



**WILMETTE PARK DISTRICT
REGULAR MEETING
BOARD OF PARK COMMISSIONERS
MONDAY, NOVEMBER 10, 2025
7:30 PM – VILLAGE HALL COUNCIL CHAMBERS**

AGENDA

1.0 REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS CALLED TO ORDER

1.1 ROLL CALL

2.0 CONSENT AGENDA

2.1 APPROVAL OF THE MINUTES OF THE AUGUST 25, 2025 COMMITTEE OF THE WHOLE

2.2 APPROVAL OF THE MINUTES OF THE SEPTEMBER 8, 2025 REGULAR BOARD MEETING MINUTES

2.3 APPROVAL OF THE MINUTES OF THE SEPTEMBER 15, 2025 CLOSED SESSION

2.4 VOUCHER LIST OCTOBER 2025

3.0 COMMUNICATIONS AND CORRESPONDENCE

4.0 PUBLIC COMMENT/RECOGNITION OF VISITORS

5.0 STAFF REPORTS

5.1 EXECUTIVE DIRECTOR REPORT

5.2 PARKS AND PLANNING REPORT

5.3 GOLF REPORT

5.4 RECREATION REPORT

5.5 OPERATIONS REPORT

5.6 FINANCE REPORT

6.0 UNFINISHED BUSINESS

7.0 NEW BUSINESS

7.1 TRUTH IN TAXATION RESOLUTION 2025-R-9

8.0 ADJOURNMENT

If you are a person with a disability and need special accommodations to participate in and/or attend a Wilmette Park District meeting, please notify the Director's Office at 847-256-6100.



WILMETTE PARK DISTRICT

Committee of the Whole

Meeting Minutes

Monday, August 25, 2025

6:30 p.m. – Mallinckrodt

PRESENT

Commissioners: President Patrick Lahey, Vice President Allison Frazier, Patrick Duffy, Cecilia Clarke, Julia Goebel, Mike Murdock

Executive Director/Secretary: Chris Lindgren

Staff: Superintendent Sheila Foy, Superintendent Dave Merrill, Superintendent Josh Wallace, Superintendent Lindsay Thomas, Adam Kwiatkoski

Visitors: Julie Adrianopoli, Aly Jiwani, Paula Acuna, Mary Lawlor, Walter Keats, Javier Santacruz

1.0 MEETING CALLED TO ORDER

The meeting was called to order at 6:30 p.m.

A. ROLL CALL TAKEN

2.0 COMMUNICATIONS AND CORRESPONDENCE

Vice President Frazier says there was a nice compliment about the operation at the lakefront.

3.0 PUBLIC COMMENT/RECOGNITION OF VISITORS

None.

4.0 OLD BUSINESS

None.

5.0 NEW BUSINESS

5.1 JULY 2025 FINANCIAL UPDATE

Superintendent Foy explains that the income statement through July has us at \$2.8M in actuals versus a \$2.4M budget, with a difference of about \$300,000, which is the tightest the budget has ever been. Staff did a really good job doing their budget distributions and matching up when revenue was going to come in. We are behind budget in property taxes. The difference in miscellaneous revenue is a permanent difference due to interest income and everything we add to interest income at this point will be permanent. We are still off in utilities, and Superintendent Foy is working on projections for electricity for the district. Capital expenses are about \$1M behind budget.

Commissioner Duffy asks about how Superintendent Foy estimates how we will receive real estate taxes. Superintendent Foy states that we receive most of the taxes in two lump sums throughout the year. A short conversation is had about deferred revenue.

Vice President Frazier asks why we spend time talking about parts of the finances we don't have control over, like property taxes. Commissioner Murdock says on reason we talk about these topics is to try and figure out where we will end up at the end of the year. In property taxes we have collected \$4.052M, we expect \$5.8M, and at the end of the year it's all going to work out. We are currently about \$500,000 behind on operating surplus, but we are \$1.75M ahead on taxes, that means we are actually \$1.25M ahead, which is a good problem to have. Then we ask if we will see where that extra income is coming from at the end of the year or will it even out. Vice President Frazier expresses her appreciation of the narrative and asks Superintendent Foy if she could update with a narrative moving forward.

Commissioner Goebel points out that we are within 5.4% of total revenue and within 4.8% of operating expenses, which she sees as exceptional. We would like to understand the utility savings we are seeing.

Superintendent Foy says that Q2 variance memo does not indicate that we will be behind or ahead of target.

5.2 RESERVE POLICY DISCUSSION

Director Lindgren explains the memo he sent to the board:

Our Fund Balance/Net Assets Policy is attached for your review. The current policy states a total of \$4,000,000 as the minimum fund balance along with guidelines for each individual fund balance. This policy was put in place in 2011 and is in need of adjustment based on our current/future capital needs and a fiscal climate that is much different due to the rising costs for our operational needs. Under "Other Considerations" in the policy it speaks to reasons for readdressing the current fund balance levels that have changed since this policy was approved.

One important thing to note is that our bond rating can be affected by the amount of reserves and that the guidance from Moody's is a recommended minimum of 15% of non-restricted fund balance. With the current number at \$4 million, that would put us at 10.98 % in 2024. Moving us to the recommended minimum from Moody's would mean a \$5,500,000 fund balance total. There are other factors that play into bond rating to be mindful. The inflation adjustment (2.58%/yr average) for \$4 million in 2011 to 2025 is \$5.7 million dollars.

Director Lindgren explains that he has talked with surrounding agencies at Northbrook and Glencoe that are currently at a 50% general fund balance. Glenview handles it a little differently with fund balance targets and Capital Replacement Funds & Capital Development Funds that result in a significant reserve for managing their assets. This is just for discussion and not necessarily the right path for our agency.

Commissioner Duffy asks about how Moody's looks at our fund balances against our policies. He asks if they will look at a combination of all our funds or just the reserve fund. Director Lindgren states they will look at our policy and ensure our funds match the policy. They also look at tax base, and the tax base here works in our favor.

President Lahey believes that the policy needs to be revisited and updated. Under the operating expense standard, we are missing the reserve policy because we are \$26M operating expenses and we would need \$4.2M plus inflation. We do have some money in the long-term capital model to increase the \$4M number.

In terms of the Capital replacement plans, President Lahey looked at the plans of Winnetka and found they have the following information: expiration date, useful life statistic, and a mechanism where we would put in the same percentage of money every year.

Commissioner Murdock says that he likes the idea of having a replacement schedule and funding it. He is also in favor of a 10-year capital plan (five individual years and 5-10 year bucket).

Vice President Frazier states that there are two conversations going on: 1) the 10-15% of the \$4M number the board needs to discuss; and 2) how we divvy up the funds and saving mechanisms. She suggests the board start with the \$4M conversation. Commissioner Clarke says she has spoken with Superintendent Foy about what Moody's will be looking for in terms of reserves. Superintendent Foy says that Moody's will be looking for 15% of the three non-limited funds: General, Recreation and Capital Replacement Fund. In order to keep the Aaa rating, they would be looking for 15% reserve and only getting credit for the 15% out of those three funds, because the other funds are all limited to what we can do with the money in them.

Commissioner Murdock states that he and Superintendent Foy went to a meeting with S&P. Moody's is bit nebulous about how they determine ratings. S&P has gone to great lengths to define the factors on which they base ratings.

Commissioner Murdock says he believes that the entire board is in favor of increasing our reserves. He asks if we are trying to increase reserves to earmark for a potential Big Tree Lane project or is it general. If we go through this long process to increase reserves from \$4M to \$5.5M and then try to go to referendum, he thinks this could be disastrous. He believes the district will need to set aside a large amount of money if the plan is to go to the voters with a referendum in the future. Commissioner Murdock doesn't think we should be overly concerned about the rating agencies because we are in good shape with S&P. Superintendent Foy states that we have not asked S&P for our rating, only Moody's.

President Lahey asks if we have \$250,000 in the 2026 budget to be put in reserves. Superintendent Foy says that the budgeted fund balance for the end of 2025 is \$4.4M. Her goal is to add another \$250,000. Commissioner Clarke is concerned that if we don't add more to our reserves this year that Moody's will look unfavorably at that. The board overall would like to increase fund balances. Vice President Frazier speaks for herself when she says she would like to set aside serious dollars into an appropriately named fund. She asks Director Lindgren to talk with the board about where we can start to put dollars aside for a potential project at Big Tree Lane. Director Lindgren says it can be in any capital fund. The capital fund for deferred maintenance is 1/20th of the capital budget

and specific to issues we know will be replaced. The more we push off deferred maintenance, the more it will cost the district in the future. Identifying a separate operational plan is putting money where it should go, while not putting off maintenance which will cost the agency more in the long term.

Commissioner Murdock asks how hard it would be to come to a number that the agency will need to set aside certain projects like water mains. Director Lindgren says we have rough numbers that are not all-inclusive. He explains that one avenue would be having a general contractor do a study of every facility, which he did when he was in Oak Park, who could help determine the cost of future repairs. This is what he based his capital spending and planning on that. Commissioner Duffy says that within our capital budget we have a fund for future projects and one for replacements, which are not titled as such. He would like to see them titled for more transparency in how we are saving money.

5.3 BUDGET GUIDELINES DISCUSSION

Director Lindgren states that in the Finance COW, the board gave staff direction on 3% salary increase and 5% fee increase as a general pool on which staff will begin basing their budgets.

5.3.1 TRUTH IN TAXATION DISCUSSION

As the conversation begins, Commissioner Duffy states that last year, we tried to make up a shortcoming all in one year in the special recreation fund. In 2023, the special rec fund was \$382,000 that we were taxing. Then, in 2024, the proposed levy was \$657,000 to get us back to where we wanted the fund balance to be (\$155,000). Commissioner Duffy thought we would be falling back in special rec levy this year. Superintendent Foy explains that the expenses in special rec fund had been around \$657,000. We had not been levying to that level. The expenses are going to be at this level next year, so we need to levy because while the fund balance has been replenished but we need to levy to cover the expenses. Commissioner Duffy asks how we got the balance back up after spending \$657,000 last year. Superintendent Foy explains that the increase in the tax and there was around \$20,000 added to the balance. Last year, we planned to spend \$100,000 in capital and we spent \$90,000, so there was an extra \$10,000. Then, we collected an extra \$10,000 in back taxes, which led us to an adjustment of \$20,000 related to fund balance at the end of last year that carried over to this year. Commissioner Murdock says the numbers balance for this year, but understands there are still questions about last year.

Commissioner Murdock says we spend more money on NSSRA services than the 13 member group and we certainly want to continue that. He asks if we are falling behind on capital spending, since he's always had the \$100,000 of capital spending number in his head based on an assessment that was done six years ago. We are considering going up to \$150,000-\$200,000. Director Lindgren says that costs are rising for construction and materials. There are also items we have pushed off that we would like to get done. We have an ADA transition plan that guides what projects we need to complete. We have six critical items in the plan for next year to be completed. Commissioner Clarke asks staff to list some of the items on the plan for 2026. Superintendent Wallace cites his list: Lakeview

Center: installing automatic ADA doors with locks on the first floor to access restrooms and classrooms; The Cove and Langdon: ADA accessible mats; Early Childhood: ADA automatic doors for the north entrance to the playground; resurfacing a path to the east side of the pickleball and sports shed to maintain ADA compliance; automated ADA faucets district-wide (60 faucets); continuing with ADA paper towel dispensers district-wide. These would be the six items for next year that staff have identified. Vice President Frazier says that the third proposal is the one recommended by staff and asks what the purpose was for putting out the other two proposals. Director Lindgren states the purpose was to show the impact on the levy, where the dollar figure is relatively small in the grand scheme of the total levy. Director Lindgren says that we can still move forward with \$100,000 in capital, but the increase would allow everyone to be able to wash and dry their hands in all of our locations.

Commissioner Murdock says the board is in favor of making sure we continue to provide all these services. He reminds everyone that we had a large tax increase last year (in terms of percentage) and he will struggle if the 2-year average increase is greater than 5%. He would like to see the extra money come out of another fund, which would potentially have some negative impacts on PTELL because we can't catch up in future years. But, for us to have a 7.5% increase last year and another 6% (potentially) for this year, it will be problematic for him.

Commissioner Clarke states that Lakeview Center is barely ADA compliant, so doing some of the larger projects at that building may be irrelevant. She may be in favor of a larger project in the future at that building, and planning for a lower number in 2026 for capital projects.

President Lahey says we are increasing fees by 5% so he is not intimidated by a 4.1%-5% increase in the levy. We have a levy which raises by CPI, which is 99% what we should do. Now, he wants to look at special rec, where we have our expenses which we have a statutory and moral obligation to meet, and staff says \$200,000 is what we need for ADA capital. Our top line number that goes in the record doesn't matter because we are filling our special rec requirements. He understands that a \$20,000 project at Lakeview might not be the entire project, but it's the law. Vice President Frazier says that even if we don't do the Lakeview door project now, there will always be another project to fill that space. President Lahey thinks this is a prudent number and he trusts staff. The park district has the lowest percentage of the Wilmette tax bill since 1988. Commissioner Murdock says that is true, but we have had the highest percent increase in our raises over what we as a park district have done for decades since PTELL. President Lahey says we could argue that we should have done that sooner. Commissioner Goebel says no one wants excessive tax increases, and we also need to do some work. With respect to ADA, she finds it interesting that an Act that was passed in 1990 is not complete yet. She believes the ADA doors and features at Lakeview was an oversight. In addition, Langdon was just finished and the mat should have been purchased with that project. These items should be wrapped into the large construction projects and the special rec fund can be used to fund them. Commissioner Duffy asks for clarification on the cost of the ADA projects in 2026. Director Lindgren says we haven't properly bid anything out

yet, but the probably cost is around \$190,000.

Commissioner Duffy points out that he has done some quick math and if we increase the special rec fund by \$100,000 instead of \$120,000, it would make our tax levy come down to 3.84%, instead of 4.1%. Commissioner Murdock says he would rather we take the \$20,000 from elsewhere in the budget than go to the taxpayers for it. President Lahey says he would like to listen to staff and act on what staff has recommended, levying 4.1%.

5.4 CENTENNIAL FLOORING DISCUSSION

Superintendent Wallace states that as part of the approved capital budget for this year, we identified funds to replace the lobby floor and ramp at Centennial, which is beyond its useful life. We sent out a public bid on August 20th, with submissions due September 3rd. Once we review and evaluate the bids, we will make a recommendation for award at the September board meeting. The scope of work is to remove and dispose of existing floor, do some floor preparations and install specialized flooring that is more conducive to a skate arena environment. Commissioner Clarke asks about the chance there could be asbestos involved, which would add to the cost of the project. Staff answers that we have met with the vendors and expressed the concern about the change in scope if there is asbestos. They are all professional companies with the ability to follow proper procedures for asbestos, if needed. Commissioner Goebel asks if we have specified this brand of flooring in our bid. Superintendent Wallace states it was specified in the bid materials for having a longer life.

6.0 ONGOING DISTRICT PROJECTS

Superintendent Wallace gives the update on ongoing district projects to the board.

6.1 GILLSON PARK COMPREHENSIVE PLAN

Gewalt Hamilton still needs to provide complete As-Builts to the Village and close out the permit with MWRD, including submission of the Plat of Easements. The landscape contractor will be back this fall to finish the landscape work.

6.2 LANGDON SHORELINE PROTECTION PROJECT

The contractor is finalizing small punch list items on the guard hut. Staff completed the install of the sail fence with a small list of punch list items to finish up.

6.3 SOLAR PANEL PROJECT AT CRC

We got a date from ComEd to perform the cutover to switch out the current transformer cabinet. Vice President Frazier asks if Superintendent Wallace could explain what a cutover is. Superintendent Wallace says ComEd will come out to change over some electrical change gear; they will come out, shut down the power at the CRC and once that is complete the vendor will finish the solar project.

6.4 CRC RESTORATION

Staff have reviewed the resubmitted reconstruction quote and submitted the quote to LJ Shaw for final review. We are currently waiting for another contractor to submit their reconstruction quote for comparison of two quotes.

6.5 HIBBARD PARK OSLAD DEVELOPMENT

The pickleball courts have cured, and the contractor is lining up painting of the pickle ball courts later this week. The new shade structure is almost complete. Once the work is completed at the north baseball field, they will transition to the south baseball field. The contractor has started demolition of the ECC playground, and will continue with demolition work at the playground, followed by the installation of the new equipment which is expected to take five weeks.

7.0 ADJOURNMENT TO CLOSED SESSION 2(c)5 AND 2(c)6

There being no further business to conduct, Commissioner Duffy moves and Commissioner Murdock seconds a motion to adjourn to Closed Session.

