



REGULAR BOARD MEETING AGENDA

Board of Park Commissioners

August 10, 2026

7:30 PM – Village Hall Council Chambers

- 1.0 Regular Meeting of the Board of Park Commissioners Called to Order**
 - 1.1 Roll Call**
- 2.0 Consent Agenda**
 - 2.1 Approval of the Minutes of the May 18, 2026 Committee of the Whole Meeting**
 - 2.2 Approval of the Minutes of the June 8, 2026 Finance Committee of the Whole Meeting**
 - 2.3 Approval of the Minutes of the June 22, 2026 Special Board Meeting**
 - 2.4 Approval of the Minutes of the of the July 13, 2026 Finance Committee of the Whole Meeting**
 - 2.5 Approval of the Minutes of the July 13, 2026 Regular Board Meeting**
 - 2.6 Approval of the Minutes of the July 27, 2026 Committee of the Whole Meeting**
 - 2.7 Approval of the Minutes of the July 27, 2026 Closed Session Meeting**
 - 2.8 Approval of the District Service Providers Policy**
 - 2.9 Approval of July 2026 Voucher List**
- 3.0 Communications and Correspondence**
- 4.0 Public Comment/Recognition of Visitors**
- 5.0 Old Business**
- 6.0 New Business**
 - 6.1 Approval of the Bid for Sidewalk Improvements at Community Playfields**
 - 6.2 Consideration of Resolution 2026-R-3: A Resolution Authorizing and Approving OSLAD Grant Program Application**
- 7.0 Staff Reports**
 - 7.1 Executive Director Report**
 - 7.2 Parks & Planning Report (written)**
 - 7.3 Golf Report**
 - 7.4 Recreation Report (written)**

If you need a printed packet or are a person with a disability and require special accommodations to participate in and/or attend a Wilmette Park District meeting, please notify the Administration Office at (847) 256-6100, or email connect@wilpark.org.



REGULAR BOARD MEETING AGENDA

7.5 Operations Report

7.5.1 Digital Marketing Report – JP McNamara

7.6 Finance Report (written)

8.0 Adjournment

Wilmette Park District

Policy for Public Comment

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each meeting will be set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
2. During the "Recognition of Visitors" agenda item, audience members wishing to comment should raise their hands and will be permitted to speak once they are recognized by the President/Chairperson.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson. Each audience member will be permitted to speak only once. The President's/Chairperson's denial of or limitation on any request for an extension of time may be overruled by a majority of those Commissioners/Committee members present.
4. Questions are to be directed to the entire Board/Committee. Audience members are reminded that questions often require Board/Committee member or staff investigation or inquiry to obtain additional information before responding. As such, Board/Committee members may choose not to immediately respond to comments, and the issue instead may be referred to staff for additional consideration, or a Board/Committee member may pursue the issue at a future Board/Committee meeting. Lack of an immediate response to a question raised during public comment should not be interpreted as anything other than a commitment by the Board/Committee to take the issue under advisement for consideration and follow up or possible future action.
5. Park Board/Committee members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. Personnel matters will not be addressed during "Recognition of Visitors."
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal attacks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the Park Board commissioners/Committee members present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board/Committee members present.

Approved February 13, 2023

Wilmette Park District
Policy for Written Communications and Correspondence from the Public

The Wilmette Park District welcomes communications from its residents in all formats. When the communication is via email, and the intent of the resident is to have the communication included in the materials for the next public meeting, the below information outlines the process for inclusion in public meeting materials:

1. Any written communication or correspondence, including any attachments, that members of the public would like included in a Board or Committee meeting packet must be submitted to the following email address: publiccomment@wilpark.org.
2. The written communication will be included in the next public meeting, either Board/Committee meeting, unless specified otherwise by the resident.
3. All written communications submitted for inclusion in a Board/Committee packet shall pertain to public business of the Park District. Any communications unrelated to public business or that contain obscene, indecent, or profane language or imagery will not be included in Board/Committee packets.
4. The written communication must be received not less than two (2) business days prior to a meeting to be included in that particular packet. Written communications received after that time will be included in the next Board/Committee meeting packet.
5. When members of the public communicate directly with one or more members of the Board of Park Commissioners or staff using their individual Park District email addresses, the email will be included in the next Board/Committee packet if forwarded to publiccomment@wilpark.org per the time constraints outlined above.

Approved June 12, 2023

Calendar of Events: August-September 2026

DATE	TIME	EVENT	LOCATION
August 5	10:30 am	Sounds of Summer – Ben Tartar	Mallinckrodt Park
August 5	All day	Discount Day at Wilmette Lakefront	Gillson & Langdon Swimming Beaches
August 6	9:30 am	Ones & Twos: Art Exploration	Community Recreation Center
August 6	7 pm	Sounds of Summer - The Wayouts	Village Green
August 7	6 pm	Sounds of Summer - The Hogmires	Village Green
August 8	9 am	GGW South Beach Clean-Up	Gillson South Beach
August 8	3:45 pm	Ceramics Café All Ages	Community Recreation Center
August 9	10 am	Early Fall Non-resident Registration	Online
August 9	4 pm	Sounds of Summer - Stevie Swing & the Strangers in the Night	Mallinckrodt Park
August 10	7:30 pm	Regular Park Board Meeting	Village Hall
August 11	10 am	Early Fall Non-resident Registration	Online
August 12	7 pm	Sounds of Summer – Evanston Symphony	Wallace Bowl
August 13	8 am	FED Elmwood Dunes Workday	Elmwood Dunes
August 14	6 pm	Sounds of Summer – Lydia Cash	Village Green
August 14	6:30 pm	Family Art Night	Community Recreation Center
August 18	5 pm	Learn to Kayak	Gillson Beach
August 18	7 pm	Sounds of Summer – Senn Alan Band	Village Green
August 20	9 am	GGW Mallinckrodt Park Workday	Mallinckrodt Park
August 20	7 pm	Sounds of Summer – No Turn On Red	Wallace Bowl
August 21	6 pm	Sounds of Summer – Denise LaGrassa	Village Green
August 22	9 am	GGW South Beach Clean-Up	Gillson South Beach
August 24	6:30 pm	Committee of the Whole Meeting	Mallinckrodt Center
August 26	10:30 am	Wondra Immersive at Woodfield	Mallinckrodt Outing
August 26	11 am	Lunch Club	Mallinckrodt Outing
August 27	7 pm	Sounds of Summer – The Rhythm Rockets	Wallace Bowl
August 28	6 pm	Sounds of Summer – Chill Bill	Village Green
August 28	7 pm	Full Moon Kayak Tour	Gillson Beach

