



## REGULAR BOARD MEETING AGENDA

### Board of Park Commissioners

April 13, 2026

7:30 PM – Village Hall Council Chambers

- 1.0 Regular Meeting of the Board of Park Commissioners Called to Order**
  - 1.1 Roll Call**
- 2.0 Consent Agenda**
  - 2.1 Approval of the Minutes of the March 9, 2026 Regular Board Meeting**
  - 2.2 Approval of the Minutes of the March 23, 2026 Committee of the Whole Meeting**
  - 2.3 Approval of the Amendment to the Verizon Wireless Building and Rooftop Site Agreement**
  - 2.4 Approval of Surplus Ordinance 2026-O-3: Golf Trade-In Equipment**
  - 2.5 Approval of March 2026 Voucher List**
- 3.0 Communications and Correspondence**
- 4.0 Public Comment/Recognition of Visitors**
- 5.0 Staff Reports**
  - 5.1 Executive Director Report**
  - 5.2 Parks & Planning Report (written)**
  - 5.3 Golf Report**
  - 5.4 Recreation Report (written)**
  - 5.5 Operations Report (written)**
  - 5.6 Finance Report (written)**
- 6.0 Unfinished Business**
- 7.0 New Business**
  - 7.1 Consideration of the Paving Contract for the Golf Maintenance Building Parking Lot**
- 8.0 Adjournment**

*If you need a printed packet or are a person with a disability and require special accommodations to participate in and/or attend a Wilmette Park District meeting, please notify the Administration Office at (847) 256-6100, or email [connect@wilpark.org](mailto:connect@wilpark.org).*

## Wilmette Park District Policy for Public Comment

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each meeting will be set aside for public comment and will be noted on the agenda as “Recognition of Visitors.”
2. During the “Recognition of Visitors” agenda item, audience members wishing to comment should raise their hands and will be permitted to speak once they are recognized by the President/Chairperson.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson. Each audience member will be permitted to speak only once. The President’s/Chairperson’s denial of or limitation on any request for an extension of time may be overruled by a majority of those Commissioners/Committee members present.
4. Questions are to be directed to the entire Board/Committee. Audience members are reminded that questions often require Board/Committee member or staff investigation or inquiry to obtain additional information before responding. As such, Board/Committee members may choose not to immediately respond to comments, and the issue instead may be referred to staff for additional consideration, or a Board/Committee member may pursue the issue at a future Board/Committee meeting. Lack of an immediate response to a question raised during public comment should not be interpreted as anything other than a commitment by the Board/Committee to take the issue under advisement for consideration and follow up or possible future action.
5. Park Board/Committee members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. Personnel matters will not be addressed during “Recognition of Visitors.”
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal attacks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the Park Board commissioners/Committee members present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board/Committee members present.

*Approved February 13, 2023*

**Wilmette Park District**  
**Policy for Written Communications and Correspondence from the Public**

The Wilmette Park District welcomes communications from its residents in all formats. When the communication is via email, and the intent of the resident is to have the communication included in the materials for the next public meeting, the below information outlines the process for inclusion in public meeting materials:

1. Any written communication or correspondence, including any attachments, that members of the public would like included in a Board or Committee meeting packet must be submitted to the following email address: [publiccomment@wilpark.org](mailto:publiccomment@wilpark.org).
2. The written communication will be included in the next public meeting, either Board/Committee meeting, unless specified otherwise by the resident.
3. All written communications submitted for inclusion in a Board/Committee packet shall pertain to public business of the Park District. Any communications unrelated to public business or that contain obscene, indecent, or profane language or imagery will not be included in Board/Committee packets.
4. The written communication must be received not less than two (2) business days prior to a meeting to be included in that particular packet. Written communications received after that time will be included in the next Board/Committee meeting packet.
5. When members of the public communicate directly with one or more members of the Board of Park Commissioners or staff using their individual Park District email addresses, the email will be included in the next Board/Committee packet if forwarded to [publiccomment@wilpark.org](mailto:publiccomment@wilpark.org) per the time constraints outlined above.

*Approved June 12, 2023*

**Calendar of Events:** April-May 2026

DATE	TIME	EVENT	LOCATION
April 9	10:30 am	Halim Time & Glass Museum	Mallinckrodt Center
April 11	9 am	GGW Gillson Beach Clean-up	Gillson Beach
April 12	Noon	Spring Garden Prep Workshop	Mallinckrodt Center
April 13	7:30 pm	Regular Park Board Meeting *Financial COW beforehand @ 6:30 pm	Village Hall
April 14	10 am	26-27 Before & After School Priority Registration	Online
April 16	9:30 am	Ones & Twos: Art Exploration	Community Recreation Center
April 16	2 pm	I-CASH: Discover What's Yours	Mallinckrodt Center
April 17	7 pm	WCT Beetlejuice Jr. Opening Night	Community Recreation Center
April 18	3:45 pm	Ceramics Café All Ages	Community Recreation Center
April 18	10 am	Earth Day at Keay	Keay Nature Center
April 21	10 am	26-27 Before & After School Resident Registration	Online
April 22	5:30 pm	Ocean Adventures Adult/Child Workshop	Community Recreation Center
April 24	2 pm	Arbor Day Seedling Giveaway	Wilmette Library
April 24	6 pm	Kids' Night Out	Community Recreation Center
April 24	6:30 pm	Family Art Night	Community Recreation Center
April 24	All day	Virtual Auditions Deadline: Footloose The Musical	Online
April 25	9 am	GGW Gillson Beach Clean-up	Gillson Beach
April 25	10 am	Touch a Truck	Centennial Parking Lot
April 27	6:30 pm	Committee of the Whole Meeting	Mallinckrodt Center
April 28	4 pm	Books That Cook: A Pizza With Everything On It	Community Recreation Center
April 29	10 am	Pleasant Prairie Premium Outlet Mall Outing	Mallinckrodt Center
May 3	9 am	GGW Bird Habitat Workday	Gillson Park
May 8	7 pm	Spring Ice Show Opening Night	Centennial Ice
May 9	9 am	GGW Gillson Beach Clean-up	Gillson Beach
May 11	7:30 pm	Regular Park Board Meeting *Financial COW beforehand @ 6:30 pm   +Annual Meeting held	Village Hall

		immediately prior to Regular Board Meeting	
May 12	11 am	Card Weaving Workshop	Mallinckrodt Center
May 14	9:30 am	Ones & Twos: Art Exploration	Community Recreation Center
May 16	9 am	Bench Press Comp	Center Fitness Club
May 16	3:45 pm	Ceramics Café All Ages	Community Recreation Center
May 17	9 am	FED Elmwood Dunes Workday	Elmwood Dunes
May 18	6:30 pm	Committee of the Whole Meeting	Mallinckrodt Center
May 21	9 am	GGW Mallinckrodt Park Workday	Mallinckrodt Park
May 21	1:30 pm	BINGO	Mallinckrodt Center
May 22	6:30 pm	Family Art Night	Community Recreation Center



## REGULAR BOARD MEETING AGENDA

### Board of Park Commissioners

March 9, 2026

7:30 PM – Village Hall Council Chambers

#### Present

**Commissioners:** President Patrick Lahey, Vice President Allison Frazier, Julie Adrianopoli, Julia Goebel, Cecilia Clarke, Mike Murdock (via phone)

**Absent:** Commissioner Patrick Duffy

**Secretary/Executive Director:** Chris Lindgren

**Visitors:** Alan Golden, Walter Keats

#### 1.0 Meeting Called to Order

The meeting was called to order at 7:31 p.m.

Commissioner Adrianopoli moves and Commissioner Clarke seconds a motion to bring Commissioner Murdock into the meeting via phone. By a voice vote; **motion carried.**

#### 2.0 Consent Agenda

Commissioner Clarke moves and President Lahey seconds the motion to approve the Consent Agenda of March 9, 2026.

By a roll call vote, voting *Yes*, Commissioners: Adrianopoli, Goebel, Clarke, Murdock, Frazier and Lahey. Voting *No*, none. Abstain, none. Absent, Duffy; **motion carried.**

#### 3.0 Communications and Correspondence

There are emails in the packet which the board has responded to.

#### 4.0 Public Comment/Recognition of Visitors

None.

#### 5.0 NSSRA Update from NSSRA Executive Director Craig Culp

President Lahey introduces NSSRA Executive Director Craig Culp. Executive Director Culp gives his presentation to the board.

Commissioner Goebel asks what the park district can do to help further amplify what NSSA does. Craig answers that the number one need of their organization is staff. He emphasizes they pay the same way the park district pays. Commissioner Adrianopoli asks if there is a certain age range served.



## REGULAR BOARD MEETING AGENDA

Craig answers that NSSRA serves all age ranges, all abilities. They are all about getting rid of barriers. They are about 49% youth, 51% adult in the number of individuals they serve.

President Lahey asks Director Lindgren to highlight his role with the NSSRA. Director Lindgren answers he sits on the board of NSSRA. Craig highlights the partnership Wilmette Park District has with NSSRA, along with their 12 other partners.

### **6.0 Staff Reports**

#### **6.1 Director's Report**

Director Lindgren gives his report to the board.

#### **2025 Financial Audit**

The District put out a request for proposal in November 2025 for audit services covering the years 2025-2027. The contract was awarded to Lauterbach and Amen in December. The auditors were in our offices the second week of January to test internal controls and returned to our offices earlier this week to complete substantive testing and compile support to issue our 2025 Annual Comprehensive Financial Report. We anticipate we will see a draft of the financials by mid-April and will have the final draft out to the Board mid-May in order to have a discussion with the auditors at the May Committee of the Whole meeting. This will give us the time we need to have the financials approved at the June Board meeting.

#### **Vehicle Purchase Resolution**

There is a resolution attached for approval to allow staff to purchase our multipurpose F-450 truck through an off-the-lot purchase, giving the District flexibility to build the truck components independently and bypass a lengthy process to have it all completed through the factory. Specialty vehicles and the upfitting parts have longer lead times and would prevent us from using the vehicle right away. We are confident that this approach will come in within our budget and be available for use sooner. This is a critical vehicle for our daily operations and thus the need to go through an alternative route to accomplish our capital need.

#### **Outdoor Ice Rinks**

Outdoor ice rinks are closed for the season. We operated three outdoor ice rinks this winter at Mallinckrodt Park, Thornwood Park, and Gillson Park. Thank you to our Parks team, who worked around the clock in sub-zero temperatures to build and maintain the ice. This is a very labor-intensive process, and their efforts made it possible for the community to enjoy this amenity.



**Centennial Cooling Tower Update**

Staff continue to work through the suggestions and discussions from the February COW Meeting where we covered the cooling tower replacement at Centennial. This project went through the Village’s zoning commission in February with 7-0 favorable vote for the zoning relief of 13.5’ for the fence height needed around the new cooling tower for sound dampening. Staff are working internally on new renderings that explore public art and potential landscaping options that will be incorporated in a new submittal package for the Village’s consideration and final approval in April.

**NSSRA Update**

I want to thank Craig Culp with NSSRA for coming out to the meeting tonight to give an update on NSSRA’s partnership with us. NSSRA provides the much-needed additional care to those with a need for inclusion services alongside our program staff. This is an invaluable service for the community and we are grateful for this key relationship.

**Staff Reports**

You will see a little shift in how we are presenting staff reports tonight and I hope that this helps streamline our Regular Board Meetings and keep the focus on strategic items where Board action is taken while we utilize the Committee of the Whole Meetings for discussion on matters of the district.

We will continue to have staff reports in the packet so people can read the operational updates we put in those reports.

**6.2 Parks & Planning Report**

Superintendent Wallace gives his report to the board.

**Gillson**

The engineering firm is still finalizing the MWRD closeout. This is anticipated to be completed by the end of April this year. The paving company will be finishing in March. The landscape will be finished by May 22, 2026.

**Langdon**

The engineering firm is still finalizing the closeout documents with MWRD and will be concluded by the end of April.

**Hibbard**

The construction is substantially complete. Over the next several months they will be replacing the punch list items and replacing the surfacing at the ECC playground, weather dependent.



**CRC Reconstruction**

We have reached substantial completion with the construction company. Staff is completing the front desk and entryway.

**Parks**

Ice rinks were open for 16 days this year. Staff monitored the ice and resurfaced as needed. They also did a lot of snow and ice removal and continue to do tree maintenance throughout the district.

**Building Services**

Staff have continued work in the pump room at the pool to prepare for pool season. Fifty ADA compliant faucets were installed at the CRC and West Park this month.

All West Park Staff came together as a team at 5:00 a.m. to The Lawn, the golf restaurant, to refresh the paint prior to the restaurant opening that day. Because the team was able to all come together and help out, the restaurant was able to open on time that day!

Vice President Frazier asks if there is a number of days the ice rinks are typically open each year. It fluctuates every year based on the weather. Vice President Frazier compliments the staff who has worked on the renovation at the CRC. She was at a birthday party in room 107 and said it was a great re-working of space for rentals. Commissioner Adrianopoli asks if there is a way to calculate the cost of labor and water for the ice rinks this year and moving forward. Superintendent Wallace states that cost was tracked this year and we will track each year going forward. Commissioner Clarke asks if staff has considered sustainability when considering liners for ice rinks. Superintendent Wallace adds that in addition to looking into the sustainability aspect of the ice rink liners, staff has looked into the requirements of fencing as well.

**6.3 Golf Report (written report)**

**6.4 Recreation Report**

Superintendent Merrill gives his report to the board.

**Registration**

The number of registrations were about what we expected on registration. Anxiety levels were high going in, as is typical, but families felt supported by Katelynn Putonen, Recreation General Manager, put together a camp open house for families to come in and explore their options, ask questions, and generally get prepared for registration. Our IT team put a system in place that works really smoothly. Also, with increased capacity, more people are getting into the camps of their choice.



## REGULAR BOARD MEETING AGENDA

President Lahey congratulates Superintendent Merrill for the changes his staff have made over the past three years to make registration better families. Vice President Frazier says that the tone of the conversation has changed and anxiety has decreased. She applauds the receptiveness of the Recreation Department to feedback.

One of the Zambonis was sent off for repairs and has returned in top shape. The other machine will also be sent off for similar repairs, which means we will not need to purchase a new Zamboni this year.

Commissioner Murdock asks about the two new summer camp programs which filled quickly during registration. Superintendent Merrill explains that we have 2 camps: Wilderness Adventures and Change Her. Change Her is a girl-focused camp put together by our Sports Supervisor, Kathy Chuckas. Wilderness Adventures is camp put together by Coach Max which will be an outdoor adventure camp. They will do some hiking and fishing to get them out into nature.

### **6.5 Operations Report (written report)**

### **6.6 Finance Report**

### **7.0 Unfinished Business**

### **8.0 New Business**

#### **8.1 Consideration of CRC Carpet Installation**

Commissioner Goebel moves and Vice President Frazier seconds a motion to approve the CRC carpet installation for a total of \$34,900.

Director Lindgren explains that some carpet has been replaced as part of the reconstruction, which was covered by insurance. There are some areas with old carpet that will be replaced to match the new carpet. We budgeted \$350,000 in this year's capital improvement plan to take care of items such as this.

By a roll call vote, voting *Yes*, Commissioners: Adrianopoli, Goebel, Clarke, Murdock, Frazier and Lahey. Voting *No*, none. Abstain, none. Absent, Duffy; **motion carried.**

#### **8.2 Consideration of Truck Purchase**

Vice President Frazier moves and President Lahey seconds a motion to approve the purchase of an F-350 truck off the lot.



Commissioner Clarke asks for clarification about the two trucks being purchased. Director Lindgren explains that this is a traditional Ford F-350 truck that we are able to purchase off the state purchasing contract and get it right away. The district is replacing a 13-year-old truck.

By a roll call vote, voting *Yes*, Commissioners: Adrianopoli, Goebel, Clarke, Murdock, Frazier and Lahey. Voting *No*, none. Abstain, none. Absent, Duffy; **motion carried.**

### **8.3 Consideration of Dump Truck Purchase Off the Lot**

Commissioner Adrianopoli moves and Vice President Frazier seconds a motion to approve Resolution 2026-R-2, approving the emergency expenditure of funds without competitive bidding for the purchase of an upfitted dump truck for the not-to-exceed amount of \$150,000.

By a roll call vote, voting *Yes*, Commissioners: Adrianopoli, Goebel, Clarke, Murdock, Frazier and Lahey. Voting *No*, none. Abstain, none. Absent, Duffy; **motion carried.**

### **9.0 Adjournment**

Vice President Frazier moves and Commissioner Goebel seconds a motion to adjourn the Regular Board meeting of the Board of Park Commissioners, this March 9, 2026.



## COMMITTEE OF THE WHOLE MEETING MINUTES

### Board of Park Commissioners

March 23, 2026

6:30 PM – Mallinckrodt

#### PRESENT

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**Commissioners:** President Patrick Lahey, Vice President Allison Frazier, Julia Goebel, Mike Murdock, Patrick Duffy, Cecilia Clarke and Julie Adrianopoli (via phone, arrives in person at approximately 6:42 p.m.)

**Secretary/Executive Director:** Chris Lindgren

**Visitors:** Mary Lawlor, Lauren Rudowsky, Brett Rudowsky, Katy Khurana

#### 1.0 COMMITTEE OF THE WHOLE MEETING CALLED TO ORDER

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Vice President Frazier calls the meeting to order at 6:31 p.m.

1.2 Commissioner Murdock moves and Commissioner Duffy seconds a motion to bring Commissioner Adrianopoli into the meeting via phone. By a voice vote; **motion carried.**

#### 2.0 COMMUNICATIONS AND CORRESPONDENCE

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The board received emails after the deadline which will be included in the next packet.

#### 3.0 PUBLIC COMMENT/RECOGNITION OF VISITORS

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Katy Khurana – Comments about the sauna.

Brett Rudowsky – Comments about the sauna.

Dave Derrick – Comments about the sauna.

#### 4.0 OLD BUSINESS

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None.

#### 5.0 NEW BUSINESS

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##### 5.1 FEBRUARY 2026 FINANCIAL UPDATE

Superintendent Foy explains the difference in revenue is 1% off our budget. There are variances all over the programs which are largely attributed to timing. Expenses are all under budget. Utilities are down in usage from Jan-Feb of last year compared to Jan-Feb of this year for every single facility and park in electricity, except for golf (which is almost flat).



## COMMITTEE OF THE WHOLE MEETING MINUTES

### Property Taxes

Commissioner Duffy asks if we are all caught up on property taxes. Superintendent Foy answers that we are only waiting on about \$100,000 from 2024.

### Capital

We are off on 2 projects and everything will catch up for capital in March.

President Lahey states that we will have the actual 2025 budget numbers at the Finance COW in April. Superintendent Foy adds that she will see a draft Financial Report from the auditors very soon, as they have finished their inquiry.

### **5.2 SUMMER CAMP UPDATE – DOUG BUNDY: DEVELOPMENT ANALYST, KATELYNN PUTKONEN: GENERAL RECREATION MANAGER – BLUE TEAM**

Superintendent Merrill introduces Katelynn and Doug.

Katelynn Putkonen gives her presentation to the board covering data from 2024-2026.

When she talks about how many students from District 39 are a part of our camps, Commissioner Murdock asks if we will try to encompass the private school kids in our future calculations. Doug explains that we will try to gather those private school numbers as well.

Commissioner Adrianopoli asks, on average, how many different camps does a camper register for? Doug answers that he has looked at those numbers and because we have changed the way we take registration, it makes it a little harder to determine.

Vice President Frazier asks if the Center for the Arts camps will become 3 weeks, instead of 4, to align with the 3x3 camp model. Superintendent Merrill explains that a couple of arts camps likely will not change to the 3 week model, as the entire camp curriculum would need to be restructured. This includes Dance Camp and Broadway Bound because both camps have a production at the end.

President Lahey asks about expenses for programs and how Katelynn balances staffing costs. Commissioner Murdock adds the question of how Katelynn balances quality improvement and expense management when you have counselors waiting to fill in but some days they are not filling in. Katelynn answers that she is very hands-on with her staff when it comes to preparing for camps. Staff are a part of camp committees to help manage expenses by sharing staff and purchases. This creates an environment for collaboration. This also includes shuffling of staff when enrollments change. Doug adds that the institution of ePact allows us to track attendance better. For example, we know that enrollment drops the week of the 4<sup>th</sup> of July and now we can quantify that. Katelynn adds that with ePact, parents also have the ability to change the pick-up for their child



## COMMITTEE OF THE WHOLE MEETING MINUTES

just by logging into the system. It has been very helpful for organization.

