idea. I told Marty that I've been working to get this project done for at least two years and have been unsuccessful in getting it completed. I, too, was aiming for a dedication and hoped the women did not think I was lax or not trying to get this done. I had submitted a rendering of a model for the garden drawn by my sister (spring, 2016).

The fountain was put in last year (spring 2016) in the pond between Hole #11 and Hole #17, Dodie's favorite hole. Although not as lush as I would have liked even after a further donation to run another electrical line (August 2016), it still has not had its commemorative plaque installed. For all anyone knows, the fountain was just a golf course project with no special meaning attached to it. The expense was greater because I agreed to pay for the three additional bubblers needed to completely oxygenate the pond and for lights to illuminate the fountain at night. I had asked that the lights be purple and white in honor of Dodie's and my alma mater Northwestern, but that has not been completed either. All the lights are white.

I have been working on the plaques for over a year (final text, June 2016). I had written the inscriptions and proofed the final versions and as of March 23, I was told they were being submitted for production. The plaques are still not up. Maybe that is a good thing at this point. When Marty approached me about a reception at the club for a dedication, we thought we might be able to get one ready for the middle of October since that was the first available Sunday for a small golf outing with a reception to follow in the clubhouse. We went out to look at the garden Friday afternoon because I told her I'd been checking it off and on since it was planted at the beginning of the summer, and it wasn't looking good. I am attaching a picture which was taken of the garden yesterday. It is now a weed farm, and I would be embarrassed to have a plaque on it at this point.

There is also an issue about the collection of funds for the garden. Sue Lies had summarized a list of people who gave checks directly to her and had written thank you notes. Some of Dodie's friends, not

affiliated with the golf club have also told me they gave donations sent to the course by mail or, in one case I know of specifically, dropped off at the desk. I have never received an accounting of those people and would like to make sure they receive an invitation to the reception if and when it takes place.

I have also not received an accounting of the expenses for the garden.

Because of the lateness of the season and the fact that gardens are not necessarily their best in the late fall, the women working with me on a reception and I have decided to defer the celebration until next June. Please take this letter as formal notice of our intent and my express desire to ask you to make sure the garden and plaques are in place by then. This has been a long and frustrating project for me, particularly because of my background in administration. The whole intent of the project was to honor Dodie by those of us who miss her and like to be reminded of her. It has become, for me at least, an irritating and hurtful situation.

Some of you may know me from my attendance at the Golf Operations Meetings. I have to say that the temptation to bring this up at one of those meetings was overwhelming, but I did not think a public forum was the proper place to air my discontent. However, I will not be shy about answering questions honestly about this situation to any of the contributors for the garden.

I have brought this to your attention and would hope you would finish the project in a timely way. As I said, I would like it to be finished for next June, but think the current state of the garden is intolerable. I understand about the flooding situation in June, rainy spring, etc., but remember that this project is years old and other new initiatives have been and are now going on.

If someone on the grounds staff needs to be in touch with me, I would request that Josh Malady be assigned to work with me. He has always been most pleasant and informative.

I am copying the women who have asked about the situation or who are on my committee and Jamie Locke who will help us schedule the event and coordinate the outing.

Sincerely yours,

Susan C. Salay

CC; Marty Burns Muggsy Jacoby Sue Lies Jamie Locke Josh Malady



WILMETTE PARK DISTRICT

1200 WILMETTE AVENUE WILMETTE, ILLINOIS 60091 WWW

WWW.WILMETTEPARK.ORG

TEL 847/256-6100

FAX 847/256-7908

March 29, 2017

Susan Salay 715 Ridge Road Wilmette, IL 60091

Dear Ms. Salay:

Thank you for your contribution to the Wilmette Park District. Your contribution of \$8,103.00 during 2016 was used for the fountain project at the Wilmette Golf Club.

The Wilmette Park District was founded in 1908 by the community of Wilmette, Illinois under the provisions of the Illinois State Constitution and acts under the authority granted by the State of Illinois under the Park District Code 70-ILCS (Illinois Compiled Statues) established in 1893. Your donation may be used as a tax deduction and the Wilmette Park District did not provide any goods or service in consideration for your contribution.

Please feel free to call me with any questions at (847) 256-9640.

Sincerely,
WILMETTE PARK DISTRICT

Ken Eppelheimer

Kenneth Eppelheimer, Treasurer Superintendent of Finance and Personnel From: <u>Laura Hemmer</u>

To: Kara Kosloskus; Patrick Duffy; Cecilia Clarke; Allison Frazier; Julia Goebel; Patrick Lahey; Mike Murdock; Public

Comment

Cc: Laura Hemmer; Micah Hemmer; Steve Wilson

Subject: [External] Summer 2024 Aquatics Camp

Date: Saturday, January 27, 2024 1:00:25 PM

Dear Wilmette Park District Board:

This email is to ensure you are aware of the tremendous price increase for one of the park district's regular summer "camp" activities. Aquatics camp, which is a 2 hour/day Monday-Friday 2 week session, is now \$602! Last year it was \$266 for the same duration and number of sessions, and this price was in-line with its price for prior summers, too. This \$336 increase for a Gillson Beach activity is illogical, and I have not noticed exorbitant price increases for other Wilmette Park District Summer "camps".

At first, I assumed it was a typographical error, but the response I received from the park district is because this activity was identified as a "specialty camp which requires more specialized equipment or highly trained staff", the price increase was done in an effort to "streamline our camp prices". For those unfamiliar with aquatics camp, it consists of simple informal play with friends at the beach and in the lake at Wilmette's own Gillson beach. It allows for swimming, kayaking, paddleboarding, and rides on the district's banana boat. It has been staffed entirely, as far as I have ever seen (and my kids have done numerous sessions of this camp over a number of years), by high school and college age kids, with the exception of the first day when Northwest Passage gives a quick introduction about kayaks and paddleboards (which is probably unnecessary as Wilmette kids tend to be pretty experienced with these already). The price/hour breakdown at this new rate is \$30.10/hour, which is much higher than many summer park district activities that actually require skilled oversight and teaching. This includes figure skating camp (\$23/hour with professional ice skating coaches and ice time), golf camp (\$20/hour with teaching from the golf pro and golf course access), and excellence tennis (\$20/hour with tennis pros). The price is in-line with the kayak & SUP camp, but this camp travels to other locations, including the Skokie Lagoons, and, as such, requires the cost of buses! The price is also consistent with the sailing camp price, but that teaches a skill, requires staff knowledgeable in sailing, and use of boats! Thus, keeping in mind that this simple camp is not really a "specialty camp" and that many other park district specialty camps involving actual sports pros are less expensive, please reconsider the pricing for this camp. The price of this lakefront camp is particularly unacceptable considering that the park district also receives funding from our exorbitant property taxes, and many local participating kids' families are also already paying for lake access via summer sailing and beach passes as well as beach parking passes.

Furthermore, what happens on the myriad of days in the summer when the water and beach are closed for inclement weather or it is very sunny and hot but the water cannot be entered

due to bacteria levels? The kids are simply playing board games inside then (my kids chose to skip those days). My email to the park district's address connect@wilpark.org on 1/24/24 as of yet is unanswered to this question, but clearly refunds of days when the water cannot be entered would be required at this incredibly high price.

With this preposterous price increase, I fear many local families will not register for this traditionally beloved summer activity. Families from outside Wilmette, without regular beach access options may register, but that is not the point of our property tax supported park district! My son finally just aged into being able to do aquatics last year, and he was very much looking forward to an anticipated three sessions coordinated with friends this summer. With the new pricing, every single Wilmette family with whom he had planned to coordinate has decided against this originally planned summer activity. My post regarding this price increase in one of our local Wilmette Facebook groups received many comments from upset Wilmette parents, including, "that is crazy", "that's such an insane increase, how frustrating", "that's absurd", "that's insane and definitely not worth it for what they do at that camp", that's terrible!", "that's horrible", "it's disappointing", "well that makes other camps [non Wilmette Park District] more appealing". My daughter loved multiple sessions of this camp with her friends over several years and she was even a little sad on her last day of aquatics camp last summer knowing she has aged out of it. The park district is taking this previously delightful and simple summer experience at our own Wilmette beach away from our children with the appalling price increase. In addition, as this is only a two hour/day activity for a couple weeks, it is important to remember that working parents are still also paying for fullday childcare on top of this \$30.10/hour fee.

Thank you, in advance, for your consideration of pricing this simple lakefront camp more moderately. It could be understandable that the camp price needs an increase from last year (e.g. if staffing costs have risen perhaps), but the current cost is ridiculously high, inexplicable, and just untenable.

Sincerely, Laura Hemmer, M.D. 402 Maple Avenue Wilmette, IL 60091 From: Rebecca Toton <rebeccatoton@gmail.com>
Sent: Thursday, February 8, 2024 9:40 AM

To: Public Comment

Subject: [External] Wilmette Park District resident feedback

I am writing to the Wilmette Park District Board regarding the following:

- 1. There needs to be better management and organization of each park district program. "Managers" of each program should ensure that specifics of each program (date, location, program code, cost, age, grade, etc) are set up correctly in the system PRIOR to registration going live. Just recently I contacted WPD to understand the reasoning for the price increase for Chess Camp from \$365 last year to \$450 this year. It took a while for WPD to figure out who managed that camp. When they finally connected me to Rosie, she had no idea for the increase. She later stated the vendor miscalculated the cost. Dave Merrell said "When staffing resources are limited we tend to focus on our own programs before those of vendors. Essentially we must trust that vendors are operating their business effectively." This is not acceptable. A WPD manager should easily be able to compare the cost year over year and notice the dramatic increase immediately and correct it before it is shared with families. What oversight does WPD have in place to ensure pricing is correct? Less than 2 months ago, I had to contact Andrew Valett on December 12th 10 minutes before the winter registration went live at 10am letting him know his 2nd/3rd grade basketball clinic had the wrong age listed on the registration site. It was listed as a lower age (5-7) which would have prevented kids who were the correct age from registering. He said he would correct it but failed to mention the clinic would be held on a different day and time than what was listed in your online brochure. He did this 2 minutes before registration went live. The enrollment code was also changed. Again, this is unacceptable. Registrations are already a stressful time for families and it does not help when families repeatedly have to point out WPD errors on really basic details.
- 2. Camp pricing needs to be better handled. The 230% price increase for each the Aquatics Camp and the Sailing Camp is atrocious. You increased both from \$13/hour (cost to camper per hour) to \$30/hour in 1 year making it now two of your most expensive camps. When I inquired about this, I was told it was because they were "specialty camps" and their pricing was compared to the Fashion Design & Jewelry Camp which is \$28/hour. It doesn't make sense to me why you would compare a water based camp to a sewing camp. Evanston Park District's Aquatics Camp is \$15/hour for residents and \$20/hour for non-residents. When I pointed this out, I was told EPD has different funding than WPD. Even so, EPD non-resident pricing is comparable to WPD resident pricing for most camps. WPD resident pricing is much higher than EPD's non-resident pricing for Aquatics and Sailing. WPD also stated these were popular camps so essentially WPD has decided to make these camps available to a smaller group of families who can afford the much higher prices. This appears unethical and unfair.
- 3. Are WPD employees or anyone else able to register for programs prior to Wilmette resident registration and if so, is there a limit? Prior to Tuesday's resident registration, several of the camps already had people enrolled. Why is this? As of the date of this email, some of the smaller camps that have a max of 12 campers are already one third full.
- 4. **Priorities need to be reset.** It seems WPD has spent a lot of time, energy and money on the graphics of its website to have a video background, etc. This is the least of any family's worries. Please focus on having smooth registrations, programs that are set up correctly and fairly, managers that are properly trained etc.

5. Resident Registration on Tuesday February 8 was a disaster. WPD did not seem prepared and it was poorly handled. WPD's registration system crashed less than 2 months ago on the December 12th registration and it appeared that WPD took little action to prevent that from happening again. For WPD to be established for as long as it has, it was disappointing to learn it didn't have a back-up plan in place. It was extremely frustrating for WPD to repeatedly state after Tuesday's crash in both email and on social media that registrations that went through would be honored. And then to take that all back in email communication on Tuesday night. While WPD is now working on their back-up plan, other camps with other organizations are filling up leaving families in a bind about what to do. For the numerous families who had to rearrange their schedules to accommodate WPD's 10am Tuesday registration, WPD in turn was unorganized and unprepared.

It's frustrating that residents have to take time out of our days to bring these issues to your attention but the bottom line is that these points are basic and easy fixes. Hopefully you're able to execute on them.

Rebecca Toton 773-450-0523

From: Annie Haas SooHoo <anniesoohoo@gmail.com>

Sent: Thursday, February 8, 2024 6:14 AM **To:** Public Comment; Steve Wilson

Cc: Kara Kosloskus; Patrick Duffy; Cecilia Clarke; Allison Frazier; Julia Goebel; Patrick Lahey;

Mike Murdock

Subject: [External] Re: Suggestions- New Parent Survey Park District Registration

I would also add that Saturday mornings are often very busy for parents in the stage of life, both households with a stay-at-home parent and those without.

- Elementary and middle school kids that have activities where they have to be at a certain time and place. This includes sporting games, swim lessons, and other recreation events.
- Younger kids with parent caregiving needs in the morning.

A proper survey would be good before changing the time/day of week of registration. Short of a survey, my hunch is Friday while kids are in school/childcare may be the most attractive time. Working parents often have less travel and inflexible work commitments that day.

On Wed, Feb 7, 2024 at 9:56 PM Annie Haas SooHoo <anniesoohoo@gmail.com> wrote:

I saw the updated registration date of 9am Saturday, February 24. Alerting you to some conflicts I know about for a number of Wilmette parents at that time:

- -Destination Imagination activity has the annual tournament that day in Wilmette. 130 Wilmette families participating, including 60 parents fulfilling mandatory volunteer roles at the tournament (majority which overlap with the 9am registration time).
- -McKenzie Variety Show has practice that morning. 190 Wilmette parents are in the Variety Show.
- -I'm sure many families have kid activity commitments that morning that makes being at a computer for registration difficult.

On Wed, Feb 7, 2024 at 10:23 AM Annie Haas SooHoo anniesoohoo@gmail.com> wrote: Hello Steve and Other Park District Staff:

I'm sure you're receiving a lot of comments on the summer camp registration situation. Instead of complaining, I am writing with suggestions of a survey to gauge ideal registration times for parents as well as alternative systems or ideas.

I've talked to a number of Wilmette parents and believe a new survey of parents about registration time and process would be helpful.

Here are survey question recommendations from me and other parents:

Wilmette Park District - Parent Survey on Registration

- 1) Does your household have a stay-at-home parent? Yes/No
- 2) Does the adult who typically handles registration for your household have a job that makes being at a computer to register during weekdays difficult (frequent travel, non-desk jobs, etc)? Yes/No
- 3) Do you rely on park district summer camps &/or after-school programs for your primary childcare? Yes/No
- 4) How many kids do you typically register for summer camps? Options: 0,1, 2, 3, 4, 5+
- 5) How many kids do you typically register for after-school care programs? Options: 0, 1, 2, 3, 4, 5+
- 6) Registration Times Preferences:
- -Options: Could do, Could not do, Could do with difficulty:
- -Mon-Thur 6-7am, 9am-noon, noon-3pm, 3-5pm, 5-6pm, 6-9pm
- -Fri 6-7am, 9am-noon, noon-3pm, 3-5pm, 5-6pm, 6-9pm
- -weekends 9-noon, noon-5
- 7) Would you prefer a lottery registration system for popular programs like summer camps and after-school care? For example, everyone can enter the lottery during a 24 hour registration window, and for oversubscribed programs, participants will be selected randomly by lottery?

 Ontional Vac. No. Fine either way.
- -Options: Yes, No, Fine either way.
- 8) Any other registration ideas or requests to improve the parent experience?
- -Ability to add sections to a wishlist basket before registration. Could enable park district staff to gauge oversubscribed programs prior to registration time.
- 9) Do you think the IT infrastructure for park district registration needs to be upgraded, for example a cloud-based system that has higher capacity for single registration events?

-Yes, No

Thank you, Annie SooHoo Wilmette parent of 3 From: Annie Haas SooHoo <anniesoohoo@gmail.com>

Sent: Wednesday, February 7, 2024 9:57 PM

To: Public Comment; Steve Wilson

Cc: Kara Kosloskus; Patrick Duffy; Cecilia Clarke; Allison Frazier; Julia Goebel; Patrick Lahey;

Mike Murdock

Subject: [External] Re: Suggestions- New Parent Survey Park District Registration

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-Yes, No

Thank you, Annie SooHoo Wilmette parent of 3 From: Ann Schumacher <annschumacher@outlook.com>

Sent: Wednesday, February 7, 2024 11:48 AM

To: Public Comment

Subject: [External] Please Don't Do a Lottery for Park Sign Up

Hello -

Please do not do a lottery for who gets to sign up for the park district. Please look at dividing it by type of program or by ages. My concern is that if we do a lottery system, people will go to other camps run by private companies. Other private companies and park districts successfully do online sign-ups without the system crashing. Please find a way to allow online sign-ups at the same time for everyone. A lottery system in my opinion will hurt the park district in the long run.

Thanks! Ann

From: Meghan Miller <millermeghanb@gmail.com>
Sent: Wednesday, February 7, 2024 10:58 AM

To: Public Comment

Subject: [External] Feedback on Summer Camp Registration Process

Hello -

I understand that enrollment periods are busy and technology sometimes does not support the needs. As a family that recently moved to Wilmette in part because of the wonderful park district programs, it is disappointing to have the enrollment process not be up to expected standards. A morning of work was lost repeatedly refreshing and re-logging in and almost checking out. Suggestions for future enhancements would be a 'wish-list' type of tool where the handful of sections our family desired could be already waiting to be moved to cart when the enrollment window begins. This could decrease the web traffic happening for individually searching each section. Also a cloud based provider solution could likely provide overflow support to manage heavy registration periods.

Thank you for all you do at the WPD.

Miller Family

From: Nilofer Umar <nilofer.umar@gmail.com>
Sent: Wednesday, February 7, 2024 10:44 AM

To: Public Comment

Subject: [External] Suggestions for survey

Hello, I understand you received suggestions for a new survey regarding camp registration. I would like to reinforce that a new survey on these points would be highly beneficial from the perspective of the many dual-income families in Wilmette:

- 1) Do you think the IT infrastructure for park district registration needs to be upgraded, for example a cloud-based system that has higher capacity for single registration events? -Yes, No 2) Does your household have a stay-at-home parent? Yes/No
- 3) Does the adult who typically handles registration for your household have a job that makes being at a computer to register during weekdays difficult (frequent travel, non-desk jobs, etc)? Yes/No
- 4) Do you rely on park district summer camps &/or after-school programs for your primary childcare? Yes/No
- 5) How many kids do you typically register for summer camps? Options: 0,1, 2, 3, 4, 5+
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- 9) Any other registration ideas or requests to improve the parent experience? -Ability to add sections to a wishlist basket before registration. Could enable park district staff to gauge oversubscribed programs prior to registration time.

From: Annie Haas SooHoo <anniesoohoo@gmail.com>

Sent: Wednesday, February 7, 2024 10:23 AM

To: Public Comment; Steve Wilson

Cc: Kara Kosloskus; Patrick Duffy; Cecilia Clarke; Allison Frazier; Julia Goebel; Patrick Lahey;

Mike Murdock

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I've talked to a number of Wilmette parents and believe a new survey of parents about registration time and process would be helpful.

Here are survey question recommendations from me and other parents:

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Wilmette Park District - Parent Survey on Registration

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- 9) Do you think the IT infrastructure for park district registration needs to be upgraded, for example a cloud-based system that has higher capacity for single registration events?

-Yes, No

Thank you, Annie SooHoo Wilmette parent of 3 From: Jenny Ozmen <jennifer.j.mason@gmail.com>

Sent: Tuesday, February 6, 2024 10:11 PM

To: Public Comment

Subject: [External] Summer camps - registration and coverage for dual working parents

I know I am one of many emails being received about these topics so I'd just like to add my insight and comments about registration and summer camp options overall.

Obviously the registration did not go well. I don't understand server issues beyond that it was just too much traffic than what our system can handle. To me the quickest solution would be to break up who can register in waves.

It could be by age - that would also help families who have multiple kids to manage.

I'd suggest and prefer to separate out full day camps which are used for childcare from the mini "camps" that are 2 hours and only one week long. To me, they serve very different needs. One is for the working parents who rely on an 8-5 or so window for someone to take care of their kids so they can work. The other is either for working parents with nannies or for those who may have a parent off work (such as teacher) and just wants some structure to the summer.

I urge you to prioritize the working parents with no nannies. Childcare has to be the number one priority for our society to move forward. In fact, to me, I'd rather not even see the 2-hour camps now but rather with the summer activity signup because they do not serve the great need of getting childcare set up well ahead of time for the summer.

Focus on the full day camps, focus on the childcare needs of your community. The mini camps are fun and can come later. They don't make or break a family's plan for summer whether it's budget or schedule related.

There's also an increase in cost which is hard to manage. I saw a suggestion to give a heads up that camps will be a certain percent more expensive as soon as those decisions are made. It allows families to compare other options - no longer are our park resident rates less than private camps or non resident rates at other park districts. Or plan ahead getting a babysitter or other options for the summer.

I'm also incredibly disappointed with the options and flexibility for full day camps, again another stressor for working families. I'm planning on paying for a 4-week camp when I will be gone for our family vacation for one week. This effectively increases the per week price for me even more than the already significant increase over last year. Please offer one of the full day camps with at least a 2 week option. I understand Great Gillson has that, yet it's the furthest camp for those of us in West Wilmette. I can't be driving 15 min each way, 1 hour total, for childcare. Please consider keeping flexibility for a more central location like the rec center or middle school, and/or provide busing options from the rec center.

Finally, with Junior day camp ending at 4th grade, and many other camps starting at 6th grade, there are very few options for 5th graders which added to my stress and time planning for my future 5th grader this year.

I know there is so much to consider and I hope you are able to take these additional points into consideration as well. Thanks so much for your time.

Sincerely, Jenny Ozmen From: Alex Apatoff Besen <alex.a.besen@gmail.com>

Sent: Tuesday, February 6, 2024 10:00 PM

To: Public Comment

Subject: [External] Registration and improvements

Hi there,

First let me thank you all for your service to the town and the park district. I'm a huge fan of the WPD and very grateful for everything we have access to and I know it's a huge undertaking to manage it all.

That is why I have been disappointed with the quarterly challenges when registration comes around. Today was obviously a nuclear meltdown but it has precedent - the past 3-4 registrations also dealt with crashing websites, lagging, getting kicked out and on and on. I now know to block an hour in my calendar and move all meetings because of how frustrating and non-functional activity registration is, and to have that be insufficient today was really disheartening - and I know I'm not the only working parent whose job was affected.

I hate to make this gendered, but I'm increasingly beginning to feel the WPD doesn't take moms' time seriously (because let's be real - the vast majority of the people affected today were moms). This has been a known problem for ages and there has been no attempt to problem solve - to change the registration software, stagger registration by ages, even hold a lottery. It's just an apology and moving right along, every time.

This to me is in concert with how tedious and expensive it is to buy a caregiver pass every year for the same caregiver the fact that she and I must go in person during our workday for me to vouch for her - when this could be done easily online with a photo of her license. It's not taking my time seriously. Plus the expense penalizes working parents who have bought full family passes but can't use them during the day with our children.

The truth of the matter is, to pay Wilmette taxes, many if not most families must have two working parents these days, but most of the admin still falls to the mothers. Please show that you value our time and come up with a solution that works - just like all of our neighboring towns. (My friends in Winnetka and Evanston had zero issue registering their children for camp this season.)

Thanks for your consideration.

Best, Alex Apatoff Besen Executive Editor, People.com

1210 Gregory Ave. Wilmette, IL 60091

847-525-6678

From: Rucha Patel <ruchapatel327@gmail.com>

Sent: Tuesday, February 6, 2024 7:40 PM

To: Steve Wilson
Cc: Public Comment
Subject: [External] Hi

Hello thanks for your email. I think you all will need to anticipate heavy traffic on teen camp given the lack of options for 6th graders being phased out of Great Gilson camp. Just something to think about. Teen camp will fill up very fast and you will need to make it a bigger camp. I know my son and his friends went last summer and loved it so they want it again for their rising 7th grade year. Thanks

- Rucha Patel

From: Leah Danziger <leah.danziger@gmail.com>

Sent: Tuesday, February 6, 2024 6:54 PM

To: Public Comment

Subject: [External] Camp Registration

As a parent, who utilizes CARE, it would be extremely helpful and nice if we were able to register for camp a day or two earlier. All CARE parents are working and utilize the park district for childcare and support so be extremely helpful to ensure that camp had been secured!

Thank you,

Leah Rudy Sent from my iPhone From: Alexis Crawford Douglas <lexdouglas@gmail.com>

Sent: Tuesday, February 6, 2024 5:38 PM

To: Public Comment Cc: Matt Douglas

Subject: [External] Park District Camp Registration

Hello,

I am writing to express my family's frustration at the Wilmette Park District website crashing during registration for the second time during a registration window.

For the winter registration, the delays and crash meant that I was never able to register my youngest daughter for classes at the park district. By the time the system was working again, one class we wanted was somehow full. I ended up registering her for dance at another studio because I was tired of dealing with the poor registration system. I would have preferred to have her at the park district.

For this summer camp 2024, I was online buying beach and pool passes before 10am. At 10am I refreshed and attempted to signup for camps. The website froze for at least 30 minutes and I constantly refreshed. My husband went in person to Village Hall where the situation was not any better and the staff was frazzled and their computers did not work either. I somehow managed to register for one camp, although now I am nervous to know if it actually processed. But I still could not register for end of summer camps or extra care.

My husband and I are attorneys with busy days and I rely on the park district for this childcare. I cleared my calendar a month in advance for this registration time. This will now require investing additional time on short notice when registration opens again. Alternatively, it will take time and additional resources to try to find other camp options, and I do not want to go elsewhere.

We were so happy to have the park district when we moved to Wilmette and believe it's such a great resource to our community. But this registration technology failure is unacceptable in a community like ours, with so many people relying on it. I am sure there are many who could advise on better technology and it seems it would be well worth the investment as many people have commented in private chats and online forums that they are simply signing up for other camps because of the registration nightmare.

I am happy to provide further thoughts or comment as needed.

Best regards,

Alexis Crawford Douglas lexdouglas@gmail.com 224-723-8100

From: Sara Lapidus <saralapidus@gmail.com>
Sent: Tuesday, February 6, 2024 4:19 PM

To: Public Comment

Subject: [External] Camp and Program Registration for Children

Hi,

I am writing to please ask the board to update the registration system for children's programs and camps. Registration for these programs (after-school care, before-school care, and camps) is always a mess. Programs fill up within minutes, the website is slow, and timing is tough for working parents, who are many of the people needed these programs. In addition, the website has a disclaimer that registration may not work on corporate or work servers. For example, I am a teacher, and cannot even access the login page from my work computer. Being that registration is always at 10 am on a Tuesday, it is impossible for me to even attempt to register my children for programs. My husband also works out of the home and isn't always available at that time.

I am asking the board to please offer registration in the evening or on a weekend. While everyone may not be available at these times, I would imagine that more people would be available than at 10 am on a weekday. I am also asking the board to update their software, look into a different registration process, or otherwise help residents who need these types of programs for their children.

Skokie recently updated its system and also offers registration on a Sunday afternoon. Apparently, it went smoothly this year so the board may want to consult with them.

Thank you for listening, Sara Lapidus Wilmette Resident. From: Rochelle Tapping < roro.tapping@gmail.com>

Sent: Tuesday, February 6, 2024 4:07 PM

To: connect; Wilmette Park District; Public Comment **Subject:** [External] Re: Resident camp registration postponed

Hello,

I am sure you've been hearing complaints all day long, so apologies for adding another, but I believe it's important for all voices to be heard. This was extremely frustrating and took a great deal of time from my busy work day only to be told that we'll have to do it all over again. I would like to advocate that any items that are in our carts be available to us to complete without having to go through this ridiculous process again.

Additionally, I would like to advocate for simple changes to be made to the registration process to ensure that your website can handle the traffic. Perhaps certain camp types are available for registration on different days, or registration times could be divided by camps available to certain age groups.

I'm also frustrated to learn that those who attended in person were able to register. This is very unfair to the many working parents who are simply unable to be at an in person registration in the middle of the work day. We'd be better off to have a lottery system, in all honesty.

Best, Rochelle Tapping

Sent from my iPhone

On Feb 6, 2024, at 10:59 AM, Wilmette Park District <connect@wilmetteparkdistrict.ccsend.com> wrote:



WILMETTE PARK DISTRICT

1200 WILMETTE AVE., WILMETTE, IL 60091 847-256-6100 | WILMETTEPARK.ORG

Dear resident summer camp families,

We apologize for the frustration and confusion caused by our website and registration software crashing this morning. We have been unsuccessful in re-establishing connection in a timely manner and have thus **decided to suspend resident camp registration for today.**

It is our desire to ensure patrons are able to register for their desired programs in a fair and efficient manner, and we will be working to arrange next steps for summer camp registration which will be announced by the end of today, February 6.

Registrations that have been processed will be honored. A follow-up email will be sent as soon as these next steps have been arranged.

~ Wilmette Park District

Wilmette Park District | 1200 Wilmette Ave, Wilmette, IL 60091

<u>Unsubscribe roro.tapping@gmail.com</u>

<u>Update Profile</u> | <u>Constant Contact Data Notice</u>

Sent by connect@wilmetteparkdistrict.ccsend.com powered by



From: Andrea Fullerton <andrea.fullerton6@gmail.com>

Sent: Tuesday, February 6, 2024 4:01 PM

To: Public Comment

Subject: [External] Complaint about Camp registration

Hello,

Like many parents, I wanted to log my complaint with how registration for camp went this morning. Like many, I am a working parent. I am a self-employed therapist and in order to enroll my children in camp and activities, I block my schedule and lose an hour of pay, roughly \$130. In December, the system couldn't tolerate activity sign ups, and I was 15 minutes late to a client appointment. While I recognize the choice I made, I hadn't anticipated the system crashing, my daughter had made plans to be in certain activities with friends, and I knew if I waited, they would fill up and she'd be locked out. Sure enough, her activities filled up within the first 30 minutes of registration, as another friend did not make it in time. Therefore, today I blocked my schedule. If there is registration again during another work time hour I will lose another hour of income. I know this is true for many parents. While I *think* my daughter got into camp, I agree the fairest thing to do is to start over with no registrations.

My recommendation is splitting the camps and activities to different sign up days. There is no reason this needs to feel like hunger games. Sports camps one day, rec camps the next day, etc. I imagine it's all digitized and this wouldn't be hard to implement. The same system could be implemented for rec activities too to decrease the mad rush from all the parents, looking for all the camps/activities.

Thank you, Andrea Fullerton From: Sarah B Blank <sarahbblank@gmail.com>
Sent: Tuesday, February 6, 2024 3:16 PM

To: Public Comment

Subject: [External] Summer camp

As a working parent who relies on summer camp in the summer to keep my kids active, I am saddened and frustrated by registration today.

I am a physician and blocked my schedule specifically during the registration time period today to make this process happen and now will have to troubleshoot when the new registration date is announced. I do not think it is fair to honor those that were somehow able to log in to today's system and register for camp when the vast majority of wilmette residents were not.

is there a way to change registration process to make more fair? Instead of a first come first serve for registration, can we consider letting all register for interested camp/class and then instead of a waitlist perhaps a lottery system be done to select children to complete enrollment in that camp? Mostly for camps with high interest? This may discourage everyone from overwhelming the system the moment enrollment opens.

I am hopeful you are all looking in to ways to make this a more seamless process.

Sarah Blank

From: Bednar, Courtney L. <Courtney.Bednar@reynoldsbrands.com>

Sent: Tuesday, February 6, 2024 3:10 PM

To: Public Comment Cc: Aric Bednar

Subject: [External] Summer Camp Registration Meltdown

As a full-time working mom of 2 kids, I have finally reached a breaking point in my frustration with the process, availability and now accessibility of the summer programs through the WPD. So much in fact, that I debated even registering this year as I knew I would be disappointed in the outcome. Today's events were a catastrophic meltdown on all fronts. From the rising unexplainable costs and "market reset" to the limited full day options available. How do you justify increasing the cost of glorified beach baby sitting of the Aquatics camp, much of which will be cancelled due to poor water quality, to near \$30 an hour! All in, I was still planning on spending nearly 3K for only 6 weeks of summer programming for one child. None of these camps run longer than 3 hours total in a day. But to give my kids some structure and to create fun summer memories with their friends, to my better judgement, I logged on today as instructed at 10am. After carving out time in my workday, again was met with a server outage while I sweat and panic about not being able to register for any summer programs hitting refresh on both my computer and phone obsessively. I wish I could say this event was isolated to today but in my seven years of this, to my memory, this is at least the 4th year where there have been major system issues. It's a running joke between the moms in our text chains about the absolute chaos that ensues with registration each year. Even in the years where there weren't technology issues, most camps were sold out within minutes. How can that be in a community of this size with the fees and taxes that support these programs? Last year, when the server crashed, I was able to call and get my kids waitlisted as the same meltdown occurred. This year, the lines didn't even go through.

Wilmette is a community with many households comprised of two parents working. One of the reasons we moved to this community was due to the vast programming available made possible by our substantial taxes and we knew we would need to count on these programs for childcare & summer help as we have no local family. In the last several years, though I have needed to rely less on these public programs, each encounter has been met with major disappointment. The online registration system is in need of a serious overhaul at a minimum with consideration for a new process and scale that can accommodate the families that live here. Your trend data must show how underserved the community is based on the sell out times. You must fix this. What do our tax dollars fund?

Thank you for your time, Courtney Bednar

Courtney Bednar | Marketing Director – Hefty® Tableware Reynolds Consumer Products C: 773.220.9373

From: Nedra Stuart < nedra.stuart@gmail.com>
Sent: Tuesday, February 6, 2024 3:00 PM

To: Public Comment

Subject: [External] Summer Camp Registration

Hello,

I would like to express my concerns and frustration with the registration process for the Wilmette Summer Camp Programs.

Like many others today, my husband and I experienced difficulty with securing a summer camp slot for our 4-year-old son which is our intended child care plan for the summer. We were able to get our desired camp into our cart, but unfortunately we are now hearing that after the site crashed and we were not able to check-out, many of the camps are on a waitlist, and we may not even be able to register.

Our main concerns and items that need to be addressed:

- 1. The inability for the parks district website to handle traffic is unacceptable. According to many comments from other parents this happens every year during sign-ups for summer camp and after school care. Website capacity issues are a solved problem and the park district should not be in the business of operating servers and should be utilizing cloud compute solutions to service elastic demand. Please upgrade!
- 2. Priority for full-time campers can the village give priority to staffing and registering full-time camps for parents that rely on these summer programs as child care? I cannot begin to stress how upsetting it is that we are now facing the prospect of not only not getting into our desired full-time camp, but possibly no camp at all! Our family chose Wilmette based on its access to the lake and great community (and we pay ridiculously high taxes to have these amenities). We were hopeful our son would be able to join summer camp to meet new kids his age before he starts Kindergarten how does the Village of Wilmette not have enough space for their own residents to send their children to summer camp?
- 3. The sign up process requires one (or both!) parents to be online during the middle of a working day, or risk missing out on a summer camp slot. Luckily my husband and I are able to be near a computer during the day, but what about other parents that have jobs where they cannot be online or near a computer? Do they have to miss out on the opportunity for child care or summer camp?

Hopefully these comments are helpful to the village in improving the registration process. We love Wilmette and look forward to many years of joining summer camps and village activities (...if we can sign up and snag a coveted spot!).

Thank you, Nedra Stuart McOmber - Wilmette Resident 219-743-2490

From: Sent: To: Subject:	Melissa <melboltz@hotmail.com> Tuesday, February 6, 2024 2:51 PM Public Comment [External] Summer camp registration comment/complaint</melboltz@hotmail.com>
Hello Wilmette Park District,	
Voicing my frustration for the	his mornings' registration fiasco. I would appreciate a better, more reliable way of signing
up.	is mornings registration hasser, would appressate a section, more remade way or signing
>	
> →I took time off of work	
> →I had 4 or 6 items in my c	art
> →I continued to try and get	through for about 40 mins →I kept
> calling the park district and	got a busy signal, never a person
>	
	et me know if there is anything else that could be helpful to know to help bring about a
change.	
>	
> Melissa Boltz	
> 810-599-9441	
>	

> Sent from my iPhone

From: Cyndi Parr <cynthiaeparr@gmail.com>
Sent: Tuesday, February 6, 2024 2:03 PM

To: Public Comment

Subject: [External] Summer Camp registration isues

To whom it may concern,

I am writing to you today to discuss my frustrations with this morning's registration as well as how to best move forward with the summer camp registration process. As a working parent who moved meetings around to accommodate the sign up process and then for this to all occur, it is extremely frustrating. At one point I had my nanny go to the park district office and try to register in person (she was #42 in line). At certain points in the morning I had a number of my camps in my cart to check out when the system crashed. On the rare chance my "refreshing" actually worked, the camps were still in my cart but I was unable to actually check out.

From my understanding based on communication that has occurred so far, those residents who were able to check out are able to keep their camp registrations as well as those who were signed up in person. I feel that this is a bad precedent to set. The system malfunctioned and allowed a select few to register. The rest of us should not be punished due to that mishap. There should be a start fresh once a new process can be determined.

Might I suggest, in an effort to not overwhelm the system, have a rolling sign up, either by "type" of camp or a grade range. This way people can focus on those specific camps, check out and then roll into the next group.

Please advise as to how to best allow for a fair and equitable distribution of opportunity to sign up.

Cynthia Parr 1502 Elmwood From: Vanessa Marti <vcmarti@yahoo.com>
Sent: Tuesday, February 6, 2024 1:51 PM

To: Public Comment

Subject: [External] Camp registration

I am writing to express my concern about Wilmette Park District's plans for correcting the failed registration process from this morning (2/6/24). The registration process must be restarted for everyone in a fair and equitable way that allows all tax paying residents - whether they work full time or have a stay at home parent available during the day - equal access to the Park District's resources. Summer camps are particularly critical for households with two working parents and "honoring" piecemeal registrations that managed to be processed today (including any resulting from in person registration) would be tremendously unfair. Residents should not be penalized for attempting to use the (failed) online registration system that was offered and encouraged by the Park District.

In particular, I also wanted to note that there are very few full day camp options available for older children (rising 7th grade +) and that small pool of slots has been made even more competitive this year because of the Park District's decision to cap the age for enrollment to Great Gillson to rising 5th graders. I anticipate this will make Teen Camp in very high demand (as it is now one of the only full day options for 6th graders as well as 7th and 8th graders) and will likely exceed the current capacity. Indeed, Teen Camp was already over capacity last year and more spots - not effectively fewer - should have been allocated for that reason. Please consider allocating more resources towards making Teen Camp available to any residents who need full day child care. This is a needed resource and the Park District should focus its efforts on that rather than offering more two hour "activities" that don't serve a true child care purpose.

Thank you, Vanessa Heftman

Sent from my iPhone

From: Amy Oldfield <amy.g.oldfield@gmail.com>

Sent: Tuesday, February 6, 2024 1:41 PM

To: Public Comment

Subject: [External] Summer camp registration

Hello -

I wanted to voice my disappointment with today's summer camp registration experience. As a working parent, it's difficult to be available at 10:00am on a weekday to register for local summer camps. But unfortunately the situation quickly became very frustrating for many due to server issues: difficulty getting through login, slow to upload options, timing out with items in the cart, etc.

I personally spent over 45 minutes refreshing and retrying merely to register (unsuccessfully) for one session of aquatics camp. Although I had the item in my cart and entered credit card information in multiple times, the final transaction always failed.

I hope that you are able to carefully evaluate the registration system as this isn't the first time there have been problems. I'm sure it was an extremely stressful day for WPD staff dealing with the situation. I can also greatly sympathize with those who rely on these camps for child care coverage in order to work. We have a lot of talented individuals in Wilmette, and I'm sure we could collectively put our heads together to make this a better experience AND to support our local programming.

Sincerely, Amy Oldfield From: Barbara Boren <barbaraboren22@gmail.com>

Sent: Tuesday, February 6, 2024 1:34 PM

To: Public Comment

Subject: [External] PD Registration process failure

To Whom It May Concern,

I am a single mom of three young kids. I rely on park district activities and summer camps for my children for purposes of childcare when I am working and also for affordable extracurricular options. While the registration days have always proved stressful (my neighbors refer to the sign ups as "Hunger Games"), today was a complete failure on all accounts.

First, when I received the camp brochure for summer camps this year online, I was beyond dissatisfied with the offerings. No half day camp options for kids who attend d39 summer school (a 10% discount to a full day camp rate is not an option in my book). The summer camp prices have soared, taking advantage of parents who already pay a significant, and absurd, amount in property taxes- of which the Park District gets a large cut. For reference, my daughter's 3 hour sewing camp for 5 days went from \$375 a week to \$425 a week this year. It was insanely priced to begin with, but so much this year that I cannot afford to enroll her in a camp she has participated in for the last two summers and loved.

Secondly, the sign up process as you know is a complete failure. Not just today- but all 5 times a year we have registration days. I do not understand how other towns/villages seem to get it right, but Wilmette continues to fail. Having the system crash multiple sign up days in a row is completely unacceptable. This morning I was able to get 3 items in my "shopping cart" for summer camps. The system crashed 5 more times or timed out. I have no clue if the Park District plans to honor my children's enrollment for the camps I was able to get into my cart, or if I now am left scrambling for weeks without childcare & activities. It's completely unacceptable and continues to happen over, and over, and over again. WHY????

I urge you to take a look at this entire failure and restructure the entire process. No one in the business world would still have a job after what happened today. From IT to Administrative- we need to clean house and get a structure in place that is dependable and reliable for parents on sign up days.

Sincerely, Barbara Boren (Wilmette Resident) From: Scott, Megan <megsct@amazon.com>
Sent: Tuesday, February 6, 2024 1:34 PM

To: Public Comment

Subject: [External] Park District sign ups

Hi,

I would like to offer some feedback on the technical difficulties you continue to have with every park district sign up. Afterschool activities, sports and camp sign ups have failed to work correctly for the last 4 sign ups, from my recollection. The server crashes every time. There is a solution that exists to handle spiking web traffic, and I happen to sell that technology. If you haven't considered moving your applications to the cloud, I would ask that you would after this last camp sign up. The cloud was created to handle problems like yours, our server capacity is endless and you only pay for what you use, so when there aren't active signups you aren't paying for data center space. You do not need to have your applications re-written you can simply lift and shift them into the cloud and take advantage of auto scaling both compute, storage and database. As a full time working mom of two, please use these last few server failures as a proof of breach of contract to whomever your data center provider is and hire a consultant to move your apps to the cloud.