August 29	8 am	Learn to SUP	Gillson Beach
August 29	Noon	The Wilmette Block Party	Downtown Wilmette
August 29	5 pm	Learn to Kayak	Gillson Beach
August 30	10:30 am	Sensory Swim	Centennial Family Aquatic Center
September 2	9 am & 6 pm	Pre-Season Tune-Up Camps	Platform Tennis Club
September 3	9 am & 6 pm	Pre-Season Tune-Up Camps	Platform Tennis Club
September 3	10:30 am	Buddy: The Buddy Holly Story	Mallinckrodt Outing
September 3	7 pm	Sounds of Summer – The Jolly Ringwalds	Village Green
September 4	6 pm	Sounds of Summer – Funky Enough	Village Green
September 7	10 am	Labor Day Kayak Tour	Gillson Beach
September 7	1 pm	Quack ‘N Splash: Duck Derby	Centennial Family Aquatic Center
September 10	7 pm	Sounds of Summer – Yacht Rockettes	Wallace Bowl
September 11	6 pm	Sounds of Summer – Jeff Julian	Village Green
September 12	9 am	GGW Main Beach Cleanup	Gillson Beach
September 13	9 am	GGW Bird Habitat Workday	Gillson Park
September 14	7:30 pm	Regular Park Board Meeting	Village Hall
September 15	7 pm	Sounds of Summer – Animal Husbandry	Village Green
September 16	11:30 am	Lunch Club	Mallinckrodt Outing
September 16	5:15 pm	Construction Zone Workshop	Community Recreation Center
September 17	9 am	GGW Mallinckrodt Workday	Mallinckrodt Park
September 17	9:30 am	Ones & Twos: Art Exploration	Community Recreation Center
September 18	6 pm	Sounds of Summer – Animal Husbandry	Village Green
September 18	6:30 pm	Family Art Night	Community Recreation Center
September 19	3:45 pm	Ceramics Café All Ages	Community Recreation Center
September 20	9 am	FED Elmwood Dunes Workday	Elmwood Dunes
September 21	8 am	School Day Off	Community Recreation Center
September 21	9 am & 12:30 pm	Day Off Clinic & Intro to Skating	Centennial Ice Rinks
September 22	10 am	Late Fall Programs Posted	Online
September 24	7 pm	Sounds of Summer – Are You Ready For It	Wallace Bowl

September 25	6 pm	Sounds of Summer – Surfing Bird	Village Green
September 26	8:30 am	Community Garage Sale	Centennial Parking Lot
September 26	9 am	Costume Creations Workshop	Community Recreation Center
September 26	9 am	GGW Main Beach Cleanup	Gillson Beach
September 26	1:30 pm	Fairytale Ballet Workshop	Community Recreation Center
September 27	4 pm	Sounds of Summer – The Petty Kings	Mallinckrodt Park
September 28	6:30 pm	Committee of the Whole Meeting	Mallinckrodt Center
September 29	10 am	Late Fall Resident Registration	Online

From: [evita vulgaris](#)
To: [Public Comment](#)
Subject: [External] lap swimming in Centennial pool
Date: Wednesday, August 5, 2026 5:03:52 PM

Dear Board of Directors,

I have recently had some correspondence with Pool Staff regarding lap swimming in Centennial Pool.

I really would like my last email in this correspondence to be part of the public record and so am including the text below.

I also know that the Board has received many letters and petitions to keep the pool open but those are not available to the general public.

In summary, the three points I addressed are:

- 1) There is no morning lap swim during holiday and late August/September weekends.
- 2) The pool is closing on September 7.
- 3) The posted pool schedule needs to be correct and available before the start of the season.

Thank you,
Evita Vulgaris
773-575-1678

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1) Holiday and late August weekend morning lap swimming is not offered because you need "to consider the operation of the entire facility and balance staffing across all programs"?

- There is no other program listed for those mornings on the pool schedule.
- Between the beach and the pool, the pool is the only one that has reduced hours during holiday and late August weekends.
- Why is it that for regular season, the pool is open to NTA every weekday morning from 5:30-7am even though no other group (or staff) is there. At the same time, you claim that the pool cannot open for morning lap swim during holiday/late August weekends even though no lifeguards are needed? All you need is one person at the front desk. As I stated previously, the demand for morning lap swimming is fairly constant.

How do you reconcile the above points?

2) The pool is closing on September 7 because it is, no doubt, easier to coordinate contractors if you have a longer timeframe with which to work - that is obvious. However:

- Everything that has been mentioned is either maintenance or repairs that probably could be done either while the pool is still open or outside of September.
- The proper shutdown of the pool and its mechanical systems all fall under winterization and again, is a matter of a few days at most.

Is Management/Board of Directors willing to commit to making a good faith effort to

keep the pool open until October 1 in 2027 and beyond? Or is this the new norm? It seems that every year, the pool cuts back more and more.

3) Everyone acknowledges that an accurate and updated pool schedule is important.

- However, I wrote regarding the errors/inconsistencies at the beginning of June and we are now almost into what the Pool Staff considers "post season" (i.e., August 10 or later) and the same errors are still there.
- Also, the schedule for most of August was only posted during the second half of July. Do you find this acceptable?
- **Going forward, it would be very helpful if the schedule was set before the start of the season. This is a reasonable request. Patrons should know the schedule and season before they buy passes.** If the beach can staff and plan for all of summer before the season starts where much more staff is needed, the pool should certainly be able to do the same.