Vice President Frazier asks for more information on the Customer Service Committee. Doug explains that the idea for the committee came from our Comp and Strategic plans. The first big initiative was getting staff ready for camp registration. Now, the committee is talking about compiling online resources for our frontline staff. We are creating hubs within our Sharepoint system, getting consistent procedural manuals in one place, making sure we have the information for the different facilities, etc. There are eight people on the committee and our first couple of meetings were mapping out where to go, given each facility has its own challenges.

Vice President Frazier inquires about staff improving the quality of our camps, since enrollment is not increasing. She highlights the Kindergarten through fourth grade community, which could be an opportunity for staff to continue to drive the revenue for that group. Vice President Frazier suggests polling families to find out where the park district can improve those services. Katelynn emphasizes that as a general manager she strives to support her staff in such a way that so they can spend more time on creation of programming.

### **5.3 VERIZON WIRELESS AGREEMENT AMENDMENT**

Superintendent Wallace explains the current Verizon Wireless agreement and the proposed changes. The agreement is proposing to stabilize the chimney structure to hold the new equipment. For FY 2026, the park district budgeted \$49,176.28 from lease revenue from Verizon under the existing agreement. The agreement includes annual rent escalations of 3 percent. Verizon has requested an amendment to the agreement to modify and add to the existing equipment configuration. However, there are necessary structural repairs that need to take place on the chimney, before any additional equipment can be added to the structure. For these repairs, the park district budgeted \$75,000 this year, however, \$52,000 of those repairs will now be funded by Verizon.

Commissioner Murdock asks what the exchange of additional years on the contract is for the \$50,000 payment from Verizon. Director Lindgren answers that we are basically restarting the contract, so adding an additional seven years. Commissioner Goebel adds that she would like staff to make sure we can go back to Verizon for more money for repairs, if there are additional substantial repairs over the next 20 years. President Lahey asks if we have any clarity on what the Village might say about these repairs. Superintendent Wallace explains that the district will need to go to the review appearance committee. The Village will give us the information we need to get through the process successfully. Commissioner Duffy explains that this will be considered a modification of the original use because Verizon is changing their equipment. Director Lindgren explains that this is for the good of the community and the district will support the changing of equipment to allow the community to have better coverage.

### **5.4 CAMPFIRE SAUNA CONTRACT UPDATE**

Director Lindgren explains that the original lease was from September 5, 2025, through September 3, 2026, with some to-be-determined details within the agreement. We are looking to define some of the unknowns



## COMMITTEE OF THE WHOLE MEETING AGENDA

in the agreement after seven months of usage and feedback. We are looking to reset that lease to a 1-year lease. Campfire Sauna and Social LLC is a Wilmette-based business that provides a unique service aligned with community values of physical, mental, and emotional wellness. Staff will be bringing a policy forward regarding vendor relationships throughout the district, and will specifically call out how we handle those relationships at the Lakefront. However, without a policy currently in place, staff is bringing this renewed agreement to the board for discussion and input.

Commissioner Clarke expresses her concern over the sauna being parked on Overlook Drive, given the heavy use of Overlook, even through the winter months. She goes on to express her concern that, though the off-season for the sauna is July and August, we continue to get very warm days beyond August which makes her concerned about where the sauna will be placed. She asks how that is being addressed with the sauna company. In addition, when the sauna was parked on Overlook Drive, the board received emails regarding the use of space and blocking off prime parking in winter.

Commissioner Duffy asks how staff came up with parking the sauna at Picnic Area 4. Superintendent Merrill states that locations have been vetted through the Lakefront staff. This picnic area could still be used if the sauna is parked near the area.

President Lahey asks if the location is untenable, can it be moved again. Staff answer that it can be moved. Commissioner Duffy recaps that last year during this conversation, the sauna was not intended to be at the lakefront at all during the swim season because they would be using it at other events. However, this year the park district is being asked to store the sauna. He asks the sauna owners if they see this as an evolution of the use of the device. Brett Rudowsky answers that that they didn't know last year how this would look. It has evolved and the experience and demand has increased. They expect the sauna to be non-functional, unless a Wilmette resident requests to use it. Commissioner Duffy summarizes that the sauna is probably going to remain at the lakefront for the remainder of this lease term and the next lease we are discussing today.

President Lahey says that having the sauna in the beach parking area during off-season worked well, however when it was on Overlook Drive there were issues and comments. He hesitates about having the sauna at the lakefront in the June, July and August stretch of time. President Lahey hopes staff can close the gaps in third party vending with a policy.

Commissioner Duffy suggests that, in the forthcoming policy, staff assess vendor contracts that have to go out to bid and which do not require a bid to make sure we are following the law. Generally speaking, we do not allow third-party vendors to operate activities at Gillson Park. We might allow them in other parks. Related to the lease agreement, Commissioner Duffy says that he aligns with Commissioner Clarke regarding Overlook Drive. He is concerned the sauna is blocking the few spots where visitors can sit in your car and view the lake in the winter time.

Commissioner Adrianopoli thanks Campfire Sauna for working with the park district while we work through



## COMMITTEE OF THE WHOLE MEETING AGENDA

making our policy and determining what is the right use of the lakefront for our community. She is in support of extending the life of the beach throughout the winter months. She goes on to emphasize that the placement of the sauna is an operational decision.

Commissioner Duffy asks how the district liability is addressed for this activity, given that the trend is for folks to do a sauna and then a cold plunge. Director Lindgren answers that from a liability and protection standpoint, the contract with the sauna does protect our liability. Commissioner Murdock states that the liability is the same for anyone, regardless of whether they use the sauna. Commissioner Clarke emphasizes that the park district discourages anyone from going into the water when it's not guarded. She does not want the sauna to encourage cold plunges because it would go against what the park district was doing when they implemented controlled access to the lake.

Vice President Frazier requests that staff address the liability with the district's attorney. Director Lindgren agrees.

### 5.0 ADJOURNMENT

Commissioner Murdock moves and Commissioner Duffy seconds a motion to adjourn the Committee of the Whole meeting.

By a voice vote; **motion carried.**



## Memorandum

Date: April 13, 2026  
To: Board of Park Commissioners  
From: Josh Wallace, Superintendent of Parks & Planning  
Re: Verizon Wireless – Amendment to the Building and Site Agreement

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### Statement

The Wilmette Park District currently has a Building and Site Agreement with Verizon Wireless for telecommunications equipment located at 1041 Ridge Road. The agreement allows Verizon to maintain antennas and associated telecommunications equipment on the chimney structure and within the interior space at the facility.

For FY 2026, The Park District budgeted \$49,176.28 from lease revenue from Verizon under the existing agreement. The agreement includes annual rent escalations of 3 percent. Verizon has requested an amendment to the agreement to modify and add to the existing equipment configuration. However, there are necessary structural repairs that need to take place on the chimney, before any additional equipment can be added to the structure. The additional equipment has been reviewed and has been approved by the Wilmette Review Appearance Committee and was approved on 4/22/2025 and building permits have been issued.

### Chimney Repairs

The chimney structure supporting Verizon’s telecommunications equipment requires structural repairs to preserve its continued safe use.

The total cost of the chimney repair project is estimated to be \$76,440. Verizon has agreed to provide a one-time contribution of \$50,834 towards these repairs as part of the amendment. This payment will be made within 45 days of execution of the amendment and will be applied toward the chimney repair costs.

The district currently has \$75,000 budgeted within the 2026 Capital Improvement Program (CIP) for this project. With Verizon’s contribution, the district’s estimated net cost for the repair would be approximately \$25,606.

### Equipment Modifications

As part of this amendment, Verizon will also upgrade and modify certain equipment located on the chimney structure. These modifications include updated antenna equipment, cabling, and mounting hardware necessary to support ongoing wireless network improvements. The modifications do not expand Verizon’s leased footprint at the facility.



**Lease Term**

The original agreement includes a five-year initial term followed by renewal options. The amendment clarifies that the agreement will continue with four additional five-year renewal terms following the current renewal term, unless Verizon elects to terminate the agreement with the required notice.

**Financial Summary**

Current budgeted annual lease revenue: \$49,176.28

Annual rent escalation: 3%

Verizon one-time contribution toward chimney repairs: \$50,834

Total estimated chimney repair cost: \$76,440

Estimated net District cost after contribution: approximately \$25,606

**Recommendation**

Staff recommends the Board authorize the execution of the Amendment to the Verizon Wireless Building and Site Agreement.

**Attachments: Lease Agreement**

## AMENDMENT TO BUILDING AND ROOFTOP SITE AGREEMENT

This Amendment to Building and Rooftop Site Agreement (“Amendment”) is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_, by and between Wilmette Park District, an Illinois park district and unit of local government, with its principal offices located at 1200 Wilmette Avenue, Wilmette, Illinois 60091, hereinafter designated PARK DISTRICT and Chicago SMSA Limited Partnership d/b/a Verizon Wireless with its principal offices at One Verizon Way, Mail Stop 4AW100, Basking Ridge, New Jersey 07920, hereinafter designated Verizon Wireless (telephone number 866-862-4404), with reference to the facts set forth in the Recitals below:

### RECITALS

A. Park District is the owner of that certain real property and multi-story building (“Building”) located at 1041 Ridge Rd., Wilmette, IL 60091 (“Property”).

B. Park District and Verizon Wireless are parties to that certain Building and Rooftop Site Agreement dated August 14, 2019 (“Agreement”), pursuant to which Verizon Wireless is leasing certain space at Property consisting of interior space within and space on side of Building, with additional space surrounding the chimney (the “Chimney Space”) (collectively, “Premises”), along with access rights and the right to install utilities, for the purpose of construction, maintenance, and operation of a communications facility as substantially described and depicted in the Agreement.

C. The Parties now desire to amend the Lease to memorialize (i) the repair of the chimney area by Park District; (ii) the modification of Verizon Wireless equipment on Premises; and (iii) and such other items as stated herein.

### AGREEMENT

NOW, THEREFORE, in consideration of the facts contained in the Recitals above, the mutual covenants and conditions below, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Revised Equipment Installation and Exhibit B – 1.** Exhibit B to the Agreement is hereby replaced with the attached Exhibit B –1, which reflects the Verizon Wireless equipment type and location modification (“Modified Equipment”). It is understood by Park District and Verizon Wireless that, subject to and in accordance with the terms of the Agreement (as amended hereby), Verizon Wireless shall be entitled to use, occupy, install, maintain, repair and replace equipment in the locations on the Property described in the attached Exhibit B-1, which depicts the Modified Equipment on Premises. Provided that Verizon Wireless has received all necessary permits and approvals from appropriate governing bodies, Verizon Wireless may immediately commence installation of the equipment as depicted on Exhibit B-1.

2. **Park District Chimney Repair.** The Parties acknowledge that the chimney area of the Building requires repairs to preserve its continued safe use. Park District repairs to the chimney area shall impact Verizon Wireless Use on Premises. Park District represents that the total cost of the chimney repair shall be \$72,620.00. As consideration for entering into this Amendment, Verizon Wireless agrees to make a one-time payment in the amount of \$50,834.00 to Park District within forty-five (45) days of full execution of this Amendment which Park District shall use towards the chimney repair costs (“Verizon Wireless Chimney Repair Contribution”).

If necessary to maintain service during Park District’s performance of chimney repair, Verizon Wireless may locate temporary antennas at a mutually agreeable location on Building or a facility (e.g. cell-on-wheels) on the Property, at a location approved by Park District, including all utilities associated with the use of the temporary antennas or facility, and while continuing to pay Rent; provided any and all temporary antenna placement or facility is in compliance with any documents of record and any local laws, ordinances, rules or regulations.

3. **Extensions.** The Parties acknowledge that the Commencement Date is \_\_\_\_\_ and are currently within the first Renewal Term as contemplated by Paragraph 3 of the Agreement. Paragraph 3 of the Agreement shall be revised and replaced with the following:

Upon expiration of the current Renewal Term, this Agreement shall automatically be extended for 4 additional 5 year terms (each, a “Renewal Term”) unless VERIZON WIRELESS terminates it at the end of the any Renewal Term by giving PARK DISTRICT written notice of the intent to terminate at least 9 months prior to the end of the then current term.

4. **Verizon Wireless Notice.** All notices to Verizon Wireless hereunder must be in writing and shall be deemed validly given if sent by certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

Lessee: Chicago SMSA Limited Partnership  
d/b/a Verizon Wireless  
180 Washington Valley Road  
Bedminster, New Jersey 07921  
Attention: Network Real Estate

With a copy to: Basking Ridge Mail Hub  
Attn: Legal Intake  
One Verizon Way  
Basking Ridge, NJ 07920

Email copy to: [ilwipropertymanagement@verizon.com](mailto:ilwipropertymanagement@verizon.com)

Notice shall be effective upon actual receipt or refusal as shown on the receipt obtained pursuant to the foregoing.

5. **Continued Effect.** Except as specifically modified by this Amendment, all of the terms and conditions of the Agreement shall remain in full force and effect. In the event of a conflict between any term or provision of the Lease and this Amendment, the terms and provisions of this Amendment shall control. In addition, except as otherwise stated in this Amendment, all initially capitalized terms will have the same respective defined meaning stated in the Agreement. All captions are for reference purposes only and shall not be used in the construction or interpretation of this Amendment.

**IN WITNESS WHEREOF**, Park District and Verizon Wireless have caused this Amendment to be executed by each Party's duly authorized representative on the date written below.

**Park District:**

Wilmette Park District, an Illinois park district and unit of local government

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Verizon Wireless:**

Chicago SMSA Limited Partnership,  
an Illinois limited partnership d/b/a Verizon Wireless

By: Cellco Partnership, Its General Partner

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Exhibit B-1

**SITE PLAN OF CHIMNEY SPACE, FLOOR SPACE  
ANTENNA SPACE AND CABLING SPACE**

**(see attached plans)**

**WILMETTE PARK DISTRICT  
ORDINANCE 2026-O-3**

**AN ORDINANCE AUTHORIZING THE DISPOSAL OF CERTAIN SURPLUS PROPERTY  
OWNED BY THE WILMETTE PARK DISTRICT**

WHEREAS, the Wilmette Park District, Cook County, Illinois (“Park District”) owns the following items of personal property (“Property”):

- Two (2) Toro GR 3300 Greensmaster – Greens Mowers**
- Four (4) Toro RM 3550 Reelmaster – Fairway Mowers**
- Two (2) Toro GR 3320 Greensmaster – Tee Mowers**
- Two (2) Toro GR 2120 flex Greensmaster – Green Rollers**
- One (1) Toro GM 4100 Groundmaster – Rough Mower**
- One (1) Toro Workman HDX Auto Gator – Heavy Duty Workman**
- One (1) Toro SandPro 5040 – Sand Pro**
- One (1) Toro Greenspro 1200 – Walk Mower**

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22), every park district is authorized to sell or convey any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners (“Park Board”) then holding office is no longer necessary, useful to, or for the best interests of the park district.

NOW, THEREFORE, it is hereby ordained by the Board of Park Commissioners of the Wilmette Park District as follows:

Section 1. The Park Board hereby finds and determines that the Property is no longer necessary, useful to, or for the best interests of the Park District and hereby declares said Property to be surplus.

Section 2. The Park Board hereby further declares that it is in the best interests of the Park District and its residents to dispose of the Property as set forth in Section 3 below, subject to the execution by the recipient, as and if appropriate, of an instrument whereby the recipient acknowledges that it is acquiring the Property used, as is, without any warranties of any kind whatsoever, assumes all liabilities in connection with its use of the Property, and releases, indemnifies and holds harmless the Park District and its park commissioners, officers, officials, and employees against and from any and all such liabilities associated with its acquisition and use of said Property.

Section 3. The Park Board hereby authorizes and directs the Executive Director, or his or her designee, to dispose of the Property in any manner he or she sees fit, which may include sale, auction, donation, disposal, or any other lawful means, with or without advertisement, at any time following the adoption of this Ordinance, and to take such other actions as the Executive

Director, or his or her designee, shall deem necessary or appropriate in order to carry out the intent and effect the provisions and purposes of this Ordinance.

Section 4. This Ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this **13<sup>th</sup> day of April, 2026**, by the affirmative vote of three-fifths of the members of the Board of Park Commissioners.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Park Commissioners  
Wilmette Park District

ATTEST:

\_\_\_\_\_  
Secretary, Board of Park Commissioners  
Wilmette Park District

STATE OF ILLINOIS    )  
                                  )  
COUNTY OF COOK    )

**SECRETARY'S CERTIFICATE**

I, the undersigned, do hereby certify that I am the Secretary of the Board of Park Commissioners of the Wilmette Park District, Cook County, Illinois and as such, I am keeper of the records, ordinances, files and seal of said Park District; and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Ordinance **2026-O-3:**

**AN ORDINANCE AUTHORIZING THE DISPOSAL OF CERTAIN SURPLUS PROPERTY OWNED BY THE WILMETTE PARK DISTRICT**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Wilmette Park District held at 1200 Wilmette Avenue, Wilmette, Illinois at 7:30 p.m. on the **16<sup>th</sup> day of April, 2026.**

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereto affix my official signature and the seal of said Wilmette Park District at Wilmette, Illinois, this **16<sup>th</sup> day of April, 2026.**

\_\_\_\_\_  
Secretary, Board of Park Commissioners  
Wilmette Park District

[SEAL]

# Reinders

## Trade Details

Account: 365542

**Wilmette Park District Golf Course**

3900 Fairwar Drive

Wilmette IL 60091

Attn: Nick Marfise

EVALUATED BY:

**Brian Placzkowski**

Territory Manager

13401 Watertown Plank Rd.

Elm Grove, WI 53122-2228

Cell (815) 347-3888

Fax (847) 678-5511

[bplaczkowski@reinders.com](mailto:bplaczkowski@reinders.com)

<u>Quote ID</u>
<u>Evaluation Date</u>
8/20/25

### TRADE EVALUATION

MANUFACTURER	MODEL NAME & ACCESSORIES	MODEL YEAR	MODEL #	SERIAL #	HOURS	TRADE VALUE	BLUE TAG #
Toro	GR 3300	2017	04510	400380520	2163.1	9000	
Toro	GR 3300	2017	04510	4000380523	2134.0	9000	
Toro	RM 3550	2019	03910	404873550	2200.5	10000	
Toro	RM 3550	2019	03910	404873548	2186.5	10000	
Toro	RM 3550	2019	03910	404873549	2148.0	10000	
Toro	RM 3550	2019	03910	404873558	2143.9	10000	
Toro	GR 3320	2019	04530	401138329	2904.0	10000	
Toro	GR 3320	2019	04530	404573259	2900.0	10000	
Toro	GR 2120 flex	2019	04044	404475426	1366.8	1500	
Toro	GR 2120 flex	2019	04044	404475414	1456.0	1500	
Toro	GM 4100	2019	30608	403406245	4355.9	7500	
Toro	Workman HDX Auto	2015				2000	
Toro	SandPro 5040	2019	08705	405398599		6000	
Toro	GreensPro 1200	2013	44907	313030176		500	
					Trade Total:	97000	

### ADDITIONAL NOTES



Voucher List Presented to the Board of Park Commissioners  
At the Regular Meeting of April 13, 2026

**Voucher List - Reconciliation  
March-26  
(Vendor Disbursements Over \$5,000)**

<b>Vendor Name</b>	<b>Amount</b>	<b>Type of Service/Products</b>	<b>PCard</b>
Park District Risk Management Agency - PDRMA	186,053.01	02/2026 Various Insurance contributions	
IL Municipal Retirement Fund	93,349.72	Monthly Contribution	
West Side Tractor Sales	79,970.78	Skid Loader	
Pit & Tap	40,960.00	Platform Match Catering	
Shamrock Fire Protection	28,745.00	CRC- Sprinkler Maintenance	
STZR HOLDINGS LLC/DBA R&R Specialties of Wis	26,146.39	Zamboni Parts and Repairs	
DMI DELL HIGHER EDUC	25,545.40	DELL PB16250 LAPTOPS and DOCKS	PCard
THE WEBSTAIRANT STORE	24,776.22	Equipment purchased for various projects	PCard
FACTORY PLAZA INC	22,579.00	CRC - CIP RECONSTRUCTION/COUNTER TOP	PCard
Nicor Gas	22,394.44	Gas Service for various areas	
ComEd	15,117.40	Electric Service for various areas	
Amazon	8,279.84	Program Supplies	PCard
Amazon	2,738.19	Office Supplies	PCard
Amazon	2,393.69	Equipment and Repairs	PCard
Amazon	729.41	Website Hosting	PCard
Amazon	224.72	Coffee Bar Supplies	PCard
Chicago Loves Dance Inc	13,890.70	Professional services for vendor led programming	
CDW GOVT #AH7382Z	13,306.67	Various Software Subscriptions	PCard
AEP ENERGY, INC.	12,680.51	Electric Service- Pool/Tennis/Ice	
Brady Industries of Illinois LLC, a BradyPLUS comp.	12,563.20	All Locations- Supplies/Paper Supplies and Soap	
LAKESHORE RECYCLING SY	12,472.83	TRASH/RECYCLING for various areas	
Varsity Brands, Inc.	12,098.10	Entry Fees for Breakfast/OneBeat Dance Competition	
Gourmet Gorilla, Inc.	10,455.53	Half/Full Day AM-PM Catered Lunch Snack	
SQ THE LAWN	9,929.20	PADDLE MATCH CATERING	
VOLLEY LLC	9,240.00	Volley Machine Lease	
HYATT HOTELS	8,948.20	Meals and Lodging during Conference - 26 people	
SynaTek, LP	8,117.50	Greens Fertility Program	
Lauterbach & Amen, LLP	8,000.00	2025 Financial Audit Progress Billing	
Harrell's LLC	7,943.83	Supplies for Golf	
WEISSMAN'S THEATRICAL	7,885.42	Costumes for various shows	
Wage Works	7,833.15	Flexible Spending Accounts	
PRECISION ARTS CHALLENGE	7,508.85	COMPETITION FEES	PCard
Williams Scotsman, Inc.	6,263.08	Langdon Park Project	
AT&T	5,976.82	Phone Charges, Business Internet, Data & Voice Network Charges	
LOWES #02728	5,357.27	BUILDING MATERIALS FOR SET & CRC Reconstruction	PCard
Elmwood Supply Company, Inc.	5,036.76	Pool- Plumbing Repairs	
<b>Total</b>	<b>765,510.83</b>		
Other Sundry Services/Products	211,621.70	Details on following page	
<b>Total Voucher List</b>	<b>977,132.53</b>		
<b>Payroll Transfers</b>			
3/6/2026	427,519.29		
3/20/2026	431,815.43		
<b>Total Payroll Transfers</b>	<b>859,334.72</b>		
<b>Total Vouchers and Transfers</b>	<b>1,836,467.25</b>		

14,141.13

We, the undersigned Officers of the Wilmette Park District, do hereby singularly approve for payment the above listed and detailed list of bills chargeable for the above stated month and on which further approval was passed at a regularly scheduled meeting of the Board of Park Commissioners of the Wilmette Park District.