By a voice vote; **Motion Carried.**

Minutes Approved on **TBD.**



WILMETTE PARK DISTRICT

Regular Board Meeting

Meeting Minutes

Monday, September 8, 2025
7:30 p.m. – Village Hall Council Chambers

PRESENT

Commissioners: President Patrick Lahey, Vice President Allison Frazier, Patrick Duffy, Cecilia Clarke, Mike Murdock and Julia Goebel (arrives at 7:31 p.m.) (Please note: there are only six active commissioners at this time.)

Secretary/Executive Director: Chris Lindgren

Visitor: Mary Lawlor, Javier Santacruz, Ryrie Pellaton, Julie Ardianopoli, Walter Keats, T. Sean Ryan

1.0 REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS CALLED TO ORDER

The meeting was called to order at 7:30 p.m.

1.1 ROLL CALL

2.0 CONSENT AGENDA

Commissioner Murdock moves and Vice President Frazier seconds the motion to approve the Consent Agenda of September 8, 2025.

Commissioner Murdock removes items 2.4 and 2.8 from the Consent Agenda. Commissioner Duffy asks what happens to large items that are approved as surplus. Director Lindgren states they are typically auctioned off.

By a roll call vote, voting Yes, Commissioners: Duffy, Goebel, Clarke, Murdock, Frazier and Lahey. Voting No, none. Absent: none; **motion carried.**

3.0 COMMUNICATIONS AND CORRESPONDENCE

President Lahey states that everything received prior to the packet being published is included in the packet.

4.0 PUBLIC COMMENT/RECOGNITION OF VISITORS

President Lahey explains public comment to the audience and states that the policy is located on page three of the packet.

There is no one from the public wishing to speak to the board.

5.0 STAFF REPORTS

5.1 EXECUTIVE DIRECTOR REPORT

Director Lindgren gives his report to the board.

Park Board Vacancy Update

On August 12th, the District issued a press release for the Board vacancy following Commissioner Kosloskus' departure. The application process was open that day with a deadline of September 2nd. We are pleased to announce that we received 12 applications for the vacancy including: (Thomas) Sean Ryan, Andrew Levy, Christine Quinn, Delia Conache, Gabriel Young, Holly Gilson, Javier Steve Santacruz, Rebecca Collings, Rylie Pellaton, Stephen Allison, Julie Adrianopoli and Michael Himmelfarb. The Board will conduct interviews in September with an update on the status at the September 29th Committee Meeting. The final schedule of interviews will be determined by the Board and candidates will be notified accordingly.

IRS Notice for 2016 Tax year Update

The Internal Revenue Service contends that for tax year 2016, the District did not timely file the 1095 statement indicating employer health coverage. Staff did reach out to the Park District Risk Management Agency (PDRMA) for a recommendation of a tax attorney to help resolve the filing claim. We had a conference call to bring the attorney up to speed and will be negotiating the fee. We have high confidence in resolving this and it will be well within my spending authority.

NRPA Conference

The National Recreation and Park Association Annual Conference will take place September 16th -19th in Orlando, Florida. This conference is a great format for professional development, education, networking with peers, new products, services and recreational trends in our industry. Educational sessions from top professionals across the country share knowledge on many topics that bring great value to our staff and agency. We will be sending four staff this year from our agency.

New Trier Township Childcare Scholarship

This school year, New Trier Township is assisting 10 children from 8 qualifying families by covering 75% of their childcare costs at the Park District—an investment totaling \$35,689. In partnership with the Township, the Park District is covering the remaining costs, bringing the total support to 100% of childcare expenses for these families—an overall contribution of \$47,587. We greatly value our collaboration with New Trier Township and look forward to a successful school year supporting local families through accessible, high-quality childcare.

5.2 PARKS AND PLANNING REPORT

Superintendent Wallace gives the board the Parks and Planning report.

Gillson – Gewalt Hamilton still needs to provide complete As-Builts and close out the permit with MWRD, including submission of the Plat of Easements.

Langdon – The contractor is finalizing small punch list items on the guard hut. The sail safety fence has been installed. A final site walk through is scheduled for September 5, 2025.

Hibbard Park – The project is progressing well. The Shade structure is complete, the sidewalk is almost complete. Painting has begun on the pickle ball courts. The demolition and construction work on the playground is well underway and progressing well.

CRC Reconstruction – One quote was resubmitted with the missing components. LG Shaw is currently reviewing the quote. We anticipate the second proposal will be submitted in the week of September 1, 2025. This will then be submitted to LG Shaw for final review and comparison.

CRC Solar – ComEd had to change the cutover date to switch out the current transformer cabinet from September 6, 2025 to September 13, 2025.

Parks Division

Staff fabricated and installed the post and rope fence at Langdon Beach. Staff performed tree management and tree cleanup from the storms and removed dead trees. Staff also worked on updating the tree inventory. Athletic fields were mowed, lined, and laid out for soccer and football.

Memorial benches were assembled and installed. Staff repaired and maintained existing memorial sites. The team also coordinated with Go Green Wilmette to organize volunteer efforts. Staff performed trail and facility maintenance including fence replacement at Earlywine and upkeep on the Shorewood bike trail.

Building Services Division

Building Services staff carried out several facility upgrades, including patching and painting areas in the CRC, installing a sink at Lake View, and repairing the golf pond aerator. Annual fire sprinkler testing was completed district wide. The weather station at Sailing was replaced to ensure system reliability.

LED lighting upgrades continued in the CRC gymnastics lobby, furthering sustainability initiatives. Additionally, staff closed Safety Town at the end of programming. Over the past 30 days, staff have completed 56 work order requests this past month.

Commissioner Clarke asks about the path along Middle Drive which has edges with packed earth, but there is no vegetation currently planted there. She asks what the plan is for that area. Superintendent Wallace answers that the landscapers will come and remove all the weeds and grass and put new material down. This is a part of the punch list items. Commissioner Clarke asks if there will be any native plantings there. Superintendent Wallace says he asked staff to look at the landscape plan for Gillson's landscape to see if this fits the landscape plan.

5.3 GOLF REPORT

Adam Kwiatkoski, Golf Course General Manager, gives his report to the board.

High school golf season has begun on the golf course, which keeps the golf course busy as the season winds down.

The well has been repaired. Commissioner Goebel asks about the maintenance history of the well. Mr. Kwiatkoski states he was given a book of the initial drawings from 1994, and we have done some work to our irrigation, but he's not familiar with the preventative maintenance of the well since then. We are working with the well repair company to see what we need to expect for the other well in the future.

Temperatures have cooled and the golf course is rounding into nice shape. President Lahey commends staff for an awesome job on the well. He also points out the increase in junior memberships. President Lahey asks Mr. Kwiatkoski if the price point on junior memberships needs any adjustment. Mr. Kwiatkoski explains that we have always had a junior membership, but in a post-covid era we are seeing an explosion in interest in the game. We used to have 15-20 junior memberships, while currently we have 121 memberships this season. We have also become a place for high school students, and when Winnetka's course closed many of those golfers came over to us. Many of those golfers have stayed. The junior membership is \$600, and some kids will play enough to make it super valuable, but it's offset with enough kids who don't play very much (just like a fitness club). President Lahey gives credit to the golf course for making kids feel welcome there.

5.4 RECREATION REPORT

Superintendent Merrill presents the Rec report to the board.

August is a very busy month, transitioning from summer camp to school year programming. We have had a couple of really cool events, including the duck race fundraiser for the scholarship program at the pool, as well as we sent a bunch of Wilmette Tennis kids up to the U.S. Open in New York, and they got to participate in a program there with USTA youth tennis program.

We have grown our after school rec program and are no longer at Centennial and Lakeview Center after school. We are doing a lot of our after school rec programs in the schools. As a result, we are able to meet the need of more families after school.

Vice President Frazier asks Superintendent Merrill to talk about the changes in the junior counselor program. Superintendent Merrill explains that previously the program served the 7th and 8th graders that were pre-junior counselors. This is now set up so the people get the real experience and the intent is that the next year they become counselors here. Vice President Frazier says that the 7th and 8th graders were paying a fee that was on par with a regular camp. She asks if the 8th through 11th graders are paying to participate. Superintendent Merrill answers that there still is a camp fee for the program. Vice President Frazier asks if there has been any consideration given to price adjustments for next year, since 11th graders could be working elsewhere and earning income. Superintendent Merrill answers that they haven't looked at the numbers yet, but the

program was intentionally smaller this year to provide a more intense and robust experience. We certainly will look at the intent of the program and the value to the community and we will price it out accordingly.

Commissioner Duffy asks about the beach passes at the libraries, as it appears they were heavily used. He asks how well the program was received; Superintendent Merrill answers that he doesn't have the information just yet, but we will develop more of a story when we look deeper at who was using the passes. It was certainly successful.

5.5 OPERATIONS REPORT

Superintendent Thomas gives the board highlights from the Operations Report.

Block Party

Block Party is the second largest community event in Wilmette. We had over \$46,000 in sponsorships, our largest year yet. We still have a lot of swag that can be purchased upstairs at Village Hall. We had two secret shows this year in Wilmette Way that were very well attended and enjoyed by all. The Village and the park district came together to make this event a huge success. Superintendent Thomas highlights all of the departments at the park district that came together for this event, especially Parks & Planning.

Human Resources/Lakefront Feedback

Eric Gonzalez in Human Resources sent out evaluations to all beach staff at the end of the season. Staff have the opportunity in this evaluation to give feedback about their experience. Eric collected all the comments and passed them on to the full-time staff at the beach. Superintendent Thomas shares some of the positive comments with the board.

Future Packets

Moving forward, the park district is going to start cutting down the number of packets we print for public meetings. We will provide a QR code that attendees can scan to access the meeting information electronically. Some packets will still be printed, but we will attempt to reduce the amount of paper used for public meetings.

5.6 FINANCE REPORT

Superintendent Foy gives highlights of the Finance Report to the board.

Transition of the Purchase Cards

We have a training meeting with Fifth Third Bank to talk about how we will transition to Fifth Third Bank with the purchase cards. Now that summer is over, we wanted to get this process started to transfer the pcard.

RFP for Audit Services

Superintendent Foy has completed the RFP for audit services and staff will be distributing it this week.

Property Tax Bills

We received our extended levy last week. Superintendent Foy is not sure what this means for the issuance of property tax bills for the second half of 2025 but it is the document we use to create the 2025 tax levy.

Lease with MWRD at Canal Shores

The MWRD lease requires that we provide a statement of “no revenue” because there is some language in the lease where the MWRD would get a portion of the money if there is revenue. The (annual) reporting due to the MWRD based on the financials of Canal Shores has been delayed. Their financial statements were supposed to have been approved at their August Board meeting and that didn’t happen. I was told by the Canal Shore finance person that they are targeting approval at their September Board meeting. I have communicated that to the MWRD and as soon as we receive the financials, we will forward them.

Technology

Technology has been busy transferring iPads from summer camp to the schools.

6.0 UNFINISHED BUSINESS

6.1 CONSIDERATION OF CENTENNIAL FLOORING BID RECOMMENDATION

Commissioner Clarke moves and Commissioner Duffy seconds a motion to approve the bid for Centennial flooring. Commissioner Duffy says the alternate bid was to put a logo in the flooring and we are foregoing that option. Superintendent Wallace explains it is a specialized flooring that is built for skates.

By a roll call vote, voting Yes, Commissioners: Duffy, Goebel, Clarke, Murdock, Frazier and Lahey. Voting No, none. Absent: none; **motion carried.**

7.0 NEW BUSINESS

7.1 CONSIDERATION OF RESOLUTION 2025-R-5 FOR THE EMERGENCY EXPENDITURE OF FUNDS WITHOUT COMPETITIVE BIDDING TO FACILITATE THE REPAIR OF THE WILMETTE GOLF CLUB WELL

Commissioner Duffy moves and Vice President Frazier seconds a motion to approve the emergency expenditure of funds for the well repair.

By a roll call vote, voting Yes, Commissioners: Duffy, Goebel, Clarke, Murdock, Frazier and Lahey. Voting No, none. Absent: none; **motion carried.**

8.0 ADJOURNMENT TO CLOSED SESSION

There being no further business to conduct, Commissioner Duffy moves and Commissioner Murdock seconds a motion to adjourn to Closed Session for Section 2(c)3 of the Open Meetings Act.

By a voice vote; **Motion Carried.**

Minutes Approved on: **TBD.**

UNOFFICIAL



Voucher List Presented to the Board of Park Commissioners
At the Regular Meeting of November 10, 2025

Voucher List - Reconciliation
October-25
(Vendor Disbursements Over \$5,000)

Vendor Name	Amount	Type of Service/Products	PCard
Park District Risk Management Agency - PDRMA	177,077.04	9/2025 Insurance Contributions	
Cummins Inc	102,472.18	Ice- Emergency Light Generator Replacement CIP	
NSSRA	99,957.32	2025 Inclusion 2nd Installment	
IL Municipal Retirement Fund	95,016.15	September 2025 Contributions	
Water Well Solutions Illinois Division LLC	88,599.50	Gasket Replacement & Pit Repair	
VILLAGE OF WILMETTE	67,678.86	Water/Sewer bill for various areas	PCard
Perfect Turf Distributing, LLC	50,464.00	Thornwood Park- Poured In Place	
CPTC,NFP	32,400.00	Men's League Entry Fees	
Elena Victoria Swingler	23,988.50	Camps- Fashion Design/Sewing/Jewelry Making	
Gewalt Hamilton Assoc., Inc	21,504.55	Consulting Expense for various projects	
Hot Shots Sports	21,168.14	Summer Camp August 2025- Baseball/Softball	
Amazon	10,550.29	Program Supplies	PCard
Amazon	3,955.01	Equipment Supplies and Repairs	PCard
Amazon	1,738.98	Office Supplies	PCard
Amazon	158.49	Coffee Bar Supplies	PCard
Brady Industries of Illinois LLC, a BradyPLUS comp.	14,153.66	All Locations - Buildings Supplies/Trash Liners	
F.J. Kerrigan Plumbing Co. Inc.	13,103.54	Emergency Water Main Repairs	
IN *AUTOMATED OUTDOOR	11,744.00	Autonomous Mower Service	PCard
Gourmet Gorilla, Inc.	11,229.62	Half/Full Day Catered Lunch/AM/PM Snack	
Play-Well TEKologies	10,920.00	Professional Services for various programs	
Avalon Petroleum Co	10,153.90	Fuel for Golf and West Park	
Tressler, LLP	10,120.00	Legal Services for WPD	
Ultimate Gymnastics	10,075.00	Make-A-Wish Competition Fee	
Pineapple Invite	9,935.00	Competition/Team Fee	
LAKESHORE RECYCLING SY	9,576.77	Trash/Recycling for various areas	PCard
Today's Classroom LLC	9,552.74	Gymnastics Capital Project	
Shamrock Fire Protection	8,790.00	Annual Sprinkler Tests for various areas	
Nicor Gas	8,523.78	Gas Service for various areas	
BTSI	7,497.00	Various Supplies for Golf	
ACUSHNET BILLTRUST	7,254.39	Apparel and Golf Balls for Resale	PCard
Illinois Shotokan Karate	7,037.34	Summer 2025 Karate Classes	
National Sports Nets, LLC	6,988.00	Golf Net Replacing and Repair	
Mission Square Retirement (ICMA) - 457	6,968.70	Employee Contributions	
IN *GROWING SOLUTIONS,	6,663.06	Irrigation Acid	PCard
Ill. Dept. of Revenue	6,484.00	09/25 Sales Tax	
PLATINUM NATIONAL DANC	6,285.06	Convention	PCard
Upland Design LTD.	5,468.80	Hibbard Park Master Plan- Oslad Project	
Woodhouse Tinucci Architects LLC	5,400.11	Wallace Bowl Restoration Image Renderings	
GRAINGER	5,394.90	Equipment and Repairs for various areas	PCard
4TE*IMPERIAL SURVEILLA	5,341.26	Equipment for Camera Installation - various sites	PCard
SERVICE SANITATION	5,308.62	Portables for various areas	PCard
Verizon Wireless	5,089.40	Cell Phone Service for Various Areas	
Total	1,021,787.66		
Other Sundry Services/Products	156,425.49	Details on following page	
Total Voucher List	1,178,213.15		
Payroll Transfers			
10/3/2025	448,640.20		
10/17/2025	441,513.73		
10/31/2025	453,280.68		
Total Payroll Transfers	1,343,434.61		
Total Vouchers and Transfers	2,521,647.76		

We, the undersigned Officers of the Wilmette Park District, do hereby singularly approve for payment the above listed and detailed list of bills chargeable for the above stated month and on which further approval was passed at a regularly scheduled meeting of the Board of Park Commissioners of the Wilmette Park District.