Thanks, Megan Scott

Megan Scott

Sr. Sales Manager | Digital Platforms Amazon Web Services 917-885-5906 | megsct@amazon.com



From: REBECCA LANGELAND <rebecca.langeland@gmail.com>

Sent: Tuesday, February 6, 2024 1:08 PM

To: Public Comment; afrzier@wilpark.org; Patrick Lahey

Subject: [External] URGENT: Website Crash Woes for Summer Camp Registration

Dear Wilmette Park District,

I hope this email finds you well, although, I must admit, my current state is far from it. I am writing to express my extreme frustration and disappointment with the recent experience I, along with many others, had while attempting to register our children for Park District Summer Camps through your website.

As a parent eager to provide enriching experiences for my children, I was enthusiastic to sign them up for camps both they and I were excited for them to participate in. However, my excitement quickly turned to dismay when your website repeatedly crashed as I tried to complete the registration.

The frustration of encountering error messages and being unable to proceed despite numerous attempts over the course of 45 minutes is beyond comprehension. Especially since this happened just last registration and clearly was not made a priority to correct. It's disheartening to see such a vital platform fail to deliver a seamless user experience, particularly when it comes to something as important as ensuring our children's participation in recreational activities.

I understand that technical glitches can occur, but the frequency and severity of the WPD crashes are unacceptable. This is not only a waste of valuable time but also creates unnecessary stress for parents like myself who are simply trying to engage the children in positive, community based activities. Again, I was further disappointed and frustrated to read that the registration process will be postponed but those individuals who went in person or by the grace of God able to register, would be able to keep their enrollments. After the last disaster, a fair and timely solution should have been implemented if this should happen again. However, this was also neglected.

I implore you to urgently address these issues and implement measures to prevent similar incidents from happening in the future. Your website should be a reliable tool that facilitates, not obstructs, the registration process for the park district activities.

Please prioritize resolving these issues and provide assurance that steps are being taken to improve the stability and performance of your website. In addition, please make this very important registration fair by wiping the enrollments clean and giving all families a fair chance at registration. Our children's enjoyment and engagement in recreational activities depends on it.

Thank you for your mindful attention to this matter.

Sincerely, Rebecca Peters 616-893-1919 From: Rucha Patel <ruchapatel327@gmail.com>

Sent: Tuesday, February 6, 2024 1:04 PM

To: Patrick Lahey
Cc: Public Comment

Subject: [External] Camp registration frustration and suggestions for future.

Hello. As you know and heard camp registration was absurd. A time waste so many working and impossible to deal with the website. Fall registration was the SAME. Please do not have after school club sign up and fall registration together again. The site crashed and I lost all my choices for my kids. Not okay.

For camps. I had logged on and had my cart and my kids in camps at 1003 am. It crashed. I lost it all. I finally got logged back at 1038am after 100 refreshes per minute. I lost everything and didn't get into anything. Everything crashed again. I got nothing and then it was shut down

Please please fix this. I anticipated this being over today. Many of us plan very much in advance and spend so much time to gather everything and want 10am to come and go. And now we need to do this again. Fresh and everyone get a clean slate. To honor registrations is not acceptable for those of us that actually got locked out and had things in our cart. Please start over and by age group if this isn't going to work.

Thanks frustrated

- Rucha Patel

From: Patrick Lahey

Sent: Tuesday, February 6, 2024 12:52 PM

To: Public Comment

Subject: Fw: [External] Camp registration debacle

From: Georgia Garvey <gcegarvey@gmail.com> **Sent:** Tuesday, February 6, 2024 11:12 AM

To: Kara Kosloskus < kkosloskus@wilpark.org>; Patrick Duffy < pduffy@wilpark.org>; Cecilia Clarke < cclarke@wilpark.org>; Allison Frazier < afrazier@wilpark.org>; Julia Goebel < jgoebel@wilpark.org>; Patrick Lahey < plahey@wilpark.org>; Mike Murdock < mmurdock@wilpark.org>; Steve Wilson < swilson@wilpark.org>

Subject: [External] Camp registration debacle

By now, I'm certain you've all heard some of what happened today during park registration. Parents, many of whom had to take off work or find alternate child care arrangements during a process which at the best of times is stressful and fast-paced, were online or in person at the park district for nearly an hour while the servers repeatedly crashed. Many of us got as far as the checkout process (some repeatedly) only to crash before getting a receipt. Others, panicked, drove to the park district facility.

We then were told that the registration process would be suspended for a week, creating additional burdens on everyone who has already taken off work and waited online and in person. Now we're being told that the people who were in person at the park district were allowed to provide written registration, meaning that anyone who was online when registration was cancelled is out of luck. Now we're being told we have to wait until the end of the day to learn what the process will be like, and we don't know if the items we have in our carts will be held.

These unacceptable issues, which were entirely predictable considering the demand for winter program registration (and freezes during that process as well), have not been addressed in the intervening months but have only gotten worse. This slipshod system creates tremendous disturbance for parents, many of whom rely on summer camps so they can continue to have jobs while school is out. I'm sure many Wilmette parents can afford nannies and private childcare and tutoring during the summer, but many cannot.

Prices were raised this year, but shockingly, none of that extra money appears to have been put toward upgrading the computer system so that it can handle camp registration.

Georgia Garvey

gcegarvey@gmail.com www.georgiagarvey.com

c: 224-306-4517

From: Kellen Spadafore <kellen.spadafore@gmail.com>

Sent: Tuesday, February 6, 2024 12:46 PM

To: Public Comment **Subject:** [External] Site Issues

Hi there,

Sharing my comments regarding today's awful camp registration process and how the site crashed for everyone.

Today (after refreshing my browser for 30+ minutes straight) I got to the checkout page for one of my camps, and I don't even know if my credit card was processed, which is almost worse than not being able to register at all. Myself and others don't know where they stand from a registration perspective, and now my credit card payment info feels unsecured.

My frustration also comes from the fact that this was completely predictable. Every sign up session at 10am on Tuesday (which occurs 4 or so times a year), the site has crashed. This has been occurring for 24+ months and counting. It's been clear that a back-end upgrade to the website has been needed for a while now and I hope that upgrade can be expedited. Please use a cloud-based solution so the site doesn't crash. Staggering reg times by Activity Type would help too. Staggering by age would be tricky because many programs span multiple ages so that is not recommended.

It's unfortunate that signing up for programs at our park district feels like buying concert tickets. Please solve this issue soon, many parents rely on these programs for childcare. I myself have decided not to rely on any wilmette park district camps in the future and will instead pay other private institutions, because it is clear I cannot rely on the programming.

Thanks, Kellen Spadafore, Wilmette resident From: Ashley Lynn <ashley.lynn10@gmail.com>
Sent: Tuesday, February 6, 2024 11:53 AM

To: Public Comment

Subject: [External] Summer camp

Hi -

Tried several times getting my daughter Jamison Lynn into Great Gilson, 625015-06, please let me know if you can register her, that was extremely frustrating having your site have so many issues this morning.

Thank you, Ashley Lynn

Sent from my iPhone

From: Kate Alcorn < katealcorn@gmail.com>
Sent: Tuesday, February 6, 2024 11:48 AM
To: Wilmette Park District; Public Comment

Subject: [External] Feedback on camp registration process

Hi - I'm sure this is one of many emails you'll get today, but wanted to let you know how incredibly frustrating it is to have to plan my day around this registration process, only to have the system crash repeatedly. That said, I appreciate that you recognized the issue would not resolve in a reasonable timeframe and are working on an alternative solution for resident registration.

Clearly there is a need to rethink the current approach to camp sign up. Perhaps you could look into a system that lets people register in advance and then assigns spots by lottery - in addition to avoiding traffic overload it would also be a more equitable approach. The current way this process is organized prioritizes people who have lots of flexibility with their time, and frankly the parents who need camp the most are not the ones who have this flexibility. There are numerous tech solutions that could help WPD better support its community in this way.

I know I don't need to explain why spending an hour+ on something that should have taken five minutes is frustrating. But I do want you to understand how "high stakes" this all feels, thus the need to figure out a better solution. Because I'm trying to register for lakefront camp - which always sells out - if I just abandoned the effort to try again later those slots probably wouldn't be available. And as a result, in addition to hijacking a good portion of my morning, this broken process added the unnecessary stress of potentially having to figure out yet another childcare solution for my kid if registration doesn't go through.

I know you all are trying to get it right, so I hope it's helpful to have this additional context and feedback. When you moved registration time from 8am to 10am a while ago that showed an openness to feedback so I'm hoping you can figure out a better way for future registrations.

Kate Alcorn

From: Heather Holtsberg <heatherholtsberg@yahoo.com>

Sent: Tuesday, February 6, 2024 11:28 AM

To: Public Comment

Subject: [External] Registration issues

While I appreciate there are going to be MANY emails on this topic, I'm sending this note in hopes that our frustration today will not be met by future parents in this community going forward. I had the chance to participate in a Focus Group last year for the Parks/Community effort, and this topic was raised, and somehow today's registration seems to have been the worst execution yet. It's appalling to see these continued issues, in a community this affluent, where residents have so many choices and FOR NOW, are choosing to support our own park district offerings despite the head ache of the registration process.

My husband and I both work full time. We place a calendar hold for the 10a CST slot of resident registration and spend a significant amount of time in advance reviewing the online guide (we've been in Wilmette 8 years so recall the hard copies too), and aligning summer plans with friends to ensure codes are ready, and we are at desks for registration, which is DURING the work day (but still preferable to the 8a (during carpool) timing that was tested previously. You can view our investments in summer programming over the past 8 years, but with twin 10 year olds and an 8 year old, we rely on these programs heavily, and have invested heavily over the years we've lived here.

It should be noted that this year we are experiencing pricing increases for most of the offered programming. Last year we registered for Sewing/Fashion at \$375 and for SUP/Kayak at \$472, among other offerings. This year the costs are \$425 and \$496 respectively, and these are more moderate than the increases with other programming. Despite the increased costs, we were prepared to register today.

From 945a CST, I sat at my desk and prepared to register. I was kicked out THREE separate times. I had one, then two items in my cart. And upon checkout, experienced site crashing and was unable to pay. The communication on social platforms indicates those who registered will have places secured/honored, and I'm still not even clear if my children are booked for summer or not, as it was IN my cart, and indicated "enrolled" but I was unable to pay. I've seen the video of the people who register in person, and the Wilmette Park District employee indicated their spaces will be confirmed. If the online registration required FULL payment/processing one class at a time, I'm sure we all would have complied but that's a different approach than in years past when placing 3-5 items in the cart and proceeding to check out was reliable.

Please resolve this issue. We want to continue to support our park district programs and this lovely community in Wilmette. Today was unacceptable. I sincerely hope your resolution is swift, smart and forward-thinking. I'm happy to provide additional context or details on my 8 years of experience, if helpful.

Thanks, Heather Holtsberg Smith From: Ann Schumacher <annschumacher@outlook.com>

Sent: Tuesday, February 6, 2024 11:27 AM

To: Public Comment

Subject: [External] Park District Sign Ups and System Crashing

Good morning -

The park district signups and the system crashing needs to be addressed. This happened during winter sign ups, and we were told the issue was addressed at that time. During the winter sign-up, the system came up after 15 minutes and people were able to move forward. Even that should not be considered acceptable. Today the system has completely gone down and the sign up has been postponed. The system crashed 3 times, which means that some people were able to get camps and others were not. This is an issue for multiple reasons. Many people are no longer looking to come to the park district for camp because they don't trust that they can get what they need. This is the main form of childcare for many families in the summer. This is not okay.

This need to be addressed and it needs to be addressed before the March 12 sign-up for both spring and summer classes. That decision to do both at one time should also be looked into before March 12. The system clearly can't handle the demand. The camp sign up needs to be addressed and the March 12 sign up needs to be addressed.

Please let me know how this is being handled.

This is craziness!

From: Tracy Malia <tracylozier@yahoo.com>
Sent: Tuesday, February 6, 2024 10:53 AM

To: Public Comment **Subject:** [External] Camp

This morning was absolutely ridiculous. I wasted 45 min of my work day trying to refresh and get into 4 camps for my kids this summer. This is unacceptable and needs to be fixed. Working parents rely on the PD for summer coverage and are never able to get into anything. I had 4 camps in my cart that my kids better be able to get into but I couldn't pay because the site kept crashing.

Keep me posted

Tracy Malia 573-424-3507

From: Rhetta Gibbs <rhettab@gmail.com>
Sent: Tuesday, February 6, 2024 10:52 AM

To: Public Comment

Subject: [External] Please reschedule camp registration!!!!!!

Hello,

Along with many other frustrated parents, I've now spent nearly an hour trying to login and sign my kids up for camp to no avail while the site continues to crash.

I am hearing some were able to get through and secure spots for their children which isn't equitable for the parents who were not.

PLEASE reschedule the registration date until after the website is fixed!!! That is the only fair solution to the mess that occurred today.

Thank you, Rhetta Gibbs From: Karin Peterson Ghai <karinptx@yahoo.com>

Sent: Tuesday, February 6, 2024 10:53 AM

To: Public Comment

Subject: [External] Summer Camp Sign Ups

Hi there,

I'm sure you've gotten a million emails. I was in the process of paying for camp for my two kids at 10:31 AM, and the system crashed (again). I understand that you're accepting registration sheets for people that are at the Rec Center (I've seen the videos). I certainly hope you have record of who had what in their carts and who was in the process of paying. If people who were not in person do not get their camps, there will be backlash. Some of us work and cannot be in person. Some of us have pushed back meetings and carved out time to register.

Good luck, Karin

Karin E. Peterson Tel: 214.632.1320 karinptx@yahoo.com From: Michele Coffey <michele.coffey@gmail.com>

Sent: Tuesday, February 6, 2024 9:45 AM

To: Public Comment

Subject: [External] Summer camp cost increases

As a ten year resident of Wilmette with three daughters, we have participated in Park District summer camps since 2013. My girls started in junior day and aged up to Great Gilson, Aquatics and more. We moved to Wilmette from the city so that our girls could live and grow in a community with school friends year round. My younger girls were always excited to age up to a camp their older sister had done and then share what they loved about it.

What the board has approved regarding the cost of certain camps is absolutely appalling. How you can justify such an enormous increase in cost to camps that are popular is beyond my comprehension. Aquatics, sailing, kayak/sup...we've been doing these camps since my oldest was in 5th grade. It has NEVER cost this much and unless you're hiring adults who are professional swimmers, kayakers, etc...again, how can you justify the increase? IT'S A TWO HOUR CAMP. The water is closed all the time, the high schoolers don't want to get the banana boat out and they hang out on their phones but you're charging \$30/hour??? And why did the age limit change for Great Gilson? There are so few camps for 6th grade, why take away GG? Why weren't parents notified of the increase? And not read the fine print but actually notified of the decision to triple the cost of a popular camp. From where I'm sitting, you have decided to take advantage of parents by increasing camps that repeatedly have a waitlist so that you can make more money.

So much of what we've loved about Wilmette has changed, become more expensive or just gone away. Across the board Wilmette has become a less desirable place to live and raise kids and I am one resident looking for a new community.

Sincerely, Michele Coffey From: Laura Hemmer < lbb00@hotmail.com>
Sent: Sunday, February 4, 2024 6:57 PM

To: Steve Wilson; Kara Kosloskus; Patrick Duffy; Cecilia Clarke; Allison Frazier; Julia Goebel;

Patrick Lahey; Mike Murdock; Public Comment

Cc: Micah Hemmer; Laura Hemmer

Subject: Re: [External] Summer 2024 Aquatics Camp

Attachments: 2019 Aquatics Description.jpg

Dear Mr. Wilson and the Wilmette Park District Board:

Thank you for your responses regarding my questioning of the aquatics summer camp price increase. Thank you especially for all the information about budgeting and planning that you have provided. Unfortunately, the provided information is much more concerning than I ever would have anticipated. The responses indicate that park district programs, including summer "camps" generate funds for capital improvements. Budgeting has been a problem for the park district recently and further funds from increasing fees are needed, including for some "urgent projects" that would benefit all residents at "Gillson, Langdon and elsewhere" (as per a response from one of the Board members to me). Indeed, to address these needs, the Board directed the park district to increase fees on activities (per same email). This could be understandable and, perhaps, even unavoidable. However, it is unconscionable to be relying on simple kids' activities to be a significant contribution to funding capital improvements that benefit the community as a whole. This places a larger burden on families with younger children. Furthermore, children-based programs should NOT be disproportionally burdened with price increases. A proportionate increase throughout all summer programs would make a lot more sense and spread the price increase burden around evenly to all participants instead of the dramatic increase in one or a few specific camps (i.e. aquatics camp). Several camps are particularly relatively inexpensive and could have a moderate price increase to offset the major increase in aquatics. For example, the Pathfinders camp is \$21.67/hour and it includes transportation with twice-weekly field trips. Great Gillson is \$9.17/hour for a two-week session, and it includes a weekly field trip, transportation, sailing, and is the primary camp using of the renovated Lakefront Center! This major discrepancy in pricing of Lakefront camps remains illogical and unfair.

Mr. Wilson's email indicates the staff will add "kayaking tours and sailing" to the aquatics camp this year (although this wasn't noted in the camp description). This certainly again does not justify the tremendous increase in price as Hobie Cat sailing was included in 2019 for aquatics, and aquatics camp was only \$234 then for the same duration. (Photo of the 2019 description and pricing attached).

Finally, I am dismayed that I have yet to receive an answer to my question about what happens on the myriad of days in the summer when the water and beach are closed for inclement weather or it is very sunny and hot but the water cannot be entered due to bacteria levels. Clearly refunds of days when the water cannot be entered would be required at this incredibly high price, but my email to the park district's address connect@wilpark.org on 1/24/24 remains unanswered. I resent the question on 1/31/24 to connect@wilpark.org and to Mr. Merrill as the Superintendant of Recreation (dmerrill@wipark.org), again without response. I am still awaiting an answer, although sadly none of the families with whom my son coordinated this camp are willing to pay the new price regardless of this answer. While the group I mention can likely all easily afford the new price, it is that we can't support egregious pricing.

It appears my son (and his parents) will remain very disappointed about him missing out on this quintessential lakefront Wilmette experience this summer. It is my hope that the Wilmette Park District makes more appropriate price adjustments for next summer to more evenly spread the financial burden of helping "fund the maintenance and upgrades of our public spaces and facilities" (as per Mr. Wilson's email) among all programs and all participants. Thank you, in advance, for your continued consideration of this matter. Thank you especially to the Board members for their time and dedication to our community.

Sincerely, Laura Hemmer, M.D. 402 Maple Avenue Wilmette, IL 60091

From: Steve Wilson <swilson@wilpark.org> Sent: Thursday, February 1, 2024 5:40 PM

To: Laura Hemmer < lbb00@hotmail.com>; Kara Kosloskus < kkosloskus@wilpark.org>; Patrick Duffy < pduffy@wilpark.org>; Cecilia Clarke < cclarke@wilpark.org>; Allison Frazier < afrazier@wilpark.org>; Julia Goebel < jgoebel@wilpark.org>; Patrick Lahey < plahey@wilpark.org>; Mike Murdock < mmurdock@wilpark.org>

Cc: Micah Hemmer <micah.hemmer@gmail.com> **Subject:** RE: [External] Summer 2024 Aquatics Camp

Dr. Hemmer,

Thank you for your email and your attention to this matter. We appreciate your feedback.

As you have pointed out, we indeed increased the cost of Aquatics Camp significantly from 2023 to 2024. This was the byproduct of our budget process when we reviewed our programs where we traditionally incur waiting lists to see if a price adjustment made sense. Aquatics Camp has a history of waiting lists in many of the sections we offer, and when we took a look at the pricing, we saw that it was about \$13/hr at last year's price. This was much lower than other 2 week camps. Therefore, we felt a price adjustment was warranted and anticipate it will be as full this year as it has been in the past, with maybe less of a waitlist. You have mentioned a couple other camp options in your email but below is a list we created for comparability to other two-week camps we offer:

Pirate Tennis \$25/hr
Figure Skating \$23/hr
Fashion & Sewing \$28/hr
Sailing \$30/hr
Flag Football \$17.50/hr
SUP/Kayak \$33/hr
Golf \$20/hr

As you see, some of these options are less than Aquatics Camp while some are very close, equal to, or even higher.

Since your email, I have inquired of the staff to see if there are any planned enhancements to Aquatics Camp this year and they have informed me we are adding Kayak Tours and Sailing to the curriculum. Because of this, I am asking our marketing team to add this information to the online flipbook brochure so everyone is aware of these additions. I hope these alterations to Aquatics Camp along with the information above help you feel the price adjustment is more reasonable.

In general, we are a Park District that works hard to generate revenue through the programs and facilities people elect to utilize so we can remain a small percentage of our residents' tax bills at around 4%. The revenue we generate through our recreation programs help to fund the maintenance and upgrades of our public spaces and facilities. When we create

the options offered by the District in any season, including summer camp, we strive to make sure we have a mixture of options at a range of price points that offer a wide range of interests from arts, to sports, to general community camps, along with specialty camps focused on sailing, golf, tennis, aquatics and other areas. This way we hope we have an accessible set of programs every season that everyone can find something that interests them. In the event someone is unable to participate in a program due to our pricing, we do offer the Wilmette Park District Family Scholarship Fund to make sure we get as many families included in our activities as possible. Information regarding the fund, along with the application can be found on this webpage on our website.

Again, thank you for your email and your comments. If you have any further questions, please let me know.

Steve Wilson
Executive Director
Wilmette Park District
www.wilmettepark.org
847-256-9617

From: Laura Hemmer < lbb00@hotmail.com> Sent: Saturday, January 27, 2024 1:00 PM

To: Kara Kosloskus <kkosloskus@wilpark.org>; Patrick Duffy <pduffy@wilpark.org>; Cecilia Clarke <cclarke@wilpark.org>; Allison Frazier <afrazier@wilpark.org>; Julia Goebel <jgoebel@wilpark.org>; Patrick Lahey <plahey@wilpark.org>; Mike Murdock <mmurdock@wilpark.org>; Public Comment <publiccomment@wilpark.org> **Cc:** Laura Hemmer <lbb00@hotmail.com>; Micah Hemmer <micah.hemmer@gmail.com>; Steve Wilson

<swilson@wilpark.org>

Subject: [External] Summer 2024 Aquatics Camp

Dear Wilmette Park District Board:

This email is to ensure you are aware of the tremendous price increase for one of the park district's regular summer "camp" activities. Aquatics camp, which is a 2 hour/day Monday-Friday 2 week session, is now \$602! Last year it was \$266 for the same duration and number of sessions, and this price was in-line with its price for prior summers, too. This \$336 increase for a Gillson Beach activity is illogical, and I have not noticed exorbitant price increases for other Wilmette Park District Summer "camps".

At first, I assumed it was a typographical error, but the response I received from the park district is because this activity was identified as a "specialty camp which requires more specialized equipment or highly trained staff", the price increase was done in an effort to "streamline our camp prices". For those unfamiliar with aquatics camp, it consists of simple informal play with friends at the beach and in the lake at Wilmette's own Gillson beach. It allows for swimming, kayaking, paddleboarding, and rides on the district's banana boat. It has been staffed entirely, as far as I have ever seen (and my kids have done numerous sessions of this camp over a number of years), by high school and college age kids, with the exception of the first day when Northwest Passage gives a quick introduction about kayaks and paddleboards (which is probably unnecessary as Wilmette kids tend to be pretty experienced with these already). The price/hour breakdown at this new rate is \$30.10/hour, which is much higher than many summer park district activities that actually require skilled oversight and teaching. This includes figure skating camp (\$23/hour with professional ice skating coaches and ice time), golf camp (\$20/hour with teaching from the golf pro and golf course access), and excellence tennis (\$20/hour with tennis pros). The price is in-line with the kayak & SUP camp, but this camp travels to other locations, including the Skokie Lagoons, and, as such, requires the cost of buses! The price is also consistent with the sailing camp price, but that teaches a skill, requires staff knowledgeable in sailing, and use of boats! Thus, keeping in mind that this simple camp is not really a "specialty camp" and that many other park district specialty camps involving actual sports pros are less expensive, please reconsider the pricing for this camp. The price of this lakefront camp is particularly unacceptable considering that the park district also receives funding from our exorbitant property taxes, and many local participating kids' families are also already paying for lake access via summer sailing and beach passes as well as beach parking passes.

Furthermore, what happens on the myriad of days in the summer when the water and beach are closed for inclement weather or it is very sunny and hot but the water cannot be entered due to bacteria levels? The kids are simply playing board games inside then (my kids chose to skip those days). My email to the park district's address connect@wilpark.org on 1/24/24 as of yet is unanswered to this question, but clearly refunds of days when the water cannot be entered would be required at this incredibly high price.

With this preposterous price increase, I fear many local families will not register for this traditionally beloved summer activity. Families from outside Wilmette, without regular beach access options may register, but that is not the point of our property tax supported park district! My son finally just aged into being able to do aquatics last year, and he was very much looking forward to an anticipated three sessions coordinated with friends this summer. With the new pricing, every single Wilmette family with whom he had planned to coordinate has decided against this originally planned summer activity. My post regarding this price increase in one of our local Wilmette Facebook groups received many comments from upset Wilmette parents, including, "that is crazy", "that's such an insane increase, how frustrating", "that's absurd", "that's insane and definitely not worth it for what they do at that camp", that's terrible!", "that's horrible", "it's disappointing", "well that makes other camps [non Wilmette Park District] more appealing". My daughter loved multiple sessions of this camp with her friends over several years and she was even a little sad on her last day of aquatics camp last summer knowing she has aged out of it. The park district is taking this previously delightful and simple summer experience at our own Wilmette beach away from our children with the appalling price increase. In addition, as this is only a two hour/day activity for a couple weeks, it is important to remember that working parents are still also paying for full-day childcare on top of this \$30.10/hour fee.

Thank you, in advance, for your consideration of pricing this simple lakefront camp more moderately. It could be understandable that the camp price needs an increase from last year (e.g. if staffing costs have risen perhaps), but the current cost is ridiculously high, inexplicable, and just untenable.

Sincerely, Laura Hemmer, M.D. 402 Maple Avenue Wilmette, IL 60091 From: Janet Andres <jlandres23@gmail.com>
Sent: Saturday, February 3, 2024 1:48 PM

To: Steve Wilson

Cc: Mike Murdock; Kara Kosloskus; Patrick Duffy; Cecilia Clarke; Allison Frazier; Julia

Goebel; Patrick Lahey; Public Comment

Subject:[External] Aquatics Camp ResponseAttachments:IMG_9797.HEIC; IMG_9798.HEIC

Mr. Wilson,

I appreciate your email and sharing the thought process behind the dramatic price increase for the aquatics camp as well as some of the other camp increases. I understand the need to increase prices due to inflation and to offset maintenance /upgrades. However shouldn't this be done evenly across programming and not an excessive increase with certain camps with high demand? It leaves a negative perception of price gouging. If this is such a popular camp with a waitlist, why not offer more aquatic camp options / package it with other camps? Evanston and Glencoe both packaged their aquatic camp with other half day camps to provide a full day option, a real value for working parents. (Please reference camp prices from Evanston and Glencoe below). Maybe a thought for next year. Honestly, I am sure you will fill the camp at the higher price but at what cost? Camps are competitive and the park district might start to see a decline in older campers if affordable options are not available.

Your email boasts that the Park District has been able to keep the tax revenue to only 4% but it feels like the families are actually bearing the brunt of improvements costs. Furthermore many of these projects are specialized and impact only a subset of the community (such as pickleball/paddle and charging stations). Last year families sacrificed public pool hours while paying the same if not a little more and this year camp prices are increasing. I just hope the money spent on improvements are truly worth some of the sacrifices. If expectations are unrealistic and more tax dollars are needed for park improvement then why not take it to a vote and offer transparency?

I appreciate your time and listening to my concerns. Managing expectations is difficult, I should know I volunteered for the PTA board. I just want to echo some of the constructive criticism I have heard through families.

Evanston - 2 week class, 30 hours, cost \$15.1 per hour.

Glencoe - 2 week, 60 hours, cost \$21.00per hour - This camp is packaged with sailing to create an all day camp.

Janet Cavanaugh 317-353-0324

^{*}They are also have options packaging this camp with other camps to make it a full day experience.

From: Richard Friedman <rcfwilmette@gmail.com>
Sent: Wednesday, January 31, 2024 2:36 PM

To: Public Comment

Subject: [External] Corner of Wilmette and Skokie

The spot where the 7/11 gas station is unoccupied and an eyesore. I wonder if the District would consider exploring purchasing it, because it's just the right size for a small children's playground which the neighborhood lacks.

Richard Friedman 302 17th Street Wilmette, Illinois 60091-3224 847-274-0514

Sent from Gmail Mobile Via one of my Apple devices From: Janet Andres <jlandres23@gmail.com>
Sent: Monday, January 29, 2024 9:42 PM

To: Kara Kosloskus; Patrick Duffy; Cecilia Clarke; Allison Frazier; Julia Goebel; Patrick Lahey;

Mike Murdock; Public Comment

Subject: [External] Questions about Price Increases in WPD Summer Camps

Dear Wilmette Park District,

I wanted to share my deep concerns surrounding the recent park price increases in camps. I was disappointed by an over 100% increase for the following camps. Last year my son participated in both sailing and aquatics. How should one justify the half day camps with such a steep increase? Inflation has been increasing but no measure of inflation for labor or real goods can even come close to reasonably justifying these types of price increases. The most widely quoted measure for inflation, the Consumer Price Index would suggest 3-5% price increases, not 100%. I can provide a link to CPI but feel it is patronizing and insult to anyone with common sense that 100% price increase is anywhere near justifiable.

•

Camp	2023 Price	2024 Price
Aquatics Camp	266.00	604.00
Sailing Camp	266.00	604.00
SUP	Competitive with above	604.00

This requires an explanation. I know the value of a dollar having grown up in middle class Indiana and my husband from rural Minnesota. We were not born into the north shore of Chicago suburbs. I know that there are other options for my kids to enjoy the summer. We pay a hefty price to live in Wilmette with property taxes that rival any suburban city in America. Just as you, I work extremely hard to provide for my kids and deserve an explanation in order to know that I am not being price gouged. Query- if your child's tuition for next year jumped by more than 100% would you question the administration? Again, this doesn't make any sense and requires explanation to tax payers.

Please know I appreciate the time and commitment the board makes to providing programming for our community. I am using this as a catalyst to be more knowledgeable. I hope to be a voice for constructive changes and not just negative criticism. Thanks for your time and consideration.

Janet Cavanaugh

From: <u>Tanja Chevalier</u>

To: Public Comment; Kara Kosloskus; Patrick Duffy; Cecilia Clarke; Allison Frazier; Julia Goebel; Patrick Lahey; Mike

<u>Murdock</u>

Cc: <u>Steve Wilson</u>

Subject: [External] An Alternative Path through Gillson Park

Date: Thursday, February 8, 2024 3:23:52 PM

Dear Members of the WPD Board of Directors,

I was unable to attend the COW meeting of January 22, but did listen to the recording. Thank you for providing it.

I was glad the Board finally discussed the Alternative Path, but only as it related to Bill Arnold's communications with you. What about the valid points I made in my December 2023 letter to the Board? I would have liked to have had the same consideration. But it's easier to correct misunderstandings than counter well founded arguments.

The points I raised are issues that the public cares deeply about—cost, safety, community support, and adherence to the historically significant original design for Gillson. These deserve serious, open consideration and discussion, especially when you are proposing major changes to Gillson and there is an alternative that is less costly, safer, is community supported, and does not have any adverse historic impact. In fact, the Alternative Path aligns with a path in the original design, as well as a 2014 proposal of this Board.

The Board cannot make an honest, responsible decision without answers to the points I made:

- 1. Some Commissioners have suggested privately that the cost of the Alternate Path is the main factor. Do you even know what the changes to Harbor Drive cost versus an Alternative Path? Have you considered that grants are available for multi-use paths? In fact, Glencoe was recently awarded \$1.27 M for a permeable gravel walk/bike path to connect its parks. A fiscally responsible Board would be looking for similar opportunities.
- 2. In the Park District's own surveys, residents support more "trails and passive recreation." People walk abreast along the roads in 2s and 3s, with dogs and buggies. In your plan, pedestrians will be forced into the bike lane and roadway when passing each other east to west and west to east. Is that safe?
- 3. It is well known that separating cars from pedestrians and cyclists is safer. More than 300 people have signed the Bike Walk Wilmette petition that specifically supports the Alternative Path over the Park District's plan. Petition · Support Safer Walking and Biking in Gillson Park · Change.org Why are you ignoring what the public wants? They have made their voices known and deserve consideration and recognition.

- 4. We have never seen a schematic or complete drawing of the Harbor Drive proposal, only a rough drawing. What will the concrete retaining wall look like? Will it present an attractive nuisance for people, especially for children to climb on or people to leisurely sit on for Harbor viewing?
- 5. Does the Board care that the Park District's plan severely alters the historic character of the park? Your own engineering firm, Gewalt Hamilton, endorsed the historic layout in 2012. The NRHP and Landmarks involvement have generated considerable public interest and support. Does this Board want to tamper with something that has such historical significance, to tamper with our community's heritage?
- 6. It's a misimpression that the Alternative Path would impact the field in the Boot area. It would safely skirt it. In fact, the Uplands plan plants trees all around the field and in the area where the Alternative Path is proposed.
- 7. The Alternative Path is a <u>valid proposal drawn by lay people</u>, not <u>landscape architects</u>. Its aim is to address the needs and desires of the community, the safety issues and to maintain the historical integrity of the park. It is <u>up to experts to adjust it</u> to fit into these parameters. The community believes the Park District should be concerned with these questions. Are you?
- 8. Some Board members have suggested that the Alternative Path could be added later if the public is not happy with the plan currently being rolled out. This is not reasonable or fiscally responsible. Why not get it right the 1st time? Why waste valuable public funds?

I will be unable to attend the February 12, 2024 Park Board meeting but will be able to watch online. I would appreciate your addressing each of the questions I asked above.

Thank you for your consideration,

Tanja Chevalier 789 Michigan ave Wilmette
 From:
 Mike Murdock

 To:
 Tanja Chevalier

 Cc:
 Bill Arnold

Subject: Re: [External] An Alternative Path through Gillson Park

Date: Friday, February 9, 2024 7:51:42 AM

Commissioners blind cc'ed

Tanja- Thanks for your note- I genuinely appreciate your passion. You raise some interesting points, but you and I have discussed most/all of these in the past. I do not plan to discuss the alternative path at the board meeting Monday night, but I wanted to share my thoughts/response to your note. Please see below a few comments from my perspective-

Sent from my iPhone

On Feb 8, 2024, at 4:23 PM, Tanja Chevalier <tanja_chevalier@yahoo.com>wrote:

Dear Members of the WPD Board of Directors,

I was unable to attend the COW meeting of January 22, but did listen to the recording. Thank you for providing it.

I was glad the Board finally discussed

(?) we have discussed the alternate path on several occasions both in the context of a meeting and many times with individual members of the community.

the Alternative Path, but only as it related to Bill Arnold's communications with you. What about the valid points I made in my December 2023 letter to the Board? I would have liked to have had the same consideration. But it's easier to correct misunderstandings than counter well founded arguments.

The points I raised are issues that the public cares deeply about—cost, safety, community support, and adherence to the historically significant original design for Gillson. These deserve serious, open consideration and discussion, especially when you are proposing major changes to Gillson and there is an alternative that is less costly, safer, is community supported, and does not have any adverse historic impact. In fact, the Alternative Path aligns with a path in the original design, as well as a 2014 proposal of this Board.

The Board cannot make an honest, responsible decision without answers to the points I made:

<!--[if !supportLists]-->1. <!--[endif]-->Some Commissioners have suggested privately that the cost of the Alternate Path is the main factor. Do you even know what the changes to Harbor Drive cost versus an Alternative Path? Have you considered that grants are available for multi-use paths? In fact, Glencoe was recently awarded \$1.27 M for a permeable gravel walk/bike path to connect its parks. A fiscally responsible Board would be looking for similar opportunities.

While I believe I am fiscally conservative, cost is not my primary concern. We have been working on Gillson for nearly a generation, and I want to "do it right." While it is clear to you that the alternative path is preferable, I do not share your conviction. I have always been concerned about reduction of green space and the crossing between the path and upper drive wrt grading and right-of-way.

From the beginning, I thought there was a lot going on along harbor drive. I have questioned our experts publicly and privately; they have assured me this plan will work. I am relying on the expertise of our consultants- this is why we hire them. If it does not work sufficient (even you must agree this will be a significant improvement over the statue quo), we have alternatives. If we do the alternative path initially, we lose the opportunity to add a walking/bike path along harbor drive later.

<!--[if !supportLists]-->2. <!--[endif]-->In the Park District's own surveys, residents support more "trails and passive recreation." People walk abreast along the roads in 2s and 3s, with dogs and buggies. In your plan, pedestrians will be forced into the bike lane and roadway when passing each other east to west and west to east. Is that safe?

On that small portion of the entire path, it may not make sense for people to walk three abreast. Tanja, people know how to walk and can certainly "fall into single file" rather than stepping into oncoming traffic when cars/bikes are present.

<!--[if !supportLists]-->3. <!--[endif]-->It is well known that separating cars from pedestrians and cyclists is safer. More than 300 people have signed the Bike Walk Wilmette petition that specifically supports the Alternative Path over the Park District's plan. Petition · Support Safer Walking and Biking in Gillson Park · Change.org Why are you ignoring what the public wants? They have made their voices known and deserve consideration and recognition.

We had a far more robust response from "Keep Gillson Green." Early in the process, I committed to increasing green space and reducing pavement. I have listened to what the public wants and this plan does "keep Gillson green" with more green space than the alternative path.

<!--[if !supportLists]-->4. <!--[endif]-->We have never seen a schematic or complete drawing of the Harbor Drive proposal, only a rough drawing. What will the concrete retaining wall look like? Will it present an attractive nuisance for people, especially for children to climb on or people to leisurely sit on for Harbor viewing?

I do not believe a 30" retaining wall is an attractive nuisance. And I think there are ample- and better- opportunities for harbor viewing throughout the park- it feels like you are reaching a bit here.

<!--[if !supportLists]-->5. <!--[endif]-->Does the Board care that the Park District's plan severely alters the historic character of the park? Your own engineering firm, Gewalt Hamilton, endorsed the historic layout in 2012. The NRHP and Landmarks involvement have generated considerable public interest and support. Does this Board want to tamper with something that has such historical significance, to tamper with our community's heritage?

The park has already been severely altered and looks little like the original plan, parts of which were never built and did not include the current overlook drive. Further, the design was completed in the age of the automobile. The new plan is far more bicycle and pedestrian-friendly than the status quo.

<!--[if !supportLists]-->6. <!--[endif]-->It's a misimpression that the Alternative Path would impact the field in the Boot area. It would safely skirt it. In fact, the Uplands plan plants trees all around the field and in the area where the Alternative Path is proposed.

I disagree. The alternative plan would add pavement and/or pathways where none is now. I see that as a far greater alteration of the original plan than the current proposal.

<!--[if !supportLists]-->7. <!--[endif]-->The Alternative Path is a valid proposal drawn by lay people, not landscape architects. Its aim is to address the needs and desires of the community, the safety issues and to maintain the historical integrity of the park. It is up to experts to adjust it to fit into these parameters. The community believes the Park District should be concerned with these questions. Are you?

You know we are. Each of the commissioners has seriously considered your proposal. I find the alternate plan lacking because of the additional pavement/reduction of green space and because of the grade and right-of-way issues where it meets upper drive. Perhaps the experts could address the second issue, but they can't make the path completely green, no matter how

permeable it is.

<!--[if !supportLists]-->8. <!--[endif]-->Some Board members have suggested that the Alternative Path could be added later if the public is not happy with the plan currently being rolled out. This is not reasonable or fiscally responsible. Why not get it right the 1st time? Why waste valuable public funds?

As you know, I am "some Board member." And that is, in fact, what I believe. If experience shows that the current plan does not sufficiently address safety issues along Harbor Drive, I will consider alternatives in the future. Voltaire once said that perfect is the enemy of good. I would alter that aphorism to "perfect is the enemy of great." We have a great plan, one that we have waited a generation to implement. It is now time to complete this project and provide safer alternatives to pedestrians and cyclists.

One of the challenges of making hard decisions is that you leave some people unhappy with that decision. But I have always been honest with you and will continue to be, even though I know you don't like what I am saying. I have spent significant time looking at your proposal-I have walked the park; I have discussed it with our staff; I have challenged our consultants. I simply do not agree with you that the alternative path is preferable. But, as you noted, if the current plan doesn't sufficiently address safety issues along harbor drive, I will be open to additional upgrades in the future. I would encourage you to continue to lobby other commissioners, but I will vote to approve the contract for the current plan when it is presented to us, barring something unforeseen.

Thanks for your note. Mike

I will be unable to attend the February 12, 2024 Park Board meeting but will be able to watch online. I would appreciate your addressing each of the questions I asked above.

Thank you for your consideration,

Tanja Chevalier 789 Michigan ave Wilmette From: <u>Mike Murdock</u>
To: <u>piper rothschild</u>

Subject: Re: [External] Mary Schmick

Date: Friday, February 9, 2024 7:58:36 AM

Piper- thanks for the note. I was unaware.

By the way, although I was unable to attend the efficiency meeting last Monday, I asked staff to include Mary's contributions to our efficiency report that we file with the state. While her primary motivation was not to improve efficiency or reduce park district costs, this was a happy by-product of her long-time commitment to a Gillson.

I do expect we will continue to honor Mary's legacy by maintaining the garden- please let me know if you have any concerns in the future.

Thanks for the note- Mike

Sent from my iPhone

- > On Feb 8, 2024, at 12:36 PM, piper rothschild <rotwood@comcast.net> wrote: >
- > Hi Kristi:
- > Just to let you know that Mary Schmick, who planted and tended the 9/11 garden at Gillson, died right around Christmas. I don't know if she made any plans to continue to support the garden in anyway. I know that she was not as attentive last year as she had been in the past.
- > I wish that the Park District had formally recognized her extensive contribution to the Harbor Walk and gardens. I hope that they will consider doing so in the future. it would mean much to her family and friends.
- > I trust that the Park District will maintain the gardens as well as Mary did. The whole Harbor Walk and adjacent garden area is a tremendous habitat for birds, particularly the many that migrate through in the spring and fall. In the last few years Mary made a special effort to convert many of the plantings to native, which will support the birds even more.
- > I know that there is considerable lesser celandine in her gardens, and I'd like to talk with you about how to eradicate it.
- > Hope all is well.
- > Piper

>

From: <u>Laura Mulford</u>

To: <u>Public Comment;</u> <u>Steve Wilson</u>

Cc: <u>NICOLAS JARAMILLO</u>

Subject: [External] Destination Imagination Conflict & Summer Registration

Date: Friday, February 9, 2024 7:42:49 AM

To whom it may concern,

After rearranging work schedules, stress and disappointment of registration on Tuesday, we are now faced with not being able to register on Saturday, February 21st. We even went in and submitted paper copies of registration which were then dismissed.

Our conflict is the destination imagination tournament. Destination imagination is a strong Wilmette group of hundreds of families who likely are in the same situation. Destination imagination tournament is a one time event for which my two daughters (5 & 7) have been preparing for for the past 4 months. Their challenge and performance directly conflicts with registration time. We must decide about missing their performance or getting a spot in a summer camp that is imperative for our ability to work over the summer.