\_\_\_\_\_  
Commissioner-Motion

\_\_\_\_\_  
Commissioner-Second



**Voucher Approval Report  
Vendor Disbursements under \$5,000 sorted by Vendor  
Presented to the Board 04/13/2026**

Vendor Name	Amount	Type of Service/Products	Y
137 - STRICKLAND BROTH	88.10	OIL CHANGE ON PARK DISTRICT VEHICLE	PCard
24HOURWRISTBANDS.COM	331.70	DAILY WRISTBANDS-MAIN	PCard
4IMPRINT, INC	2,111.69	SAILING EARLY REG INCENTIVE	PCard
4TE STATUS SHARE, LLC	332.50	RAINOUTLINE MAR 2026 - DEC 2026	PCard
4TE STATUS SHARE, LLC	66.50	RAINOUTLINE JAN 2027 - FEB 2027	PCard
A & J Sewer Service	513.00	Golf- Septic Cleaning	
A WISH COME TRUE	2,012.67	ICE SHOW COSTUMES	PCard
ADLER PLANETARIUM	900.00	SDO FIELD TRIP	PCard
AED SUPERSTORE	2,439.84	AED RESTOCK SUPPLIES	PCard
Aerex Pest Control Services	285.00	Pest Control- Ice/Pool/Tennis	
Aerex Pest Control Services	210.00	CRC Pest Control	
Aerex Pest Control Services	210.00	CRC Pest Control	
AFLAC	1,033.40	Employee Contributions	
AFP GMIS ILLINOIS	450.00	GMIS GIANTS CONFERENCE REGISTRATION	PCard
AHW LIBERTYVILLE	32.25	PARKS - VEHICLE REPAIR PARTS	PCard
ALARM DETECTION SYSTEM	350.49	QUARTERLY ALARM PAYMENT CLUBHOUSE	PCard
ALARM DETECTION SYSTEM	193.98	QUARTERLY ALARM CHARGE MAINTENANCE	PCard
ALDI 40021	92.11	MAL-BINGO PARTY SUPPLIES	PCard
ALTEC INDUSTRIES CP	2,864.77	WEST PARK - BUCKET TRUCK INSPECTION/ANNUAL	PCard
American Red Cross	578.00	CPR Class- 7 Participants	
Amme Promotions Inc.	2,791.51	Half/Full Day Preschool Teacher Quarter-zips	
ANSWR SVC TELEASSIST	31.26	CRC - ELEVATOR ANSWERING SERVICE	PCard
ANSWR SVC TELEASSIST	31.26	GOLF - ELEVATOR ANSWERING SERVICE	PCard
APPLE.COM/BILL	21.99	CAPCUT, VIDEO EDITING SUBSCRIPTION	PCard
AZTEC SUPPLY	526.64	ALL LOCATIONS - SUPPLIES/URINAL SCREENS	PCard
B&H PHOTO 800-606-696	735.00	PHOTO PRINTER FOR EVENTS	PCard
Bayhack, Joanie	280.00	BeMoved Classes	
BEAR COUNTRY INC	50.00	TEEN CAMP/BEAR PAW FIELD TRIP DEPOSIT	PCard
Becker Arena Products Inc	2,292.22	Zamboni Ramps 28 ft Radius	
Bill's Plumbing and Sewer, Inc.	2,425.00	Thornwood Park- Hydrant Replacement	
Bill's Plumbing and Sewer, Inc.	2,425.00	Thornwood Park- Hydrant Replacement	
BISQUE IMPORTS	60.50	CERAMICS SUPPLIES	PCard
BOWLERO NILES	649.00	SPORTS FIELD TRIP 6/18	PCard
BOWLERO NILES	194.70	TEEN CAMP/BOWLERO FIELD TRIP DEPOSIT	PCard
Brainch, Devin S.	66.43	Replacement Payroll 02.06.26 Check 501118448	
BURRITO BEACH	15.40	MEAL AT IPRA	PCard
BURRITO BEACH	12.27	IPRA PER DIEM - GRUNSCHEL	PCard
BURRITO BEACH	8.69	IPRA - J. GOURLEY/BREAKFAST	PCard
Bushnell Incorporated	162.75	Pool- Repair Filters	
CAMPSITECOM INC	2,704.00	Camp App 2026	
CARDIO PARTNERS INC	3,718.10	2 NEW PORTABLE AEDS	PCard
CCI CONSTANT-CONTACT	519.00	MARCOM / EMAIL PLATFORM / SUBSCRIPTIONS	PCard
CDS Office Technologies	4,450.00	Panasonic FZ-G2 Toughbook, Keyboard, Barcode Scanner	
CHAMPIONTEAMWEAR	2,809.25	COMPETITIVE TEAM BACK PACKS	PCard
Chess-Ed LLC	2,604.00	Winter Break Camp 2025/26	
Chess-Ed LLC	1,200.00	Chess Ed Winter I 2026 Gen Rec	
Chew, Krisna A. Morales	148.54	Travel Expenses Feb 2026	
Chicagoland Assc of Golf Course Superintendents	320.00	Association Shop Tour	
Chicagoland Assc of Golf Course Superintendents	115.00	Chicagoland Association Dues	
Chicagoland Assc of Golf Course Superintendents	70.00	Superintendent Education	
CHICK-FIL-A #03212	18.30	IPRA - FOOD	PCard
CHICK-FIL-A #03212	13.06	LUNCH IPRA - 1 PERSON	PCard
CHIPOTLE 0240	22.69	IPRA - FOOD- 1 PERSON	PCard
CHIPOTLE 0240	20.00	IPRA-FOOD	PCard
CHIPOTLE 0240	16.98	IPRA - A. MURRAY/LUNCH	PCard
CHIPOTLE 0240	16.48	IPRA LUNCH - 1 PERSON	PCard
CHIPOTLE 0240	12.91	IPRA - J. GOURLEY/LUNCH	PCard
CHIPOTLE MEX GR ONLINE	92.19	ASR CENTRAL STAFF APPRECIATION TREATS - 6	PCard
Cintas First Aid & Safety	94.88	West Park- Safety Cabinet Supplies	
Cintas First Aid & Safety	58.10	Program Operational Supplies- First Aid Supplies	
Cintas First Aid & Safety	52.79	First Aid Cabinet	
Cintas First Aid & Safety	51.09	Program Operational Supplies- First Aid Supplies	
CITY WELDING SALES & SERVICE, INC.	60.48	Pool- CO2 Cylinders/Ending	
CMT CHICAGO IL27690015	10.75	IPRA TRAVEL - GRUNSCHEL (HYATT TO UNION ST)	PCard
CMT ORLANDO 29020013	86.64	RIDE FROM AIRPORT TO HOTEL IN FLORIDA	PCard
COMCAST / XFINITY	473.87	FITNESS TV	PCard
COMCAST / XFINITY	317.94	PLATFORM TENNIS TV	PCard
COMCAST / XFINITY	277.76	GOLF TV	PCard
COMCAST / XFINITY	256.38	MALLINCKRODT TV & INTERNET	PCard
COMCAST / XFINITY	246.21	ADMIN TV	PCard
COMCAST / XFINITY	203.35	CRC INTERNET	PCard
COMCAST / XFINITY	184.90	LAKEVIEW WIRELESS	PCard
COMCAST / XFINITY	126.47	CRC TV HOSPITALITY	PCard
COMCAST / XFINITY	109.93	TENNIS INTERNET	PCard
COMCAST / XFINITY	109.92	ICE INTERNET	PCard
COMCAST / XFINITY	96.90	ADMIN INTERNET	PCard

COMCAST / XFINITY	96.90	GOLF INTERNET	PCard
COMCAST / XFINITY	48.63	MALLINCKRODT XFINITY TV	PCard
COMCAST / XFINITY	42.09	FITNESS MUSIC	PCard
COMCAST / XFINITY	41.92	CRC TV	PCard
COMCAST / XFINITY	10.70	WEST PARK TV	PCard
COMCAST / XFINITY	9.24	ICE TV	PCard
COMCAST / XFINITY	9.24	TENNIS TV	PCard
COMCAST BUSINESS	519.88	COMCAST PHONE FOR WPD	PCard
CONCORD THEATRICALS CO	3,000.00	SOUNDS OF SUMMER FREE PERFORMANCE SHARE	PCard
CONCORD THEATRICALS CO	1,017.22	WCT SUMMER PRODUCTION SHARE	PCard
CONNEXION	1,770.00	CIP - LED	PCard
CONNEXION	465.00	CIP - LED J. WILTGEN	PCard
Conserv Fs Inc	333.53	Parks- Grounds Supplies	
CPP GOODE & FRESH PIZZ	132.27	LUNCH FOR 25 STAFF FOR CAMP OPEN HOUSE	PCard
CPP GOODE & FRESH PIZZ	111.47	Lunch for 26 preschool teachers	PCard
CURB CHI TAXI	18.60	TAXI WITH 5 OTHER STAFF TO DINNER @ IPRA	PCard
CURB CHI TAXI	10.50	GEN REC ADMIN/CONFERENCE TAXI	PCard
Daniel C. Reamer	3,012.00	Basketball-Official/Score Keeper/Scheduling Fee	
DAVE & BUSTER'S, INC.	370.00	TEEN CAMP/DAVE & BUSTERS FT DEPOSIT	PCard
DAVID RAMSEY	87.50	WEBSITE LINK LICENSE	PCard
DBC BLICK ART MATERIAL	745.08	CERAMICS SUPPLIES	PCard
DD/BR #306178 Q35	151.12	CAMP REGISTRATION DAY TREATS	PCard
Distributor Operations, Inc.	121.92	Battery for Small Lift Machine	
DMARCLY (NETFLARE)	759.00	DMARC SOFTWARE FEB 2026-DEC 2026	PCard
DMARCLY (NETFLARE)	69.00	DMARC SOFTWARE JAN 2027	PCard
DOLLAR TREE	99.50	MAL-BINGO SUPPLIES	PCard
DOLLAR TREE	5.25	ASR ROMONA SUPPLIES	PCard
DOLLARTREE	20.50	ONE DAY WORKSHOPS/CRAFTS AND TOYS	PCard
DOLLARTREE	10.25	PM ADVENTURES/TOYS & BAGS	PCard
DUNKIN #306605 Q35	9.41	BREAKFAST IPRA	PCard
DUNKIN #308751 Q35	14.27	BREAKFAST AT IPRA CONFERENCE	PCard
DUNKIN #308751 Q35	6.02	COFFEE AT 2026 CONFERENCE - N. HELENIK	PCard
DUNKIN #308751 Q35	6.02	COFFEE AT 2026 IPRA CONFERENCE - N. HELENIK	PCard
DUNKIN #308751 Q35	5.90	P.VILLAGRAN IPRA CONFERENCE - BREAKFAST FOR ONE	PCard
DUNKIN #308751 Q35	3.94	IPRA CONFERENCE MEAL	PCard
DUNKIN #342933 Q35	11.48	IPRA PER DIEM - GRUNSCHEL	PCard
EBAY O 05-14121-16167	55.18	SPECIALTY LABEL TAPE FOR NEW CABINETS, SHELVES	PCard
EBAY O 05-14121-16168	92.56	SPECIALTY LABEL TAPE FOR NEW CABINETS, SHELVES	PCard
Elena Victoria Swingler	1,249.50	Sewing Saturdays- Winter/Spring 2026	
Elena Victoria Swingler	1,020.60	Sewing Saturdays- Spring 2025	
ENCHANTED CASTLE POS	236.88	TEEN CAMP/ENCHANTED CASTLE FIELD TRIP DEPOSIT	PCard
ENCHANTED CASTLE POS	149.50	PM ADVENTURES/ENCHANTED CASTLE FIELD TRIP DEPOSIT	PCard
ERANGE INC	1,092.00	ANNUAL E-RANGE SUBSCRIPTION FOR RANGE KIOSK	PCard
ESRI	700.00	WEST PARK - TREE SOFTWARE	PCard
EVENTON.COM	90.00	MARCOM / WEBSITE PLUGIN / INDEPENDENT CONTRACTOR	PCard
FAIRMONT HOTELS	287.42	IPRA CONFERENCE LODGING	PCard
Fambro Management LLC	864.00	AES Winter I 2026 Gen Rec (Lets Code It)	
Fastsigns-Morton Grove	416.73	Banners/Postcards Beetlejuice Jr.	
Fastsigns-Morton Grove	416.15	Banners/Postcards Marketing	
Fastsigns-Morton Grove	193.30	Personalized Office Supplies	
Fastsigns-Morton Grove	183.60	Advertising	
Fastsigns-Morton Grove	81.12	Personalized Office Supplies-Kwiatkoski/Carosielli	
Fastsigns-Morton Grove	38.66	Personalized Office Supplies- Iovinelli	
FILINI RESTAURANT	24.59	2026 CONFERENCE MEAL	PCard
Flip Star Inc	2,875.00	Xcel Gold,Diamond,Platinum State Meet Entry Fee	
FLIPPERS PIZZERIA - 09	33.17	DINNER PER DIEM FLORIDA COMPETITION 2026	PCard
FOX VALLEY FIRE AND SA	150.00	CRC - FIRE ALARM RADIO LEASE	PCard
FOX VALLEY FIRE AND SA	150.00	GOLF MAINTENANCE - FIRE ALARM RADIO LEASE	PCard
FOX VALLEY FIRE AND SA	150.00	LAKEVIEW - FIORE ALARM RADIO LEASE	PCard
FOX VALLEY FIRE AND SA	150.00	MALLINCKRODT - FIRE ALARM RADIO LEASE	PCard
FOX VALLEY FIRE AND SA	150.00	POOL - FIRE ALARM RADIO LEASE	PCard
FOX VALLEY FIRE AND SA	55.00	WEST PARK - FIRE ALARM RADIO LEASE	PCard
FSP AMERICAN OUTFITTER	192.70	IMPROV TROUPE T SHIRTS	PCard
GEMPLERS	95.96	PARKS - J. GOURLEY PESTICIDE TRAINING	PCard
Genuine Parts Co. DBA Napa Auto Parts	819.89	Parks- Truck # 12 Repairs	
Genuine Parts Co. DBA Napa Auto Parts	185.85	Parks- Lawn and Garden Batteries	
Genuine Parts Co. DBA Napa Auto Parts	154.56	Parks- Truck Supplies/Fluids/Lubricants	
Genuine Parts Co. DBA Napa Auto Parts	30.57	Buildings- Ford Van Repair Parts	
Gewalt Hamilton Assoc., Inc	840.00	Lakefront Infrastructure Implementation PHS III	
GLENVIEW PARK DISTRICT	384.00	SDO FIELD TRIP	PCard
GOLF COURSE SUPERINTEN	1,445.00	GOLF CONFERENCE AND TRADE SHOW - ASST SUPERINTENDENT	PCard
GOLF COURSE SUPERINTEN	1,445.00	GOLF CONFERENCE AND TRADE SHOW - SUPERINTENDENT	PCard
Gomez III, David Wycoff	61.34	February 2026 Mileage	
GOOGLE GOOGLE ONE	29.99	DANCE ALLIANCE TEAM GOOGLE DRIVE 2026	PCard
GOPHER FAMILY BRANDS	176.98	BASKETBALLS ROOKIE LEAGUE	PCard
Grower Equip & Supply Co	174.99	Stihl Chaps Protective Equipment	
Grower Equip & Supply Co	120.98	Backpack Blower Recoil Assy.	
Gymnastics Etc	690.00	Level 6,7,8 State Meet 2026 Fees 115x6	
Gymnastics X-Calibur	1,035.00	Xcel Silver State Meet Entry Fee April 10-12, 2026	
Halogen Supply Co Inc	2,133.83	Pool- Plumbing Supply and Repairs	
HALSTED STREET DELI 23	11.06	IPRA CONFERENCE MEAL	PCard
HAMPTON SOCIAL T5 ORD	49.79	PER DIEM FLORIDA 1/22 LUNCH	PCard
Hamran, Christa M.	221.84	Feb 2026 Travel Expenses	
Hamran, Christa M.	207.78	Travel Expenses Mar 6-8 2026	
Harris Golf Cars	857.18	Repairs on Yamaha Cars	