Commissioner-Motion

Commissioner-Second



Voucher Approval Report
Vendor Disbursements under \$5,000 sorted by Vendor
Presented to the Board 11/10/2025

Vendor Name	Amount	Type of Service/Products	Y
360TRAINING.COM	20.00	West Park Shop - P. Balon training	PCard
360TRAINING.COM	20.00	West Park Shop - P. Balon training	PCard
4IMPRINT, INC	1,742.63	Paddle Camp Favor	PCard
72503 - OHARE MAIN LOT	275.65	Airport Parking - NRPA Annual Conference	PCard
A & J Sewer Service	438.00	Golf Maintenance- Pump out Septic	
A & J Sewer Service	268.00	Pool- Annual Grease Trap Cleaning	
A & J Sewer Service	239.00	Beach House- Annual Grease Trap Cleaning	
A & J Sewer Service	239.00	CRC- Annual Grease Trap Cleaning	
AAA Lock & Key	205.00	Service Call- Centennial	
AAA Lock & Key	76.50	Golf- N.Marfise House Re-Keyed Locks	
AAA Lock & Key	60.00	Mallinckrodt- Keys	
AAA Lock & Key	50.00	Trey- Keys	
AAA Lock & Key	24.75	Howard Park- Keys	
Able Engravers	384.00	Parks- Plaque (J. Berggreen)	
Able Engravers	340.80	Parks- Plaque (Estabrook)	
Able Engravers	336.00	Parks- Plaque (Westman)	
Aerex Pest Control Services	210.00	CRC Pest Control	
Aerex Pest Control Services	72.00	Mallinckrodt Pest Control August 2025	
Aerex Pest Control Services	72.00	Mallinckrodt Pest Control September 2025	
Aerex Pest Control Services	65.00	Pest Control-Pool/Tennis/Ice	
Aerex Pest Control Services	65.00	Pest Control-Pool/Tennis/Ice	
Aerex Pest Control Services	65.00	Pest Control-Pool/Tennis/Ice	
Aerex Pest Control Services	30.00	Pest Control-Pool/Tennis/Ice	
Aerex Pest Control Services	30.00	Pest Control-Pool/Tennis/Ice	
Aerex Pest Control Services	30.00	Pest Control-Pool/Tennis/Ice	
AFLAC	837.42	Employee Contributions	
AHW LLC	2,401.61	Parks- Injection Pump for Tractor	
Aliperta, Rosie	280.70	Mileage Jan-Sept 2025	
ALISON	39.00	Photography Course Certification	PCard
AMAZON WEB SERVICES	685.22	MarCom / Web Host Platform / Subscriptions	PCard
American Red Cross	100.00	Staff Training (2 Staff)	
APPLE.COM/BILL	98.99	Capcut Yr Subscription	PCard
AQUALAB Water Treatment	245.00	Ice- Water Treatment for Cooling Tower	
Aquatic Ecosystems Mgt Inc	629.70	Pond Management Service	
Aquatic Ecosystems Mgt Inc	559.80	Pond Management Service	
Ashley, Lauren	13.88	Reimbursement for SDO Supplies 9.22.2025	
AT&T	3,499.28	Data & Voice Network Charges for WPD	
AT&T	503.65	Business Internet for all Facilities	
AT&T	503.65	Business Internet for all WPD Facilities	
AT&T	486.76	Phone Charges for WPD	
B&H PHOTO 800-606-696	200.35	MarCom / Equipment / Misc. Supplies	PCard
BEAR COUNTRY INC	720.00	SDO Field Trip Bear Paw 9/23	PCard
Bills Auto & Truck Repair	2,099.08	School Bus 572- Repairs	
Bouncing Buckaroos Inflatable Party Rentals LLC	2,498.90	Inflatables for Wicked Wilmette	
Bundy, Doug	520.40	Lodging- NRPA Annual Conference	
Burlington Golf	1,000.00	Golf Balls for Resale	
Caimi, Gabriella	588.66	Replacement 8.23.24 Payroll Check 124009222	
CAROLS EVENT STAFFING	2,812.50	Block Party Staffing Agency Final Payment	PCard
CDW GOVT #AF8U25G	2,236.72	iPad Wall Mounts and PoE Adapters	PCard
CDW GOVT #AF8X58V	64.93	15W PoE injector	PCard
CDW GOVT #AF9655X	172.52	30W PoE Injectors	PCard
CDW GOVT #AF9TG9I	310.41	iPad Stands	PCard
Certified Laboratories Division	282.89	West Park- All Vehicles Lubes	
Certified Laboratories Division	282.89	West Park- All Vehicles Lubes	
CHIPOTLE MEX GR ONLINE	29.64	Split - ASR meeting 9 staff dinner (25%)	PCard
CHIPOTLE MEX GR ONLINE	29.64	Split - ASR meeting 9 staff dinner (25%)	PCard
CHIPOTLE MEX GR ONLINE	29.64	Split - ASR meeting 9 staff dinner (25%)	PCard
CHIPOTLE MEX GR ONLINE	29.62	Split - ASR meeting 9 staff dinner (25%)	PCard
CHIPOTLE MEX GR ONLINE	5.27	Split - ASR meeting 9 staff dinner (25%)	PCard
CHIPOTLE MEX GR ONLINE	5.26	Split - ASR meeting 9 staff dinner (25%)	PCard
CHIPOTLE MEX GR ONLINE	5.26	Split - ASR meeting 9 staff dinner (25%)	PCard
CHIPOTLE MEX GR ONLINE	5.26	Split - ASR meeting 9 staff dinner (25%)	PCard

Cintas First Aid & Safety	91.73	West Park- Safety Cabinet Supplies	
CIS BENCHMARK	1,551.67	Split Prepaid Membership 01-2026-03-2027 (77.78%)	PCard
CIS BENCHMARK	443.33	Split - MS-ISAC Membership (22.22%)	PCard
CITY WELDING SALES & SERVICE, INC.	394.00	Pool- CO2 Cylinders	
CITY WELDING SALES & SERVICE, INC.	169.74	Pool- CO2 Cylinders	
COMCAST / XFINITY	479.97	Fitness TV	PCard
COMCAST / XFINITY	283.52	Golf TV	PCard
COMCAST / XFINITY	252.90	Mallinckrodt Internet & TV	PCard
COMCAST / XFINITY	251.91	Admin TV	PCard
COMCAST / XFINITY	205.18	CRC Internet	PCard
COMCAST / XFINITY	174.90	Lakeview Wireless	PCard
COMCAST / XFINITY	159.01	Paddle Tennis TV	PCard
COMCAST / XFINITY	131.98	CRC TV Hospitality	PCard
COMCAST / XFINITY	124.90	Langdon Internet	PCard
COMCAST / XFINITY	109.93	Tennis Internet (50%)	PCard
COMCAST / XFINITY	109.92	Ice Internet (50%)	PCard
COMCAST / XFINITY	96.90	Admin Internet	PCard
COMCAST / XFINITY	96.90	Golf Internet	PCard
COMCAST / XFINITY	43.74	CRC TV	PCard
COMCAST / XFINITY	42.16	Fitness Music	PCard
COMCAST / XFINITY	41.73	Mallinckrodt Xfinity TV	PCard
COMCAST / XFINITY	10.73	West Park TV	PCard
COMCAST / XFINITY	9.24	Ice TV (50%)	PCard
COMCAST / XFINITY	9.24	Tennis TV (50%)	PCard
COMCAST BUSINESS	510.47	Comcast Phone	PCard
Conserv Fs Inc	2,881.92	Parks- Snow Fencing	
CPP*GOODE & FRESH PIZZ	192.32	Parks - Training supplies/30pp	PCard
CPP*GOODE & FRESH PIZZ	74.79	Pizza and Drinks Family Night	PCard
CRAFTWOOD LUMBER & HAR	31.19	Parks - Fence repairs	PCard
DBC*BLICK ART MATERIAL	166.62	Ceramics paint	PCard
DISCOUNT DANCE	687.30	Uniforms	PCard
DISCOUNT DANCE	125.55	Uniforms eleve	PCard
DISCOUNT DANCE	(36.93)	Uniform refund	PCard
DISCOUNT DANCE	(67.32)	Uniform refund	PCard
DOLLAR TREE	32.20	Wicked Wilmette/Misc. Decor & Game Sup	PCard
DOLLARTREE	54.75	spooky skate supplies	PCard
DOLLARTREE	18.00	Wicked Wilmette/Misc. Decor & Game Sup	PCard
DOUBLETREE BY HILTON O	60.29	Lunch for 2 at NRPA, MW and KP	PCard
DOUBLETREE BY HILTON O	10.38	nrpa conference breakfast one person	PCard
DREAM CHICAGO RENTALS	1,777.28	Rec GM retreat DM DB KP RK JS TJ MW	PCard
DREISILKER ELEC CROSSE	359.78	Golf - Restaurant kitchen exhaust repairs	PCard
EDMAR CORPORATION	2,312.50	CRC - Emergency tuck pointing	PCard
EIG*CONSTANTCONTACT.C	519.00	MarCom / Email Platform / Subscriptions	PCard
FACEBK *EU3CVWGF52	48.90	Fall Hiring Facebook Ad	PCard
FASTSIGNS 100101	662.28	Parks / Metal Rules Signs / Ground Supplies	PCard
FASTSIGNS 100101	419.48	Community Garage Sale / Banners / Program Supplies	PCard
FASTSIGNS 100101	254.01	Lakefront / Beach Closed Signs / Printing	PCard
FASTSIGNS 100101	186.15	Aquatics / Pool Security Signs / Building Supplies	PCard
FASTSIGNS 100101	24.42	YDD / Thank You Cards / Program Supplies	PCard
Fastsigns-Morton Grove	45.63	Personalized Office Supplies- Adrianopoli	
Faulks Bros Construction Inc	2,098.38	Greens Topdressing Sand	
Faulks Bros Construction Inc	2,089.00	Greens Topdressing Sand	
FLAGSEXPRES	413.54	CRC - Flags (20%)	PCard
FLAGSEXPRES	413.54	Gillson - Flags (20%)	PCard
FLAGSEXPRES	413.54	Ice - Flags (20%)	PCard
FLAGSEXPRES	413.54	Tennis - Flags (20%)	PCard
FLAGSEXPRES	413.53	Golf - Flags (20%)	PCard
FOX VALLEY FIRE AND SA	473.90	West Park - Fire extinguisher service	PCard
FOX VALLEY FIRE AND SA	154.20	Paddle - Fire alarm radio lease	PCard
FOX VALLEY FIRE AND SA	150.00	Gillson Beach House - Fire alarm radio lease	PCard
FOX VALLEY FIRE AND SA	55.00	West Park - Fire alarm radio lease	PCard
FROMUTH TENNIS	409.14	Strings	PCard
FSP*INFINITY TRANSPORT	1,021.00	Bus Trip Field Museum	PCard
FUN EXPRESS	181.91	Wicked Wilmette/Foam Craft Kits	PCard
Gamma Sports Inc	3,103.95	Quick Tennis Balls for Kids Classes	
GARVEYS OFFICE PRODUCT	49.40	CRC wall calendar	PCard
Gebhardt,Kathleen	200.00	Judge for Competitive Team	
GEMPLERS	1,102.14	Parks - Rain gear PPE	PCard
GEMPLERS	433.36	Parks - Supplies/tree watering bags	PCard
Genuine Parts Co. DBA Napa Auto Parts	102.96	Parks- Motor Oil	

Genuine Parts Co. DBA Napa Auto Parts	70.44	Ice- Zamboni Spark Plugs	
Genuine Parts Co. DBA Napa Auto Parts	20.98	Parks- Tractor Collant	
Genuine Parts Co. DBA Napa Auto Parts	(27.00)	Parks- Battery Core	
Golf Mill Ford Inc	2,563.63	Park- Truck 14/Brakes,Tires,Alignment	
Gomez III, David Wycoff	42.00	September 2025 Mileage	
Gomez, Javier	172.20	Mileage- October 2025	
GROOT INDUSTRIES INCOR	389.00	All Locations - Trash/recycling	PCard
Grower Equip & Supply Co	101.50	Echo 2cy Oil for Mix Gas/Pitch Master Link	
Grower Equip & Supply Co	67.50	Drive Chain for Roller and Link	
Grower Equip & Supply Co	40.99	Carburetor & Govenor Sprint for Roller	
Halloran Power Equipment	683.96	Parks- Equipment Repairs	
Hamran, Christa M.	32.25	Props	
Harrell's LLC	949.50	Straw Blanket and Seed for the Hill # 3 Tee	
Harris Golf Cars	134.81	Yamaha Receptacle	
Harris Golf Cars	124.18	Golf Cart Cable	
Home Run Consultants, Inc.	4,728.00	Shirts,Swag and Giveaways for 2025 Block Party	
HOMEDEPOT.COM	224.90	West Park - Supplies/couplings	PCard
IL TOLLWAY-AUTOREPLENI	50.00	CRC - Tollway charges (50%)	PCard
IL TOLLWAY-AUTOREPLENI	50.00	West Park - Tollway charges (50%)	PCard
ILLINOIS ASSOC OF PARK	480.00	Foursome golf outing - CL AK PD JG	PCard
ILLINOIS ASSOC OF PARK	231.00	Legal Symposium - Carol Heafey	PCard
ILLINOIS ASSOC OF PARK	231.00	Legal Symposium Registration L Thomas	PCard
ILLINOIS ASSOC OF PARK	225.00	Legal Symposium - C. Clarke	PCard
ILLINOIS ASSOC OF PARK	225.00	Legal Symposium - C. Lindgren	PCard
ILLINOIS ASSOC OF PARK	225.00	Legal Symposium - J. Goebel	PCard
ILLINOIS ASSOC OF PARK	100.00	IAPD Best of the Best Awards Application Fee	PCard
IN *GNXCOR USA INC	225.00	Maintenance Care	PCard
IN *MIDWEST INSTITUTE	250.00	West Park - Electrician training	PCard
INTERNATIONAL E-Z UP,	316.50	MarCom / Tablecloths / Misc. Supplies	PCard
IPRA* IL	60.00	Staff Training	PCard
IPRA* IL	45.00	IPRA Safety Committee Workshop	PCard
IPRA* IL	45.00	IPRA- Safety Committee Workshop - Carol Heafey	PCard
IRA HOCHBERG	1,017.45	Pool/Beach House- Winterizing	
IRA HOCHBERG	1,017.45	Pool/Beach House- Winterizing	
ISLANDHOPP* WATERTRAMP	894.99	Banana Boat	PCard
ISTOCKPHOTO	205.00	MarCom / Graphics Resource / Subscriptions	PCard
JAMF SOFTWARE, LLC	264.00	Apple Mobile Device Management	PCard
JEWEL OSCO 3456	15.96	Water for bands	PCard
JEWEL OSCO 3465	18.90	ASR Central supplies (spaghetti and marshmallows)	PCard
JEWEL OSCO 3465	15.97	Preschool supplies	PCard
JEWEL OSCO 3465	3.12	Split ASR Coord meeting water/candy 8 staff (25%)	PCard
JEWEL OSCO 3465	3.12	Split ASR Coord meeting water/candy 8 staff (25%)	PCard
JEWEL OSCO 3465	3.12	Split ASR Coord meeting water/candy 8 staff (25%)	PCard
JEWEL OSCO 3465	3.11	Split ASR Coord meeting water/candy 8 staff (25%)	PCard
JEWEL OSCO 3471	37.97	Parks - Training supplies/30pp	PCard
JOHN WEISS ACE HDWE	107.88	Parks - Hibbard Park mulch	PCard
JOHN WEISS ACE HDWE	55.97	Gillson - Supplies/rat traps	PCard
JOHN WEISS ACE HDWE	31.57	CRC - Supplies/coffee maker parts	PCard
JOHN WEISS ACE HDWE	30.15	Ice - Supplies/zamboni parts	PCard
JOONG BOO MARKET	13.17	MAL-Day trip outing fee	PCard
Jorson & Carlson Co Inc	132.80	Zamboni Ice Scraper Knives Cleaned Sharpened Hon	
Jorson & Carlson Co Inc	132.80	Zamboni Ice Scraper Knives Cleaned Sharpened Hon	
Jorson & Carlson Co Inc	132.80	Zamboni Ice Scraper Knives Cleaned Sharpened Hon	
Jorson & Carlson Co Inc	78.90	Zamboni Ice Scraper Knives Cleaned Sharpened Hon	
Jorson & Carlson Co Inc	78.90	Zamboni Ice Scraper Knives Cleaned Sharpened Hon	
KONA ICE OF ARLINGT...	500.00	Summer's End Camp Thrill	PCard
LA QUINTA MOTOR INNS	640.00	NRPA Lodging-4 nights Dave	PCard
LOU MALNATIS PIZZERIA	76.15	Food for board meeting - 15 ppl	PCard
LOU MALNATIS PIZZERIA	21.60	food for board meeting - 15 ppl	PCard
LOWES #02728*	66.53	Parks - Supplies/piping	PCard
LP Pros LLC	810.00	Ice- Propane	
Market Access Corp	1,790.00	August 2025 Liquor Liability	
Market Access Corp	875.00	September 2025 Liquor Liability	
MCMaster-CARR	157.62	Parks - Fencing repairs	PCard
MENARDS MORTON GROVE I	160.28	Rec - Supplies/wicked wilmette	PCard
MENARDS MORTON GROVE I	85.33	CRC - Door removal supplies	PCard
MENARDS MORTON GROVE I	82.48	Parks - Bowl bench repairs	PCard
MENARDS MORTON GROVE I	69.30	Bins for Soccer Jersey Storage	PCard
MENARDS MORTON GROVE I	32.98	Art chalkboard refinishing (63.44%)	PCard
MENARDS MORTON GROVE I	19.01	CFA Storage (36.56%)	PCard