I'm writing to see if there is any way to support parents that have this impossible situation. Can we submit paper registration that then is processed at 9 am? Any other possible solutions that would be supported by the park district? Thank you so much for your consideration and support of Wilmette families.

Thank you, Laura and Nick Jaramillo



DIRECTOR'S REPORT

February 2024

SUMMER CAMP REGISTRATION

On Tuesday, February 6th, the District suffered multiple system shutdowns and restarts before suspending camp registration altogether. The system issues were specific to a server that was overwhelmed by the amount of traffic we experienced. Some residents were able to successfully complete registrations during the time the system was functioning, but significantly more people were unsuccessful. The initial intent was to honor the completed registrations, but as we examined the data in our system and discussed next steps further, it was determined that the most fair outcome would be to refund all registrations in our system. This change of course was announced to the community later that same day via an email in the evening.

While the items above were taking place, members of the IT staff were working to accelerate a planned project for 2024 of moving the registration software to the cloud. As these discussions progressed with the software provider, they suggested the District add a waiting room function to the online registration process to ensure even the cloud based system is not overwhelmed with too many simultaneous connections. By the next morning, Wednesday the 7th, all the due diligence was complete and the District will move to the cloud next week. While this migration is taking place, our system will not be available. We will announce that time period to the community in a future email.

Also on Wednesday the 7th, members of the staff met to discuss the options for a new registration date and time for residents, as well as when non-resident registration would fall in relation to resident registration. After exploring many options and concluding that no one day and time was going to work perfectly for the entire community, it was determined the date and time would be Saturday, February 24, 2024 at 9 am. We have received some emails about how that time does not work well for some residents due to a couple of other events taking place at the same time. We acknowledge that no date and time is ideal for all residents, and hope to gather input into the future about what a good day of the week and time would be as we conduct focus groups and surveys in the coming months.

In the end, and most importantly, I want to express my sincerest apologies to the community for the system failure everyone had to endure. This is not at all the level of service the District strives for, nor what the community expects or deserves. We know by outsourcing the hosting of the software and implementing the waiting room functionality we will address the issue we experienced on Tuesday. We also know that is not enough, and that is why we are going to seek the input of the community about our registration process through the aforementioned focus groups and surveys. We are committed to improving this process in any way we can to deliver for all of our residents.

GILLSON PARK LANDSCAPE PLANS

At the last Committee of the Whole meeting, the Committee received a presentation from Upland Design about the proposed landscape plans for Gillson Park. During the presentation, the Committee asked some questions of the designer. The answers to those questions are outlined in a cover memo attached to this report followed by the landscape plans for your consideration. Please note that a couple items discussed at the Committee meeting resulted in a few alterations to the plan. This item will be under New Business due to the alterations.

BID CONSIDERATION – CUSTODIAL SERVICES

Under New Business is the consideration of the approval of bids for custodial services for the District. This is for the overnight cleaning of our facilities by an outside contractor. The bid process included a mandatory pre-bid meeting for all interested parties to ensure all bidders received the same information and knew the expectations of the District. Attached to this report you will find a bid recommendation memo from Superintendent Solberg outlining the low bidder as the recommended contractor. The bid amount is less than the amount budgeted for 2024, which was based on the current contract with the current contractor.

BID CONSIDERATION - POOL DRAIN COVERS

Also under New Business, the board will find a bid recommendation memo from Superintendent Solberg regarding the federally mandated safety drain covers for the Centennial Family Aquatic Center. The bid results are favorable compared to the budget of \$60,000.

BID CONSIDERATION - SEAL COATING

The last bid for the Board's consideration is for seal coating asphalt surfaces at various locations. Please see the recommendation from Superintendent Solberg and please note that the lowest bidder did not bid the proper product per Village Code, therefore are not the recommended contractor. In the end, the next best bid is slightly less than the budgeted amount by \$600.

<u>SURPLUS PROPERTY - ELECTRONIC EQUIPMENT AND TRASH COMPACTOR</u> MOTORS

Under New Business is the consideration of a Surplus Property Ordinance. This is a requirement when the District disposes of capital assets. In this ordinance the items being disposed of are various pieces of electronic equipment and two motors for trash compactors that are no longer needed with the new garbage service in Wilmette.

Director's Report February 2024

Attachments

- 1) Gillson Landscape Memo and Plan
- 2) Bid Recommendation for Custodial Services
- 3) Bid Recommendation for Pool Drain Covers
- 4) Bid Recommendation for Seal Coating
- 5) Surplus Ordinance 2024-O-3
- 6) Parks and Planning Department Report
- 7) Recreation/Facilities Department Report
- 8) Operations Report
- 9) General Administration Operation Report



Date: February 9, 2024 # 1153

To: Wilmette Park District From: Upland Design

RE: Updates to Gillson Park Master Landscape Plan

The following Is a summary of the questions Upland received at the Committee of the Whole Meeting on January 22, 2024 with responses noting the changes made to the plans.

1. Why are we including non natives in the plans?

Response: Nonnative plants add to species diversity, ornamental appeal, and are chosen based on their ability to survive in current and future park conditions.

2. Was the 3rd of July firework display taken into consideration when placing trees?

Response: Yes, trees located to prevent blocking existing views.

3. Are pollinators being taken into consideration with plant selection?

Response: Yes, through providing a diverse species list, pollinators will have access to the food and resources that they will need throughout the seasons. This is done in planting beds throughout the park.

4. Should more trees be removed from the West Hillside to help prevent erosion?

Response: Yes, removing trees in this area will allow sunlight to groundplain and give plantings to grow that will reduce erosion. A notes has been added to sheet 4.0 to remove 10 Norway Maple trees (all under 8" DBH) located at the West Hillside to prevent. New plantings are proposed as part of the plan.

5. Will prescribed burns be a part of maintenance?

Response: Prescribed burns will be at the discretion of the Park District staff.

6. Will buckthorn removals include herbicide treatment to reduce the probability of a resurgence?

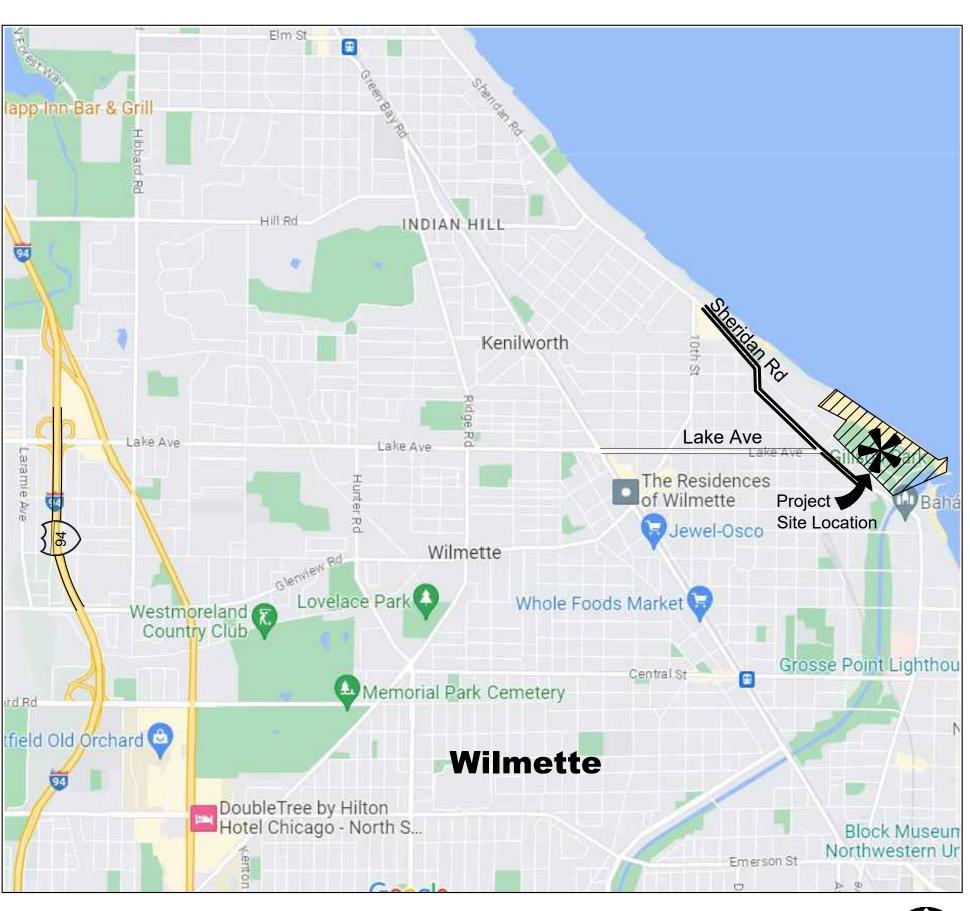
Response: Yes, notes were added to the plans to clarify that all buckthorn removals will require an herbicide treatment.

7. Could grass be added to help prevent sand from building up on the path in the East Beach area?

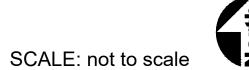
Response: Yes, grasses were added to sheet 9.1 to help prevent sand build up along the path.

8. What is the timeline for the project implementation?

Response: The goal is to implement the entire Master Landscape Plan within 10 years.



LOCATION MAP



LANDSCAPE ARCHITECT:



IL License 060-007797

SURVEYOR
Gewalt Hamilton Associates Inc.
625 Forest Edge Dr.
Vernon Hills, Illinois 60061
Phone: 847-478-9700

Gillson Park Master Landscape Plan

800 Gillson Park Dr., Wilmette, Illinois 60091 Wilmette Park District



1200 Wilmette Avenue Wilmette, Illinois 60091

SHEET INDEX

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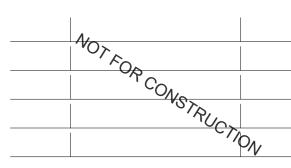
2.0	Site Survey	and Sheet	I avout
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- 2.1 Overall Site Proposed Trees
- 3.0 Removals Plan Parking Lot
- 3.1 Landscape Plan Parking Lot
- 4.0 Removals Plan West Hillside
- 4.1 Landscape Plan West Hillside5.0 Removals Plan Wallace Bowl
- 5.1 Landscape Plan Wallace Bowl
- 6.0 Removals Plan Council Ring Meadow
- 6.1 Landscape Plan Council Ring Meadow
- 7.0 Removals Plan West Beach
- 7.1 Landscape Plan West Beach
- 8.0 Removals Plan Central Beach
- 8.1 Landscape Plan Central Beach
- 9.0 Removals Plan East Beach
- 9.1 Landscape Plan East Beach
- 10.0 Removals Plan North Lawn
- 10.1 Landscape Plan North Lawn
- 10.2 Landscape Enlargement North Lawn
- 10.3 Landscape Enlargement North Lawn

- 1.0 Removals Plan Central Lawn
- 11.1 Landscape Plan Central Lawn
- 12.0 Removals Plan South Lawn
- 12.1 Landscape Plan South Lawn
- 13.0 Removals Plan Feature Areas 1&2
- 13.1 Landscape Plan Feature Areas 1&2
- 13.2 Removals Plan Feature Areas 3-5
- 13.3 Landscape Plan Feature Areas 3-5
- 14.0 General Notes
- 14.1 Construction Details

This project has been prepared by and reviewed by Licensed Landscape Architects Michelle A. Kelly # 157.001002





ORIGINAL ISSUE DATE

PROJECT NUMBER 1153

PROJECT NAME

Gillson Park
Master
Landscape Plan

SHEET TITLE

Call Before

ONE-CALL SYSTEM

800.892.0123

You Dig

Title Sheet

SHEET NUMBER

1.0

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3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



uplandDesign Itd

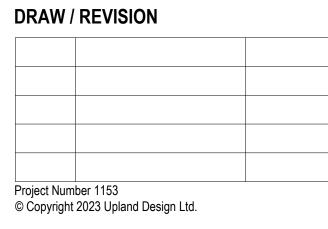
Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091 uplandDesign.com

SURVEYOR Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

SHEET TITLE

Site Survey and Sheet Layout

SHEET NUMBER







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PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

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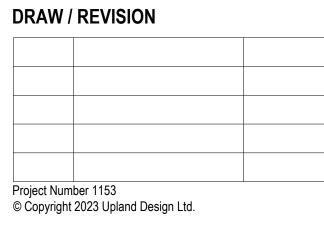
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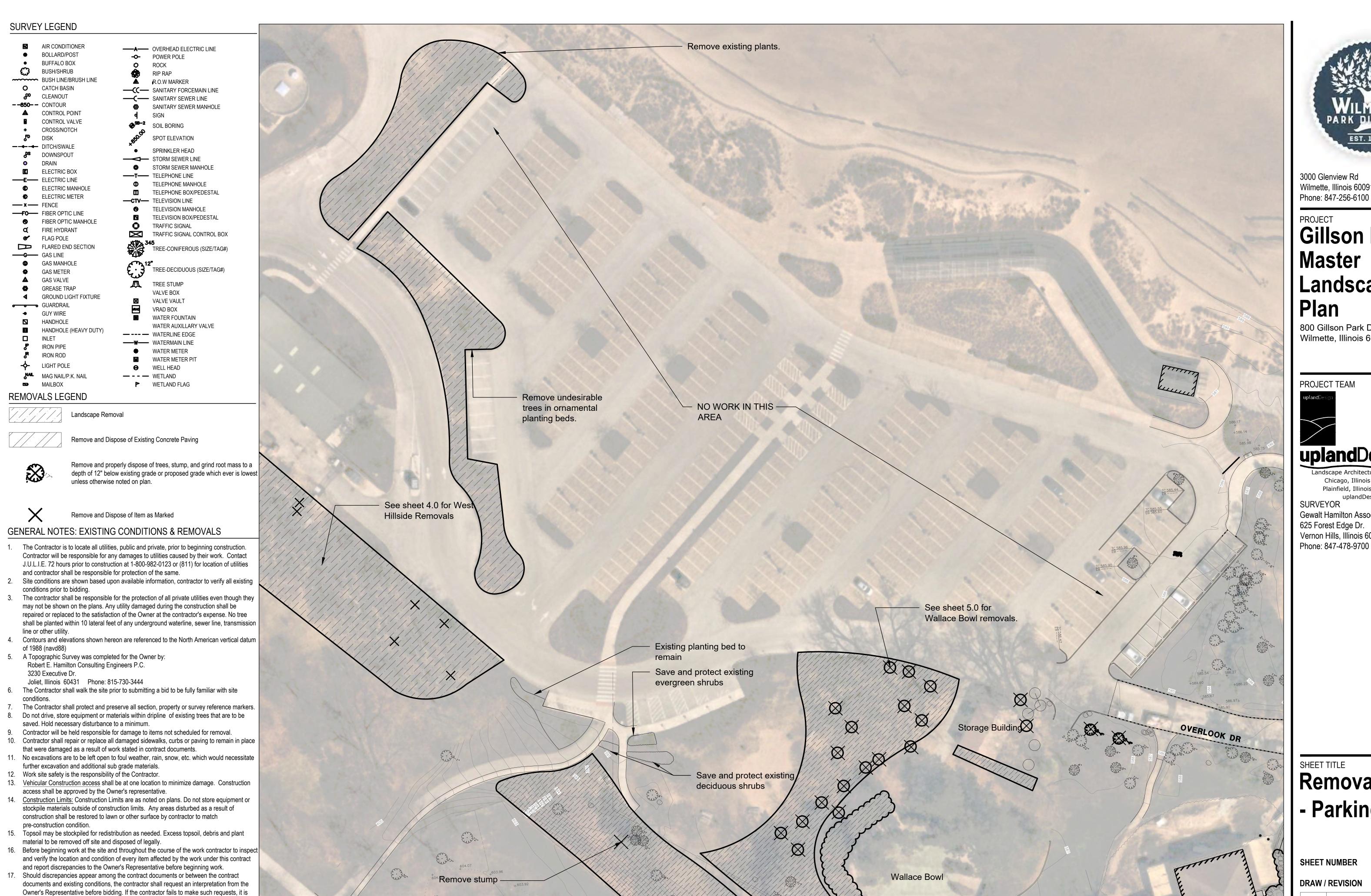
SURVEYOR Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

SHEET TITLE

Overall Site -Proposed **Trees**

SHEET NUMBER





presumed that both provisions were included in the bid, and the Owner's Representative

shall determine which of the conflicting requirements shall govern. The contractor shall

recommendations, and clarification has not been requested from the Owner's Representative

prior to bidding as provided for above, the more stringent or higher quality standard shall

prevail. Large scale drawings shall take precedence over small scale drawings, figured

dimensions on the drawings over scaled dimensions and noted material over graphic

representations.

perform the work at no additional cost to the Owner in accordance with the Owner's

Representative determination. Where conflicts exists between or within the contract documents between and applicable standards, codes, ordinances or manufacturers

18. The contractor shall provide all work and materials which any section or part of the drawings,

19. All necessary site work permits will be obtained by Owner. Contractor and all subcontractors

20. Contractor shall follow all permit requirements as part of the project.

specifications or conditions require them to provide, regardless of whether such requirement

is or is not faithfully repeated in other parts of the documents thereof to which the provisions

shall register and pay associated fees to the Building Department. Contractor is responsible

for following permit requirements including coordination of inspections and/or reinspections

PARK <u>Dis</u>trict EST. 1908

3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Gillson Park Master Landscape Plan

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PROJECT TEAM



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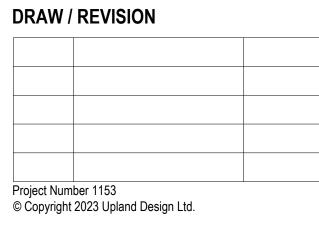
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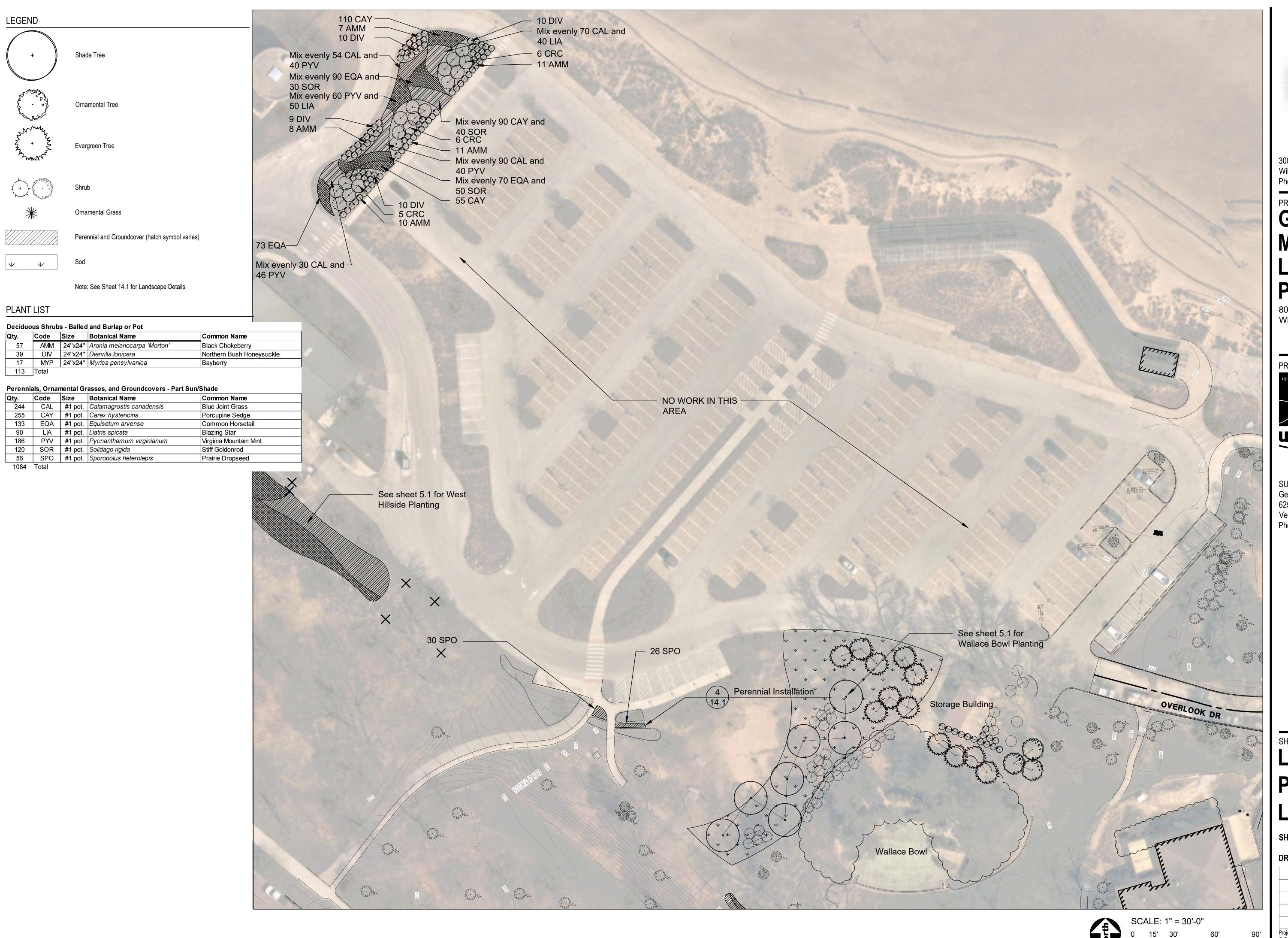
SHEET TITLE

Removals Plan - Parking Lot

3.0

SHEET NUMBER







3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



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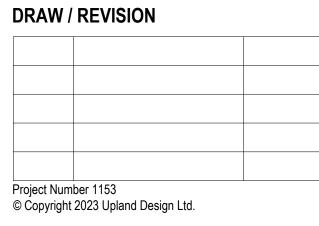
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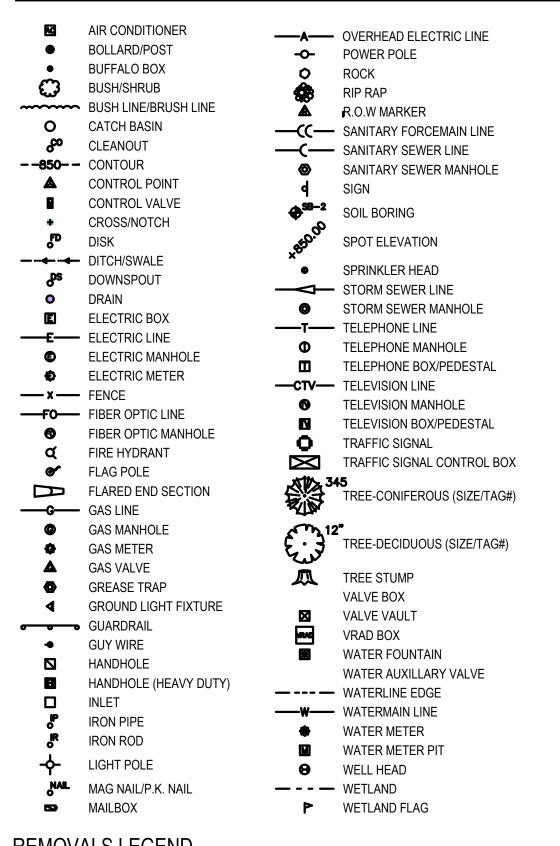
SURVEYOR
Gewalt Hamilton Associates Inc.
625 Forest Edge Dr.
Vernon Hills, Illinois 60061
Phone: 847-478-9700

SHEET TITLE

Landscape Plan - Parking Lot

SHEET NUMBER





REMOVALS LEGEND

Landscape Removal



Remove and Dispose of Existing Concrete Paving



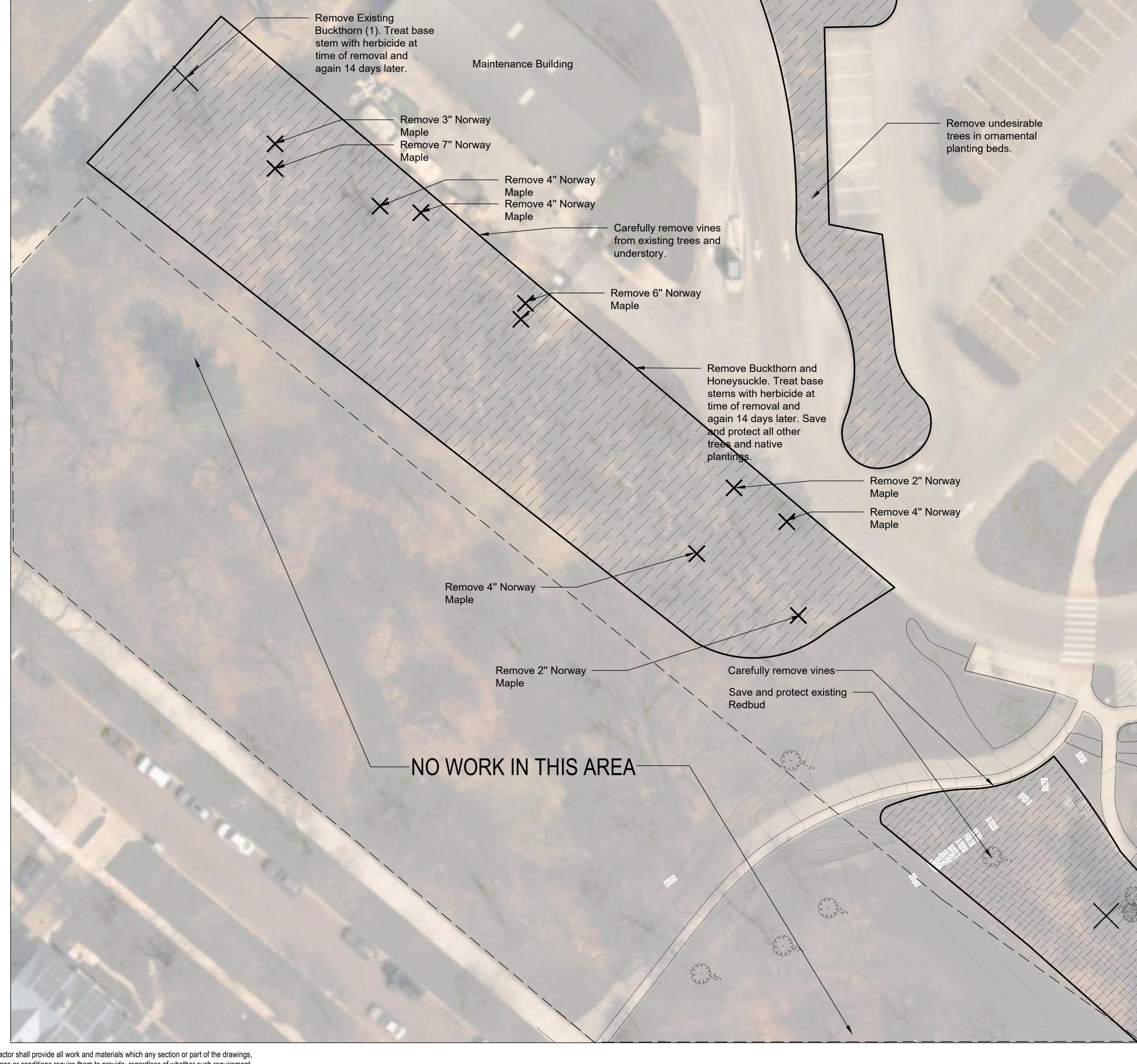
Remove and properly dispose of trees, stump, and grind root mass to a depth of 12" below existing grade or proposed grade which ever is lowest unless otherwise noted on plan.



Remove and Dispose of Item as Marked

GENERAL NOTES: EXISTING CONDITIONS & REMOVALS

- 1. The Contractor is to locate all utilities, public and private, prior to beginning construction. Contractor will be responsible for any damages to utilities caused by their work. Contact J.U.L.I.E. 72 hours prior to construction at 1-800-982-0123 or (811) for location of utilities and contractor shall be responsible for protection of the same.
- 2. Site conditions are shown based upon available information, contractor to verify all existing
- The contractor shall be responsible for the protection of all private utilities even though they may not be shown on the plans. Any utility damaged during the construction shall be repaired or replaced to the satisfaction of the Owner at the contractor's expense. No tree shall be planted within 10 lateral feet of any underground waterline, sewer line, transmission line or other utility.
- Contours and elevations shown hereon are referenced to the North American vertical datum of 1988 (navd88)
- 5. A Topographic Survey was completed for the Owner by:
- Robert E. Hamilton Consulting Engineers P.C.
- 3230 Executive Dr. Joliet, Illinois 60431 Phone: 815-730-3444
- 6. The Contractor shall walk the site prior to submitting a bid to be fully familiar with site
- The Contractor shall protect and preserve all section, property or survey reference markers.
- Do not drive, store equipment or materials within dripline of existing trees that are to be
- saved. Hold necessary disturbance to a minimum. Contractor will be held responsible for damage to items not scheduled for removal.
- 10. Contractor shall repair or replace all damaged sidewalks, curbs or paving to remain in place
- that were damaged as a result of work stated in contract documents.
- 11. No excavations are to be left open to foul weather, rain, snow, etc. which would necessitate further excavation and additional sub grade materials.
- 12. Work site safety is the responsibility of the Contractor.
- 13. Vehicular Construction access shall be at one location to minimize damage. Construction access shall be approved by the Owner's representative.
- 14. <u>Construction Limits:</u> Construction Limits are as noted on plans. Do not store equipment or stockpile materials outside of construction limits. Any areas disturbed as a result of construction shall be restored to lawn or other surface by contractor to match pre-construction condition.
- 15. Topsoil may be stockpiled for redistribution as needed. Excess topsoil, debris and plant material to be removed off site and disposed of legally.
- 16. Before beginning work at the site and throughout the course of the work contractor to inspect and verify the location and condition of every item affected by the work under this contract and report discrepancies to the Owner's Representative before beginning work.
- 17. Should discrepancies appear among the contract documents or between the contract documents and existing conditions, the contractor shall request an interpretation from the Owner's Representative before bidding. If the contractor fails to make such requests, it is presumed that both provisions were included in the bid, and the Owner's Representative shall determine which of the conflicting requirements shall govern. The contractor shall perform the work at no additional cost to the Owner in accordance with the Owner's Representative determination. Where conflicts exists between or within the contract documents between and applicable standards, codes, ordinances or manufacturers recommendations, and clarification has not been requested from the Owner's Representative prior to bidding as provided for above, the more stringent or higher quality standard shall prevail. Large scale drawings shall take precedence over small scale drawings, figured dimensions on the drawings over scaled dimensions and noted material over graphic representations.



- 18. The contractor shall provide all work and materials which any section or part of the drawings, specifications or conditions require them to provide, regardless of whether such requirement is or is not faithfully repeated in other parts of the documents thereof to which the provisions might be appropriate.
- 19. All necessary site work permits will be obtained by Owner. Contractor and all subcontractors shall register and pay associated fees to the Building Department. Contractor is responsible for following permit requirements including coordination of inspections and/or reinspections and associated fees.
- 20. Contractor shall follow all permit requirements as part of the project.



3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



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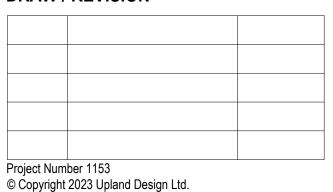
SURVEYOR Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

SHEET TITLE

Removals Plan - West Hillside

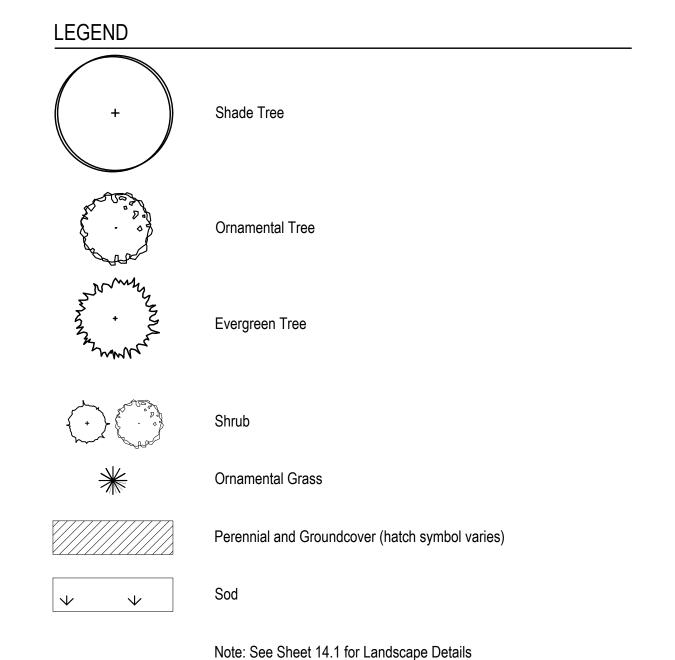
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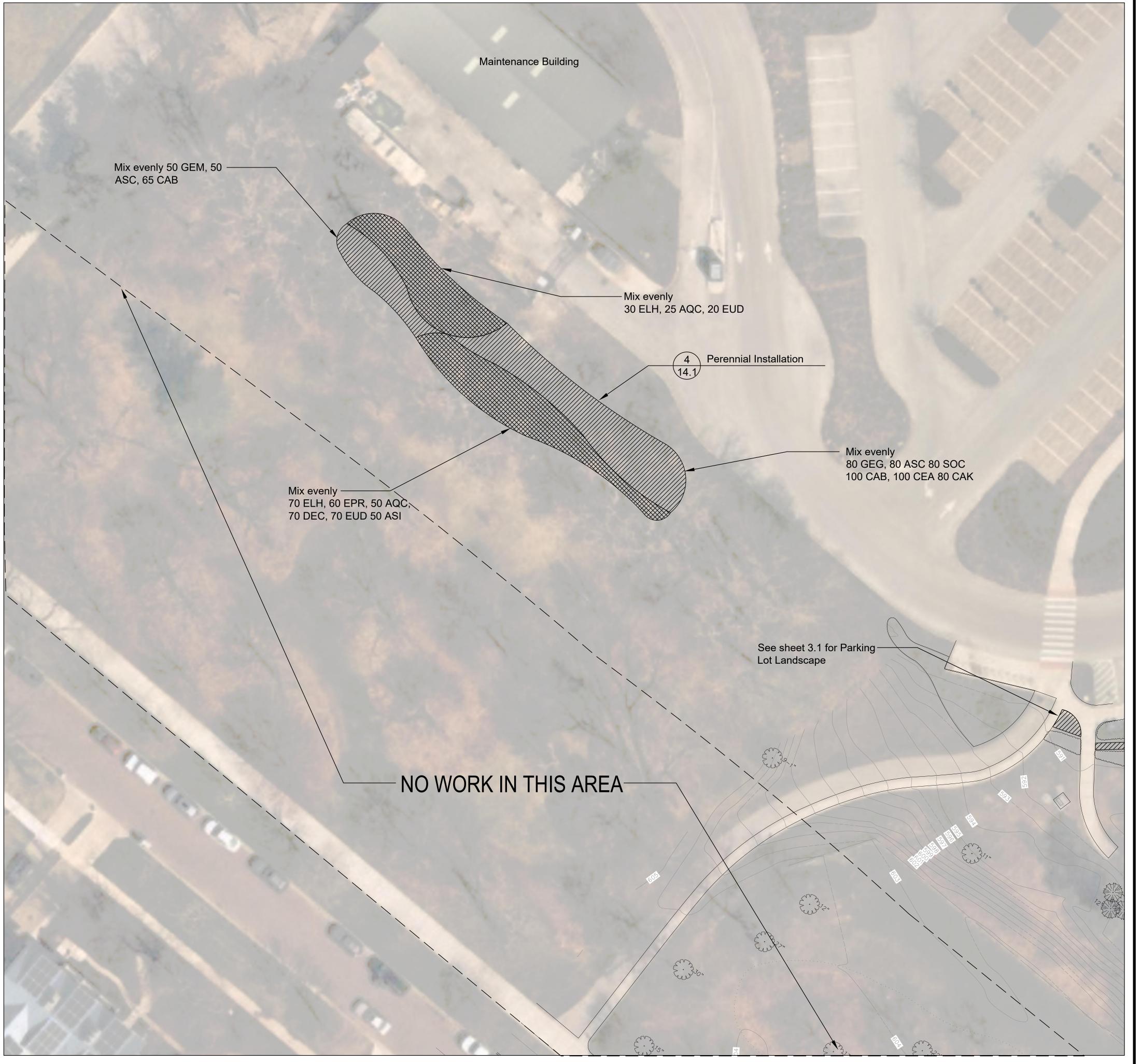
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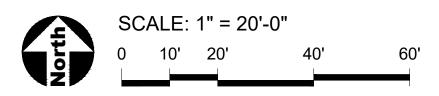


PLANT LIST

Perennials, Ornamental Grasses, and Groundcovers Code Size Botanical Name Common Name 75 AQC #1 pot. Aquilegia canadensis Wild Columbine 130 ASC #1 pot. Asarum canadense Wild Ginger ASI #1 pot. Asclepias incarnata Swamp Milkweed 165 CAB #1 pot. Carex blanda Common Wood Sedge CEA #1 pot. Carex elata 'Aurea' Bowles Golden Sedge CAM #1 pot. Carex muskingumensis Palm Sedge DEC #1 pot. Deschampsia cespitosa 'Pixie Fountain' Pixie Fountain Tufted Hair Grass 100 ELH #1 pot. Elymus hystrix Bottlebrush Grass EPR #1 pot. Epimedium x rubrum Red Barrenwort 90 EUD #1 pot. Eurybia divaricata White Wood Aster 130 GEM #1 pot. Geranium maculatum Wild Geranium 80 SOC #1 pot. Solidago caesia Blue-stemmed Goldenrod 1130 Total









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Gillson Park Master Landscape Plan

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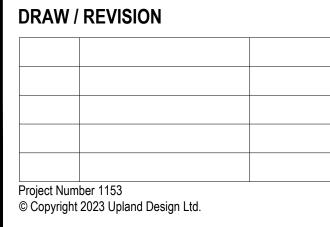
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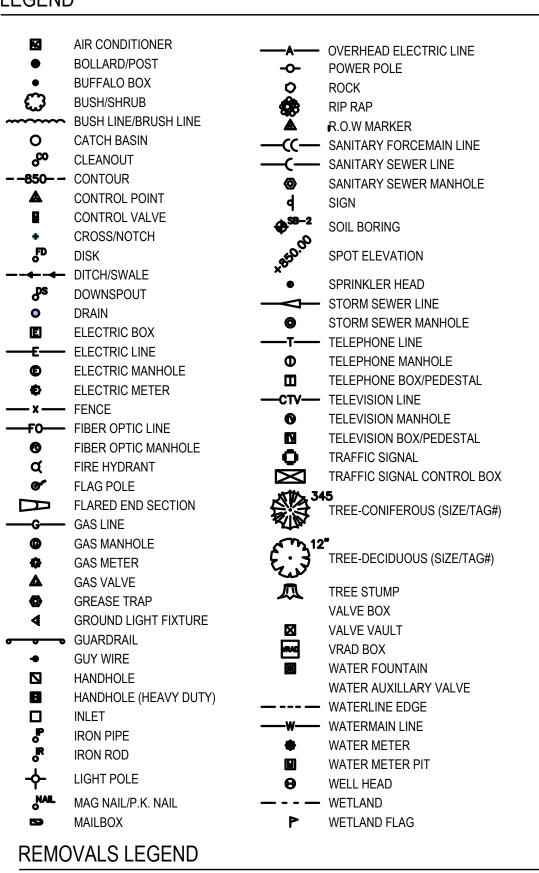
SURVEYOR Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

SHEET TITLE

Landscape Plan - West Hillside

SHEET NUMBER





Landscape Removal



Remove and Dispose of Existing Concrete Paving



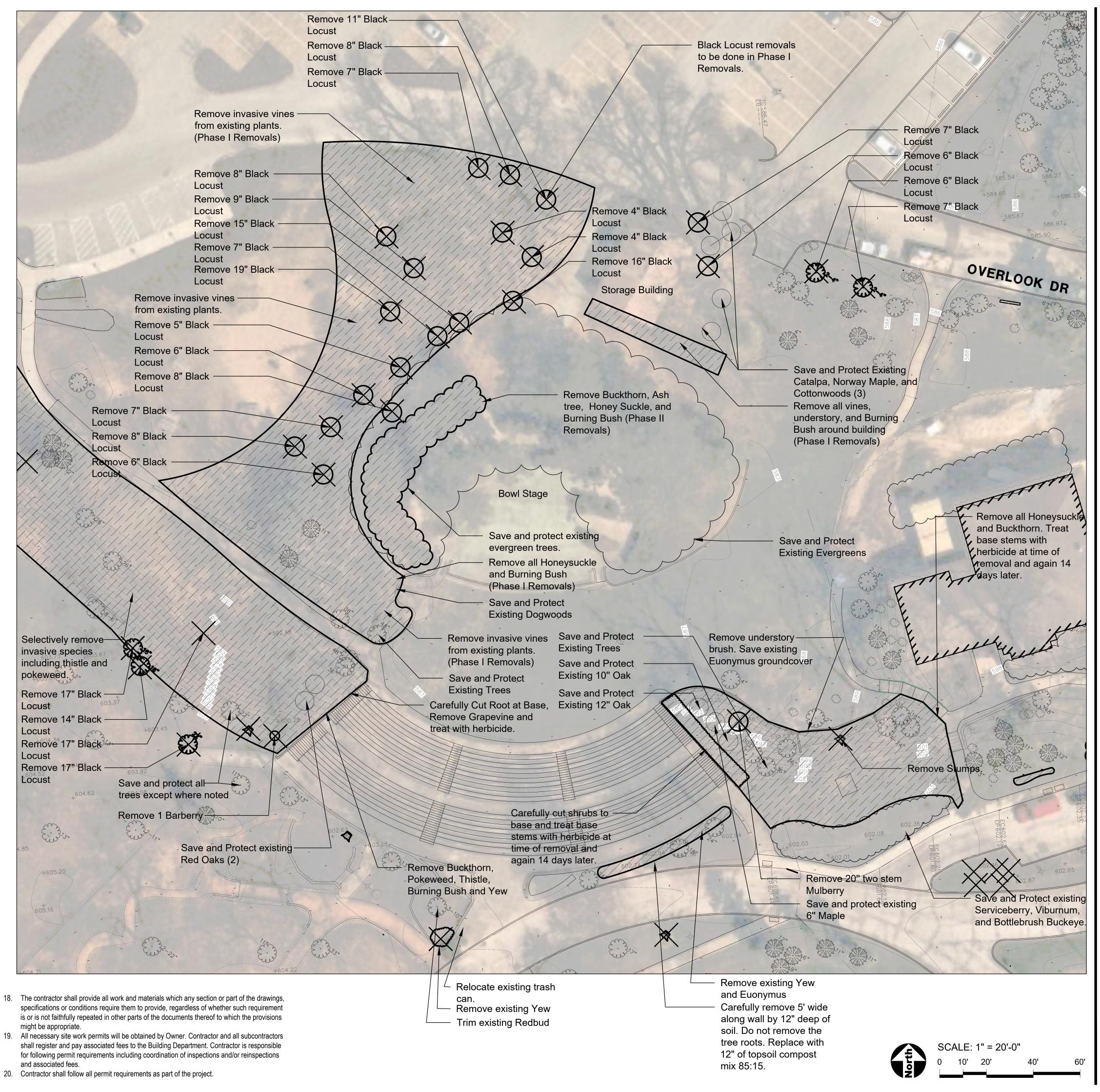
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Remove and Dispose of Item as Marked