HARRY CARAYS WATER TO	2,420.00	STAFF DINNER RECEIPT - 36 PPL	PCard
HCM DOORS SYSTEMS INC	1,848.82	WEST PARK - GARAGE DOOR REPAIR	PCard
HOLIDAY INN ORLANDO-F&	22.17	PER DIEM FLORIDA 2026	PCard
HOLIDAY INNS	1,064.81	HOTEL FOR FLORIDA	PCard
HOLIDAY INNS	1,064.81	HOTEL FOR FLORIDA COMPETITION	PCard
HOMEDEPOT.COM	174.85	PARKS - SHOP SUPPLIES/FOLDING KNIVES	PCard
IDLEWOOELECTRICSSUPPLY	852.54	CRC - CIP RECONSTRUCTION	PCard
IDLEWOOELECTRICSSUPPLY	288.30	CRC - ELECTRICAL REPAIRS/NON PDRMA RELATED	PCard
IDLEWOOELECTRICSSUPPLY	228.87	CRC - CIP RECONSTRUCTION ART ROOM	PCard
IKEA CHICAGO	920.50	CRC RECONSTRUCTION - 203 LARGE CABINET	PCard
IKEA CHICAGO	472.99	205 CUBE STORAGE (1), STUDENT PROJECT SHELVES	PCard
IKEA CHICAGO	357.99	201 CUBE STORAGE (1), ART CLOSET SMALL CABINETS	PCard
IKEA CHICAGO	179.85	CERAMICS STORAGE AND ORGANIZAATION	PCard
IKEA CHICAGO	158.98	201 CAMP CUBE STORAGE (1), IRONING BOARD	PCard
IKEA CHICAGO	99.58	201/203 NEW CABINET ORGANIZERS	PCard
IKEA CHICAGO	6.31	CFA ORGANIZATION	PCard
Il Dept of Natural Resources	59.00	2026 Boat Rental License Application	
IL TOLLWAY-AUTOREPLENI	100.00	WEST PARK - TOLLWAY CHARGE	PCard
IL TOLLWAY-WEB-UNPD TO	1.90	WEST PARK - TOLL PAYMENT	PCard
ILIPRA.ORG	315.00	JOB POSTING - ACCOUNTING MANAGER	PCard
ILIPRA.ORG	315.00	JOB POSTING - LAKEFRONT BEACH SUPERVISOR	PCard
ILIPRA.ORG	165.00	IPRA - MARKETING INTERN JOB POST	PCard
ILIPRA.ORG	165.00	JOB POSTING - RECREATION SUMMER INTERN	PCard
Ill. Dept. of Revenue	1,170.00	02/26 Sales Tax	
ILLINOIS ASSOCIATION O	800.00	PARKS - J. GOURLEY/IPRA	PCard
ILLINOIS ASSOCIATION O	345.00	2026 IPRA CONFERENCE REGISTRATION	PCard
ILLINOIS ASSOCIATION O	345.00	IAPD CONFERENCE REGISTRATION - J. GOEBEL	PCard
ILLINOIS ASSOCIATION O	345.00	IPRA CONFERENCE REGISTRATION	PCard
ILLINOIS ASSOCIATION O	190.00	IPRA CONFERENCE FEE	PCard
ILLINOIS ASSOCIATION O	90.00	CUSTOMER SERVICE CLASS @ IPRA	PCard
ILLINOIS GOVERNMENT FI	250.00	ACCOUNTING MANAGER POSITION ADVERTISEMENT	PCard
IN GALLUS GOLF LLC	2,833.22	TOURNAMENT SOFTWARE AND GOLF COURSE APP	PCard
IN GNXCOR USA INC	225.00	MAINTENANCE CARE	PCard
IN NEHAMASHOTS	250.00	RECITAL PHOTOGRAPHER	PCard
IPRA IL	280.00	CPRP EXAM CERTIFICATION	PCard
IPRA IL	280.00	CPRP-MW	PCard
IPRA IL	265.00	IPRA DUES - STANISLAW	PCard
IPRA IL	265.00	IPRA MEMBERSHIP	PCard
IPRA IL	265.00	PARKS - J. GOURLEY IPRA MEMBERSHIP	PCard
IPRA IL	200.00	IPRA EVENT REGISTRATION - 4 PEOPLE	PCard
IPRA IL	150.00	IPRA PRO CONNECT REGISTRATION FEE	PCard
IPRA IL	150.00	IPRA PROCONNECT REGISTRATION FEE	PCard
IPRA IL	150.00	WEST PARK - A. MURRAY IPRA TRAINING	PCard
IPRA INV-43887	265.00	IPRA MEMBERSHIP RENEWAL	PCard
JAMF SOFTWARE, LLC	292.00	APPLE DEVICE MANAGEMENT	PCard
JASPER S CAFE	22.15	MAL-LUNCH CLUB OUTING	PCard
Jet I Solar Fund LLC	1,014.68	Energy from Solar Panels	
JEWEL OSCO 0001	135.31	SEASONAL EVENTS/ROYAL BALL DESSERTS	PCard
JEWEL OSCO 0001	17.98	MAL-BINGO PARTY SUPPLIES	PCard
JEWEL OSCO 3426	18.45	Lunch for 26 preschool teachers	PCard
JEWEL OSCO 3456	19.99	CANDY FOR REGINA DOMINICAN HS JOB FAIR	PCard
JEWEL OSCO 3465	21.96	FULL DAY PRESCHOOL SUPPLIES	PCard
JIMMY JOHNS - 1037 - E	9.26	IAPD CONFERENCE MEAL - 1 PERSON	PCard
JIMMY JOHNS 1037	16.19	E. GONZALEZ 1/30 PER DIEM - IPRA CONFERENCE LUNCH	PCard
JIMMY JOHNS 1037	13.73	IAPD/IPRA CONFERENCE MEAL	PCard
JIMMY JOHNS 1037	13.05	P.VILLAGRAN IPRA CONFERENCE - LUNCH RECEIPT	PCard
JOHN WEISS ACE HDWE	440.03	CRC - CIP RECONSTRUCTION	PCard
JOHN WEISS ACE HDWE	109.90	PARKS - PPE/WARMING SUPPLIES	PCard
JOHN WEISS ACE HDWE	81.76	TEAK OIL AND NAILS FOR BAGGER RACK.	PCard
JOHN WEISS ACE HDWE	56.90	BOLTS AND CONCRETE DRILL BITS.	PCard
JOHN WEISS ACE HDWE	53.97	ICE - BUILDING SUPPLIES	PCard
JOHN WEISS ACE HDWE	40.15	PARKS - GROW ROOM SUPPLIES MALLINCKRODT	PCard
JOHN WEISS ACE HDWE	39.13	CRC - PLUMBING UPDATE PARTS	PCard
JOHN WEISS ACE HDWE	37.31	FASTENERS AND T30 BIT.	PCard
JOHN WEISS ACE HDWE	19.97	WEST PARK - BUILDINGS TRUCK SUPPLIES	PCard
JOHN WEISS ACE HDWE	11.97	PARKS - GROW ROOM SUPPLIES	PCard
Jorson & Carlson Co Inc	186.70	Zamboni Ice Scraper Knives,Cleaned,Sharpened,Honed	
Jorson & Carlson Co Inc	143.96	Zamboni,Ice Scraper Knives,Cleaned,Sharpened,Honed	
Jorson & Carlson Co Inc	86.98	Zamboni Ice Scraper Knives Cleaned Sharpened Honed	
Jorson & Carlson Co Inc	86.98	Zamboni,Ice Scraper Knives,Cleaned,Sharpened,Honed	
Jorson & Carlson Co Inc	86.98	Zamboni Ice Scraper Knives Cleaned Sharpened Honed	
Jorson & Carlson Co Inc	83.90	Zamboni Ice Scraper Knives,Cleaned Sharpened,Honed	
JUST SALAD	18.27	IAPD CONFERENCE MEAL - 1 PERSON	PCard
JUST TIRES #1282	51.75	PARKS - TIRE DISPOSAL	PCard
KOHL'S #0177	53.91	SEUSSICAL CONCESSIONS	PCard
Kohn Law Firm SC	18.77	Wage Garnishment	
LA CASITA TAMALES	245.48	JOSE 30TH YEARS ANNIVERSARY AT WILMETTE PARK DISTRICT.	
LA MADELEINE MCO	33.78	PER DIEM LUNCH AT AIRPORT ON THE WAY HOME	PCard
LANDMARK STUDIO LTD	320.37	DOOR REPLACEMENT FOR PODIUM.	PCard
LAUNCH GURNEE (POS)	625.72	SDO FIELD TRIP	PCard
LAZ PARKING ECOMMERCE	260.00	IAPD CONFERENCE PARKING	PCard
Leibold Irrigation Inc	1,497.60	Irrigation Mainline Repair	
LOU MALNATIS PIZZERIA	91.80	FOOD FOR BOARD MEETING - 15 PPL	PCard
LP Pros LLC	925.00	Ice- Propane	
LUMABOOTH	199.99	PHOTOBOTH APP SUBSCRIPTION FOR EVENTS	PCard

LYFT 1 RIDE 02-01	5.90	IPRA TRAVEL - GRUNSCHEL	PCard
LYFT INCREASE TIP	2.00	IPRA TRAVEL - GRUNSCHEL	PCard
LYFT RIDE SAT 9AM	9.91	TRAVEL TO/FROM IPRA	PCard
LYFT RIDE THU 10AM	14.64	TRAVEL TO/FROM IPRA	PCard
LYFT RIDE THU 7AM	67.92	IPRA TRANSPORTATION - GRUNSCHEL	PCard
Market Access Corp	525.00	Lakeview Center February Liquor Liability	
Market Access Corp	175.00	Lakeview Center- January 2026 Liquor Liability	
Markham, Kirsten	26.54	IPRA Convention Jan 2026 Mileage	
Markham, Kirsten	20.00	Parking Fee for Dance Competition 03.06.2026	
MASTER ATHLETICS	310.77	PADDLES FOR RESALE	
MCO WENDYS	30.42	LUNCH FOR PGA SHOW-1 PERSON	PCard
MEETMAKER.COM	(130.00)	PARTIAL REFUND FOR COMPETITION FOR ATHLETE	PCard
ME-HOFFMAN EST-SERTIFI	748.12	SPORTS FIELD TRIP 8/6 1/2 PAYMENT	PCard
ME-HOFFMAN EST-SERTIFI	519.72	TEEN CAMP/MAIN EVENT FT DEPOSIT	PCard
Melville, Joanna	52.29	WCT Costume Supplies	
MENARDS MORTON GROVE I	483.36	GOLF - MARKERS	PCard
MENARDS MORTON GROVE I	241.52	CRC - CIP RECONSTRUCTION	PCard
MENARDS MORTON GROVE I	210.67	SAILING TOOLS	PCard
MENARDS MORTON GROVE I	145.77	LAKEFRONT SUPPLIES	PCard
MENARDS MORTON GROVE I	33.95	SECURITY FLASHLIGHT	PCard
MENARDS MORTON GROVE I	25.94	BROOMS	PCard
MENARDS MORTON GROVE I	20.23	ONE DAY WORKSHOPS/SENSORY SUPPLIES	PCard
METRA MOBILE	6.75	E. GONZALEZ - METRA RECEIPT - IPRA CONFERENCE	PCard
METRA MOBILE	6.75	TRAVEL TO STAFF IAPD STAFF DINNER	PCard
METRA MOBILE	5.50	IPRA TRANSPORTATION - GRUNSCHEL	PCard
METRA MOBILE	3.75	TRAVEL TO/FROM IPRA	PCard
MICHAELS #9490	50.81	COSTUMES	PCard
MILLERS PUB	50.39	IPRA - J. WALLACE/DINNER	PCard
MINIVANLABS PHOTOBOOTH	216.00	ORIGINAL PHOTOBOOTH PURCHASE - (LATER REFUNDED)	PCard
MINIVANLABS PHOTOBOOTH	(216.00)	MINI PHOTOBOOTH REFUND	PCard
Mission Square Retirement (ICMA) - 457	1,832.49	Employee Contributions	
Mission Square Retirement (ICMA) - 457	1,743.81	Employee Contributions	
Monroe Truck Equipment Inc	1,424.65	Parks- Plow Repairs	
MORIMOTO ASIA	53.73	PER DIEM DINNER IN FLORIDA	PCard
MOWERWORKS, LTD	2,038.15	Parks- Equipment/New Walk Behind Blower	
MOWERWORKS, LTD	560.00	Parks- Replacement Part for Backpack Blower	
MOWERWORKS, LTD	352.99	Parks- Replacement Parts for Backpack Blowers	
MUSIC THEATRE INTL	740.00	ROYALTIES & SCRIPTS - BIGS SESSION 1 - HIGH SCHOOL MUSICAL JR	PCard
MUSIC THEATRE INTL	740.00	ROYALTIES & SCRIPTS - BIGS SESSION 2 - WILLY WONKA JR	PCard
MUSIC THEATRE INTL	590.00	ROYALTIES & SCRIPTS - MINIS SESSION 1 - SHREK KIDS	PCard
MUSIC THEATRE INTL	590.00	ROYALTIES & SCRIPTS - MINIS SESSION 2 - LION KING KIDS	PCard
MUSIC THEATRE INTL	248.00	SCRIPTS	PCard
NANDOS MICHIGAN AVE	35.95	IAPD CONFERENCE MEAL - 2 PEOPLE	PCard
Nandwana, Deepika	7.00	Teacher Reimbursement- Food Handler Certification	
New York Life Insurance Co	1,391.11	WPD Employee Premiums	
NORTH SHORE FAUCETS IN	160.00	GOLF - SINK REPAIRS	PCard
NORTH SHORE TOWING INC	300.00	Parks- Towing for Repairs	
Northshore Omega	318.00	Consortium Slot Fee for 2026	
Northshore Omega	177.00	DOT Screening	
Northshore Omega	177.00	DOT Screening	
Northshore Omega	84.00	Post Accidental Drug Screen	
Northshore Omega	84.00	Post Accidental Drug Screen	
NRPA OPERATING	70.00	CPRP CERTIFICATION RENEWAL	PCard
OAKTON COMMUNITY CENTE	100.00	CAMP INNOVATION EXPLORATORIUM DEPOSIT	PCard
Oehlerking, MaryAnn	309.04	Travel Expenses February 2026	
ORANGE COUNTY C C CONC	70.00	LUNCH FOR PGA SHOW- 2 PEOPLE	PCard
Outstanding Graphics	450.00	Photography Fee Production of Seussical	
PADDLEFISH	49.54	PER DIEM LUNCH IN FLORIDA	PCard
PANERA BREAD #600674 O	7.67	IPRA CONFERENCE MEAL	PCard
PARKWHIZ, INC.	67.82	PARKING @ CONFERENCE	PCard
PARKWHIZ, INC.	(67.82)	REFUND DUE TO LACK OF PARKING SPACES AVAILABLE	PCard
PAYPAL ETSY INC	13.39	COSTUME SUPPLIES	PCard
Pioneer Athletics	2,638.00	Recreation- Youth/Adult Volleyball	
Pitney Bowes Inc	2,509.33	Mailing of Jan 2026 Explore More Newsletters	
Pitney Bowes Inc	88.59	Finance Charges for Late Payment	
Play-Well TEKologies	1,365.00	Winter I 2026 Gen Rec Classes	
PODS	213.15	CRC - CIP RECONSTRUCTION	PCard
PODS	213.15	LAKEFRONT IMPLEMENTATION - CIP	PCard
POTBELLY #10	20.08	IPRA - J. GOURLEY/LUNCH	PCard
POTBELLY #10	19.19	LUNCH AT CONFERENCE - L SULLIVAN	PCard
POTBELLY #10	18.18	IPRA CONFERENCE- LUNCH C HEAFEY	PCard
POTBELLY #10	16.96	GEN REC ADMIN/CONFERENCE LUNCH (FREELS)	PCard
POTBELLY #10	16.73	PER DIEM CONFERENCE 2026	PCard
POTBELLY #10	15.85	IPRA - J. GROVES/LUNCH	PCard
POTBELLY #10	13.95	IPRA - FOOD- 1 PERSON	PCard
POTBELLY #10	8.92	IPRA CONFERENCE MEAL	PCard
Prestige Flag	2,565.99	Embroidered Golf Course Flags	
Prestige Flag	288.00	Hole in One Flags	
PUBLIX #1191	18.10	LUNCH AT PGA SHOW- 1 PERSON	PCard
Record-A-Hit Inc	4,262.50	Inflatable/Games 7.3.26 Star Spangled Splash	
Reinders Inc	835.00	Parks- Liquid Sprayer Batteries	
Reinders Inc	54.50	Hairpin Actuator for Sprayer	
Reinhart Boerner Van Deuren sc	327.50	Legal Services	
RES BIDDLEHOTE	24.87	IUEDP HOTEL DEPOSIT	PCard
RES HYATTTREGEN	300.95	IPRA CONFERENCE HOTEL	PCard

REVDANCE.TENTH HOUSE	670.15	ICE SHOW COSTUMES	PCard
REVDANCE.TENTH HOUSE	453.70	COSTUMES	PCard
REVDANCE.TENTH HOUSE	172.90	COSTUME	PCard
Revels Turf and Tractor	246.82	Parts for Trimax	
Revels Turf and Tractor	240.23	Parts for Trimax	
RISEVISION	360.00	DIGITAL DISPLAY LICENSES	PCard
Robbins Schwartz	245.87	P.T.A.B. Challenge Services	
Rock 'n' Kids, Inc.	801.00	Winter I 2026 Gen Rec	
Rodriguez, Ubaldo	302.11	Travel Expenses Feb 2026	
Russo's Power Equipment	1,320.00	Parks- Supplies/Salting Supply	
SAFARI LAND	185.38	AFTERNOON ADVENTURES/SAFARI LAND FIELD TRIP DEPOSIT	PCard
SANGOMA US INC	46.49	DISTRICT FAX SOLUTION	PCard
SANTA S VILLAGE, LLC.	250.00	AFTERNOON ADVENTURES/SANTAS VILLAGE FIELD TRIP DEPOSIT	PCard
Schiele Stitchmine LLC	1,690.45	Ice Staff Uniforms	
SFC Chicagoland LLC	3,800.00	Cooking Winter I 2026 Gen Rec	
SOCIETYFORHUMANRESOURC	299.00	SHRM MEMBERSHIP - C HEAFEY	PCard
SOFI RESURANT	93.43	LUNCH/DINNER IPRA CONFERENCE	PCard
SOFI RESURANT	93.43	MARCOM / IPRA FOOD / TRAINING & EDU	PCard
SOFI RESURANT	93.42	DINNER AT 2026 IPRA CONFERENCE - N. HELENIAK	PCard
SP BLADEMASTER	167.00	SKATE SHARPENER REPLACEMENT PARTS	PCard
SP FIREHOSESUPPLY	1,021.04	ICE - RINK SUPPLIES/HOSES	PCard
SP JUST FOR KIX CATA	53.94	COSTUMES	PCard
SP JUST FOR KIX CATA	(44.99)	COSTUME RETURN	PCard
SP POOL CERTS	390.00	WEST PARK - POOL TRAINING/D. MANNING	PCard
SP POWER SYSTEMS	-	GROUP FITNESS SUPPLIES - CANCELLED ORDER	PCard
SP RAYMOND GEDDES CO.	31.03	CONCESSIONS	PCard
SP VUORI CLOTHING	384.00	RACQUETS UNIFORMS	PCard
SPOTHERO 844-356-8054	127.20	IPRA - J. WALLACE PARKING	PCard
SPOTHERO 844-356-8054	112.36	2026 CONFERENCE PARKING	PCard
SPOTHERO 844-356-8054	112.36	IPRA - PARKING	PCard
SPOTHERO 844-356-8054	91.16	PARKING FOR IPRA CONFERENCE	PCard
SPOTHERO 844-356-8054	64.93	IPRA PARKING - FRIDAY, JAN 30 - SATURDAY, JAN 31	PCard
SPOTHERO 844-356-8054	44.73	IPRA CONFERENCE PARKING	PCard
SPOTHERO 844-356-8054	44.52	PARKING AT IAPD CONFERENCE	PCard
SPOTHERO 844-356-8054	15.49	PARKING IPRA - THURSDAY, JAN 29	PCard
SQ 233 MARKET	16.12	MEAL SNACKS FOR IPRA CONFERENCE	PCard
SQ 233 MARKET	12.95	IPRA PER DIEM - GRUNSCHL	PCard
SQ C&S SUPPLY, LLC.	203.02	PARKS - SUPPLIES/NOZZLE REPAIR LIT	PCard
SQ CAB SERVICE	13.20	IPRA - SHARED CAB RIDE WITH CRC STAFF	PCard
SQ HIGHLAND PARK PLAY	40.00	SHOW PROP LION KING	PCard
SQ HOLY BAGELS CO	26.50	IPRA - A. MURRAY/BREAKFAST	PCard
SQ OUR JOY TAXI	28.80	CONFERENCE TAXI FOR 6 STAFF MEMBERS	PCard
SQ SESAC	1,278.00	MUSIC PUBLIC PERFORMANCE LICENSE FOR ENTIRE DISTRICT	PCard
SQ VISTA CAFE	18.96	IPRA PER DIEM - GRUNSCHL	PCard
Standard Industrial & Auto Equip	390.00	West Park- Lift Inspection	
Stanielun, Mark	540.00	Piano Tuning	
Staples Advantage	555.90	Paper for CRC Office	
Staples Advantage	236.94	Paper for Admin	
Staples Advantage	94.07	Pop for Admin	
STAPLS7673378592000001	202.09	WEST PARK - OFFICE SUPPLIES/BATTERIES, ETC.	PCard
STAPLS7673456564000001	54.12	WEST PARK - OFFICE SUPPLIES	PCard
STAPLS7673516013000001	24.24	WEST PARK - OFFICE SUPPLIES	PCard
STAPLS7673516013000002	26.68	WEST PARK - OFFICE SUPPLIES	PCard
STORKS PLOWS	68.48	PARKS - PLOW TRUCK REPAIR	PCard
Suburban Stump Removal Inc	1,250.00	Stump Grinding	
SUPPLYHOUSE.COM	169.71	GOLF - ROOF TOP REPAIRS	PCard
SUPPLYHOUSE.COM	115.02	GOLF - PLUMBING REPAIR	PCard
SUPPLYHOUSE.COM	70.68	POOL - WATER HEATER REPAIRS	PCard
SUPPLYHOUSE.COM	54.25	GOLF - HVAC REPAIR PART	PCard
SUSPA, INC	137.31	PARKS - SNOW PLOW PARTS	PCard
SWANNIES.CO	2,106.88	GOLF APPAREL FOR RESALE 2025	PCard
SWANNIES.CO	179.46	APPAREL FOR RESALE - 2025	PCard
SWISSOTEL	427.76	2026 CONFERENCE HOTEL	PCard
SWISSOTEL	373.35	HOTEL STAY FOR CONFERENCE	PCard
SWISSOTEL	314.65	IPRA LODGING - GRUNSCHL	PCard
SWISSOTEL	314.65	IPRA STAY 2 NIGHTS 1 PERSON	PCard
SWISSOTEL	19.76	MEAL AT CONFERENCE	PCard
TARGET 00008367	(18.99)	RETURN - WRONG SIZE DELIVERED	PCard
TARGET 00032524	36.50	ASR ROMONA SUPPLIES	PCard
TARGET.COM	87.92	STORAGE BINS FOR NEW CABINETS	PCard
TARGET.COM	63.30	AIP BIG CLOSET STORAGE	PCard
TARGET.COM	63.30	ART BIG CLOSET STORAGE	PCard
TARGET.COM	63.30	SEW CRAFTY BIG CLOSET STORAGE	PCard
TARGET.COM	47.52	COSTUMES	PCard
TARGET.COM	37.98	203 NEW SHELF STORAGE	PCard
TDC CHICAGO DOGS I	100.00	TEEN CAMP/CHICAGO DOGS FIELD TRIP DEPOSIT	PCard
Technology Mgt Rev Fund	450.00	WPD District Wide Internet Service	
TEMU.COM	59.29	ART ROOM 201/203 ORGANIZATION	PCard
THAI INBOX WILMETTE	18.15	FOOD FOR BOARD MEETING - 15PPL	PCard
THAI-INBOX THAI INBOX	176.84	FOOD FOR BOARD MEETING - 15PPL	PCard
THE HOME DEPOT #1902	402.60	PICKLEBALL	PCard
THE HOME DEPOT #1902	32.34	NEW PAINT BRUSHES FOR PAINTING SETS	PCard
THE HOME DEPOT #1902	17.51	NEW ART FURNITURE PAINTING SUPPLIES	PCard
THE HOME DEPOT #1907	316.50	MULTI BRUSH BELT SANDER TEAK OIL WOOD WORK .	PCard
THE HOME DEPOT #1987	450.46	ICE - REPAIR GLASS FOR WACKER	PCard