MENARDS MOUNT PROSPECT	29.14	CFA Storage	PCard
Merrill, David	246.97	NRPA Annual Conference Sept 2025 Travel Expenses	
MICHAELS.COM	40.95	Art event decorations (71.43%)	PCard
MICHAELS.COM	16.38	Nutcracker decorations (28.57%)	PCard
MICROSOFT-G112305737	0.18	Microsoft Azure Log Analysis	PCard
Midwest Groundcovers	312.10	Langdon- Plantings	
Midwest Groundcovers	282.50	CRC- Fall Paintings	
MILLEN HARDWARE	39.59	Parks - Supplies/fasteners	PCard
MILLEN HARDWARE	25.16	Parks - Supplies	PCard
MILLEN HARDWARE	3.22	Parks - Supplies/copper cap	PCard
MILLER S ALE HOUSE 050	86.97	Dinner - NRPA Annual Conference (4 People)	PCard
Murray, Anna K.	193.20	Mileage- October 2025	
MUSIC THEATRE INTERNAT	305.00	Scripts	PCard
Nandwana, Deepika	7.00	Teacher Reimbursement- Food Handler Certification	
New York Life Insurance Co	1,431.10	WPD Employee Premiums	
New York Life Insurance Co	0.01	WPD Employee Premiums	
NIKEPOS_US	48.57	Erroneous	PCard
NIKEPOS_US	(48.57)	Erroneous	PCard
NORTHBROOK PARK DISTRI	301.00	PM Adventures/Field Trip Northbrook Pool	PCard
NRPA OPERATING	70.00	CPRP Renewal - DB	PCard
OLD DOMINION FREIGHT L	398.00	Shipping for donated Block Party Aluminum Cups	PCard
ONEBEAT DANCE BRANDS	300.00	Competition deposit 20-41-213-5272	PCard
OnPoint Insights LLC	2,750.00	MarCom/Website Ma	
OnPoint Insights LLC	600.00	MarCom/Website Management	
ORANGE COUNTY C C CONC	23.70	NRPA Lunch-Dave	PCard
ORANGE COUNTY C C CONC	11.67	nrpa conference breakfast for one person	PCard
OTC BRANDS *OTC BRAND	264.82	ASR McKenzie supplies	PCard
OTC BRANDS *OTC BRAND	165.02	ASR McKenzie Supplies	PCard
OTC BRANDS *OTC BRAND	69.98	Duck Derby 2025	PCard
PANERA BREAD #600639 O	165.85	Food for board meeting - 15 ppl	PCard
PANERA BREAD #600639 O	139.68	Food for board meeting - 7 ppl	PCard
PARKING REVENUE RECOVER	100.00	Parking Ticket 8-24-25 Reimbursement by S Teubner	PCard
Pioneer Athletics	852.26	Parks/CRC- Athletic Field Supplies	
Pioneer Athletics	852.26	Parks/CRC- Athletic Field Supplies	
Pioneer Athletics	186.38	Parks/CRC- Athletic Field Supplies	
Pioneer Athletics	186.37	Parks/CRC- Athletic Field Supplies	
Pitney Bowes Global Financial Services LLC	484.26	Admin Mail Machine- Lease/Rental	
Pitney Bowes Inc	2,470.56	Explore More Newsletters Fall 2025/Permit	
Pitney Bowes Inc	37.00	Explore More Newsletters Fall 2025/Permit	
PLATINUM NATIONAL DANC	515.00	Competition deposit for 20-41-213-5272	PCard
PRAIRIE LAKES COMMUNIT	2,568.00	(2) Water Park Visits	PCard
PUB ORLANDO	22.04	Lunch - NRPA Annual Conference (1 Person)	PCard
PY *ANCHORFISH PRINTIN	578.65	Uniforms	PCard
PY *ANCHORFISH PRINTIN	180.00	MarCom / Employee Engagement / Supplies	PCard
PY *ANCHORFISH PRINTIN	165.80	WPD Branded Apparel	PCard
QGV*NORTHERN SUBURBAN	208.00	NSSRA SWING Golf Outing-Passports CL, DM, DB, T	PCard
Quill	28.02	Storage Boxes for Lakeview	
RANGE SERVANT AMERICA	812.42	Range Baskets and Debt Cards	PCard
RECORD A HIT INC	232.88	Wicked Wilmette/Air Brush Tattoos	PCard
REGIONALTRUCK EQUIPMENT	273.00	Parks- New Dump Truck Ladder Addition	
Reinders Inc	999.00	My Turf Subscription	
Reinders Inc	837.73	Battery for Fwy. & 2 Tires for Green Mower	
Reinders Inc	301.79	Battery for Fwy.	
Reinders Inc	222.62	Parks- Toro Mower Lift Joints/Repairs	
Reinders Inc	220.74	Chain Drive for Roller and Link Connecting	
Reinders Inc	118.33	Diaphragm Cap and Diaphragm for Sprayer	
Reinders Inc	109.97	Spring Stabilizer for Green Mower Gasket Sprayer	
Reinders Inc	19.23	Diaphragm Cap for Sprayer	
REVDANCE.TENTH HOUSE	723.55	Costumes	PCard
REVDANCE.TENTH HOUSE	657.90	Uniforms	PCard
REVDANCE.TENTH HOUSE	566.20	Uniforms eleve	PCard
REVDANCE.TENTH HOUSE	260.15	Uniforms eleve	PCard
REVDANCE.TENTH HOUSE	(223.40)	Uniform refund	PCard
Revels Turf and Tractor	852.23	Super 600 Rubber Strips	
Revels Turf and Tractor	209.97	Bolt Washers for Trimax	
Robbins Schwartz	262.15	P.T.A.B. Challenge Services	
ROCKVILLE AUDIO	504.74	Job rockers tax will be refunded	PCard
ROSEN PLAZA LITE BITE	15.92	Lunch - NRPA Annual Conference (1 Person)	PCard
SANGOMA US INC	46.42	District Fax Solution	PCard
SIGNUPGENIUS	29.99	Block Party Volunteer Sign Up Subscription	PCard

Smith Group JJR LLC	4,989.86	Langdon Park Shoreline Stabilization Project	
Smoley, Mary	424.00	Pass Refund Receipt	
SOCIETYFORHUMANRESOURC	299.00	SHRM Professional Membership Renewal	PCard
SP PENNY PRIMA	111.94	Instruction material	PCard
SP POOL CERTS	350.00	CPO Recertification - 5 years - 1 staff	PCard
SP QUATRO APPAREL INC.	238.90	Competitive Team Leotard	PCard
SP SO DANCA USA	1,198.21	Uniforms	PCard
SP SO DANCA USA	386.56	Uniforms eleve	PCard
SP SO DANCA USA	(22.76)	Tax refund	PCard
SP SO DANCA USA	(70.51)	Tax refund	PCard
SP SYLVIAP SPORTSWEAR	2,397.65	Competitive Team Leotards	PCard
SP TOTE-BAG-FACTORY	169.58	Everybody Always Tote Bags	PCard
SP WOODSPLITTERSD	3,473.99	Parks - Supplies/new Auger	PCard
SPOTLIGHT DANCE CUP	500.00	Competition deposit for 20-41-213-5272	PCard
SQ *IBF SOLUTIONS INC	724.00	Holiday Hustle Prizes	PCard
SQ *JASON KOLLUM	262.50	Wicked Wilmette/Bubble Blast	PCard
SQ *LA COCINITA RESTAU	557.00	Rec Department Meeting - Lunch for 25	PCard
SQ *THE LAWN	1,680.00	Permanent Tee Time Breakfast for 140 members.	PCard
SQ *THE LAWN	26.15	Executive Leaders Luncheon - 1 person	PCard
Sta-Kleen, Inc.	575.00	Beach Concession- Cleaning of HJood ETC.	
Sta-Kleen, Inc.	575.00	CRC Kitchen- Cleaning of Hood ETC.	
Sta-Kleen, Inc.	575.00	Pool Concession- Cleaning of Hood ETC.	
Staples Advantage	153.78	Paper and Pop for Admin	
STAPLS7663509642000001	36.60	West Park - Office supplies	PCard
STATE CHEMIC*STATE CHE	253.14	CRC air care program	PCard
Stitch Mine	521.08	WPD Shirts for Admin Front Office & IT	
Stitch Mine	338.10	District Clothing for C.Lindgren	
Sunburst Sportswear Inc	972.00	Staff Uniforms	
Sunburst Sportswear Inc	651.00	ELEVE Uniforms	
Sunburst Sportswear Inc	239.00	Staff Uniforms w/Embroidery	
SynaTek, LP	2,016.00	Greens Fertility Program	
SynaTek, LP	1,732.00	Greens Fertility Program	
Technology Mgt Rev Fund	450.00	Park District Wide Internet Service	
Technology Mgt Rev Fund	450.00	Park District Wide Internet Service	
THAI-INBOX* THAI INBOX	184.49	food for board meeting - 15 ppl	PCard
THE HOME DEPOT #1902	62.93	Parks - Equipment supplies/chisel set	PCard
THE HOME DEPOT #1907	(25.00)	REFUND - Gillson pallet for concrete	PCard
THE HOME DEPOT #1987	284.31	West Park - Building supplies/screws etc.	PCard
THE HOME DEPOT #1987	223.77	West Park - Supplies/tools and Tarps	PCard
THE HOME DEPOT #1987	74.56	CRC - Equipment supplies for small repairs	PCard
THE HOME DEPOT #1987	66.85	CRC - Equipment supplies/putty for repairs	PCard
THE HOME DEPOT #1987	37.29	West Park Shop - Drop cloths	PCard
THE HOME DEPOT 1907	263.56	Gillson - Bench moved repair materials/concrete	PCard
THE HOME DEPOT 1907	7.42	Pool - Electrical repair part	PCard
THE HOME DEPOT 1987	95.91	Parks - Supplies/glasses clamps	PCard
THE HOME DEPOT 1987	58.58	CRC - Electrical repair part	PCard
The Mulch Center	184.00	Parks- Mulch for Plantings	
THE UPS STORE 2808	108.43	Shipping Footjoy shoes back	PCard
THE UPS STORE 2808	52.73	Shipping	PCard
THE WEBSTAUANT STORE	3,849.00	Golf - Fridge replacement	PCard
T-Mobile	31.00	Community Playfields Cameras & Door Lock System	
Tri-State Cut Stone & Brick Co	177.49	Parks- Grounds Maintenance	
TST* JIBEKJOLU - SILKR	22.48	MAL-Day trip outing fee	PCard
TTS Group, Incorporated	320.94	Copier Usage for Various WPD Facilities	
TTS Group, Incorporated	313.34	Copier Usage for Various WPD Facilities	
TTS Group, Incorporated	217.01	Copier Usage for Various WPD Facilities	
TTS Group, Incorporated	150.95	Copier Usage for Various WPD Facilities	
TTS Group, Incorporated	32.45	Copier Usage for Various WPD Facilities	
TTS Group, Incorporated	26.13	Copier Usage for Various WPD Facilities	
TTS Group, Incorporated	25.52	Copier Usage for Various WPD Facilities	
TTS Group, Incorporated	23.59	Copier Usage for Various WPD Facilities	
TTS Group, Incorporated	17.29	Copier Usage for Various WPD Facilities	
TTS Group, Incorporated	13.14	Copier Usage for Various WPD Facilities	
TTS Group, Incorporated	12.69	Copier Usage for Various WPD Facilities	
TTS Group, Incorporated	10.98	Copier Usage for Various WPD Facilities	
TTS Group, Incorporated	4.21	Copier Usage for Various WPD Facilities	
TTS Group, Incorporated	0.84	Copier Usage for Various WPD Facilities	
TTS Group, Incorporated	0.70	Copier Usage for Various WPD Facilities	
UBER *TRIP	62.98	Airport transportation NRPA	PCard
UBER *TRIP	61.54	Transport from airport to conference	PCard

UBER *TRIP	45.97	Accidental Charge - Refund Issued	PCard
UBER *TRIP	38.92	NRPA Airport Transportation	PCard
UBER *TRIP	36.80	Uber from NRPA event	PCard
UBER *TRIP	10.99	Transport at NRPA conference	PCard
UBER *TRIP	7.40	NRPA trip cancellation-will be refunded	PCard
UBER *TRIP	(45.97)	Accidental Charge - Refund Issued	PCard
Uline	2,405.01	Parks- Maintenance Supplies/Barracades	
USAGYMNASTIC*	99.00	Coach Hannah's USAG Membership	PCard
USI ED GOV	227.64	Split - Lamination film (66.15%)	PCard
USI ED GOV	151.76	Split - Lamination film (44.1%)	PCard
UST*USTA MEMBERSHIP	44.00	USTA Membership Dues - Stanislaw	PCard
VC3, Inc.	1,298.00	Managed Backup Service	
VERMEER AURORA	113.66	Parks - Chipper parts for repair	PCard
VOGUE FABRICS INC	85.68	Beginning & Intermediate Sewing supplies	PCard
Wage Works	573.16	Flex Spending Account	
Wage Works	524.64	Flex Spending Account	
Wage Works	144.21	Flex Spending Account	
Wage Works	104.52	Flex Spending Account	
Wage Works	75.00	Commuter Fees	
Wage Works	61.62	Flex Spending Account	
WALGREENS #15211	23.92	Split - Photo of teachers (60%)	PCard
WALGREENS #15211	23.50	Photos for Room 127	PCard
WALGREENS #15211	15.95	Split - Photo of teachers (40%)	PCard
WAL-MART #1228	197.31	Platform Camp Supplies	PCard
WAL-MART #1228	47.88	Platform Camp Supplies	PCard
WAL-MART #2816	61.04	Preschool supplies	PCard
WAL-MART #2816	42.05	ASR Central supplies	PCard
WasteNot, Inc	288.00	September 2025 Drop Off Compost Service	
WEISSMAN'S THEATRICAL	1,861.94	Dance alliance costumes (98.83%)	PCard
WEISSMAN'S THEATRICAL	896.09	Uniforms	PCard
WEISSMAN'S THEATRICAL	652.30	Uniforms eleve	PCard
WEISSMAN'S THEATRICAL	475.20	Uniforms	PCard
WEISSMAN'S THEATRICAL	359.10	Eleve uniform (78.27%)	PCard
WEISSMAN'S THEATRICAL	99.71	Dance alliance costumes (21.73%)	PCard
WEISSMAN'S THEATRICAL	21.95	Eleve uniform (1.17%)	PCard
WEISSMAN'S THEATRICAL	(318.25)	Uniform refund	PCard
WHEN I WORK, INC.	87.50	Split - When I Work Centennial (50%)	PCard
WHEN I WORK, INC.	87.50	Split - When I Work CRC (50%)	PCard
WM SUPERCENTER #3725	21.95	Preschool supplies	PCard
Woodward, Lianne	280.70	Mileage- June July August 2025	
YIFTEE EGIFT PROVIDER	22.00	Sustainability Commuter Raffle Gift Card	PCard
YOUR ANSWERING SERVICE	16.10	CRC - Elevator answering service (50%)	PCard
YOUR ANSWERING SERVICE	16.10	Golf - Elevator answering service (50%)	PCard
ZOH*ZOHO CORP	1,795.00	Service Desk Plus IT Ticket Software	PCard
ZOOM.COM 888-799-9666	33.98	Zoom Video Meeting	PCard

156,425.49

Wilmette Park District **Policy for Public Comment**

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each meeting will be set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
2. During the "Recognition of Visitors" agenda item, audience members wishing to comment should raise their hands and will be permitted to speak once they are recognized by the President/Chairperson.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson. Each audience member will be permitted to speak only once. The President's/Chairperson's denial of or limitation on any request for an extension of time may be overruled by a majority of those Commissioners/Committee members present.
4. Questions are to be directed to the entire Board/Committee. Audience members are reminded that questions often require Board/Committee member or staff investigation or inquiry to obtain additional information before responding. As such, Board/Committee members may choose not to immediately respond to comments, and the issue instead may be referred to staff for additional consideration, or a Board/Committee member may pursue the issue at a future Board/Committee meeting. Lack of an immediate response to a question raised during public comment should not be interpreted as anything other than a commitment by the Board/Committee to take the issue under advisement for consideration and follow up or possible future action.
5. Park Board/Committee members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. Personnel matters will not be addressed during "Recognition of Visitors."
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal attacks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the Park Board commissioners/Committee members present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board/Committee members present.

