



**WILMETTE PARK DISTRICT
REGULAR MEETING
BOARD OF PARK COMMISSIONERS
MONDAY, AUGUST 11, 2025
7:30 PM – VILLAGE HALL COUNCIL CHAMBERS**

AGENDA

1.0 REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS CALLED TO ORDER

1.1 ROLL CALL

2.0 CONSENT AGENDA

2.1 APPROVAL OF THE MINUTES OF THE DECEMBER 9, 2024 CLOSED SESSION MEETING

2.2 APPROVAL OF THE MINUTES OF THE MAY 12, 2025 ANNUAL BOARD MEETING

2.3 APPROVAL OF THE MINUTES OF THE MAY 12, 2025 REGULAR BOARD MEETING

2.4 APPROVAL OF THE MINUTES OF THE JUNE 5, 2025 CLOSED SESSION MEETING

2.5 APPROVAL OF THE MINUTES OF THE JUNE 9, 2025 CLOSED SESSION MEETING

2.6 VOUCHER LIST JULY 2025

3.0 COMMUNICATIONS AND CORRESPONDENCE

4.0 PUBLIC COMMENT/RECOGNITION OF VISITORS

5.0 STAFF REPORTS

5.1 EXECUTIVE DIRECTOR REPORT

5.2 PARKS AND PLANNING REPORT

5.3 GOLF REPORT

5.4 RECREATION REPORT

5.4.1 RECREATION INTERN REPORT – TJ BECHTOLD

5.5 OPERATIONS REPORT

5.6 FINANCE REPORT

6.0 UNFINISHED BUSINESS

6.1 CONSIDERATION OF COMPETITIVE BID FOR VEHICLE LIFT

7.0 NEW BUSINESS

7.1 BOARD VACANCY PROCESS UPDATE

7.2 CONSIDERATION AND ADOPTION OF RESOLUTION 2025-R-4 RECOGNIZING THE SERVICE OF KARA KOSLOSKUS

8.0 ADJOURNMENT TO CLOSED SESSION

FOR THE DISCUSSION OF THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PARK DISTRICT, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED, AS WELL AS THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE PUBLIC BODY, IN ACCORDANCE WITH SECTIONS 2(c)5 AND 2(c)6 OF THE OPEN MEETINGS ACT.

If you are a person with a disability and need special accommodations to participate in and/or attend a Wilmette Park District meeting, please notify the Director's Office at 847-256-6100.

Wilmette Park District **Policy for Public Comment**

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each meeting will be set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
2. During the "Recognition of Visitors" agenda item, audience members wishing to comment should raise their hands and will be permitted to speak once they are recognized by the President/Chairperson.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson. Each audience member will be permitted to speak only once. The President's/Chairperson's denial of or limitation on any request for an extension of time may be overruled by a majority of those Commissioners/Committee members present.
4. Questions are to be directed to the entire Board/Committee. Audience members are reminded that questions often require Board/Committee member or staff investigation or inquiry to obtain additional information before responding. As such, Board/Committee members may choose not to immediately respond to comments, and the issue instead may be referred to staff for additional consideration, or a Board/Committee member may pursue the issue at a future Board/Committee meeting. Lack of an immediate response to a question raised during public comment should not be interpreted as anything other than a commitment by the Board/Committee to take the issue under advisement for consideration and follow up or possible future action.
5. Park Board/Committee members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. Personnel matters will not be addressed during "Recognition of Visitors."
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal attacks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the Park Board commissioners/Committee members present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board/Committee members present.

Approved February 13, 2023

Wilmette Park District
Policy for Written Communications and Correspondence from the Public

The Wilmette Park District welcomes communications from its residents in all formats. When the communication is via email, and the intent of the resident is to have the communication included in the materials for the next public meeting, the below information outlines the process for inclusion in public meeting materials:

1. Any written communication or correspondence, including any attachments, that members of the public would like included in a Board or Committee meeting packet must be submitted to the following email address: publiccomment@wilpark.org.
2. The written communication will be included in the next public meeting, either Board/Committee meeting, unless specified otherwise by the resident.
3. All written communications submitted for inclusion in a Board/Committee packet shall pertain to public business of the Park District. Any communications unrelated to public business or that contain obscene, indecent, or profane language or imagery will not be included in Board/Committee packets.
4. The written communication must be received not less than two (2) business days prior to a meeting to be included in that particular packet. Written communications received after that time will be included in the next Board/Committee meeting packet.
5. When members of the public communicate directly with one or more members of the Board of Park Commissioners or staff using their individual Park District email addresses, the email will be included in the next Board/Committee packet if forwarded to publiccomment@wilpark.org per the time constraints outlined above.

Approved June 12, 2023

Calendar of Events: July-August 2025

Date	Time	Event	Location
August 6	10 am	Sounds of Summer: Todd Downing	Mallinckrodt Park
August 7	8 am	Friends of Elmwood Dunes Workday	Elmwood Dunes
August 7	3:30 pm	Musical Theater Dance Master Class	Community Recreation Center
August 8	All Day	CFC Transformation Challenge Registration Opens	Center Fitness Club
August 8	6:00 pm	Ceramics Night Out	Community Recreation Center
August 10	4 pm	Sounds of Summer: Stevie Swing	Mallinckrodt Park
August 11	7:30 pm	Park Board Meeting	Village Hall
August 12	10 am	Early Fall Programs Non-Resident Registration Opens	Online
August 14	7 pm	Sounds of Summer: Shout Out	Gillson Park
August 15	6:30 pm	Family Art Night	Community Recreation Center
August 16	3:45 pm	Ceramics Café All Ages	Community Recreation Center
August 19	7 pm	Sounds of Summer: Evanston Symphony Orchestra	Gillson Park
August 21	9 am	Go Green Wilmette Mallinckrodt Workday	Mallinckrodt Park
August 21	11 am	Mallinckrodt Outing” Teatro Zinzanni	Mallinckrodt Center
August 25	6:30 pm	Committee of the Whole Meeting	Mallinckrodt Center
August 27	11:30 am	Lunch Club	Mallinckrodt
August 28	7 pm	Sounds of Summer: Beyond the Blonde	Gillson Park
August 29	11 am	Keay Nature Center Workday	Keay Nature Center
September 1	1 pm	Quack ‘N Splash Duck Derby	Centennial Family Aquatic Center
September 2	7 pm	Sounds of Summer: From Broadway to Hollywood	Gillson Park
September 4	1pm	Bingo Party	Mallinckrodt Center
September 5	6:30 pm	Family Art Night	Community Recreation Center
September 6	Noon	The Wilmette Block Party	Downtown Wilmette
September 7	9 am	Go Green Wilmette Bird Habitat Workday	Gillson Park
September 8	7 pm	Sounds of Summer: Classic Blast: Bach to Rock	Gillson Park
September 8	7:30 pm	Park Board Meeting	Village Hall
September 11	8 am	Friends of Elmwood Dunes Workday	Elmwood Dunes
September 11	9:30 am	Ones & Twos Art Exploration	Community Recreation Center
September 11	7 pm	Sounds of Summer: The Blooze Brothers	Gillson Park
September 13	3:45 pm	Ceramics Café All Ages	Community Recreation Center

September 14	4 pm	Sounds of Summer: Crawford's Daughter	Mallinckrodt Park
September 15	All Day	CFC Transformation Challenge Begins	Center Fitness Club
September 16	All Day	Late Fall Programs Posted	Online
September 18	7 pm	Sounds of Summer: Chicago Skyliners	Gillson Park
September 18	9 am	Go Green Wilmette Mallinckrodt Workday	Mallinckrodt Park
September 18	11:30 am	Lunch Club	Mallinckrodt Center
September 25	7 pm	Sounds of Summer: Are You Ready For It?	Gillson Park
September 26	11 am	Keay Nature Center Workday	Keay Nature Center
September 27	8:30 am	Community Garage Sale	Centennial Parking Lot
September 27	2:30 pm	Preschool Fairytale Ballet Workshop	Community Recreation Center
September 29	6:30 pm	Committee of the Whole Meeting	Mallinckrodt Center
September 30	10 am	Late Fall Programs Resident Registration Opens	Online

Michelle Parson

From: Seth Krantz <sethkrantz@gmail.com>
Sent: Friday, August 1, 2025 4:50 PM
To: Public Comment
Cc: Stephanie Linn
Subject: [External] Centennial Guest Fees

We have been Wilmette residents for 10 years and have not always been so conscious of the price to enter centennial as we usually get the full family beach and pool pass every year. However, I recently brought my niece and nephew to the pool (they live in skokie and are members of their pool system) and was truly shocked that the guest fee was \$20 per person, at 5:30 pm. I understand I can get a discounted guest pass book, but that requires 10 passes, when we may only bring guests a few times per year. I thought maybe this is just what pool fees are in our area and I had just not been paying attention, but I decided to look at surrounding communities and our fees are out of line, especially for non-residents and daily passes.

Northbrook Meadowhill pool -
Daily fee \$11 for resident, \$13 for non resident
Individual Pass \$165, meaning you can go 14 times before you really need to get a pass.
Family of 4 - \$329

Highland Park Pool
Daily - \$12 for residents, \$17 for non residents (with big discounts during the last two hours per day)
10 punch pass - \$108
Individual Pass - \$148
Family of 4 pass - \$340

Skokie Aquatic Center
Resident \$8, Non resident \$15
Season Pass, \$65 per person, \$260 for a family of 4

WILMETTE
DAILY \$13, \$20 for non residents - higher than any of the others for both
Individual pass \$108
family of 4 - \$237

Our pool only pass is a very good deal and the combined pool and beach pass is great. However, the non-resident daily fees are very high. Most other pools have a difference of \$2-\$5 (skokie is the exception, but they are much less expensive overall), while our difference is \$7, when we already have the most expensive resident daily rate. I understand that this keeps the pool more available and less crowded for Wilmette residents, however, the current rates really discourage you from bringing any family or friends. Residents should not have to commit to a \$130 punch card to bring family along. Residents (especially residents with passes) should be able to bring guests at the resident rate (which is the same as the NON-resident rate for Northbrook).

Thank you

Seth Krantz
916 Chippewa Lane
Wilmette, IL



WILMETTE PARK DISTRICT

Annual Board Meeting

Meeting Minutes

Monday, May 12, 2025

7:30 p.m. – Village Hall Council Chambers

PRESENT

Commissioners: Kara Kosloskus, Patrick Duffy, Julia Goebel, Cecilia Clarke, Allison Frazier, Patrick Lahey and Mike Murdock

Secretary/Interim Executive Director: Margaret Resnick

Visitors: Alan Golden, Walter Keats, Susan Hemeren, Paul McKinley, Connie Siegel

1.0 ANNUAL MEETING OF THE BOARD OF PARK COMMISSIONERS CALLED TO ORDER

The meeting was called to order at 7:30 p.m.

A. Roll Call Taken

2.0 OATH OF OFFICE

President Kosloskus asks for a motion to amend the agenda to allow for Oath of Office to be taken prior to Election of Officers.

Vice President Duffy moves and Commissioner Frazier seconds the motion. By a voice vote; **motion carried.**

Interim Director Resnick reads the Code of Ethics for Board Members and then administers Oath of Office to the four newly elected officials.

3.0 ELECTION OF OFFICERS

3.1 PRESIDENT

Interim Director Resnick entertains nominations for the office of President. Commissioner Murdock nominates Commissioner Duffy. Commissioner Frazier nominates Commissioner Lahey. A motion and second are taken to close nominations.

Commissioner Murdock moves and Commissioner Duffy seconds a motion for Patrick Duffy for the office of President.

Commissioner Murdock states that he would like to highlight that Commissioner Duffy is the current Vice President, who has been unanimously elected two times by the board. Commissioner Duffy has tremendous experience running public meetings, having done it as Vice President of this board and nearly five years as the chair of the Zoning Board for the Village of Wilmette. Commissioner Duffy has an excellent relationship with the Village, given his past history and experience. Commissioner Murdock believes this will be important given the tasks we will primarily be undertaking over the next two years; we will also have many upcoming interactions with the Village regarding the temporary and permanent police stations, and how we ultimately program Big Tree Lane.

Commissioner Duffy adds that he supports the nomination of himself as Vice President. He helped facilitate Elmwood Dunes becoming a new park in Wilmette. The relationship with the Village and the partnership he has forged with members of the Village staff being on the Zoning Board and working on the creation of Elmwood Dunes will be important in the upcoming years. He also reiterates his experience in leadership roles, not only in the Village, but outside of it as well. He thinks it makes sense for a natural transition from Vice President to President of the board. Commissioner Murdock encourages commissioners to give reasons they do not support Commissioner Duffy's candidacy for President after having voted for him twice as Vice President.

Commissioner Kosloskus states that she has served for two years as President and she appreciates Commissioner Duffy's partnership over the two years they have worked together.

By a roll call vote for Commissioner Duffy as President, voting Yes, Commissioners: Murdock and Duffy. Voting No, Commissioners: Lahey, Frazier, Clarke, Goebel, and Kosloskus. Absent: None; **motion fails**.

Commissioner Frazier moves and Commissioner Kosloskus seconds a motion for Patrick Lahey for the office of President.

By a roll call vote for Commissioner Lahey for President, voting Yes, Commissioners: Lahey, Frazier, Clarke, Goebel, and Kosloskus. Voting No, Commissioners: Murdock and Duffy. Absent: None; **motion carried**.

3.2 VICE PRESIDENT

Commissioner Lahey assumes the role of President and entertains nominations for the Office of Vice President.

Commissioner Murdock nominates Commissioner Duffy, and Commissioner Goebel nominates Commissioner Frazier for the office of Vice President. Commissioner Murdock moves and Commissioner Duffy seconds a motion to close nominations for the office of Vice President. A short discussion ensues.

Commissioner Murdock moves and Commissioner Duffy seconds a motion to vote for Commissioner Duffy for the office of Vice President.

By a roll call vote for Commissioner Duffy as Vice President, voting Yes, Commissioners: Murdock and Duffy. Voting No, Commissioners: Lahey, Frazier, Clarke, Goebel, and Kosloskus. Absent: None; **motion fails**.

Commissioner Murdock moves and Commissioner Lahey seconds a motion to vote for Commissioner Frazier for the office of Vice President.

By a roll call vote for Commissioner Frazier for Vice President, voting Yes,

Commissioners: Lahey, Frazier, Clarke, Goebel, Murdock and Kosloskus. Voting No, Commissioners: Duffy. Absent: None; **motion carried.**

By a voice vote; **motion carried.**

4.0 APPOINTMENT OF OFFICERS AND DIRECTORS

4.1 SECRETARY

4.2 ASSISTANT SECRETARY

4.3 TREASURER

Commissioner Kosloskus moves and Commissioner Goebel seconds a motion to approve the appointment of Margaret Resnick for the office of Secretary, Michelle Parson as Assistant Secretary and Sheila Foy as Treasurer.

By a voice vote; **motion carried.**

5.0 APPOINTMENT OF PARK DISTRICT LEGAL COUNSEL

Commissioner Murdock moved and Commissioner Frazier seconded a motion to approve the appointment of Tressler LLP as the Wilmette Park District's legal counsel.

By a voice vote; **motion carried.**

6.0 ADJOURNMENT

With all officers being elected, Commissioner Clarke moves and Commissioner Kosloskus seconds a motion to adjourn the Annual Board Meeting.

By a voice vote; **motion carried.**

Minutes Approved on **TBD.**



WILMETTE PARK DISTRICT

Regular Board Meeting

Meeting Minutes

Monday, May 12, 2025
7:30 p.m. – Village Hall Council Chambers

PRESENT

Commissioners: President Patrick Lahey, Vice President Allison Frazier, Kara Kosloskus, Patrick Duffy, Cecilia Clarke, Julia Goebel and Mike Murdock

Staff: Interim Executive Director Margaret Resnick, Michelle Parson

Visitor: Alan Golden, Walter Keats, Susan Hemeren, Paul McKinley, Connie Siegel

1.0 REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS CALLED TO ORDER

The meeting was called to order at 7:46 p.m.