THE HOME DEPOT #1987	356.58	SEUSSICAL PAINT	PCard
THE HOME DEPOT #1987	145.96	GOLF - HVAC REPAIR	PCard
THE HOME DEPOT #1987	63.11	ICE - COMPRESSOR ROOM REPAIR	PCard
THE HOME DEPOT #1987	54.70	ICE - LIGHTING MATERIALS	PCard
THE HOME DEPOT #1987	45.94	PARKS - BUILDING SUPPLIES	PCard
THE HOME DEPOT #1987	39.88	PARKS - SUPPLIES/CUTTING DISC'S	PCard
THE HOME DEPOT #1987	19.98	CONSTRUCTION - ROOM TARP	PCard
THE HOME DEPOT #1987	(64.98)	TARP RETURN	PCard
THE HOME DEPOT #6701	104.29	PAINT FOR NEW CLASSROOM FURNITURE	PCard
THE HOME DEPOT #6701	35.93	CERAMICS 205 ACCENT WALL	PCard
THE HOME DEPOT #6701	35.93	LGRUNSCHHEL OFFICE FURNITURE PAINT	PCard
The Segal Company(Midwest States), Inc	2,750.00	2025 Actuarial Evaluation	
The Sherwin-Williams Co	185.73	Golf- Restaurant Painting Supplies	
THE UPS STORE 2808	75.38	POSTAGE TO SHIP RETURNS TO WEISSMAN, REVOLUTION, JUST FOR KIX	PCard
THE UPS STORE 2808	14.34	DOCUMENT POSTAGE	PCard
THE UPS STORE 2808	14.34	ECC DOCUMENT POSTAGE	PCard
Thermostat Acquisition Holdngs, LP	2,189.00	Ice- Preventive Maint. Contract	
T-Mobile	31.00	Community Playfields Cameras & Door Lock System	
TOP GOLF SCHAUMBURG 62	800.00	DEPOSIT FOR SPORTS CAMP FIELD TRIP	PCard
Tressler, LLP	735.00	Legal Services for WPD-February 2026	
Triton Intertech LLC.	265.61	Parks- Vehicle Back Up Sound Alarms	
TST BOTTLENECK MANAGE	37.66	IAPD CONFERENCE MEAL - 1 PERSON	PCard
TST BOTTLENECK MANAGE	36.95	IPRA PER DIEM ONE PERSON	PCard
TST BOTTLENECK MANAGE	33.39	IPRA CONFERENCE - PER DIEM LUNCH	PCard
TST BOTTLENECK MANAGE	32.86	LUNCH AT IPRA CONFERENCE 2026	PCard
TST BOTTLENECK MANAGE	30.80	MAL-IPRA CONFERENCE MEAL	PCard
TST GIORDANO'S - PRUD	37.40	MEAL FROM IPRA CONFERENCE	PCard
TST JUST SALAD - ILLI	41.01	IAPD Conference 1 person	PCard
TST JUST SALAD - ILLI	21.64	LUNCH AT IPRA CONFERENCE	PCard
TST JUST SALAD - ILLI	15.63	IPRA - A. MURRAY/LUNCH	PCard
TST STACKED AND FOLDE	1,894.00	Platform Match Catering	PCard
TST STAN'S DONUTS - 1	13.10	IPRA FOOD	PCard
TST STAN'S DONUTS - 1	10.05	IPRA BREAKFAST - 1 PERSON	PCard
TST LABRIOLA - CHICAGO	48.54	IPRA - A. MURRAY/DINNER	PCard
TST LABRIOLA - CHICAGO	27.27	IPRA - J. GOURLEY/DINNER	PCard
TST MESON DEL TACO	390.72	PARKS - WINTER/SNOW EVENT MEETING	PCard
TST PIZZA BY SAL WILME	3,900.00	Platform Match Catering	PCard
TST THE EVIE	81.15	DINNER- 8 PEOPLE	PCard
TST THE EVIE	52.11	IPRA PER DIEM - GRUNSCHHEL	PCard
TST THE EVIE	51.38	MAL-IPRA CONFERENCE MEAL	PCard
TST THE EVIE	50.08	IPRA - FOOD- 1 PERSON	PCard
TST THE EVIE	39.25	GEN REC ADMIN/CONFERENCE DINNER (FREELS)	PCard
TST THE EVIE	36.50	CONFERENCE MEAL FOR ONE - ANDREW PUCCETTI	PCard
TST THE EVIE	33.81	PER DIEM AT CONFERENCE 2026	PCard
TST THE EVIE	29.75	DINNER-CONFERENCE- 1 PERSON	PCard
TST VALLEY LODGE TAVER	126.43	INTRO LUNCH WITH MIKE CAROSIELLI AND THE ICE&AQUATICS - 4 people	PCard
TTS Group, Incorporated	1,203.88	Copier Usage Various WPD Facilities	
TTS Group, Incorporated	986.05	Copier Usage Various WPD Locations	
U OF I WEB PAYMENT	45.00	PARKS - J. IBARRA PESTICIDE TRAINING	PCard
UBER EATS	56.38	IPRA CONFERENCE MEAL (2 PEOPLE)	PCard
UBER EATS	21.85	IPRA CONFERENCE MEAL (1 PERSON)	PCard
UBER TRIP	177.58	TRAVEL DURING GOLF CONFERENCE	PCard
UBER TRIP	119.41	MAL-IPRA CONFERENCE TRANSPORTATION	PCard
UBER TRIP	108.33	IPRA CONFERENCE - UBER TRIP	PCard
UBER TRIP	105.28	TRAVEL IN FLORIDA FOR COMPETITION	PCard
UBER TRIP	95.80	IPRA CONFERENCE TRANSPORTATION	PCard
UBER TRIP	78.94	TRANSPORTATION HOME FROM STAFF DINNER	PCard
UBER TRIP	62.69	RIDE FROM AIRPORT TO DEMO DAY AT PGA SHOW - GM & HEAD PRO	PCard
UBER TRIP	56.44	UBER FROM HOME TO IPRA CONFERENCE	PCard
UBER TRIP	50.93	UBER FROM HYATT (IPRA COFERENCE) TO HOME	PCard
UBER TRIP	43.87	TRANSPORTATION AT PGA SHOW - GM & HEAD PRO	PCard
UBER TRIP	42.93	TRANSPORTATION TO 2026 IPRA CONFERENCE - N. HELENIAK	PCard
UBER TRIP	38.35	PGA MERCHANDISE SHOW TRAVEL TO AIRPORT - GM & HEAD PRO	PCard
UBER TRIP	37.31	TRANSPORTATION FROM 2026 CONFERENCE - N. HELENIAK	PCard
UBER TRIP	35.97	CARPPOOL WITH 5 WPD STAFF FROM CHICAGO SPORTS MUSEUM TO HYA	PCard
UBER TRIP	30.98	TRANSPORTATION TRAIN TO STAFF DINNER	PCard
UBER TRIP	29.15	TRANSPORTATION FROM AIRPORT - AOAP CONFERENCE	PCard
UBER TRIP	19.40	IPRA CONFERENCE - UBER TRIP + 3 PEOPLE	PCard
UBER TRIP	17.97	TRAVEL AT IPRA CONFERENCE	PCard
UBER TRIP	16.12	IPRA CONFERENCE - UBER TRIP + 3 PEOPLE	PCard
UBER TRIP	15.96	E. GONZALEZ - UBER RECEIPT - IPRA CONFERENCE	PCard
UBER TRIP	15.11	IPRA CONFERENCE - UBER TRIP (TIP)	PCard
UBER TRIP	12.00	TRANSPORTATION IPRA CONFERENCE	PCard
UBER TRIP	9.93	RIDE TO PGA SHOW - GM & HEAD PRO	PCard
UBER TRIP	8.96	RIDE HOME FROM CONVENTION CENTER	PCard
UBER TRIP	4.00	TIP FOR DRIVER TRAIN TO STAFF DINNER	PCard
UBER TRIP HELP.UBER.C	47.99	TRANSPORTATION IPRA CONFERENCE	PCard
UBER TRIP	15.94	TRAVEL IN FLORIDA FOR COMPETITION	PCard
ULINE SHIP SUPPLIES	1,026.60	GYM WIPES	PCard
ULTIMATE NINJAS NORTH	100.00	DEPOSIT FOR SPORTS CAMP FIELD TRIP	PCard
ULTIMATE NINJAS NORTH	100.00	TEEN CAMP/ULTIMATE NINJAS FIELD TRIP DEPOSIT	PCard
UNITED AIRLINES	508.82	2026 GOLF CONFERENCE FLIGHT	PCard
UNITED AIRLINES	40.82	2026 GOLF CONFERENCE FLIGHT	PCard
USPS PO 1684900091	62.40	WEST PARK - POSTAGE	PCard
VALKNUT HOLDINGS LLC	1,480.97	Platform Tennis Balls	

VC3, Inc.	1,558.00	Managed Backup Service	
VC3, Inc.	1,558.00	Managed Backup Service	
VC3, Inc.	738.01	Backup Appliance	
VC3, Inc.	(67.09)	Credit for Sales Tax on Invoice INV3566781VC3	
VC3, Inc.	(260.00)	Service Credit	
Verizon Wireless	3,482.38	Cell Phone Service for Various WPD Areas	
Viking Sports LLC	4,998.15	Platform Tennis Balls	
VISTA CAY RESORT BY MI	814.24	HOTEL FOR PGA SHOW	PCard
WAL-MART #1735	68.30	SEASONAL EVENTS/ROYAL BALL/DESSERT AND DECOR SUPPLIES	PCard
WAL-MART #2816	145.40	ASR ROMONA PROGRAM SUPPLIES	PCard
WAL-MART #2816	60.80	ROMONA ASR SUPPLIES	PCard
WAL-MART #3725	344.78	SEASONAL EVENTS/ROYAL BALL DECOR- SNACKS, PHOTO PROPS, REFR	PCard
WAL-MART #3725	30.05	GEN REC ADMIN/OFFICE SUPPLIES	PCard
WALMART.COM	98.93	NEW SINK STEP STOOL - 203	PCard
WHEN I WORK, INC.	200.00	STAFF SCHEDULING SOFTWARE	PCard
WHEN I WORK, INC.	68.75	WHEN I WORK (CENTENNIAL)	PCard
WHEN I WORK, INC.	68.75	WHEN I WORK (CRC)	PCard
WILSON SPORTING GOODS	92.65	SHOES FOR RESALE	PCard
Wisconsin Lighting Lab, Inc.	1,320.00	Howard Park- Lights Fixtures	
Wisconsin Lighting Lab, Inc.	1,200.00	Howard Park- Light Fixtures	
WOMEN IN LEISURE SERVI	42.00	MAL- WILS MEMBERSHIP	PCard
WWW.VEVOR.COM	165.10	2D ART SHELVING DRAWERS	PCard
WWW.VEVOR.COM	113.06	CERAMICS RECLAIM COLLECTOR	PCard
Zawrazky, Natalie	6.95	Food Handler Certification	
ZOOM.COM 888-799-9666	33.98	VIDEO MEETING SOFTWARE	PCard
	<u>211,621.70</u>		

## Michelle Parson

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**From:** Roshni Jain <rjain92@gmail.com>  
**Sent:** Wednesday, March 25, 2026 9:35 PM  
**To:** Chris Lindgren; Public Comment  
**Subject:** [External] In support of campfire sauna

To whom it may concern,

Campfire sauna and social is a positive asset to the community - fostering health, social connection, and mental wellness. Wilmette is better off with this business in town.

Take care,  
Roshni Jain  
Wilmette Resident

## Michelle Parson

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**From:** karen david <kpatteedavid@gmail.com>  
**Sent:** Sunday, March 22, 2026 2:34 PM  
**To:** Public Comment; Chris Lindgren  
**Subject:** [External] Campfire sauna

Hello -

I am writing in support of wilmette's newest best lakeside offering. I have enjoyed the sauna a number of times this winter and brought my whole family over the holidays for what we hope is a new annual tradition. I have also been with friends and smaller groups. It is so invigorating and beautifully situated there by the lake. I think it was even better before they moved to the swim beach parking lot, but that works too.

My friends in winnetka and elsewhere are very jealous that it's so close for us and I consider it a real positive addition to our community - the exact opposite of all the negativity around fencing.

Please renew Brett and Lauren's contract - we have long cold winters and NEED them.

Karen David  
32-year wilmette resident

## Michelle Parson

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**From:** Birch, Steven <steven.birch@jackson.com>  
**Sent:** Monday, March 23, 2026 12:57 PM  
**To:** Chris Lindgren; Public Comment  
**Cc:** Steven Birch  
**Subject:** [External] Campfire Sauna

Hello,

I'm writing as I understand that the owners of Campfire Sauna are in the process of contract renewal with WPD. I am writing in strong support of their business and to highlight the meaningful benefits I've experienced through the Sauna and its welcoming community. This has been a great addition to Wilmette and the lake front in general. I hope they are able to continue operating in Wilmette and can access the beach at a location that is close enough to use the water and provide a benefit to the overall Northshore community.

Thanks,  
Steve Birch

### Steve Birch, CFA

#### AVP, Risk

Jackson National Asset Management, LLC  
225 West Wacker Drive, Suite 1000, Chicago, IL 60606  
Office 312-338-5843 | Cell 708-391-4565

## Jackson

 [Book time to meet with me](#)

## Michelle Parson

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**From:** Maria Miller <rerunmiller@yahoo.com>  
**Sent:** Monday, March 23, 2026 10:29 AM  
**To:** Chris Lindgren; Public Comment  
**Subject:** [External] Sauna

Hello,

I want to express my enthusiasm over the Campfire Sauna located down at Gilson beach. Not only is this service a healthy option for spending your time and money, but it builds community! I am an older resident (60s) in Wilmette now and have enjoyed getting to meet the younger adults (40s) in my neighborhood. The connections made and stories shared in the Sauna are invaluable.

Please consider allowing Campfire Sauna to conduct business on our lakefront throughout the year.

Thank you,  
Maria Miller  
1636 Lake Avenue  
Wilmette

## Michelle Parson

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**From:** Larisa Kalnins <larisakalnins@gmail.com>  
**Sent:** Monday, March 23, 2026 10:15 AM  
**To:** Chris Lindgren; Public Comment  
**Subject:** [External] Campfire Sauna support

Good morning,

I'm writing to express my support for the Wilmette Park District to renew their contract with Campfire Sauna. There are multiple ways that I have benefited from spending time in this exact sauna and I will highlight a few of them here. Going to the sauna this winter has benefited my mental health. Partaking in the sauna experience in nature has let me to sleep sounder, feel more grounded and there is no doubt that doing this outdoors is more beneficial (and enjoyable) than indoors. An unexpected benefit was the opportunity to meet other Village residents. I have had the pleasure of conversing with people who I would otherwise not meet. A retired couple who attend weekly, other residents that have children in the same age group with similar interests, and residents with shared political opinions as well as those with very different political options. Each of these interactions was pleasant and has enriched my life. I do hope that the Park District renews their contract.

Thank you,  
Larisa Kalnins  
[larisakalnins@gmail.com](mailto:larisakalnins@gmail.com)

## Michelle Parson

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**From:** Arianne Lehn <ariannelehn@gmail.com>  
**Sent:** Monday, March 23, 2026 9:23 AM  
**To:** Chris Lindgren; Public Comment  
**Subject:** [External] Support for Campfire Sauna and Social

Dear Wilmette Park District Board and Executive Director Lindgren,

Thank you so much for all of your dedicated, faithful, and generous leadership in our community. We are so grateful for all the energy and time you expend to make Wilmette a place of thriving for all.

I have personally experienced new ways to thrive because of Campfire Sauna and Social. Not only does it have many health benefits, it also has fostered meaningful connection with others and meeting new people. As we know, relational connection is one of the greatest contributors to thriving and joy in life.

Their location right by the lake has also been pivotal. I've found it to be a very healing experience, and the heart and spirit that Rudowskys bring to this business has made such an impact on countless people.

Thank you so much for your support of Campfire and all the good they are doing in Wilmette.

With gratitude,  
Arianne Braithwaite Lehn

--

*Pastor, Author, Artist, Creator*  
(she/her)

[My Etsy Site :\)](#)

Order [Ash and Starlight: Prayers for the Chaos and Grace of Daily Life, Second Edition](#)

Sign up for my [Substack — Monday Manna](#)

[www.ariannebraithwaitelehn.com](http://www.ariannebraithwaitelehn.com)



## Michelle Parson

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**From:** Laura Johnson <ljohnson801@gmail.com>  
**Sent:** Monday, March 23, 2026 8:54 AM  
**To:** Public Comment; Chris Lindgren  
**Subject:** [External] Campfire Sauna & Social

I hear that Campfire Sauna has a contract renewal coming up and I'd like to voice my support for this operation. It is definitely a value-add to our lakefront, though the relocation to the back of the beach parking lot is less than ideal.

Any venture that brings people together to enjoy the village's greatest asset should be supported and celebrated..

Thank you,

Laura Johnson

## Michelle Parson

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**From:** Mandy Pekin <mandy.pekin@gmail.com>  
**Sent:** Sunday, March 22, 2026 9:00 PM  
**To:** Public Comment; Chris Lindgren  
**Subject:** [External] Very grateful to Campfire Sauna and Social

I'm unable to go to the board meeting tomorrow night, but wanted to let you know how grateful I am that Campfire Sauna and Social is here. I took my husband as part of his birthday gift 3 weeks ago. We've been back once already, and we have booked a private sauna for one evening. We came for the sauna for all of the health reasons we've all read about — and couldn't have been happier with our experience. Each time we've been, we've met new locals we've never met before (despite having so many overlaps), left in a haze of calm (when does that happen these days?!?!), and slept like babies.