Your thoughts here would be appreciated.

Specific responses to the above questions would be greatly appreciated.

Thank you,
Evita



COMMITTEE OF THE WHOLE MEETING MINUTES

Board of Park Commissioners

May 18, 2026

6:30 p.m. - Mallinckrodt

Present

Commissioners: Vice President Julia Goebel, Julie Adrianopoli, Allison Frazier, Patrick Duffy, Cecilia Clarke and Mike Murdock (arrives 6:44 p.m.), President Patrick Lahey (arrives 6:51 p.m.)

Secretary/Executive Director: Chris Lindgren

Staff: Superintendent Josh Wallace, Superintendent Dave Merrill, Superintendent Lindsay Thomas, Superintendent Sheila Foy

Visitors: Walter Keats

1.0 Committee of the Whole Meeting Called to Order

Vice President Goebel calls the meeting to order at 6:33 p.m.

2.0 Communications and Correspondence

None.

3.0 Public Comment and Recognition of Visitors

Walter Keats – Comments about the upcoming Tree Policy.

4.0 Old Business

None.

5.0 New Business

5.1 April 2026 Financial Update

Superintendent Foy explains that the exercise to explain the variances has not been done yet because this COW meeting being moved up a week and accounting being down a person since January.

Discussions are being had about how to be a little more accurate with capital next year.

5.2 Pool Pre-Season – Mike Carosielli, General Manager of Ice & Aquatics

Mike gives his presentation to the board. A full copy of the presentation and a video recording can be found on the park district website.

Sayre Froelich, Aquatics & Ice Supervisor, explains what the Sensory Swim is all about. Sensory Swim is designed to provide a quieter, low-stimulation environment for individuals with autism, anxiety, or sensory processing disorders. The next Sensory Swim will be offered July 5th from 10:30 a.m. to 12:30



COMMITTEE OF THE WHOLE MEETING MINUTES

p.m. Commissioner Duffy asks that these swim times be broadcast over a number of different outlets, including emails and social media. Commissioner Adrianopoli asks about the big increase in total number of staff, including lifeguards. Mike explains that this is to cover staff with backups to make sure we are never low on staff. Commissioner Clarke asks if there are extra staff on-call for busier days. Mike states that there are the same number of staff working each day, but now there is a larger pool of people to pull from if someone calls off work. Superintendent Merrill adds that we often have few staff to work on weekends where there are big concerts in town (i.e., Country Thunder, Lollapalooza, etc.). Having a larger pool of staff allows us to keep our operational hours toward the end of the season.

[Commissioner Murdock enters the meeting at 6:44 p.m.]

The board has questions about the new graphic that shows the pool schedule. Mike shows the board that when you click on a timeslot it brings up detail as to how many lanes are available to the public.

When the New Trier Aquatics contract is discussed, Superintendent Merrill clarifies that the contract is based on estimated use and Sayre reviews the actual time the group uses the pool and makes adjustments for billing. Adjustments are made for bad weather when the pool is not available.

[President Lahey arrives at 6:51 p.m.]

Commissioner Adrianopoli asks about updated membership cards with the new designs for pool and beach members. She asks if people will get updated cards as they come in, or if that is optional. Superintendent Merrill states that he will have to find out from the Marketing department to find out how that will be implemented. The board is assured that the green passes will still function.

Mike talks about the projected maintenance that will take place in the post-season. Commissioner Murdock asks what the expected life of the slides will be after the maintenance work is done. Sayre answers that it is usually around eight years, at which time the district will be looking at the end of useful life of the pool liners as well.

5.3 Tree Management Policy

Superintendent Wallace advised the Board that the Morten Arboretum awarded a \$20,000 grant to the Park District to remove invasive tree species (seven Callery Pear trees have been removed) and to replace them with trees that are suited for our park conditions (so far 93 trees have been planted). However, as part of the grant, and in order to receive the money, the board needs to pass a Tree Management Policy. Director Lindgren commented that the District is also supposed to build an inventory of its roughly existing 3,600 trees; which has been done. Anna Murray, Parks Planner, explained to the board that the Tree Policy and its procedures will help shape the future plantings of



COMMITTEE OF THE WHOLE MEETING MINUTES

the park district. Commissioners ask if the park district could highlight special trees with historic significance in the district.

6.o Adjournment to Closed Session

Commissioner Murdock moves and President Lahey seconds a motion to adjourn to closed session for the discussion of the purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired as well as the setting of a price for sale or lease of property owned by the public body, in accordance with Sections 2(c)5 and 2(c)6 of the Open Meetings Act.

By a voice vote; **motion carried.**

Minutes approved on: **TBD**



FINANCE COMMITTEE OF THE WHOLE MEETING MINUTES

Board of Park Commissioners

June 8, 2026

6:30 p.m. – Village Hall

Present

Commissioners: President Patrick Lahey, Vice President Julia Goebel, Allison Frazier, Patrick Duffy, Julie Adrianopoli, Mike Murdock, Cecilia Clarke

Secretary/Executive Director: Chris Lindgren

Staff: Superintendent Lindsay Thomas, Superintendent Josh Wallace, Superintendent Dave Merrill, Superintendent Sheila Foy

Visitors: Mark Weyermuller

1.0 Meeting Called to Order

The meeting was called to order at 6:33 p.m.

2.0 Communications and Correspondence

There was no communication for this meeting.

3.0 Public Comment/Recognition of Visitors

None.

4.0 Long-Term Capital Reserve Fund Policy Discussion

Commissioner Duffy explains that it has been brought up in a couple of our meetings about having a reserve fund in place for funding future capital projects. He thinks this would allow the district some flexibility for unexpected expenses.

Commissioner Duffy put an outline in front of Commissioners asking:

- Where would the money come from?
- What could the money be spent on?
- How does the board give direction to spend the money from the hypothetical account?

If the district ends up with an extra \$500,000 in operating surplus funds, Commissioner Duffy proposes that money be put into this fund and earn interest on its own. The same idea would apply the following year.