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3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



uplandDesign Itd

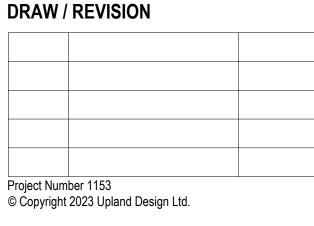
Landscape Architecture & Park Planning Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091 uplandDesign.com

SURVEYOR Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

SHEET TITLE

Removals -**Wallace Bowl**

SHEET NUMBER



PLANT LIST

Deciduous Trees - Balled and Burlap

Qty.	Code		Botanical Name	Common Name
7	TD	2.5" cal.	Taxodium distichum	Bald Cypress
7	Total	•		

Evergreen Trees - Balled and Burlap

Evergreen Trees - Daned and Dunap					
Qty.	Code	Size	Botanical Name	Common Name	
7	PA	6' Ht.	Picea abies	Norway Spruce	
5	PS	6' Ht.	Pinus strobus	Eastern White Pine	
14	ТО	6' Ht.	Thuja occidentalis 'Smaragd'	Emerald Green Arborvitae	
26	Total				

Ornamental Trees - Balled and Burlap

Qty.	Code	Size	Botanical Name	Common Name
3	HAM	6' Ht Multi	Hamamelis virginiana	American Witchazel
3	Total			

Evergreen Shrubs - Balled and Burlap or Pot

Qty.	Code	Size	Botanical Name	Common Name
7	TM	24"x24"	Taxus media 'Densiformis'	Dense Yew
16	JC	24"x24"	Juniperus communis	Common Juniper
3	JH	24"x24"	Juniperus horizontalis	Trailing Juniper
26	Total			

_____....

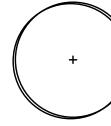
Deciduous Shrubs - Balled and Burlap or Pot

Qty.	Code	Size	Botanical Name	Common Name
4	COM	24"x24"	Corylus americana	American Hazelnut
10	ROS	24"x24"	Rosa setigera	Prairie Rose
14	Total			

Perennials, Ornamental Grasses, and Groundcovers - Part Sun/Shade

Qty.	Code	Size	Botanical Name	Common Name
275	CAA	#1 pot.	Carex albicans	White -tinged Sedge
275	CAP	#1 pot.	Carex pensylvanica	Common Oak Sedge
35	EPV	#1 pot.	Epimedium versicolor 'Sulphureum'	Bicolor Barrenwort
147	MVI	#1 pot.	Mertensia virginica	Virginia Bluebells
224	THD	#1 pot.	Thalictrum dioicum	Early Meadow Rue
956	Total			

LEGEND



Shade Tree



Ornamental Tree



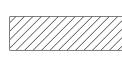
Evergreen Tre



Shrub

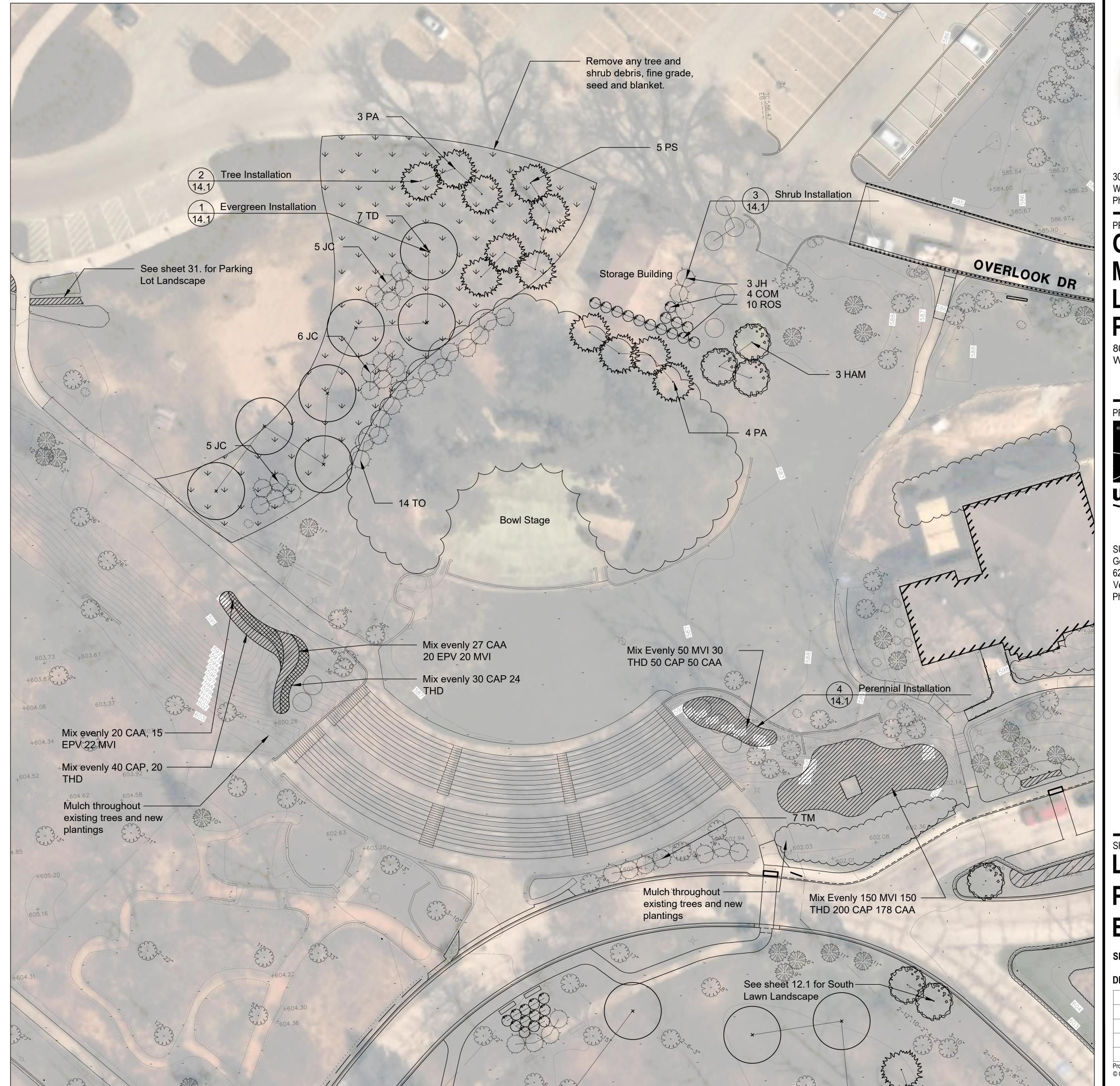


Ornamental Grass



Perennial and Groundcover (hatch symbol varies)

Note: See Sheet 14.1 for Landscape Details





3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



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Landscape Architecture & Park Planning Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091 uplandDesign.com

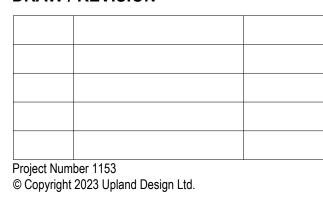
SURVEYOR
Gewalt Hamilton Associates Inc.
625 Forest Edge Dr.
Vernon Hills, Illinois 60061
Phone: 847-478-9700

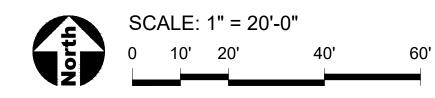
SHEET TITLE

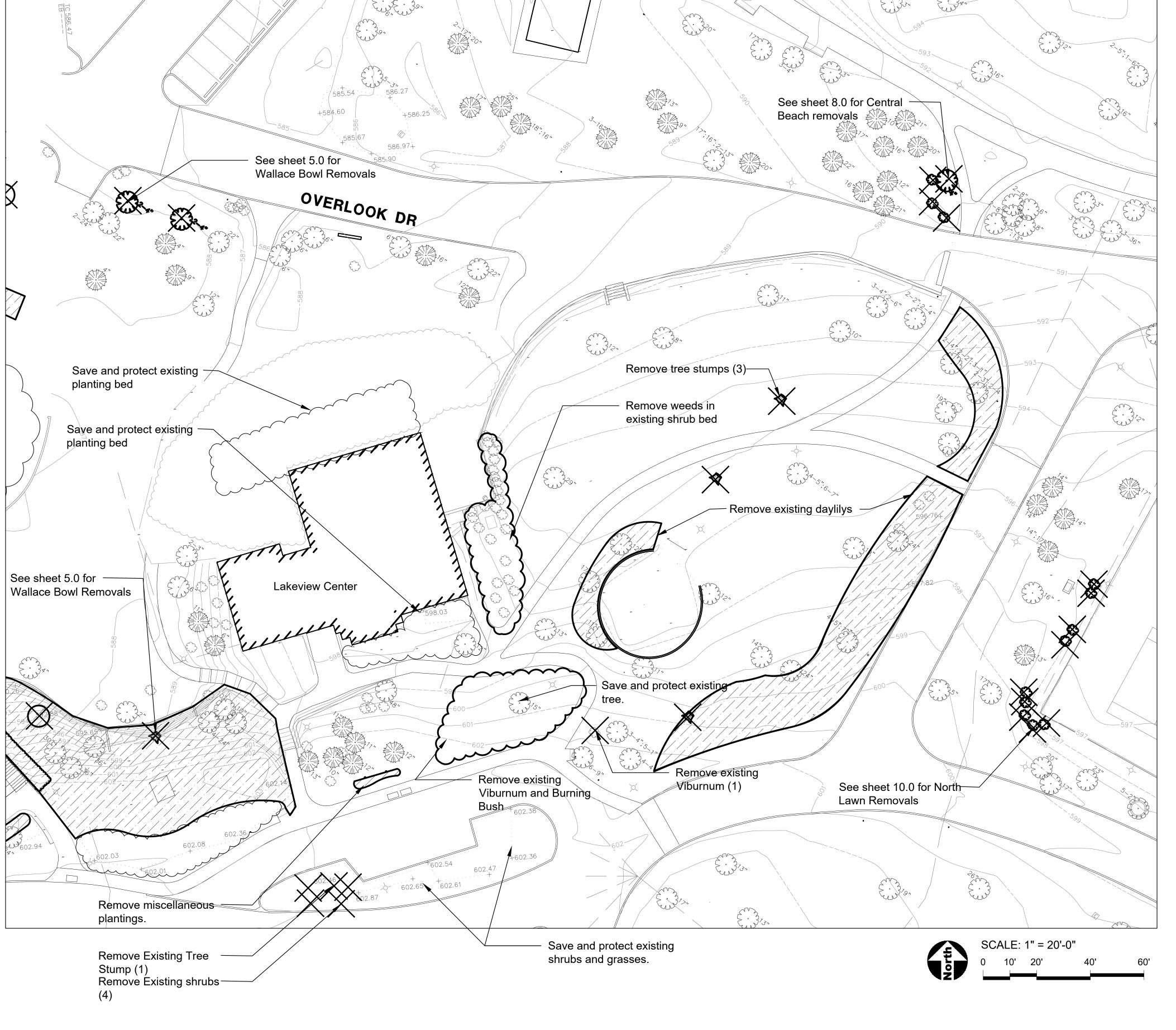
Landscape Plan - Wallace Bowl

SHEET NUMBER

DRAW / REVISION







REMOVALS LEGEND



Landscape Removal



Remove and Dispose of Existing Concrete Paving

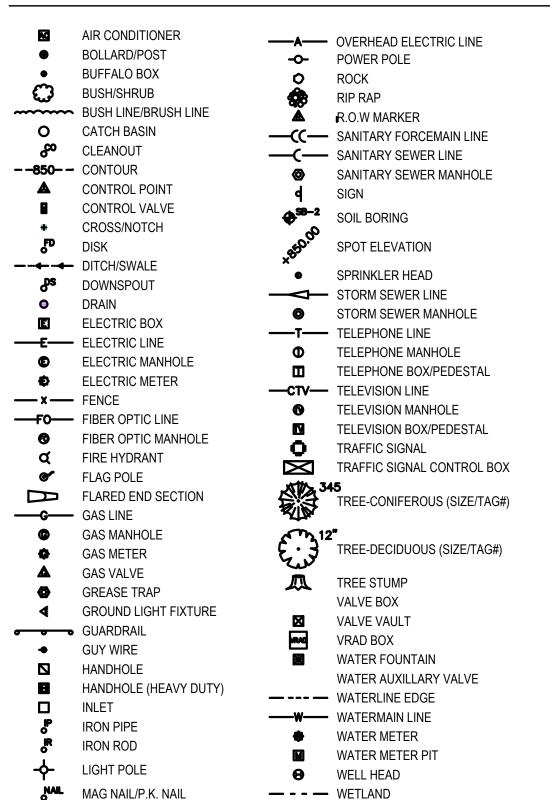


Remove and properly dispose of trees, stump, and grind root mass to a depth of 12" below existing grade or proposed grade which ever is lowest unless otherwise noted on plan.



Remove and Dispose of Item as Marked

SURVEY LEGEND



GENERAL NOTES: EXISTING CONDITIONS & REMOVALS

- 1. The Contractor is to locate all utilities, public and private, prior to beginning construction. Contractor will be responsible for any damages to utilities caused by their work. Contact J.U.L.I.E. 72 hours prior to construction at 1-800-982-0123 or (811) for location of utilities and contractor shall be responsible for protection of the same.
- Site conditions are shown based upon available information, contractor to verify all existing conditions prior to bidding.

▶ WETLAND FLAG

- 3. The contractor shall be responsible for the protection of all private utilities even though they may not be shown on the plans. Any utility damaged during the construction shall be repaired or replaced to the satisfaction of the Owner at the contractor's expense. No tree shall be planted within 10 lateral feet of any underground waterline, sewer line, transmission
- Contours and elevations shown hereon are referenced to the North American vertical datum of 1988 (navd88)
- 5. A Topographic Survey was completed for the Owner by: Robert E. Hamilton Consulting Engineers P.C.

MAILBOX

- 3230 Executive Dr.
- Joliet, Illinois 60431 Phone: 815-730-3444 6. The Contractor shall walk the site prior to submitting a bid to be fully familiar with site
- 7. The Contractor shall protect and preserve all section, property or survey reference markers.
- Do not drive, store equipment or materials within dripline of existing trees that are to be
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- further excavation and additional sub grade materials. 12. Work site safety is the responsibility of the Contractor.
- 13. Vehicular Construction access shall be at one location to minimize damage. Construction access shall be approved by the Owner's representative.
- 14. <u>Construction Limits:</u> Construction Limits are as noted on plans. Do not store equipment or stockpile materials outside of construction limits. Any areas disturbed as a result of construction shall be restored to lawn or other surface by contractor to match pre-construction condition.
- 15. Topsoil may be stockpiled for redistribution as needed. Excess topsoil, debris and plant material to be removed off site and disposed of legally.
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3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



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Landscape Architecture & Park Planning Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091 uplandDesign.com

SURVEYOR

Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

SHEET TITLE

Removals -**Council Ring** Meadow

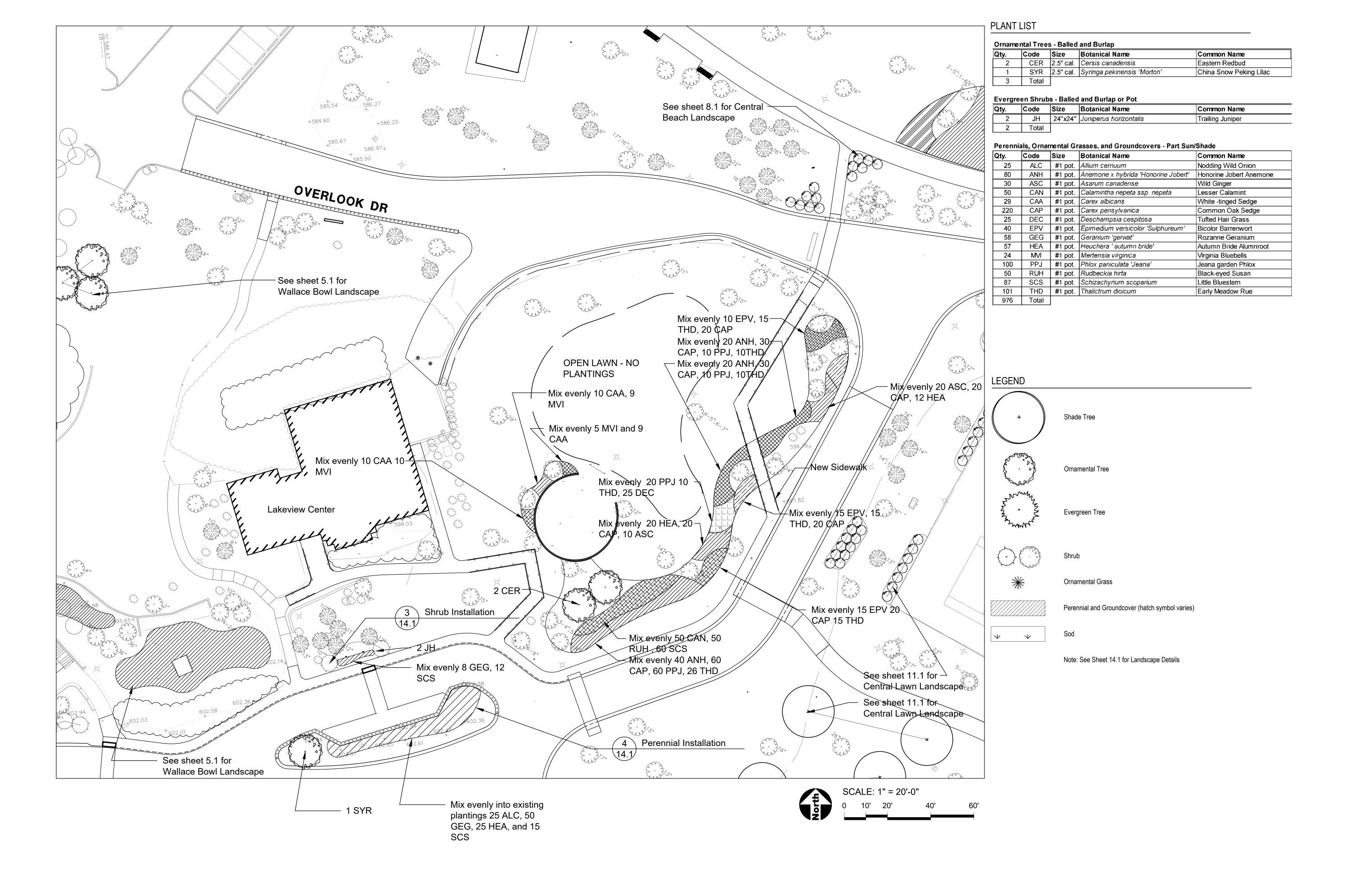
SHEET NUMBER

DRAW / REVISION

D N	L 4450	
Project Num	Der 1153	
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6.0

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PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



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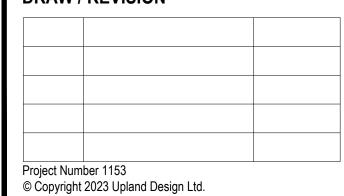
SURVEYOR Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

SHEET TITLE

Landscape Plan - Council Ring Meadow

SHEET NUMBER

DRAW / REVISION



GENERAL NOTES: EXISTING CONDITIONS & REMOVALS 1. The Contractor is to locate all utilities, public and private, prior to beginning construction. Contractor will be responsible for any damages to utilities caused by their work. Contact J.U.L.I.E. 72 hours prior to construction at 1-800-982-0123 or (811) for location of utilities and contractor shall be responsible for protection of the same. 2. Site conditions are shown based upon available information, contractor to verify all existing conditions prior to bidding. 3. The contractor shall be responsible for the protection of all private utilities even though they may not be shown on the plans. Any utility damaged during the construction shall be repaired or replaced to the satisfaction of the Owner at the contractor's expense. No tree shall be planted within 10 lateral feet of any underground waterline, sewer line, transmission line or other utility. 4. Contours and elevations shown hereon are referenced to the North American vertical datum of 1988 (navd88) 5. A Topographic Survey was completed for the Owner by: Robert E. Hamilton Consulting Engineers P.C. 3230 Executive Dr. Joliet, Illinois 60431 Phone: 815-730-3444 The Contractor shall walk the site prior to submitting a bid to be fully familiar with site The Contractor shall protect and preserve all section, property or survey reference markers. Do not drive, store equipment or materials within dripline of existing trees that are to be saved. Hold necessary disturbance to a minimum. Contractor will be held responsible for damage to items not scheduled for removal. 10. Contractor shall repair or replace all damaged sidewalks, curbs or paving to remain in place that were damaged as a result of work stated in contract documents. 11. No excavations are to be left open to foul weather, rain, snow, etc. which would necessitate further excavation and additional sub grade materials. 12. Work site safety is the responsibility of the Contractor. 13. Vehicular Construction access shall be at one location to minimize damage. Construction access shall be approved by the Owner's representative. 14. Construction Limits: Construction Limits are as noted on plans. Do not store equipment or stockpile materials outside of construction limits. Any areas disturbed as a result of construction shall be restored to lawn or other surface by contractor to match pre-construction condition. 15. Topsoil may be stockpiled for redistribution as needed. Excess topsoil, debris and plant material to be removed off site and disposed of legally.

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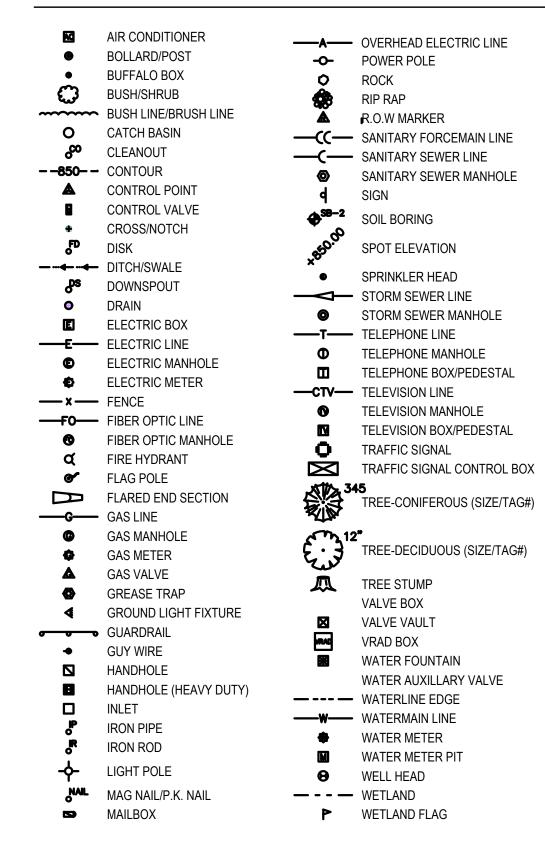
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SURVEY LEGEND





REMOVALS LEGEND



Landscape Removal



Remove and Dispose of Existing Concrete Paving



Remove and properly dispose of trees, stump, and grind root mass to a depth of 12" below existing grade or proposed grade which ever is lowest unless otherwise noted on plan.



Remove and Dispose of Item as Marked



3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



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Landscape Architecture & Park Planning Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091 uplandDesign.com

SURVEYOR Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

SHEET TITLE

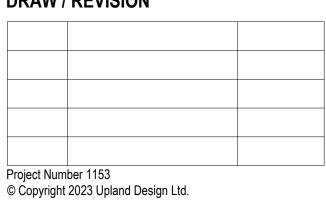
SCALE: 1" = 30'-0"

Removals -**West Beach**

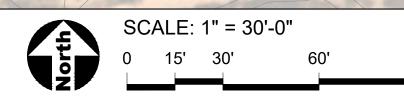
SHEET NUMBER

7.0

DRAW / REVISION







SHEET TITLE Landscape Plan - West **Beach**

3000 Glenview Rd

PROJECT TEAM

SURVEYOR

uplandDesign Itd

Landscape Architecture & Park Planning Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091

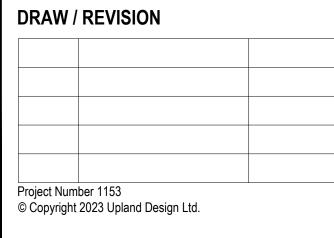
uplandDesign.com

PROJECT

Wilmette, Illinois 60091 Phone: 847-256-6100

SHEET NUMBER

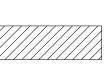
7.1





Shade Tree

Ornamental Grass



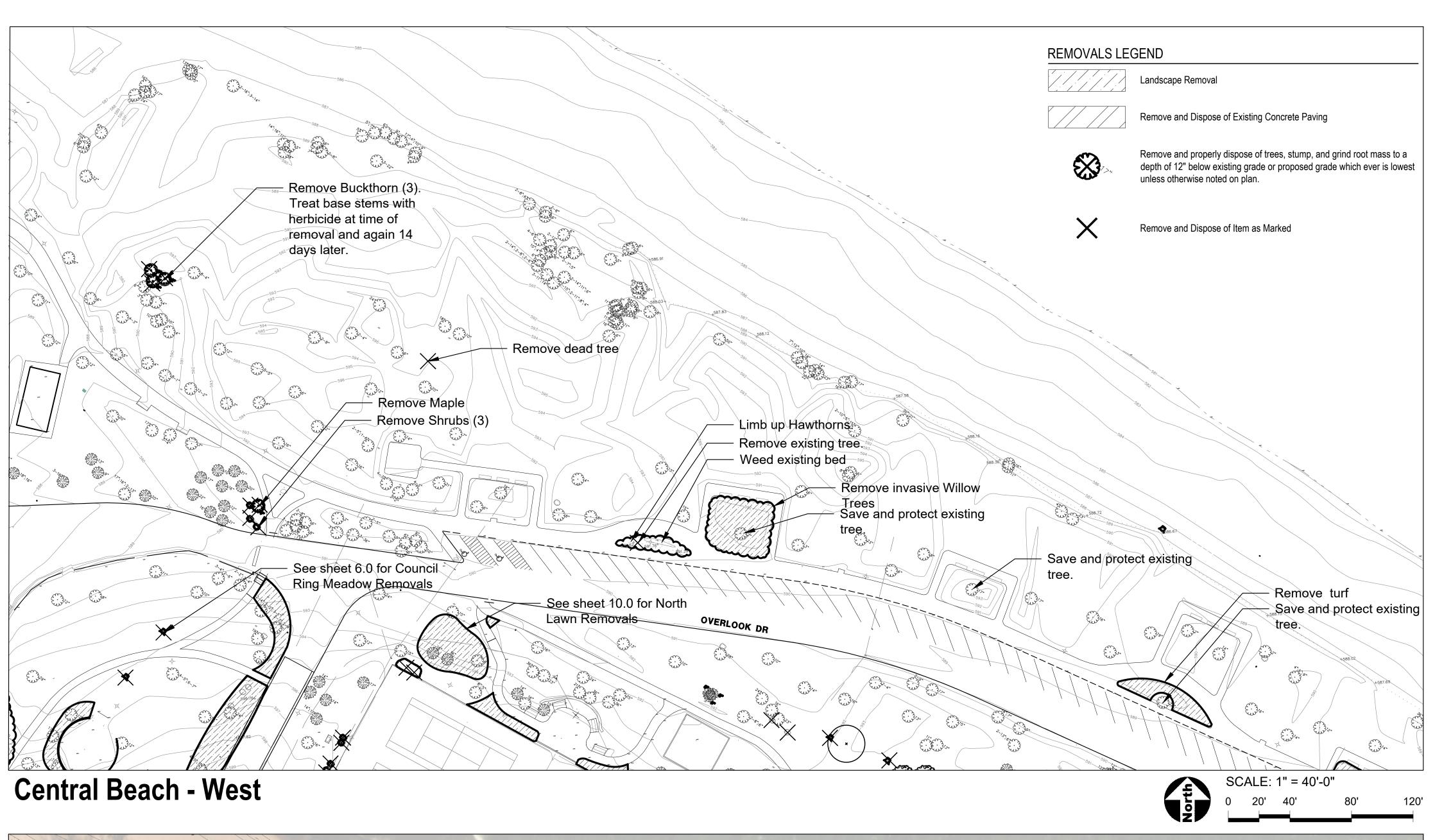
Perennial and Groundcover (hatch symbol varies)

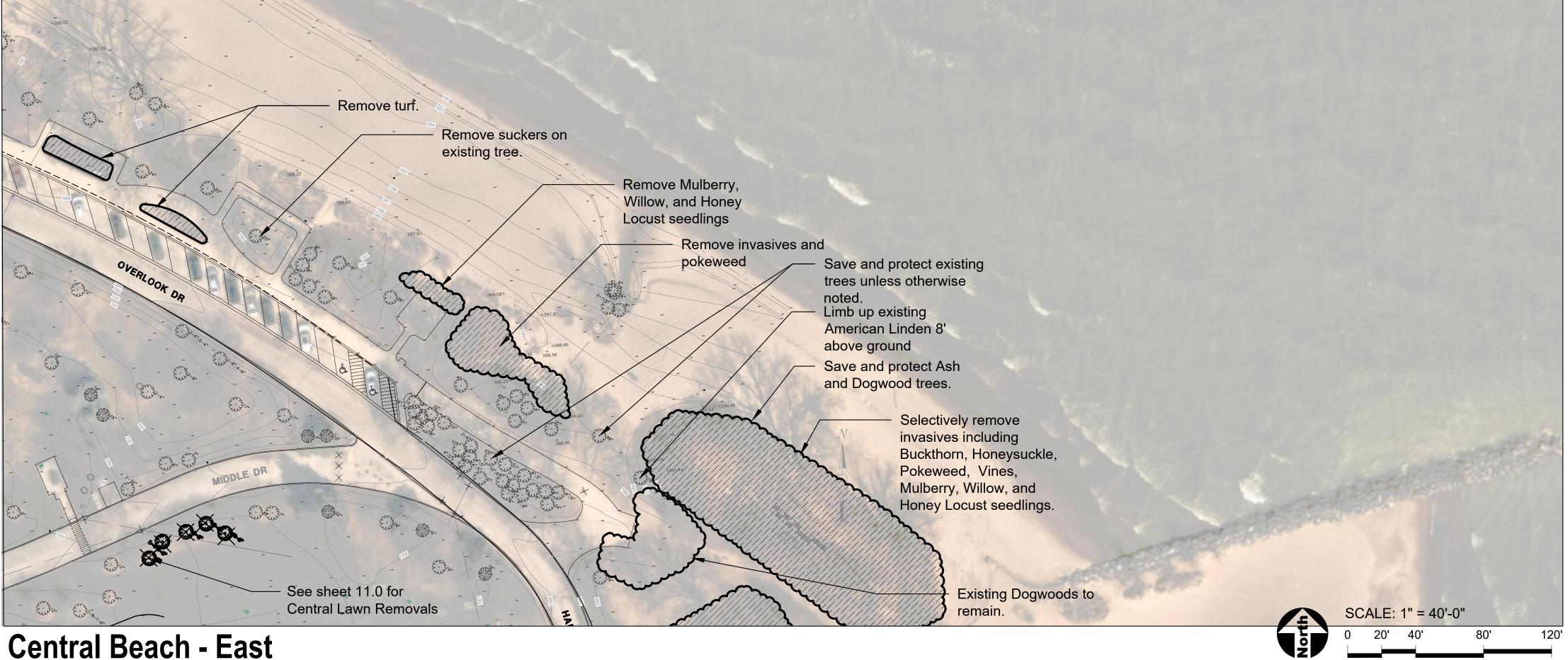
Upland Native Seed Mix

Evergreen Tree

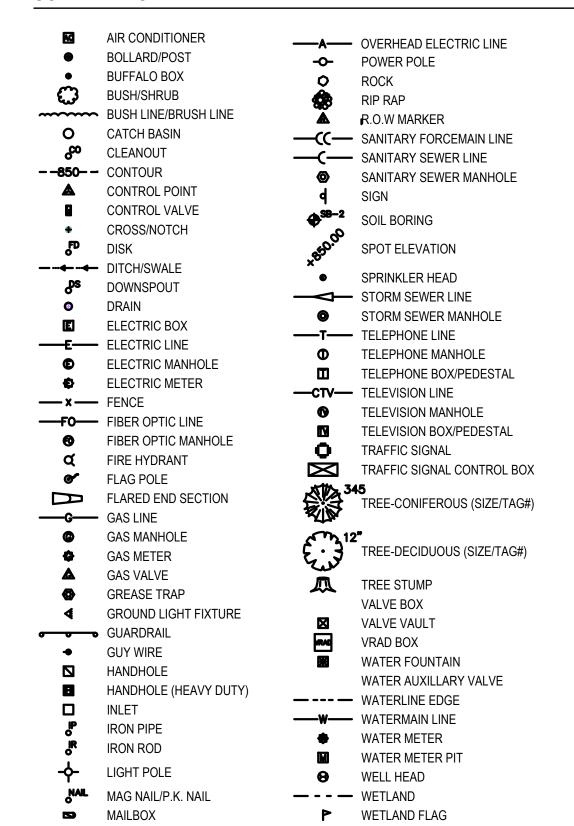
Ornamental Tree

Note: See Sheet 14.1 for Landscape Details





SURVEY LEGEND



GENERAL NOTES: EXISTING CONDITIONS & REMOVALS

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3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



uplandDesign Itd Landscape Architecture & Park Planning

Chicago, Illinois 312-350-4088
Plainfield, Illinois 815-254-0091
uplandDesign.com

Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

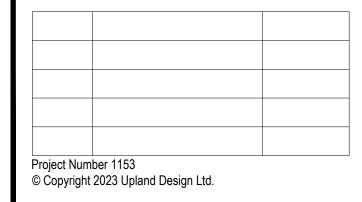
SHEET TITLE

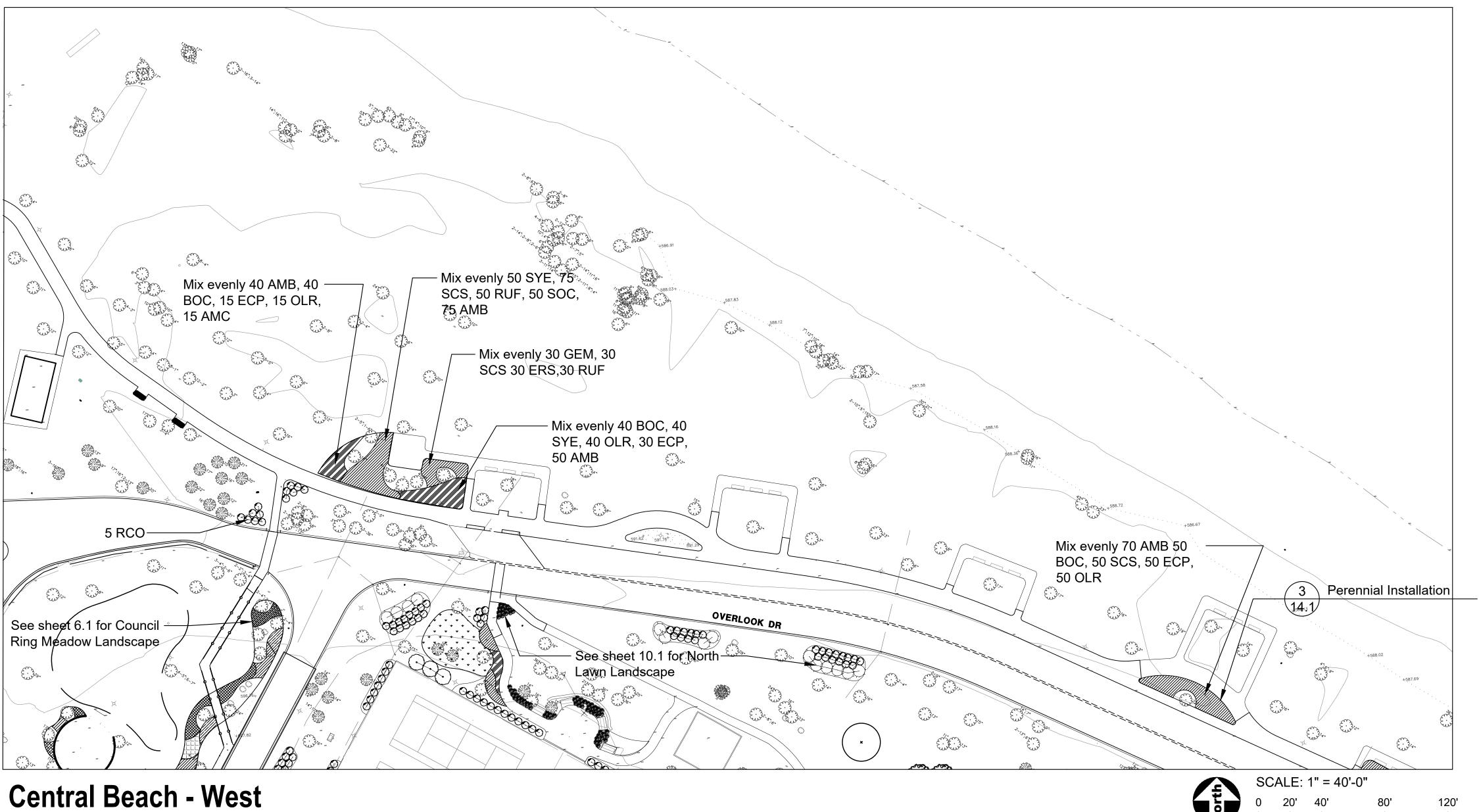
Removals - Central Beach

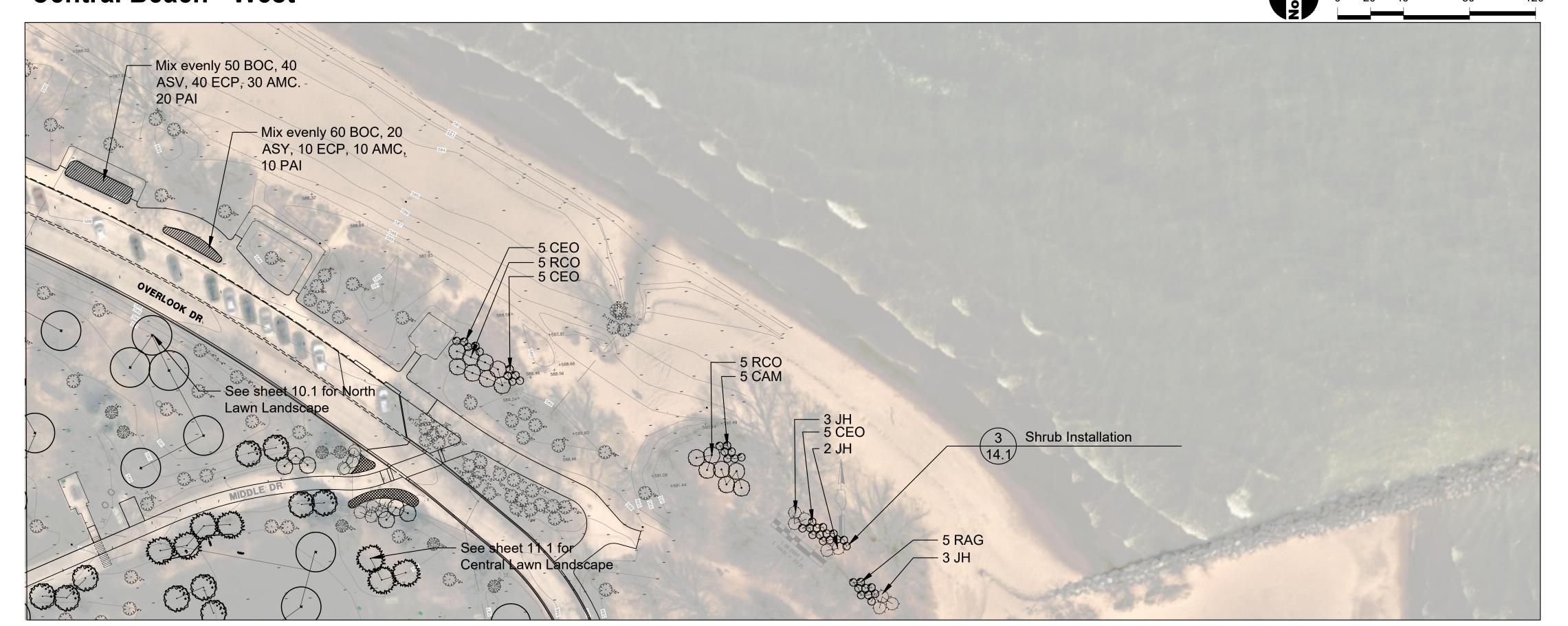
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SHEET NUMBER

DRAW / REVISION







Central Beach - East

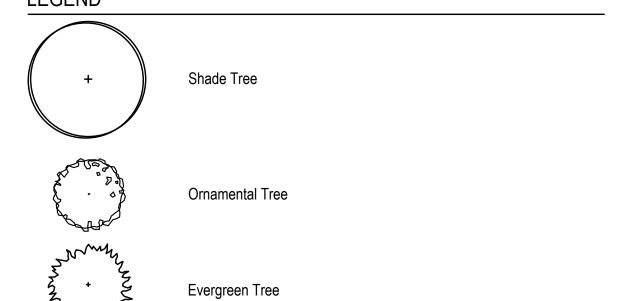
PLANT LIST

Evergreen Shrubs - Balled and Burlap or Pot						
Qty.	Code	Size	Botanical Name	Common Name		
8	JH	24"x24"	Juniperus horizontalis	Trailing Juniper		
8	Total	-				

Qty.	Code	Size	Botanical Name	Common Name
5	CAM	24"x24"	Ceanothus americanus	New Jersey Tea
15	CEO	24"x24"	Cephalanthus occidentalis	Buttonbush
5	RAG	24"x24"	Rhus aromatica 'Gro-Low'	Gro-Low Sumac
15	RCO	24"x24"	Rhus copallina var. latifolia 'Morton'	Prairie Flame™ Shining Sumad
40	Total	•		

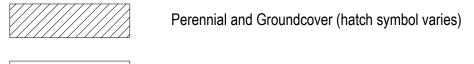
Qty.	Code	Size	Botanical Name	Common Name
235	AMB	#1 pot.	Ammophila breviligulata	American Beach Grass
55	AMC	#1 pot.	Amorpha canescens	Lead Plant
40	ASV	#1 pot.	Asclepias sullivantii	Sullivant's Milkweed
20	ASY	#1 pot.	Asclepias syriaca	Common Milkweed
240	BOC	#1 pot.	Bouteloua curtipendula	Side-oats Grama
145	ECP	#1 pot.	Echinacea purpurea	Purple Coneflower
30	ERS	#1 pot.	Eragrostis spectabilis	Purple Lovegrass
30	GEM	#1 pot.	Geranium maculatum	Wild Geranium
105	OLR	#1 pot.	Oligoneuron rigidum	Stiff Goldenrod
30	PAI	#1 pot.	Parthenium integrifolium	Wild Quinine
80	RUF	#1 pot.	Rudbeckia fulgida	Orange Coneflower
155	SCS	#1 pot.	Schizachyrium scoparium	Little Bluestem
50	SOC	#1 pot.	Soligago caesia	Blue Stemmed Goldenrod
90	SYE	#1 pot.	Symphyotrichum ericoides	Heaths Aster

LEGEND









Note: See Sheet 14.1 for Landscape Details



3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



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uplandDesign.com SURVEYOR Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

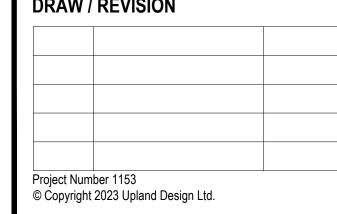
SHEET TITLE

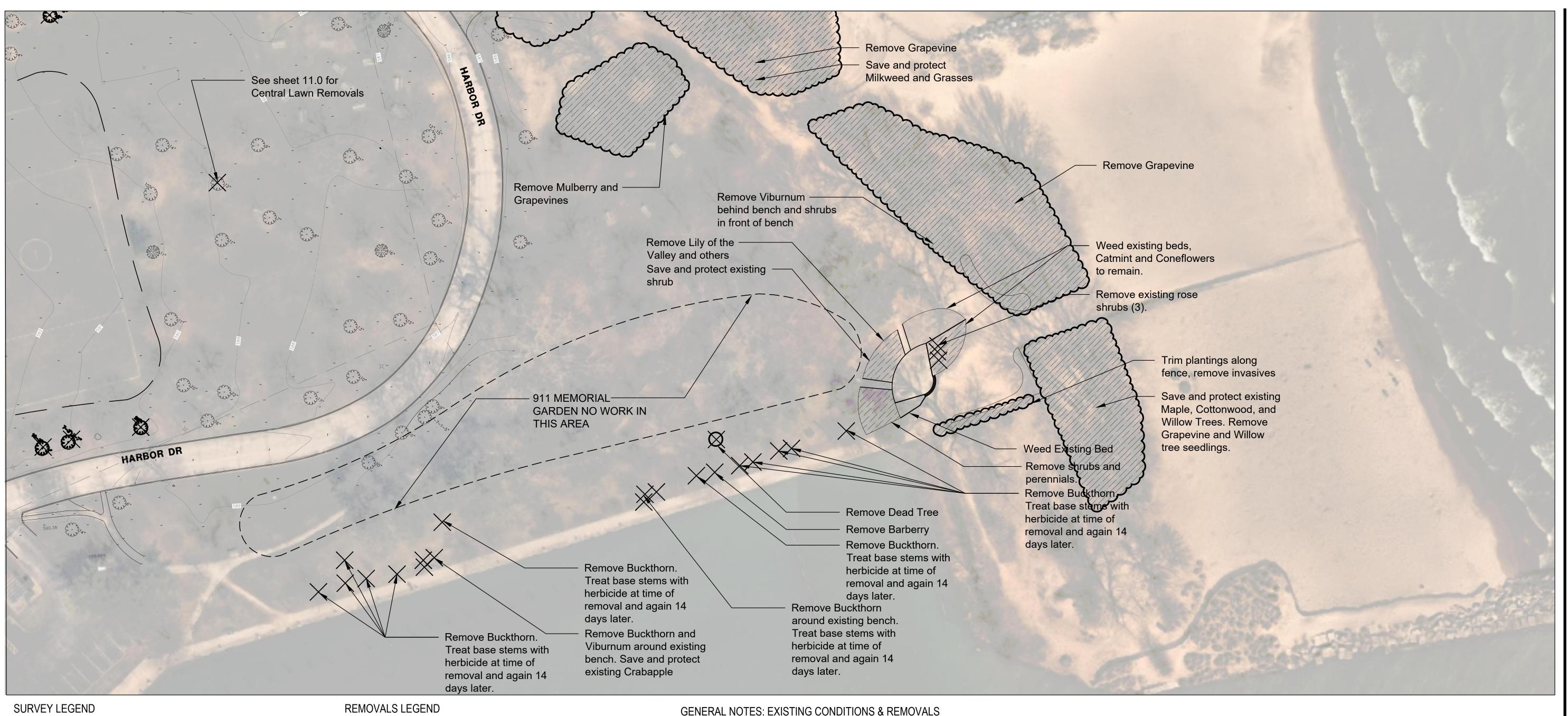
Landscape Plan - Central Beach

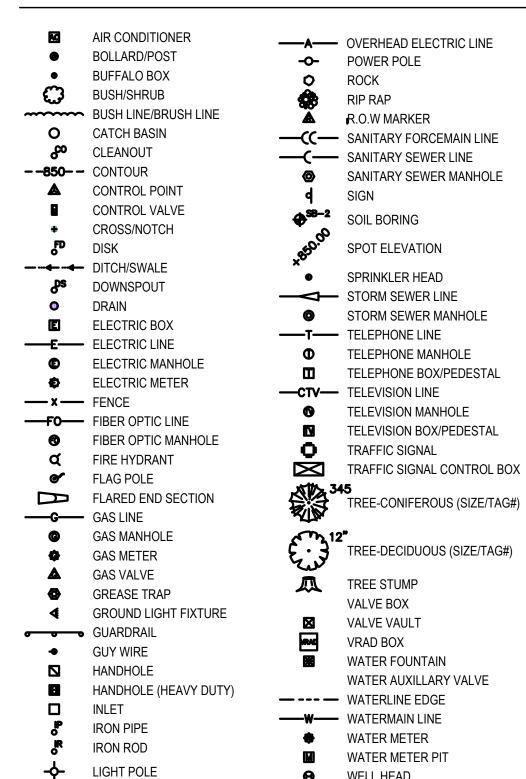
8.1

SHEET NUMBER

DRAW / REVISION







MAG NAIL/P.K. NAIL

MAILBOX

WELL HEAD

WETLAND FLAG

— - - — WETLAND

Landscape Removal

Remove and Dispose of Existing Concrete Paving





Remove and properly dispose of trees, stump, and grind root mass to a depth of 12" below existing grade or proposed grade which ever is lowest unless otherwise noted on plan.