1.1 ROLL CALL

2.0 CONSENT AGENDA

Commissioner Clarke moves and Commissioner Duffy seconds the motion to approve the Consent Agenda of May 12, 2025.

Commissioner Duffy states that, prior to the meeting, he asked Director Resnick and Superintendent Foy to clarify questions related to the Purchasing Policy, which they did.

By a roll call vote, voting **Yes**, Commissioners: Kosloskus, Duffy, Clarke, Goebel, Murdock, Frazier and Lahey. Voting **No**, none. Absent: None; **motion carried**.

3.0 COMMUNICATIONS AND CORRESPONDENCE

President Lahey states that everything received prior to the packet being published is included in the packet.

4.0 PUBLIC COMMENT/RECOGNITION OF VISITORS

President Lahey explains public comment to the audience and states that the policy is located on page three of the packet.

Alan Golden – Comments about the sailing beach and thanks staff for having the beach in excellent condition.

Susan Hemeren – Comments about South Beach access for those with disability.

Connie Siegel – Comments about South Beach and hours.

Public comment is closed.

5.0 STAFF REPORTS

5.1 EXECUTIVE DIRECTOR REPORT

Interim Executive Director Resnick states that the Canal Shores Lease Amendment was approved on the Consent Agenda. She goes on to give a few other highlights from her report.

Commissioner Kosloskus was recognized by the IAPD in their monthly magazine for being a “Notable Board Member,” which means she took extra steps to go to workshops, seminars and read books on boardmanship. Congratulations to Commissioner Kosloskus!

Interim Director Resnick then reads a statement:

On Friday, April 4, 2025, Cook County Circuit Court Judge Michael B. Barrett dismissed with prejudice a civil lawsuit filed by Kevin Cox, Administrator of the Estate of Elizabeth Cox, against the Wilmette Park District and former executive director Steve Wilson.

This marks the second time the court has ruled against the plaintiff's claims, the first of which was dismissed on October 31, 2024, with leave to amend. Following the filing of an amended complaint, the court has now issued a final dismissal with prejudice—meaning the case is permanently closed and cannot be refiled on the same grounds.

The matter is officially resolved now that more than 30 days have passed without further legal action. The Wilmette Park District is pleased by the court's decision to dismiss the case and is grateful to move forward. The District appreciates the clarity and finality provided by the court's ruling.

5.2 PARKS AND PLANNING REPORT

The Parks and Planning report is given by the new Superintendent of Parks and Planning, Josh Wallace.

Pools

Pools have been cleaned and filled for the start of the season. The pool heaters were started up successfully. We are on track and ready for the season opening.

Gillson

Barriers have been installed to protect the dunes. Memorial benches and trees have been ordered and installed/planted. Paving was started on the roadways this week and is scheduled for substantial completion by the end of the week.

CRC Solar

Materials have been delivered for the solar project installation. This supports the district's sustainability initiatives.

5.3 GOLF REPORT

Adam Kwiatkoski, Golf Course General Manager, gives his report to the board.

A detailed presentation will be given to the board at the upcoming Committee of the Whole meeting. The presentation will include photos and an update of current course conditions.

The golf season has begun and is going well, despite unseasonably cool conditions. We have had 2,000 rounds so far.

RECREATION REPORT

Superintendent Merrill presents the Rec report to the board.

Dance Alliance did well at their competition. The month of April was spent preparing for summer camps.

Commissioner Kosloskus mentions the library passes, which are free daily passes for the main swimming beach that can be reserved at the Wilmette Library. This includes residents of Wilmette, Niles, Skokie and Evanston. Superintendent Merrill highlights staff, Conor McCormick, who made the library passes a reality. The talks that have taken place with the library have opened up more ideas about how we partner with the library.

OPERATIONS REPORT

Superintendent Thomas gives the board highlights from the Operations Report.

Director Resnick, Superintendent Foy and Superintendent Thomas all went to Springfield for the Legislative Conference.

Annual Report

The Annual Report has been added into the May edition of Explore More. Those will be delivered the week of May 19th.

Sustainability

New Compost drop-off pilot program is being implemented with informative signage. This program will allow residents to drop off compost at the Village, if they do not prefer to have the composting program at their home.

W.O.W. Swim

The Foundation is hosting the Wilmette Open Water (WOW) swim on June 14th. The towels have been delivered and we are very excited about the color this year.

Back the Bowl Bash

The Bash is happening June 28th. Tickets are available online. This year, we have an all-inclusive ticket, which includes food and drink.

Shout-outs to Staff

Commissioner Kosloskus highlights the Ice Bucket Challenge that brings attention to mental health. A couple of staff members were brave enough to do the challenge.

Commissioner Frazier highlights the work of JP McNamara, the Marketing Department Manager, who has done a great job of defining the district's communications.

FINANCE REPORT

Superintendent Foy gives highlights of the Finance Report to the board.

March financials were ahead of budget because of the acceleration of camp payments by one month. We should see the timing even out by the end of May.

Capital expenditures are ahead of budget due to payments made for the Lakefront, Langdon and Hibbard.

The electricity commodity price we agreed to is 4.26 cents/kWh (\$0.04266/kWh). All the contracts are signed. Commissioner Duffy asks what the rate was that we had been paying prior to now. Superintendent Foy answers that the consolidated rate we had been paying was \$0.0636. However, the new bids for contract rates were coming in at \$0.081/kWh (commodity and delivery fee) so we decided to sign the contract for the commodity price only and pay the delivery costs separately to ComEd. Under the new contract, we will pay the electric commodity to AEP and the delivery charge to ComEd. Superintendent Foy hopes the combination of those two is less than \$0.081, and hence, saving us money by paying the delivery costs directly.

Purchase Cards

We are getting all new purchase cards for the district (pcards) and staff are working on the roll-out plan for that, as we move from JP Morgan to Fifth Third Bank.

New Staff

We have a new accounting manager, Diane Hinze, who comes to us from school district 65. We are excited to have her.

Commissioner Duffy asks questions regarding the electricity commodity. Superintendent Foy gives an explanation and answers further questions.

6.0 UNFINISHED BUSINESS

None.

7.0 NEW BUSINESS

7.1 CONSIDERATION OF STAFF RECOMMENDATION REGARDING HIBBARD PARK OSLAD DEVELOPMENT BIDS

Commissioner Kosloskus moves and Vice President Frazier seconds a motion to approve the staff recommendation of the low bid for the Hibbard Park OSLAD Development.

Commissioner Murdock asks if we could review what Alternates 1 & 2 are. Director Resnick states that Alternate 1 is adding new fencing (as opposed to repurposing the fencing we have), and Alternate 2 is to use sod instead of seed for the baseball fields. In terms of the location of the fencing, Director Resnick will find out and report back to the board.

By a roll call vote, voting Yes, Commissioners: Kosloskus, Duffy, Clarke, Goebel, Murdock, Frazier and Lahey. Voting No, none. Absent: None; **motion carried.**

8.0 ADJOURNMENT TO CLOSED SESSION

There being no further business to conduct, Vice President Frazier moves and Commissioner Duffy seconds a motion to adjourn the Regular Meeting.

By a voice vote; **Motion Carried.**

Minutes Approved on: **TBD.**



Voucher List Presented to the Board of Park Commissioners
At the Regular Meeting of August 11, 2025

Voucher List - Reconciliation
July-25
(Vendor Disbursements Over \$5,000)

Vendor Name	Amount	Type of Service/Products	PCard
Abbey Paving & Sealcoating Co Inc	525,561.32	Lakefront Infrastructure Implementation(Roads)	
JLT SERVICES LLC	354,229.52	Mitigation- CRC Sprinkler	
Park District Risk Management Agency - PDRMA	175,947.40	6/2025 PDRMA Insurance Contributions	
IL Municipal Retirement Fund	88,851.09	June 2025 Contributions	
HARRELL S, LLC	76,004.10	Various Supplies for Golf Course	
JOHN KENO AND COMPANY, INC.	74,440.00	Langdon Park Shoreline Stabilization Project	
Imagine Nation, LLC	64,889.00	Hibbard Master Plan Project/OSLAD Grant	
Miand Inc	55,000.00	July 3rd 2025 Fireworks	
Chicago Loves Dance Inc	47,130.00	Classes for Spring 2025 for Various areas	
MGT Impact Solutions, LLC	43,686.92	Contract Employee Services	
Gewalt Hamilton Assoc., Inc	31,290.05	Lakefront Infrastructure Implementation (Roads)	
ACUSHNET BILLTRUST	29,087.54	Inventory for Resale	PCard
MSCH CORP/ Maintenance Services Chicago	27,793.00	Cleaning Services for Various WPD Facilities	
VILLAGE OF WILMETTE	26,752.06	Water/Sewer bill for various locations	PCard
A-Perfect Climate, Inc.	26,238.00	Lakeview HVAC Project	
Constellation Newenergy Inc	23,491.57	Electric Service for various facilities and parks	
The Northwest Passage	22,932.00	Kayak and SUP Camp Services	
Amazon	14,401.97	Program Supplies	PCard
Amazon	6,022.75	Equipment and Repairs supplies	PCard
Amazon	2,181.28	Office Supplies	PCard
Amazon	120.40	Coffee Bar Supplies	PCard
Amazon	57.99	Staff Appreciation (31 ppl)	PCard
Elena Victoria Swinger	19,337.50	Fashion/Sewing/Jewelry Camps	
Safeway Transportation Services Corp	16,266.69	Transportation for Various Field Trips June 2025	
CDW GOVT #AE3C38M	15,123.78	IT Equipment	PCard
Upland Design LTD.	12,685.37	Hibbard Park Master Plan- OSLAD Project	
Chicago Backflow	10,739.00	CRC, Golf & Centennial - Backflow Service	
Brady Industries of Illinois LLC	10,216.78	All WPD Locations- Building Supplies	
Nicor Gas	9,737.52	Gas Service for various facilities	
VALKNUT HOLDINGS LLC	9,450.00	Paddle Balls	
Cummins Inc	8,924.49	Pool & Ice - Generator Maintenance/Repair	
Ill. Dept. of Revenue	8,444.00	06/25 Sales Tax	
Hot Shots Sports	7,088.00	Spring 2025 Classes- McKenzie	
The Autus Group	6,480.00	Parks-CIP Landscape Work	
Reinders Inc	6,283.27	Equipment and repairs	
SERVICE SANITATION	6,216.41	Portables for various areas	PCard
Burris Equipment Co	5,985.95	Equipment Rentals	
LAKESHORE RECYCLING SY	5,874.42	Trash/recycling for various facilities	PCard
Verizon Wireless	5,597.64	Cell Phone Service for Various WPD Areas	
ePACT Network LTD	5,400.00	2025 ePACT Setup & Annual Subscription	
Mission Square Retirement (ICMA) - 457	5,338.37	Employee Contributions	
Pioneer Athletics	5,314.98	Parks- Athletic Field Supplies	
Univar	5,049.84	Pool Chlorine	
Dancing Queen Band LLC	5,000.00	July 31- Dancing Queen- SOS Wallace- Balance	
Total	1,906,661.97		
Other Sundry Services/Products	203,985.98	Details on following page	
Total Voucher List	2,110,647.95		
Payroll Transfers			
	7/11/2025	821,019.60	
	7/25/2025	835,952.13	
Total Payroll Transfers		1,656,971.73	
Total Vouchers and Transfers		3,767,619.68	

22,784.39

We, the undersigned Officers of the Wilmette Park District, do hereby singularly approve for payment the above listed and detailed list of bills chargeable for the above stated month and on which further approval was passed at a regularly scheduled meeting of the Board of Park Commissioners of the Wilmette Park District.



Voucher Approval Report
Vendor Disbursements under \$5,000 sorted by Vendor
Presented to the Board 08/11/2025

Vendor Name	Amount	Type of Service/Products	Y
2 HOURS OF FREEDOM	663.00	Field Trip for 1st/2nd Graders	PCard
4IMPRINT, INC	3,999.05	Program OP. Supplies / Yankee Doodle Dash / Bags	PCard
A & J Sewer Service	678.00	Community- Pump Sanitary Lines	
A & J Sewer Service	638.00	Community- Pump Sanitary Lines	
A & J Sewer Service	438.00	Golf- Pump Out Septic	
A & J Sewer Service	199.00	Mallinckrodt- Clean Grease Trap	
AAA Lock & Key	45.50	West Park- Keys	
AAA Lock & Key	33.00	Parks- Keys	
AAA Lock & Key	20.00	Golf- Keys	
Able Engravers	388.80	Parks-Plaque Schmick Flower Walk Family	
Able Engravers	340.80	Parks-S.Hirchtritt Happy Birthday Family Plaque	
Able Engravers	340.80	Parks- Plaque (Spector Family)	
ACTION TERRITORY POS	656.11	Great Gillson Field Trip 2 of 2	PCard
ACTION TERRITORY POS	500.00	Great Gillson Field Trip 1 of 2	PCard
ADIDAS AMERICA, INC.	1,313.44	Shoes for Resale	PCard
Aerex Pest Control Services	72.00	Mallinckrodt Pest Control June 2025	
ALDI 40021	52.90	MAL- Bingo party supplies	PCard
American Red Cross	384.00	CPR- 12 Participants	
AMERICAN RED CROSS	336.00	Red Cross Waterfront Cert	PCard
AMERICAN RED CROSS	250.00	Red Cross Lifeguard Cert	PCard
AMERICAN RED CROSS	250.00	Red Cross Lifeguard Cert	PCard
Ames Refrigeration	927.00	Golf- Walk-In Freezer Repairs	
Ames Refrigeration	334.00	Pool- Refrigerator Repairs	
Ames Refrigeration	306.00	Golf- Refrigerator Repairs	
Ancel Glink, P.C.	1,350.00	Legal Fees- June 2025	
Anderson Lock	1,387.56	Golf Club House- Fix Door Locks	
AQUALAB Water Treatment	245.00	Ice- Water Treatment for Cooling Tower	
Aquatic Ecosystems Mgt Inc	893.75	Pond Maintenance Contract Service	
Aquatic Ecosystems Mgt Inc	880.05	Pond Maintenance Service	
AT&T	3,448.81	Data & Voice Network Charges for WPD	
AT&T	503.65	Business Internet for all WPD Facilities	
AT&T	489.03	Phone Charges for WPD	
Avalon Petroleum Co	2,490.81	Golf- Fuel	
Barbara Weigand	1,650.00	July 8 2025- Classical Blast- SOS Wallace	
BARCO PRODUCTS LLC	1,130.22	Parks - Garbage can replacement	PCard
BARCO PRODUCTS LLC	(63.92)	REFUND - Partial/Garbage can replacement	PCard
Barely Balanced, LLC	2,500.00	July 3rd 2025 Acrobatic Comedy Show	
Bass/Schuler Entertainment	1,000.00	Sept 25- Are you ready for it?-SOS Wallace Deposit	
Bass/Schuler Entertainment	1,000.00	July 31- Dancing Queen- SOS Wallace- Deposit	
Bayhack, Joanie	200.00	BeMoved Classes June 2025	
BEAR COUNTRY INC	558.00	Teen Camp - Field Trip BCi Adventure Island	PCard
BLICK ART 800 447 1892	220.57	Sew crafty supplies	PCard
BLUEGRASS	23.57	MAL- Day trip outing	PCard
BRISTOL HOSE	225.65	Parks - Backhoe repairs	PCard
CDS Office Technologies	661.05	Panasonic Keyboard Base for Toughbook	
CERAMIC SUPPLY CHICAGO	30.60	Rose mason stain	PCard
Christopher Palombo	500.00	July 3rd 2025 Man on the Moon-United Wil Rock	
Christopher Palombo	500.00	July 13th 2025- Akimbo Jim- SOS Mallinckrodt	
CINTAS CORP	85.64	First Aid Supplies	PCard
CINTAS CORP	47.45	First Aid Supplies	PCard
Cintas First Aid & Safety	171.19	West Park- Safety Cabinet Supplies	
Cintas First Aid & Safety	108.69	First Aid Supplies	
Cintas First Aid & Safety	100.43	Golf- Safety Cabinet Supplies	
Cintas First Aid & Safety	76.29	West Park- Safety Cabinet Supplies	
Cintas First Aid & Safety	48.42	Paddle- Safety Cabinet Supplies	
CITY WELDING SALES & SERVICE, INC.	741.00	Pool- CO2 Cylinders	
CITY WELDING SALES & SERVICE, INC.	741.00	Pool- CO2 Cylinders	
CITY WELDING SALES & SERVICE, INC.	567.00	Pool- CO2 Cylinders	
CITY WELDING SALES & SERVICE, INC.	182.70	Pool- CO2 Cylinders	
CodeAdvantage LLC	2,003.00	New Programs Spring 2025 Gen Rec	
COMCAST / XFINITY	2,523.99	TV, Internet and Hospitality TV for various facilities	PCard
COMCAST BUSINESS	503.89	Comcast Phone	PCard