Commissioner Duffy asks Superintendent Foy to go over the target increase to reserve funds. Superintendent Foy says the target increase in revenue is \$250,000 per year. Commissioner



FINANCE COMMITTEE OF THE WHOLE MEETING MINUTES

Murdock states that at the end of each year we usually end up a little behind in capital spending. Superintendent Foy says that going forward we are looking at around \$5M-\$6M in capital spending each year. We have \$17M on hand right now with \$5.5M earmarked for capital this year.

The fund balance is invested in CDs. So when it matures we will have \$5.49M

Commissioner Clarke states that we have a reserve policy for \$4M. She asks if we should be changing that policy to build in the additional \$250,000. The board has spoken about this but never codified it because there were concerns we wouldn't be able to meet the new reserve amount. Superintendent Foy says the reserve has two pieces, the long term capital gain amount and the fund balance. She is not 100% sure that Moody's and the park district see eye-to-eye on that. It has become apparent that Moody's thinks the number should be higher than what our fund balance states. The minute we make something a policy, however, we must live by that. If we make a procedure stating this is our attempt to save six months of expenses for emergency purposes it would not be enforced by Moody's or affect our credit rating.

Commissioner Adrianopoli asks someone to speak to the current fund balance policy as it stands. President Lahey answers that the fund balance policy is from 2014 and states we need to have \$4M in the bank. Superintendent Foy adds that Moody's wants us to have in reserve 15% of revenues. President Lahey states that an operating surplus commitment could be difficult given the needs of the district over the next couple of years. \$250,000 is a good start, but committing to an additional \$160,000 on top of \$250,000 for inflation every year could be difficult to commit to. President Lahey is supportive of a fund balance policy that increases with inflation after the next couple of years. Commissioner Murdock says that previously our reserve policy was either \$7.5 or \$8M, and at that time we had a couple of major projects including the golf course and the platform tennis facility. We ultimately decided to reduce our reserves because we decided we don't need as much for emergencies and we don't need to hold on to that much taxpayer money. But at this point we know that we have at least one major capital project coming up and the more money we can put toward that the easier it will be to ask for other community resources. It also shows that we have been good stewards. President Lahey points out that the fund balance policy also says we should maintain a minimum of 2 months of operating expenditure, and currently we are pretty close to that mark. Commissioner Duffy says that we do not want to change our current reserve policy at this moment. However, we want to keep setting aside funds so once we have the policy at an acceptable number, then we change our reserve policy. Superintendent Foy clarifies that there is already a lot of flexibility built into the fund balance policy.

Commissioner Duffy talks about the possibilities of using funds the district has saved and he highlights that this would be in lieu of dipping into the reserve funds. Commissioner Murdock explains that when we have operating surplus we can put the additional funding into this savings



FINANCE COMMITTEE OF THE WHOLE MEETING MINUTES

account. Commissioner Duffy asks if there is a way to include this account in the Moody's rating that we track separately so we can see the balance grow. Superintendent Foy answers that, yes, we can have an account that we track and is included in the Moody's rating. Superintendent Foy will have two lines in the financial model this year.

President Lahey answers the following questions:

1. From where will this money come? An operating surplus sweep that will be done once budgets and actuals come out.
2. What could the money be spent on? Long-term capital projects
3. How does the board give direction to use the funds? There would be a consensus, not a vote.

President Lahey asks if this could be written down and referred to as "guiding principal/procedure" or "policy." Commissioner Murdock reiterates what Superintendent Foy said, which is that we don't want to inadvertently create problems for ourselves with Moody's. However, we want to see our cash balances go up in terms of future projects. Technically the money could also come from capital dollars that are freed up as the result of grants and also from projects that come in under budget.

Commissioner Adrianopoli asks if the possibility exists that the district would lose access to funding if the fund balances were high. She requests that staff look at risk assessment and landscaping. Director Lindgren says the district will continue to look for grants. The only stipulation he has run into is a matching grant. Vice President Goebel says it is worth looking at all the options for funding from new businesses.

Commissioner Murdock states that we know there is a project coming up in the relatively near future and we would like to have a decent amount of money set aside for it. When we talk about the pool, two pools were built with referendum debt. One thing he thinks we should all remember is that we are at a significant disadvantage relative to our peers because of something that was done 30 years ago with PTELL. For our size agency, we have far less DSEB than any of our peers.

President Lahey reiterates that we have a July Finance COW meeting at 6:30 p.m. on July 13th. Commissioner Frazier asks if the board would be able to look at other agency's language on a procedure for a savings account. Director Lindgren states that, yes, staff will make sure the board has language to review before the next board meeting.



7.0 Adjournment

President Lahey moves and Commissioner Frazier seconds a motion to adjourn the Finance Committee of the Whole.

By a voice vote; **motion carried.**

Minutes Approved on: **TBD**



SPECIAL BOARD MEETING MINUTES

Board of Park Commissioners

June 22, 2026

Immediately following Committee of the Whole Meeting

Present

Commissioners: Vice President Julia Goebel, Julie Adrianopoli, Allison Frazier, Patrick Duffy, Cecilia Clarke and Mike Murdock

Absent: President Patrick Lahey

Secretary/Executive Director: Chris Lindgren

Staff: Superintendent Josh Wallace, Superintendent Dave Merrill, Superintendent Lindsay Thomas, Superintendent Sheila Foy

Visitors: Alan Golden, Aly Jiwani, Mary Lawlor, Laurie Leibowitz

1.0 Special Board Meeting Called to Order

Vice President Goebel calls the meeting to order at 7:48 p.m.

2.0 Public Comment and Recognition of Visitors

None.

3.0 Old Business

3.1 Consideration of the 2025 Annual Comprehensive Financial Report

Commissioner Murdock moves and Commissioner Duffy seconds a motion to approve the Annual Comprehensive Financial Report for the year ending December 31, 2025.