Approved February 13, 2023

Wilmette Park District
Policy for Written Communications and Correspondence from the Public

The Wilmette Park District welcomes communications from its residents in all formats. When the communication is via email, and the intent of the resident is to have the communication included in the materials for the next public meeting, the below information outlines the process for inclusion in public meeting materials:

1. Any written communication or correspondence, including any attachments, that members of the public would like included in a Board or Committee meeting packet must be submitted to the following email address: publiccomment@wilpark.org.
2. The written communication will be included in the next public meeting, either Board/Committee meeting, unless specified otherwise by the resident.
3. All written communications submitted for inclusion in a Board/Committee packet shall pertain to public business of the Park District. Any communications unrelated to public business or that contain obscene, indecent, or profane language or imagery will not be included in Board/Committee packets.
4. The written communication must be received not less than two (2) business days prior to a meeting to be included in that particular packet. Written communications received after that time will be included in the next Board/Committee meeting packet.
5. When members of the public communicate directly with one or more members of the Board of Park Commissioners or staff using their individual Park District email addresses, the email will be included in the next Board/Committee packet if forwarded to publiccomment@wilpark.org per the time constraints outlined above.

Approved June 12, 2023

From: [Elizabeth Siebert](#)
To: [Public Comment](#)
Subject: [External] Campfire Sauna & Social
Date: Monday, November 3, 2025 10:48:27 AM

Absolutely love having them here as a part of our community. Not sure why you guys are making them change locations as I felt like the South Beach spot was perfectly out of the way and also a good distance from the water. But I will check it out when I visit them later this week.

In addition to being wonderful supporters of the community (I saw their sponsorship during Wicked Wilmette) they have also created a space to meet more neighbors. It's been so lovely meeting new friends by the sauna. As the temps get cooler, it's harder to get outside so this is such a wonderful addition. Thank you for your continued support of Campfire. Let's do what we can to support this small business!!

-Liz Siebert
1226 Maple Ave, Wilmette, IL 60091

From: [Carli Gernot](#)
To: [Public Comment](#)
Subject: [External] Campfire Sauna and Social
Date: Monday, November 3, 2025 6:57:02 PM
Attachments: [Screen Shot 2025-11-03 at 4.31.22 PM.png](#)
[Screen Shot 2025-11-03 at 6.41.45 PM.png](#)
[Screen Shot 2025-11-03 at 6.42.04 PM.png](#)

Greetings from a Wilmette resident,

I am an enthusiastic fan of Gilson Beach & Park and of the Parks District! I am also a regular at Campfire Social and Sauna and I can honestly say that my life in Wilmette has improved since they've arrived. The benefit to Wilmette as a whole since their opening is only growing as more people discover the experience.

I understand the sauna is moving to the parking lot of the main Gilson Beach, as a result of complaints about parking, and I'd like to send my feedback. I have been taking note of parking spots during peak busy times on Overlook Drive. 11am - 12pm are the busiest times, according to data from Google (which I've attached). I've also attached a photo of 11/1/25 at 11am showing many empty spots and a few of empty spots at 11am on 11/2/25.

I've met visitors to Wilmette from all around the world enjoying the sauna and the view of our beautiful lake shore. I've met residents of Illinois (people come from all over Chicagoland!) who range in age from 18 to 80... the sauna is a uniquely communal experience that is hard to duplicate. I've had more positive, mood-boosting conversations there than I've had at the beach for a long time.

Brett and Lauren have established an experience at the Overlook Drive location that is growing into a community of sauna-goers that makes Wilmette better, in lots of ways. I've personally witnessed individuals share recommendations for child care, review local restaurants, recommend doctors, job, toys... I've seen people make new friends and find new professional opportunities. The foot traffic and central location is part of why all these connections happen at Campfire Sauna. If the sauna moves to the main Gilson Beach parking lot, fewer people will walk by... fewer impromptu conversations will blossom, fewer chance interactions will happen, and simply, residents of Wilmette will miss out on opportunities to connect.

With everything going on in the world right now, we need more healthy connection with each other and with nature. Campfire Sauna and Social's Overlook Drive's location allows for people of all walks of life come together in a beautiful, natural setting.

Please allow Campfire Sauna and Social to stay at their Overlook Drive location. It is literally bringing health-minded, respectful visitors to our village more often and facilitating healthy social connection. Let's encourage more of this!

Sincerely,
Carli Gernot
914 Elmwood Ave

From: [Susan Barton](#)
To: [Public Comment](#)
Subject: [External] Campfire Sauna and Social
Date: Monday, November 3, 2025 10:15:37 PM

To the Wilmette Park District,

I am writing in support of the Campfire Sauna and Social as a healthy Wilmette business and environmental asset for the community. I have visited the sauna at the prior location and the view was lovely and the trip into the water for the cool plunge was short. When I visited on 10/29/25 there were 7 cars parked in the diagonal east spaces by the sauna and all the others were empty. I am very familiar with Gillson Park and I know that moving the sauna to the new location, mandated by the WPD, creates a worse lake view, increases the distance from the unit to the water causing at least twice or triple the time to get to the water vs the previous location.... which is important for public safety in the approaching months, and probably decreases the enthusiasm for this small niche Wilmette starting business. The owners also operate Wilmette CrossFit and have children in our Wilmette nursery schools. I am hoping that the mandate to move the sauna is not based on a plan to have this small Wilmette business fail in response to a few complaints of residents who have not even signed up for a session. That would be irresponsible.

To share, here are some health highlights of dry sauna and cold plunge:

1. Boosts Energy Levels
2. Increases Circulation
3. Enhances Immune Function
4. Promotes Faster Muscle Repair
5. Burns "Brown" Fat for Weight Loss
6. Improves Skin Health
7. Reduces Stress

I have lived in Wilmette from 1996 until 2019. We now live in Winnetka due to a house fire in 2019 :(. Lake Michigan is such a precious resource and deserves to be enjoyed responsibly. I feel like Campfire Sauna and Social is highlighting Gillson Beach and operating with strict safety standards, hygiene, supervision, and waivers. Maybe you should take a field trip and measure the distance from the water from the new location vs the old location? Maybe you should look at the view from the old location vs the new location? Please do not sit in a closed room and make a decision based on a few complaints when you have an exciting new healthy business emerging in Wilmette which relies on close proximity to Lake Michigan and promotes unity and socialization. Just because something is not mainstream does not make it bad. This is against Wilmette's movement towards inclusivity. This geographical movement of the sauna mandated by the WPD is isolating, not inclusive. I hope you see how this looks and reconsider your decision.

Thank you for your time,

Susan Barton 2019-present
480 Oak Street
Winnetka

previously 2002-2019
618 5th Street
Wilmette

previously 1996-2000
728 Illinois Rd
Wilmette

From: [Arianne Lehn](#)
To: [Public Comment](#)
Subject: [External] Campfire Sauna location
Date: Monday, November 3, 2025 10:46:07 AM

Hello!

I am writing to express how much I have valued and benefited from Campfire Sauna and the edifying gift they are providing this community. Because of the unique aesthetics and architecture of their sauna which allow for a full glass window and view of Lake Michigan (such a rare and special thing!) I wondered if the Park District would please consider allowing Campfire Sauna to keep their original location so the water, beach, and horizon can be viewed?

Thank you so much for your consideration!

Blessings,
Arianne

--

Pastor, Author, Artist, Creator
(she/her)

[My Etsy Site :\)](#)

Order [Ash and Starlight: Prayers for the Chaos and Grace of Daily Life, Second Edition](#)

Sign up for my [Substack — Monday Manna](#)

www.ariannebraithwaitelehrn.com



From: [Catherine Barton](#)
To: [Public Comment](#)
Cc: [Brett Rudowsky](#)
Subject: [External] Campfire Sauna
Date: Monday, November 3, 2025 11:31:48 AM

Good Morning,

I'm writing in response to the location change of Campfire Sauna.

Campfire Sauna's location with a view of the lake is absolutely breathtaking. The giant window of the Sauna overlooking the lake could be any gorgeous location in the world; How lucky are we that this beautiful setting is in our hometown of Wilmette.

I attended a sold out session yesterday from 10-10:50am, I would consider this to be peak time for people to enjoy the beach on a Sunday and yet there was an abundance of open parking spots available to other beachgoers.

As a Wilmette resident, I believe Campfire Sauna is enriching our community by drawing residents to the lakefront in a season when most may not venture down. They are also providing a respite to our residents from the scary activities happening in our own backyards; they provide an outlet of peace, joy, and positive community if only for 50 minutes.

It's an absolute shame to put them in the beach parking lot with no proper view of our beautiful Lake Michigan.

Sincerely,
Catherine Barton
1720 Walnut ave
Wilmette

Sent from my iPhone

From: [Kate Shanahan](#)
To: [Public Comment](#)
Subject: [External] Fwd: !!SAUNA LOCATION CHANGE!!
Date: Monday, November 3, 2025 12:40:13 PM

Please move back to the location it was previously. There is plenty of parking and room for all. The experience is completely different the farther you are from the water and getting folks to the water and into our parks is SUCH a great thing for residents. Please reconsider and allow them to move back to the other beach access.

It's great for Wilmette to support and allow new small business owners to thrive and this new location will jeopardize this opportunity for them. For example, I won't be going if it's at this new location. It *completely* changes the experience.

Please reconsider!

Kate Shanahan
Wilmette resident

----- Forwarded message -----

From: **Catherine Barton** <catherinebarton79@gmail.com>
Date: Mon, Nov 3, 2025 at 12:33 PM
Subject: Re: !!SAUNA LOCATION CHANGE!!
To: Kate Shanahan <katensullivan@gmail.com>

Yes, I just emailed the park district my disapproval.
Sent from my iPhone

On Nov 3, 2025, at 12:31 PM, Kate Shanahan <katensullivan@gmail.com> wrote:

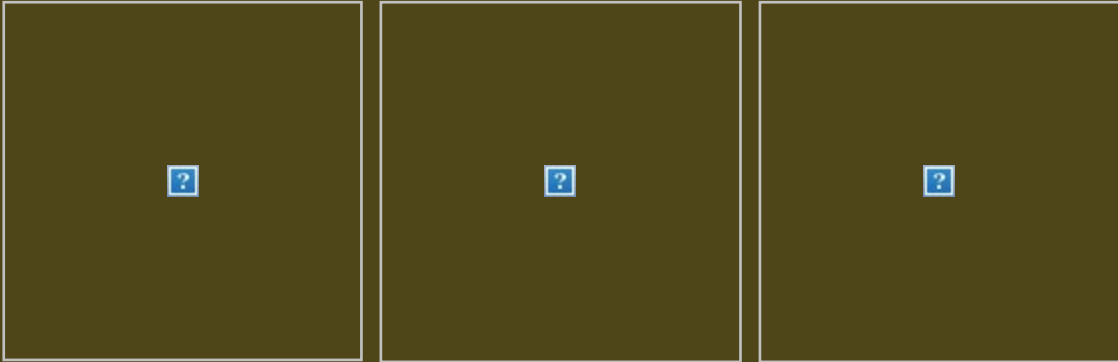
Oh man...

----- Forwarded message -----

From: **Campfire Sauna & Social** <info@campfiresauna.com>
Date: Mon, Nov 3, 2025 at 10:41 AM
Subject: !!SAUNA LOCATION CHANGE!!
To: <katensullivan@gmail.com>

Good Morning Kate

!!SAUNA LOCATION CHANGE!!



At the request of the Wilmette Park District Board, we have re-located the sauna to the southernmost part of the **main Gillson Beach parking lot**. The unit can be found between the Lakeview Center and the Gillson Beach House. See photos above for new location information.

Sessions will be at this new location starting Wednesday, November 5th. Parking in the Gillson Beach main lot does not require a Wilmette resident parking sticker.

If you have additional questions or concerns regarding our new location, please feel free to reach out to us at info@campfiresauna.com .

If you feel compelled to share your positive experience at Campfire at our previous location, you can email the Park District Board directly at publiccomment@wilpark.org .

Thank you for your understanding as we adjust to this new location.

BOOK

If you are interested in on-site private sessions during or

*outside of our operating hours, please send us an inquiry
and we'll try our best to accommodate you!*

EXPLORE



Campfire Sauna and Social , Gillson Beach, Wilmette, IL 60091, United States

Powered by [Squarespace](#)

[Unsubscribe](#)



From: [Dave Derrick](#)
To: [Public Comment](#)
Subject: [External] Love the sauna at the lake
Date: Saturday, November 1, 2025 6:34:14 AM

Park district board members,

I'm a Wilmette resident for those who don't know me.

First of all, thanks for your service to our community.

I wanted to say good job on adding the sauna to the beach. It's a beautiful view in the sauna of the lake on a cold day. One of the many reasons my family moved up here was to be close to the lake and enjoy its many benefits. And the sauna enables me to experience the joy and the peace the water gives me all year around.

Also, good job on the ropes around the dunes.

Also, also, good job on the pickleball ball courts. I love me some pickleball. My son and I play every weekend at open play. He's 10 and often 50 years younger than most people we play against:)

Thanks again for your service and helping make Wilmette such a special place to live and raise a family.

With gratitude,
Dave Derrick
118 Sterling Lane

From: [evita vulgaris](#)
To: [Public Comment](#)
Cc: [Christopher Wieczorek](#); [Evita Vulgaris](#)
Subject: [External] follow up regarding Centennial Pool (please include in November 10 meeting packet)
Date: Wednesday, November 5, 2025 8:43:34 PM

Dear Wilmette Park District Board,

I have written a couple of times recently regarding Centennial Pool.

The key issues have been:

- New Trier Aquatics Club (NTA) contracts and numerical errors I discovered in the last few years for which contracts are available
- Usage of Centennial Pool and in particular, lap swimming
- Extended season

Since the last Board meeting, we have met with Pool Management. The results were the following:

- For 2025, NTA was initially billed (on 8/21) only \$27,000 for the entire season as the numerical errors in the contract were repeated in the invoice. After two revisions in invoices (9/29 and 10/9), NTA was finally billed the correct amount which was an additional \$17,000. In other words, they were initially under-billed by 40%.
- For 2024, the difference between what was billed and what was in the contract was similar in magnitude. However, Management claims that they did not use all the hours reserved even though they were in the contract as well as in the posted schedules for NTA and Centennial Pool. This also implies that NTA rented Centennial Pool for 40% more time in 2025 compared to 2023 and 2024.

NTA is a PRIVATE entity that for 2025 used 36% of all lap lane hours even though they contributed no more than a few percent to total pool revenue.

I propose the following:

- The last few years, NTA has rented at least half the pool from 5:15am to 9:45am six days a week. This should be cut back and they should end their morning practices no later than 7:45am. They can rent the entire pool again after it closes at 8pm similar to how they rent the entire pool before 7am.
- Management finds a way to keep the pool open in extended season until at least the beginning of October. This was done prior to 2025 even though NTA revenue was 40% less in previous years than it was this year (i.e., 2025). In 2025, the pool closed on September 21.

Again, I strongly urge the Board to have a public forum to discuss pool usage and the extended season. There seems to be a lot of resistance to this even though such a meeting is long overdue from 2012. The Wilmette public simply does not have the knowledge about the relative usage numbers and financials mentioned above that I obtained through FOIA requests.