CONNEXION	810.00	CIP - LED/Lighting upgrades	PCard
Conserv Fs Inc	44.02	Parks/CRC- Grounds Fields Supplies	
Conserv Fs Inc	44.02	Parks/CRC- Grounds Fields Supplies	
CORNER BAKERY -125	406.00	Team banquet headcount 34	PCard
CORNER BAKERY -125	161.88	Staff lunch-headcount 12	PCard
CORNER BAKERY -125	38.49	Lunch add on headcount 1 and missing gratuity	PCard
CPP*GOODE & FRESH PIZZ	288.13	Split-Full day Last Day of School Pizza Party Lunch (6	PCard
CPP*GOODE & FRESH PIZZ	250.94	Pizza for 40 CRC staff to kick off camp	PCard
CPP*GOODE & FRESH PIZZ	192.09	Split-Half day Last Day of School Pizza Party Lunch (4	PCard
CROWN AWARDS INC	21.50	Team trophies	PCard
CUSTOMINK LLC	(32.63)	Tax refund on shirts	PCard
CUSTOMPATCHF*	284.80	Gillson Beach Campout Supplies	PCard
DBC*BLICK ART MATERIAL	56.44	Sew crafty supplies	PCard
DICKS SPORTING GOODS	239.98	Pickleballs	PCard
DOLLAR TREE	56.75	MAL-Bingo party supplies (51.95%)	PCard
DOLLAR TREE	40.00	MAL-Office supplies (36.61%)	PCard
DOLLAR TREE	20.00	Camp teambuilding supplies (76.92%)	PCard
DOLLAR TREE	12.50	MAL-Safety town camp supplies (11.44%)	PCard
DOLLAR TREE	6.00	Vinyl for Cricut projects (23.08%)	PCard
Downing Music Inc.	500.00	Sounds of Summer Mallinckrodt Kids Entertainment	
DUNKIN #300826 Q35	45.08	Breakfast first day of camp 10 people	PCard
DUNKIN #344859	38.50	Breakfast for 10 staff preparing for camp	PCard
Dunlop Sports Group Americas	376.83	Junior Racquets for Resale	
Dunlop Sports Group Americas	376.83	Junior Racquets for Resale/Junior Demo Racquets	
Dunlop Sports Group Americas	251.22	Junior Racquets for Resale/Junior Demo Racquets	
Easy Archive Inc.	1,400.00	Annual Software Fee	
EBAY O*16-13100-08203	116.40	AIP camera memory cards	PCard
EIG*CONSTANTCONTACT.C	463.00	MarCom / Email Platform / Subscriptions	PCard
ELK GROVE PARK DISTRIC	1,836.00	WW Field Trip - Rainbow Falls Waterpark	PCard
ELK GROVE PARK DISTRIC	276.00	Teen Camp - Field Trip Rainbow Falls	PCard
Elmwood Supply Company, Inc.	67.27	Ice- Plumbing Supplies/Repairs	
Emory, Sara	189.47	Region 5 Congress Travel Expenses	
FACEBK *3FRFMQUF52	59.00	Facebook Ad, Sew Craft, Hiring	PCard
FACEBK *54VJ5P4F52	53.00	Facebook Ad, Sew Craft, Hiring	PCard
FACEBK *9XPEHR8F52	8.84	Facebook Ad, Block Party, Sponsorship	PCard
FACEBK *N6MJ5Q4G52	48.00	Facebook Ad, Sew Craft, Hiring	PCard
FAJITA PETES WILMETTE	1,206.89	Dinner for 60 during Camp Staff training.	PCard
FAJITA PETES WILMETTE	269.46	Staff meeting 18 people	PCard
Fastsigns-Morton Grove	2,513.55	Block Party ROW Banners	
Fastsigns-Morton Grove	189.62	Face Cut Out Banners	
Fastsigns-Morton Grove	82.13	Personalized Office Supplies- Lindgren	
Fastsigns-Morton Grove	50.82	Personalized Office Supplies- Lindgren	
Faulks Bros Construction Inc	2,078.90	Greens Topdressing Sand	
Faulks Bros Construction Inc	2,062.06	Greens Topdressing Sand	
Ferincz, Tamas	727.79	Region5 Congress Travel Expenses June 26-29, 2025	
FIGURE 53 QLAB	5.00	Recital supplies	PCard
Forbes, Heather	300.00	Guest Judge 07.23.2025 to run a Special Camp	
FOX VALLEY FIRE AND SA	301.15	Tennis - Fire extinguisher service (50%)	PCard
FOX VALLEY FIRE AND SA	301.15	Ice - Fire extinguisher service (50%)	PCard
FOX VALLEY FIRE AND SA	154.20	Paddle - Fire alarm radio lease	PCard
FOX VALLEY FIRE AND SA	150.00	Gillson Beach House - Fire alarm radio lease	PCard
FOX VALLEY FIRE AND SA	55.00	West Park - Fire alarm radio lease	PCard
FSP*AMERICAN OUTFITTER	414.39	Fairytale lane t shirts	PCard
FSP*AMERICAN OUTFITTER	358.22	Staff uniforms	PCard
FSP*AMERICAN OUTFITTER	48.36	Costumes	PCard
FSP*AMERICAN OUTFITTER	39.99	Staff uniforms	PCard
FSP*INDEPENDENCE GROVE	207.61	Teen Camp - Field Trip Independence Grove	PCard
Genuine Parts Co	69.60	Trucks Oil	
Genuine Parts Co	69.60	Trucks Oil	
GFS STORE #1917	227.43	Concessions supplies	PCard
Glenview Park District	624.00	Field Trip to Wagner Farms	
Golf Mill Ford Inc	1,500.95	Buildings- F250 Repairs	
Gomez III, David Wycoff	41.86	June 2025 Mileage	
GOOGLE *DESIGN SPACE D	5.50	Cricut Design Space software - premium license	PCard
GOVERNMENT FINANCE OFF	280.00	2025 - 2026 GFOA Membership Dues - Foy	PCard
GRAINGER	925.00	Parks - Sign posts/all parks	PCard
GRAINGER	392.04	Beach House - Shower door grab bars	PCard
GRAINGER	368.54	Parks - Irrigation pump repair	PCard
GROOT INDUSTRIES INCOR	790.00	All Locations - Trash/recycling	PCard
Halloran Power Equipment	999.99	Parks- Mower Repair/Replace Spindle	

Halloran Power Equipment	191.59	Parks- Blower Repair/Replace Handle	
Halloran Power Equipment	82.86	Parks- Mower Control Kit	
Halogen Supply Co Inc	2,232.00	Pool- Filter Room Equipment Project	
Halogen Supply Co Inc	256.00	Pool- Chemical Supplies	
Haveron, Amelia Grace	211.75	2025 Session 1&2 Diving/Semi Private Div Lesson	
Head/Penn	734.12	Racquets for Resale	
Heartland Business Systems, LLC	1,358.64	M365 Monthly User Licensing	
HOMEDPOT.COM	99.85	Parks - Supplies/utility knives	PCard
House Of Rental	2,753.32	July 3rd- Canopies Tables/Chairs for Lakefront	
Hunter, Terrence	1,500.00	July 3rd 2025 Total Magic Show	
IDENTISYS INCORPORATED	1,909.42	Pre-printed ID cards	PCard
IDLEWODELECTRICSSUPPLY	906.67	Tennis - Electrical repairs	PCard
IDLEWODELECTRICSSUPPLY	143.33	Lakeview - Electrical repairs	PCard
IL TOLLWAY-AUTOREPLENI	50.00	CRC - Tollway charges (50%)	PCard
IL TOLLWAY-AUTOREPLENI	50.00	West Park - Tollway charges (50%)	PCard
ILCA PAC	170.00	Job Posting - Horticulturist	PCard
ILIPRA.ORG	315.00	Job Posting - Parks Planner	PCard
IMPACT FIELD PARKING G	3.00	Team performance parking	PCard
IN *BALANCING LIFE'S I	350.00	Mental Health Awareness Month Guest Speaker	PCard
IN *BRYAN ROEDER	1,010.00	Ice - Boards cleaning	PCard
IN *GNXCOR USA INC	225.00	Maintenance Care	PCard
IN *JC SPORTS, INC.	644.00	Camp T-shirts	PCard
IN *KTR MEDIA GROUP, L	1,100.00	WCT videographer	PCard
IN *KTR MEDIA GROUP, L	1,100.00	Dance recital videographer	PCard
IN *KTR MEDIA GROUP, L	600.00	Fairytale lane videographer	PCard
IN *SPREADTHEWORD ENTE	495.00	Soccer Ribbons Youth Soccer	PCard
Island Enterprises, Inc	1,000.00	Jully 3rd 2025 Entertainment	
ISTOCKPHOTO	205.00	MarCom / Graphics Resource / Subscriptions	PCard
J.C. Sports & Tees Inc	393.00	Camp Shirts	
JAMF SOFTWARE, LLC	248.00	Apple Device Management	PCard
Jeffrey L. Glaser	550.00	Fee for 2024 Santa Appearance	
JEWEL OSCO 0001	120.32	Parks - Operational supplies/hot days drinks	PCard
JEWEL OSCO 3341	176.94	Flower bouquets for teachers and teacher asst	PCard
JEWEL OSCO 3341	159.80	Flower bouquets for resale at concessions	PCard
JEWEL OSCO 3341	79.90	Flower bouquets for resale at concessions	PCard
JEWEL OSCO 3456	60.88	Junior Counselor - bagels/donuts for 20 campers	PCard
JEWEL OSCO 3456	38.94	Split -Full day Last day of school snacks kids (43.82%)	PCard
JEWEL OSCO 3456	33.96	Parks - Lunch for workers/Whale 20pp. J.W.	PCard
JEWEL OSCO 3456	27.98	Teen Camp - Candy	PCard
JEWEL OSCO 3456	25.96	Split -Half day Last day of school snacks kids (29.21%)	PCard
JEWEL OSCO 3456	14.38	Split - Full Day Donuts for Teachers (16.18%)	PCard
JEWEL OSCO 3456	9.58	Split - Half Day Donuts for Teachers (10.78%)	PCard
JEWEL OSCO 3465	98.45	Safety Summer Kick Off Treat all facilities 300ppl	PCard
JEWEL OSCO 3465	67.96	Birthday celebration cake-cupcakes L Thomas - 15	PCard
JEWEL OSCO 3465	23.94	Split - McKenzie Campus Club popsicles (50.63%)	PCard
JEWEL OSCO 3465	14.97	JCA Supplies Water and Donuts for 20 campers	PCard
JEWEL OSCO 3465	14.97	Split - Care popsicles (31.66%)	PCard
JEWEL OSCO 3465	13.98	Centennial Campus Club popsicles for 20 students	PCard
JEWEL OSCO 3465	8.37	Split - Sharpies for JCA camp (17.7%)	PCard
Jim Galeno	450.00	Camp Innovation/On-Site Field Trip	
Jim Galeno	225.00	Field Trip-TT Tots/T Tots/Hum Brds/Sum Doves	
Jim Galeno	225.00	Field Trip-TT Tots/T Tots/Hum Brds/Sum Doves	
Jim Galeno	225.00	Field Trip-TT Tots/T Tots/Hum Brds/Sum Doves	
Jim Galeno	225.00	Field Trip-TT Tots/T Tots/Hum Brds/Sum Doves	
JIMMY JOHNS - 1033 - E	135.64	Lunch for 14 staff who helped clean foam pit	PCard
JOHN WEISS ACE HDWE	114.96	Paddle - Supplies/sealant and screws	PCard
JOHN WEISS ACE HDWE	104.97	West Park - Supplies/ladder and pest con. supplies	PCard
JOHN WEISS ACE HDWE	37.98	Golf Maintenance - Supplies/water line part	PCard
JOHN WEISS ACE HDWE	23.05	Beach House - Supplies/TP fasteners	PCard
JOHN WEISS ACE HDWE	14.99	West Park - Tool for Buildings Van	PCard
JOHN WEISS ACE HDWE	14.74	Parks - Supplies/for equipment	PCard
JOHN WEISS ACE HDWE	3.59	Gillson - Boat repair part	PCard
Jorson & Carlson Co Inc	132.80	Zamboni Ice Scraper Knives Cleaned Sharpened Hon	
Jorson & Carlson Co Inc	132.80	Zamboni Ice Scraper Knives Cleaned Sharpened Hon	
Jorson & Carlson Co Inc	78.90	Zamboni Ice Scraper Knives Cleaned Sharpened Hon	
KIMBALL MIDWEST PAYEEZ	190.98	Metric 8.8 coarse asst.	PCard
KP World, Inc	4,670.40	Young Tigers Taekwondo Spring 2025	
LakeShore Athletic Services, Inc.	2,950.00	July 3rd- Fencing Rental for Lakefront D.M.	
Laner Muchin	142.50	Counsel for WPD	
LEARN TO SKATE USA	452.00	instructor's LTS dues (most)	PCard