By a roll call vote: voting Yes, Duffy, Adrianopoli, Frazier, Clarke, Goebel; voting No, none; absent, Lahey; abstain, Murdock. **Motion carried.**

3.2 Consideration of Ordinance 2026-O-5 Approving the Tree Preservation Policy

Commissioner Frazier moves and Commissioner Adrianopoli seconds a motion to approve Ordinance 2026-O-5 an Ordinance adopting a Tree Preservation Policy.

Commissioner Frazier asks what Director Lindgren's feedback is regarding the emails sent regarding the policy. Director Lindgren answers that he does not think the policy needs to be changed. The Arboretum's list that is listed in the policy names all of the possible species of trees that could be planted in our climate zone; it is not a recommendation or requirement of what species need to be planted. We have spoken with our professional staff who would be selecting the trees from the list and those individuals will be selecting the correct native trees for our parks. In addition, there is an organization we work with called Tree Keepers who know how to prune and mulch trees appropriately.



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Commissioner Clarke says the policy states “This policy shall apply to all trees located on land owned by the Wilmette Park District.” However, there is property in the district owned by the MWRD that is leased to the park district. Similarly, the park district uses Howard Park, which is owned by the Village. Shouldn’t this policy apply to all trees on all land managed by the park district? Commissioner Duffy points out that the Park District may want to check the leases for these parks to see whether the Policy could be extended to all trees managed by the park district. Commissioner Clarke also points out that under the policy, anyone who picks up a stick to throw for a dog or who picks up leaves for a school project would be in violation of the ordinance. These are two issues that staff should consider revising.

At this point, Commissioner Frazier asks if there are any repercussions if the board does not approve the policy today. Superintendent Wallace states that we would need an approved policy by the end of the month in order to receive the \$20,000 grant. Commissioner Murdock states that language can be clarified after approval. Commissioner Clarke states that she will approve the policy as written to be revised after approval to address her concerns.

Commissioner Murdock asks if this policy would affect how we manage our golf course. He remembers a time when a number of healthy trees were removed from the course due to play conditions. Commissioner Duffy points out that the policy states that any action would need the approval of the Superintendent of Parks. Commissioner Murdock states that he has been told in the past that we could only plant a certain number of trees because we are only capable of maintaining a certain number of trees. He is worried about the standards of the policy preventing the district from implementing our landscaping plans at an expedited pace. Director Lindgren says that the challenge is watering new trees. We are making a push to plant more trees and that may mean we need to bring on more seasonal staff or a contractor to help us water. Commissioner Adrianopoli asks if, based on the current policy in front of the board, does Director Lindgren anticipate any staffing changes/additions. Director Lindgren says he does not anticipate any changes at this time. Commissioner Duffy asks how many trees have been planted over the last few years. Superintendent Wallace answers that we have around 100 trees being planted this year, and we have been planting around 100 per year the past couple of years.

By a roll call vote: voting Yes, Duffy, Adrianopoli, Frazier, Clarke, Murdock, Goebel; voting No, none; absent, Lahey; abstain, none. **Motion carried.**

3.3 Consideration of the Comprehensive Recreation Facilities Feasibility Study Professional Services Contract

Commissioner Adrianopoli moves and Commissioner Frazier seconds a motion to approve the Professional Services Contract with Wight & Company for the Comprehensive Recreation Facilities Feasibility Study for an amount of \$210,400.



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Vice President Goebel says that at the last board meeting we had two excellent presentations. Director Lindgren says he went over the process and thanked the internal team for all the work they put in. After hearing feedback from the board and the internal team, he believes we have a firm that will listen to the community and push the project forward for the betterment of the community. They will also incorporate sustainability in design. Commissioner Duffy says that this will help the district move forward in creating a plan to help our aging facilities.

By a roll call vote: voting Yes, Duffy, Adrianopoli, Frazier, Clarke, Murdock, Goebel; voting No, none; absent, Lahey; abstain, none. **Motion carried.**

4.0 Adjournment

Commissioner Duffy moves and Murdock seconds a motion to adjourn

By a voice vote; **motion carried.**

Minutes approved on: **TBD**



FINANCE COMMITTEE OF THE WHOLE MEETING MINUTES

Board of Park Commissioners

July 13, 2026

6:30 p.m. – Village Hall

Present

Commissioners: President Patrick Lahey, Allison Frazier, Patrick Duffy, Julie Adrianopoli, Mike Murdock, Cecilia Clarke

Absent: Vice President Julia Goebel

Secretary/Executive Director: Chris Lindgren

Staff: Superintendent Sheila Foy, Superintendent Josh Wallace, Superintendent Dave Merrill

Visitors: Walter Keats

1.0 Meeting Called to Order

Commissioner Duffy calls the meeting to order at 6:34 p.m.

2.0 Communications and Correspondence

There is no communication for this meeting.

3.0 Public Comment/Recognition of Visitors

None.

4.0 New Business

4.1 Discussion about Financial Reserves Procedure

Commissioner Duffy states that the board is looking for a procedure for moving net operating surplus above budget into an account where it can accrue interest and be used for future capital projects or capital needs. Commissioner Murdock also sent an email asking to include any underspending of capital during the year. He also asked the question of how the situation would be handled if a project goes over budget. Commissioner Duffy states that any project that goes over budget, the extra spend should be approved via board direction. President Lahey says he feels very comfortable with the procedure in the packet as a concept, which is a sweep of excess operating surplus that the district would put into a separate account. He goes on to give the example of the Zamboni project where the district did not purchase new Zambonis, and then it used the funds to send the Zambonis for maintenance to renew them. Superintendent Foy says it could be two separate lines, one line being the canceled project and the other being the new project. However, she states that with the procedure as-written, \$120,000 would have been moved into the new fund for savings and the district would need to find \$62,000 for the new project to service the Zambonis.



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Commissioner Frazier says that the intention is to not to be prohibitive with the language of the procedure. She then asks Commissioner Murdock to explain the changes he has suggested. Commissioner Murdock explains two suggestions, one more aggressive than the other. He suggests looking at the net difference to determine where money comes from for projects that are over budget. Superintendent Foy asks if funds are moving from one line item to another, is the board wanting staff to ask permission for each line item, or make one ask at the end of the year. Commissioner Murdock answers that it would be once at the end of the year for both operations and capital.