Thank you,
Evita Vulgaris

Calendar of Events: Nov-Dec

Date	Time	Event	Location
November 1	9:00 AM	FREE Pumpkin Pitch	Centennial Parking Lot
November 2	All Day	Transformation Challenge Begins	Center Fitness Club
November 6	5:00 PM	Flow & Glow: Yoga and Sauna	Lakeview Center
November 7	6:30 PM	Family Art Night	Community Recreation Center
November 7	6:00 PM	Kid's Night Out	Community Recreation Center
November 7	7:00 PM	WCT: Elf Jr. The Musical (Opening Night)	Community Recreation Center
November 8	3:00 PM	Ceramics Cafe	Community Recreation Center
November 8	9:00 AM	FREE Pumpkin Pitch	Centennial Parking Lot
November 9	8:00 AM	Flow & Glow: Yoga and Sauna	Lakeview Center
November 13	9:30 AM	Ones & Twos Art Exploration	Community Recreation Center
November 13	14:00	FREE I-Cash: Discover What's Yours (21+)	Mallinckrodt Center
November 14	11:00 AM	CFC BoneFit Workshop	Mallinckrodt Center
November 18	9:00 AM	Your Brain on Retirement (21+)	Mallinckrodt Center
November 18	10:00 AM	The Nutcracker Ticket Sales Open	Online
November 19	11:00 AM	Lunch Club (21+)	Mallinckrodt Outing
November 20	10:30 AM	Teatro ZinZanni Outing (21+)	Mallinckrodt Outing
November 22	10:00 AM	Santa's Mailbox begins taking letters!	Mallinckrodt Center
November 24	All Day	CFC Holiday Hustle begins!	Center Fitness Club
November 25	10:00 AM	Winter Programs Posted	Online
November 25	11:00 AM	Card Weaving Workshop	Mallinckrodt Center
December 1	All Day	Cyber Monday Sale	Online
December 5	7:00 PM	Adult Gingerbread House Workshop	Lakeview Center
December 6	11:00 AM	Family Gingerbread House Workshops	Community Recreation Center
December 6	8:00 AM	Breakfast with Santa (Opening Day)	Wilmette Golf Club
December 7	11:00 AM	Family Gingerbread House Workshops	Community Recreation Center
December 9	10:00 AM	Winter Resident Registration	Online
December 11	7:00 PM	The Nutcracker (Opening Night)	Community Recreation Center
December 14	1:30 PM	Holiday Exhibition	Centennial Ice Rinks
December 16	10:00 AM	Preschool 26-27 Programs Posted	Online
December 16	10:00 AM	Winter Non-resident Registration	Online
December 17	12:00 PM	Great Holiday Wrap-Up	Mallinckrodt Center
December 24	11:00 AM	Skate with Santa	Centennial Ice Rinks
December 31	12:00 PM	New Year's Eve Skate	Centennial Ice Rinks



DIRECTOR'S REPORT

November 2025

IAPD BEST OF THE BEST AWARD

The Illinois Association of Park Districts held their annual award banquet on October 24th and we received the Best Friends of Illinois Parks in partnership with Go Green Wilmette. This is a testament to our strong partnership and all the work that Go Green Wilmette and our staff do to help drive environmental stewardship here in Wilmette. It was a nice evening seeing the other award categories and learning about some of the amazing things going on in our field.

FOOD DRIVE

In partnership with the New Trier Township's efforts to help provide food for so many families in need and affected by the reduction in food benefits, we have added drop off locations as the Community Recreation Center and at Centennial. The community has come out in large numbers to drop off non-perishable items already and we are so thankful for the support. We will continue to have these available and encourage the community to continue assisting these families in need.

LEASE AGREEMENTS WITH VILLAGE OF WILMETTE

I am happy to report that both leases have been signed for the extension of the Howard Park Lease as well as the lease at the Big Tree Lane Property that will temporarily house the police department as they build the new police station. The Village will begin some minor renovations in the temporary station starting in December to allow them to operate the police station in the coming months.

IMMIGRATION ENFORCEMENT ACTIVITY UPDATE

As many of you are aware there have been federal operations and activity over the last few weeks in Wilmette. The Park District has been vigilant in ensuring that our staff are given the training and information needed to respond to any activity within our properties. We started this in January of this year and with the recent activity, we have had a strong focus on re-educating our team in an effort to do all that we are able to do to keep both staff and patrons safe. We have been collaborating with the Village very closely and reaching out to our peers all over the Chicagoland area to share information and best practices.

Memorandum

Date: November 10, 2025
To: Chris Lindgren, Executive Director
From: Josh Wallace, Superintendent of Parks and Planning
Re: November Board Report



Gillson Park

Gewalt Hamilton has the completed the As-Builts, and is reviewing them, and will submit them to the Village. They are also working to close out the permit with MWRD, including submission of the Plat of Easements.

Langdon Shoreline Protection

The engineering firm is finalizing closeout documents, permitting, and pay estimates.

Hibbard Park

Work continues at the south baseball field. The fence and landscaping are being installed. The ECC playground officially opened on November 3, 2025.

CRC Reconstruction

Staff held a project kick off meeting on October 23, 2025. Staff met with the general contractor and key subcontractors to review construction timelines, logistics, and potential impacts and coordination throughout the project. Work is starting November 6th with the plaster repairs to the outdoor soffits at the front entrance and on November 17th with the floors in studio A and the spin room. Staff have started patching and painting the hallways not covered by the general contractor.

CRC Solar Project

The contractor finished their punch list items. The inspections on building and electrical finals were passed on October 31, 2025. The final inspection reports will be submitted to ComEd to get authorization to liven the solar panels.

Parks Division

The Parks team completed the safety audit at the ECC playground in preparation for its opening. Winterization began: district wide irrigation systems were winterized and planter bed maintenance performed. Staff prepared materials and equipment for the upcoming snow and ice season. Our second tree order was delivered. Staff repaired and refinished picnic tables. Crews also completed turf repairs at West Park. At Hibbard Park, staff mowed and removed shrubs to prepare the site for the new pollinator gardens as part of the OSLAD grant. Staff also cross-trained with various equipment and attended training events.



Building Services Division

The Building Services Division completed several key seasonal and facility maintenance projects in preparation for winter. Staff winterized the Beach House and all pools. This included blowing out all plumbing lines with air and filling them with glycol at the Beach House. Crews repaired damaged thermostats at the Beach House. Additionally, staff performed needed preventative maintenance at the pools. At the CRC, RTU-6 was replaced as part of the approved CIP for FY 2025. ADA faucets were installed at Mallinckrodt. At Golf, staff repaired the septic system and oversaw replacement of soffits, fascia, and gutters at the Golf House. Lastly, staff assisted with the setup and take down of the Wicked Wilmette Event.



MEMORANDUM

Date: November 5, 2025
To: Chris Lindgren, Executive Director
From: Adam Kwiatkoski, General Manager
Re: November 2025 – Board Report



GOLF OPERATIONS

WILMETTE GOLF CLUB			
<i>Rounds of golf through 11/01</i>			
	2025	2024	2023
Public Rounds	29,761	31,356	31,087
Bronze Member	2,879	3,210	2,883
Silver Member	4,766	6,917	5,451
Gold Member	5,339	5,762	4,185
Junior Member	2,398	1,897	1,569
Total Rounds	45,153	49,142	45,166

- October of 2025 was seasonal with increases in play compared to prior years.
- Rounds and revenue are in line with budget and 2025 projections.
- The OGC wrapped up the season with: Nick's Revenge, Closing Dinner and Turkey Shoot.
- The WGA ended the season with: Victory Tournament and Closing Cocktails.
- Driving Range Fence installation and netting repairs were completed in August.

GOLF MAINTENANCE

As the golf season winds down, our team has shifted focus to course improvement projects:

- Bunker Restoration: Completed work on holes #13 and #7, including resodding worn faces, removing sand splashes, and restoring original edges.



- Drainage Improvements: Finished drainage on hole #17 and currently installing new drainage throughout hole #4 fairway, scheduled for completion by mid-November.



- Native Area Development: Levelled and seeded the hill between hole #3 and the driving range with a native/fine fescue mix. Straw matting was applied for erosion control. Initial germination has begun, with full benefits expected in spring.



MEMORANDUM

Date: November 10, 2025
To: Chris Lindgren, Executive Director
From: Dave Merrill, Superintendent of Recreation
Re: November 2025 Board Report – Recreation Department
Recreation Divisions Blue & Green
Racquet Sports
Ice & Pool
Lakefront



October was a busy and exciting month! Our Fall sports and activities are going strong. Teams and participants were competing on our courts, ice, fields and in competitions and performances as we transitioned into Late Fall Programming. The spirit of Halloween was felt throughout the district with many themed events highlighted by the newest version of Wicked Wilmette at Gillson Park. October also brought us new programming partnerships with the CFC at the Lakefront. Our preschoolers got their first steps on our new playground at the ECC. Pickleball players and park users are actively enjoying the upgrades to Hibbard Park.

RECREATION BLUE DIVISION

Community Recreation Center-Blue

School Age Programming, School Year 2025-2026

Program/Event Name 2024	Enrollment 2024	Program/Event Name 2025	Enrollment 2025
<i>Afterschool Clubs</i>	Late Fall	<i>Afterschool Enrichment</i>	Late Fall
Harper Afterschool Clubs	136	Harper Afterschool Enrichment	133
Central Afterschool Clubs (3 classes a day)	141	Central Afterschool Enrichment (2 classes a day)	142

Early Childhood Center

Program/Event Name	Enrollment 2024	Enrollment 2025
Morning Preschool	58	54
Full Day Preschool	70	66

- On Friday, October 24, the Wilmette Fire Department visited our preschool, giving students an exciting opportunity to see their gear and explore the fire truck.

- On Thursday, October 30, the ECC partnered with NSSRA to provide a “Behavior Management Training” for staff, which offered valuable strategies for supporting children’s social-emotional needs and maintaining positive classroom environments.
- On Friday, October 31, Halloween was a success, with the ECC hosting its annual costume parade in the CRC auditorium. Families were invited to attend, giving parents a fun opportunity to see their children in costume and be part of the celebration.

Sports

- **Youth Soccer:** We will be hosting a Food Drive on 11/8 with Soccer Families with food going to New Trier Food pantry. We will complete the season one week later due to weather related issues on 11/8 and all teams will have played their required games. We will pick up the second half of the season beginning of April 2026.
- **Sport Birthday Parties:** WPD will host 6 Birthday parties in November and December and serve 115 kids.
- **Youth Basketball:** Registration for the Youth Basketball program is currently open. Participation trends are consistent with previous years, with an anticipated 800–900 players across 1st through 8th grade leagues. Registration will remain open through December 2, with practices beginning the week of January 5 and games scheduled from January 11 through March 15. A new addition for the 2025 season includes the introduction of the *Rookie League* for Kindergarten participants, beginning in January.

WPD Classes: Early Fall programming concluded, numbers below. One of the highlights was our PeeWee Flag Football with 14 participants and the Parent vs. PeeWee game to end the class.

Program	Early Fall Enrollment 2024	Late Fall Enrollment 2024	Early Fall Enrollment 2025	Late Fall Enrollment 2025
Boys Basketball Clinics	35	63	45	62
Girls Basketball Clinics	14	32	n/a	28
Girls Flag Football*	n/a	n/a	8	n/a
Little Hoopsters	30	53	30	72
More than a Game	7	11	n/a	8
Mini Sport Stars	0	9	17	8
PeeWee Flag Football	n/a	n/a	14	n/a
Floor Hockey*	n/a	n/a	n/a	8
Sports Mania*	n/a	n/a	9	10

Totals	86	168	123	196
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****New to Fall 2025***



Events & One Day Programs

- Wicked Wilmette took place at Gillson Park on October 17th from 5:30-7:30pm. There were 286 pre-registered children and an additional 117 onsite registrations for a total of 403 enrollees. This is 68% increase from 2024, with a total of 204 pre-registered and 34 day of registration. Participants engaged in arts & crafts, inflatables, games, dancing, air brush tattoos, bubbles, hayride and more.



RECREATION GREEN DIVISION

Gymnastics:

- In October we had a wonderful late fall registration. We have very few classes available with a minimal waitlist! Our capital project has been installed, and we are excited to start using the rock-climbing wall and our cargo net with slide.
- The competitive team had a judge come and give them helpful tips and guidance to help prepare for a successful season that will start in December.

- We had a staff pumpkin painting contest to boost morale in the workplace.



Center Fitness Club:

- Campfire Social Partnership – 3 pop-up classes – Flow and Glow (Yoga and Sauna)
 - Cost: \$45 per class
 - Revenue share 60/40 (WPD/CFS)
 - Max participants: 12
 - Saturday 8am-9:30am October 25th – SOLD OUT
 - All participants LOVED it!
 - Thursday 5pm-6:30pm November 6th – Already at capacity, opening it up to run two classes back to back
 - Sunday 8am-9:30am November 9th
- Upcoming:
 - BoneFit Workshop – November 14th at MALI
 - \$10 for Members of CFC and MALI / \$15 for Non-Members
 - Holiday Hustle
 - \$35 for Members of CFC / \$45 for Non-Members
 - Fun and motivational challenge for members to stay moving during the holidays
 - 11/24-1/5
 - All participants receive a 30th anniversary blender bottle

	September 2025	October 2025
Monthly Visits	6,024	6,731
Total Active Memberships	1,679	1,760
Group Fitness Attendance	1,238	1,190
Personal Training Sessions	164	176

Center For the Arts

Dance Alliance and Eleve Host a Wicked-Fun Dance Party

WPD's Dance Alliance competitive dance team and our new Eleve pre-team dance program teamed up to lead the dance party festivities at the Wallace Bowl this Wicked Wilmette! Kids aged 2-60 were seen having a fabulous time on stage dancing to Halloween classics like Thriller and the Monster Mash. Several Dance Alliance Ultimate and Elite team teens led the festivities, directing dancers in choreography and dance

games, while our amazing coaches Christa Hamran and Jenna Weatherbie kept everything running smoothly!



Center for the Arts' Art Department Costumed the Crafty

Sew Crafty! Art teacher, camp director, and professional costume designer Joanna Melville also came out to Wicked Wilmette to help run our Mask-Making booth as promotion for our new Costume Design & Crafting classes! Hundreds of kids stopped by throughout the course of the evening to color and bedazzle their custom paper masks with Halloween stickers, gems, feathers, and more!

Dance Alliance Attends Annual Dance Convention

All three Dance Alliance teams traveled to the Platinum Dance Convention at Rosemont Saturday, October 25th for their annual day of intensive dance training and competition scholarship challenges! While worn out after a full day of dance, several of the attendees declared it one of the best days of the season as they learned new techniques and worked to elevate their performances for the upcoming 2026 competition season.

- The entire team was recognized for excellence in Hip Hop and awarded bracelets for being extra focused in convention
- 2 students received a \$25 gift card for the Convention store
- 1 student received the Discovery spotlight \$1000 scholarship to Nationals in Florida
- 1 student received an award in Musical Theater



Mallinckrodt Center

Lunch Club

Lunch Club headed over to The Glen Club in Glenview, 12 participants attended on the bus with 2 who even met us there! It was a great choice for lunch; all were happy with the choice.

Grease at the Metropolis Theater Outing- October 16th

Mallinckrodt members headed over to the Metropolis Theater in Arlington Heights for the performance of Grease. Lunch was beforehand at Armand's, everyone was delighted with the play and enjoyed lunch too! The trip was well received by participants and had great feedback. Hoping to offer more theater outings in the future.



Mallinckrodt Art Classes-

Mallinckrodt watercolor classes continue to be popular. Introduction to Watercolors and Introduction to Drawing both are running this session as well.

Saturday Programming

Sewing Saturdays have continued at Mallinckrodt. We currently have 6 enrolled in this late fall session. We are also able to offer a senior Strength Training class, Stretch and Release class, and open the fitness center for members during this time.



CRC Operations

CRC operations attended the kickoff meeting for reconstruction 10/23 Cabinets & other materials for the various rooms will be ordered soon and we expect materials to start arriving soon! We will be staging new materials in room 116. We are moving programs & classes to other locations in preparation.

We hosted TedX Wilmette on 10/4. The event was one of our larger outside rentals with technicians & lots of planning in advance to pull off a well-orchestrated event! We have a wrap up meeting and look forward to another opportunity to host next year.