LEARN TO SKATE USA	41.00	instructor LTS dues	PCard
LEARN TO SKATE USA	41.00	instructor LTS dues	PCard
LEARN TO SKATE USA	20.00	instructor LTS dues	PCard
LEARN TO SKATE USA	20.00	instructor LTS dues	PCard
LEARN TO SKATE USA	20.00	instructor LTS dues	PCard
LEGOLAND DISCOVERY CEN	1,573.95	Jr Day Field Trip - Lego Land	PCard
LINDA Z'S SEWING CENTE	599.98	Sew crafty camp sewing machines	PCard
LINDA Z'S SEWING CENTE	599.98	Art Dept sewing class sewing machines	PCard
LINDA Z'S SEWING CENTE	56.95	Sewing supplies	PCard
Lipsey, Katie	211.75	2025 Session 1&2 Diving/Semi Private Lesson	
LLBEAN-DIRECT	73.55	Uniforms	PCard
LOU MALNATIS PIZZERIA	141.10	Food for board meeting - 12 people	PCard
LOU MALNATIS PIZZERIA	94.10	Food for board meeting - 15 people	PCard
LP Pros LLC	810.00	Ice- Propane	
Ludy Gerardi	2,100.00	July 3rd 2025 Facepainting	
LURVEY LANDSCAPE SUPP	207.00	Parks - Vattman landscape enlargement	PCard
LURVEY LANDSCAPE SUPP	140.10	Parks - Grounds supplies/fertilizer	PCard
LURVEY LANDSCAPE SUPP	69.00	Parks - Plants	PCard
LURVEY LANDSCAPE SUPP	29.40	Parks - Flower beds	PCard
LuxeBand LLC	3,000.00	July 3rd 2025 Headline Band: LuxeBand	
Mark W. Weisbard	500.00	July 3rd 2025 Central High- United Wil Rock	
Market Access Corp	1,440.00	June 2025 Liquor License	
MASTER ATHLETICS	665.30	Club Championship Favor	PCard
MCMASTER-CARR	226.78	Parks - Production mower repairs	PCard
MCMASTER-CARR	165.41	Parks - Windscreen repairs	PCard
MCMASTER-CARR	131.50	Parks - Irrigation repairs	PCard
McMASTER-CARR SUPPLY COMPANY	548.03	Buoy Supplies	
MEDIEVAL TIMES	2,885.80	Field Trip	PCard
Melville, Joanna	947.05	Reimbursement for Sew Crafty Supplies	
MENARDS LONG GROVE IL	133.26	Temp camp room storage - Rm 115 (54.35%)	PCard
MENARDS LONG GROVE IL	111.92	Temp camp room storage - Rm 107A (45.65%)	PCard
MENARDS MORTON GROVE I	286.16	Gillson/Wallace Bowl - Seating repairs	PCard
MENARDS MORTON GROVE I	247.83	Golf - Materials for scoreboard	PCard
MENARDS MORTON GROVE I	227.93	Temp camp room storage - Rooms 107A, 107B, 106B	PCard
MENARDS MORTON GROVE I	101.62	Temp camp room storage - Rm 107A (50.44%)	PCard
MENARDS MORTON GROVE I	99.84	Camper PPE, extension cords, power strips (49.56%)	PCard
Metropolitan Water Reclamation	700.00	Lease Preparation- 25% Annual Net Income	
MICHAELS #9490	78.88	Photo backdrop balloons	PCard
MICHAELS STORES 3849	125.90	Sew crafty supplies	PCard
MICHAELS STORES 5151	264.97	Sew crafty supplies	PCard
Midwest Groundcovers	261.25	Shorewood Park- Rain Garden	
Midwest Groundcovers	103.95	Shorewood Park- Rain Garden	
Midwest Groundcovers	54.34	Shorewood Park- Rain Garden	
Midwest Gym Supply Inc	847.00	Floor Inspection/Maintenance	
MIDWEST INSTITUTE PARK	60.00	West Park - John I., Matt M., Jack W.-Mipe Meeting	PCard
MILLEN HARDWARE	44.45	Parks - Supplies/drill parts	PCard
MILLEN HARDWARE	27.88	Gillson - Whale repairs	PCard
MILLEN HARDWARE	13.12	Parks - Supplies/fasteners	PCard
MILLEN HARDWARE	12.92	Parks - Supplies/part caps	PCard
MILLEN HARDWARE	11.86	CRC cap hose brass	PCard
MILLEN HARDWARE	8.31	Parks - Supplies/fasteners	PCard
MILLEN HARDWARE	5.03	Gillson - Whale repairs	PCard
MILLEN HARDWARE	3.86	Parks - Supplies/drinking fountain part	PCard
MUSIC THEATRE INTERNAT	90.00	Scripts	PCard
MUSIC THEATRE INTERNAT	90.00	Scripts	PCard
MWRDC	10.40	MWRD Fee to amend lease for Canal Shores	PCard
Nanny Nikki Music, LLC	550.00	Sounds of Summer Mallinckrodt Kids Entertainment	
NCPERS Group Life Insurance	32.00	IMRF Vol Life- Post Tax	
New York Life Insurance Co	2,289.42	WPD Employee Premiums	
New York Life Insurance Co	1,526.28	WPD Employee Premiums	
New York Life Insurance Co	0.01	WPD Employee Premiums	
New York Life Insurance Co	(0.09)	WPD Employee Premiums	
North Shore Lawnsprinkler	2,838.52	Parks- CPF- Irrigation Repairs to System	
North Shore Lawnsprinkler	2,147.50	Parks- Irrigation System Start Up	
NORTH SHORE TOWING INC	600.00	CRC bus towing	PCard
Northshore Dancing Inc.	375.00	Broadway Bound/Dance Camp Field Trip	
Northshore Dancing Inc.	125.00	Broadway Bound/Dance Camp Field Trip	
NRPA OPERATING	745.00	NRPA Conference Registration	PCard
NRPA OPERATING	95.00	CPRE renewal	PCard
Oleson Design Studio, PLLC	1,104.00	CRC Sprinkler Issue- Design/Reconstruction Only	

ORDER.NOODLES.COM	192.86	Staff lunch-headcount-18	PCard
Original Watermen	272.85	Staff Uniforms-Swin Instructor Suits	
OTC BRANDS *OTC BRAND	157.63	Summer Camp Supplies	PCard
PANERA BREAD #600639 O	319.52	Safety Summer Kick Off Treat all facilities 300 ppl	PCard
PANERA BREAD #600639 O	119.48	Food for board meeting - 12 people	PCard
PANERA BREAD #600639 O	103.17	Food for board meeting - 12 people	PCard
PANERA BREAD #600639 O	21.19	Food for board meeting - 12 people	PCard
PANERA BREAD #600721 O	157.21	Team banquet- headcount 34	PCard
PANERA BREAD #600721 O	65.37	Breakfast for staff during CRC water clean up (25)	PCard
Payne Sod Farm Inc	1,126.50	Sod for Fairways and Driving Range Tee	
PAYPAL *BRIANRUSSEL HO	425.50	FT Staff Summer Camp Apparel	PCard
Peterson, Virginia Emily	243.43	Replacement Payroll Check Paydate 6.13.2025	
PGA OF AMERICA MEMBERS	786.92	GM Annual Dues	PCard
PGA OF AMERICA MEMBERS	503.67	Annual PGA of America Dues	PCard
Pitney Bowes Global Financial Services LLC	484.26	Admin Mail Machine Lease/Rental	
PLAYERS HEALTH COVER	131.00	Florence' liability insurance- FS supervisor	PCard
Pomp's Tire Service Inc	2,478.55	Parks- John Deere Tractor Tire Replacement	
POTBELLY #16	336.87	Parks - Lunch for workers at beach/Whale 20pp J.W.	PCard
Public Communications Inc	1,218.75	Independent Contractor Service/PCI	
PY *ANCHORFISH PRINTI	1,561.40	Field trip backpacks	PCard
PY *ANCHORFISH PRINTI	165.90	FT Hoodies	PCard
R & R Specialties, Inc.	662.70	Zamboni Parts	
RADWELL INTERNATIONAL	1,047.68	Pool - Electrical repairs	PCard
REVDANCE.TENTH HOUSE	1,194.10	Costumes	PCard
REVDANCE.TENTH HOUSE	20.90	Costumes	PCard
REVDANCE.TENTH HOUSE	(44.95)	Costume return	PCard
REVDANCE.TENTH HOUSE	(44.95)	Costume return	PCard
Revels Turf and Tractor	592.69	Belts for Trimax	
Revels Turf and Tractor	124.41	Parts for Trimax	
RIDGEVIEW GRILL	70.36	Meeting with board - 3 people	PCard
RJS United, Inc.	113.73	Compost Bin Signage	
Robbins Schwartz	179.39	P.T.A.B. Challenge Services	
Rock 'n' Kids, Inc.	585.00	New Programs Summer 2025	
Rodriguez, Ubaldo	711.20	Region 5 Congress Travel Expenses	
Rosenthal, Barry	1,650.00	Aug 5 2025- Flat Cats- SOS Wallace	
ROUND1 BO - GUR IL GUR	434.71	Teen Camp - Field Trip Round 1	PCard
Royal Princess Parties	1,329.00	July 3rd 2025 Superheroes	
SAFARI LAND	1,393.45	Jr Day Field Trip - Safari Land	PCard
SANGOMA US INC	45.77	District Fax Solution	PCard
Simplot Turf & Horticulture, Simplot Partners	1,716.00	Vivax Greens Wetting Agent	
Simplot Turf & Horticulture, Simplot Partners	997.00	30-0-0 Melttable Fertilizer	
SKY ZONE EVANSTON	1,874.25	Wiggieworms Field Trip - Sky Zone	PCard
SLICE*DAGOSTINOSPIZZAP	220.70	Padel Staff Meeting (fed 24 people)	PCard
Snap On Industrial	1,376.34	Parks- Automotive Pressure System J.W.	
South Shore Drill Team & Performing Arts Ensemb	800.00	July 3rd South Shore Drill Team Performance	
SP CHALET NURSERY	48.31	West Park - Garden supplies	PCard
SP CHALET NURSERY	(4.39)	REFUND - West Park - Garden supplies	PCard
SP DENVER FABRICS	183.46	Sew crafty supplies	PCard
SP NATPAT	68.64	Supplies	PCard
SP NATPAT	68.64	Supplies	PCard
SP NATPAT	(4.64)	Sales tax refund	PCard
SP NATPAT	(4.64)	Sales tax refund	PCard
SP PEPPER PONG	290.00	Split - Games (50%)	PCard
SP PEPPER PONG	145.00	Split - Games (25%)	PCard
SP PEPPER PONG	145.00	Split - Games (25%)	PCard
SQ *CHINCHILLA WILDLIF	1,035.15	Muskrat Deterrent	PCard
SQ *CHINCHILLA WILDLIF	1,000.00	Muskrat Deterrent	PCard
SQ *THE LAWN	33.10	Accidental Personal Expense Charge	PCard
SQ *THE LAWN	26.00	MAL- Day trip outing	PCard
SQ *WEST END FLORISTS,	72.00	Annual Flowers	PCard
Sta-Kleen, Inc.	625.00	Gillson Concession Equipment Cleaning	
STAPLES 00116129	52.47	Printing paper	PCard
STAPLES 00116129	45.96	Expo Markers	PCard
Staples Advantage	118.47	Paper for Admin	
STAPLS7658047232000001	93.98	Office Supplies	PCard
STAPLS7658573204000001	106.62	office supplies	PCard
STAPLS7658641852000001	50.56	Office Supplies	PCard
STAPLS7659609734000001	121.57	West Park - Office supplies	PCard
STAPLS7659711120000001	42.49	office supplies	PCard
STARLINK INTERNET	195.00	Satellite Internet Service	PCard

STATE CHEMIC*STATE CHE	253.14	CRC air care program	PCard
STICKER MULE	9.00	Staff Appreciation	PCard
SUBURBAN WELDING & STE	910.79	Parks - Water truck repairs	PCard
Sunburst Sportswear Inc	2,635.00	Camp T-Shirts	
Sunburst Sportswear Inc	474.00	Camp Innovation- Camper T-Shirts	
Sunburst Sportswear Inc	236.60	2025 Camper T Shirts- JCA	
Sunburst Sportswear Inc	136.00	2025 Camper T Shirts- Jr Day 2nd Order	
SUNSET FOODS #4	97.58	camp training day 2 staff breakfast for 25 staff	PCard
SynaTek, LP	1,258.50	Greens Fertility Program	
SynaTek, LP	676.50	Greens Fertility Program	
SynaTek, LP	517.90	Greens Fertility Program	
Taflove, Sylvia	266.25	Mah Jongg Lessons April 2025 (8 students)	
Taflove, Sylvia	163.13	Mah Jongg Lessons May 2025 (5 students)	
Taflove, Sylvia	37.50	Canasta Lessons May 2025 (1 student)	
TARGET 00011676	40.00	Popsicles for Camp	PCard
TEATRO ZINZANNI	826.00	MAL- Deposit for day trip outing	PCard
Tec	481.13	Pool- Office A/C Repairs	
THAI INBOX WILMETTE	171.00	Food for board meeting - 15 people	PCard
THE HOME DEPOT #1902	334.24	Temporary carpet for Room 204. (Cycle Studio)	PCard
THE HOME DEPOT #1902	149.14	Pirate Camp	PCard
THE HOME DEPOT #1902	126.60	Pirate Camp	PCard
THE HOME DEPOT #1902	72.24	Pirate Camp	PCard
THE HOME DEPOT #1902	(107.76)	Pirate Camp	PCard
THE HOME DEPOT #1987	373.77	Fence Paneling	PCard
THE HOME DEPOT #1987	251.16	Parks - Flower bed soil	PCard
THE HOME DEPOT #1987	64.30	Parks - Grounds supplies/tools	PCard
THE HOME DEPOT #1987	15.84	Concrete Blocks	PCard
THE HOME DEPOT #8598	195.79	Tot Camp portable dance floor (48.52%)	PCard
THE HOME DEPOT #8598	195.79	Tot Camp portable dance floor (48.52%)	PCard
THE HOME DEPOT #8598	11.92	Temp camp room shelving parts - Rm 107A (2.95%)	PCard
THE HOME DEPOT 1902	376.08	Pickleball	PCard
THE HOME DEPOT 1902	80.43	Sew crafty supplies	PCard
THE HOME DEPOT 1902	30.94	Pirate Camp	PCard
THE HOME DEPOT 1907	59.97	Pool - Supplies/power washer hose	PCard
THE HOME DEPOT 1987	418.97	CPF - Pressure washer for bathroom and gazebo	PCard
THE HOME DEPOT 1987	262.83	Watering Cans and Supplies	PCard
THE HOME DEPOT 1987	142.17	CRC - PDRMA sprinkler invoice	PCard
THE HOME DEPOT 1987	140.55	Lakeview - Electrical repairs	PCard
THE HOME DEPOT 1987	112.72	CRC - PDRMA sprinkler invoice	PCard
THE HOME DEPOT 1987	83.70	Flag Tape and Mini Stake Flags for Golf Camp	PCard
THE HOME DEPOT 1987	68.71	Paddle - Supplies/anchors for pictures	PCard
THE HOME DEPOT 1987	54.94	Paper Towels and Cloth Towels for Carts	PCard
THE HOME DEPOT 1987	22.54	Parks - Supplies/wall hook	PCard
THE HOME DEPOT 1987	13.79	Parks - Supplies/pipe brush	PCard
THE MULCH CENTER	184.00	Parks - Plantings mulch	PCard
The Mulch Center	165.60	Parks- Mulch for Plantings	
THE UPS STORE 1119	40.34	Original documents to MWRD	PCard
THE UPS STORE 1119	15.10	Award to IAPD for repair	PCard
THE UPS STORE 2808	16.07	Costume returns	PCard
THE WEBSTAURANT STORE	78.36	Golf Maint - Toilet flushers	PCard
Thelen Materials, LLC	3,356.64	Fairway Topdressing Sand	
Thomas Hart	500.00	Sounds of Summer Mallinckrodt Sunday Concert	
Tri-State Cut Stone & Brick Co	50.64	Parks- Grounds Maintenance	
TST*GRILL HOUSE - NORT	76.45	Accidental Personal Expense Charge	PCard
TST*LA ROSA	31.91	Accidental Personal Expense Charge	PCard
TTS Group, Incorporated	993.26	Copier Usage for Various WPD Locations	
UBER *EATS	53.20	Staff Meals - 3 staff	PCard
US KIDS GOLF LLC	1,684.27	Kids Clubs for Golf Programming	PCard
USAGYMNASTIC*	225.00	USA Gymnastics Club Membership	PCard
USAGYMNASTIC*	(150.00)	Refund for Coach who could not attend Congress	PCard
USI ED GOV	227.64	Split - Full Day Preschool Supplies (60%)	PCard
USI ED GOV	151.76	Split - Half Day Preschool Supplies (40%)	PCard
VALLI PRODUCE	167.69	Dinner for 40 @ Camp Director training.	PCard
VC3, Inc.	1,298.00	Managed Backup Service	
VE GLENDALE	750.00	Teen Camp - Field Trip Vertical Endeavors	PCard
VOGUE FABRICS INC	221.77	Fabric and project supplies	PCard
VOGUE FABRICS INC	137.20	Sew crafty supplies	PCard
VOGUE FABRICS INC	50.45	Sew crafty supplies	PCard
Wage Works	1,052.21	Flex Spending Account	
Wage Works	472.66	Flex Spending Account	