Commissioner Adrianopoli asks if the recommendation is that we consider moving funds where we have spent less than originally budgeted on a project basis? Or is it in aggregate at the end of the year? The more aggressive version is moving funding from projects that have come in under budget. She then asks what the procedure would be if funding for planned capital projects is secured from outside the district (through grants or state funding, etc.). Commissioner Murdock clarifies that the sweep would happen after all projects are completed.

Commissioner Duffy asks the board to come to a consensus on whether they prefer option 1 or option 2. Commissioner Murdock states that he would like to take the first option off the table, after hearing the conversation today. The procedure as written gives an operating piece and a capital piece. He proposes bifurcating them. For the capital piece, he asks if the board would like to contemplate net savings from projects that have been completed, not deferred.

Commissioner Duffy asks if Superintendent Foy could present the board with additional language that addresses the net operating surplus sweep and aggregate capital savings sweep. Superintendent Foy clarifies that we do not want excess capital savings covering the operating deficit and vice versa.

Commissioner Duffy makes clear the board would like to see third paragraph of the procedure changed to “the district *will* maintain these funds within a separate investment account” so that it accrues its own interest and the growth of the account is transparent. Commissioner Clarke is hesitant to have a mandatory word in that sentence because the procedure is currently written in a way that does not restrict the use of the funds.

Commissioner Duffy asks for additional language at the end of the procedure that the board must give direction in order for the funds to be used, in case there is a need to move quickly. The board discusses saving these funds in a way that does not risk our current bond rating.

Director Lindgren states that the purpose of this conversation was to have a conscious effort to put funds aside for a future potential project. We would like to have something in writing that



holds us accountable for doing so and holds us accountable in a way that does not restrict us. Superintendent Foy explains that the interest rates on investment accounts this year are better than what was budgeted. Commissioner Murdock explains that he would like the interest on the money saved to stay with the funds as well. His main concerns were being able to identify and track progress on funds saved for this specific purpose. Commissioner Duffy echoes this point. President Lahey says that this could be a balance, rather than an account. Superintendent Foy explains that she has CDs maturing every month.

The funds will be referred to as Capital Reserve Funding (CRF). Commissioner Duffy proposes the excess capital dollars (net operating surplus) from 2025 be used to start the fund and the board agrees. Commissioner Duffy says that Superintendent Foy is going to put together updated language for the next Finance COW meeting.

7.0 **Adjournment**

President Lahey moves and Commissioner Frazier seconds a motion to adjourn the Finance Committee of the Whole.

By a voice vote; **motion carried.**

Minutes Approved on: **TBD**



REGULAR BOARD MEETING MINUTES

Board of Park Commissioners

July 13, 2026

7:30 PM – Village Hall Council Chambers

Present

Commissioners: President Patrick Lahey, Allison Frazier, Julie Adrianopoli, Cecilia Clarke, Patrick Duffy, Mike Murdock, Vice President Julia Goebel (via phone)

Secretary/Executive Director: Chris Lindgren

Visitors: Heather Oliver, Mary Smoley, Alan Golden, Lindsay Anderson, A.L. Christoff, Ken Sohn, Scott Krone, Gail Eisenberg, Andy J. Olson, Jeanne Rosser, Rom Poplanski

1.0 Meeting Called to Order

The meeting was called to order at 7:33 p.m.

1.1 Motion to bring Vice President Goebel into the meeting via phone

Commissioner Murdock moves and Commissioner Frazier seconds a motion to bring Vice President Goebel into the meeting via phone.

By a voice vote; **motion carried.**

2.0 Consent Agenda

Commissioner Frazier moves and Commissioner Murdock seconds a motion to approve the Consent Agenda. Consent agenda is amended to omit 2.1, 2.2 and 2.5. President Lahey states that the board has requested changes to the minutes and these minutes are being pulled so the board has enough time to review the changes.

By a roll call vote, voting Yes, Commissioners: Adrianopoli, Duffy, Clarke, Murdock, Frazier, Goebel and Lahey. Voting No, none. Abstain, none. Absent, none; **motion carried.**

3.0 Communications and Correspondence

Everything the board received is included the packet.

4.0 Public Comment/Recognition of Visitors

Rom Poplanski – Mr. Poplanski comments about the signage at Gillson Park.

Alan Golden – Mr. Golden comments about the safety of the water at the sailing beach.

Scott Krone – Mr. Krone comments about the sailing shack project.



REGULAR BOARD MEETING MINUTES

Anna Lynn Christoff – Ms. Christoff comments about parking at the beach.

Ken Song – Mr. Song comments about parking at the beach.

New Trier Township

Gail Eisenberg and Jeanne Rosser from the New Trier Township present the financial aid award from the Township to the scholarship families of the Park District. They highlight the history of the program, the partnership of two government entities and the dramatic increase in families with need over the years of the program, namely since covid.

Ouilmette Foundation

Lindsay Anderson, President of the Ouilmette Foundation, presents the Foundation's gift to the Park District for the scholarship program. She highlights the background of the Foundation, past and upcoming fundraising events, and past projects the foundation has helped fund. She presents a check for \$25,000 to the park board.

President Lahey gives a short speech thanking the district's partners for their generosity and support.

5.0 Old Business

5.1 Consideration of the Pool Slide Bid for Centennial Pool

Commissioner Clarke moves and Commissioner Murdock seconds a motion to approve the Pool Slide Bid for Centennial Pool for \$56,704.

Director Lindgren explains that staffing challenges alongside deferred maintenance are the reason for the pool season ending after September 7th this year. Commissioner Duffy asks for explanation of base bid versus Alternate 1. Superintendent Wallace says the base bid was to resurface the inside and outside of all four slides. Alternate 1 was to not do the interior of three of the slides because the current gel coating on the interior of three slides is still in good shape. Commissioner Duffy points out that the difference between resurfacing the interior of all four slides and resurfacing only one slide was \$3,000. Director Lindgren explains that the contractor will wax and buff the inside of those slides, but they will not replace the manufacturer coating, which is the best product. So there is still labor involved with all four slides.