Remove and Dispose of Item as Marked

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- 15. Topsoil may be stockpiled for redistribution as needed. Excess topsoil, debris and plant material to be removed off site and disposed of legally.
- 16. Before beginning work at the site and throughout the course of the work contractor to inspect and verify the location and condition of every item affected by the work under this contract and report discrepancies to the Owner's Representative before beginning work.

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- Contractor shall follow all permit requirements as part of the project.

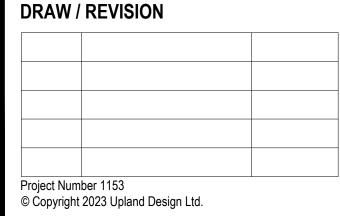


SHEET TITLE Removals Plan

- East Beach

SHEET NUMBER

9.0



EST. 1908 3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

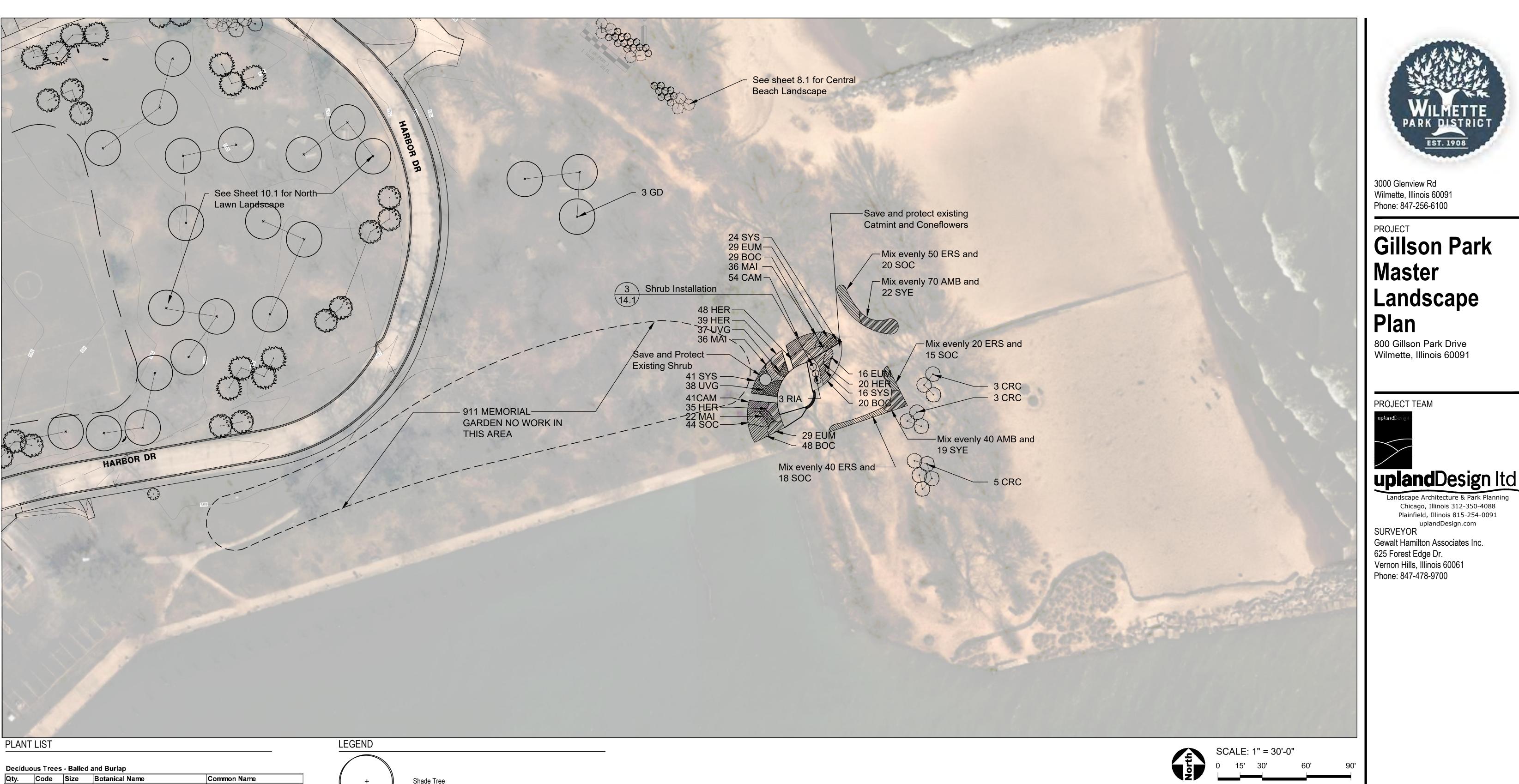
PROJECT TEAM



uplandDesign Itd

Landscape Architecture & Park Planning Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091 uplandDesign.com

SURVEYOR Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

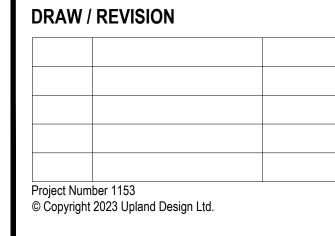




Landscape Plan - East Beach

SHEET NUMBER

Landscape Architecture & Park Planning Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091 uplandDesign.com



Perennials, Ornamental Grasses, and Groundcovers - Part Sun/Shade

3 GD 2.5" cal. Gymnocladus dioicus

Deciduous Shrubs - Balled and Burlap or Pot

11 CRC 24"x24" Cornus racemosa

3 AMM 24"x24" Aronia melanocarpa 'Morton'

Qty. Code Size Botanical Name

3 Total

14 Total

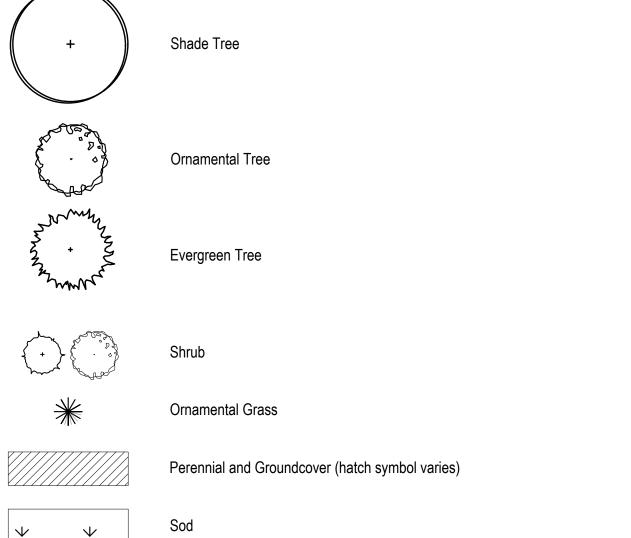
Qty. Code Size Botanical Name Common Name 110 AMB #1 pot. Ammophila breviligulata American Beach Grass 97 BOC #1 pot. Bouteloua curtipendula Side-oats Grama 95 CAM #1 pot. Carex muehlenbergii Muhlenberg's Sedge 74 EUM #1 pot. Eurybia macrophylla Big Leaved aster 110 ERS #1 pot. Eragrostis spectabilis Purple Lovegrass 142 HER #1 pot. Heuchera richardsonii Prairie Alumroot 94 MAI #1 pot. Maianthemum racemosum False Solomon's Seal 97 SOC #1 pot. Solidago caesia Blue Stemmed Goldenrod 41 SYE #1 pot. Symphyotrichum ericoides
81 SYS #1 pot. Symphyotrichum shortii
75 UVG #1 pot. Uvularia grandiflora
1016 Total Heaths Aster Short's Aster Large-Flowered Bellwort

Kentucky Coffeetree

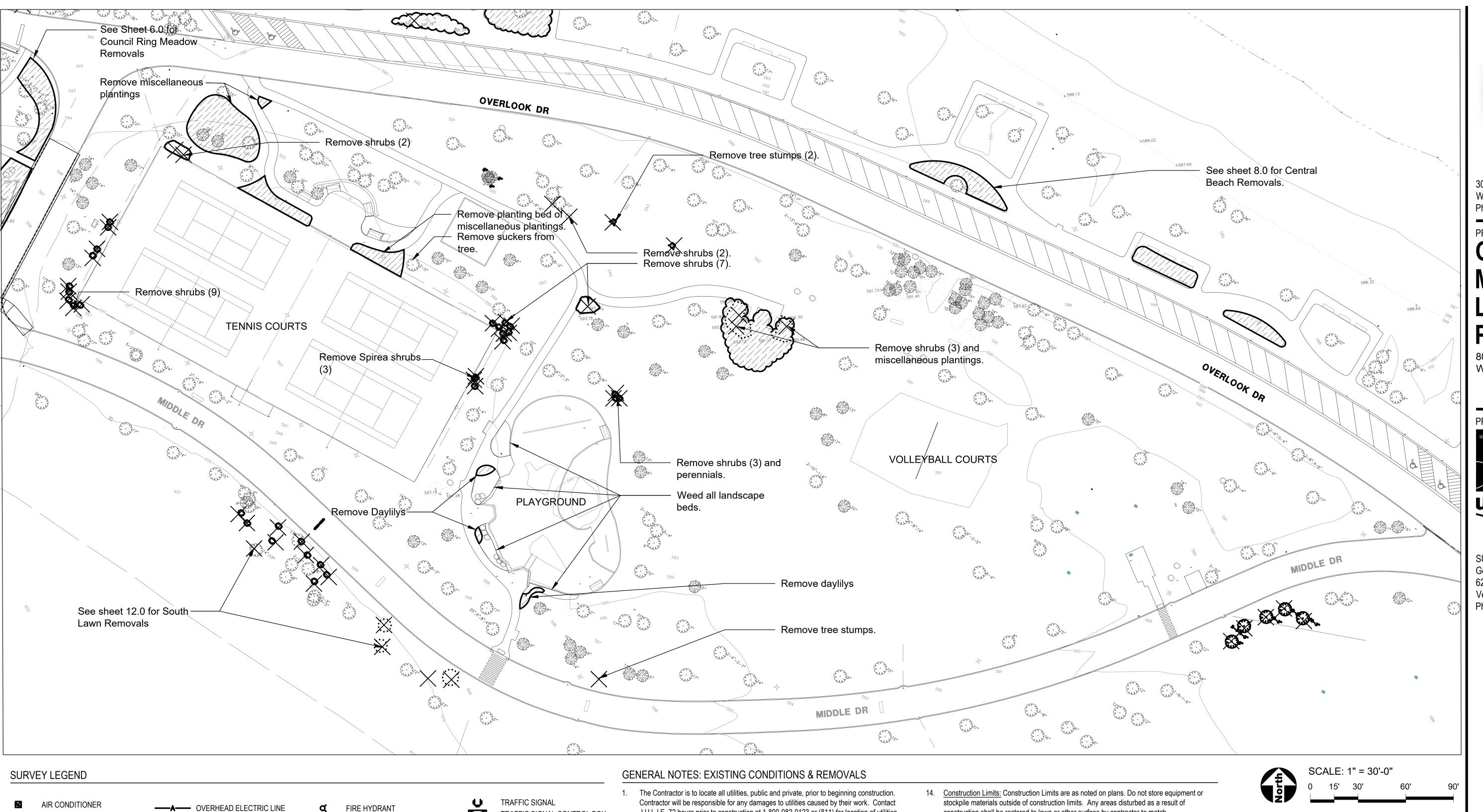
Common Name

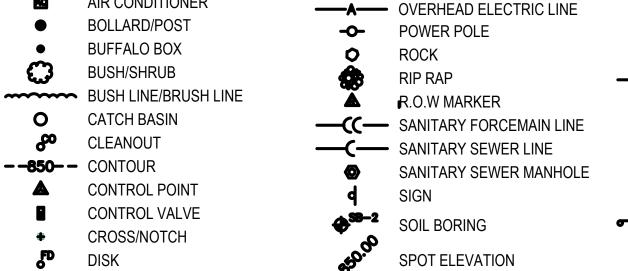
Gray Dogwood

Black Chokeberry



Note: See Sheet 14.1 for Landscape Details





─── DITCH/SWALE

DOWNSPOUT

ELECTRIC BOX

ELECTRIC MANHOLE

FIBER OPTIC MANHOLE

ELECTRIC METER

DRAIN

ELECTRIC LINE

FO FIBER OPTIC LINE

— X — FENCE

SPRINKLER HEAD → STORM SEWER LINE STORM SEWER MANHOLE **—T**— TELEPHONE LINE TELEPHONE MANHOLE TELEPHONE BOX/PEDESTAL **—CTV**— TELEVISION LINE TELEVISION MANHOLE TELEVISION BOX/PEDESTAL

FLAG POLE $oldsymbol{\mathbb{B}}$ FLARED END SECTION —G— GAS LINE GAS MANHOLE **GAS METER** GAS VALVE **GREASE TRAP** GROUND LIGHT FIXTURE GUARDRAIL **GUY WIRE** HANDHOLE

HANDHOLE (HEAVY DUTY) INLET **IRON PIPE** IRON ROD LIGHT POLE MAG NAIL/P.K. NAIL

MAILBOX

TRAFFIC SIGNAL TRAFFIC SIGNAL CONTROL BOX TREE-CONIFEROUS (SIZE/TAG#) TREE-DECIDUOUS (SIZE/TAG#)

TREE STUMP VALVE BOX VALVE VAULT VRAD BOX WATER FOUNTAIN WATER METER

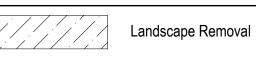
WATER AUXILLARY VALVE **— --- W**ATERLINE EDGE **──₩**── WATERMAIN LINE WATER METER PIT WELL HEAD **— - - —** WETLAND

WETLAND FLAG

- Contractor will be responsible for any damages to utilities caused by their work. Contact J.U.L.I.E. 72 hours prior to construction at 1-800-982-0123 or (811) for location of utilities and contractor shall be responsible for protection of the same.
- Site conditions are shown based upon available information, contractor to verify all existing conditions prior to bidding.
- The contractor shall be responsible for the protection of all private utilities even though they may not be shown on the plans. Any utility damaged during the construction shall be repaired or replaced to the satisfaction of the Owner at the contractor's expense. No tree shall be planted within 10 lateral feet of any underground waterline, sewer line, transmission line or other utility.
- Contours and elevations shown hereon are referenced to the North American vertical datum
- of 1988 (navd88) 5. A Topographic Survey was completed for the Owner by: Robert E. Hamilton Consulting Engineers P.C. 3230 Executive Dr.
 - Joliet, Illinois 60431 Phone: 815-730-3444
- 6. The Contractor shall walk the site prior to submitting a bid to be fully familiar with site
- The Contractor shall protect and preserve all section, property or survey reference markers. 8. Do not drive, store equipment or materials within dripline of existing trees that are to be saved. Hold necessary disturbance to a minimum.
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- stockpile materials outside of construction limits. Any areas disturbed as a result of construction shall be restored to lawn or other surface by contractor to match pre-construction condition.
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- 20. Contractor shall follow all permit requirements as part of the project.

REMOVALS LEGEND





Remove and properly dispose of trees, stump, and grind root mass to a depth of 12" below existing grade or proposed grade which ever is lowest unless otherwise noted on plan.

Remove and Dispose of Existing Concrete Paving



Remove and Dispose of Item as Marked



3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



uplandDesign Itd

Landscape Architecture & Park Planning Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091 uplandDesign.com

SURVEYOR Gewalt Hamilton Associates Inc.

625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

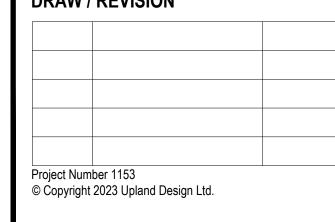
SHEET TITLE

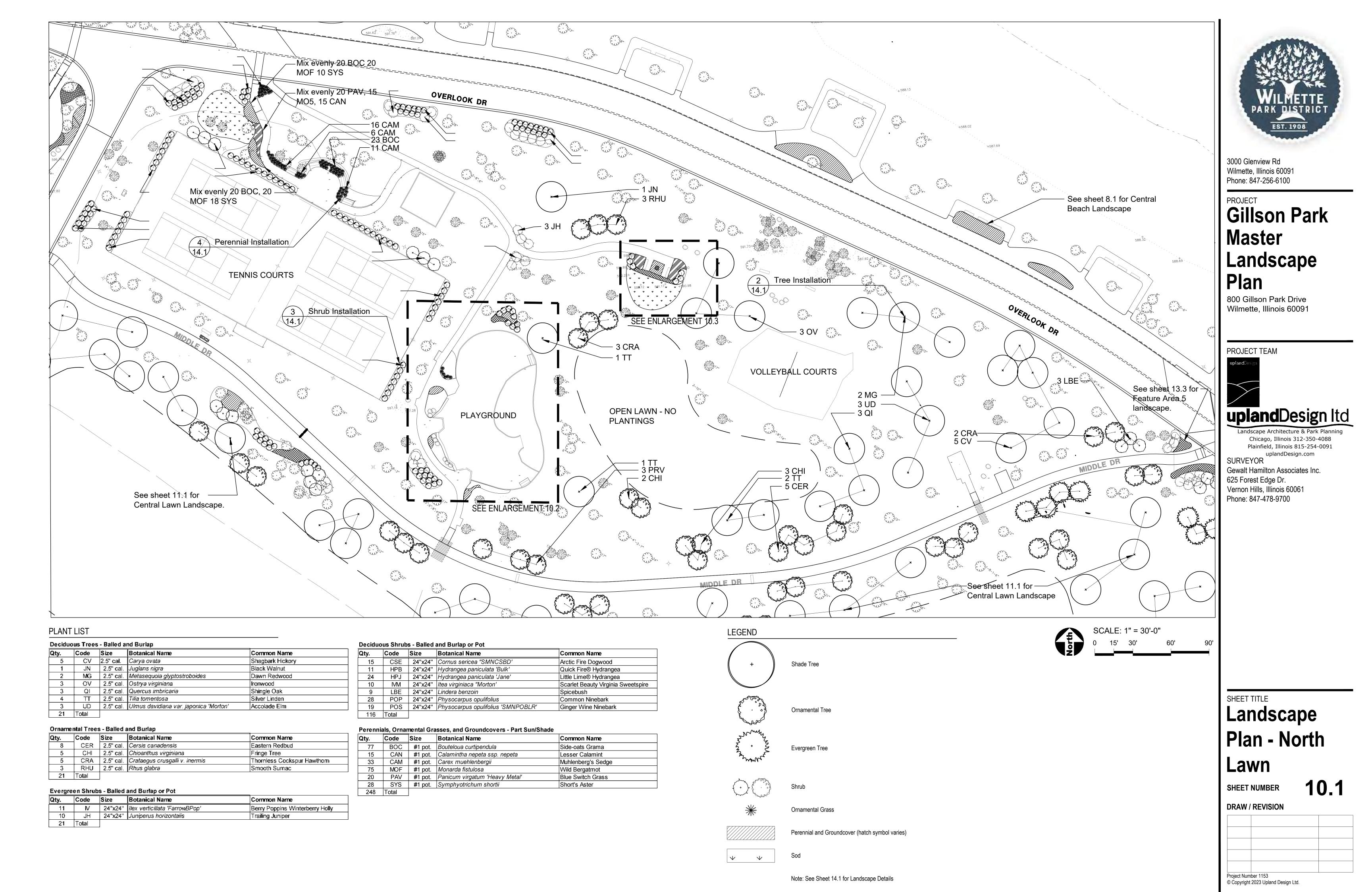
Removals Plan - North Lawn

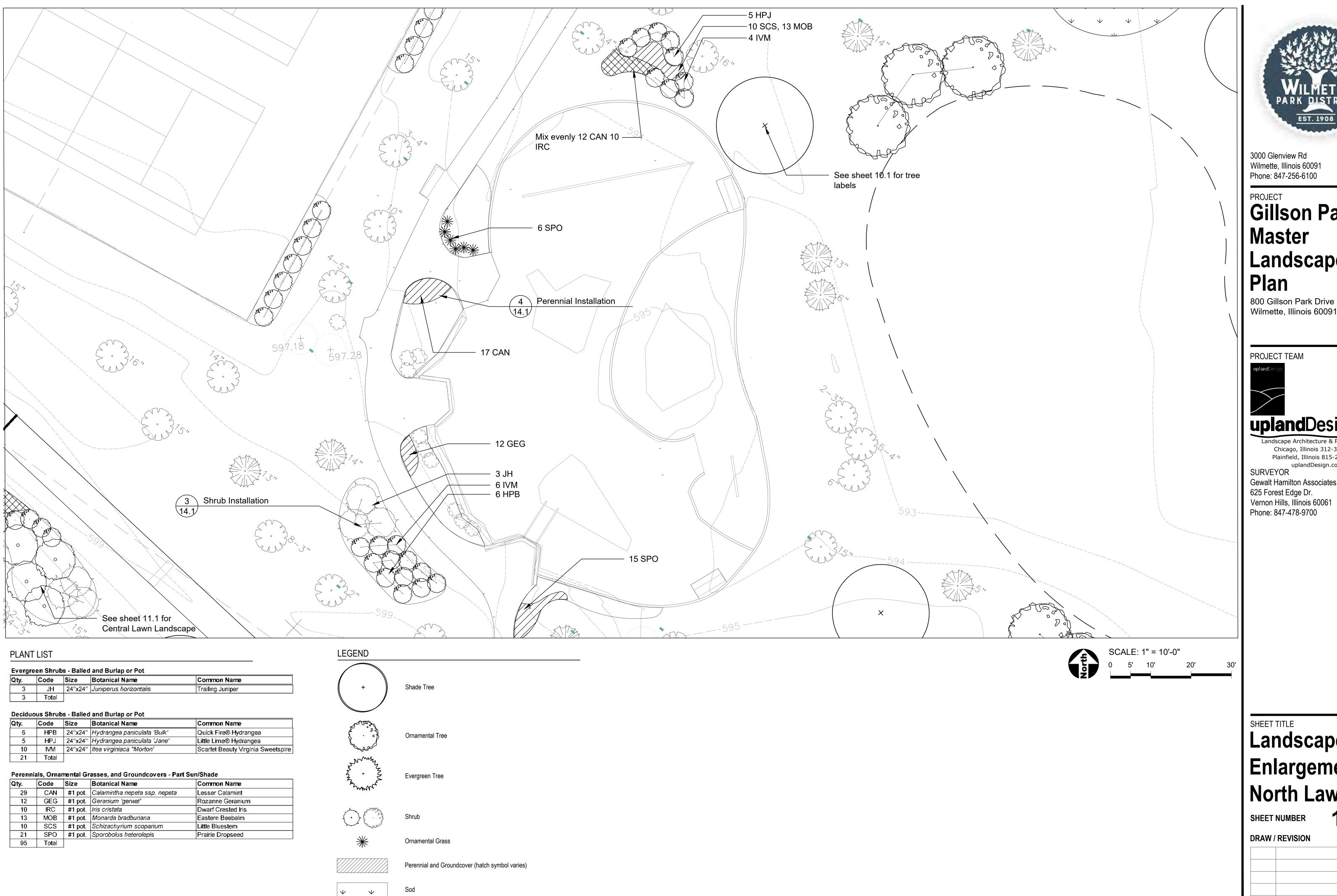
SHEET NUMBER

10.0

DRAW / REVISION







Note: See Sheet 14.1 for Landscape Details

Gillson Park Landscape

Wilmette, Illinois 60091

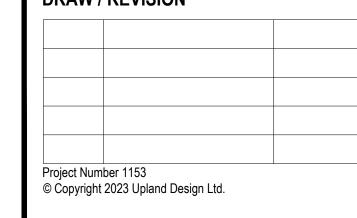
uplandDesign Itd

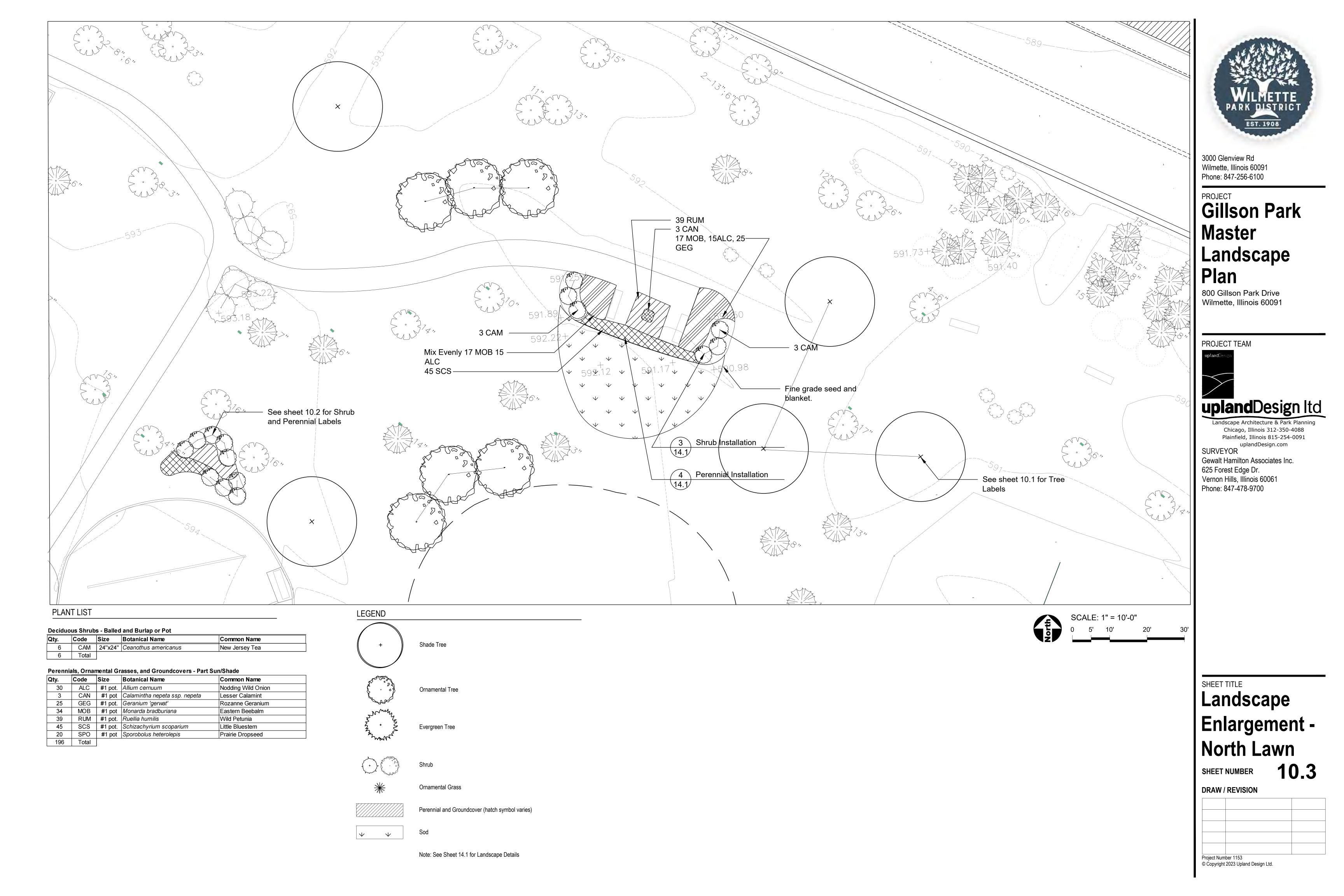
Landscape Architecture & Park Planning Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091 uplandDesign.com

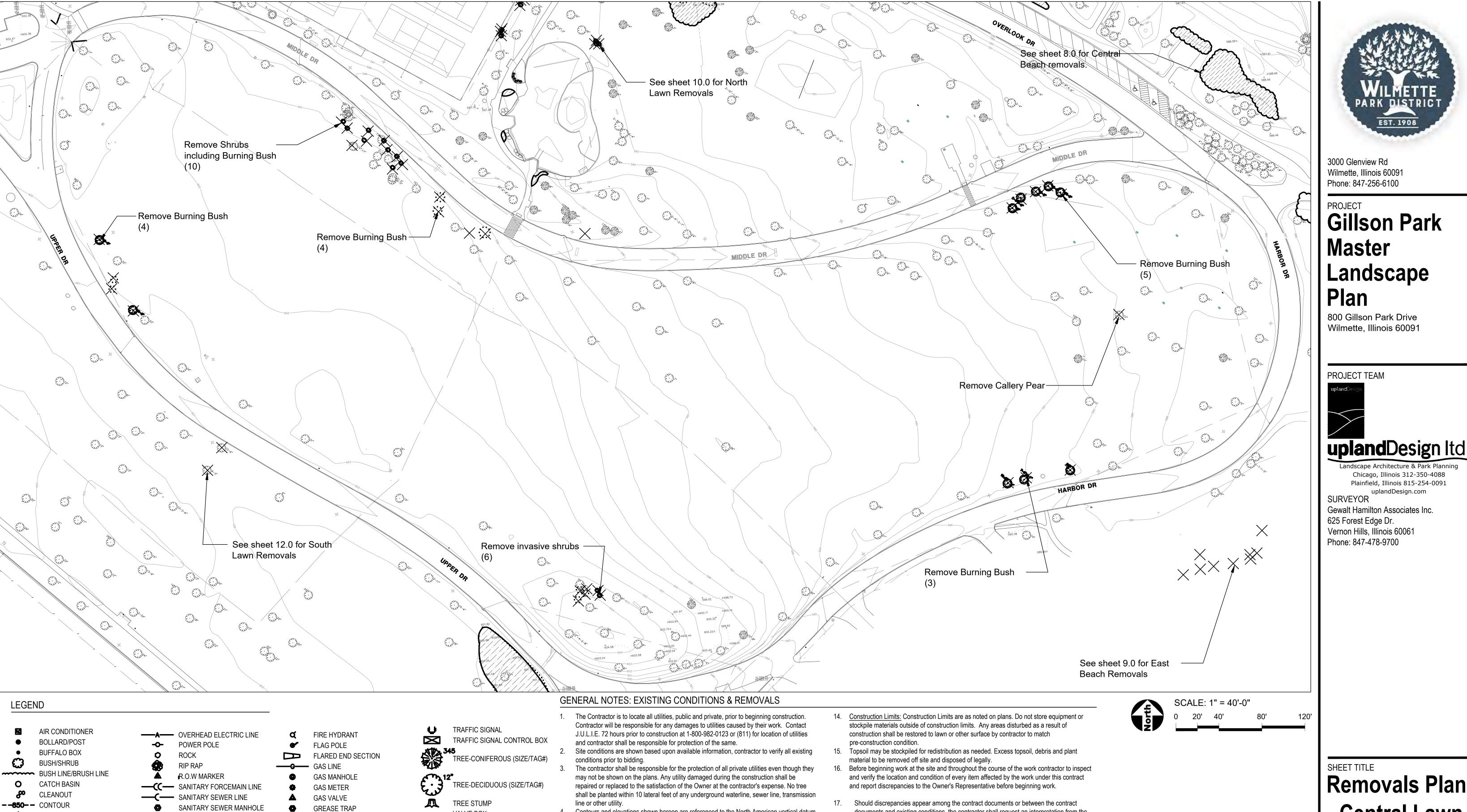
Gewalt Hamilton Associates Inc. Vernon Hills, Illinois 60061

Landscape Enlargement -North Lawn

10.2







4. Contours and elevations shown hereon are referenced to the North American vertical datum of 1988 (navd88)

5. A Topographic Survey was completed for the Owner by: Robert E. Hamilton Consulting Engineers P.C.

3230 Executive Dr. Joliet, Illinois 60431 Phone: 815-730-3444

VALVE BOX

VALVE VAULT

WATER FOUNTAIN

WATER METER

WELL HEAD

WETLAND FLAG

WATER METER PIT

WATER AUXILLARY VALVE

VRAD BOX

— --- WATERLINE EDGE

──₩── WATERMAIN LINE

— - - — WETLAND

GROUND LIGHT FIXTURE

HANDHOLE (HEAVY DUTY)

GUARDRAIL

GUY WIRE

HANDHOLE

IRON PIPE

IRON ROD

LIGHT POLE

MAILBOX

Removals

MAG NAIL/P.K. NAIL

INLET

CONTROL POINT

CONTROL VALVE

CROSS/NOTCH

DOWNSPOUT

ELECTRIC BOX

ELECTRIC MANHOLE

FIBER OPTIC MANHOLE

ELECTRIC METER

DISK

DRAIN

ELECTRIC LINE

FO— FIBER OPTIC LINE

─── DITCH/SWALE

SIGN

SOIL BORING

SPOT ELEVATION

SPRINKLER HEAD

STORM SEWER MANHOLE

TELEPHONE MANHOLE

TELEVISION MANHOLE

TELEPHONE BOX/PEDESTAL

TELEVISION BOX/PEDESTAL

─── STORM SEWER LINE

T TELEPHONE LINE

—CTV— TELEVISION LINE

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REMOVALS LEGEND

Landscape Removal

otherwise noted on plan.