Wage Works	431.45	Flex Spending Account	
Wage Works	318.97	HC FSA Admin/Commuter Fees	
Wage Works	145.36	Flex Spending Account	
Wage Works	127.53	Flex Spending Account	
Wage Works	75.00	Commuter Fees	
Wage Works	75.00	Commuter Fees	
WALGREENS #15211	17.98	Parks - Supplies/electric battery	PCard
WAL-MART #1489	232.43	ACR - Sports & Art Sup	PCard
WAL-MART #3725	224.02	Recital concession supplies	PCard
WALMART.COM	44.56	Team banquet supplies	PCard
WALMART.COM	34.87	Centennial Campus Club supplies	PCard
WALSH MARINE PRODUCTS,	1,233.94	No Boating Buoys and Stickers	PCard
Warehouse Direct Office	258.84	Toner for Front Desk Printer	
WEISSMAN'S THEATRICAL	379.85	Costumes	PCard
WEST MARINE #400	467.72	Sailing Radios	PCard
WEST MARINE #400	69.98	Handheld Flares	PCard
WEST MARINE #400	31.98	Type IV PFD	PCard
WHEN I WORK, INC.	87.50	Split - When I Work Subscription Fee, CRC (50%)	PCard
WHEN I WORK, INC.	87.50	Split - When I Work Subscription Fee, Centennial (50%)	PCard
White,Megan	148.78	Staff Lunch # 1	
Wild Goose Chase Inc	350.00	Golf- Patio/Bird Nest Deterrent	
Wilmette Community Band	1,650.00	July 22- Wilmette Community Band- SOS Wallace	
WITTEK GOLF	757.00	Range Supplies	PCard
WM SUPERCENTER #1228	68.29	Games for Camp	PCard
WM SUPERCENTER #1681	9.76	Dance concessions	PCard
WM SUPERCENTER #1998	103.19	ACR - Sports & Art Sup	PCard
WM SUPERCENTER #3725	43.82	Romona party snacks for 35 students	PCard
Won Door Corporation	433.75	Sprinkler Issue Door Inspection	
Wozney, Shale A.	301.13	2025 Session 1&2 Div/Coach/Semi Private Div Lessor	
WWP*ABC WILDLIFE/LANDM	925.00	ABC Wildlife - bat removal	PCard
YOUR ANSWERING SERVICE	31.57	CRC - Elevator answering service (50%)	PCard
YOUR ANSWERING SERVICE	31.56	Golf - Elevator answering service (50%)	PCard
Zenon Co	1,667.00	Umbrellas- Lifeguard	
ZOOM.COM 888-799-9666	67.96	Video Meeting Software	PCard
203,985.98			



DIRECTOR'S REPORT

August, 2025

IAPD LEGISLATIVE UPDATE

On August 5th we received the notification that Governor Pritzker signed the IAPD Platform Initiative to increase bid limits. Public Act 104-0114 amends Park District Code to establish separate competitive bidding thresholds for work and supplies & materials. This will change the public bidding threshold for supplies and materials to \$60,000, while holding the bidding threshold for work at \$30,000. The current purchasing policy remains accurate as it states we are to follow the state statute.

IRS NOTICE FOR 2016 TAX YEAR

The Internal Revenue Service contends that for tax year 2016, the District did not timely file the 1095 statement indicating employer health coverage. Staff will be working to resolve this matter using tax and legal counsel. The board will be kept informed on the outcome of these efforts, and any penalties, if applicable.

COMMISSIONER RESIDENCY INVESTIGATION

The District engaged Ancel Glink to investigate allegations into Commissioner Murdock's residency status and qualifications to remain a commissioner. Based on the results of the investigation, Ancel Glink concluded that "It is more likely than not that a court would find Murdock is a resident of Wilmette" and thus remains qualified to be a commissioner. This closes out the investigation and allegations into Commissioner Murdock.

EARLY FALL REGISTRATION

Early Fall Registration went smoothly with a positive turnout for the resident-only opening. Staff did a great job working with residents to answer questions, make changes and set up accounts. There were no complaints received on the process and non-resident registration will open on August 12th.

MEMORANDUM

Date: August 11, 2025
To: Chris Lindgren, Executive Director
From: Josh Wallace, Superintendent of Parks and Planning
Re: August 2025 Board Report – Parks & Planning Department



Parks and Planning

Gillson- Stop signs have been installed. Gewalt Hamilton still needs to provide complete As-Builts to the Village and close out the permit with MWRD, including submission of the Plat of Easements.

Langdon- The contractor is finalizing small punch list items on the guard hut. The landscape contractor will address the remaining landscape deficiencies. Work is also underway to install the new sail fence for added safety at the beach.

Hibbard Park- The project is progressing well. The contractor has completed setting the fence posts behind home plate and is working on the concrete base for the new shade structure. The demolition and construction work on the playground is expected to begin the week of August 18 and will take approximately five weeks to complete.

CRC Reconstruction- Staff have reviewed submitted reconstruction quotes and identified some missing components in the proposed scope of work. We've requested clarification from the contractor and are awaiting a response.

CRC Solar- We are awaiting confirmation from ComEd regarding which Saturday in August they will perform the cutover to switch out the current transformer cabinet.

Parks Division

Parks staff supported the July 3rd event with preparation and cleanup efforts, repaired irrigation systems, continued mulching around trees, and removed debris from Langdon Beach. Crews also focused on repairing playgrounds, constructing new picnic tables, fixing a broken fence at Gillson's south beach, and removing graffiti across multiple sites. Staff also created a new rain garden at Forest Park – a sustainable enhancement that will help manage stormwater while supporting pollinators and native plantings.



Building Services Division

Building Services staff continued progress on the HVAC preventative maintenance program, including cleaning condensing units and making necessary repairs. They also supported Safety Town setup, completed several pool-related repairs, constructed a temporary chipper box while awaiting the permanent unit, replaced a backflow preventer at Centennial, and installed additional bottle fill stations. Staff continue to work on the Langdon Beach sail fence, which should be installed in the next month.



MEMORANDUM

Date: August 8, 2025
To: Chris Lindgren, Executive Director
From: Adam Kwiatkoski, General Manager
Re: July 2025 – Board Report



GOLF OPERATIONS

WILMETTE GOLF CLUB			
<i>Rounds of golf through 08/01</i>			
	2025	2024	2023
Public Rounds	18,196	20,624	19,250
Bronze Member	1,659	1,819	1,942
Silver Member	2,840	3,566	3,298
Gold Member	3,295	3,258	2,547
Junior Member	1,766	1,218	1,248
Total Rounds	27,756	30,485	28,285

- July of 2025 was a 5% increase in rounds and revenue compared to 2024. Due to the cold spring, rounds are behind the past two years and slightly behind budget. Revenues remain in line with 2025 budgeted allocations.
- The largest increase in rounds played in 2025 comes from golf outings and junior member play.
- Men's Club Member/Guest, 62nd annual Al McLean Junior Tournament and several charity events were held in July.
- Golf Outings are booked with all available dates filled. Revenues align with budget and tee sheet utilization goals.

GOLF MAINTENANCE

- Staff are in a regular summer routine with maintaining the golf course
 - Cups changed, greens mowed, bunkers raked, garbage and water barrels changed daily
 - Tees and Fairways mowed 2 to 3 times per week
 - Rough is mowed continuously throughout the weekdays
 - Detail and trimming work completed based on time available and weekly/daily priorities
- Heat and humidity have offered challenges in maintaining turf in high traffic areas.
 - Fairways and greens have been sprayed to ward off disease
 - Playing surfaces have been hand-watered
- Three new autonomous mowers are being used to mow rough on the west side of the course from Nexmow. Photo below.



MEMORANDUM

Date: August 11, 2025
To: Chris Lindgren, Executive Director
From: Dave Merrill, Superintendent of Recreation
Re: July 2025 Board Report – Recreation Department
Recreation Divisions Blue & Green
Racquet Sports
Ice & Pool
Lakefront



July was a great month for recreation in Wilmette! Summer temperatures brought opportunities for fun and sun at the pool and beach. Our summer camps were in full swing. Our summer leaders navigated some high temperatures and poor air quality but continued to deliver safe and fun experiences. The conditions at the CRC provided daily challenges but has given our staff the opportunity to show their creativity and flexibility. We are very thankful to our families and community for their patience and understanding as we continue to move forward.

The July 3 events in Wilmette did not disappoint. We maxed out the registration for the Yankee Doodle dash and nearly all of the registered runners participated! It had such a great family vibe (and a lot of sweat!). Our littles in the community had a blast at the Star-Spangled Splash at Centennial Park. We merged many of our camps into the Summer Camp Bash at Highcrest Middle School for the day. We grilled lunch, had water activities and games and kept most of our camp activities away from the bustle of Gillson Park for the day. The community of Wilmette pulls together to make the Fun & Fireworks event happen. Special thanks to the Village of Wilmette staff for all they do for us! The 2025 event brought some new wrinkles and some blasts from the past. We reoriented the main stage to create a better connection between our entertainers and the crowd. We are very proud to have partnered with 3 Wilmette bands to perform ahead of our headliner. Our programming at Wallace Bowl continued to engage crowds and entertain. We brought back some sports and games to keep the crowd busy as the park filled for the fireworks. Incidents of lost people, negative behavior and medical emergencies were minimal. All were handled swiftly and effectively by the many members of our team. Thank you to those who helped make the event great!

RECREATION BLUE DIVISION

As we approach the end of summer, I'm happy to report on the fantastic progress and dedication of our camp team. Our main summer camp season is scheduled to conclude on August 8, with our popular extension camps running from August 11-15.

As we wrap up the final days of summer camp, our recreation team is already in full preparation mode to transition to our lineup of fall and school-year programming. This has been a summer

to remember, and the team is already focused on the future, collecting feedback and insights to start the planning process for summer 2026 to continue to improve our summer experience.

Camp Highlights

Camp Connect- **New to Summer 2025*

- Camp Connect allows patrons to bridge the gap between morning and afternoon mini camps, offering supervised social time and continuity of care during camp transitions and lunch time. Early Bird Drop-Off and After Camp Rec options provided additional opportunity for flexible scheduling and extended care options.
- Campers participated in a variety of one-week mini camps such as Lego engineering, creative cooking, hands-on science, STEAM, cheerleading, tumbling, Ultimate Frisbee, Archery, Fashion Design, basketball, videogame design and Minecraft.



Afternoon Adventures

- Afternoon Adventures Camp engaged participants with weekly themes—including Carnival Craze, Creative Artists, Disney Magic, and Outer Space Explorers—providing variety and excitement throughout the month of July.
- Campers experienced high-energy fun on two memorable field trips: a recreational visit to Chuck E. Cheese and a swim day at the Northbrook Sports Center Pool, both of which promoted play and adventure outside the usual camp setting.
- Hosted a splash-filled Wet n' Wild Day, complete with water relays, sprinklers, and water balloon tosses—one of the most anticipated days of the month.



After Camp Rec

- After Camp Rec continued at three key sites—Highcrest Middle School, the Community Recreation Center, and Central Elementary—offering campers a smooth transition from day camp to late-afternoon activities in familiar, well-equipped spaces.

Basketball Camp

- Basketball Camp Director, Janelle, implemented Friday competitions, campers compete in different games and contests to show off their skills and win prizes.

Beach Volleyball

- Beach Volleyball has done a commendable job navigating the challenges of July's weather, including extreme heat and air quality concerns. The staff effectively balanced time on the sand with opportunities for campers to cool off in the water, ensuring safety while maintaining a fun and engaging environment.

Camp Innovation

- Camp Innovation campers enjoyed field trips to the beach and Kohl Children's Museum, a visit from the Reptile Guy, and hands-on STEM projects like building bridges, launching rockets, and designing light-up solar systems. The Camp Innovation Olympics added fun and friendly competition.

ECC Camps

- Hummingbirds, Summer Doves, Tiny Tots, and Teeny Tiny Tots enjoyed exciting themed events like another splashing Water Day and an unforgettable foam party that had campers laughing and playing together. They also welcomed community guests, including the local library and the Reptile Guy, for engaging and educational on-site visits.
- Staff across all early childhood camps reported feeling motivated and fulfilled, noting strong relationships with their campers and increased confidence in leading activities. The positive team culture and daily camper enthusiasm contributed to a rewarding and successful July for camp staff.

Jr. Day

- Junior Day Camp hosted its own Camp Talent Show, providing campers with a platform to showcase their unique skills and cheer on their peers—building confidence and community.
- The introduction of a Counselor of the Week recognition program, complete with jumbo candy bar prizes, has boosted staff morale and highlighted counselors who go above and beyond.
- A visit to Mystic Waters was a favorite field trip this month, with the lazy river and splash areas standing out as camper favorites for both relaxation and excitement!



Wiggleworms

- Wiggleworms Campers had an enriching and playful visit to Kohl Children's Museum, where they engaged in hands-on, imaginative learning experiences.
- Field Day on July 3rd was a high-energy celebration featuring games, team spirit, and water play to kick off the holiday week.
- The Wiggleworms Camp Dance Party was another highlight, where campers and counselors performed group dances, getting everyone together for some good old-fashioned movement and fun!



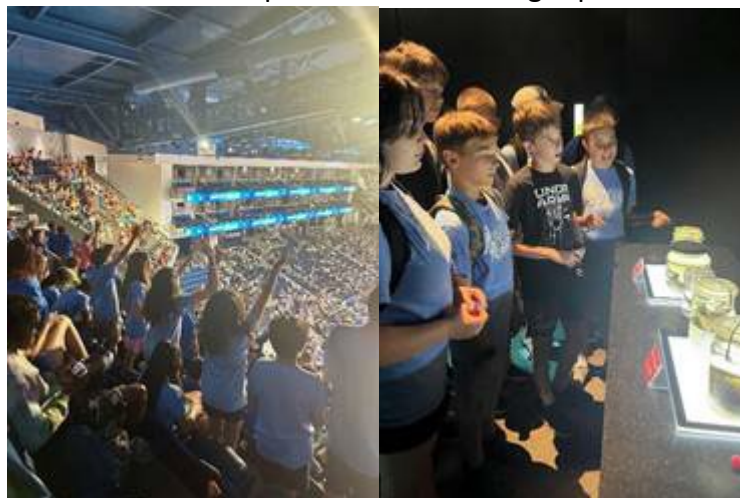
Sports Camp

- A highlight of the summer was the introduction of Camp Bash on July 3rd, which included campers from Gillson and Junior Day. The event was a major success, featuring Carnival Day activities, inflatables, water play, and sports. We also hosted a cookout lunch for all participating camps, creating a memorable and inclusive experience for everyone involved. We had approximately 250 campers and staff participate in the day.



Teen Camp

- Teen Camp featured a high-energy schedule of weekly field trips, including paddle boating at Twin Lakes, swimming at Mystic Waters and Wheeling Family Aquatic Center, and adventure activities at Funway Family Entertainment Center.
- Campers explored top attractions like the Field Museum, Top Golf, Main Event, and a Chicago Sky game, blending recreation with cultural and sports experiences.
- The highlight of the month was the visit to Boundless Adventures, where the teens built confidence and teamwork on ropes courses—earning top feedback as the favorite trip.



Junior Counselor Academy (JCA)

- Junior Counselor Academy had a total of 17 participants enrolled for session 2, including a few returning participants from Session 1. These returning JCAs took on leadership roles by supporting and co-teaching content alongside Directors, helping guide their new peers through expectations and responsibilities.
- Junior Counselors played an active role in the Star Spangled Splash community event on July 3rd, assisting with setup, activities, and guest engagement. They brought high energy and gained real-world event experience.
- JCA Directors continue to provide outstanding mentorship, modeling professionalism and teamwork while maintaining collaborative relationships with camp directors and supervisors across sites. Their leadership has helped cultivate a strong sense of purpose, growth, and community within the JCA program.

Fall Preparation

- Fall Programming starts August 25 including Preschool.
- Before & After School Rec starts Thursday, August 28.
- Youth Soccer kicks off September 6th
- Recreation Blue team, HR, and Marketing & Communications collaborated to complete our fall hiring campaign which includes school year employment opportunities; Preschool Teachers/Assistants, Before & After School Rec Staff, After School Enrichment Site Coordinators, Sports Officials, and Sports Instructors.
- Upcoming Events
 - ECC Teacher Training Week August 18-22
 - Before & After School Rec Staff Training August 19 & 20
 - Community Garage Sale: Saturday, September 27
 - Wicked Wilmette: Friday, October 17

RECREATION GREEN DIVISION

Gymnastics

We had a great July in the Gymnastics department. I have attached a revenue comparison from 24-25 for the month of July with our Birthday parties, competitive team, and camps.