We're hoping to make it a regular Thursday night ritual, and have a few friends who are going to join us. We hope you do whatever is feasible to make it as easy for them as possible to remain at Gillson. Having them here is such a fantastic perk. I've lived in Wilmette for 8.5 years, and to be honest the two times I've been to Campfire Sauna and Social rank in my top 3 of formal Wilmette community programs that I've done and met new people outside of the school community.

Huge kudos to the Campfire Sauna and Social team, and thanks to you for all you are doing to keep them!

Mandy Pekin  
1341 Ashland Ave.  
Wilmette

## Michelle Parson

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**From:** Mark Fessler <markefessler@gmail.com>  
**Sent:** Sunday, March 22, 2026 7:36 PM  
**To:** Chris Lindgren; Public Comment  
**Subject:** [External] Campfire Contract Renewal

Wilmette Park District,

I can't say enough good things about the wood fired sauna experience at Gilson Park. I've personally used the sauna several times and plan on many more this spring. The healthy physical and mental encounter on our lakefront is a wonderful way to enhance the day. It is a bonus that CampFire is locally owned by two caring folks.

I understand CampFire Sauna and Social is up for a contract renewal soon and I fully support this business. I hope the original location on the "Over Look Drive" is where we all can enjoy our lakefront sauna for the rest of 2026.

Regards,

Mark Fessler  
Wilmette Resident, 28 years

## Michelle Parson

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**From:** Michael Peloquin <mjpelo@gmail.com>  
**Sent:** Sunday, March 22, 2026 5:34 PM  
**To:** Chris Lindgren; Public Comment  
**Subject:** [External] Campfire Sauna makes Wilmette a better place to live

Hello Chris and the Board!

I'm writing to express my sincere support of Campfire Sauna.

Campfire Sauna has had a tremendously positive impact on the Wilmette community in the following ways:

- 1) Providing a healthy activity for residents that promotes mental and physical well being. Have you gone? I always leave feeling amazing and more positive on everything!
- 2) Creating a space for community to strengthen and grow
- 3) Getting more out of our amazing lakefront that we are so lucky to have in Wilmette

Campfire Sauna helps move Wilmette in the direction I think we all want it to go - an inclusive, strong community which provides residents with avenues for a healthy mental and physical lifestyle. This is exactly the cool type of thing Wilmette can and should make available that surrounding towns would likely find a reason to not pursue.

I unfortunately can't make the Board meeting tomorrow in person but please know that my family and I fully, fully support Campfire Sauna's mission!

Please feel free to reach out for any more info.

Mike Peloquin  
501 Forest Ave  
Wilmette, IL 60091  
847-331-1865

Thank you!

Mike

## Michelle Parson

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**From:** Jeffrey Lehn <jeffreylehn@gmail.com>  
**Sent:** Sunday, March 22, 2026 4:44 PM  
**To:** Chris Lindgren; Public Comment  
**Subject:** [External] Support for Campfire Sauna and Social

Dear Wilmette Park District Board and Executive Director Lindgren,

Peace to you this Sunday afternoon. My name is Jeff Lehn and I live at 816 Greenleaf Ave with my wife and three children. I'm writing a letter of support on behalf of Campfire Sauna and Social in advance of your meeting tomorrow night.

Ever since Brett and Lauren opened their business several months ago, we've found it to be a blessing in our lives. The community it fosters, the health benefits it provides, the utilization of Gillson, the ways it partners with non-profit efforts for the common good (e.g. Special Olympics Polar Plunge a few days ago) and more - I commend you for partnering with them and allowing them to serve the Wilmette community in this way.

I have served as senior pastor of First Presbyterian Church of Wilmette for the past nine years. As a faith leader, I am always looking to support local organizations (faith communities, businesses, neighborhood partnerships, etc) that promote connection, anything that helps people be seen and loved, anything that deepens a sense of belonging and reduces the pain of loneliness.

Thank you for allowing Campfire Sauna and Social to be part of our community's fabric!

Thank you,  
Jeff Lehn

## Michelle Parson

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**From:** Michael Sullivan <msullivaniii@gmail.com>  
**Sent:** Sunday, March 22, 2026 1:44 PM  
**To:** Public Comment  
**Cc:** Chris Lindgren  
**Subject:** [External] Campfire Sauna Feedback

Hello Wilmette Park District Board,

My name is Michael Sullivan, and I have lived in Wilmette for almost 12 years now. My family and I spend a lot of time at Gillson Park and Beach. I wanted to express my support for Campfire Sauna and Social. They are a great addition to the community, and I urge you to support their renewal and expansion here in Wilmette. I enjoy the camaraderie and have met many new and old friends there for a memorable experience.

I noticed the Campfire team was nice enough to donate to two of my children's school benefits, and I know they are supporting other local charities, such as the Wilmette Special Olympics Polar Plunge.

I strongly support Campfire Sauna and their relationship with the village. Please pass this message along to the other board members.

Thanks!  
Michael

--

Michael Sullivan  
[msullivaniii@gmail.com](mailto:msullivaniii@gmail.com)  
448 Alpine Ln, Wilmette, IL 60091

## Michelle Parson

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**From:** Wendy Fessler <wfesslerdesign@gmail.com>  
**Sent:** Sunday, March 22, 2026 1:35 PM  
**To:** Public Comment  
**Subject:** [External] Campfire Sauna

Hello,

I am writing as a happy user of campfire sauna. We have used it in its previous location- preferred because you can see the lake and its current location. It is a wonderful way to build community in a healthy way in Wilmette. We have met nice people and really enjoyed our sessions.

Thanks

Wendy Fessler

Resident of Wilmette since 1998

## Michelle Parson

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**From:** Melissa Holmes <melissapholmes@gmail.com>  
**Sent:** Saturday, March 21, 2026 7:46 PM  
**To:** Chris Lindgren; Public Comment  
**Subject:** [External] Support of Campfire Sauna and Social

To the Wilmette Park District Board:

I am writing to express my strong support for Campfire Sauna and Social's continued presence at Gillson Beach along OUR local lakefront. What might seem like a simple amenity has, in practice, become something much more meaningful for our community.

In the colder months—when our beautiful lakefront is often underutilized—this sauna has created a welcoming, vibrant gathering place. It draws people outdoors at a time of year when many of us would otherwise remain isolated indoors, encouraging healthy activity, fresh air, and a renewed appreciation for the natural beauty of our shared space.

Perhaps most importantly, it has become a unique social connector. The sauna regularly brings together multigenerational groups of community members who might not otherwise cross paths. It fosters conversation, connection, and a sense of belonging that extends beyond the lake itself. It is increasingly common to recognize a familiar face around Wilmette and realize you first met in the sauna—an experience that strengthens the fabric of our community in a very real way.

Campfire Sauna and Social is doing more than offering a service; it is creating an inclusive environment that encourages community engagement, supports wellness, and highlights one of our town's most treasured natural assets year-round.

I strongly encourage you to support and continue allowing this initiative. It represents the very best of what local entrepreneurship can bring to a community: warmth, vitality, connection, and care for shared spaces.

Thank you for your consideration.

Sincerely,

Melissa Holmes



## **DIRECTOR'S REPORT**

*April 2026*

### **GOLF MAINTENANCE ASPHALT LOT RESTORATION**

The existing lot at the maintenance facility is in poor condition and was identified to be replaced in our capital improvement plan. The lot is problematic for the golf maintenance team and is at a point where it is not good for the equipment to drive on multiple times a day during operation. The team is working together on how to manage the construction once we start and bring the contractor on board. This proposal is within our budgeted amount.

### **IMMIGRATION ENFORCEMENT ACTIVITY SIGNAGE**

Following the ordinance passed by this Board in December of 2025, we had some positive suggestions from residents on ways that we can help educate the community. We have Know Your Rights signage in English and Spanish available at all facilities. All of our large group summer trainings will have specific training with police department staff on what to do if they see Federal ICE agents. Our Marketing team is also working on some public education through our channels on social media. We have been collaborating with the Village on this topic and will continue to do so moving forward.

### **BIG TREE LANE FEASIBILITY STUDY**

We issued the Request for Proposals on March 30<sup>th</sup> for the Comprehensive Recreation Feasibility Study. This study will review current high use facilities and the site at Big Tree Lane. Proposals are due on April 21<sup>st</sup>. We will schedule the finalist interviews in the first week of May and bring a recommendation for a professional services contract when a firm has been chosen.

### **ALLERGY SIGNAGE AT PLAYGROUNDS**

We have received requests from residents to help bring awareness to children with allergies in our parks. This is something that many agencies are putting into place to help educate park users on what is safe to bring to parks and playgrounds. We are implementing new signage created by our marketing department because safety is our #1 priority. We will also be sharing our new designs with Districts 37 and 39 so that our message is aligned across the Village.

## **STAFF SPOTLIGHT**

Illinois Parks and Recreation Association (IPRA) held a Supervisor Symposium on April 10<sup>th</sup> for parks and recreation, forest preserve and conservation districts statewide to learn skills needed to succeed at supervising in our field. Eric Gonzalez, HR Assistant, helped create this symposium with IPRA and both Carol Heaey (HR & Risk Manager) & Marianna Uriostegui (Social Media & Communication Specialist) were speakers representing WPD. Kudos to them for taking the initiative to help grow our industry.

## **STAFF REPORTS**

### **Parks & Planning**

- Major capital projects (Gillson, Langdon Shoreline Protection, CRC) are nearing completion, with final closeout and punch list work underway into spring.
- Hibbard Park construction is substantially complete, with final surface replacement scheduled for Spring 2026.
- Seasonal transition is in full swing, with crews shifting from winter storm response to spring setup and maintenance.
- District-wide field and facility readiness is underway, including installation of athletic equipment, site cleanup, and landscaping prep.

### **Recreation Department**

- Strong transition from winter to spring programming, with high registration, increased participation, and continued growth in internal programs.
- Key events (Egg Hunt, Bunny Brunch, Spring Break Camp) saw solid attendance and community engagement, with some increases year-over-year.
- Summer hiring and seasonal staffing remain a top priority, with significant progress across camps, lakefront, and aquatic operations.
- Continued program innovation and partnerships (e.g., USTA certification, new classes, expanded offerings) enhancing service delivery and participation.

### **Operations Department**

- District-wide signage, safety messaging, and DEI initiatives are being expanded to improve communication, compliance, and community awareness.
- Active hiring across multiple full-time and seasonal roles, with HR supporting recruitment, onboarding, and workforce development.
- Marketing efforts drove strong engagement during spring registration, with high website traffic, email performance, and social media reach.
- Sustainability initiatives continue to grow, including increased composting participation, launch of anti-idling campaign, and implementation of resource-saving projects.

## **Finance Department**

- Year-to-date financial performance is favorable, with a \$469K positive variance driven largely by timing differences in revenues and expenses.
- Expense savings are primarily due to delayed hiring, lower utility costs, and timing of supply expenditures, while revenues remain generally aligned with budget.
- Capital spending is trending behind budget due to project timing (CRC, equipment purchases, software), not scope changes.
- Key initiatives include near-completion of the annual audit, ongoing recruitment for an Accounting Manager, and IT infrastructure upgrades to support operations and registration demand.



## Memorandum

Date: April 13, 2026  
To: Chris Lindgren, Executive Director  
From: Josh Wallace, Superintendent of Parks & Planning  
Re: April 2026 Parks & Planning Board Report

### **Parks and Planning**

#### **Gillson Park**

The engineering firm is finalizing closeout documents and permitting. This should be completed by the end of April. In March, Abbey Paving made significant progress on the landscape rework.

#### **Langdon Shoreline Protection**

The engineering firm is finalizing closeout documents and permitting. This should be completed by the end of April.

#### **Hibbard Park**

Construction is substantially complete. We held a walk through to review punch list items. In the spring of 2026, the punch list items and replacement of the ECC playground surface will take place.

#### **CRC Reconstruction**

The reconstruction contract has been completed along with all remaining punch list items.

### **Parks Division**

Staff transitioned from winter operations into spring activities throughout the district. Snow clean-up operations were completed following late-season events, and crews responded to multiple severe storm events, cleaning up and removing debris.

Seasonal installation work has begun across multiple facilities. Staff installed batting cage nets, tennis nets, and baseball backstops in preparation for the spring and summer seasons. Staff also installed the wind fencing and a hydrant was replaced at Thornwood Park. Spring cleaning operations are underway across parks and facilities, including general site cleanup. Staff coordinated and executed a flower bed contract to support seasonal plantings and overall site aesthetics. Crews also assisted with the Polar Plunge event.



## STAFF MEMO



### **Building Services Division**

Staff completed the installation of the new front desk at the Community Recreation Center. Carpet installation has continued and has been completed.

In preparation for the upcoming aquatic season, staff completed significant work within the pool systems. The diving pool has been cleaned out, and two new sump pumps were installed in the exterior sewer drainage system. Eight butterfly valves were replaced, along with the installation of a new Bray valve in the diving well and a new clay valve. Staff also rebuilt the chlorine stenner systems to ensure proper chemical feed operations.

Community bathrooms have been prepared and are fully operational for seasonal use. Staff repaired a



**STAFF MEMO**

broken pipe in the beach family bathroom and have begun preparation work at the beach house in advance of opening.





# Memorandum

Date: April 13, 2026  
To: Chris Lindgren, Executive Director  
From: Adam Kwiatkoski, General Manager  
Re: April 2026 – Golf Board Report

## **INTRODUCTION**

In 2018, Wilmette Golf Club (WGC) was operating in the red and a business plan was created with the goal of being the best municipal golf course on the North Shore. Approval of Capital Purchases to upgrade maintenance equipment to improve course conditions, golf carts with new GPS screens, a continuous asphalt cart path, the modern renovation of the restaurant space with addition of a bar and the extension of the patio space all combined to put the club in a position to be successful. While Covid provided the golf business with a national boost in 2020, WGC was properly positioned to provide quality to the community and has seen continued growth over the past five seasons.

## **GOLF OPERATIONS**

- The golf course opened for the season on March 25<sup>th</sup>, which is the latest we’ve opened since 2020. This has led to rounds being behind budget and prior year.
- Membership purchases have been strong with three new groups in the permanent tee time lottery, bringing the total groups up to 46, which is the largest total in 10 years.
- The OGC (Men’s Club) and WGA (Women’s club) have had successful registration periods with leagues at capacity and record member registrations expected.
- New merchandise is being received, and the shop is stocked with new items for the 2026 season.
- Golf events are trending to be less than 2025, due to some organizations no longer hosting golf outings. It is becoming cost prohibitive for some charities to host golf events.

## **GOLF PROGRAMMING**

- Family Golf is at capacity of 180 participants with 95% residents.
- Golf Camp is at capacity of 210 participants with 85% residents.
- Explore Classes are at 90% capacity of 215 participants with 70% residents.
- Players Academy is at capacity of 25 participants with 100% residents.
- Ladies Golf Classes are at capacity of 60 participants with 95% residents.
- Adult Classes are at 60% capacity with 50 participants.



## **GOLF MAINTENANCE**

A great amount of work goes into getting the golf course open for the season.

- All course amenities must be put out on the course including tee markers, flags, benches, garbage cans and rakes.
- There is an additional focus on Clubhouse landscaping with all beds edged, weeded and mulched and all perennials were cut back.
- Weed preventative spray applications have been applied in the rough for dandelion and crabgrass prevention.
- Greens have been rolled numerous times for firmness and smoothness.
- Greens have been mowed five times so far this season and all plant protectant applications have been completed, to promote growth and prevent from any early season disease.
- All practice greens have been aerified and the course will be closed on 4/13 for greens aerification.
- Greens will be mowed daily after aerification and when soil temperatures rise. We have soil sensors in the ground that give real time data.
- All bunkers have been raked and put back together. This process takes a few days with many washed out from recent rains. It is extensive hand work and takes significant manpower.
- Course cleanup has continued from that last winter storm, plus we have had what seems like a lot of wind.
- Significant work has been done on the driving range field to clean up potholes and fill in the old target bunkers. Should be finished and sodded by May 1.
- The irrigation system is started, filled and live so we have water throughout the entire property. The on-going process of checking and evaluating heads and fixing minor leaks is labor intensive.



# Memorandum

Date: April 13, 2026  
To: Chris Lindgren  
From: Dave Merrill, Superintendent of Recreation  
Re: March 2026 Board Report – Recreation Department  
Recreation Divisions Blue & Green  
Racquet Sports  
Ice & Pool  
Lakefront

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The month of March is our transition from the long Winter session to Spring programming. Many of the tasks that keep the Recreation Team busy in March are related to the preparation for summer camp and seasonal operations. The finalization of part-time positions is a high priority. Spring & Summer registration took place in March. Spring Break not only marks the switch from Winter to Spring but it also provides a new perspective for our users. Our users are ready to “stretch their legs” while our staff continues to provide fun and resources through School Day off programs. Our Winter leagues and activities were wrapping up but Spring is full of new competitions, activities and outdoor opportunities. The Recreation Department is grateful to all of our WPD teammates who help us get ready for Spring!

## RECREATION BLUE DIVISION

### Personnel

- Kathy Chuckas, Recreation Supervisor- Sports, has resigned from her position. Her last day with the district was March 31.
- The Recreation Supervisor- Sports position is currently open and accepting applications.

### Early Childhood Center

- A teacher in-service day was held on March 27, 2026, featuring a presentation from the Clinic Director at Ivy Rehab for Kids on developmental milestones for children ages 2–5 and strategies for navigating difficult conversations with families, along with team building and curriculum development activities.
- The ECC Spring Break Camp, held from March 30 through April 3, 2026, was successful, with flexible daily registration options and some days reaching full capacity of 20 participants.

### School Age Programs

- The School Day Off programs visited Activate Games (Oak Brook), and Great Wolf Lodge Waterpark (Gurnee), to wrap up the '25-'26 school year.



## STAFF MEMO

- Spring Break Camp cumulative enrollment totaled 143 participants for the week of March 31-April 3<sup>rd</sup>. Total enrollment from 2025 was 128. Participants visited the Volo Museum and Sloomoo Institute during the program!

### General Recreation

#### *After School Enrichment (Central & Harper)*

- The spring session of After School Enrichment programs at Central and Harper Schools begins April 8. There are currently 97 participants enrolled at Central School and 123 participants enrolled at Harper School. Hot Shot Sports is offering an additional class, Basketball Enrichment, at Central School this spring.

#### *Events/Programs*

- The Children's Egg Hunt took place on March 22 at Gillison Park with 379 participants searching for 6000 colorful eggs (*390 participants in 2025*). The Doggie Egg hunt included 36 dogs (*22 dogs registered in 2025*) searching for over 750 eggs. Two lucky pups found the golden tickets and received a prize basket generously sponsored by Kriser's Wilmette.
- The Bunny Brunch also took place on March 22 at the Lakeview Center and included two seatings at 9:00am and 10:45am. There was a total of 137 registered (*140 registered in 2025*). New to Bunny Brunch 2026 was the featured photo booth where participants were able to leave with a printed photo in hand and access a digital copy. The Lawn catered the event and staff received great feedback on the food options for this year.
- Staff are preparing for the upcoming Touch a Truck event, which will be held at Centennial on April 25.

### Sports

- Youth Soccer League
  - o Spring League starts on April 6.
  - o Current Enrollment: 1,158
- Adult Leagues
  - o Co-Ed Volleyball starts April 6
    - ♣ Total of 4 Teams (*same enrollment as winter 2026*)
  - o Women's Soccer League started April 6
    - ♣ Total of 4 teams (*same enrollment as fall 2025*)
- Wilmette Athletics
  - o The spring session of Wilmette Athletics, the District's internal sports programming, begins April 6 and continues to demonstrate strong enrollment across all offerings, including



## STAFF MEMO

basketball clinics, Little Hoopsters, and Pee Wee Flag Football. Total participation reached 151, an increase from 139 participants in spring 2025, reflecting continued growth and community interest in internally developed programming.

- o Four new classes have been introduced this spring: Jump-Throw-Run, On Your Mark: Wilmette Athletics, Spring Skills Lab, and Game On: Team Challenges, further diversifying program offerings and creating additional opportunities for participant engagement and skill development.
- o Open Gym returns to the CRC on Fridays, Saturdays, and Sundays.