By a roll call vote, voting Yes, Commissioners: Duffy, Adrianopoli, Clarke, Frazier, Murdock, Goebel and Lahey. Voting No, none. Abstain, none. Absent, none; **motion carried.**



REGULAR BOARD MEETING MINUTES

6.0 New Business

6.1 Consideration of Golf Course Irrigation Well Repair

Commissioner Duffy moves and Commissioner Clarke seconds a motion to approve the Golf Course Irrigation Well Repair for \$54,163. Director Lindgren explains that the bid came in over budget due to the budgeted numbers not being increased each year the project is on the capital list. This is the same company that helped us out in a pinch last year when the other well broke unexpectedly.

By a roll call vote, voting Yes, Commissioners: Duffy, Adrianopoli, Clarke, Frazier, Murdock, Goebel and Lahey. Voting No, none. Abstain, none. Absent, none; **motion carried.**

6.2 Consideration of Golf Cart Lease

Commissioner Adrianopoli moves and Commissioner Duffy seconds a motion to approve the Golf Cart Lease in the amount of \$77,973 per year for the next six years. Director Lindgren explains that the cart fleet is made up of 70 golf carts. It was on our capital plan to replace the carts in 2027. The current carts have had been maintained as far as their useful life will take them. The vendor reached out saying there was another course that purchased the carts and backed out of their deal at the last minute. Because of that, the vendor offered us a discount of \$10,000 per year of the lease (\$60,000 total).

By a roll call vote, voting Yes, Commissioners: Duffy, Adrianopoli, Clarke, Frazier, Murdock, Goebel and Lahey. Voting No, none. Abstain, none. Absent, none; **motion carried.**

7.0 Staff Reports

7.1 Executive Director Report

Director Lindgren gives his report to the board.

RECREATION FEASIBILITY STUDY

We have finalized the contract with Wight & Company for the Comprehensive Recreation Facilities Feasibility Study and have a kick-off meeting on July 15th. We are excited to start this process and have already set up a dedicated page on our website specific to this process for residents to stay informed and updated.

SUMMER SEASON UPDATES

The 3rd of July day of event was unfortunately cut short due to the storms that rolled in that afternoon and evening. The morning Race was sold out and filled with many runners smiling as they ran through the finish line. A big thank you to all of the staff that put in all of the planning and work before, during and after the event. We have been actively engaging our key partners for alternative community engagement and expect to update the community this week.



REGULAR BOARD MEETING MINUTES

The Ouilmette Foundation is hosting a “Sunset Over the Beach” event on August 1, from 7-9:30pm at Gillson. The Block Party is scheduled for August 29th from noon to 10pm, mark your calendars!

COMPENSATION STUDY

We are partnering with the Glenview Park District to issue a Request for Qualifications (RFQ) joint classification and compensation study. This process will allow us to learn more about our staffing and compensation alongside our neighbors in Glenview. We will gain added information and save on the cost by working with another agency.

NEW TRIER TOWNSHIP & OUILMETTE FOUNDATION

Tonight we will have updates from our partners with the Township and Foundation. These are two key, supportive partners whose efforts allow us to be able to serve families in our community that need it the most. The impact of their partnership is valued and greatly appreciated.

STAFF REPORTS

Parks & Planning:

Centennial Cooling Tower Project will start this week with the new ComEd service and transformer upgrade at the site. Currently the cooling tower is set to be delivered to the site in October.

Parks crews remain focused on peak-season operations and park improvements such as wayfinding signage, storm cleanup and landscape maintenance.

Building Servies completed LED light upgrades at Centennial, pool mechanical repairs, sailing shack stairs, platform tennis deck repairs and much more.

Golf:

Golf operations remain very strong despite rain on more than half the days in June. The course is in excellent condition, tee sheets are full on playable days, and revenues continuing to outperform budget. Wilmette successfully hosted a U.S. Women’s Amateur qualifier with competitors from around the world. Staff also performed driving range renovations in-house.

Recreation:

Summer programming is in full swing, with camps operating successfully across the District and strong enrollment growth in several programs, including Early Childhood Camps, Camp Innovation, Teen Camp, T-Ball, and Sports Camp.



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Recreation facilities and programs continue to evolve, including a successful Sensory Swim program, strong ice programming, a new partnership with the New Trier Girls Hockey Team, and improvements to tennis, pickleball, arts, dance, and fitness offerings.

The beach and pool are active and overall we have had strong pass sales this far into the season. The vigilance of our aquatics and beach staff has been outstanding this summer. Well done, team!

Operations:

Alongside the summer training and onboarding, a group of key staff attended a village-wide reunification training with all of our community partners.

MARCOM has aided in the sellout of key summer events and continues to see an increase in engagement from the website, social media and email performance.

Finance:

The District remains in a strong financial position, finishing ahead of budget, driven by lower-than-budget expenses and continued strength in memberships and rentals despite delayed property tax collections.

Finance and Technology completed several key initiatives, including finalizing and filing the 2025 Annual Comprehensive Financial Report, developing a Capital Reserve Funding Procedure for Board consideration, upgrading District technology systems, and preparing equipment for summer operations.

8.o Adjournment to Closed Session

Commissioner Duffy moves and Commissioner Murdock seconds a motion to adjourn the Regular Board Meeting.

By a voice vote; **motion carried.**

Minutes approved on: **TBD.**



COMMITTEE OF THE WHOLE MEETING MINUTES

Board of Park Commissioners

July 27, 2026

6:30 p.m. - Mallinckrodt

Present

Commissioners: Vice President Julia Goebel, President Patrick Lahey, Julie Adrianopoli, Patrick Duffy, Cecilia Clarke and Mike Murdock (arrives 7:45 p.m. via phone)

Absent: Commissioner Allison Frazier

Secretary/Executive Director: Chris Lindgren

Staff: Superintendent Josh Wallace, Superintendent Dave Merrill, Superintendent Lindsay Thomas, Superintendent Sheila Foy

Visitors: Walter Keats, Alexandra Lichtor, Malka Lichtor, Terry Lichtor, Herman Lichtor

1.0 Committee of the Whole Meeting Called to Order

Vice President Goebel calls the meeting to order at 6:31 p.m.