The camps are almost over and getting ready for Early Fall registration. We kicked off Early Fall registration for our Residents and had 400 patrons register within the first hour of registration.

Our competitive team had a guest judge come and visit and teach a class for a day! This was a great experience for the gymnast as they prepare for competition season. They will be wrapping up their summer with a beach and pool day!

Our new High School program that we started this summer was very successful and we made \$7,910. Since it was such a success, we will be creating two classes for the Fall and Spring sessions. We are super excited to have our High School programs back in the gym!

Center Fitness Club:

- July Fitness Challenge for Members
 - Monthly retention initiative
 - July Challenge – AMRAP (as many rounds as possible) workout
 - We had 12 members participate
- Upcoming:
 - Fall Transformation Challenge starts mid-September
 - Duck Derby Fundraiser – September 1st
 - ♣ Fundraiser for Scholarship Fund
 - ♣ Hosted at Centennial
 - Row 4 Dough Event – September 13th
 - ♣ Fundraiser for Special Olympics
 - ♣ Teams of 10 compete to row a marathon distance (26.2 miles)

	June 2025	July 2025
Monthly Visits	7,641	7,569
Total Active Memberships	1,918	1,874
Group Fitness Attendance	1,186	1,141
Personal Training Sessions	167	195

CFA

Even with camps winding down, the CFA Summer is in full swing!

Dancing Queen: An ABBA Salute, was a SMASH success in their HIGHLY anticipated return to the Wallace Bowl on Thursday, July 31st. The Bowl was alive with a full-on Ravinia atmosphere and the largest Sounds of Summer crowd in at least two years:



Freaky Friday was also a success despite one rain date, with excellent crowds across the six free performances. The parents of our cast were incredibly excited for the future growth and development of our first High School theater program in several years.



CFA Camps have also had an incredible summer:

- Sew Crafty Creator's Camp has proven so incredibly popular, with many sold-out weeks, that we are in development with the amazing camp director to bring Wilmette the school-year sister-program, Sew Crafty Creator's Academy.
- Arts in the Parks has received excellent feedback on the increase in art-project "mini" trips to local venues, where kids participate in an art lesson related to the location.
- Broadway Bound closed out their summer with incredible performances of "Annie, Kids Ed." and "Schoolhouse Rock, Live, Jr."
- Dance Camp thrilled recital crowds with their session 2 performances, and are hard at work putting the finishing touches on their FINAL performance of the summer
- Movie Star Camp took off this week in place of Broadway Bound, with acting lessons, fun, and games enjoyed by all as they rehearse to film their very own movies Thursday and Friday
- And finally, our CFA tot camps, Preschool Dance Camp and Little World Travelers, have seen huge increases in enrollment this summer under the new Camp Connect morning-and-afternoon formula!

Mallinckrodt Center

General Info:	July	June
Fitness Room Visits	75 (July)	90 (June)
Group Fitness Class Participants	140 Enrolled in 18 different weekly classes	138 Enrolled in 18 different weekly classes
Rentals	9	7
Memberships	295	296
Walking Track Memberships	138	131

Recent Special Interest Programming:	
Mah Jongg Lessons	8 Participants
Canasta Lessons	3 Participant
Watercolors Class	14 Participants
Intro To Watercolors	4 Participants
Lunch Club-Cooper's Hawk	9 participants
July 16- Akimbo Jim Concert	100 in attendance
July 13- kids concert- Nanny Nikki	80 in attendance
Fashion Design and Sewing Camps Continued	70 campers in July
Jewelry Design Camp Began in July	16 campers in July

Upcoming August Events & Activities:
9 scheduled Rentals
Lunch Club Day Trip
Teatro ZinZanni Day Trip Outing
Ice Cream Truck for Senior Citizens Day
Fashion Design and Sewing Camp and Jewelry Making Camps continued to be offered weekly
Mallinckrodt Gazebo Sounds of Summer Concert Series Continues - August 6- Todd Downing-Tall Tales & Silly Songs August 10- Stevie Swing & The Strangers In The Night

July Highlights:

Day trip to Cooper's Hawk for lunch, with 9 participants. Food was delicious, service was excellent, with great conversations too. (photos below)

Mallinckrodt Gazebo Sounds of Summer concerts continued in July, with approximately 175 in attendance for both concerts. The children's entertainment included Nanny Nikki, children and adults, as well as our Arts in The Park camp once again all enjoyed the live entertainment under the gazebo. (photos below)

Fashion Design and Sewing Camp and Jewelry Design Camps continue to keep us on our toes. We continue to have new campers weekly and end with adorable fashion shows every Friday! (photo below)



CRC Operations

2024 \$2153 from 21 events

2025 \$1908 from 19 events

The Ops Team continues to manage the limited available spaces on a daily basis at the CRC. This challenging process can change daily based on program needs, camp space needs, rental requests, and the weather. Great job everyone!!!

RACQUET SPORTS

Tennis

- Tennis and Beach camp has enrollment of 18 campers which is down from 24 the prior year. Staff believes this camp was impacted by the change in other camps to 9 weeks of programming.
- 24 junior players from Wilmette Tennis Club will be playing in a clinic at the US Open on Sunday Labor Day weekend prior to the day session starting.
- Pre-season fall women's team camps are occurring August 19-21.
- Staff training to finalize the formal change to USTA recommended ball compression based instruction on August 21.

Platform

- Due to popular demand summer in house league has been extended 8 additional weeks.
- Formation of fall teams is in full swing.
 - Women's league process is complete internally with staff addressing player movement.
 - One new women's daytime Series 2 team has been granted and will play out of Wilmette this season.
 - Men's league will again have 30 teams playing out of Wilmette with some shifts in levels.

Pickleball

- Work has begun to convert the tennis courts at Hibbard Park to dedicated pickleball courts.

- Wilmette Pickleball Association successfully hosted a tournament August 2-3 to generate funds to add amenities to the off-court areas of Hibbard and Community Playfield Courts.
- As part of the 2025 pickleball operational plan staff has developed an approach to minimally allow 2 courts at any given time for resident reservations.

Capital

- Total Platform returned to Wilmette and repainted courts from the prior year that had not worn properly from their initial painting.

ICE & POOL

Ice

- Figure skating/hockey summer camp ended 8/1. Everything went smoothly. Due to a break in the schedule between camp and early fall, staff created a mini skating camp for kids ages 4 and up. This will take place on the studio M-Fr from 9-11. Six skaters are enrolled.
- The summer exhibition took place on Saturday, Aug 2 from 1:00-2:00. A few skaters were forced to cancel last minute, but the event was still a success.

Pool

- Pool numbers attached
- Swim lessons ended August 3. Camps conclude this week. This will open up time for public swim.
- The new pool schedule starting Aug 4 as well as the post season schedule are posted on the website.
- The regular pool season comes to an end on Aug 17. Staff are already starting to go back to school.
- The pool will close for the season on Sept 21.

Star Spangled Splash

- Star Spangle Splash took place on July 3 from 1-3 in the grass behind Centennial. Activities included bouncy houses, games, face painting and popsicles. Approximately 250 participants attended.
- The number of residents that took advantage of the free public swim was 122.

LAKEFRONT

- The busiest day in July was the 27th which had 3,306 people enter the beaches.
- There were three days in July where the lot was full and we had to turn cars away including July 3rd and 4th.
- WPD partnered with the Winnetka Park District to allow their dog park users to access our dog beach for three weeks while their park was closed. This expires August 8.

Events Held on Property In July

- Fat Shallot Mediterranean Night
- Freaky Friday Theatre Production at the Wallace Bowl
- Sounds of Summer – Wilmette Community Band
- Sounds of Summer – ABBA Salute

Gillson Campout

The annual campout was held in late July on a Saturday night and had 395 registered participants. Activities included banana boat rides, beach treasure dig, glow volleyball, smores and a live reggae band.



Discount Days

Entry to main beach is \$6 and south beach is \$3 for everyone, regardless of residency.

July 8 – 133 at main and 34 at south

July 22 – 492 at main and 241 at south

July 2025 Pool Use

Date	Combo	Combo Sr.	Employee	Pool Pass	Pool Sr	Res Daily	NR Daily	Total
7/1/2025	429	20	11	359	16	64	69	968
7/2/2025	388	16	12	226	19	55	62	778
7/3/2025	259	23	8	213	21	10	72	606
7/4/2025	311	5	2	99	9	42	56	524
7/5/2025	745	16	16	453	24	124	157	1535
7/6/2025	167	11	4	120	15	13	22	352
7/7/2025	224	14	9	188	14	26	29	504
7/8/2025	111	15	3	95	13	4	9	250
7/9/2025	198	11	10	164	17	28	28	456
7/10/2025	310	14	6	226	18	42	20	636
7/11/2025	309	20	5	219	14	24	28	619
7/12/2025	558	20	8	294	22	54	107	1063
7/13/2025	583	9	16	388	13	84	102	1195
7/14/2025	376	21	9	302	23	22	65	818
7/15/2025	441	19	11	287	17	41	50	866
7/16/2025	166	17	7	120	15	22	26	373
7/17/2025	33	3	1	37	5	4	0	83
7/18/2025	320	12	7	204	14	47	31	635
7/19/2025	210	8	3	158	7	17	20	423
7/20/2025	89	11	3	117	9	16	14	259
7/21/2025	295	15	12	215	22	42	36	637
7/22/2025	450	15	5	271	19	22	66	848
7/23/2025	613	21	12	346	19	96	81	1188
7/24/2025	136	10	3	111	15	16	27	318
7/25/2025	196	18	5	150	17	29	39	454
7/26/2025	185	9	7	112	13	17	12	355
7/27/2025	829	25	15	424	26	104	142	1565
7/28/2025	497	18	12	254	24	72	55	932
7/29/2025	509	21	16	327	23	79	69	1044
7/30/2025	27	11	6	46	8	1	4	103
7/31/2025	130	14	6	158	7	21	17	353

MEMORANDUM

Date: August 6, 2025
To: Chris Lindgren, Executive Director
From: Lindsay Thomas, Superintendent of Operations
Re: July 2025 Board Report – Operations Department

- District Operations
- Human Resources and Risk Management
- Marketing and Communications (MarCom)
- Sustainability



DISTRICT OPERATIONS

July is always a fun month around the Park District with the 4th of July holiday. Congratulations goes out to the entire District on all their hard work on setting up the July 3 events and running regularly scheduled programs and facilities throughout the District. The behind the scenes work we do with the Village, including Public Works, Police, and Fire, really shows how collaboration can be done correctly. Kudos to all who had a role in making this holiday a success! Planning meetings have already been underway for next year's event.

The Wilmette Block Party is a month away and lots of preparation has been taking place. Posters have been hung, postcards have been delivered, banners are up....September 6 should be in everybody's calendar! Event kicks off at Noon and runs until 10 pm in Downtown Wilmette, with the Kids Zone open from Noon-4 pm. Food vendors are secured, main stage talent is booked, the foam machine has been tuned, the Kids Zone Stage has local talent from our school districts and other community organizations returning, and best of all, the community is excited.

This event wouldn't be possible without collaboration with the Village of Wilmette and Wilmette/Kenilworth Chamber of Commerce and most importantly, our sponsors. One main goal of this event is for it to remain cost neutral to the entities involved in the execution. To date, the event has raised almost \$40,000 in sponsorships, with the remaining revenue coming from alcohol sales on the day of the event.

There are still plenty of ways to get involved – make sure you visit [The Wilmette Block Party webpage](#) for more details, or check out the [Volunteer Sign Up](#) sheet to be lend a hand and be part of this amazing day.

HUMAN RESOURCES AND RISK MANAGEMENT

One Full-time position was filled in July 2025 by Yousif Mrado for CRC Maintenance, effective July 28. Alan Allred, Tennis Instructor, retired after **40 years of service** with the Park District on July 31.

Current staffing numbers as of 8/4/25:

2025 ACTIVE YEAR ROUND EMPLOYEE DATA	
Classification	#Staff
Full Time	78
PT1-ACA	22
PT1	11
PT2 and 3	243
Short Term (Separate from summer)	100

The HR and Risk Department has continued to work closely with the Parks and Planning Department, LJ Shaw and PDRMA in all areas pertaining to the CRC Sprinkler incident:

- After reviewing PDRMA approved payment for mitigation, which included Serv Pro invoicing and Park District staff hours worked on clean-up and moving of classrooms, Serv Pro-Glenview original invoices were adjusted to a total of \$354,229.52 and the Park District received \$10,003.47 for staffing clean-up hours
- Spin Bikes were not approved for replacement, but the cost of cleaning all the bikes and new battery boards for 10 of the bikes was approved
- Parks and Planning continues to secure bids for full scope of the reconstruction
- Staff have been working together to maximize as much space as possible for fall programming

Vince Manna, our PDRMA Consultant, conducted his yearly visit to Gillson Beach and Centennial Pool on July 9. He met with both Megan White, Lakefront General Manager, and Sayre Froelich, Aquatics and Ice Supervisor, to review procedures and protocols at both sites. Vince was impressed with how both operations are running and the consistency of the measures in place.

As summer programs and camps are in their final weeks, the HR & Risk Department has been working with staff on the following:

- Short-Term Performance Discussions for all seasonal staff
- Fall hiring for School Age Programs, Center for the Arts and Sports which included:
 - Creating, updating job descriptions and posting of open positions
 - Working with the MarCom team to create flyers to send to various schools and social media posts in recruiting for all available employment opportunities
- In collaboration with Marianna Uriostegui, Social Media and Communications Specialist, Eric Gonzalez, HR Assistant, is working to have more presence on LinkedIn sharing out Park District job opportunities.
- Paulette Villagran, HR & Risk Management Specialist, has been working closely with Preschool Supervisors, Rachel Schmidt and Andrew Puccetti, on the hiring of six new

Early Childhood staff members, ensuring they are meeting new DCFS licensing qualifications.

- Coordinating upcoming CPR/AED classes for Early Childhood staff
- Coordinating with Recreation Supervisor – Sports, Kathy Chuckas, regarding volunteer soccer coaches

With the coordination from Paulette Villagran, HR & Risk Management Specialist, the updated Emergency Response Plan (ERP) draft will be shared with the Executive Director and Department Heads the first part of August.

Our completely updated and revamped full-time and part-time onboarding will be going to Lindsay Thomas, Superintendent of Operations, for review the week of August 11, before the Executive Director and Department Head review. The new onboarding replaces our prior Onboarding Binder, and is all online with live links for each module which covers IT, HR, Orientation 101, Site Specific, Risk, Finance, Marketing and Paycom.

MARKETING AND COMMUNICATIONS

41 marketing request projects were completed in July, spanning promotions, graphics, event support, and internal communications. Notable highlights included a full, hands-on role in the July 3rd celebrations. MarCom staff organized and staffed the Yankee Doodle Dash, captured standout moments at the Star-Spangled Splash, assisted onsite at Fun & Fireworks and created all marketing materials such as signage, race swag, donations, and were available for general event support throughout the day.

Next up, the team successfully prepped and launched Early Fall registration, including the *Explore!* Program Guide, program webpages and RecTrac reconfiguration for a smoother registration experience. They also coordinated the rollout of a Fall Hiring Campaign to support staffing needs across the Park District. New online forms and surveys were created to improve community engagement and streamline feedback for programs and events.

An exciting website update was also introduced - a powerful **new Search Feature**, which:

- Consolidates all content—activities, events, PDFs, board reports, and webpages—into a single, intuitive view.
- Features **full-text search, filters, and intelligent recommendations**.
- For the first time, **RecTrac/WebTrac programs** are searchable, making it easier for users to find and register for programs like “basketball camp” or “youth tennis” directly.