### RECREATION GREEN DIVISION

#### **Gymnastics:**

- Gymnastics registration for Spring and Summer went well and a lot of classes filled up quickly.
- The competitive team had several gymnasts qualifying for 2026 State Championships, where they did an amazing job representing Wilmette Gymnastics. A lot of places and personal best scores. We have 20 gymnasts that qualified at the State Championships for our Region 5 Championships where they will be representing team Illinois. They will be competing against Team Indiana, Michigan, Ohio, and Kentucky.



#### **Center Fitness Club:**

- Staff has spent time assessing the space to determine our 2026 Capital improvement plan strategy. The investment this year will focus on equipment replacement and upgrades.
- We are beginning to see an increase in usage from our Teen population at the CFC. Time has been spent with Staff, reminding them of pass verification and renewal processes. We are also coaching them to be extra aware of patrons entering the facility throughout the day.

#### **CFA**

- Staff have been finishing up the interview process for the CFA Admin Assistant position. We anticipate making a final decision and offer to our candidate this month.



- The CFA Team has spent much time working on the Summer Concert Series and performance lineup for our July 3<sup>rd</sup> celebration. Schedules have been finalized and contracts have been signed. We have worked closely with Marketing to prepare communication pieces for the public.

### **Mallinckrodt Center**

The group headed to Drury Lane in Oakbrook to see the upbeat and energetic performance, “Get On Your Feet! The Story of Emilio & Gloria Estefan”. We stopped for lunch before the show. A perfect day at the theater!

#### *Pie Day Party*

- We had 15 attend our Pie/Pi Party celebrating all things “Pie” in March. We played pie themed games with Bingo being the main event. We had 8 different pies to choose from, along with other snacks and refreshments. Whitehall of Deerfield sponsored the event and supplied all of the gift card prizes. Almost everyone in attendance went home with a prize!

#### *Lunch Club*

- Lunch Club traveled to Eddie’s in Arlington Heights for fish fry and corned beef and cabbage specials. Twelve seniors attended, all enjoyed the daily specials.

#### *Mallinckrodt Memberships*

- We currently have 307 Mallinckrodt Members. And 153 of those members are taking advantage of our Walking Track Membership in partnership with the Center Fitness Club Walking Track.

#### *Sewing Saturdays and Saturday Programming*

- Sewing Saturdays continues to run, which benefits offering other weekend classes at Mallinckrodt and availability of our fitness room as well. We now have 3 fitness classes running on Saturday mornings.

#### *Art Classes and Trips*

- Art classes continue to be popular, with 3 variations running this session: Introduction to Watercolors, Introduction to Drawing and Watercolors classes.
- We are also going to start offering private art lessons with the instructor on an appointment basis.

#### *Rentals*

- Rentals continue to be a good source of revenue at Mallinckrodt. We had 7 rentals in March, and have 6 scheduled in April.

#### *Upcoming Events and Day Trips*

- Halim Time and Glass Museum, Lunch Club, and Pleasant Prairie Mall Trip are all day trips scheduled in April.
- I-Cash is coming back to do a free session on finding if any patrons have money they don’t know about.



### CRC Operations

- The final phase of carpet installation at the CRC is underway. Staff spent time working on a plan to minimize building traffic disruptions. We worked closely with the Marketing Team to give clear directions to our patrons via email, social media, and building signage.
- The new Front Desk was completed in March. It has been wonderful working with the WP Team on all details of the new workspaces.

### RACQUET SPORTS

#### Tennis

- USTA Junior Team Tennis season is halfway through the season
  - Team play is driving play-based practice for 16 players on the teams on Friday afternoons
- Wilmette Tennis has established a partnership with USTA Coaching to certify the entire staff of coaches at appropriate levels
  - Continuing education opportunities will be managed by Wilmette Tennis
  - Wilmette Tennis is the first facility in the country to establish such a partnership
- Work has started to redefine the Junior Excellence segment of the junior instructional segment
  - Work in this area is built around player development plans

#### Platform

- Spring league has begun
  - Women's league offerings are Sun, Mon, Thurs, Fri
  - Men's league offerings are Sun, Tues, Wed, Thurs
- Initial steps for team definition for the 2026/27 season are underway

#### Pickleball

- All nets on outdoor courts are up. Courts are available for residents to reserve
- Open Play is scheduled every day on the courts at Community Playfields
- Courts at Hibbard are open for reservation every morning
- Furniture will be delivered to Hibbard courts in mid-April

### ICE & AQUATICS

#### Ice

*March 20<sup>th</sup> TGIF Country Western Night Skate* – This was our 2<sup>nd</sup> TGIF Themed Public Skate of the year, robust attendance with a mix of children and adults. Country music, bandana giveaways, and debut of Wilmette Willy (inflatable horse for photo opportunities).



## STAFF MEMO



- Zamboni #2 left for the “Zam Spa” mid-March for annual maintenance, returning the second week of April. This will complete the maintenance on both units.
- Spring Session Classes have been popular and has increased by 25 registrations
- Successful Spring Break Week with increased programming including Figure Skating Intensive and Hockey Intensive classes March 30-April 5.
- 9 birthday parties were hosted on the weekends in March
- Heil & Heil Insurance Company signed on for a 3-year dasher board sponsorship

### Aquatics

- Seasonal pool staff hiring – in progress – head staff secured with a 58% return rate as of March 31<sup>st</sup>
- Updated Chlorine Tanks installed in pump room
- Refurbished lifeguard stand platforms completed and installed

### LAKEFRONT

- Currently at 249 accepted applicants for summer positions, a few outstanding offers will complete hiring for lakefront ops and camps.
- 41 total spots opened on the sailing beach. Staff is working through the waitlist to fill them.
  - 17 Monohull
  - 1 Windsurfer
  - 2 Laser II
  - 4 Catamaran
  - 17 SUP



## STAFF MEMO

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- Events hosted on Property
  - WPD Job Fair
  - Special Olympics Polar Plunge
  - Election Polling Place
  - WPD Egg Hunt/Bunny Brunch



# Memorandum

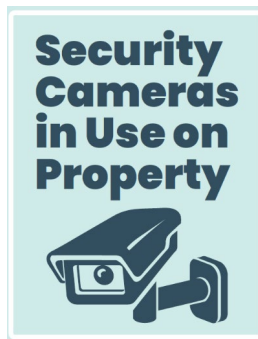
Date: April 4, 2026  
To: Chris Lindgren, Executive Director  
From: Lindsay Thomas, Superintendent of Operations  
Re: March 2026 Board Report – Operations Department

- District Operations
- Human Resources and Risk Management
- Marketing and Communications (MarCom)
- Sustainability

## DISTRICT OPERATIONS

Various pieces of informational signage will soon be posted around the District.

- ICE-Free Zone signage will be placed on entrance doors to facilities and will be hung at the Sailing Hut and Beach House when they open for the season.
- Security Camera signage will be installed in parking lots to notify the public that cameras are in use on the property.
- E-Bike/Scooter signage will be placed at various parks and trails notifying the public that devices may not be ridden in the posted locations.
- Informational Allergy signage will go up in parks with playgrounds, near benches/eating areas.
- Severe Weather Shelter Area signage will be mounted in designated interior locations identified within the District’s Emergency Response Plan.
- Free Mulch signs will be put up at Centennial through Memorial Day Weekend offering free mulch to the community, provided by the Park District and Village.





**STAFF MEMO**

- In addition to the signage, English and Spanish versions of the Know Your Rights Quick Guide have been printed and made available to the public in all facilities.
- Posters have been printed reinforcing the District’s ongoing commitment to diversity, equity, inclusion and belonging.
- All District departments have been compiling data for the 2025 Annual Report and submitting it to the Marketing team. It is exciting to see the data come through and I look forward to seeing the final report, which will be available online in just a few weeks.
- The Social Equity Committee’s DEI Assessment received a total of 79 responses from staff. The results of this assessment will be used to better understand the District’s performance in areas related to diversity, equity and inclusion.
- The Ouilmette Foundation’s annual Wilmette Open Water Swim (WOW Swim) is open for registration. More information can be found [HERE](#).



**HUMAN RESOURCES AND RISK MANAGEMENT**

**Full-time positions open:**

- Accounting Manager – final interview review week of 4/6/26
- Lakefront Beach Supervisor – final interview week of 4/6/26
- Parks Laborer – final interview review and offer week of 4/6/26
- Crew Leader – final interview review and offer week of 4/6/26
- Recreation Supervisor Sports - due to resignation posted 4/2/26
- HVAC Technician position is still currently under review and being evaluated prior to posting to ensure they are meeting needs of the Parks and Planning Department

**Current staffing numbers as of 4/5/26:**

2026 ACTIVE YEAR-ROUND EMPLOYEE DATA	
Classification	# of Staff
Full Time	72
PT1-ACA	28
PT1	14
PT2 and 3	267
Short Term (Separate from summer seasonal)	87



**STAFF MEMO**

**2026 Summer Seasonal Staffing:**

2026 as of 4-3-26	Approx. Total Staff Needed	Number of staff
<b>Camp Counselors and Directors</b>		
Offer sent (Not signed)	230 Total	10
Offer signed (Rehire Checklist or New Hire Onboarding needs to be completed)		113
Rehire Checklist or New Hire Onboarding Complete		31
		<b>Total: 154</b>
<b>Lakefront - non-camp staff</b>		
Offer sent (Not signed)	216 Total	3
Offer signed (Rehire Checklist or New Hire Onboarding needs to be completed)		150
Rehire Checklist or New Hire Onboarding Complete		38
		<b>Total: 191</b>
<b>Pool</b>		
Offer sent (Not signed)	125 - Total	10
Offer signed (Rehire Checklist or New Hire Onboarding needs to be completed)		56
Rehire Checklist or New Hire Onboarding Complete		18
		<b>Total: 84</b>

**Human Resources:**

- The remaining Wilmette Park District in-house job fair will take place on Wednesday, April 8 from 4:30 - 6:30 PM at the CRC.
- Staff recognition shoutout, month of March: Nick Ruschmann, Assistant Golf Course Superintendent – 5 years
- The HR Team has been conducting full-time interviews with the hiring managers and supporting the supervisors throughout their summer hiring.
- Through a grant that the Josselyn Center was awarded, the organization will be conducting a Youth Mental Health First Aid training course on April 29 for 38 staff, at no cost to the District.
- Paycom conducted a workshop for both Finance and Human Resource staff on March 31. The goal of the workshop was to review current use of the system, note new items available and discuss what the District needed in terms of additional assistance with in our HRIS System.



**Risk:**

- The March 10 CPR/AED class had nine staff in attendance.
- A draft of our Emergency Response Plan (ERP) Flipbook has been created and will be going to the Safety Committee for review later in April.
  - The flipbook is an extension of the ERP and being created for ease of staff accessing important information during an emergency. In creating the flipbook staff is also working on updating portions of the ERP after review and feedback from the Wilmette Police Department.

**MARKETING AND COMMUNICATIONS**

March was an active month, driven by Spring/Summer Registration, the Egg Hunt & Bunny Brunch event, and a focus on sustainability campaigns and website enhancements. These initiatives collectively supported strong community engagement across digital platforms.

**Website Performance** - Website traffic was led by seasonal programming and event-driven interest:

- Spring / Summer Program Pages – 4,358 visits
- Employment Page – 2,443 visits
- Egg Hunt & Bunny Brunch Event Page – 1,198 visits

**Digital Program Guides (Flipbooks)** - Program guides remained a key resource for users planning ahead:

- Spring / Summer Program Guide – 2,667 views
- Summer Camp Program Guide – 899 views
- Winter Program Guide – 176 views

**Email Marketing Performance** - Email campaigns continued to drive meaningful engagement:

- Spring / Summer Registration – 715 clicks
- March E-News – 530 clicks
- Anti-Idling Design Contest – 168 clicks

**Social Media Highlights** - Social media performance was led by event promotion and community storytelling:

- Save the Date: Touch-A-Truck – 15.1K views
- Bunny Brunch Photo Recap – 8.6K views
- Wilmette Gymnastics Competition Highlight – 5.1K views



**SUSTAINABILITY**

**Composting Drop-Off Program** - Compost Drop-Off collection data for March is listed below. Due to the growing popularity of the Centennial drop-off location, an additional 62-gallon compost container will be added beginning in April.

	August	September	October	November	December	January	February	March
<b>Centennial</b>	308 lbs	639 lbs	754 lbs	877 lbs	1,239 lbs	1,495 lbs	1,555 lbs	<b>1,931 lbs</b>
<b>Thornwood Park</b>	155 lbs	322 lbs	486 lbs	501 lbs	526 lbs	357 lbs	435 lbs	<b>491 lbs</b>
<b>CTA Linden Lot</b>	195 lbs	489 lbs	566 lbs	864 lbs	700 lbs	942 lbs	1,012 lbs	<b>699 lbs</b>
<b>Metra Poplar Lot</b>	381 lbs	797 lbs	949 lbs	1,066 lbs	1,066 lbs	1,260 lbs	1,373 lbs	<b>1,506 lbs</b>
<b>Wilmette Public Works</b>	215 lbs	249 lbs	480 lbs	496 lbs	562 lbs	463 lbs	427 lbs	<b>454 lbs</b>
<b>Total</b>	1,254 lbs	2,496 lbs	3,235 lbs	3,804 lbs	4,093 lbs	4,517 lbs	4,804 lbs	<b>5,081 lbs</b>

**Internal Sustainability Grant** - Following receipt of eleven applications, the District’s Sustainability Committee selected a winner for the District’s first internal sustainability grant. The Center for the Arts department received the \$1,000 grant for its application for a recirculating pottery sink. The sink uses a three-stage gravity filter to remove the vast majority of heavy clay particulates before the water is pumped back through the faucet for reuse in a continuous cycle. It is anticipated to save between 1,300 and 2,800 gallons of water per month.

**Anti-Idling Campaign** - In March, Marketing and Sustainability staff worked together to launch an Anti-Idling Campaign for the District. A part of the campaign included a banner design contest, which received seven submissions. The public will be able to view and vote on the submissions to select a top design to be featured on anti-idling promotional banners at Park District facilities. Voting will take place in the coming weeks, with the winner announced around Earth Day.



## STAFF MEMO

**Composting at Bunny Brunch** - Composting was available at Bunny Brunch for the first time this year. All food and silverware provided by the District was compostable. A total of 135 lbs of compost was collected from the event.

**2026 Native Habitat Workdays** - Park District staff continue to work with Go Green Wilmette to host native habitat workdays at Mallinckrodt and Gillson Park. The District assists in promoting these workdays alongside the Elmwood Dunes workdays.



**Summer Stewardship SERIES 2026**

**Gillson Bird Habitat:**  
• 5/2, 6/7, 7/12, 8/2, 9/13 & 10/4  
• 9-11 am  
Hosted by Go Green Wilmette  
Contact info@gogreenwilmette.org for info.

**Elmwood Dunes:**  
• 8/17, 8/28, 7/23, 8/13 & 9/20  
• 9-11 am in May & September  
• 9-10 am in June, July & August  
Hosted by Friends of Elmwood Dunes  
Contact Elmwooddunes@gmail.com for info.

**Mallinckrodt Park:**  
• 5/21, 6/18, 7/18, 8/20, 9/17 & 10/15  
• 9-11 am  
Hosted by Go Green Wilmette  
Contact info@gogreenwilmette.org for info.

Help care for the native habitats that make Wilmette beautiful! Volunteer your time and sweat/energy and join the Wilmette Park District, Go Green Wilmette and Friends of Elmwood Dunes for a summer weekend. You'll get to explore these vibrant habitats while learning a hand to keep them healthy and thriving. No registration needed!

WILMETTE PARK DISTRICT  
SPECIAL EVENTS  
847.259.4333



## Memorandum

Date: April 13, 2026  
To: Chris Lindgren, Executive Director  
From: Sheila Foy, Superintendent of Finance  
Re: April 2026 – Finance Board Report  
Finance  
Technology

### **FINANCE**

#### **February Financials**

As discussed in the February Committee of the whole meeting, the results of operations through February are \$4.2m versus a \$3.7m budget resulting in a \$469k positive variance. The following items explain most of this variance:

#### **Revenues:**

- Many of the budget variances are related to timing differences but we have already identified some permanent differences. The total (net) permanent differences identified across all fee revenue is less than \$5k.

#### **Expenses:**

- Salaries and Wages have differences that are both timing and permanent. There are full time positions budgeted for in January and February that were not hired until March and some timing differences between when budgets were scheduled and when the actuals will post.
- There is some correlation between the variance in Salaries and the variance in benefits as it relates to payroll taxes and IMRF contributions. Also, health insurance expense is behind budget by about \$14k.
- Electricity expense continues to trail budget. There was a \$4k credit generated in Q4, 2025 that was used as a credit in 2026 against ComEd delivery expense and the District caught up with solar energy payments during March. We confirmed that there is a delay in CRC ComEd billing. The variance is now closer to \$20k.
- Supply expenses are trailing budget. All variances have been identified as timing.



**Capital:**

- CRC project is behind budget by \$45.6k. Spending is slower than anticipated.
- Golf Skid Loader was budgeted for February but was paid for in March - \$75k.
- Driving Range mats were budgeted for in February and have not yet been paid for - \$17k.
- Software Spending is trailing budget by \$18k.

These are all timing differences.

**Updates**

**Finance**

- The Auditors were in the first week of March. The audit was virtually complete and the financials were sent to the report writers on March 27th. We anticipate receiving the first draft of the report by April 10th.
- We continue to look for an Accounting Manager.
- Completed the payroll audit form for PDRMA. They look for this information as part of the calculation for our billing in 2027.
- The team pulled together variance explanations for year end 2025. A summary of those explanations will be discussed at the Finance Committee of the Whole on April 13<sup>th</sup>.

**Technology**

Information Technology spent March updating the firmware on the network firewall to the latest release and installing a new backup server and migrating backups to the new device. IT also completed the process of provisioning and swapping new laptops for employees that had old laptops up for replacement. Spring/summer registration occurred where the virtual waiting room was used to spread the load on servers. IT also reconfigured and added some network devices to support network connectivity at the lakefront. Finally, IT renewed the 3 certificates that support the District's mobile device management.