RACQUET SPORTS

Tennis

- New USTA Junior play opportunities
 - Adding USTA green ball tournaments before the end of the calendar year
 - Joining north shore Junior Team Tennis league
 - 4 teams entered
 - U10 Orange Ball
 - (2) U12 Green Ball
 - U14 Yellow Ball
- Planning a post-Thanksgiving parent child play event November 28
- **Platform**
- Men's league play began the week of September 22
 - 36 men's teams are playing out of Wilmette Platform Tennis Club
- Women's league play begins the week of October 7
 - 16 women's teams are playing out of Wilmette Platform Tennis Club
 - Rosters have been expanded to 11 players per team to accommodate more waitlist players
- **Pickleball**
- Conversion of the tennis courts at Hibbard Park to dedicated pickleball courts is complete.
 - In conjunction with Wilmette Pickleball Association donation, furniture has been ordered for the waiting area at Hibbard Park.
- With the opening of the Hibbard Park courts, the following operational changes are in place:
 - 8 courts of open play 8-11am at Community Playfields
 - 6 courts of reservation based play 8-11am at Hibbard Park
 - Residents may now reserve up to 90 minutes of court time (raised from 60 minutes)
 - Residents may now reserve up to two days in advance (raised from one day)
 - These reservation parameters also apply to outdoor tennis reservations
 - Yourcourts reservation opportunities remain available through the year to allow for reserved use in good weather

ICE & POOL

The Wilmette Park District will miss Rochelle Kruse as she resigned from her position on October 31. The search process for a new General Manager of Ice and Aquatics is underway.

Ice

- Spooky Skate took place on Oct. 26
- This was a great family event with group costumes, contests, and lots of candy!

Pool

- End of season report coming soon

LAKEFRONT

- Sailing Beach season came to a close on October 12th.
- West Park assisted lakefront staff in winterizing the sailing beach
 - Catamarans moved to the top hill away from the water
 - Stack and fence boat boxes
 - SUP racks moved to the fence line
 - Masts to interior storage
- Refuse and any items were removed to prevent getting buried under the sand in the off season.



- All seasonal equipment is stored for the winter
- Beach house was winterized and secured for winter months

Events Held on Property in October

- Wicked Wilmette
- DEI training for staff
- 12 Lakeview rentals including 2 weddings

MEMORANDUM

Date: November 5, 2025
To: Chris Lindgren, Executive Director
From: Lindsay Thomas, Superintendent of Operations
Re: November 2025 Board Report – Operations Department

- District Operations
- Human Resources and Risk Management
- Marketing and Communications (MarCom)
- Sustainability



DISTRICT OPERATIONS

Director Lindgren and I met with Representative Gong-Gershowitz in early October to discuss a variety of topics. It was a productive meeting and we look forward to continuing to build our relationship with her.

The Best of the Best Awards Gala was held on Friday, October 24. Director Lindgren, Superintendents Thomas and Wallace, Sustainability Coordinator Lucy Mellen, Go Green Wilmette members Kathryn Calkins and Karen Glennemeier, and Commissioner Lahey all attended to accept the Best Friends of Illinois Park – Small Business award.

District staff have been given instructions on completing end-of-the-year evaluations for both full and part-time year-round staff. In addition, a Goal Setting Workshop will be held in mid-November to review what SMART Goals are and best practices for setting them.

As mentioned last month, the District is partnering with New Trier Township and Representative Gong-Gershowitz's office to host a blood drive at the Community Recreation Center. Please note, the date for this has changed and will now take place on **December 11** from Noon-6 pm.

The District has partnered with New Trier Township to support the Food Pantry by hosting two collection sites – one at the Community Recreation Center and the other at Centennial Recreation Complex. A list of priority food items can be found [HERE](#) and if you are interested in signing up to volunteer, click [HERE](#). The Pantry is available to any Township resident and/or anyone who works in the Township.

HUMAN RESOURCES AND RISK MANAGEMENT

Open positions:

- Sports Coordinator, PT1-ACA – phone screens completed, in person interviews starting week of 11/3/25
- Ice & Aquatics General Manager, FT – phones screen starting week of 11/3/25

Current staffing numbers as of 11/2/25:

2025 ACTIVE YEAR-ROUND EMPLOYEE DATA	
<u>Classification</u>	<u>#Staff</u>
Full Time	77
PT1-ACA	23
PT1	20
PT2 and 3	253
Short Term (Separate from summer)	99

2026 Open Enrollment began on November 3. Throughout October, the HR Team conducted four in-person Open Enrollment meetings to review 2026 options, both in English, and Spanish. The team will also be on-site at facilities the first week of November to answer any additional questions and assist in the enrollment process where needed.

Our HR Assistant, Eric Gonzalez and Aquatics and Ice Supervisor, Sayre Froelich, conducted an employee CPR/AED class on October 8. The final employee class for 2025 will be December 3. HR & Risk Management Specialist, Paulette Villagran, works with the various departments to schedule a minimum of four training courses a year in addition to those for Early Childhood and our seasonal staff.

On October 27, IMRF presented a Glass Half Full Workshop open to all IMRF eligible employees. The workshop reviewed benefits including retirement, disability, death and the Voluntary Additional Contribution plan. The presentation also explained how to qualify for a Tier 1 and Tier 2 pension, how the pension is calculated and how enrollment is determined.

We are in the final stage of the draft of the Emergency Response Plan (ERP) before it goes to PDRMA. HR & Risk Management Specialist Paulette Villagran has been the lead in working with the Safety Committee, HR/Risk Team and Department Heads to update the plan.

To better support staff in their understanding of Paycom and all its abilities, HR Assistant Eric Gonzalez conducted a survey out to staff to see where they needed additional training in Paycom. Eric is then setting up individual training tailored to staff specific needs.

Our next Employee Engagement Volunteer Activity is November 11 at the Northern Illinois Food Bank in Lake Forest.

Never too early to think about Summer 2026, HR Assistant Eric Gonzalez has been collaborating with General Managers and Supervisors to start updating job descriptions where needed and develop the 2026 hiring timeline.

As we have been supporting the IT department with updating our cameras district wide, Paulette Villagran is currently working to revise our camera access and maintenance procedures.

MARKETING AND COMMUNICATIONS

October was another productive month for the MarCom team, with 33 assignments completed supporting a wide range of departments and initiatives. We helped sell out the Native Planting Workshop and continued our push toward digital transformation by creating an online registration form for Skaters participating in the Holiday Exhibition, which reduced paper use and improved convenience.

We supported Wicked Wilmette, which saw over 400 registrations (including 100 day-of signups) and welcomed an estimated 1,000 attendees to the event. Our team also helped sell out the Flow & Glow collaborative events with Campfire Sauna and Social, and we developed a new Early Childhood Center Directory for families.

On the administrative side, we assisted with the creation of an Open Enrollment Announcement flyer and designed and ordered a Sustainability-branded tablecloth. We produced new giveaway items, including pens, mugs, stickers and chip clips, to enhance district branding and visibility.

We also designed and developed new signage, including an interpretive sign for the Pollinator Garden at Hibbard Park and a wayfinding sign for park amenities. Additionally, we helped write, shoot, direct, and produce a video about solar panels that will be released once the solar panels are activated.

Social Media - Social engagement remained high, with over 300,000 total views across platforms. We added 169 new followers in October and published 84 Facebook posts and 66 Instagram posts. The Pickleball Courts Opening at Hibbard Park announcement generated nearly 40,000 views alone. Other top-performing posts included:

- Willie Bonez tour around WPD
- Center Fitness Club 30th Anniversary celebration
- Introduction of Julie Adrianopoli as our newest Park Board Commissioner
- WPD and Go Green Wilmette collaboration award

Digital Publications - Our Late Fall Registration Guide received over 1,700 online views during October, continuing to drive strong awareness and engagement among community members.

Email Marketing - We distributed 22 emails throughout October, achieving a strong 62% open rate—*our highest this year*—with over 126,000 total opens and nearly 3,000 clicks. E-News continues to perform exceptionally, earning over 17,500 opens a 62% open rate.

E-News Question of the Month: *“What is your favorite fall activity?”*

- **Baking or indulging in fall treats – 33.3%**
- Attending fall events like Wicked Wilmette – **29.6%**
- Watching football or other fall sports – **22.2%**
- Watching spooky movies or Halloween classics – **14.8%**

SUSTAINABILITY

Best of the Best Gala – As mentioned above, representatives from Go Green Wilmette and the Wilmette Park District attended the Illinois Association of Park District's Best of the Best Gala. GGW and the WPD received the Best Friend of Illinois Parks—Small Business award. This honor recognizes the Park District's longstanding partnership with Go Green Wilmette surrounding environmental work in the community.

Composting Drop-Off Program - Compost collection data for the first three months of the drop-off program is listed below. In the coming weeks, staff will be launching a survey for the drop-off stations to gather feedback from users and plan for the future of the program.



Location	August	September	October
Centennial Complex	308 lbs	639 lbs	754 lbs
Thornwood Park	155 lbs	322 lbs	486 lbs
CTA Linden Lot	195 lbs	489 lbs	566 lbs
Metra Poplar Lot	381 lbs	797 lbs	949 lbs
Wilmette Public Works	215 lbs	249 lbs	480 lbs
Total	1,254 lbs	2,496 lbs	3,235 lbs

Staff Sustainability Committee - The Sustainability Committee had their tenth meeting of 2025 on Friday, October 24. Staff worked through brainstorming next year's learning opportunities and reviewed anti-idling plans, webpage edits and ideas and the sustainable events checklist.

ComEd Facility Assessments - Sustainability staff worked with ComEd partners and Parks and Planning staff to schedule facility assessments of Golf, Centennial and the CRC, which occurred in October. Staff are awaiting the completed assessments from the ComEd partners.

MEMORANDUM

Date: November 3, 2025
To: Chris Lindgren, Executive Director
From: Sheila Foy, Superintendent of Finance
Re: November 2025 Board Report
Finance
Technology



FINANCE

September Financials

This month, the Income Statement also presents the 2025 projections compared to the 2025 budget. The results of operations for the District through September is a \$2.0m surplus down from a \$2.4m surplus in August. This amount is behind budget by \$435k.

Revenues in total are behind budget by just over \$2m or 7.5% due to the following:

- **Property Tax** collections are behind by \$3.5m with no information as to when we will collect those amounts.
- **All Revenues** are ahead of budget by a little over \$891k. Projections for 2025 are included and the detailed financial statements will explain the variances by facility or program.
- **Miscellaneous Income** is over budget by 130% or almost \$558k. The detail for that information is as follows:
 - **Interest Income** is over budget by \$149k. The 2025 full year budget is \$320k and the 2025 projected amount is \$474k.
 - **OSLAD Grant** is \$283k and was not budgeted in revenue for 2025
 - **Other material unplanned income sources**
 - Donations \$36k
 - Electricity Rebate \$17k
 - Village Ticket Revenue Share \$18.4
 - Surplus Equipment Sales \$17k
 - Concessionaire Fees \$25k

As was the case last month, each category of operating expense is underbudget totaling \$1.1m. When comparing the projected operating expenses to the 2025 budget the variance shrinks to just over \$505k bringing the projected operating surplus to about \$6.5m compared to a budget operating surplus of \$6m or an increase in projected operating surplus over budget of \$527k.

The detailed 2025 capital expenditures report is projecting 2025 capital spending of \$8.5m. This amount is over 2025 budget by about \$1.3m. Amounts over budget is explained by the following:

- \$1.0m of 2024 unspent capital that was/will be spent in 2025. There were 5 projects approved for 2024 that were not completed and those dollars were carried over to 2025. They are:
 - \$15k Car Charging Station at Centennial. We will install when the generator has been installed.
 - \$609k Lakefront Infrastructure project. This is complete and we are winding down and paying the last of the invoices.
 - \$214k Langdon. Complete and we are paying the last of the invoices.
 - \$135k Emergency Light Generator at Centennial. This is installed and we are processing the invoice.
 - \$26k Dump Body Truck. We have completed and paid the invoice.
 - \$255k increase in unbudgeted spending. This is the net total of unplanned spending. Some of the larger items are:
 - \$123k net increase related to the CRC restoration
 - \$374k increase from Hibbard Park (est at \$1.5m, will complete with \$1.2m)
 - \$524k (decrease) from cancelled/delayed projects
 - \$90k increase – Deep Well at Golf
 - \$80k increase – Automotive Lift
 - \$185k increase – School Bus
 - \$72k net (decrease) from completed projects
-
- 66 total projects (7 unplanned)
 - 6 are ongoing
 - 6 are complete and waiting to be paid
 - 3 are moving to 2026
 - 1 is cancelled
 - 26 are complete

Updates

Finance

- The operating budgets for Administration, Parks and Planning and Recreation have all been reviewed by the Board. The capital budget will be reviewed at the November Finance COW.
- PCard move to Fifth Third Bank – The roll out and staff training has been complete and the District is using the new cards. Finance is keeping the current PCards active until the end of the year to ensure that all recurring charges have been updated with the new card information. This project is complete
- The supplemental tax levy approved at the last Board meeting has been filed with the County and accepted. This is complete.
- After the projections were complete, Finance compared the projected numbers with the

original 2025 Budget and Appropriations Ordinance and determined that a few sections would be over budget for 2025 but not over the 2025 appropriations. We determined that an amended B&A ordinance was not needed for this year. This is complete.

- The Request for Proposal for auditing services was distributed and 2 proposals have been submitted for our review. Those will be reviewed this week and a selection will be made shortly.
- Canal Shores has submitted their 2024 financials to the District and Finance forwarded them to the MWRD. This is complete.
- One of the many benefits the District received by implementing Paycom, was the use of biometric timeclocks. They provided the District with controls that prevented employees from clocking in for one another. At the end of 2024, Finance identified that the average annual price of leasing biometric timeclocks totaled more than \$16k/yr and we decided to replace the timeclocks with iPads after the 2025 summer season ended. Cameras were installed at all of the iPad installations and the biometric timeclocks were sent back to Paycom last month.
- Cook County property tax bills – There is no update as to when the bills will be sent to the property owners. I met with the PMA to discuss the liquidity options available to us and have asked for a term sheet that details interest costs, legal and advisor costs. As soon as that information is available to us, we will forward that to the Board for consideration at the next Board meeting.

Technology

Information Technology spent October testing and converting the District to using one credit card payment code instead of four, brand-specific credit card payment codes. This will help speed up the check-out/payment process. Working with Marketing, IT created a new membership id card design. Throughout the District, IT replaced the leased Android time clocks with iPad time clocks. During the ComEd work for the CRC solar panel project, the ups and generator functioned flawlessly to keep the Districts IT infrastructure up and going, uninterrupted. Finally, IT updated the financial software to its most recent version and renewed the SSL certificate for its internal IT ticketing software.