MarCom continued efforts to elevate Park District branding by redesigning and producing new business cards, which will be distributed to staff in the coming weeks—bringing a fresh, cohesive look across departments.

Analytics Highlights

Social Media - We successfully launched LinkedIn as a MarCom and HR collaboration. This social platform will allow us to focus on industry, business and employment highlights and provide a

specific channel for these types of inquiries. In our first full month with LinkedIn we reached 3,296 impressions and are already up to 759 followers!

Facebook: 143.7K views with 77 new followers

Instagram: 85.6K views with 110 new followers

Top Performing Content - Photos from Dancing Queen, Yankee Doodle Dash, and the Gillson Campout resonated strongly. Other popular content included Chris' first day announcement, the football clinic, and Parks & Rec Month promotions.

Email Marketing - 29 email campaigns were sent, reaching 212,315 inboxes with a strong 60% open rate and driving nearly 4,000 clicks to Park District programs and events.

Flipbook Analytics - Flipbook saw 10,448 views, with the most traffic focused on the Centennial Pool Schedule, Summer Camp Guide, and Early Fall Program Guide.

SUSTAINABILITY

Compost Drop Off Program

On Thursday, July 31, the District and the Village launched their new compost drop-off program. Five locations are available throughout the Village, free for residents to use, two of which are on Park District property. Locations include Centennial Recreation Complex, Thornwood Park, CTA Linden Parking Lot, Metra Poplar Parking Lot, and the Village Public Works. Each location includes two 35-gallon containers and educational signage. This program will act as a pilot until December 31, 2025, at which point staff will use hauling data and resident feedback to determine how the program should continue. The goal of the program is to increase residential access to composting and was inspired by a similar successful program in Skokie.



Electric Vehicle Charging Survey

The EV charging survey was available for 40 days starting on June 20 and aimed to gain a better understanding of patron's usage and views of the District's EV charging station. The survey was available as a QR code on the pedestals of the charging stations which aimed to target users specifically. Survey results indicate that patrons most often use the stations several times a month to several times a week, Village Hall is the most popular station followed by the CRC, and the majority of respondents engage with District facilities or programs while charging.

Native Habitat Workdays

The District hosted their first Native Habitat Workday for the public at Keay Nature Center on Friday, July 25. While Go Green Wilmette assists with native habitat workdays at Mallinckrodt and

the Gillson Bird Habitat, a goal of the Sustainability Plan is to expand workday offerings. In line with this, sustainability staff worked with the District's marketing staff, Friends of the Elmwood Dunes, and Go Green Wilmette to create a centralized place for all workdays in the community. The poster below is what has been used to advertise these workdays.



Summer Stewardship SERIES

Elmwood Dunes:

- 7/10, 8/7, 9/11
- 8-10 am

Hosted by Friends of Elmwood Dunes.
Contact Elmwooddunes8@gmail.com for info.

Gillson Bird Habitat:

- 7/13, 8/3, 9/7, 10/5
- 9-11 am

Hosted by Go Green Wilmette.
Contact info@gogreenwilmette.org for info.

Keay Nature Center:

- 7/25, 8/29, 9/26
- 11 am-1 pm

Hosted by Wilmette Park District.
Contact sustainability@wilmette.com for info.

Mallinckrodt Park:

- 7/17, 8/21, 9/18, 10/16
- 9-11 am

Hosted by Go Green Wilmette.
Contact info@gogreenwilmette.org for info.

Help care for the native habitats that make Wilmette beautiful!
Volunteer your time and enthusiasm, and join the Wilmette Park District, Go Green Wilmette and Friends of the Elmwood Dunes for a summer workday. You'll get to explore these vibrant habitats while lending a hand to keep them healthy and thriving. No registration required!

WILMETTE PARK DISTRICT
SPECIAL EVENTS
WILMETTEPARK.ORG/UPCOMING-EVENTS/
(847) 256-6100

Go Green Wilmette

Friends of Elmwood Dunes

Sustainability Committee

The Sustainability Committee had their sixth meeting of 2025 on Friday, June 11. Staff discussed the Q3 professional development opportunity, anti-idling, the EV charging survey, and the fall planting workshop.

MEMORANDUM

Date: August 6, 2025
To: Chris Lindgren, Executive Director
From: Sheila Foy, Superintendent of Finance
Re: August 2025 Board Report
Finance
Technology



FINANCE

June Financials

The results of operations for the District through June is a \$4.7m surplus down from \$7.7m in May. This amount is still ahead of the budget by almost \$3.0m. Revenues in total are ahead of budget by 4.9%. The largest variance continues to be in Miscellaneous Revenue and is due largely to interest income being over budget and the receipt of half of the OSLAD grant along with some additional permanent differences. Expenses are all in line with budget except for the electricity utility expense. As discussed in the July COW, the components that made up the budget for 2025 included an increase of 28% in the electric commodity and a 20% increase in the delivery charges. We experienced an increase in the commodity expense of only 11.5% for the first 6 months of 2025 and we will not see that 20% increase in the delivery charges until next month. In addition to the actual expense being less than budget, our total usage is down throughout the District by 11.15%. The new electricity contract went into effect at the beginning of June. I will be tracking all the components closely to ensure a good 2025 projected cost and 2026 budget number.

2025 capital expenditures through June total \$3.4m and are almost \$1.7m under budget. The Lakefront Infrastructure, Langdon and Shorewood projects are still posting expenses during July and August. We still project this to be a timing difference as we plan to spend all budgeted capital amounts in 2025.

Updates

Finance

- PCard move to Fifth Third Bank – Targeting receipt of new PCards by the end of September. Working with Fifth Third on an implementation plan.
- The Request for Proposal for auditing services has been completed. We are working on the distribution of that by the end of August.
- Illinois Unclaimed Property – Notices to all individuals and companies that require notices were issued on July 31 with instructions to notify the District by mid-October or

funds will be sent to the State.

- Cook County property tax bills were not mailed on August 1st due to ongoing problems with their very troubled technology upgrade. The County acknowledged that bills cannot be mailed until major data errors are resolved, and no firm timeline for resolution has been provided. The billing disruption is now expected to extend until at least the fall, with some projections suggesting that payment due dates could slide as late as Halloween or beyond.
- The reporting due to the MWRD based on the financials of Canal Shores has been delayed. Their financial statements will not be approved until their August Board meeting. As soon as we receive the financials, we will forward them on to the MWRD.

Technology

Information Technology spent July installing and configuring a more reliable network connection at the Community Play Fields shelter. IT continued the rollout of new desktop computers to the CRC and Mallinckrodt front desks. IT also updated receivables reports to exclude scholarship patrons. After successfully testing with a borrowed camera last month, IT purchased and configured the camera for recording COW meetings. Finally, IT updated the financial software (Incode) to the latest version.



**Wilmette Park District
Revenue and Expense Statement
For the Month Ending June 30, 2025**

Total District	Through June 30			YTD Variance Actual to Budget		Total Year Budget 2025
	Actual 2024	Actual 2025	Budget 2025	\$	%	
Revenue						
Property Taxes	\$4,004,138	\$4,015,317	\$4,191,860	(\$176,543)	-4.2%	\$8,027,916
Daily Fees	1,406,639	1,278,492	1,217,211	61,281	5.0%	3,015,720
Fee Revenue	8,101,707	9,243,008	8,868,595	374,413	4.2%	13,959,175
Membership Fees	2,796,768	2,810,991	2,693,475	117,516	4.4%	3,137,696
Rental Revenue	1,415,546	1,655,645	1,649,714	5,931	0.4%	2,639,067
Retail Sales	93,343	104,167	88,791	15,376	17.3%	214,570
Miscellaneous Revenue	<u>322,421</u>	<u>767,350</u>	<u>244,880</u>	<u>522,470</u>	213.4%	<u>667,952</u>
Total Revenue	\$18,140,562	\$19,874,969	\$18,954,525	\$920,444	4.9%	\$31,662,095
Expenses						
Salaries & Wages	\$5,682,118	\$6,163,559	\$6,212,995	(49,436)	-0.8%	\$13,603,039
Employee Benefits	1,399,539	1,502,372	1,564,932	(62,560)	-4.0%	3,460,341
Contract Services	2,430,766	2,420,445	2,513,989	(93,544)	-3.7%	5,218,386
Utilities	357,781	362,041	556,557	(194,516)	-34.9%	1,314,361
Supplies	758,026	754,180	788,275	(34,095)	-4.3%	1,603,336
Equipment and Repairs	<u>173,934</u>	<u>252,136</u>	<u>230,888</u>	<u>21,248</u>	9.2%	<u>430,364</u>
Operating Expenses	\$10,802,164	\$11,454,733	\$11,867,636	(\$412,903)	-3.5%	\$25,629,828
Operating Surplus (Deficit)	\$7,338,398	\$8,420,237	\$7,086,889	\$1,333,347	18.8%	\$6,032,267
Non-Operating Revenue						
Bond Proceeds	\$5,504,140	\$0	\$0	\$0	N/A	\$0
Capital Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	N/A	<u>0</u>
Total Non-Operating Revenue	\$5,504,140	\$0	\$0	\$0	N/A	\$0
Non-Operating Expenses						
Capital	1,237,301	3,314,768	4,997,499	(1,682,731)	-33.7%	7,186,225
Capital - Special Recreation	24,943	92,011	70,000	22,011	31.4%	100,000
Debt Service	63,505	295,392	233,749	61,642	26.4%	1,937,498
Capital Transfer	0	0	0	0		0
Overhead Transfer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>
Total Non-Operating Expenses	\$1,325,749	\$3,702,171	\$5,301,248	(\$1,599,077)	-30.2%	\$9,223,723
Net Non-Operating Surplus (Deficit)	\$4,178,391	(\$3,702,171)	(\$5,301,248)	\$1,599,077	-30.2%	(\$9,223,723)
Total Expenses	<u>\$12,127,913</u>	<u>\$15,156,904</u>	<u>\$17,168,884</u>	<u>(\$2,011,981)</u>	-11.7%	<u>\$34,853,552</u>
Net Surplus (Deficit)	\$11,516,789	\$4,718,066	\$1,785,641	\$2,932,425	164.22%	(\$3,191,456)

**WILMETTE PARK DISTRICT
SUMMARY OF CAPITAL SPENDING
THROUGH JUNE 30, 2025**

Location	Add location Here	SNLC -	Project Name	Project Description	2025 Budget	Carryover from 2024	2025 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Type	Updates for June
ADMINISTRATION OFFICE	Administration	Critical	Computer Hardware	Computer hardware (Laptops, Desktops, Servers and etc.)	109,978			39,251	70,727	Equipment	Ongoing
ADMINISTRATION OFFICE	Administration	Critical	Computer Software	Computer software (MS Office and etc.)	176,547			145,605	30,942	Software	Ongoing
ADMINISTRATION OFFICE	Administration	Critical	Facility Condition Assessment Process	Implement assessment - including ADA access to tennis courts	100,000			-	100,000	Building Improvements	Ongoing
CENTENNIAL COMPLEX	General Building	Not Critical	Car Charging Station	Add an electric car charging station		15,000		4,572	10,428	Equipment	Received the charger, targeting installation Q3
CENTENNIAL COMPLEX	Ice	Critical	Emergency Light Generator	Replace emergency light generator		135,000		-	135,000	Equipment	Targeting completion by first week of August
CENTENNIAL COMPLEX	Aquatics	Critical	Filter Room	Valves and Gauges are failing due to age (20 years)	20,000			9,929	10,071	Equipment	Ordered and waiting on receipt of the parts
CENTENNIAL COMPLEX	Building	Critical	Address rooftop maintenance access	Determine the future access to the rooftop	10,000			-	10,000	Equipment	Planning phase - waiting on quotes Q3
CENTENNIAL COMPLEX	Ice	Semi Critical	Replace floor and lobby at Ice entrance		75,000			-	75,000	Building Improvements	RFP should be published by end of August
CENTENNIAL COMPLEX	Ice	Critical	Sump pump replacement		25,000			-	25,000	Equipment	Waiting on quotes
COMMUNITY REC CENTER	Auditorium	Critical	Curtain Replacement		46,000			-	46,000	Building Improvements	Looking for vendors to bid on the project
COMMUNITY REC CENTER	Center Fitness Club	Critical	Facility Improvements and Equipment Replacement	Ongoing replacement of equipment and updates	20,000			3,145	16,855	Equipment	Received quotes, waiting on the CRC project to move forward
COMMUNITY REC CENTER	Center Fitness Club	Critical	Studio Equipment Replacement	Ongoing replacement of group exercise studio equipment	3,000			-	3,000	Equipment	Received quotes, waiting on the CRC project to move forward
COMMUNITY REC CENTER	General Building	Semi Critical	Floor replacement - tile only Front Entrance	Tile is currently cracking - safety issue	10,000	(10,000)		-		Building Improvements	Will be folded into CRC Sprinkler incident - Budget will be moved to that project
COMMUNITY REC CENTER	General Building	Not Critical	Update Lounge (where vending machines are located)	Floor, charging counter, new TV's, furniture and paint	15,000	(15,000)		-		Building Improvements	Will be folded into CRC Sprinkler incident - Budget will be moved to that project
COMMUNITY REC CENTER	General Building	Critical	TRANE/C10D01662/unit 6	Replacement of RTU that services Gymnastic area	200,000			-	200,000	Equipment	Targeting end of August installation
COMMUNITY REC CENTER	Gymnastics	Critical	Facility Improvements and Equipment Replacement	Ongoing replacement of equipment and updates	15,000			-	15,000	Equipment	Need Update
GILLSON PARK	Dog Beach	Semi Critical	Dog Beach Fence	Refencing of the dog beach including gate replacement	15,000			-	15,000	Equipment	Parks Planner started Monday. Will have update in August
GILLSON PARK	Park	Critical	Lakefront Infrastructure Design Work	Comprehensive Plan Development		34,440		-	34,440	Land Improvements	90% of punch list that can be completed is complete. Planting is the portion that is not yet complete.
GILLSON PARK	Park	Critical	Lakefront Infrastructure Implementation	Roads, sewers and sidewalks	3,525,000	574,882		2,109,515	1,990,367	Land Improvements	90% of punch list that can be completed is complete. Planting is the portion that is not yet complete.
GILLSON PARK	Tennis Courts	Semi Critical	Tennis court	Brick paver replacement	-			-	-	Land Improvements	Part of the Gillson project - this is complete
GILLSON PARK	Picnic Groves	Semi Critical	Picnic Tables	Replace wood. Reuse frames	5,000			-	5,000	Equipment	In the process of ordering
GILLSON PARK	Sailing	Critical	Sailing Shack, Shed and Observation Tower	Rebuild Shack to create more accessible and functional space and rebuild tower	60,000			797	59,203	Building Improvements	Parks Planner started Monday. Will have update in August