**Wilmette Park District**  
**Revenue and Expense Statement**  
**For the Month Ending February 28, 2026**

<b>Total District</b>	Through February 28			YTD Variance		Total Year Budget 2026
	Actual 2025	Actual 2026	Budget 2026	Actual to Budget		
				\$	%	
<b>Revenue</b>						
Property Taxes	\$1,278,994	\$37,298	\$36,658	\$641	1.7%	\$8,428,929
Daily Fees	90,296	79,865	93,125	(13,260)	-14.2%	2,929,958
Fee Revenue	4,946,074	5,005,948	4,965,855	40,092	0.8%	14,343,721
Membership Fees	1,209,892	1,279,899	1,316,234	(36,335)	-2.8%	3,337,526
Rental Revenue	906,452	1,034,050	939,393	94,657	10.1%	2,876,916
Retail Sales	16,573	13,158	19,204	(6,046)	-31.5%	239,569
Miscellaneous Revenue	<u>82,626</u>	<u>79,265</u>	<u>83,204</u>	<u>(3,939)</u>	-4.7%	<u>996,896</u>
<b>Total Revenue</b>	<b>\$8,530,906</b>	<b>\$7,529,483</b>	<b>\$7,453,673</b>	<b>\$75,810</b>	<b>1.0%</b>	<b>\$33,153,514</b>
<b>Expenses</b>						
Salaries & Wages	\$1,668,198	\$1,682,120	\$1,798,757	(116,637)	-6.5%	\$14,232,714
Employee Benefits	413,690	441,317	473,773	(32,456)	-6.9%	3,701,369
Contract Services	619,346	650,470	649,092	1,378	0.2%	5,354,798
Utilities	80,323	67,853	110,072	(42,219)	-38.4%	1,193,881
Supplies	156,740	151,537	187,348	(35,812)	-19.1%	1,689,578
Equipment and Repairs	<u>40,590</u>	<u>41,859</u>	<u>55,555</u>	<u>(13,696)</u>	-24.7%	<u>469,605</u>
Operating Expenses	<u>\$2,978,887</u>	<u>\$3,035,155</u>	<u>\$3,274,598</u>	<u>(\$239,442)</u>	-7.3%	<u>\$26,641,946</u>
<b>Operating Surplus (Deficit)</b>	<b>\$5,552,018</b>	<b>\$4,494,327</b>	<b>\$4,179,075</b>	<b>\$315,252</b>	<b>7.5%</b>	<b>\$6,511,568</b>
<b>Non-Operating Revenue</b>						
Bond Proceeds	\$0	\$0	\$0	\$0	N/A	\$0
Capital Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	N/A	<u>0</u>
Total Non-Operating Revenue	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	N/A	<u>\$0</u>
<b>Non-Operating Expenses</b>						
Capital	308,278	253,030	422,175	(169,145)	-40.1%	5,327,694
Capital - Special Recreation	24,850	15,215	0	15,215	N/A	175,000
Debt Service	0	0	0	0	N/A	1,618,310
Capital Transfer	0	0	0	0		0
Overhead Transfer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>
Total Non-Operating Expenses	<u>\$333,129</u>	<u>\$268,245</u>	<u>\$422,175</u>	<u>(\$153,930)</u>	-36.5%	<u>\$7,121,004</u>
Net Non-Operating Surplus (Deficit)	<u>(\$333,129)</u>	<u>(\$268,245)</u>	<u>(\$422,175)</u>	<u>\$153,930</u>	-36.5%	<u>(\$7,121,004)</u>
<b>Total Expenses</b>	<b><u>\$3,312,017</u></b>	<b><u>\$3,303,400</u></b>	<b><u>\$3,696,772</u></b>	<b><u>(\$393,372)</u></b>	<b>-10.6%</b>	<b><u>\$33,762,950</u></b>
<b>Net Surplus (Deficit)</b>	<b>\$5,218,889</b>	<b>\$4,226,082</b>	<b>\$3,756,900</b>	<b>\$469,182</b>	<b>12.49%</b>	<b>(\$609,436)</b>

**WILMETTE PARK DISTRICT  
2026 CAPITAL PROJECTS**

Location	Location	Operational or Non-operational	SNLC -	Project Name	Project Description	2026	Carryover from 2025	2026 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Type	Owner	February Update
ADMINISTRATION OFFICE	Administration	Non-operational	Critical	Facility Condition Assessment Process	CRC, Centennial, Golf and Big Tree Master Plan creation to include Public Input and Consulting Expenses	250,000			-	250,000	Building Improvements	Chris	Planning Phase
ADMINISTRATION OFFICE	Administration	Operational	Critical	Computer Hardware	Computer hardware (Laptops, Desktops, Servers and etc.)	78,260			32,486	45,774	Equipment	Bill	ongoing
ADMINISTRATION OFFICE	Administration	Operational	Critical	Computer Software	Computer software (MS Office and etc.)	188,731			126,585	62,146	Licenses and Software	Bill	ongoing
ADMINISTRATION OFFICE	Administration	Operational	Semi Critical	Camera Project	Add/replace cameras around the District	42,000			-	42,000	Equipment	Bill	
CENTENNIAL COMPLEX	Aquatics	Operational	Critical	Ice Maker	parts no longer available for the current unit	7,000			-	7,000	Equipment	Josh	
CENTENNIAL COMPLEX	Aquatics	Operational	Critical	Pool Gutters	Repair 105' of pool gutters 2026	50,000			-	50,000	Equipment	Josh	
CENTENNIAL COMPLEX	Aquatics	Operational	Critical	Pool Slides	Repair pool slides based on 2023 evaluation	60,000			-	60,000	Equipment	Josh	
CENTENNIAL COMPLEX	Aquatics	Operational	Critical	Pool Valves	Replace 8 butterfly valves	10,000			-	10,000	Equipment	Josh	
CENTENNIAL COMPLEX	Aquatics	Operational	Critical	Replace Pool Vacuum Dive Well	Old vac has been repaired multiple times. End of life	7,000			-	7,000	Equipment	Josh	
CENTENNIAL COMPLEX	Aquatics	Operational	Critical	Replace Russell Condensor 1	RUSSELL/ MLH165L44PD/CON 1	14,000			-	14,000	Equipment	Josh	
CENTENNIAL COMPLEX	Aquatics	Operational	Critical	Replace Russell Condensor 2	RUSSELL/172729/CON 2	14,000			-	14,000	Equipment	Josh	
CENTENNIAL COMPLEX	Building	Operational	Critical	General Upkeep of Facility	Ongoing maintenance for replacing windows, broken floor tiles, broken doors, etc	15,000			-	15,000	Building Improvements	Josh	
CENTENNIAL COMPLEX	Ice	Non-operational	Semi Critical	Renovate locker rooms and benches in lobby	Replacing existing partitions and benches	35,000			-	35,000	Building Improvements	Josh	
CENTENNIAL COMPLEX	Ice	Operational	Critical	Roof Replacement (partial)	Partial Roof Replacement after Cooling Tower Move and ComEd move	2,052,000			12,500	2,039,500	Building Improvements	Josh	
COMMUNITY REC CENTER	Auditorium	Operational	Critical	Aisle lighting/carpet replacement	Floor lighting for safety	21,000			-	21,000	Building Improvements	Dave	
COMMUNITY REC CENTER	Auditorium	Operational	Critical	Seat Repair	Phased repair/replacement of damaged seats	25,000			-	25,000	Furniture and Fixtures	Dave	
COMMUNITY REC CENTER	Auditorium	Operational	Critical	Theatre lightboard replacement	1990's device-using floppy discs for backup-portable unit that could be used at Wallace Bowl	20,000			-	20,000	Equipment	Dave	
COMMUNITY REC CENTER	Center Fitness Club	Operational	Critical	Facility Improvements and Equipment Replacement	Ongoing replacement of equipment and updates	20,000			-	20,000	Building Improvements	Dave	
COMMUNITY REC CENTER	General Building	Operational	Critical	2025 CRC Project	Damage from the sprinkler accident and repairing the rest of the building	350,000	128,483		40,885	437,598	Building Improvements	Josh	Awarded Carpet CT on 3/9
COMMUNITY REC CENTER	General Building	Operational	Critical	Adjustable Basketball Goals	Add adjustable goals to gymnasium	41,000			-	41,000	Equipment	Dave	
COMMUNITY REC CENTER	General Building	Operational	Semi Critical	Dance floor replacement, both studios & Marley	Room floor replacement	10,000			-	10,000	Building Improvements	Josh	
COMMUNITY REC CENTER	Gymnastics	Operational	Critical	Facility Improvements and Equipment Replacement	Ongoing replacement of equipment and updates	15,000			-	15,000	Equipment	Josh	
COMMUNITY REC CENTER	Gymnastics	Non-operational	Critical	Gymnastics waiting room update-furniture	Floor, paint walls, build viewing platform, furniture	10,000			-	10,000	Building Improvements	Josh	
GILLSON PARK	Beaches	Operational	Critical	Security Patrol Utility Vehicle	Would have more operational capabilities	20,000			15,064	4,936	Vehicles	Dave	
GILLSON PARK	Dog Beach	Operational	Critical	Dog Beach Fence	Refencing of the dog beach including gate replacement	50,000			-	50,000	Outdoor equipment	Josh	
GILLSON PARK	Park	<b>Critical</b>	Lakefront Infrastructure Design Work	Comprehensive Plan Development		-	10,000		-	10,000	Land Improvements	Josh	Waiting on MWRD for permits
GILLSON PARK	Park	<b>Critical</b>	Lakefront Infrastructure Implementation	Roads, sewers and sidewalks		-	234,495		213	234,282	Land Improvements	Josh	Waiting on John Keno to finish landscaping
GILLSON PARK	Lakeview Maintenance	Operational	Critical	Lakeview Improvement	Ongoing maintenance for replacing windows, broken floor tiles, broken doors, etc	5,000			-	5,000	Building Improvements	Josh	
GILLSON PARK	Sailing	Operational	Critical	Aquatics and Sailing Camp Equipment	Repairs and replacement of aquatics and sailing camp equipment	6,000			-	6,000	Equipment	Dave	
GILLSON PARK	Sailing	Operational	Critical	Sailing Shack, Shed Design	Design amount only	122,953			-	122,953	Building Improvements	Josh	

**WILMETTE PARK DISTRICT  
2026 CAPITAL PROJECTS**

Location	Location	Operational or Non-operational	SNLC -	Project Name	Project Description	2026	Carryover from 2025	2026 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Type	Owner	February Update
GILLSON PARK	Wallace Bowl	Non-operational	Critical	General upkeep of the area	Design and implement the future of Wallace Bowl - to include current year repairs	50,000			-	50,000	Land Improvements	Josh	
MALLINCKRODT CENTER	General Building	Operational	Critical	HVAC Replace Trane Units	Trane/K06K18126A-Lockinvar KBN-500	130,000			-	130,000	Equipment	Josh	Contract awarded. ETA April/May install
MALLINCKRODT CENTER	Smoke Stack	Operational	Critical	Smoke Stack tuck pointing		75,000			-	75,000	Building Improvements	Josh	
PARKS DEPARTMENT	Facilities	Non-operational	Critical	LED Light Upgrades	For various facilities	25,000			1,335	23,665	Building Improvements	Josh	
PARKS DEPARTMENT	General Building	Operational	Not Critical	Seal Coat Parking Lots	Golf, Centennial, Mali, Golf House, CRC	80,000			-	80,000	Land Improvements	Josh	
PARKS DEPARTMENT	Maple Park	Operational	Not Critical	Playground Replacement	Playground replacement per schedule	15,000			-	15,000	Equipment	Josh	
PARKS DEPARTMENT	Parks	Operational	Not Critical	Fencing	Update XXXXXX fencing	5,000			-	5,000	Outdoor equipment	Josh	
PARKS DEPARTMENT	Parks	Operational	Semi Critical	Landscape Work	Implementing landscape plans	30,000			-	30,000	Land Improvements	Josh	
PARKS DEPARTMENT	Various Locations	Non-operational	Critical	Add or update signage	Replacing and updating current signage	15,000			-	15,000	Equipment	Josh	
PARKS DEPARTMENT	Various Locations	Operational	Critical	Door replacement schedule	Replace exterior doors and hardware	30,000			-	30,000	Building Improvements	Josh	
PARKS DEPARTMENT	Various Locations	Operational	Semi Critical	Garbage Can, Park Benches and Water Fountain Replacements	For upkeep on the replacement schedules	45,000			-	45,000	Equipment	Josh	
PARKS DEPARTMENT	Hibbard	Critical	Hibbard Park Master Plan	ADA Improvements, Tot Lot Replacement, Ball Field Improvements, Landscaping and Picnic Shelter (net of requested grant)	Finishing the project at Hibbard		91,867		-	91,867	Land Improvements	Josh	Ongoing - targeting a late fall completion and then we deal with the wind down of the project. Project cost \$1,273,804
PARKS DEPARTMENT	Vattmann Park	Operational	Not Critical	Tennis Court Renovation	Reconcile slope, surface and drainage issues.	5,000			-	5,000	Land Improvements	Josh	
PARKS DEPARTMENT	Vehicles	Operational	Critical	Chipper Truck 16	Chipper Truck Replacement, with replacement of multi use truck	150,000			-	150,000	Vehicles	Josh	Board approved 3/9
PARKS DEPARTMENT	Vehicles	Operational	Semi Critical	F-250 Building Maintenance truck	Replacement of Parks truck, with Maverick	35,000			-	35,000	Vehicles	Josh	
PARKS DEPARTMENT	Vehicles	Operational	Critical	Truck 27	Salt Truck Replacement	85,000			-	85,000	Vehicles	Josh	Board approved 3/9
PARKS DEPARTMENT	West Park	Non-operational	Critical	Key System	Converting all District locks to a new system that the District controls - 2026	19,250			-	19,250	Building Improvements	Josh	
PARKS DEPARTMENT	West Park	Non-operational	Critical	Key System	Converting all District locks to a new system that the District controls - 2025		18,883		-	18,883	Building Improvements	Josh	
PLATFORM TENNIS	Paddle	Operational	Semi Critical	Gas Lines and Heaters	Keeps the deck dry	25,000			-	25,000	Building Improvements	Josh	
WILMETTE GOLF CLUB	Clubhouse	Operational	Critical	HVAC Replace RTU's (5 & 3)	Replace rooftop units #5 & #3 #2	90,000			-	90,000	Equipment	Josh	Contract awarded. ETA April/May install
WILMETTE GOLF CLUB	Clubhouse	Non-operational	Critical	New Exterior Door	Connect patio to kitchen	15,000			-	15,000	Building Improvements	Josh	Work scheduled for end of the month
WILMETTE GOLF CLUB	Driving Range	Operational	Semi Critical	Range Hitting Improvements	Replacement of Driving Range Mats	17,000			-	17,000	Equipment	Adam	Purchased
WILMETTE GOLF CLUB	Driving Range	Operational	Critical	Range Netting Pole and Fence Maintenance	Net and Cable Maintenance / High lift work	43,000			-	43,000	Building Improvements	Adam	Work scheduled for end of the month
WILMETTE GOLF CLUB	Equipment	Operational	Critical	Autonomous Picker and Ball Pit	Driving Range Ball Picker	62,000			-	62,000	Vehicles	Adam	Ordered
WILMETTE GOLF CLUB	Equipment	Operational	Critical	Bank Mower	Replacement - Last Purchased 2019	52,000			-	52,000	Equipment	Adam	Lease Agreement Executed - waiting on delivery of equipment
WILMETTE GOLF CLUB	Equipment	Operational	Critical	GPS Sprayer	10-year replacement schedule - Last Purchased 2016	130,000			-	130,000	Equipment	Adam	
WILMETTE GOLF CLUB	Equipment	Operational	Critical	Riding Greens Mowers	Replacement - (2) Traction Units and (12)Cutting Units	210,000			-	210,000	Equipment	Adam	
WILMETTE GOLF CLUB	Equipment	Operational	Semi Critical	Sand Pro	Replacement - Bunker Rake Machine - 13 Years Old	35,000			-	35,000	Equipment	Adam	
WILMETTE GOLF CLUB	Equipment	Operational	Critical	Walking Green Mowers	Cleanup and Collar Mower for Greens	44,000			-	44,000	Equipment	Adam	
WILMETTE GOLF CLUB	Equipment			<b>Purchase in 2026 - payments over 5 years</b>		(471,000)			-	(471,000)	Equipment	Adam	
WILMETTE GOLF CLUB	Equipment			<b>Lease Payments for above equipment</b>		179,000			-	179,000	Equipment	Adam	
WILMETTE GOLF CLUB	Equipment	Operational	Critical	Equipment Lift	10k lb lift	22,000			-	22,000	Equipment	Adam	Ordered

**WILMETTE PARK DISTRICT  
2026 CAPITAL PROJECTS**

Location	Location	Operational or Non-operational	SNLC -	Project Name	Project Description	2026	Carryover from 2025	2026 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Type	Owner	February Update
WILMETTE GOLF CLUB	Equipment	Operational	Semi Critical	Skid Loader	Replacement - 25 Year Old Machine	70,000			-	70,000	Vehicles	Adam	Purchased
WILMETTE GOLF CLUB	General Building	Operational	Semi Critical	Carpet in offices and walkway entrance	Replace carpet in Club House	20,000			-	20,000	Building Improvements	Josh	Work scheduled for end of the month
WILMETTE GOLF CLUB	Golf House	Non-operational	Critical	Basement Renovation	Renovate Golf House basement	30,000			-	30,000	Building Improvements	Josh	
WILMETTE GOLF CLUB	Golf House	Operational	Semi Critical	General upkeep of the building	Updates to usable living space	15,000			-	15,000	Building Improvements	Josh	
WILMETTE GOLF CLUB	Maintenance Area	Operational	Critical	Resurface Driveway (asphalt work)	Scheduled maintenance on maintenance lot and other projects	120,000			-	120,000	Land Improvements	Josh	
WILMETTE GOLF CLUB	Maintenance Barn	Non-operational	Critical	Bathroom renovation	Update sinks and floors	10,000			-	10,000	Building Improvements	Josh	
WILMETTE GOLF CLUB	On Course	Operational	Critical	2nd Well Replacement	1st well was replaced in 2025	45,000			-	45,000	Land Improvements	Adam	Going out to bid
WILMETTE GOLF CLUB	On Course	Operational	Critical	Cart Path Repairs	Materials for fixing pot holes and resurfacing	18,000			-	18,000	Land Improvements	Adam	
WILMETTE GOLF CLUB	On Course	Operational	Critical	Drainage Improvements	Materials for subsurface golf course drainage installs	12,000			-	12,000	Land Improvements	Adam	
WILMETTE GOLF CLUB	Vehicles	Operational	Semi Critical	Medium / Lite Duty Utility Vehicles	People movers/ tools / leaf material / grass clippings/ etc.	50,000			-	50,000	Vehicles	Adam	Ordered
CENTENNIAL COMPLEX	Ice	Operational	Critical	Zamboni Replacement	New Zamboni-12 month lead time	125,000		(125,000)	-	-	Vehicles	Josh	Cancelled
WILMETTE GOLF CLUB	Restaurant	Operational	Critical	Convection Oven	Past it's life span	16,000		(1,302)	14,698	-	Equipment	Adam/Josh	Complete
WILMETTE GOLF CLUB	Restaurant	Operational	Critical	Top Refrigerator with Prep Table	Past it's life span	10,500		(1,237)	9,263	-	Equipment	Adam/Josh	Complete
					<b>Total</b>	<b>5,327,694</b>	<b>483,728</b>	<b>(127,539)</b>	<b>253,030</b>	<b>5,430,853</b>			

PARKS DEPARTMENT**	Various Locations	Operational	Critical	ADA Accessibility (5.8 Levy)	ADA improvements	175,000			15,215	159,785	Equipment	Josh	
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<b>Total</b>	<b>5,502,694</b>	<b>483,728</b>	<b>(127,539)</b>	<b>268,245</b>	<b>5,590,638</b>
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## Memorandum

Date: April 13, 2026  
To: Board of Park Commissioners  
From: Josh Wallace, Superintendent of Parks & Planning  
Re: Golf Maintenance Parking Lot Resurfacing

### Statement

The existing parking lot at the Golf Maintenance Facility has reached the end of its useful life. The pavement has significantly deteriorated, with visible base failures and areas where asphalt has broken down or been removed. These conditions have led to ongoing maintenance issues and are impacting daily operations. This parking lot not only services staff, heavy equipment and semi-trucks regularly utilize this parking lot for material deliveries.

Due to the extent of deterioration, spot repairs are no longer a viable or cost-effective solution. Full reconstruction of the parking lot, including removal of the existing asphalt and addressing underlying base conditions, is required to restore proper use and long-term performance.

### Financial Summary

Currently, the total projected cost for the parking lot reconstruction, including removal, full-depth replacement, and sealcoat, is \$109,222.50, with a FY 2026 budgeted amount of \$120,000.

While current pricing is within expectations, fuel and material costs continue to trend upward. Advancing the project in the near term will help limit exposure to potential increases.

### Recommendation

Staff recommends the board authorize the Executive Director to proceed with the Golf Maintenance Parking lot replacement from Patriot Paving through TIPS purchasing cooperative, in the amount of \$109,222.50.



February 20<sup>th</sup>, 2026

Wilmette Golf Club  
3900 Fairway Drive  
Wilmette, IL 60091

**Scope of Work: 4" Remove and Replace** **\$48,015.00**

Grind asphalt 4" and haul away to an authorized dump site.  
Prepare existing base as necessary to receive new asphalt.  
Install and compact 2 inches of IDOT binder course asphalt.  
Install and compact 2 inches of IDOT surface course asphalt.  
Leave property neat and broom clean upon completion.  
All traffic control and barricading included in price.

**Scope of Work: New 4" Asphalt Installation** **\$54,000.00**

Excavate 12" of earth and haul away to an authorized dump site.  
Install 8" of CA6 stone and roll to required compaction.  
Install and compact 2 inches of IDOT binder course asphalt.  
Install and compact 2 inches of IDOT surface course asphalt.  
Leave property neat and broom clean upon completion.  
All traffic control and barricading included in price.

**Scope of Work: Graphene ES** **\$7,207.50**

Machine clean and sweep all dirt and loose particles. Treat any oil and/or gas stains.  
Seal coat asphalt using Graphene ES, a high-performance asphalt-based sealer which contains 4.5 pounds of washed aggregate 4% polymer, 2% hardener, and 3% fiber. This is a proprietary mix created for logistical trucking facilities that operates 365 days a year.  
This product has reduced dry and cure times to allow less impact to daily operations.

All pricing per TIPS USA JOC.  
All work to be performed Monday - Friday 7:00am - 5:00pm.  
Any work not detailed above will incur an additional charge.



Accepted By: \_\_\_\_\_