Wilmette Park District
Revenue and Expense Statement
For the Month Ending September 30, 2025

Total District	Through September 30			YTD Variance		Total Year Projection 2025	Total Year Budget 2025	2025 Variance	
				Actual to Budget				Projection to Budget	
	Actual 2024	Actual 2025	Budget 2025	\$	%			\$	%
Revenue									
Property Taxes	\$7,277,313	\$4,094,938	\$7,633,171	(\$3,538,233)	-46.4%	\$8,024,577	\$8,027,916	(\$3,339)	0.0%
Daily Fees	2,781,772	2,679,146	2,754,782	(75,636)	-2.7%	2,910,162	3,015,720	(\$105,558)	-3.5%
Fee Revenue	10,399,681	12,203,975	11,501,030	702,945	6.1%	13,560,398	13,959,175	(\$398,778)	-2.9%
Membership Fees	3,415,268	3,528,149	3,321,984	206,164	6.2%	3,145,239	3,137,696	\$7,544	0.2%
Rental Revenue	1,861,760	2,162,146	2,125,839	36,308	1.7%	2,659,158	2,639,067	\$20,091	0.8%
Retail Sales	156,550	183,823	162,855	20,969	12.9%	218,188	214,570	\$3,618	1.7%
Miscellaneous Revenue	<u>638,535</u>	<u>987,347</u>	<u>429,092</u>	<u>558,255</u>	130.1%	<u>1,166,098</u>	<u>667,952</u>	<u>\$498,146</u>	74.6%
Total Revenue	\$26,530,880	\$25,839,524	\$27,928,753	(\$2,089,229)	-7.5%	\$31,683,821	\$31,662,095	\$21,725	0.1%
Expenses									
Salaries & Wages	\$9,506,180	\$10,140,738	\$10,407,247	(266,509)	-2.6%	\$13,295,514	\$13,603,039	(307,525)	-2.3%
Employee Benefits	2,203,395	2,347,077	2,470,598	(123,521)	-5.0%	3,413,164	3,460,341	(47,177)	-1.4%
Contract Services	3,884,890	3,867,919	4,119,072	(251,153)	-6.1%	5,253,107	5,218,386	34,720	0.7%
Utilities	643,271	591,191	926,321	(335,130)	-36.2%	1,108,202	1,314,361	(206,159)	-15.7%
Supplies	1,214,793	1,151,590	1,280,388	(128,798)	-10.1%	1,601,382	1,603,336	(1,954)	-0.1%
Equipment and Repairs	<u>244,080</u>	<u>303,619</u>	<u>336,776</u>	<u>(33,157)</u>	-9.8%	<u>452,550</u>	<u>430,364</u>	<u>22,186</u>	5.2%
Operating Expenses	\$17,696,609	\$18,402,135	\$19,540,403	(\$1,138,268)	-5.8%	\$25,123,919	\$25,629,828	(\$505,909)	-2.0%
Operating Surplus (Deficit)	\$8,834,271	\$7,437,389	\$8,388,350	(\$950,961)	-11.3%	\$6,559,902	\$6,032,267	\$527,635	8.7%
Non-Operating Revenue									
Bond Proceeds	\$5,504,140	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A
Capital Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	N/A	<u>0</u>	<u>0</u>	<u>0</u>	N/A
Total Non-Operating Revenue	\$5,504,140	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A
Non-Operating Expenses									
Capital	6,626,517	5,059,657	5,638,799	(579,142)	-10.3%	8,441,297	7,186,225	1,255,072	17.5%
Capital - Special Recreation	34,288	92,011	90,000	2,011	2.2%	100,000	100,000	0	0.0%
Debt Service	63,505	295,392	233,749	61,642	26.4%	1,937,498	1,937,498	0	0.0%
Capital Transfer	0	0	0	0		0	0	0	
Overhead Transfer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	<u>0</u>	<u>0</u>	
Total Non-Operating Expenses	\$6,724,310	\$5,447,060	\$5,962,548	(\$515,488)	-8.6%	\$10,478,795	\$9,223,723	\$1,255,072	13.6%
Net Non-Operating Surplus (Deficit)	(\$1,220,170)	(\$5,447,060)	(\$5,962,548)	\$515,488	-8.6%	(\$10,478,795)	(\$9,223,723)	(\$1,255,072)	13.6%
Total Expenses	<u>\$24,420,920</u>	<u>\$23,849,195</u>	<u>\$25,502,951</u>	<u>(\$1,653,756)</u>	-6.5%	<u>\$35,602,714</u>	<u>\$34,853,552</u>	<u>\$749,163</u>	2.1%
Net Surplus (Deficit)	\$7,614,100	\$1,990,329	\$2,425,802	(\$435,473)	-17.95%	(\$3,918,893)	(\$3,191,456)	(\$727,437)	22.79%

**WILMETTE PARK DISTRICT
SUMMARY OF CAPITAL SPENDING
THROUGH SEPTEMBER 30, 2025**

Location	Add location Here	SNLC -	Project Name	Project Description	2025 Budget	Carryover from 2024	2025 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Type
ADMINISTRATION OFFICE	Administration	Critical	Computer Hardware	Computer hardware (Laptops, Desktops, Servers and etc.)	109,978			68,872	41,106	Equipment
ADMINISTRATION OFFICE	Administration	Critical	Computer Software	Computer software (MS Office and etc.)	176,547			163,369	13,178	Software
CENTENNIAL COMPLEX	General Building	Not Critical	Car Charging Station	Add an electric car charging station		15,000		8,723	6,277	Equipment
CENTENNIAL COMPLEX	Building	Critical	Address rooftop maintenance access	Determine the future access to the rooftop	10,000			-	10,000	Equipment
CENTENNIAL COMPLEX	Ice	Semi Critical	Replace floor and lobby at Ice entrance		75,000		4,278	-	79,278	Building Improvements
CENTENNIAL COMPLEX	Ice	Critical	Sump pump replacement		25,000			280	24,720	Equipment
COMMUNITY REC CENTER	Auditorium	Critical	Curtain Replacement		46,000			-	46,000	Building Improvements
COMMUNITY REC CENTER	Center Fitness Club	Critical	Facility Improvements and Equipment Replacement	Ongoing replacement of equipment and updates	20,000			3,145	16,855	Equipment
COMMUNITY REC CENTER	Center Fitness Club	Critical	Studio Equipment Replacement	Ongoing replacement of group exercise studio equipment	3,000			-	3,000	Equipment
COMMUNITY REC CENTER	General Building	Critical	2025 CRC project	Damage from the sprinkler accident and repairing the rest of the building			148,000	-	148,000	Building Improvements
COMMUNITY REC CENTER	General Building	Semi Critical	Floor replacement - tile only Front Entrance	Tile is currently cracking - safety issue	10,000		(10,000)	-	-	Building Improvements
COMMUNITY REC CENTER	General Building	Not Critical	Update Lounge (where vending machines are located)	Floor, charging counter, new TV's, furniture and paint	15,000		(15,000)	-	-	Building Improvements
COMMUNITY REC CENTER	General Building	Critical	TRANE/C10D01662/unit 6	Replacement of RTU that services Gymnastic area	200,000			-	200,000	Equipment
COMMUNITY REC CENTER	Gymnastics	Critical	Facility Improvements and Equipment Replacement	Ongoing replacement of equipment and updates	15,000			-	15,000	Equipment
GILLSON PARK	Park	Critical	Lakefront Infrastructure Design Work	Comprehensive Plan Development		34,440		-	34,440	Land Improvements
GILLSON PARK	Park	Critical	Lakefront Infrastructure Implementation	Roads, sewers and sidewalks	3,525,000	574,882		2,676,246	1,423,636	Land Improvements
GILLSON PARK	Tennis Courts	Semi Critical	Tennis court	Brick paver replacement	-			-	-	Land Improvements
LANGDON PARK	Bluff and Beach	Critical	Shoreline Protection - Langdon	Material and Installation	500,000	213,978		530,174	183,804	Land Improvements
MALLINCKRODT CENTER	Fitness Room	Critical	Equipment	Replace equipment in fitness room	5,000			-	5,000	Equipment
MALLINCKRODT CENTER	Fitness Room	Critical	Mallinckrodt Flooring Project	Hardwood floor can no longer be refinished, it must be replaced	25,000			-	25,000	Building Improvements
MALLINCKRODT CENTER	Maintenance Building	Not Critical	Mallinckrodt Improvement	Ongoing maintenance for replacing windows, broken floor tiles, broken doors, etc	5,000			1,379	3,621	Building Improvements
PARKS DEPARTMENT	Facilities	Semi Critical	LED Light Upgrades	For various facilities	25,000			8,863	16,137	Equipment

**WILMETTE PARK DISTRICT
SUMMARY OF CAPITAL SPENDING
THROUGH SEPTEMBER 30, 2025**

Location	Add location Here	SNLC -	Project Name	Project Description	2025 Budget	Carryover from 2024	2025 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Type
PARKS DEPARTMENT	Hibbard	Critical	Hibbard Park Master Plan	ADA Improvements, Tot Lot Replacement, Ball Field Improvements, Landscaping and Picnic Shelter (net of requested grant)	900,000		373,804	678,264	595,540	Land Improvements
PARKS DEPARTMENT	Parks	Semi Critical	Landscape Work	Implementing landscape plans	40,000			27,781	12,219	Land Improvements
PARKS DEPARTMENT	Various Locations	Semi Critical	Garbage Can, Park Benches and Water Fountain Replacements	For upkeep on the replacement schedules	30,000			23,695	6,305	Equipment
PARKS DEPARTMENT	West Park	Not Critical	Key System	Converting all District locks to a new system that the District controls	19,500			51	19,449	Equipment
PARKS DEPARTMENT	Parks	Not Critical	Fencing	Update fencing where needed	5,000			2,805	2,195	Equipment
WILMETTE GOLF CLUB CENTENNIAL COMPLEX	Clubhouse- Building	Critical	Replace RTU's (5 & 3) Replace RTU	Replace rooftop units #5 & #3 Replace rooftop unit at Centennial	80,000			-	80,000	Equipment
WILMETTE GOLF CLUB	Golf House	Not Critical	General upkeep of the building	Updates to usable living space	15,000			-	15,000	Building Improvements
WILMETTE GOLF CLUB	On Course	Critical	Drainage Improvements	Materials for subsurface golf course drainage installs	12,000			-	12,000	Land Improvements
CENTENNIAL COMPLEX	Ice	Critical	Roof Replacement (partial)	Roof replacement including moving the cooling tower off and back onto the roof	350,000		(350,000)	-	-	Building Improvements
ADMINISTRATION OFFICE	Administration	Critical	Facility Condition Assessment Process	Implement assessment - including ADA access to tennis courts	100,000		(100,000)	-	-	Building Improvements
GILLSON PARK	Sailing	Critical	Sailing Shack, Shed and Observation Tower	Rebuild Shack to create more accessible and functional space and rebuild tower	60,000		(59,203)	797	-	Building Improvements
GILLSON PARK	Dog Beach	Semi Critical	Dog Beach Fence	Refencing of the dog beach including gate replacement	15,000		(15,000)	-	-	Equipment
PARKS DEPARTMENT	Vehicles	Semi Critical	Electric Gator		35,000			-	35,000	Vehicle
WILMETTE GOLF CLUB	Driving Range	Semi Critical	Driving Range Upgrade	Rebuild Driving Range	30,000		-	22,066	7,934	Outdoor Equipment
CENTENNIAL COMPLEX	Ice	Critical	Emergency Light Generator	Replace emergency light generator		135,000		24,054	110,946	Equipment
WILMETTE GOLF CLUB	Course	Critical	Deep Well (#2) Repair	Repair pump and piping			90,000	-	90,000	Land Improvements
PARKS DEPARTMENT	West Park and CRC	Not Critical	Seal Coat Parking Lots	West Park lot shared with Platform and CRC - all lots	35,000		(15,000)	-	20,000	Land Improvements
PARKS DEPARTMENT	Lift	Critical	Automotive Lift Replacement	Emergency purchase of Lift			80,000	-	80,000	Equipment
WILMETTE GOLF CLUB	Maintenance Building	Not Critical	Golf Course Improvements	Rework the office area to add more offices, replace bay doors, add maintenance garage storage space	7,500		(705)	6,795	-	Building Improvements
CENTENNIAL COMPLEX	Ice	Critical	Replacement Rental Ice Skates (100 pairs)		10,000		265	10,265	-	Equipment

**WILMETTE PARK DISTRICT
SUMMARY OF CAPITAL SPENDING
THROUGH SEPTEMBER 30, 2025**

Location	Add location Here	SNLC -	Project Name	Project Description	2025 Budget	Carryover from 2024	2025 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Type
ADMINISTRATION OFFICE	Marketing		MarCom Office Buildout	Building Improvement			6,082	6,082		Building Improvements
COMMUNITY REC CENTER	General Building	Semi Critical	Ice Machine	Current unit is 8 years old	3,700		(148)	3,552		Equipment
PARKS DEPARTMENT	Parks	Critical	Parks Salt Spreader	Emergency purchase			6,585	6,585		Equipment
WILMETTE GOLF CLUB	General Building	Critical	Clubhouse Water Heaters (2)	replace 22 year old equipment	97,000		(10,821)	86,179		Equipment
WILMETTE GOLF CLUB	Restaurant	Critical	Undercounter kitchen refrigerator	Past it's life span (2003) - Is this the low boy coolers? Adam - \$9k	7,000		470	7,470		Equipment
WILMETTE GOLF CLUB	Vehicles	Semi Critical	Medium / Lite Duty Utility Vehicles	People movers/ tools / leaf material / grass clippings/ etc.	48,000		(2,720)	45,280		Vehicle
PARKS DEPARTMENT	Equipment	Semi Critical	Carpet Extractor	current unit is 20 yrs old	7,000		(632)	6,368		Equipment
PARKS DEPARTMENT	Equipment	Critical	Line Painter	Both line painters went out in 2024, we need a new one	25,000		896	25,896		Equipment
CENTENNIAL COMPLEX	Aquatics	Semi Critical	Diving Well	Replace gutter grates	10,000		(366)	9,634		Equipment
GILLSON PARK	Wallace Bowl	Critical	Theater Barn Garage Door		5,500		(25)	5,475		Equipment
GILLSON PARK	Equipment	Critical	Kubota	Utility vehicle to replace 1 Gator	30,000		(7,075)	22,925		Vehicle
CENTENNIAL COMPLEX	Aquatics	Critical	Boilers	3 boilers to be replaced (22 yrs)	81,000		(6,150)	74,850		Equipment
PARKS DEPARTMENT	Equipment	Not Critical	Aerator		55,000		(13,710)	41,290		Equipment
PARKS DEPARTMENT	Equipment	Semi Critical	Walk behind floor scrubber		10,000		428	10,428		Equipment
PARKS DEPARTMENT	Vehicles	Semi Critical	Salt Truck Dump Body Truck	Salt Truck Replacement Purchase Dump Body Truck		26,646	(3,564)	23,082		Vehicle
WILMETTE GOLF CLUB	Equipment	Semi Critical	Turbine Blowers	Replacement - (2) 15 Year Old Machines	30,000		(11,650)	18,350		Equipment
PARKS DEPARTMENT	Vehicles	Critical	School Bus		-	-	184,948	184,948		Vehicle
PARKS DEPARTMENT	Community Playfields/Shorewood	Critical	Resurfacing CPF and Shorewood		100,000		(12,543)	87,457		Land Improvements
CENTENNIAL COMPLEX	Aquatics	Critical	9 New lane lines and reel cover		12,500		(2,396)	10,104		Equipment
GILLSON PARK	Lakeview	Critical	HVAC Unit Replacement	Upstairs	30,000		(3,762)	26,238		Equipment
GILLSON PARK	Picnic Groves	Semi Critical	Picnic Tables	Replace wood. Reuse frames	5,000		(251)	4,749		Equipment
CENTENNIAL COMPLEX	Aquatics	Critical	Filter Room	Valves and Gauges are failing due to age (20 years)	20,000		(367)	19,633		Equipment
WILMETTE GOLF CLUB	Equipment	Critical	Rough Mower	Replacement - 2019 6-7 Year Schedule	75,000		456	75,456		Equipment
Totals					7,186,225	999,946	255,126	5,059,657	3,381,640	
PARKS DEPARTMENT**	Various Locations	Critical	ADA Accessibility (5.8 Levy)	ADA improvements	100,000			92,011	7,989	Equipment
Totals					7,286,225	999,946	255,126	5,151,668	3,389,629	

WILMETTE PARK DISTRICT
RESOLUTION NO. 2025-R-9
TRUTH IN TAXATION LAW RESOLUTION

RESOLVED, by the Board of Park Commissioners of the Wilmette Park District, Cook County, Illinois ("Park District") that, based upon the most recently ascertainable information, the following determinations are hereby made in accordance with the "Truth in Taxation Law":

1. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, extended by the Park District, plus any amount abated by the Park District before extension, upon the final 2024 real estate tax levy of the Park District (2025 tax bill) is \$6,685,270.
2. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, proposed to be levied by the Park District for 2025 (2026 tax bill) is \$7,000,848.
3. Based on the foregoing, the estimated percentage increase in the proposed 2025 aggregate levy over the amount of real estate taxes extended upon the final 2024 aggregate levy is 4.72%.

FURTHER RESOLVED, that a public hearing on the proposed 2025 aggregate levy of the Park District be held on December 8, 2025, at 7:30 p.m. at 1200 Wilmette Avenue, Wilmette, Cook County, Illinois; and that the Secretary cause notice of said hearing to be published, all in accordance with the requirements of the Truth in Taxation Law.

Passed this 10th day of November, 2025.

AYES:

NAYS:

ABSENT:

Patrick J. Lahey, President Board of Park Commissioners

Attested and filed this ____ day of _____, 2025.

Chris M. Lindgren, Secretary Board of Park Commissioners

STATE OF ILLINOIS)
) **SS.**
COUNTY OF COOK)

I, CHRIS M LINDGREN, HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution 2025-R-9,

WILMETTE PARK DISTRICT

TRUTH IN TAXATION

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Wilmette Park District, held at Wilmette, Illinois in said District at 7:30 p.m. on the 10th day of November, 2025.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of Resolution 2025-R-9 were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that public notice of said meeting was given by posting a copy of the notice at the principal office of the Wilmette Park District and supplying a copy to all news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of said Act and said Code and with all the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the said Park District at Wilmette, Illinois this 10th day of November, 2025.

Chris M. Lindgren
Secretary, Board of Park Commissioners
Wilmette Park District

(SEAL)

TRUTH IN TAXATION

CERTIFICATE OF

COMPLIANCE

I, **PATRICK J. LAHEY**, hereby certify that I am the presiding officer of the Wilmette Park District, Cook County, Illinois, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code – Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85 (2002).

This certificate applies to the 2025 levy.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the President and presiding officer of the Board of Park Commissioners of the Wilmette Park District at Wilmette, Illinois this 10th day of November, 2025.

Patrick J. Lahey
President, Board of Park Commissioners