WILMETTE PARK DISTRICT
SUMMARY OF CAPITAL SPENDING
THROUGH JUNE 30, 2025

Location	Add location Here	SNLC -	Project Name	Project Description	2025 Budget	Carryover from 2024	2025 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Type	Updates for June
LANGDON PARK	Bluff and Beach	Critical	Shoreline Protection - Langdon	Material and Installation	500,000	213,978		106,783	607,195	Land Improvements	Shed needs siding and roof. Those items have been ordered.
MALLINCKRODT CENTER	Fitness Room	Critical	Equipment	Replace equipment in fitness room	5,000			-	5,000	Equipment	Planning on purchase, should be ordered by end of Q3
MALLINCKRODT CENTER	Fitness Room	Critical	Mallinckrodt Flooring Project	Hardwood floor can no longer be refinished, it must be replaced	25,000			12,872	12,128	Building Improvements	Targeting Q4 completion
MALLINCKRODT CENTER	Maintenance Building	Not Critical	Mallinckrodt Improvement	Ongoing maintenance for replacing windows, broken floor tiles, broken doors, etc	5,000			1,379	3,621	Building Improvements	Defining the project
PARKS DEPARTMENT	Facilities	Semi Critical	LED Light Upgrades	For various facilities	25,000			8,863	16,137	Equipment	Ongoing
PARKS DEPARTMENT	Hibbard	Critical	Hibbard Park Master Plan	ADA Improvements, Tot Lot Replacement, Ball Field Improvements, Landscaping and Picnic Shelter (net of requested grant)	900,000			186,182	713,818	Land Improvements	Ongoing - targeting a late fall completion
PARKS DEPARTMENT	Parks	Semi Critical	Landscape Work	Implementing landscape plans	40,000			18,121	21,879	Land Improvements	Horticulturist was hired in early July. Will have an update in August
PARKS DEPARTMENT	Various Locations	Semi Critical	Garbage Can, Park Benches and Water Fountain Replacements	For upkeep on the replacement schedules	30,000			23,695	6,305	Equipment	Garbage cans and fountains are complete. Working on benches.
PARKS DEPARTMENT	Vehicles	Semi Critical	Electric Gator		35,000			-	35,000	Vehicle	Moved to end of August
PARKS DEPARTMENT	West Park	Not Critical	Key System	Converting all District locks to a new system that the District controls	19,500			-	19,500	Equipment	Ongoing
PARKS DEPARTMENT	West Park and CRC	Not Critical	Seal Coat Parking Lots	West Park lot shared with Platform and CRC - all lots	35,000			-	35,000	Land Improvements	Parks Planner started Monday. Will have update in August
PARKS DEPARTMENT	Parks	Not Critical	Fencing	Update fencing where needed	5,000			1,047	3,953	Equipment	Ongoing
WILMETTE GOLF CLUB	Clubhouse	Critical	Replace RTU's (5 & 3)	Replace rooftop units #5 & #3	80,000			-	80,000	Equipment	Moving budget from Golf to Centennial. The RTU at Centennial needs attention now.
WILMETTE GOLF CLUB	Driving Range	Semi Critical	Driving Range Upgrade	Rebuild Driving Range	30,000			10,681	19,319	Outdoor Equipment	In process
WILMETTE GOLF CLUB	Equipment	Critical	Rough Mower	Replacement - 2019 6-7 Year Schedule	75,000			32,000	43,000	Equipment	We have received one of two parts
WILMETTE GOLF CLUB	Equipment	Semi Critical	Turbine Blowers	Replacement - (2) 15 Year Old Machines	30,000			18,350	11,650	Equipment	Received quotes not yet ordered
WILMETTE GOLF CLUB	Golf House	Not Critical	General upkeep of the building	Updates to usable living space	15,000			-	15,000	Building Improvements	Define project by end of July
WILMETTE GOLF CLUB	Maintenance Building	Not Critical	Golf Course Improvements	Rework the office area to add more offices, replace bay doors, add maintenance garage storage space	7,500		2,064	9,564	-	Building Improvements	Punch list is almost complete
WILMETTE GOLF CLUB	On Course	Critical	Drainage Improvements	Materials for subsurface golf course drainage installs	12,000			-	12,000	Land Improvements	Targeting fall completion
PARKS DEPARTMENT	Vehicles	Critical	School Bus		-	-	184,950	176,950	8,000	Vehicle	Waiting on seatbelts to be installed.

WILMETTE PARK DISTRICT
SUMMARY OF CAPITAL SPENDING
THROUGH JUNE 30, 2025

Location	Add location Here	SNLC -	Project Name	Project Description	2025 Budget	Carryover from 2024	2025 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Type	Updates for June
CENTENNIAL COMPLEX	Ice	Critical	Roof Replacement (partial)	Roof replacement including moving the cooling tower off and back onto the roof	350,000		(350,000)	-	-	Building Improvements	Moved to 2026
CENTENNIAL COMPLEX	Aquatics	Critical	9 New lane lines and reel cover		12,500			10,104	2,396	Equipment	Invoices are coming
PARKS DEPARTMENT	Community Playfields/Shorewood	Critical	Resurfacing CPF and Shorewood		100,000			-	100,000	Land Improvements	Invoices are coming
GILLSON PARK	Lakeview	Critical	HVAC Unit Replacement	Upstairs	30,000			-	30,000	Equipment	Invoices are coming
CENTENNIAL COMPLEX	Ice	Critical	Replacement Rental Ice Skates (100 pairs)		10,000		265	10,265	-	Equipment	Complete
ADMINISTRATION OFFICE	Marketing		MarCom Office Buildout	Building Improvement			6,082	6,082	-	Building Improvements	Complete
COMMUNITY REC CENTER	General Building	Semi Critical	Ice Machine	Current unit is 8 years old	3,700		(148)	3,552	-	Equipment	Complete
PARKS DEPARTMENT	Parks	Critical	Parks Salt Spreader	Emergency purchase			6,585	6,585	-	Equipment	Complete
WILMETTE GOLF CLUB	General Building	Critical	Clubhouse Water Heaters (2)	replace 22 year old equipment	97,000		(10,821)	86,179	-	Equipment	Complete
WILMETTE GOLF CLUB	Restaurant	Critical	Undercounter kitchen refrigerator	Past it's life span (2003) - Is this the low boy coolers? Adam - \$9k	7,000		470	7,470	-	Equipment	Complete
WILMETTE GOLF CLUB	Vehicles	Semi Critical	Medium / Lite Duty Utility Vehicles	People movers/ tools / leaf material / grass clippings/ etc.	48,000		(2,720)	45,280	-	Vehicle	Complete
PARKS DEPARTMENT	Equipment	Semi Critical	Carpet Extractor	current unit is 20 yrs old	7,000		(632)	6,368	-	Equipment	Complete
PARKS DEPARTMENT	Equipment	Critical	Line Painter	Both line painters went out in 2024, we need a new one	25,000		896	25,896	-	Equipment	Complete
CENTENNIAL COMPLEX	Aquatics	Semi Critical	Diving Well	Replace gutter grates	10,000		(366)	9,634	-	Equipment	Complete
GILLSON PARK	Wallace Bowl	Critical	Theater Barn Garage Door		5,500		(25)	5,475	-	Equipment	Complete
GILLSON PARK	Equipment	Critical	Kubota	Utility vehicle to replace 1 Gator	30,000		(7,075)	22,925	-	Vehicle	Complete
CENTENNIAL COMPLEX	Aquatics	Critical	Boilers	3 boilers to be replaced (22 yrs)	81,000		(6,150)	74,850	-	Equipment	Complete
PARKS DEPARTMENT	Equipment	Not Critical	Aerator		55,000		(13,710)	41,290	-	Equipment	Complete
PARKS DEPARTMENT	Equipment	Semi Critical	Walk behind floor scrubber		10,000		428	10,428	-	Equipment	Complete
PARKS DEPARTMENT	Vehicles	Semi Critical	Salt Truck Dump Body Truck	Salt Truck Replacement Purchase Dump Body Truck		26,646	(3,564)	23,082	-	Vehicle	Complete
Totals					7,186,225	974,946	(193,470)	3,314,768	4,652,933		
PARKS DEPARTMENT**	Various Locations	Critical	ADA Accessibility (5.8 Levy)	ADA improvements	100,000			92,011	7,989	Equipment	



Memorandum

Date: August 6, 2025
To: Board of Park Commissioners
From: Chris Lindgren, Executive Director
Re: Automotive Lift Replacement Purchase

Background:

The current automotive lift is 18 years old, and at the end of its useful life. It is a 31-foot-long, four-post lift rated at 25,000 pounds. The lift is primarily used by the Parks and Planning mechanic, but it also serves as a shared resource for the golf mechanic. This multi-use lift accommodates a wide variety of vehicles, including sedans, the Zamboni, and the park district buses.

The lift recently failed its annual safety inspection. It requires the following major repairs: a new hydraulic cylinder, repair of the locking mechanisms, leveling mechanism repairs, and replacement of the degraded channel that holds the rolling jacks. The channel is no longer attached, and the manufacturer has declined to approve any welding repairs. As the lift is currently non-operational, we have had to send out \$4,422.61 worth of repairs over the past three months that would have otherwise been performed in-house. Additionally, we have repairs and PM's that are on the horizon and will need to be sent out because of the non-operational lift.

The Park District is requesting to purchase the automotive lift through the HGACBUY purchasing cooperative under contract #FL10-24A.

The purchase price and installation for the automotive lift from Vehicle Services Group LLC totals \$79,897.35.

Staff recommends this purchase for the West Park lift.

Rotary Lift HGAC Equipment Quotation

Quote #: 2025406
 Date: 5/7/2025
 Requested By: Kevin Santullano
 Quote Expires: 9/4/2025
 Payment Terms: NET 60
 Warranty: 1yr. Parts & Labor

Prepared By: Tammy Boldery

***If completion of installation is delayed more than one month due to governmental entity delays (i.e. electrical, etc.), Rotary can request partial payment for work completed. (both equipment and installation).**



Note: Quote for Equipment & Installation

Project Name: Village of Wilmette-Park District

Model No.	Description	Per Unit Price	Qty.	Extended Price
SM30N012	4-Post Closed Front 30,000 lb Capacity Lift, 307" Max Wheelbase, 40-1/4" Ramps	\$ 34,229.78	1	\$ 34,229.78
FC5414BK	Shim Kit 1/4" Total of 8" (Included in cost above)	\$ -	1	\$ -
RJ152BK	15,000 lb Capacity Rolling Jack For SM30	\$ 10,893.76	2	\$ 21,787.52
XXX86	Surcharge	\$ 1,792.56	1	\$ 1,792.56
XXX01CTT	Installation (See Scope of Work for Details)			
XXX01CTT	Remove & Haul Away old 4-Post Lift	\$ 1,100.00	1	\$ 1,100.00
XXX01CTT	Cut & pour concrete pads for proper anchoring of the lift (lift can not be moved forward or back from the current position)	\$ 2,200.00	4	\$ 8,800.00
XXX01CTT	Cost to install a Rotary 30K 4-Post lift with 2 Rolling Jacks w/ oil supplied by SIAE price includes 8" Shims	\$ 6,765.00	1	\$ 6,765.00
XXX82	Freight	\$ 5,422.49	1	\$ 5,422.49
	*Does not include any applicable fees or taxes			

TOTAL PRICE: \$ 79,897.35

ADDITIONAL TERMS AND CONDITIONS: By submitting a purchase order to Vehicle Service Group, LLC. (VSG), customer accepts and agrees to these terms and conditions as additional terms to the existing agreement between the parties referenced on the face of this quotation (Existing Agreement), notwithstanding anything to the contrary contained therein. All additional or different terms and conditions contained in Customer's purchase order are hereby rejected. No additional or different terms or conditions, or any modifications, changes, or amendments to these terms of the existing agreement shall be binding on VSG, unless expressly accepted by VSG in writing.

DISCLAIMER: Notwithstanding anything to the contrary in the Existing Agreement, VSG shall not be liable for any loss, damage or additional costs arising from unforeseen conditions affecting installation, including but not limited to contaminated soil, bed rock, in-floor heating system, high water conditions, or any othertype of in-ground conditions. Customer acknowledges and agrees that Customer shall be responsible for any additional costs due to such conditions, in addition to the installation price set forth herein.

DELAY: Notwithstanding anything to the contrary in the Existing Agreement, if delivery of the equipment or completion of the work is delayed by more than thirty (30) days due to the acts or omission of Customer or any third party other than VSG or its sub-contractors, VSG may require Customer to render payment for equipment manufactured or delivered, and portions of the work completed, within thirty (30) days from the date of VSG's invoice, in the amounts set forth in such invoice.

*Cancelled orders are subject to 20% restocking fee.

HGAC Contract #:	FL10-24A	Vehicle Service Group, LLC
Contract Period	05/01/2025-04/30/2029	2700 Lanier Dr.
CAGE#:	7K311	Madison, IN 47250
Tax ID #	90-0501347	Tammy Boldery, Government Sales Leader
DUNS #:	831536169	800.445.5438 x 5655
		tboldery@rotarysolutions.com.com



Memorandum

Date: August 2, 2025
From: Patrick Lahey, President
To: Board of Park Commissioners
Cc: Chris Lindgren, Executive Director
Re: Board Vacancy Process

To prepare for a potential vacancy, this draft calendar and process are provided for discussion at the August 11 Board Meeting. The 2021 vacancy process followed prior precedent, produced a good outcome, and provides the backbone for the proposed 2025 application process.

Upon declaring a vacancy, our Board Manual states that we publish notice, accept applications, and conduct interviews to fill the position. The appointment is made by a majority vote of the remaining commissioners. There is no statutory or internal deadline to fill a vacancy, but past practice has emphasized moving on an eight-week timeframe.

The person appointed will serve until the next regularly scheduled election for that position following the appointment, at which point a candidate will be elected to complete the remainder of the unexpired term.

Applicants must be registered voters in Wilmette and must have resided in Wilmette for at least one year prior to appointment, as required by Illinois law.

In 2021, applicants submitted a resume, references, and written responses to a series of questions. Based on Commissioner feedback, we would use the exact same application format in 2025 with no changes.

Proposed 2025 Vacancy Calendar

August 12	September 2 Filing period: applications accepted
September 2–8	Applicants made public; Commissioners review
September 8	Executive Session to narrow finalists
September 15–20	Special meetings for finalist interviews and discussion
September 22–27	Buffer for additional interviews or decision if needed
September 28	(COW) Public update on process status
October 12	(Board Meeting) Formal appointment and swearing in

If the Board reaches consensus, staff will publish an online application with paper copies available at Village Hall. Submissions would be collected by our Executive Assistant and compiled for review in early September.



***WILMETTE PARK DISTRICT
RESOLUTION 2025-R-4***

***Resolution Commemorating the Contributions of
Kara Kosloskus***

WHEREAS, KARA KOSLOSKUS has faithfully served on the Board of Commissioners of the Wilmette Park District since May of 2021, and has, during her term in office, served as President for two years and Vice President for two years, and

WHEREAS, KARA KOSLOSKUS was instrumental as a Park Commissioner in the Langdon Shoreline Protection Project, Golf Cart Pathway, Pickleball Courts at Community Playfields & Hibbard Park, 1-Mile Path & Restroom/Pavillion at Community Playfields, Gillson Roadway Improvements, Lakeview Center Renovation, Electric Car Chargers, Golf Club Restaurant Renovation, Platform Tennis Club Expansion, Center Fitness Club Upgrades, CRC Solar Panels, Keay Nature Center Path Restoration & Nature Play Equipment, Maple Park Playground Renovation, the Inaugural Comprehensive & Strategic Plan, the Inaugural Sustainability Plan, and the Purchase of Property at Big Tree Lane, and

WHEREAS, KARA KOSLOSKUS has been very responsive to the citizens of Wilmette with regard to their desires and concerns pertaining to Park District projects, and has selflessly served to provide remarkable Park District facilities and programs for the community, and

WHEREAS, the Board of Park Commissioners and the community-at-large wish to recognize the excellent and dedicated services and accomplishments of KARA KOSLOSKUS during her tenure on the Board of Commissioners of the Wilmette Park District; now, therefore, be it

RESOLVED, that the Board of Commissioners of the Wilmette Park District, on behalf of all Wilmette residents and the users of Wilmette Park District facilities, does hereby acknowledge and pay tribute to KARA KOSLOSKUS for her contributions to parks and recreation in Wilmette, and that we express our sincere thanks and respect for her; and, be it further

RESOLVED, that a copy of this testimonial resolution shall be duly executed and included and preserved in the meeting minutes of the Board of Commissioners of the Wilmette Park District, and that the original of this resolution shall be presented to KARA KOSLOSKUS

PASSED and APPROVED this 11th day of August, 2025

Commissioner Patrick Lahey

Commissioner Allison E. Frazier

Commissioner Cecilia M. Clarke

Commissioner Patrick Duffy

Commissioner Julia W. Goebel

Commissioner Mike Murdock

Secretary Chris Lindgren

Treasurer Sheila Foy