Remove and Dispose of Existing Concrete Paving

Remove and properly dispose of trees, stump, and

or proposed grade which ever is lowest unless

Remove and Dispose of Item as Marked

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SHEET TITLE

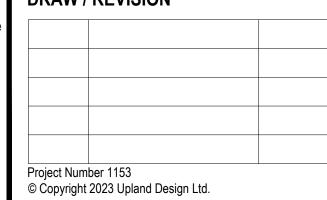
Removals Plan - Central Lawn

andscape Architecture & Park Planning

Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091 uplandDesign.com

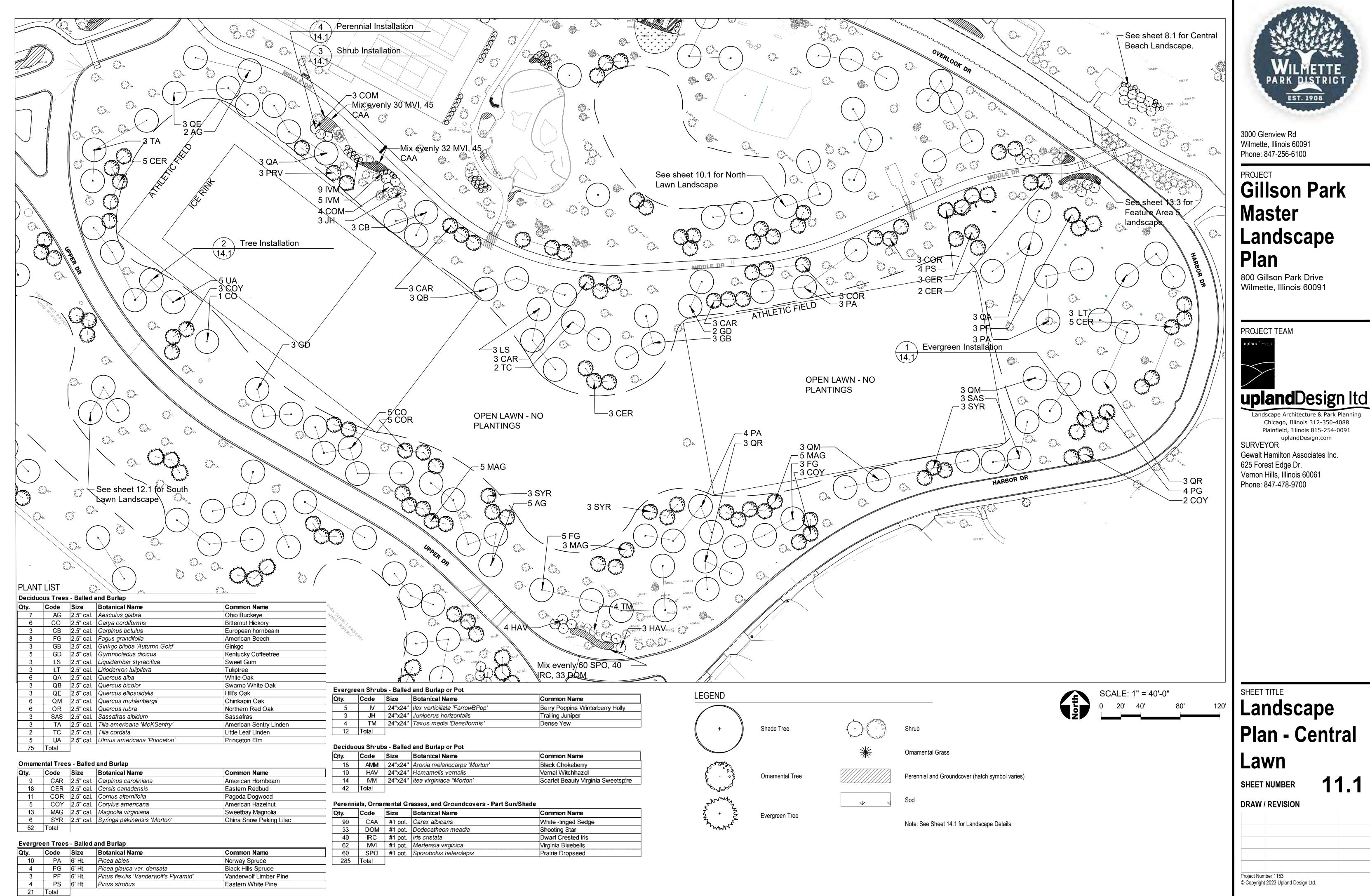
EST. 1908

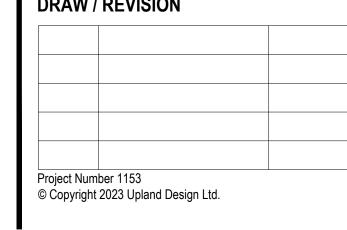
DRAW / REVISION

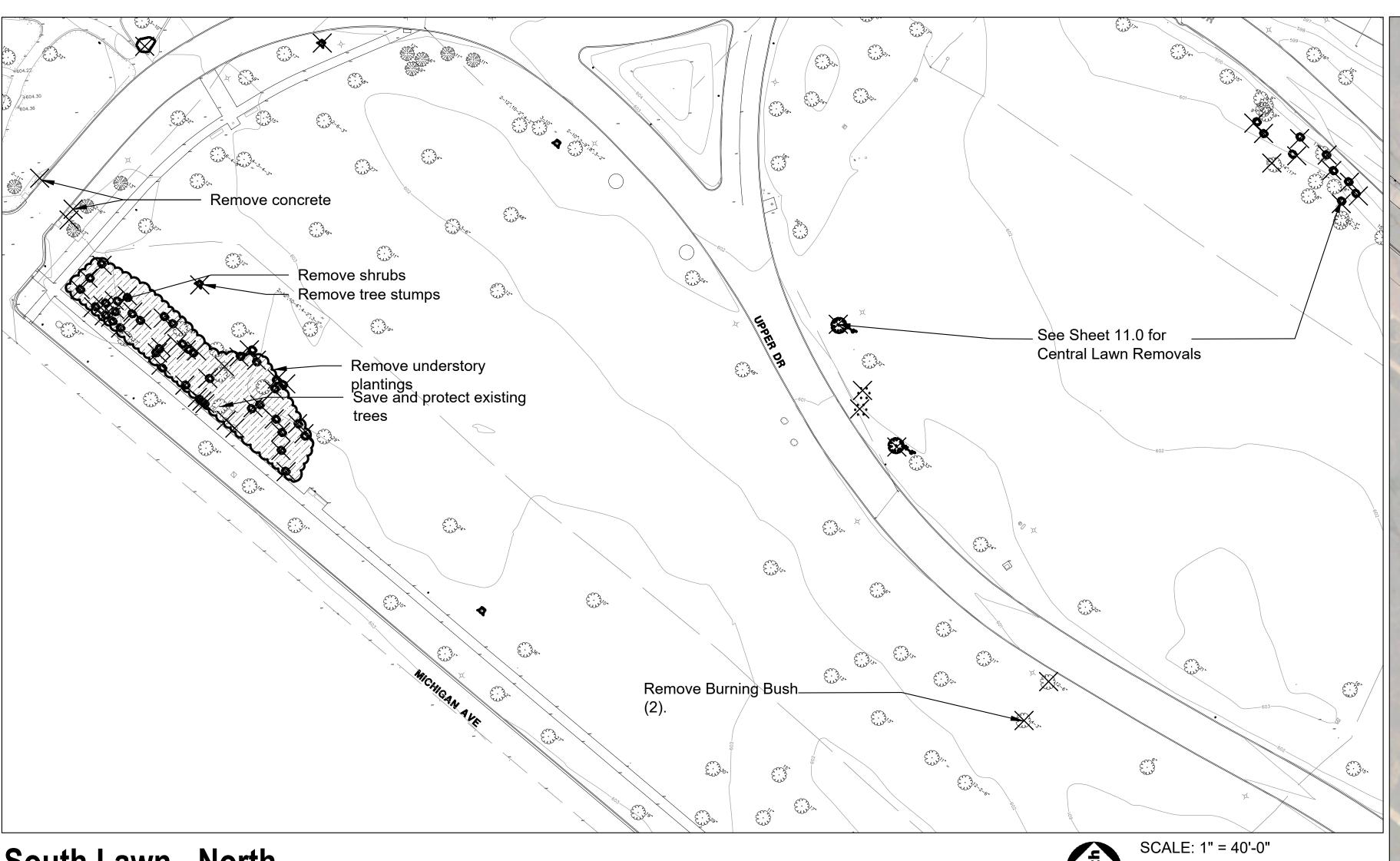


11.0 SHEET NUMBER

grind root mass to a depth of 12" below existing grade







South Lawn - North

SURVEY LEGEND

AIR CONDITIONER BOLLARD/POST **BUFFALO BOX** BUSH/SHRUB BUSH LINE/BRUSH LINE CATCH BASIN CLEANOUT **--850--** CONTOUR CONTROL POINT CONTROL VALVE CROSS/NOTCH DISK ─── DITCH/SWALE

DOWNSPOUT DRAIN **ELECTRIC BOX** ELECTRIC LINE ELECTRIC MANHOLE ELECTRIC METER —x— FENCE

FO— FIBER OPTIC LINE FIBER OPTIC MANHOLE FIRE HYDRANT FLAG POLE FLARED END SECTION

GAS LINE GAS MANHOLE GAS METER GAS VALVE GREASE TRAP

GROUND LIGHT FIXTURE GUARDRAIL **GUY WIRE** HANDHOLE HANDHOLE (HEAVY DUTY)

INLET IRON PIPE IRON ROD LIGHT POLE MAG NAIL/P.K. NAIL

■ MAILBOX

RIP RAP R.O.W MARKER ———— SANITARY FORCEMAIN LINE —— SANITARY SEWER LINE SANITARY SEWER MANHOLE SIGN ♦ SOIL BORING SPOT ELEVATION SPRINKLER HEAD → STORM SEWER LINE STORM SEWER MANHOLE **—T**— TELEPHONE LINE TELEPHONE MANHOLE TELEPHONE BOX/PEDESTAL **—CTV**— TELEVISION LINE TELEVISION MANHOLE TELEVISION BOX/PEDESTAL TRAFFIC SIGNAL TRAFFIC SIGNAL CONTROL BOX TREE-CONIFEROUS (SIZE/TAG#) TREE-DECIDUOUS (SIZE/TAG#) TREE STUMP

VALVE BOX

VALVE VAULT

WATER METER

■ WATER METER PIT

WETLAND FLAG

WATER AUXILLARY VALVE

VRAD BOX

WATER FOUNTAIN

— --- WATERLINE EDGE

——W—— WATERMAIN LINE

₩ELL HEAD

— - - — WETLAND

——A—— OVERHEAD ELECTRIC LINE

-O- POWER POLE

ROCK

GENERAL NOTES: EXISTING CONDITIONS & REMOVALS

- 1. The Contractor is to locate all utilities, public and private, prior to beginning construction. Contractor will be responsible for any damages to utilities caused by their work. Contact J.U.L.I.E. 72 hours prior to construction at 1-800-982-0123 or (811) for location of utilities and contractor shall be responsible for protection of the same.
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- Joliet, Illinois 60431 Phone: 815-730-3444
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South Lawn - South



REMOVALS LEGEND



Landscape Removal



Remove and properly dispose of trees, stump, and grind root mass to a depth of 12" below existing grade or proposed grade which ever is lowest unless otherwise noted on plan.



Remove and Dispose of Item as Marked

Remove and Dispose of Existing Concrete Paving

SHEET TITLE

3000 Glenview Rd

Master

Plan

PROJECT TEAM

PROJECT

Wilmette, Illinois 60091 Phone: 847-256-6100

Gillson Park

Landscape

800 Gillson Park Drive Wilmette, Illinois 60091

uplandDesign Itd

andscape Architecture & Park Plannin Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091

uplandDesign.com

Gewalt Hamilton Associates Inc.

625 Forest Edge Dr.

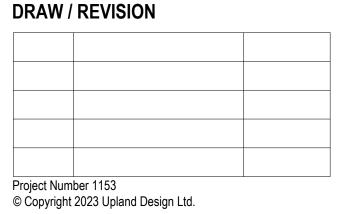
Phone: 847-478-9700

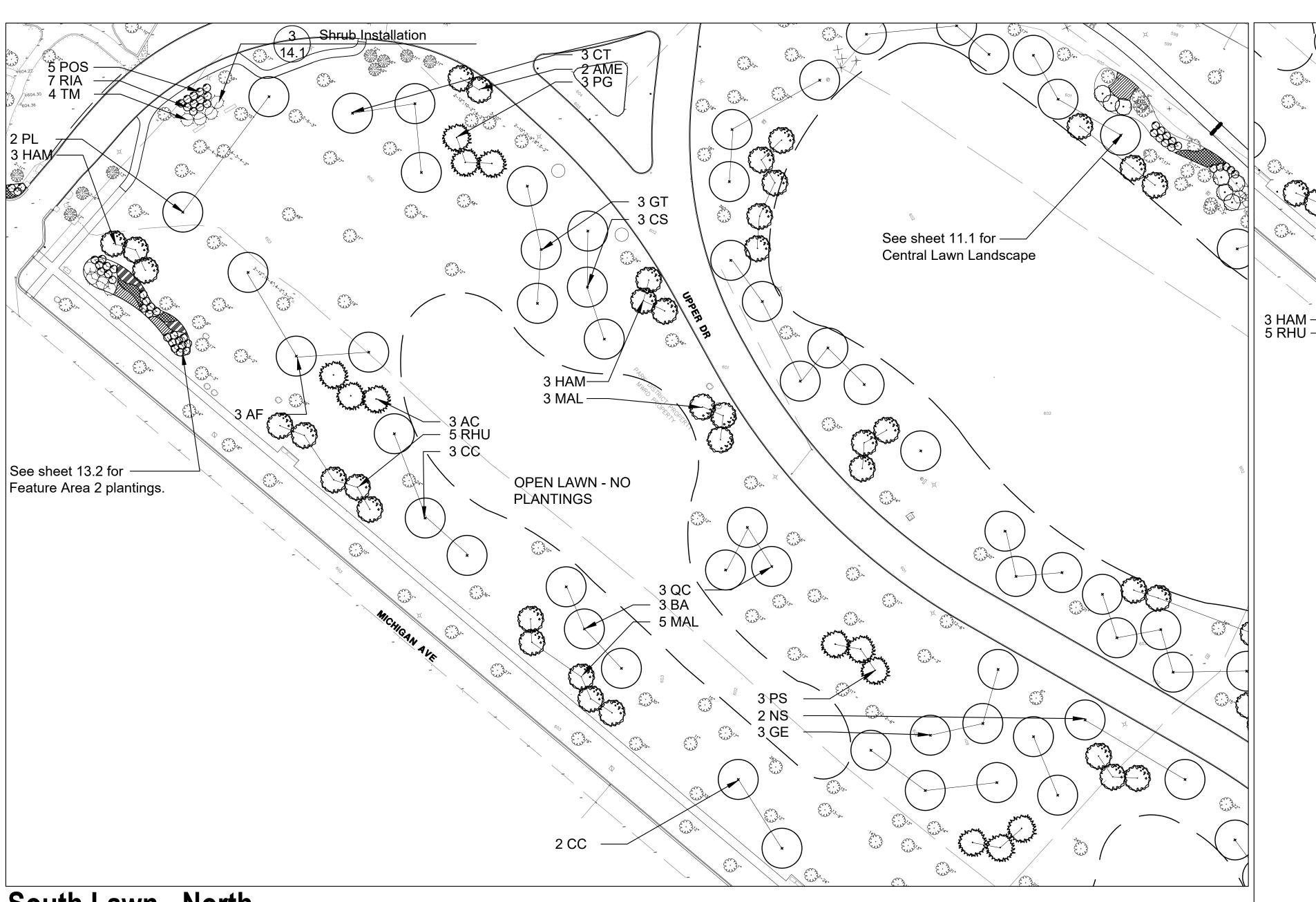
Vernon Hills, Illinois 60061

Removals Plan - South Lawn

SHEET NUMBER

12.0





South Lawn - North

PLANT LIST

Deciduo	us Trees	- Balled a	and Burlap	
Qty.	Code	Size	Botanical Name	Common Name
6	AF	2.5" cal.	Aesculus flava	Yellow buckeye
3	BA	2.5" cal.	Betula alleghaniensis	Yellow Birch
3	BN	2.5" cal.	Betula nigra	River Birch
6	BP	2.5" cal.	Betula populifolia	Gray Birch
3	CT	2.5" cal.	Carya tomentosa	Mockernut Hickory
3	CS	2.5" cal.	Catalpa speciosa	Northern Catalpa
5	CC	2.5" cal.	Celtis occidentalis	Hackberry
9	GT	2.5" cal.	Gleditsia triacanthos f. inermis 'Skycole'	Skyline honeylocust
3	GE	2.5" cal.	Gymnocladus dioicus 'Espresso'	Espresso Kentucky Coffeetree Tree
2	NS	2.5" cal.	Nyssa sylvativca	Black Gum
2	PL	2.5" cal.	Platanus occidentalis	American Sycamore
2	PA	2.5" cal.	Platanus x acerifolia 'Morton Circle'	Exclamation London planetree
3	QC	2.5" cal.	Quercus macrocarpa	Bur Oak
50	Total			

Evergre	Evergreen Trees - Balled and Burlap				
Qty.	Code	Size	Botanical Name	Common Name	
6	AC	6' Ht.	Abies concolor	White Fir	
12	PG	6' Ht.	Picea glauca var. densata	Black Hills Spruce	
3	PO	6' Ht.	Picea omorika	Serbian Spruce	
3	PS	6' Ht.	Pinus strobus	Eastern White Pine	
5	PC	6' Ht.	Tsuga canadensis	Eastern Hemlock	
29	Total				

Qty.	Code	Size	Botanical Name	Common Name
7	AME	2.5" cal.	Amelanchier arborea	Downy Serviceberry
6	AML	2.5" cal.	Amelanchier laevis	Allegheny Serviceberry
9	HAM	6' Ht Mult	Hamamelis virginiana	American Witchazel
11	MAL	2.5" cal.	Malus x 'Red Jewel'	Red Jewel Crabapple
13	RHU	2.5" cal.	Rhus glabra	Smooth Sumac
46	Total			·

Evergreen Shrubs - Balled and Burlan or Pot

Literation	Evergicen on abs - batter and buriap or 1 of				
Qty.	Code	Size	Botanical Name	Common Name	
5	N	24"x24"	llex verticillata 'FarrowBPop'	Berry Poppins Winterberry Holly	
3	JH	24"x24"	Juniperus horizontalis	Trailing Juniper	
7	TM	24"x24"	Taxus media 'Densiformis'	Dense Yew	
15	Total				

Qty.	Code	Size	Botanical Name	Common Name
7	HAV	24"x24"	Hamamelis vernalis	Vernal Witchhazel
5	POS	24"x24"	Physocarpus opulifolius 'SMNPOBLR'	Ginger Wine Ninebark
10	RT8	24"x24"	Rhus typhina 'Baltiger'	Tiger Eyes Staghorn Sumac
7	RIA	24"x24"	Ribes americanum	American Black Currant
11	VIP	24"x24"	Viburnum prunifolium	Blackhaw Viburnum
40	Total			

Qty.	Code	Size	Botanical Name	Common Name
40	DOM	#1 pot.	Dodecatheon meadia	Shooting Star
30	IRC	#1 pot.	Iris cristata	Dwarf Crested Iris
50	SPO	#1 pot.	Sporobolus heterolepis	Prairie Dropseed
120	Total			•

Ą	24"x24"	Ribes americanum	American Black Currant		+	Shade Tree
>	24"x24"	Viburnum prunifolium	Blackhaw Viburnum	\(\frac{1}{2}\)	\	Shado 1100
		10 1 5 0 "				
		asses, and Groundcovers - Part Sun/S			Lates	
	-	Botanical Name	Common Name		St. of the	
M		Dodecatheon meadia	Shooting Star		\\ · • \\	Ornamental Tree
<u> </u>		Iris cristata	Dwarf Crested Iris		a dead	
0	#1 pot.	Sporobolus heterolepis	Prairie Dropseed			
					2 mmy	
					\$ + Z	F T
					3	Evergreen Tree
					32mmly	
					-	
					Line of the contract of the co	Shrub
						Onlub
					Ala	
					*	Ornamental Grass
						omanonal Grass
						Perennial and Groundcover (hatch symbol varies)



Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Mix evenly 50 SPO 30 IRC, 40 DOM

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



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Landscape Architecture & Park Planning Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091 uplandDesign.com

Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061

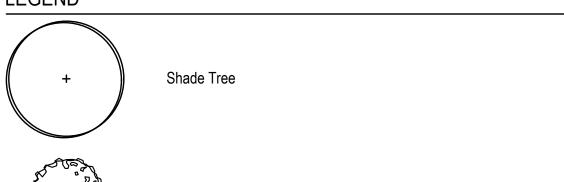
Phone: 847-478-9700

South Lawn - South

14.1

3 GT -3 PG

LEGEND



Tree Installation

1 Evergreen Installation

2 HAV

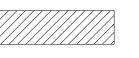
— 3 AML — 2 PA

OPEN LAWN - NO

PLANTINGS

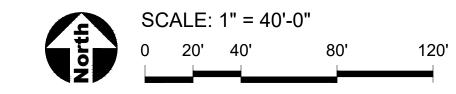
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3 PO





Note: See Sheet 14.1 for Landscape Details

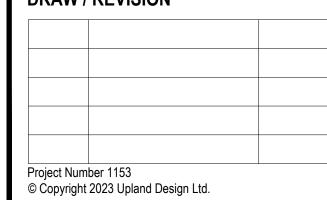


SHEET TITLE

Landscape Plan - South Lawn

SHEET NUMBER

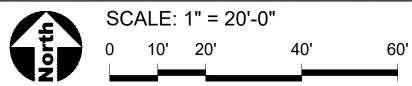
DRAW / REVISION

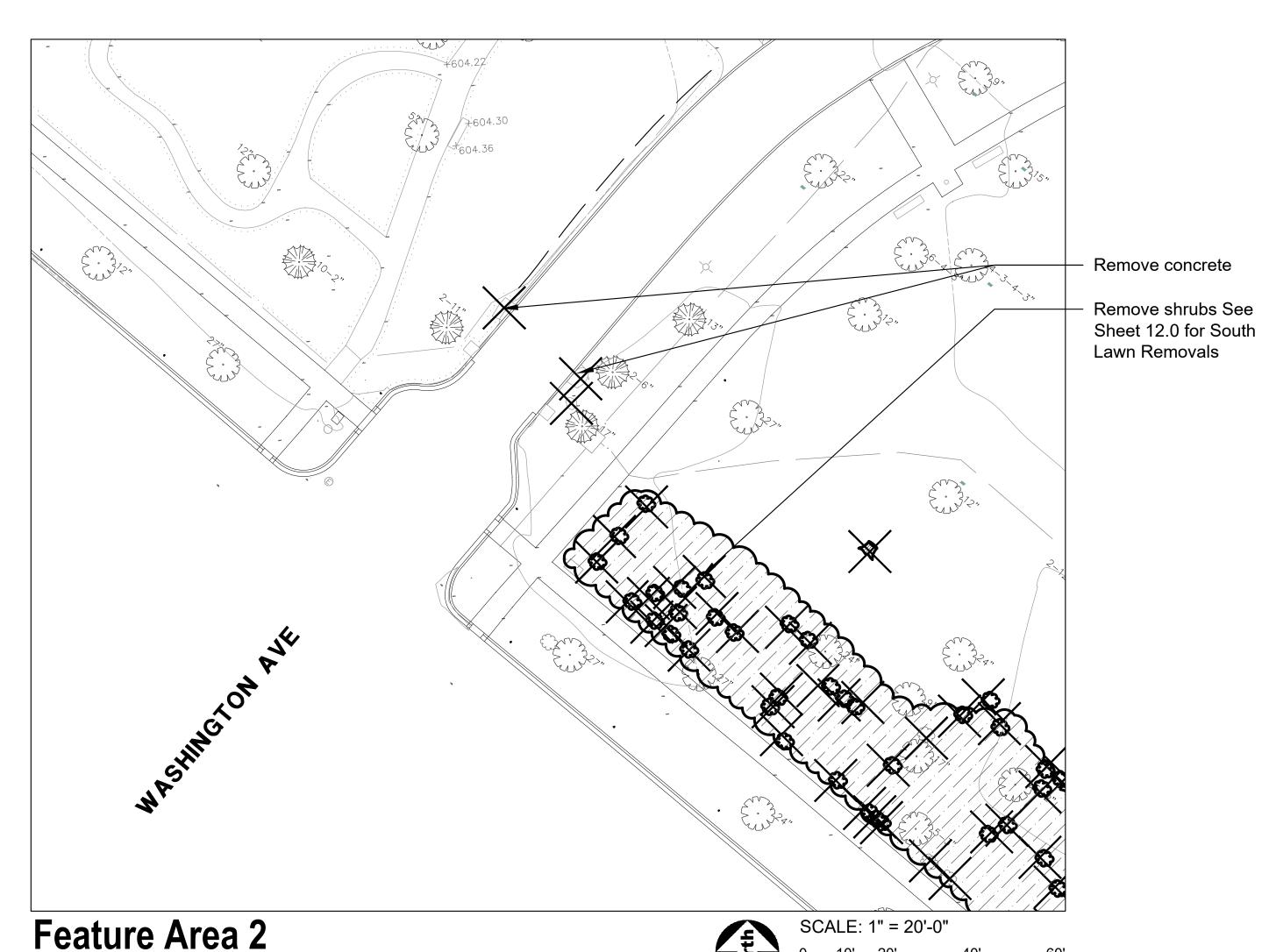


12.1



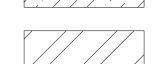
Feature Area 1





REMOVALS LEGEND

Landscape Removal



Remove and Dispose of Existing Concrete Paving

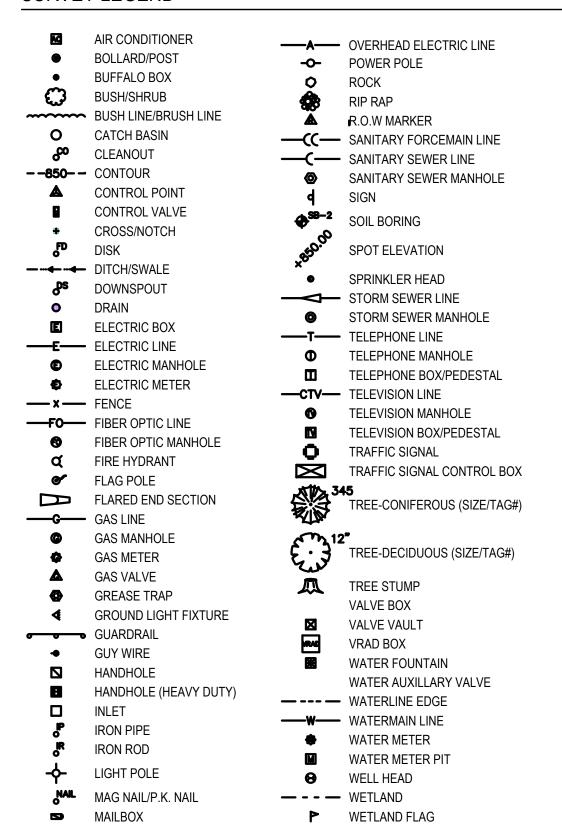


Remove and properly dispose of trees, stump, and grind root mass to a depth of 12" below existing grade or proposed grade which ever is lowest unless otherwise noted on plan.



Remove and Dispose of Item as Marked

SURVEY LEGEND



Removals

GENERAL NOTES: EXISTING CONDITIONS & REMOVALS

- 1. The Contractor is to locate all utilities, public and private, prior to beginning construction. Contractor will be responsible for any damages to utilities caused by their work. Contact J.U.L.I.E. 72 hours prior to construction at 1-800-982-0123 or (811) for location of utilities and contractor shall be responsible for protection of the same.
- 2. Site conditions are shown based upon available information, contractor to verify all existing conditions prior to bidding.
- 3. The contractor shall be responsible for the protection of all private utilities even though they may not be shown on the plans. Any utility damaged during the construction shall be repaired or replaced to the satisfaction of the Owner at the contractor's expense. No tree shall be planted within 10 lateral feet of any underground waterline, sewer line, transmission line or other utility.
- 4. Contours and elevations shown hereon are referenced to the North American vertical datum of 1988 (navd88)
- A Topographic Survey was completed for the Owner by: Robert E. Hamilton Consulting Engineers P.C. 3230 Executive Dr.
- Joliet, Illinois 60431 Phone: 815-730-3444
- 6. The Contractor shall walk the site prior to submitting a bid to be fully familiar with site
- The Contractor shall protect and preserve all section, property or survey reference markers.
 Do not drive, store equipment or materials within dripline of existing trees that are to be
- saved. Hold necessary disturbance to a minimum.

 9. Contractor will be held responsible for damage to items not scheduled for removal.
- 10. Contractor shall repair or replace all damaged sidewalks, curbs or paving to remain in place that were damaged as a result of work stated in contract documents.
- 11. No excavations are to be left open to foul weather, rain, snow, etc. which would necessitate
- further excavation and additional sub grade materials.

 12. Work site safety is the responsibility of the Contractor.
- 13. <u>Vehicular Construction access</u> shall be at one location to minimize damage. Construction access shall be approved by the Owner's representative.
- 14. <u>Construction Limits:</u> Construction Limits are as noted on plans. Do not store equipment or stockpile materials outside of construction limits. Any areas disturbed as a result of construction shall be restored to lawn or other surface by contractor to match pre-construction condition.
- 15. Topsoil may be stockpiled for redistribution as needed. Excess topsoil, debris and plant material to be removed off site and disposed of legally.
- 16. Before beginning work at the site and throughout the course of the work contractor to inspect and verify the location and condition of every item affected by the work under this contract and report discrepancies to the Owner's Representative before beginning work.
- 17. Should discrepancies appear among the contract documents or between the contract documents and existing conditions, the contractor shall request an interpretation from the Owner's Representative before bidding. If the contractor fails to make such requests, it is presumed that both provisions were included in the bid, and the Owner's Representative shall determine which of the conflicting requirements shall govern. The contractor shall perform the work at no additional cost to the Owner in accordance with the Owner's Representative determination. Where conflicts exists between or within the contract documents between and applicable standards, codes, ordinances or manufacturers recommendations, and clarification has not been requested from the Owner's Representative prior to bidding as provided for above, the more stringent or higher quality standard shall prevail. Large scale drawings shall take precedence over small scale drawings, figured dimensions on the drawings over scaled dimensions and noted material over graphic representations.
- 18. The contractor shall provide all work and materials which any section or part of the drawings, specifications or conditions require them to provide, regardless of whether such requirement is or is not faithfully repeated in other parts of the documents thereof to which the provisions might be appropriate.
- 19. All necessary site work permits will be obtained by Owner. Contractor and all subcontractors shall register and pay associated fees to the Building Department. Contractor is responsible for following permit requirements including coordination of inspections and/or reinspections and associated fees.
- 20. Contractor shall follow all permit requirements as part of the project.



3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



Landscape Architecture & Park Planning Chicago, Illinois 312-350-4088

Plainfield, Illinois 815-254-0091 uplandDesign.com RVEYOR

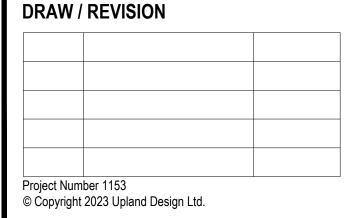
SURVEYOR

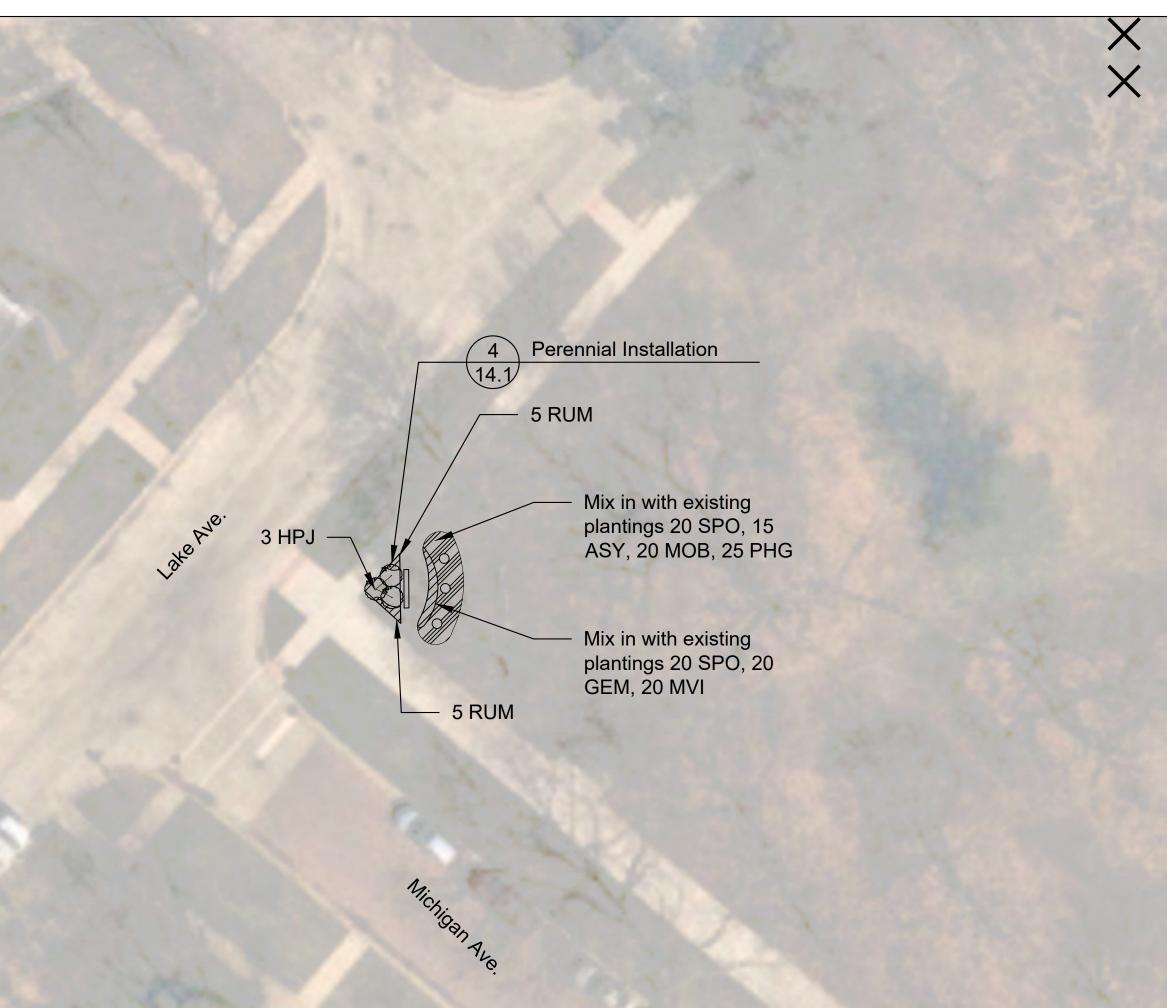
Gewalt Hamilton Associates Inc.
625 Forest Edge Dr.
Vernon Hills, Illinois 60061

Phone: 847-478-9700

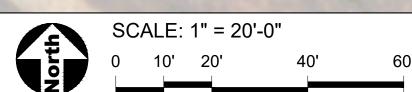
Removals Plan - Feature Areas 1&2

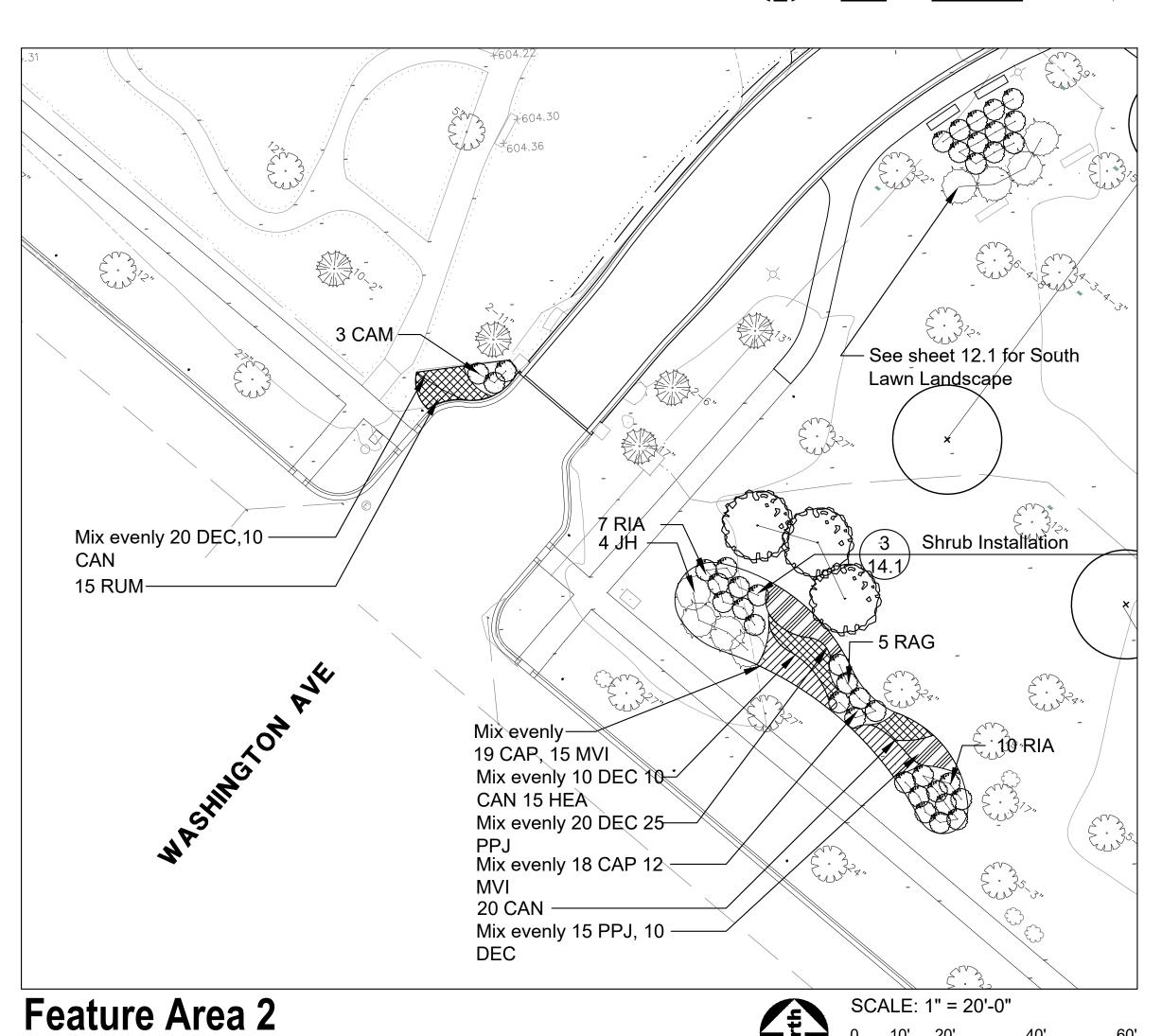
SHEET NUMBER





Feature Area 1





PLANT LIST FEATURE AREA 1

Qty.	Code	Size	Botanical Name	Common Name
15	ASY	#1 pot.	Asclepias syriaca	Common Milkweed
20	GEM	#1 pot.	Geranium maculatum	Wild Geranium
20	MVI	#1 pot.	Mertensia virginica	Virginia Bluebells
20	MOB	#1 pot.	Monarda bradburiana	Eastern beebalm
25	PHG	#1 pot.	Phlox glaberrima	Smooth Phlox
10	RUM	#1 pot.	Ruellia humilis	Wild Petunia
40	SPO	#1 pot.	Sporobolus heterolepis	Prairie Dropseed
150	Total			

feature area 2-update

	ergreen :	Shrubs -	Balled	and Burlap	or Pot
--	-----------	----------	--------	------------	--------

Evergreen Sindbs - Bailed and Burlap of 1 of						
Qty.	Code	Size	Botanical Name	Common Name		
4	JH	24"x24"	Juniperus horizontalis	Trailing Juniper		
4	Total					

PLANT LIST FEATURE AREA 2

Evergreen Shrubs - Balled and Burlap or Pot

Qty.	Code	Size	Botanical Name	Common Name
4	JH	24"x24"	Juniperus horizontalis	Trailing Juniper
4	Total			

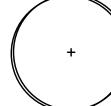
Deciduous Shrubs - Balled and Burlap or Pot

Qty.	Code	Size	Botanical Name	Common Name
3	CAM	24"x24"	Ceanothus americanus	New Jersey Tea
15	HPB	24"x24"	Hydrangea paniculata 'Bulk'	Quick Fire® Hydrangea
10	HPJ	24"x24"	Hydrangea paniculata 'Jane'	Little Lime® Hydrangea
5	RAG	24"x24"	Rhus aromatica 'Gro-Low'	Gro-Low Sumac
17	RIA	24"x24"	Ribes americanum	American Black Currant
25	Total			·

Perennials, Ornamental Grasses, and Groundcovers - Part Sun/Shade

Qty.	Code	Size	Botanical Name	Common Name
40	CAN	#1 pot.	Calamintha nepeta ssp. nepeta	Lesser Calamint
37	CAP	#1 pot.	Carex pensylvanica	Common Oak Sedge
60	DEC	#1 pot.	Deschampsia cespitosa	Tufted Hair Grass
15	HEA	#1 pot.	Heuchera ' autumn bride'	Autumn Bride Alumnroot
27	MVI	#1 pot.	Mertensia virginica	Virginia Bluebells
40	PPJ	#1 pot.	Phlox paniculata 'Jeana'	Jeana Garden Phlox
15	RUM	#1 pot.	Ruellia humilis	Wild Petunia
234	Total			





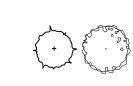
Shade Tree



Ornamental Tree



Evergreen Tree



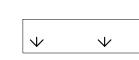
Shrub



Ornamental Grass



Perennial and Groundcover (hatch symbol varies)



Note: See Sheet 14.1 for Landscape Details



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PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



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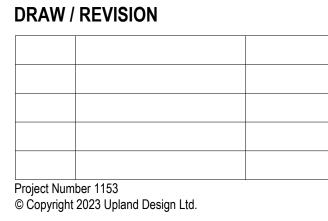
Landscape Architecture & Park Planning Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091 uplandDesign.com

SURVEYOR Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

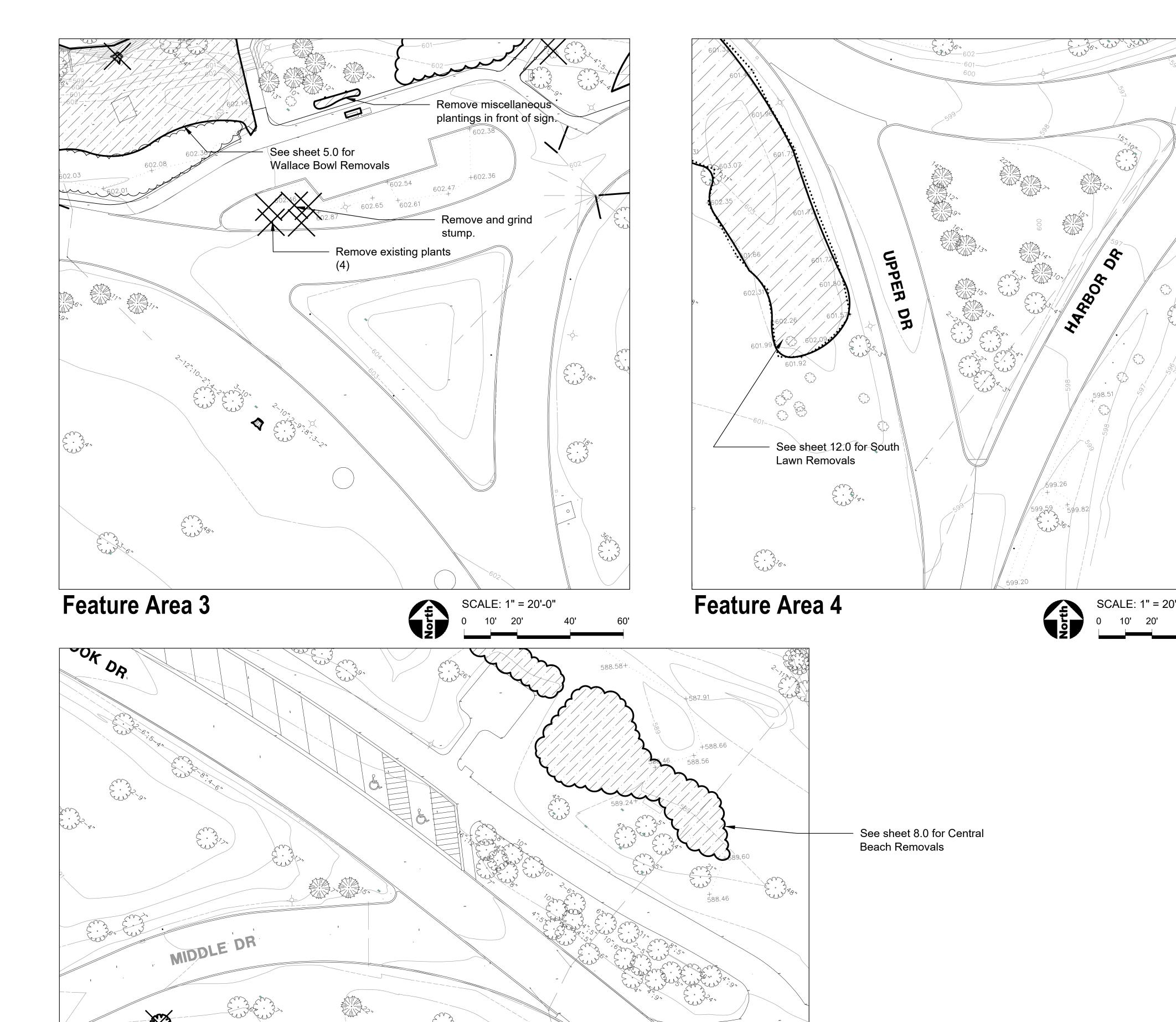
SHEET TITLE

Landscape Plan - Feature Areas 1&2

SHEET NUMBER



13.1



HARE

See sheet 11.0 for

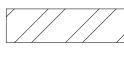
Feature Area 5

Central Lawn Removals

REMOVALS LEGEND



Landscape Removal



Remove and Dispose of Existing Concrete Paving

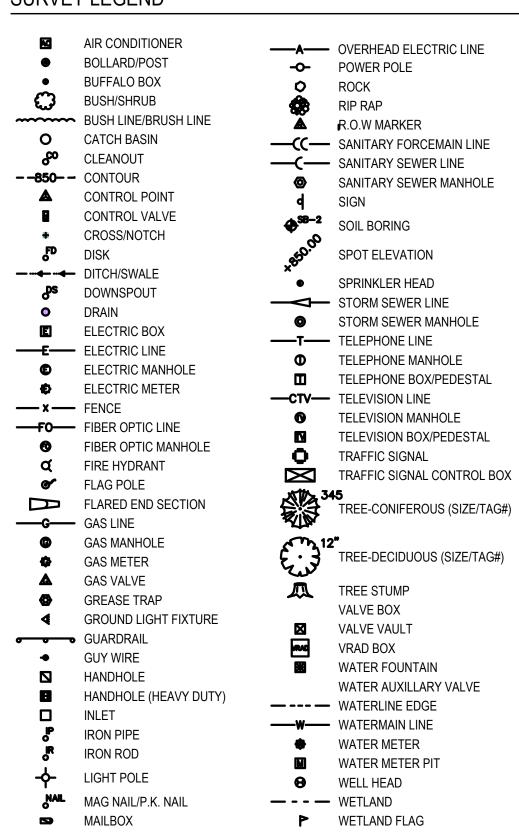


Remove and properly dispose of trees, stump, and grind root mass to a depth of 12" below existing grade or proposed grade which ever is lowest unless otherwise noted on plan.



Remove and Dispose of Item as Marked

SURVEY LEGEND





GENERAL NOTES: EXISTING CONDITIONS & REMOVALS

- 1. The Contractor is to locate all utilities, public and private, prior to beginning construction. Contractor will be responsible for any damages to utilities caused by their work. Contact J.U.L.I.E. 72 hours prior to construction at 1-800-982-0123 or (811) for location of utilities and contractor shall be responsible for protection of the same.
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 - 3230 Executive Dr.
- Joliet, Illinois 60431 Phone: 815-730-3444

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- The Contractor shall protect and preserve all section, property or survey reference markers.
- 8. Do not drive, store equipment or materials within dripline of existing trees that are to be
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- further excavation and additional sub grade materials.

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- access shall be approved by the Owner's representative.
 14. Construction Limits: Construction Limits are as noted on plans. Do not store equipment or
- stockpile materials outside of construction limits. Any areas disturbed as a result of construction shall be restored to lawn or other surface by contractor to match pre-construction condition.
- 15. Topsoil may be stockpiled for redistribution as needed. Excess topsoil, debris and plant material to be removed off site and disposed of legally.
- 16. Before beginning work at the site and throughout the course of the work contractor to inspect and verify the location and condition of every item affected by the work under this contract and report discrepancies to the Owner's Representative before beginning work.
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- 18. The contractor shall provide all work and materials which any section or part of the drawings, specifications or conditions require them to provide, regardless of whether such requirement is or is not faithfully repeated in other parts of the documents thereof to which the provisions might be appropriate.
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- 20. Contractor shall follow all permit requirements as part of the project.



3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



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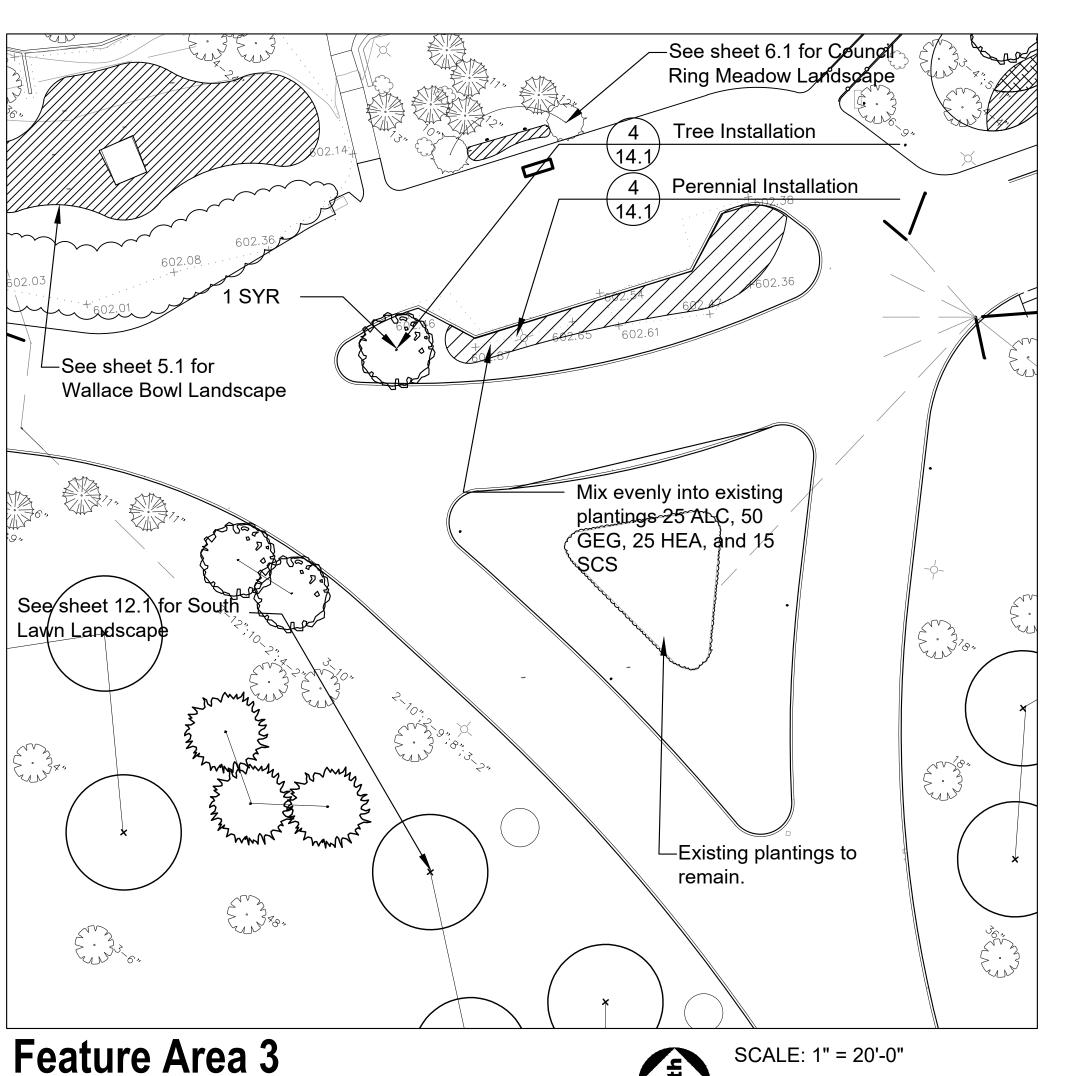
Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

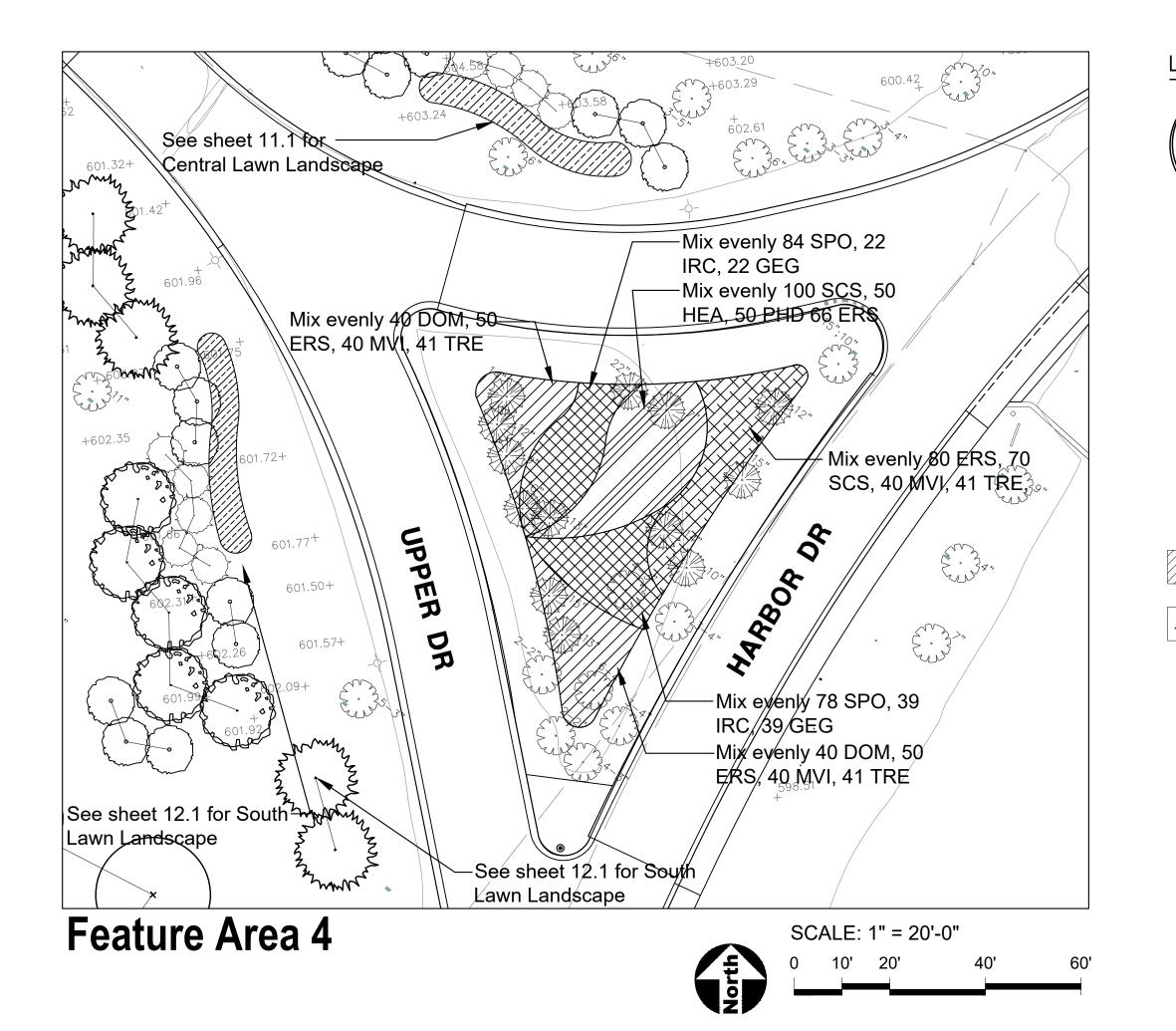
SHEET TITLE

Removals Plan - Feature Areas 3-5

SHEET NUMBER

DRAW / REVISION





LEGEND Shade Tree Ornamental Tree Evergreen Tree **Ornamental Grass** Perennial and Groundcover (hatch symbol varies) $|\psi - \psi|$

Note: See Sheet 14.1 for Landscape Details

PLANT LIST FEATURE AREA 3

Perennials, Ornamental Grasses, and Groundcovers - Part Sun/Shade

Qty.	Code	Size	Botanical Name	Common Name
25	ALC	#1 pot.	Allium cernuum	Nodding Wild Onion
50	GEG	#1 pot.	Geranium 'gerwat'	Rozanne Geranium
25	HEA	#1 pot.	Heuchera ' autumn bride'	Autumn Bride Alumnroot
15	SCS	#1 pot.	Schizachyrium scoparium	Little Bluestem
115	Total	•	•	

PLANT LIST FEATURE AREA 4

Perennials, Ornamental Grasses, and Groundcovers - Part Sun/Shade

Qty.	Code	Size	Botanical Name	Common Name
80	DOM	#1 pot.	Dodecatheon meadia	Shooting Star
246	ERS	#1 pot.	Eragrostis spectabilis	Purple Lovegrass
61	GEG	#1 pot.	Geranium 'gerwat'	Rozanne Geranium
50	HEA	#1 pot.	Heuchera ' autumn bride'	Autumn Bride Alumnroot
61	IRC	#1 pot.	Iris cristata	Dwarf Crested Iris
120	MVI	#1 pot.	Mertensia virginica	Virginia Bluebells
50	PHD	#1 pot.	Phlox divaricata	Woodland Phlox
170	SCS	#1 pot.	Schizachyrium scoparium	Little Bluestem
162	SPO	#1 pot.	Sporobolus heterolepis	Prairie Dropseed
123	TRE	#1 pot.	Trillium erectum L.	Red Trillium
1123	Total			

PLANT LIST FEATURE AREA 5

Evergreen Shrub	s - Balled a	and Burlap	or Pot

Qty.	Code	Size	Botanical Name	Common Name
8	IV	24"x24"	llex verticillata 'FarrowBPop'	Berry Poppins Winterberry Holly
8	Total			

Deciduous Shrubs - Balled and Burlap or Pot

Qty.	Code	Size	Botanical Name	Common Name
3	HAV	24"x24"	Hamamelis vernalis	Vernal Witchhazel
3	LBE	24"x24"	Lindera benzoin	Spicebush
3	Total			

Perennials, Ornamental Grasses, and Groundcovers - Part Sun/Shade

Qty.	Code	Size	Botanical Name	Common Name
90	SPO	#1 pot.	Sporobolus heterolepis	Prairie Dropseed
40	PHD	#1 pot.	Phlox divaricata	Woodland Phlox
50	TRE	#1 pot.	Trillium erectum L.	Red Trillium
180	Total			



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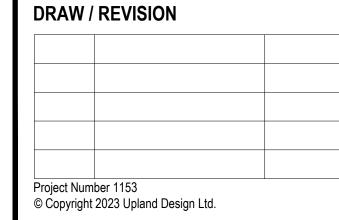
SURVEYOR Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

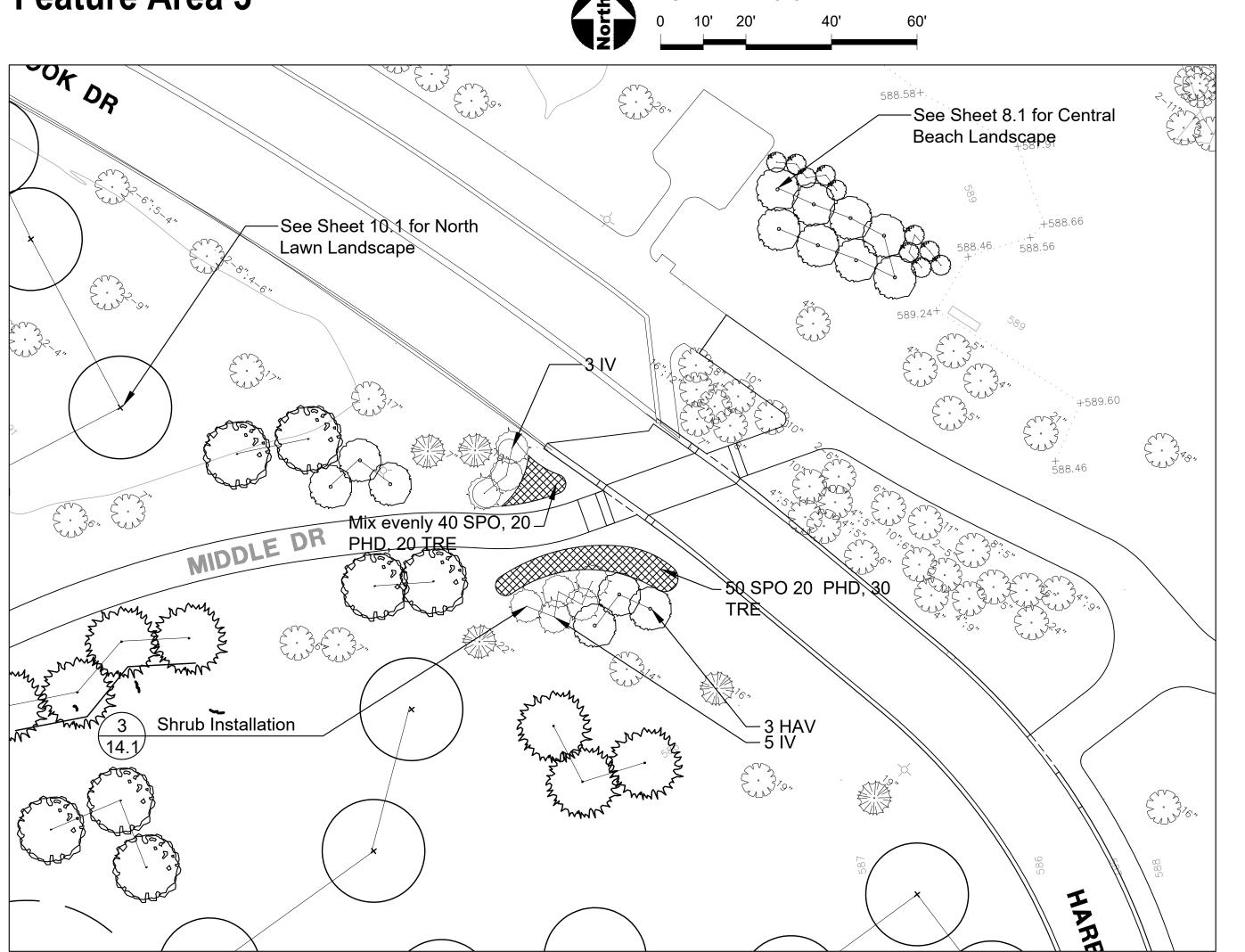
SHEET TITLE

Landscape Plan - Feature Areas 3-5

13.3

SHEET NUMBER





Feature Area 5

GENERAL NOTES: LANDSCAPE

- 1. Notes indicated on grading plans shall pertain to landscape plans. Final grade of planting beds shall be as per grading plan.
- 2. The landscape contractor shall be responsible for making themselves familiar with all underground utilities and structures.
- 3. All existing plant material and trees shall be saved and protected unless otherwise noted. Contractor to protect new and existing trees and landscaping from damage and shall restore all areas disturbed as a result of construction.
- 4. Plant material shall be supplied from Northern Illinois nursery stock, shall be dug the planting season it is installed, and shall conform to the American Association of Nurseryman's standards
- 5. Plant material shall be size and type specified. Substitution of plant material shall be on a case by case basis and approved in writing by the Owner's Representative. In no case shall plant material be smaller than indicated in the plans.
- 6. Do not willfully proceed with plantings as designed when it is obvious that obstructions and/or grade differences exist that may not have been known during the design process. Such conditions shall be immediately brought to the attention of the Owner's Representative.
- 7. All plant material shall be inspected and approved by the Owner's Representative prior to the installation of any and all plant material.
- 8. Plant locations shall be flagged in field with Owner's Rep. Final location of all plant material shall be subject to approval of the Owner's Representative prior to digging any holes. The landscape contractor is responsible for providing Owner's Representative with 48 hour minimum advance notice prior to planting.
- 9. Plants shall be watered on the day they are planted and maintained with watering until final acceptance of the project.
- 10. Apply a pre-emergent as per manufacturer's specification prior to installing mulch.
- 11. Beds and tree rings (6' diameter) shall have 3" of hardwood shredded mulch applied and a 4" deep spade edge at lawn. Trees that are not located in beds, shall have a tree ring.
- 12. Landscape plant material shall be guaranteed for 12 months from final acceptance. Any plant 1/3 dead or more shall be replaced under the guarantee.
- 13. Contractor to prepare landscape beds by roto-tilling 2" of Mushroom Compost into new beds. Do not add compost nor roto-till within drip line of existing trees.
- 14. Lawn Seeding shall be under favorable weather conditions, and shall follow dates in specification. All irrigation shall be installed and functioning prior to seeding.
- 15. Turf mixes shall be installed and lawn established at all disturbed areas.
- 16. Do not overseed into mulch beds, artificial turf, and paving.
- 16. Do not overseed into muich beds, artificial turi, and paving.
- 17. Contractor shall restore all areas disturbed as a result of construction.18. Landscape contractor to coordinate all work with irrigation work.

GENERAL NOTES: LAYOUT

- 1. It is the responsibility of the Contractor to perform layout of all project elements and points for review by Owner prior to construction. (This work is considered incidental to the project and not paid as a separate bid item).
- 2. The contractor shall be responsible for all materials and quantities as required to complete the work in accordance with the plans and specifications. The contractor will notify the Owner's Representative in writing of any discrepancies or changes required to complete the work before any action may be taken. All changes or change orders must be approved by the Owner's Representative and Owner before any changes are executed.
- 3. No work to take place in Flood Plain unless indicated on plans.

REFERENCED SPECIFICATIONS AND CODES

- The Standard Specifications for Road and Bridge Construction (SSRBC), adopted April 1, 2016 adopted by the Illinois department of Transportation, and all amendments thereto the design manual, highway standards, and the culvert manual, also prepared by the Illinois Department of Transportation.
- 2. The Americans with Disabilities Act and the Illinois Accessibility Code.
- 3. The Illinois Procedures and Standards for Urban Soil Erosion and Sedimentation Control, and IEPA Standards and Specifications for Soil Erosion and Sedimentation Control.
- 4. U.S. Soil Conservation Service Field Engineering Handbook
- 5. All codes and ordinances of the City of XXX, United States Army Corp of Engineers, Illinois Department of Natural Resources, XXX County Soil and Water Conservation Districts, and all agencies having jurisdiction.
- 6. All requirements of the Occupational Safety and Health Administration.
- 7. The cited standard specifications, codes and permits, with these construction plans and details, are all to be considered part of the work, incidental items or accessories necessary to complete this work may not be specifically noted but are considered a part of these improvements.
- 8. In case of conflict, the more restrictive provision shall apply.

GENERAL NOTES: EXISTING CONDITIONS & REMOVALS

- 1. The Contractor is to locate all utilities, public and private, prior to beginning construction. Contractor will be responsible for any damages to utilities caused by their work. Contact J.U.L.I.E. 72 hours prior to construction at 1-800-982-0123 or (811) for location of utilities and contractor shall be responsible for protection of the same.
- 2. Site conditions are shown based upon available information, contractor to verify all existing conditions prior to bidding.
- 3. The contractor shall be responsible for the protection of all private utilities even though they may not be shown on the plans. Any utility damaged during the construction shall be repaired or replaced to the satisfaction of the Owner at the contractor's expense. No tree shall be planted within 10 lateral feet of any underground waterline, sewer line, transmission line or other utility.
- 4. Contours and elevations shown hereon are referenced to the North American vertical datum of 1988 (navd88)
- 5. A Topographic Survey was completed for the Owner by:
- Robert E. Hamilton Consulting Engineers P.C. 3230 Executive Dr.
- Joliet, Illinois 60431 Phone: 815-730-3444
- 6. The Contractor shall walk the site prior to submitting a bid to be fully familiar with site conditions.
- The Contractor shall protect and preserve all section, property or survey reference markers.
- 8. Tree Protection Fence to be installed as shown on plans and details prior to beginning construction. (incidental to cost). Do not drive, store equipment or materials within dripline of existing trees that are to be saved. Hold necessary disturbance to a minimum.
- 9. Contractor will be held responsible for damage to items not scheduled for removal.
- 10. Contractor shall repair or replace all damaged sidewalks, curbs or paving to remain in place that were damaged as a result of work stated in contract documents.
- 11. No excavations are to be left open to foul weather, rain, snow, etc. which would necessitate
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 12. Work site safety is the responsibility of the Contractor.
- 13. <u>Vehicular Construction access</u> shall be at one location to minimize damage. Construction access shall be approved by the Owner's representative.
- 14. <u>Construction Limits:</u> Construction Limits are as noted on plans. Do not store equipment or stockpile materials outside of construction limits. Any areas disturbed as a result of construction shall be restored to lawn or other surface by contractor to match pre-construction condition.
- 15. Topsoil may be stockpiled for redistribution as needed. Excess topsoil, debris and plant material to be removed off site and disposed of legally.
- 16. Construction fence shall be installed prior to beginning construction. Construction fence to be free standing chainlink. (incidental to contract).
- 17. Place erosion control measures as required to eliminate sedimentation into non-construction areas and as shown on plans and details prior to beginning construction.
- 18. Before beginning work at the site and throughout the course of the work contractor to inspect and verify the location and condition of every item affected by the work under this contract and report discrepancies to the Owner's Representative before beginning work.
- 19. Should discrepancies appear among the contract documents or between the contract documents and existing conditions, the contractor shall request an interpretation from the Owner's Representative before bidding. If the contractor fails to make such requests, it is presumed that both provisions were included in the bid, and the Owner's Representative shall determine which of the conflicting requirements shall govern. The contractor shall perform the work at no additional cost to the Owner in accordance with the Owner's Representative determination. Where conflicts exists between or within the contract documents between and applicable standards, codes, ordinances or manufacturers recommendations, and clarification has not been requested from the Owner's Representative prior to bidding as provided for above, the more stringent or higher quality standard shall prevail. Large scale drawings shall take precedence over small scale drawings, figured dimensions on the drawings over scaled dimensions and noted material over graphic representations.
- 20. The contractor shall provide all work and materials which any section or part of the drawings, specifications or conditions require them to provide, regardless of whether such requirement is or is not faithfully repeated in other parts of the documents thereof to which the provisions might be appropriate.
- 21. All necessary site work permits will be obtained by Owner. Contractor and all subcontractors shall register and pay associated fees to the Building Department. Contractor is responsible for following permit requirements including coordination of inspections and/or reinspections and associated fees.
- 22. Contractor shall follow all permit requirements as part of the project.



3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

| Gillson Park | Master | Landscape | Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



Vernon Hills, Illinois 60061

Phone: 847-478-9700

Landscape Architecture & Park Planning Chicago, Illinois 312-350-4088

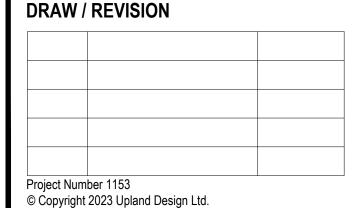
Plainfield, Illinois 815-254-0091 uplandDesign.com
SURVEYOR
Gewalt Hamilton Associates Inc.
625 Forest Edge Dr.

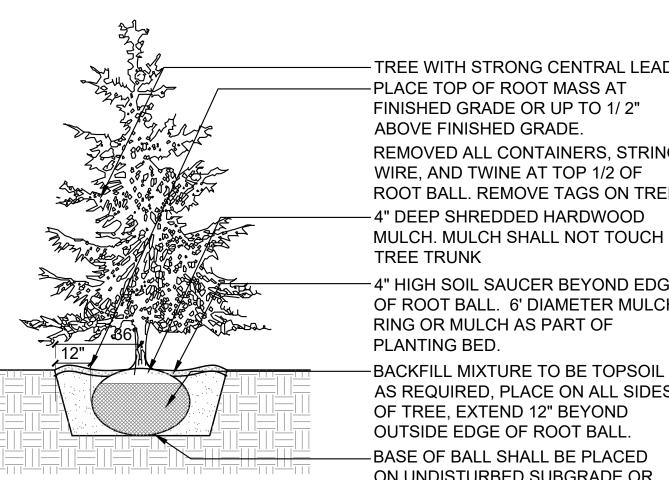
SHEET TITLE

General Notes

SHEET NUMBER

MBER 14.0





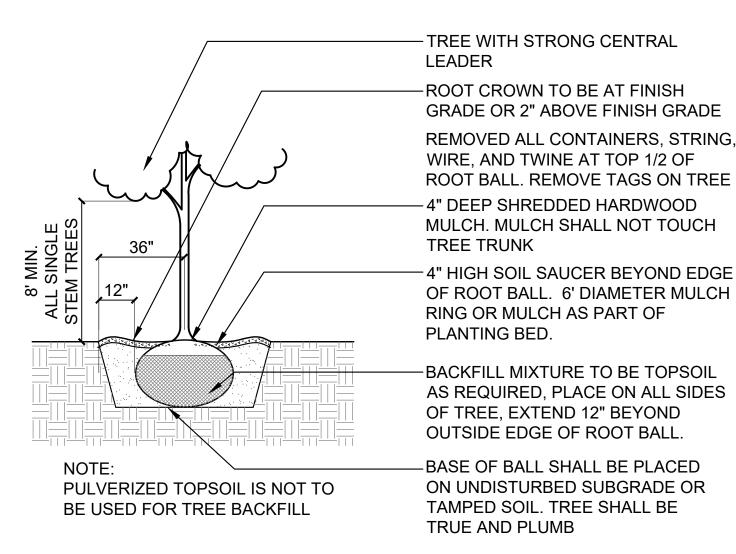
TREE WITH STRONG CENTRAL LEADER -PLACE TOP OF ROOT MASS AT FINISHED GRADE OR UP TO 1/2" ABOVE FINISHED GRADE. REMOVED ALL CONTAINERS, STRING, WIRE, AND TWINE AT TOP 1/2 OF ROOT BALL. REMOVE TAGS ON TREE -4" DEEP SHREDDED HARDWOOD MULCH. MULCH SHALL NOT TOUCH TREE TRUNK

4" HIGH SOIL SAUCER BEYOND EDGE OF ROOT BALL. 6' DIAMETER MULCH RING OR MULCH AS PART OF PLANTING BED.

AS REQUIRED, PLACE ON ALL SIDES OF TREE, EXTEND 12" BEYOND OUTSIDE EDGE OF ROOT BALL. -BASE OF BALL SHALL BE PLACED ON UNDISTURBED SUBGRADE OR TAMPED SOIL. TREE SHALL BE TRUE AND PLUMB

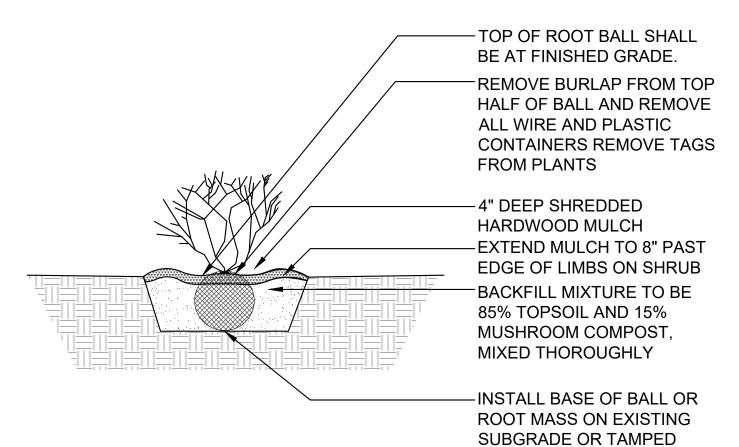
Evergreen Installation SCALE: N.T.S.

d-plant-evergreen_12



Tree Installation

SCALE: N.T.S.



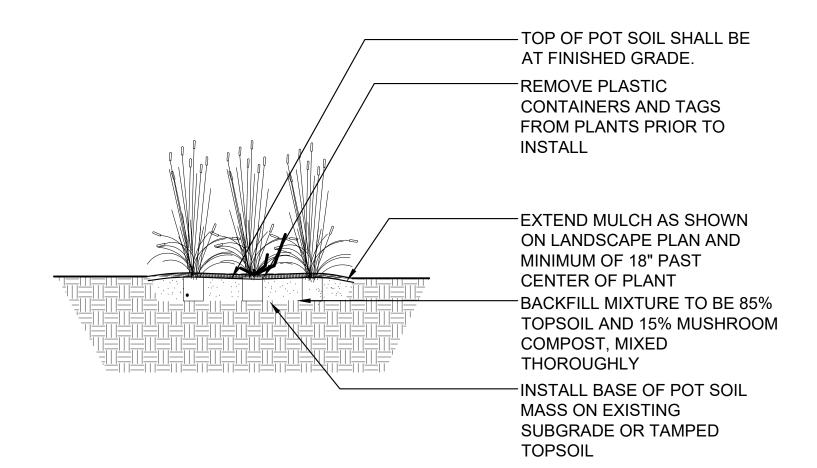
Shrub Installation

SCALE: N.T.S.

d-plant-shrub_12

TOPSOIL

d-plant-tree_12



Perennial & Ornamental Grass Installation

SCALE: 1" = 1'-0"

d-Derennials



3000 Glenview Rd Wilmette, Illinois 60091 Phone: 847-256-6100

PROJECT

Gillson Park Master Landscape Plan

800 Gillson Park Drive Wilmette, Illinois 60091

PROJECT TEAM



uplandDesign Itd

Landscape Architecture & Park Planning Chicago, Illinois 312-350-4088 Plainfield, Illinois 815-254-0091 uplandDesign.com

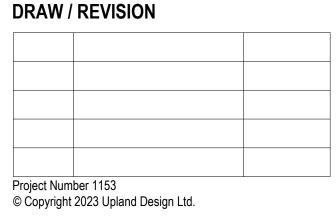
SURVEYOR Gewalt Hamilton Associates Inc. 625 Forest Edge Dr. Vernon Hills, Illinois 60061 Phone: 847-478-9700

SHEET TITLE

Construction **Details**

SHEET NUMBER

14.1





February 7, 2024

Re: Third Shift Custodial Services – Multiple Facilities

The bids were received on Tuesday, January 30, 2024 at 10:00am and were opened and publicly read aloud. Three bids were received. Below is the Park District's staff recommendation.

We have not worked with MSCH out of Elk Grove, but Park District staff followed up on references provided; these references have indicated that MSCH has the capacity to complete this work within specifications.

Based on our reference evaluation, I recommend we award a contract for cleaning services to MSCH of Elk Grove, Illinois, in the amount of \$325,116, who is the apparent lowest bidder.

Every bidder included all required documents, including the addendum.

I recommend awarding this contract to MSCH Corp in the amount of \$325,116.

Sincerely,

Kristi Solberg

Superintendent of Parks and Planning



February 7, 2024

Re: Aegis and Auquastar Drain Covers-Centennial Pool

The bids were received on Monday February 5th at 9:00am and were opened and publicly read aloud. Two bids were received. Below is the Park District's staff recommendation.

I recommend that we purchase pool drain covers from Halogen. Halogen was the lowest bidder at \$25,499.08 and their references included other park districts. Their bid also includes the required deliver-by date, provides warranties, and product catalogues.

The other vendor's, Leslie's, bid was nearly twice as much at \$48,632. This is likely because they used the wrong item numbers for their bid. While their deliver-by date was acceptable, they did not offer a 15-year warranty, they did not list other park districts as references, and did not include product catalogues.

I recommend awarding this contract to Halogen in the amount of \$25,499.08.

Sincerely,

Kristi Solberg

Superintendent of Parks and Planning



February 9, 2024

Re: Parking lot seal coating bid

The bids were received on Friday February 9th at 8:00am and were opened and publicly read aloud. Three bids were received. Below is the Park District's staff recommendation.

I recommend that we complete the District's seal coating project with Patriot Pavement Maintenance out of Wheeling. Patriot Pavement Maintenance was the lowest responsible bidder at \$49,400.

The other two vendors, Patriot Maintenance was \$32,300 and Taza Construction was \$72,544. Patriot Maintenance was the lowest bidder but they did not spec the requested product within their bid.

I recommend awarding this contract to Patriot Pavement Maintenance in the amount of \$49,400.

Sincerely,

Kristi Solberg

Superintendent of Parks and Planning

WILMETTE PARK DISTRICT ORDINANCE 2024-O-3

AN ORDINANCE AUTHORIZING THE DISPOSAL OF CERTAIN SURPLUS PROPERTY OWNED BY THE WILMETTE PARK DISTRICT

WHEREAS, the Wilmette Park District, Cook County, Illinois ("Park District") owns the following items of personal property ("Property"):

Various Electronic Equipment (see attached list of items); and Two (2) Garbage Compactor Motors

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22), every park district is authorized to sell or convey any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners ("Park Board") then holding office is no longer necessary, useful to, or for the best interests of the park district.

NOW, THEREFORE, it is hereby ordained by the Board of Park Commissioners of the Wilmette Park District as follows:

<u>Section 1.</u> The Park Board hereby finds and determines that the Property is no longer necessary, useful to, or for the best interests of the Park District and hereby declares said Property to be surplus.

Section 2. The Park Board hereby further declares that it is in the best interests of the Park District and its residents to dispose of the Property as set forth in Section 3 below, subject to the execution by the recipient, as and if appropriate, of an instrument whereby the recipient acknowledges that it is acquiring the Property used, as is, without any warranties of any kind whatsoever, assumes all liabilities in connection with its use of the Property, and releases, indemnifies and holds harmless the Park District and its park commissioners, officers, officials, and employees against and from any and all such liabilities associated with its acquisition and use of said Property.

<u>Section 3.</u> The Park Board hereby authorizes and directs the Executive Director, or his or her designee, to dispose of the Property in any manner he or she sees fit, which may include sale, auction, donation, disposal, or any other lawful means, with or without advertisement, at any time following the adoption of this Ordinance, and to take such other actions as the Executive Director, or his or her designee, shall deem necessary or appropriate in order to carry out the intent and effect the provisions and purposes of this Ordinance.

<u>Section 4.</u> This Ordinance shall be in full force and effect after its adoption as provided by law.

Ayes:	
Nayes:	
Absent:	_
Abstain:	_
	President, Board of Park Commissioners Wilmette Park District
ATTEST:	
Secretary, Board of Park Commissioners	
Wilmette Park District	

Adopted this 12^{th} day of February, 2024 , by the affirmative vote of three-fifths of the members

of the Board of Park Commissioners.

STATE OF ILLINOIS)
)
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Stephen P. Wilson, do hereby certify that I am the Secretary of the Board of Park Commissioners of the Wilmette Park District, Cook County, Illinois and as such, I am keeper of the records, ordinances, files and seal of said Park District; and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Ordinance 2024-O-3:

AN ORDINANCE AUTHORIZING THE DISPOSAL OF CERTAIN SURPLUS PROPERTY OWNED BY THE WILMETTE PARK DISTRICT

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Wilmette Park District held at 1200 Wilmette Avenue, Wilmette, Illinois at 7:30 p.m. on the 12th day of February 2024.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereto affix my official signature and the seal of said Wilmette Park District at Wilmette, Illinois, this 12th day of February 2024.

Secretary, Board of Park Commissioners Wilmette Park District

[SEAL]



Date: February 12th, 2024

To: <u>Board Members</u>

From: William Popielarczyk

cc: Steve Wilson

Re: Surplus Property Ordinance

The IT Department is requesting to surplus the following electronic equipment that has passed its usable life.

Ten (10) Calculators

One (1) IP Camera

Twenty-one (21) Credit Card Readers

One (1) Cell Signal Booster

Three (3) Finger Vein Readers

One (1) Fuel Controller

One (1) Cash Drawer

One (1) Headset

Thirty-eight (38) Keyboards

One (1) Media Converter

Thirty-Two (32) Mice

Eleven (11) Monitors

Eight (8) Wireless Access Points

One (1) IP Phone

One (1) Power Module

Twelve (12) Printers

One (1) Router

One (1) Barcode Scanner

One (1) Scoreboard

Five (5) Speakers

Thirteen (13) Switches/Hubs

One (1) Punch Card Timeclock

Three (3) Ups

One (1) Crt Tv



Date: February 12th, 2024

To: <u>Board Members</u>

From: Kristi Solberg

cc: Steve Wilson

Re: Surplus Property Ordinance

The Parks and Planning Department is requesting to surplus 2 motors from old garbage compactors. These units were required with the last service provided but will not be needed with our current provider.





Date: February 12th, 2024

To: Board of Commissioners

From: Kristi Solberg

Cc: Steve Wilson

Re: February Board Report

Parks and Planning

During the month of January, the Parks and Planning team was busy performing winter operations. The Buildings staff repaired burst pipes at Lakeview Center, Howard Park, and the Community Playfield bathroom. The Parks staff cleared snow and ice after storm events and opened two ice rinks at Gillson and Mallinckrodt.



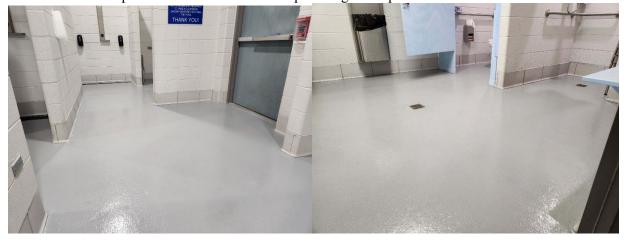




<u>Building staff</u>
West Park-Replaced the floor in Maintenance Garage staff break room and added hooks to the new platform tennis courts.



Centennial-Coated pool locker floor with anti-slip coating and replaced latches on ice rink doors.





Community Rec Center-Replaced the floor, painted and added new cabinets to room 106.







LED light upgrades-Golf (replaced 15 fixtures-1,440 watts to 450 watts) and Community Rec Center(replaced 8 fixtures-688 watts to 336 watts)



<u>Parks staff</u>
Staff completed tree work (pruning, invasive removals, and mulching), ice rink maintenance and cleaned the fence at Forest Park.





Field permits

- WPD sports-practice begins mid-April
- Wilmette Wings-practice begins April 1st
- Wilmette Baseball Association-practice begins mid-April
- Regina and Jr. Trevian Lacrosse will be rented West Park turf field in late February-March

Date: February 12, 2024

To: Steve Wilson, Executive Director

From: Dave Merrill, Superintendent of Recreation

Re: Recreation Department February 2024 Board Report



January was a month of renewal. Our Winter programming season got underway. Our Recreation Team has shown cohesiveness and resilience as we operate on limited personnel resources. While we have many positions unfilled everyone has rallied keep moving forward and maintain a quality customer experience. A lot of work was done to begin to fill our vacancies with quality personnel.

Personnel status

Gymnastics Manager: Hired Sara Emory (Internal Gymnastics Coach)

Recreation General Manager: Mid-way through the interview process

Sports Supervisor: Final hiring stage

CFA Supervisor: Accepting applications and conducting 1st round screening

Lakefront General Manager: Accepting applications (national search)

Gymnastics Coach: Final hiring stage

The Recreation Department staff continues to work very hard toward our Spring/Summer Programming and Summer Camp. We are actively working through long-term solutions to mitigate the anxiety associated with Summer Camp Registration.

Community Recreation Center

Recreation Programs Division:

Beyond the Bell, School Year 2022-2023

Pr	ogram/Event Name	Enrollment
•	CARE – AM	86
•	CARE – PM	107

• For the School Day Off programs in February, we anticipate going on trip to Dave & Buster's on the 19th. The School Day Off trip for the 20th is to be determined. Below are the current enrollment numbers for the CRC program.

Program/Event Name Enrollment

School Day Off #9
 School Day Off #10
 51

Campus Clubs/CARE

• CARE/Campus club for the 2024-2025 school year and we have an approximate total of 285 families registered

Early Child Care

- Had Winter Break Camp to kick off the New Year
- Hosted Stephanie Boron who came to talk with our teachers about neurodiversity in the classroom
- Kicked off preschool 24-25 registration and started planning and preparing for Summer Camp 2024
- Participated in the Snow Day pop up and loved playing in the snow!
- Hosted a cozy literacy day with PJ's, hot cocoa, reading forts and more

Athletics:

- The Adult Basketball league moved to the CRC and has 6 over-40 teams
- A 4 team recreational VB league begins on February 17 in the CRC
- The youth basketball season start was delayed a week due to snow and low temperatures. The delay also allowed better preparation for league play for staff, players and coaches. The season is in full swing with league games on Saturdays and Sundays. Over 850 players are registered this season.

Center for the Arts:

- CFA only had to cancel 1 art class and 1 dance class due to low enrollment out of all the classes we offer for the winter session!
- Dance Alliance has been working hard getting ready for their first dance competition of the season in February.
- The children's theater has 45 students 1st-4th grade rehearsing for their winter musical, Finding Nemo. Finding Nemo opens Feb. 9.
- The Theater Department's Improv troupes have also begun practicing for the season.

Special Events:

• Staff is preparing for the Royal Ball event, taking place on Friday, February 9, 2024 at the Lakeview from 6-8 pm. This event is inclusive of all children ages 4 and up with a parent/guardian to join them for a night of dancing, music, a dessert table and a photo booth of fun!

Gymnastics:

- Our competitive season is still going strong. January 26-28 we had a meet in Tinley Park where our Xcel Silver, Level 3, and Level 4 all came home with a 3rd place trophy.
- We had our first ever destination meet to Las Vegas. It was a great experience and a great way for the team to bond. The girls got to compete against gymnasts from all over California, Texas, Nevada, and Canada. We even had a few event champions!!!
- We wish our boys team luck as they will be competing in their first ever AAU meet.
- Our Winter classes are full but people already eagerly asking when the spring session begins.

Center Fitness Club:

- CFC Transformation Challenge 10 week small group program begins 2/12
 - 5 teams 24 participants total
 - o \$7,900 in revenue generated
- Strong & Mobile Golfer 4 Week Program
 - o Dates: 3/5 3/26
 - o Cost: \$150 Res / \$175 Non-Res

January 2024

Monthly Visits	8,111
Total Active Memberships	1,735
Group Fitness Attendance	1,289
Personal Training Sessions	135

Mallinckrodt Center

General Info:	
Fitness Room Visits	75 Visits (January)
Group Fitness Class Participants	120 Enrolled in 13 different weekly classes
Rentals	5 (January)
Memberships	266
Walking Track Memberships	139
Running a promotion to "Bring a Friend" to class	

Recent Special Interest Programming:	
Mah Jong Lessons	8 Participants
Watercolors Class	12 Participants
Intro To Drawing Class	3 Participants
Canasta Lessons	6 Participants

Upcoming February Events & Activities:
7 Scheduled Rentals
Mah Jong Lessons
Movie Day
Soup and Sandwich Day
Himalayan Salt Cave Day Trip
Bingo Pizza Party

CRC Operations

• We have secured Jeanette as our new PT1 with our CSR Team. We are onboarding her to her new role and expect training to be completed shortly. We will strategically schedule her throughout the week to best serve our community and Rec Supervisors

- Capital project improvements to Room 106 are now complete. Upgrades include:
 - New flooring
 - Painting of the entire space (All colored coordinated with different shades of gray J and black baseboards)
 - Baseboard replacement
 - Upgraded room lighting
 - New cabinets and counter tops
 - o Punch list item remaining: Cabinet hardware
- Starting a complete analysis of building space needs for 2024 WPD Summer Camp. Our goal is to determine our ability to support potential larger camp participant numbers this Summer.

Centennial Recreation Complex

ICE

Plans are underway for spring ice show with performances scheduled for May 10-12. Currently there are over 120 skaters participating.

POOL

Summer hiring has begun.

- 16 applicants for head guard positions.
- Over 40 staff are hired for summer 2024. Ahead of last season's hiring timing.
- A series of job fairs in the winter/spring are in place to hire the bulk of lifeguard and learn to swim staff.
- Floors of the pool locker rooms have been painted and textured in preparation for the season.
- The concession area has been deep cleaned and prepared for new vendor bidding

TENNIS

USTA Junior Team Tennis pop ups have been scheduled monthly as a play based programming option for local junior players.

USTA League programming has grown to 21 teams hosted at Centennial.

- Teams utilize court time on Friday, Saturday, Sunday afternoons and evenings.
- Priority is given to teams captained by club members.

PADDLE

The week of February 11 marks the end of the men's regular league season. Playoffs to follow into March. The league finals are hosted at Glenview Club March 12. Women's league continues through the weeks of March 11.

Lakefront

• Total hires for beach operations is 109 of 150

- Sailing beach, AQ Camp hiring is complete. Great Gillson hiring is at least 50% complete waiting on initial registration numbers to keep going
- Sailing beach registration is 65% complete
- Working on South Beach plans
- Working on operations plan for Langdon including a hut for staff operations and weather protection
- Equipment ordering for summer supplies continues
- Lakeview floor is holding up and we continue to get numerous inquiries about the spaces with multiple walkthroughs per day

This data is through 2/8 for each year

This data is through 2/8 for each year		
2024		
	Count	Fees Paid
Aquatics Passes		
Beach and Pool Membership - Employee	28	\$ -
Beach Pass	847	\$ 40,633
Beach Senior Pass	62	\$ 2,116
Pool and Beach Pass	1981	\$ 175,322
Pool and Beach Senior Pass	54	\$ 4,419
Pool Pass	489	\$ 47,465
Pool Senior Pass	26	\$ 1,459
Dog Beach Passes		
Non-Resident Dog Beach 2 Dogs	1	\$ 321
Resident Dog Beach 1 Dog	5	\$ 235
Resident Dog Beach 2 Dogs	1	\$ 56
Sailing Passes		
Sailing Beach 2 Catamaran Owner	21	\$ 8,058
Sailing Beach 2 Monohull Owner	51	\$ 12,690
Sailing Beach 2 Stand Up Paddleboards Owner	34	\$ 10,800
Sailing Beach Catamaran Owner	385	\$ 109,421
Sailing Beach Catamaran Partner	196	\$ 7,149
Sailing Beach Laser II Owner	36	\$ 7,119
Sailing Beach Laser II Partner	8	\$ 284
Sailing Beach Monohull Owner	503	\$ 73,037
Sailing Beach Monohull Partner	45	\$ 1,716
Sailing Beach Stand Up Paddleboard Owner	460	\$ 63,046
Sailing Beach Windsurfer Owner	27	\$ 3,894
Trail In Permit	1	\$ 260
Grand Total	5261	\$ 569,500

	Count	Fees Paid
Aquatics Passes		
Beach and Pool Membership - Employee	36	\$ -
Beach Pass	795	\$ 37,098
Beach Senior Pass	47	\$ 1,517
Pool and Beach Pass	2200	\$ 183,855
Pool and Beach Senior Pass	45	\$ 3,575
Pool Pass	445	\$ 41,448
Pool Senior Pass	14	\$ 773
Dog Beach Passes		
Resident Dog Beach 1 Dog	3	\$ 135
Resident Dog Beach 2 Dogs	1	\$ 59
Sailing Passes		
Sailing Beach 2 Catamaran Owner	27	\$ 9,580
Sailing Beach 2 Monohull Owner	71	\$ 15,813
Sailing Beach 2 Stand Up Paddleboards Owner	83	\$ 19,327
Sailing Beach Catamaran Owner	514	\$ 116,306
Sailing Beach Catamaran Partner	254	\$ 9,064
Sailing Beach Laser II Owner	44	\$ 7,867
Sailing Beach Laser II Partner	8	\$ 264
Sailing Beach Monohull Owner	618	\$ 83,174
Sailing Beach Monohull Partner	63	\$ 2,218
Sailing Beach Stand Up Paddleboard Owner	483	\$ 61,817
Sailing Beach Windsurfer Owner	31	\$ 4,712
Grand Total	5782	\$ 598,600

MEMORANDUM

Date: February 8, 2024

To: Steve Wilson, Executive Director

From: Lindsay Thomas, Superintendent of Operations

Re: February 2024 Board Report – Operations Department

1. District Operations

2. Human Resources and Risk Management

3. Marketing and Communications

4. Sustainability



1. District Operations

Project Parks and Play is still going strong with our consulting team from BerryDunn. Staff worked together to further define objectives for both the Strategic and Comprehensive Plans, which have been shared with the Board for further review. Commissioners can also expect to receive the first draft of the Strategic Plan by February 16. BerryDunn is scheduled to attend the next COW meeting on February 26, 2024 where both the objectives and first draft will be reviewed in more detail. Additional upcoming items of interest include:

- Phase 2 of public engagement is scheduled to begin in early March
- First draft of the Comprehensive Plan scheduled to be shared with the Board the beginning of April
- The final versions of the comprehensive and strategic plans are anticipated to be ready for adoption mid to late May
- Implementation workshops with staff will be scheduled throughout the summer

The 2024 IAPD/IPRA Soaring to New Heights Conference was a great success. The All Conference Survey was recently emailed out to attendees. All staff and commissioners who attended are strongly encouraged to fill it out as survey results are reviewed by the Joint Conference Committee in great detail. All suggestions are taken into consideration for future conference planning.

2. Human Resources and Risk Management

The HR Assistant position has been filled by Eric Gonzalez who joins us from the Park District of Highland Park. The District is excited to have him on board and he has already jumped right into tackling various tasks for the department. His first day was January 29.

There are currently 5 full time open positions:

- Gymnastics Coach, due to Sara Emory moving into the Gymnastics Manager position
- Lakefront General Manager position, due to Ben Wozney leaving at the end of February
- Recreation Supervisor Sports, final round of interviews have been conducted
- Recreation Supervisor Center for the Arts (CFA), first round phone screens in process
- Recreation Program Manager second round interviews completed, third round being scheduled

As part of the Park District's summer staffing preparation, job fairs will be held at WPD facilities on February 24, March 5, and April 10. The New Trier High School job fair will be held on February 28, which the District will also be in attendance at.

Current active staff data as well as the progress for 2024 summer hiring is below:

2024 SUMMER HIRING PROGRESS							
Camp Counselors/Directors	# Staff						
Offer Sent	9						
Offer Signed	3						
Completing Onboarding or Rehire Paperwork	29						
Lakefront (non camp)	# Staff						
Offer Sent Offer Sent	25						
Offer Signed	71						
Completing Onboarding or Rehire Paperwork	0						
<u>Pool</u>	<u># Staff</u>						
Offer Sent	5						
Offer Signed	1						
Completing Onboarding or Rehire Paperwork	30						
2024 ACTIVE YEAR ROUND EMPLOYEE DATA							

2024 ACTIVE YEAR ROUND EMPLOYEE DATA								
<u>Classification</u>	# Staff_							
Full Time	73							
PT1-ACA	20							
PT1	11							
PT 2 and 3	268							
Short Term (Separate from Summer)	104							

WPD Trainings for 2024 include state mandated Sexual Harassment Training. This training is required by all Park District employees regardless of classification. Training can be completed online or in person with both English and Spanish options. In addition to the Sexual Harassment Training staff are required to complete department specific trainings.

3. Marketing and Communications

The new year started off with a bang as the Marketing and Communications team (MarCom) were busy wrapping up edits and finalizing the *Explore More* newsletter to send for print. Printed copies arrived at the Wilmette post office on Friday, January 19 and began to appear in resident mailboxes on the 20th.

MarCom diligently worked on 2024 Summer Camp promotions, the digital *Camp Guide* flipbook and the Summer Camp program web pages, which posted LIVE for browsing on January 23. On February 6, camp registration day for resident, the community experienced login issues which were due to a server overload. This resulted in a system failure and the decision was made to postpone camp registration. Resident summer camp registration will now take place on Saturday, February 24 at 9 am, and non-

resident registration will be Saturday, March 2 and 9 am. The District is working to share all necessary details and information as soon as possible with the community.

Taking into consideration recent staffing changes and combining spring and summer sessions, the deadline for staff to turn in spring/summer program information was extended from January 16 to January 30. This adjustment still allows time for MarCom to produce the digital flipbook and update program pages accordingly to post LIVE on February 27. Currently, resident registration for Spring/Summer programs opens March 12, and non-resident registration opens March 19 for Spring and Summer programs. These dates are being reviewed based on the changes made for summer camp registration and may be revised.

The Mallinckrodt seasonal newsletter has also returned. Members expressed frustration with using the Center's digital flipbook, and preferred the simplified layout and larger type of the print newsletter. The Winter Mallinckrodt Newsletter was produced and emailed to a 60+ adult contact list of over 6,000 patrons on January 16.

Friday, January 12 was a busy day communicating facility and program changes in response to the winter storm. As facility and program schedules were rapidly changing based on storm conditions, MarCom worked with staff to determine the latest changes and quickly disseminate the information to the public via the website bulletin board and alert banner, and on social media

MarCom and the Special Events Committee hosted *A Pop-Up Snow Day* on Monday, January 22 from 3:30-5 pm. The event delighted an estimated 75 attendees, who enjoyed cocoa, built snowfolk, and played winter-themed games. Fun was had by all at this free community pop-up.

4. Sustainability

The Board of Commissioners received the revised draft strategies for the sustainability plan on Friday, January 5th, for a secondary review. Staff worked to incorporate the Commissioners' feedback and suggestions. Subsequently, the draft strategies were made available to the public on February 5.

The public was notified of the draft strategy review via email, on the Park District website and through social media. The draft strategies were presented in a format similar to when the board reviewed them, but with the addition of a survey at the end of each topic to gather optional feedback. The public will have the opportunity to provide feedback on the strategies until February 18.

The internal staff sustainability steering committee will be meeting late-February to review the public feedback and incorporate it into the strategies. Marketing staff anticipate completing the plan design by the week of March 4, and the sustainability steering committee plans to meet for a final time during the week of March 11 to refine the document. Staff anticipates that the board will see the final plan at the March COW meeting.



To: Steve Wilson, Executive Director From: Sheila Foy, Superintendent of Finance

Date: February 8, 2024

Re: February 2024 Finance Superintendent Report:

- 1. District Revenue and Expense Statement through December 2023 (preliminary) (Appendix 1)
- 2. Capital Expense Summary through December 2023 (preliminary) (Appendix 2)

3. Finance, Customer Service and Technology Department Updates

1. District Revenue and Expense Statement Results through December 2023 (preliminary) (Appendix 1)

The preliminary results of the District through December is a (\$4.1m) fund deficit. The projected 2023 fund deficit is (\$5.2m). Finance will continue to post 2023 expenses paid in 2024 until the end of February at which point, we will meet with the auditors and make only material adjustments to the 2023 financials. As discussed in the January Committee of Whole, the annual accrual for deferred revenue was materially larger than we had experienced in past years. We have identified all the differences from the 2022 deferred revenue accrual and will discuss those differences during the February Committee of the Whole.

2. Capital Expense Results through December 2023 (preliminary) (Appendix 2, Pages 1 - 5)

2023 capital spending through the end of December is \$7.7m. We have projected 2023 capital spend to be somewhere between \$9m and \$9.4m. Overall, 95 out of 108 projects have been either completed, rescheduled or cancelled. 65 projects have been fully paid for and 17 projects (including Langdon and Lakefront Infrastructure) have been either rescheduled or cancelled for 2023. We will continue to post capital activity for 2023 through the end of February also.

3. Finance, Customer Service and Technology Updates

During January, the Finance department was busy with year-end closing activities. Many of the accruals necessary to get our financials GASB compliant are processed during January and February before the auditors arrive for their field work on March 4th. The approved 2024 Budget and Amendment Ordinance was filed with the county on January 15th and has been accepted by the County. The PTELL Resolution filed December 21st was also accepted in January. The 2023 Levy was accepted by the County on January 8th. All year-end tax reporting (W-2, 1099 and 1095) was completed in January. The Auditors were in our offices testing Internal Controls on January 22nd and are scheduled to return for fieldwork on March 4th. Last but not least, the District has received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the 16th year in a row. Thank you to everyone who contributed to our 2022 Annual Comprehensive Financial Report.

Customer Service reported that January began with lots of happenings! The Cornflower Paddle Classic tournament was at the Paddle Tennis courts January 5th & 6th. The event is sponsored by the Ouilmette Foundation and is always a big and wonderful event for our racquet sports enthusiasts. The Fitness Center was hopping due to New Year's resolutions so lots of interest in programming at this facility. We had our first official snow day on January 12th when classes were suspended in the afternoon and evening due to weather. It was a good day to build some snowfolk in your yard or at the park! Our childcare registration for the 2024-25 school year began on January 16th for current families, January 23rd for new families and January 30th for non-residents. The weather turned slightly colder so outdoor ice rinks were created and opened to the public. Unfortunately, warmer weather came back for a visit and the rinks melted. The rinks are probably closed for the season. A Snow Pop Up was at Hibbard Park on the 22nd. Building snowfolk and just enjoying the outdoors in winter is always a fun time. Plus, it didn't hurt that hot cocoa was available to everyone. Camp Explore Guide was released online on January 23rd with registration for Residents and non-residents in February. Swim and parking passes continue to sell. Sailing memberships were available for renewal online with a deadline in February. The year has just begun and we are on our way in making it spectacular!

Information Technology spent January upgrading server host hypervisors to the most recent version. IT has also sorted through electronics that are at end of life, broken or no longer being used and created a list of items for recycling. That surplus equipment list will be submitted for Board approval in the February Board meeting. Security awareness training

was pushed out to the District for completion in February. This training completion is a requirement for the District's cyber security insurance coverage. Finally, IT upgraded Incode to the most recent version to support the creation and filing of year end tax reporting.



Wilmette Park District Revenue and Expense Statement For the Month Ending December 31, 2023

						Total	Total
Total District	Th	rough December 31		YTD Varia	nce	Year	Year
	Actual	Actual	Budget	Actual to Bu	Actual to Budget		Budget
	2022	2023	2023	\$	%	Projection 2023	2023
Revenue	-			•			
Property Taxes	\$7,335,667	\$7,375,431	\$7,405,276	(\$29,845)	-0.4%	\$7,489,567	\$7,405,276
Daily Fees	2,060,038	2,427,466	2,155,593	271,873	12.6%	2,381,999	2,155,593
Fee Revenue	10,864,299	10,817,470	12,071,400	(1,253,930)	-10.4%	11,296,622	12,071,400
Membership Fees	2,599,535	2,612,132	2,934,187	(322,055)	-11.0%	2,856,807	2,934,187
Rental Revenue	2,386,703	2,353,978	2,667,891	(313,913)	-11.8%	2,391,034	2,667,891
Retail Sales	229,100	217,325	228,577	(11,252)	-4.9%	232,794	228,577
Miscellaneous Revenue	1,295,354	834,986	583,107	251,879	43.2%	928,271	583,107
Total Revenue	\$26,770,697	\$26,638,790	\$28,046,031	(\$1,407,242)	-5.0%	\$27,577,094	\$28,046,031
Expenses							
Salaries & Wages	\$10.055.444	\$11.492.959	\$11.865.196	(372,237)	-3.1%	\$11.470.665	\$11.865.196
Employee Benefits	2,674,327	2.768.692	2,889,937	(121,244)	-4.2%	2,979,004	2,889,937
Contract Services	4,140,725	4,552,521	4,440,752	111,769	2.5%		4,440,752
Utilities	812.447	914.066	1,055,416	(141,350)	-13.4%	,- , -	1,055,416
Supplies	1,328,894	1,396,338	1,335,886	60,452	4.5%	1,408,350	1,335,886
Equipment and Repairs	411,482	416,686	389,461	27,225	7.0%	471,115	389,461
Operating Expenses		\$21,541,263	\$21,976,647	(\$435,384)	-2.0%	\$21,837,693	\$21,976,647
Operating Surplus (Deficit)	\$7,347,379	\$5,097,526	\$6,069,384	(\$971,858)	-16.0%	\$5,739,401	\$6,069,384
Non-Operating Revenue							
Bond Proceeds	\$3,284,916	\$0	\$0	\$0	N/A	\$0	\$0
Capital Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	N/A	<u>0</u>	<u>0</u>
Total Non-Operating Revenue	\$3,284,916	\$0	\$0	\$0	N/A	\$0	\$0
Non-Operating Expenses							
Capital	5,298,647	7,697,438	13,141,373	(5,443,935)	-41.4%	9,439,254	13,141,373
Capital - Special Recreation	309,822	27,139	107,000	(79,862)	-74.6%	57,182	107,000
Debt Service	1,370,018	1,469,351	1,469,351	0	0.0%	1,469,351	1,469,352
Capital Transfer	0	0	0	0		0	0
Overhead Transfer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	<u>0</u>
Total Non-Operating Expenses	\$6,978,487	\$9,193,928	\$14,717,724	(\$5,523,797)	-37.5%	\$10,965,787	\$14,717,725
Net Non-Operating Surplus (Deficit)	(\$3,693,571)	(\$9,193,928)	(\$14,717,724)	\$5,523,797	-37.5%	(\$10,965,787)	(\$14,717,725)
Total Expenses	<u>\$26,401,806</u>	<u>\$30,735,191</u>	<u>\$36,694,371</u>	(\$5,959,180)	-16.2%	<u>\$32,803,480</u>	<u>\$36,694,372</u>
Net Surplus (Deficit)	\$3,653,808	(\$4,096,401)	(\$8,648,340)	\$4,551,939	-52.63%	(\$5,226,386)	(\$8,648,341)

		I II KOUGH DECEMBEI	X 51, 2025							
Location		Project Name	Project Description	2023 Budget	2023 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Projected Completion Date		Updates for December
ADMINISTRATION OFFICE		Comprehensive Plan	Includes Facility Condition Assessment	200.000	-	171,732	28,268	Year Long	Building Improvement	s Ongoing
ADMINISTRATION OFFICE		Computer Hardware	Computer hardware (Laptops, Desktops, Servers and etc.)	125,304	_	118,731	6,573	Year Long	Equipment	Ongoing
ADMINISTRATION OFFICE		Computer Software	Computer software (MS Office and etc.)	152.054	_	134.964	17,090	Year Long	Licenses & Software	Ongoing
GILLSON PARK	Park	Lakefront Infrastructure Design Work	Comprehensive Plan Development	150.000	98.000	. ,	9,652	Q4	Land Improvements	Permits submitted by 9/29/23
GILLSON PARK	Park	Lakefront Infrastructure Implementation	Roads, sewers and sidewalks	3,000,000	,		192,190	Q4	Land Improvements	Permits submitted by 9/29/23
GILLSON PARK	Lakeview	Lakeview Design Implementation	Implement Design Plan	1,745,000		1,429,159	315,841	Q4	Building Improvement	We have occupancy and completing punch list items.
GILLSON PARK	Lakeview	Lakeview Design Planning	Full Building Design Plan	64,000	_	- 36,556	27,444	Q4	Building Improvement	s We have occupancy and completing punch list items.
GILLSON PARK	Lakeview	Carrier Heater Lakeview Duct- Work Lakeview Gutter Work	last replaced 10/01/1987	15,000	-		15,000	Q4	Equipment	move to Lakeview project to cover gutter amounts \$28,000
LANGDON PARK		Shoreline Protection - Langdon	Material and Installation	1,700,000	(1,540,000)	158,309	1,692	Q3	Land Improvements	Short term access complete. Long term solution has been decided and we are waiting for an updated quote on the engineering fees for the project.
PARKS DEPARTMENT		Additional Pickleball Courts	Pickleball courts (4 with no lights)	300,000	(290,000)	460	9,540	Q3	Building Improvement	s CPF approved as the site. IGA funds will be depleted first, the remaining spend will be from capital.
PARKS DEPARTMENT		Athletic Fields	Football posts, soccer goals and nets	30,000	-	28,176	1,824	Q3	Outdoor Equipment	Remaining spend in December
PLATFORM TENNIS		Furniture Replacement	Paddle hut furniture replacement	10,000	19,000	-	29,000	Q3	Furniture	Increase in budget approved by SW
WILMETTE GOLF CLUB		Amenities on Course	New Tee Markers / Divot Boxes/ Directional stakes	30,000	-	- 26,592	3,408	Q2	Outdoor Equipment	Some have arrived, remaining items should be here by end of Q3
WILMETTE GOLF CLUB		Drainage Improvements	Materials for subsurface golf course drainage installs	12,000	-	11,689	311	Q4	Land Improvements	Targeting start in fall
IGA		Thornwood, Hibbard and CPF	Additional fund expenditures not covered by the IGA		1,335	1,335	1		Land Improvements	Complete - paying off final invoices
WILMETTE GOLF CLUB		Security Cameras	Cameras to be installed for the parking lot and 5 additional cameras were added to scope for the	40,000			30,201	Q2	Building Improvement	Complete - waiting on remaining invoice actively working to pay
CENTENNIAL COMPLEX	Aquatics	Activity Pool Liner	Repair activity pool shell and install a PVC liner	150,000	-	120,760	29,240	Q2	Equipment	Complete - waiting on remaining invoice pd in Dec
COMMUNITY REC CENTER	General Building	West Door Replacement	Replace west main ECC door with new closers	25,000	-	-	25,000	Q3	Building Improvement	Complete - waiting on remaining invoice
CENTENNIAL COMPLEX	General Building	Replace Trane Unit #2	Last replaced 10/01/1997	175,000	-	109,424	65,576	Q3	Equipment	Complete - waiting on remaining invoice
CENTENNIAL COMPLEX	General Building	Replace Trane Unit #3	Last replaced 10/01/1999	175,000	_	109,424	65,576	Q3	Equipment	Complete - waiting on remaining invoice
COMMUNITY REC CENTER	General Building	Main Entrance (south) Door Replacement	Replace whole store front main entrance and add scheduled locks	50,000	-	2,150	47,850	Q3	Building Improvement	Complete - waiting on remaining invoice
COMMUNITY REC CENTER	General Building	Replace Trane Unit #3	last replaced 07/01/1995	155,000	-	109,424	45,576	Q3	Equipment	Complete - waiting on remaining invoice
PLATFORM TENNIS		Addition to the Hut	Adding to Hut to connect the new courts (South Decking and site work)	1,350,000	1,150,000	2,678,208	(178,208)	Q3	Building Improvement	Complete - waiting on remaining invoice
PLATFORM TENNIS		Build 2 additional courts	Build 2 additional courts and parking lot	425,000	, ,	31,722	393,278	03		Complete - waiting on remaining invoice

		THROUGH DECEMBE	K 51, 2025							
Location		Project Name	Project Description	2023 Budget	2023 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Projected Completion Date		Updates for December
PLATFORM TENNIS		Landscape Work	Including plantings and designs	50,000	-	_	50,000	Q3	Land Improvements	Complete - waiting on remaining invoice
SHOREWOOD PARK		Drainage Improvements	Addition of Rain Gardens to Park		25,713	24,713	1,000	Q4	Land Improvements	Complete - waiting on remaining invoice
PLATFORM TENNIS		Northern Deck Extension		250,000	(250,000)	-	-	Q3	Building Improvements	Cancelled
WILMETTE GOLF CLUB		Gate to Maintenance Road	Gate to restrict access to maintenance road						Building Improvements	Cancelled - Bids are coming in higher and there is
				12,000	(12,000)	_	-	Q2		additional work being added to scope move to
WILMETTE GOLF CLUB		Nano Walls	Install Nano walls to the patio from restaurant	50,000	(50,000)	-	-	02	Building Improvements	Cancelled for 2023, will be a 2024 project
WILMETTE GOLF CLUB		Resurface Driveway	Scheduled maintenance on maintenance drive	,	(, ,			`	Land Improvements	Cancelled - Bids are coming in higher and there is
		(Maintenance Facility)		25,000	(25,000)	_	-	Q2	-	additional work being added to scope move to
PARKS DEPARTMENT		Event Stage	Large Event Stage	150,000	(150,000)	_	-	O2	Outdoor Equipment	Cancelled
MALLINCKRODT CENTER		Irrigation System	Upgrading and repairs to current irrigation system	100,000	(100,000)			Q2	Land Improvements	Cancelled
WE LEWIS CONTROL				30,000	(30,000)			Q2		
CENTENNIAL COMPLEX	General Building	Emergency Light Generator	Replacement of current emergency light generator	30,000	(30,000)	-	-		Building Improvement	s Cancelled - Bids are coming in higher and there is
CENTENNIAL COMPLEX	General Building	Emergency Eight Generator	replacement of current emergency light generator	20,000	(20,000)			Q3	Bunding improvement	additional work being added to scope move to
PARKS DEPARTMENT		Outdoor Ice Rink	Location TBD (IGA Funds \$135k - Thornwood)	20,000	(20,000)	-	-	0.2	OK	Cancelled - all IGA funds are accounted for
	0 - 111		,		-	-	-	Q3		
GILLSON PARK	Sailing	Aquatics and Sailing Camp Equipment	Repairs and replacement of aquatics and sailing camp equipment	6,000	(2,454)	3,546	-	Q3	Outdoor Equipment	Completed spending for 2023, cancelled remaining spend
GILLSON PARK	Sailing	Sailboats, Kayaks & Paddle Boards	Replacement of older vessels used on sailing beach	15,000	(11,355)	3,645	-	Q3	Equipment	Completed spending for 2023, cancelled remaining spend
WILMETTE GOLF CLUB		Range Netting Pole and Fence Maintenance	Net and Cable Maintenance / High lift work	10,000	(10,000)	-	-	Q1	Outdoor Equipment	Cancelled
PARKS DEPARTMENT		Dog Park Fencing	Install dog park fencing on ComEd leased property	49,350	(49,350)	_	-	04	Outdoor Equipment	Cancelled - Move to 2024
CENTENNIAL COMPLEX	General Building	Roof Replacement (partial)	Partial replacement and repairs for the roof	120,000		5,990	_	04	Building Improvements	Cancelled for 2023, will be a 2024 project
CENTENNIAL COMPLEX	Ice	Cooling Tower Move	Move the cooling tower to the ground (engineering	1,111	(, , , , , , , , , , , , , , , , , , ,			~ ~	Equipment	Cancelled for 2023, will be a 2024 project
			and permitting only - move estimate based on engineer finding)	50,000	(43,210)	15,125	(8,335)	Q4		
GILLSON PARK	Dog Beach	Dog Beach Fence	Refencing of the dog beach including gate replacement	100,000		-	-	Q4	Outdoor Equipment	Cancelled
WILMETTE GOLF CLUB		Finish Basement of Golf House	Updates to usable living space	25,000	(18,668)	6,782	(450)	Q4	Building Improvements	S Cancelled for 2023, will be a 2024 project
ADMINISTRATION OFFICE	Administration Vehicle	Ford Explorer	Budgeted for in 2022 - purchase completed in 2023	_	56,331	56,331	-	Q1	Vehicles	Complete
CENTENNIAL COMPLEX	Aquatics Ice	Concession stand ice maker	Replacement of ice maker for concession stand	3,100	38	,	-	01	Equipment	Complete
PARKS DEPARTMENT		Ford Maverick	Budgeted for in 2022 - purchase completed in 2023	, , , ,	30,619	30,619	-	Q1	Vehicles	Complete
PARKS DEPARTMENT		Paint Sprayer	Replacement for 2 paint sprayers	17,500		17,157	-	O 1	Equipment	Complete
PARKS DEPARTMENT		Production Mower	Adding a production mower	115,000	(5,691)	109,309	-	01	Equipment	Complete
WILMETTE GOLF CLUB		Cutting Units for Mowers	Replace of reels on fairway mowers	30,000	(628)	29,372	-	01	Equipment	Complete
WILMETTE GOLF CLUB		Provonos Articulating Trailer	Dump trailer for landscape materials/projects	12,000	13	· · · · · · · · · · · · · · · · · · ·	-	01	Vehicles	Complete
WILMETTE GOLF CLUB		Skid Loader John Deere 35G	Replacement - 20 Year Old Machine	,,,,,		,,,,,,		`	Equipment	Complete
		Mini Excavator		65,000	(5,332)	59,668	-	Q1	1	
WILMETTE GOLF CLUB		Electric Utility Vehicles	Heavy duty utility car replacement	45,000	(9,744)	35,256	-	Q1	Vehicles	Complete
WILMETTE GOLF CLUB		Greens Aerifier	Equipment replacement schedule	38,000	(29)	37,971	-	Q1	Equipment	Complete
WILMETTE GOLF CLUB		Turf Roller	Greens Roller for Surface smoothness	24,000	(6,374)	17,626	-	Q1	Outdoor Equipment	Complete
COMMUNITY REC CENTER	General Building	Front Walkway Lights	Replacement of front walkway lights	12,000	` '	9,717	-	Q2	Building Improvements	Complete
MALLINCKRODT CENTER		Replace Building Automation	Heating and cooling control system	18,000	(3,000)	15,000	-	O2	Equipment	Complete
PARKS DEPARTMENT	†	Enclosed Trailer	, ,	15,000	(1,827)	13,173	_	O2	Vehicles	Complete

		THROUGH DECEMBER	31, 2023							_
Location		Project Name	Project Description	2023 Budget	2023 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Projected Completion Date		Updates for December
GILLSON PARK	Park	Water fountain and bottle filler	Bottle filler and drinking fountain near the Beach House	25,000	(17,723)	7,277	-	Q2	Equipment	Complete
PARKS DEPARTMENT		Key System	A new keying system that allows us to make keys and locks in house. Cost for equipment and to do west park and golf	27,000	9,737	36,737	-	Q2	Building Improvement	Complete
PARKS DEPARTMENT		Portable stage	Portable Stage for events - elevated platform replacement	10,000	(254)	9,746	_	Q2	Outdoor Equipment	Complete
PARKS DEPARTMENT		Shop Tools	Tire Balancer	10,000	(785)	9,215	-	O2	Equipment	Complete
PARKS DEPARTMENT		Stand Up Mower	Adding a stand up mower	9,000	18,209	27,209	-	Q2	Equipment	Complete
PARKS DEPARTMENT		Tents (20x20)	Two 20x20 tents with logo and light kit to start replacing current aging ones	20,000	(1,839)	18,161	-	Q2	Outdoor Equipment	Complete
PARKS DEPARTMENT		E-Van Storage Cabinets	Van purchased last year requires shelving and cabinets	-	8,132	8,132	-	Q2	Vehicles	Complete
WILMETTE GOLF CLUB		Event Tent	Used for Golf Outings	15,000	(1,255)	13,745	1	Q2	Outdoor Equipment	Complete
WILMETTE GOLF CLUB		Ice Maker/Water Dispenser	replacement of countertop ice maker	7,800	(2,038)	5,762	-	Q2	Equipment	Complete
WILMETTE GOLF CLUB		Ice Makers	Replace large kitchen and large cart room ice makers	11,000	(4,982)	6,018	-	Q2	Equipment	Complete
WILMETTE GOLF CLUB		Under counter refrigerator replacement	Replacement of two perlick under counter refrigerators	16,000	(3,402)	12,598	-	Q2	Equipment	Complete
GILLSON PARK	Cargate	Cargate Security Cameras	Installation of security cameras in the cargate structure	5,200	(1,983)	3,217	-	Q2	Building Improvement	Complete
KEAY NATURE CENTER	Park	Pave Pathways	Create (fixing) the accessible path at Keay Park - budgeted for in 2022 - completion in 2023	-	24,114	24,114	-	Q2	Building Improvement	Complete
WILMETTE GOLF CLUB		Maintenance Building Paint	Painting of Maintenance Facility	30,000	(8,734)	21,266	-	Q2	Building Improvement	Complete
COMMUNITY REC CENTER	General Building	Drinking Fountains	Replace five drinking fountains in Gymnastics	10,500	(1,890)	8,610	-	Q2	Equipment	Complete
GILLSON PARK	Beach House	Beach House Locks	Auto locks for bathrooms	30,000	(14,054)	15,946	_	Q2	Building Improvement	Complete
MAPLE PARK		Additional Amenities	Adding playhouses and features to appeal to younger children	30,000	(14,821)	15,179	-	Q2	Outdoor Equipment	Complete
COMMUNITY REC CENTER	Center Fitness Club	Studio Equipment Replacement	Ongoing replacement of group exercise studio equipment	5,000	(1,473)	3,527	-	Q2	Equipment	Complete
PLATFORM TENNIS		Court Resurfacing	6 courts	50,000	(17,930)	32,070	-	Q3	Building Improvement	Complete
CENTENNIAL COMPLEX	Tennis	Replace back drop curtains	Replace curtains between courts	75,000	(53,045)	21,955	-	Q3	Furniture	Complete
MALLINCKRODT CENTER		Seal Coat Back Lot		5,000	(750)	4,250	-	Q2	Land Improvements	
CENTENNIAL COMPLEX	General Building	Seal Coat Community Parking Lot	Seal coat parking lot	60,000	(26,250)	33,750	-	Q3	Land Improvements	
HOWARD PARK		Service Drive Repave	Repaving the service drive	95,000	(53,088)	41,912	-	Q3	Land Improvements	
HOWARD PARK		Parking Lot Pavement	Repaving the parking lot on 17th Street - budgeted for in 2022 completion in 2023		78,504	78,504	-	Q3	Base Infrastructure	Complete
KEAY NATURE CENTER		Parking Lot	Parking lot reconfiguration	45,000	(10,172)	34,828	-	Q3	Land Improvements	
WILMETTE GOLF CLUB			Seal Coating and restriping of parking lot	18,000	(2,250)	15,750	-	Q3	Land Improvements	
WILMETTE GOLF CLUB			Driveway cracked and in need of repair - budgeted for in 2022 completion in 2023		11,550	11,550	-	Q3	Base Infrastructure	

		THROUGH DECEMBER	1,101,101							
Location		Project Name	Project Description	2023 Budget	2023 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Projected Completion Date		Updates for December
GILLSON PARK	Lakeview	Lakeview Ice Maker	Replacement of ice maker	5,500	(160)	5,340	-	03	Equipment	Complete
PARKS DEPARTMENT		Electric Equipment	Leaf blowers, etc.	15,000	(1,296)	13,704	-	Q3	Equipment	Complete
GILLSON PARK	Beach House	Beach House Table/Chairs	Purchase commercial grade tables/chairs	41,942	(916)	41.026	_	03	Furniture	Complete
	General Building	Concrete Soffits	Repair the concrete soffits that are falling apart at the	,	(0.10)	,		- Qu	Building Improvements	•
000	o o i i o i a i o a i a i i g		CRC. They are a safety hazard because of falling					Q3		
			concrete around the building.	28,800	1,327	30,127	_	4.		
MALLINCKRODT CENTER		Tuck-pointing	Brick wall around the building	27.450	(4,200)	23.250	_	03	Building Improvements	Complete
WILMETTE GOLF CLUB		Bar Expansion	Includes design and buildout	21,100	(1,200)	20,200			0 1	Complete - remainder due on Golf Club expansion
WIEWETTE GOEF GEOD					11,863	11,863	_	Q3		
CENTENNIAL COMPLEX	General Building	Front Door	Replacement of Front Doors		11,000	11,000			Building Improvements	Complete
OLIVI LIVIVILE GOVIII LEX	Contrair Ballaring		The place of the first point of the place of	50.000	103,842	153,842	_	Q3		- Complete
COMMUNITY REC CENTER	General Building	Replace McQuay Unit #10	last replaced 10/01/1997 - parts are no longer	00,000	100,012	100,042			Equipment	Complete
COMMONTT REG CENTER	Ocheral Ballang	Tropiado Mogady Offic // To	available as of 01/01/2021	170,000	11.868	181.868	_	Q3	Equipment	Complete
COMMUNITY REC CENTER	Gymnaetice	Facility Improvements and	Ongoing replacement of equipment and updates	170,000	11,000	101,000			Equipment	Complete
COMMONITT REG CENTER	Cymnastics	Equipment Replacement	ongoing replacement of equipment and apactes	43,373	(1,470)	41,903	_	Q3	Equipment	Complete
COMMUNITY REC CENTER	Center Fitness Club	Facility Improvements and	Ongoing replacement of equipment and updates	40,070	(1,170)	41,000			Equipment	Complete
COMMONITT REC CENTER	Center I Ithess Club	Equipment Replacement	origoning replacement of equipment and apactes	30,000	9,345	39.345		Q3	Equipment	Complete
COMMUNITY REC CENTER	Center Fitness Club	Fitness Sconce lights	Replace sconce wall light with LED fixtures	30,000	3,040	39,343			Furniture	Complete
COMMONITY REC CENTER	Center Fitness Club	Filliess Scolice lights	Replace scolice wall light with LED lixtures	8.000	(6,056)	1.944		Q2	rumiture	Complete
PARKS DEPARTMENT		Landscape Work	Planting plant materials (trees, shrubs etc.) in various	8,000	(0,030)	1,944			Land Improvements	Complete
PARKS DEPARTMENT		Landscape Work	parks					03	Land improvements	Complete
			parks	25,000	4,163	29,163		Ų3		
PARKS DEPARTMENT		West Park Improvement	Rework the office area to add more offices, replace	25,000	4,103	29,103	<u>-</u>		Building Improvements	Complete
PARKS DEPARTMENT		west Park Improvement	bay doors, and replace failing infrastructure.	28,500	412	28,912		Q2	Building improvement	Complete
DADIC DEDADTMENT		Combination Tools /Doorsaling		20,500	412	20,912	<u>-</u>		0.41 F	Commission
PARKS DEPARTMENT		Combination Trash/Recycling Containers (Various Parks)	Ongoing standardization of trash/recycling containers	10.000	(270)	9.730		Q4	Outdoor Equipment	Complete
PARKS DEPARTMENT		- \	Device and of Device Amorals 40	10,000	(270)	9,730	<u>-</u>		Vehicles	Commission
PARKS DEPARTMENT		Crew Cab Stake Bed Truck (#12)	Replacement of Parks truck 12	51,000	6,725	57,725		Q4	venicies	Complete
PARKS DEPARTMENT		Roller	Roller for Soft Surface Paths	,			<u>-</u>	0.4	F	Commission
				45,000	(21,401)	23,599		Q4	Equipment	Complete
PARKS DEPARTMENT		Seeder Attachment	Replacement of tractor seeder attachment	15,000	12,700	27,700		Q4	Equipment	Complete
CENTENNIAL COMPLEX	Aquatics	Filter Media Change	Change Sand and laterals on pool filters	177,000	(87,100)	89,900	-	Q4	Outdoor Equipment	Complete
GILLSON PARK	Lakeview	Lakeview Center Furniture,	Furniture, Fixtures, Equipment and Installation					04	Furniture	Complete
		Fixtures and Equipment		141,000	(24,354)	116,646	-	۷.		
PARKS DEPARTMENT		Aerator	2 added in 2022					04	Equipment	Complete
				35,000	(16,341)	18,659	-	Q4		
GILLSON PARK	Lakeview	Lakeview Landscaping and Turf							Land Improvements	Complete
		Restoration						04		
								Q4		
				16,000	(12,215)	3,785	-			
MALLINCKRODT CENTER		Lift Station	Replace nonfunctioning pumps and controls for the lift	*	, , ,			0.4	Equipment	Complete
			station	28,000	(4,373)	23,627	-	Q4		
PARKS DEPARTMENT		LED Light Upgrades	For various facilities	20,000	(2,900)	17,100	_	02	Building Improvements	Complete
WILMETTE GOLF CLUB		Golf Course Fountains or Water	Water aeration system/better water quality/course	_==,000	(=,500)	11,700		`	Outdoor Equipment	Complete
		Features Pond Stabilazation	aesthetics	30,000	32,500	62,500	-	Q2		
PARKS DEPARTMENT		Box Truck	replacing the current truck used to move sets and	23,000	32,000	32,300			Vehicles	Complete
			other items	55,000	4,289	59,289	_	Q4		
	I		TOTAL	13,141,373	(4,228,736)	7,688,501	1,224,136			
			TOTAL	10, 141,373	(4,220,130)	1,000,001	1,224,130	l	l	

Location		Project Name	Project Description	2023 Budget	2023 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Projected Completion Date		Updates for December
PARKS DEPARTMENT**		ADA Accessibility (5.8 Levy)	ADA improvements	100,000	(50,000)	28,763	21,237	Voorlong	Equipment	Expenses incurred as we continue transitioning to ADA compliancy
GILLSON PARK	ADA	Beach Mat Replacement (5.8 Levy)	Replacement of worn and damaged beach mats	7,000	313	7,313	-	Q2	Equipment	Complete
			TOTAL	107,000	(49,687)	36,076	21,237		-	

TOTALS	13,248,373	(4,278,423)	7,724,576	1,245,374