2.0 Communications and Correspondence

All emails received are in the packet.

3.0 Public Comment and Recognition of Visitors

Malka and Alexandra Lichtor – The Lichtors comment about the pool schedule.

4.0 Old Business

None.

5.0 New Business

5.1 June 2026 Financial Update

Superintendent Foy gives a high level explanation of the finances for the district. The district is ahead of budget by about \$1.9M. There are some permanent differences in miscellaneous revenue, including the \$250,000 grant for the Centennial Cooling project. We are also ahead of budget on some of the sponsorship revenue. Expenses are still trailing budget and not all of it will be permanent. There is a permanent variance on salary of around \$300,000 because of full-time positions being open.

President Lahey says that the information given for capital spend for each area is difficult to comprehend. He asks about the CRC Operations account specifically. He would like an explanation of the \$5M capital number. Superintendent Foy says that Fund 70, which is capital, comes from recreation. We don't currently have a process in place to distribute it throughout recreation (Fund 20), which



COMMITTEE OF THE WHOLE MEETING MINUTES

includes all the other facilities, so it sits at the top of recreation in the CRC Operations fund. We do an allocation to cover capital projects so the fund doesn't go into the negative, and that is budgeted for \$5M this year. President Lahey asks for a paragraph explaining this next time so the public is aware of the explanation. Vice President Goebel asks for a summary table with each bottom line and the detail behind it. Commissioner Duffy asks for a list of significant variances. He also asks if transfers show up on these tables. Superintendent Foy explains that traditionally each program is not tagged individually for their capital expenditures. She is working on gathering data for each facility going back to 2017 so the board can see how much capital money is spent at each facility and within each program. Commissioner Duffy asks where the pool leak is budgeted, as he does not see a line item for fixing the leak. Superintendent Foy says that will be a line item in the next version of the capital spreadsheet. Director Lindgren adds that we don't have an estimate for the project yet because it has yet to be investigated. Commissioner Adrianopoli asks for a list of capital projects that have been completed from the Special Rec Fund for the Committee of the Whole in September. Commissioner Clarke asks about Big Tree Lane being under budget. Superintendent Foy explains that the contract was finished after the budget and so it is a little off.

Vice President Goebel asks Director Lindgren for an explanation on why the pool is closing after September 7th this year. Director Lindgren explains the temperatures that are needed in order to make repairs if a leak is found in the pool. Commissioner Duffy further explains the history of the pool and the extension into the fall. Commissioner Adrianopoli asks staff to put together some information including month-by-month utilization and historical closing dates.

5.2 Recreation Intern Presentations - Kylie Fitzgerald, Jakub Winkowski, Violet Harvel

Each Recreation Intern gives an overview of what they did this summer and the experience they gained. Each presentation is available to be viewed on the meeting recording on the park district website.

5.3 Langdon Shoreline Protection & Gillson Infrastructure Project Closeouts

Superintendent Wallace gives a high-level presentation of the Langdon and Gillson project closeouts to the board. He says there is only a retainage of \$12,006 left on the project, which has been updated since the presentation. Based on final budget numbers, we budgeted \$2,070,000 and came in \$8,812 under budget. The full presentation is available on the park district website.

Commissioner Duffy says Commissioner Murdock sent information regarding change orders totaling around \$102,000 earlier today. He asks for details on the change orders. Director Lindgren says with a project of this scale, the engineers specify a cut and a depth and there are always some unknowns with compaction and estimating the right amount of stone. No one on staff was at the district when the change orders took place, so limited information is available. Vice President Goebel says that the change orders amount to 5% of the overall budget, so she is not alarmed by the change order information. The



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board asks for detailed information regarding what all the change orders were. Commissioner Adrianopoli points out that the district was under budget on both projects. Director Lindgren says there was confusion over what the budget number was because the budgeted amount changed each year in the capital plan.

5.4 District Service Provider Policy Discussion

Director Lindgren states that the district looked at current practices of different departments who bring in vendors. Superintendent Thomas looked at what other districts are doing and created a draft policy with some procedures to have an accountable process to bring vendors into the district to provide services for the community.

Superintendent Thomas explains that each service provider must have an agreement and a Certificate of Insurance on file with the park district prior to providing services. The new agreement limits how vendors can use participant information.

[At this point, Commissioner Murdock joins the meeting via phone.]

Vice President Goebel asks for a motion to admit Commissioner Murdock to the meeting via phone. Commissioner Clarke moves and Commissioner Duffy seconds the motion.

Commissioner Duffy clarifies that the district has already been following a procedure, but this just creates a policy. Commissioner Adrianopoli asks if this was connected to the conversation had regarding the sauna. She asks what criteria should be clarified to allow vendors to operate on park district property. Superintendent Thomas explains that there will be a procedure that outlines who can be a service provider. She also states that information will be on the park district website that gives vendors information regarding becoming a park district partner, including marketing of their programs and financial information. Commissioner Clarke says that she thought the policy was thorough. She would like staff to add that the district can market for the program, which is not currently provided for in the contract. Commissioner Adrianopoli asks if service providers are required to provide services to special needs populations served through the park district and if there are additional requirements expected of vendors. Superintendent Thomas answers that the intake form that is being created includes the question of how a vendor would adjust the program to accommodate for someone with a disability. If they aren't sure, the district would happily help a vendor make their program more accessible.

6.o Adjournment to Closed Session

President Lahey moves and Commissioner Duffy seconds a motion to adjourn to closed session for the discussion of the purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired as well as the setting



COMMITTEE OF THE WHOLE MEETING MINUTES

of a price for sale or lease of property owned by the public body, in accordance with Sections 2(c)5 and 2(c)6 of the Open Meetings Act; and

For the discussion of the appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the district, including hearing testimony on a complaint lodged against an employee of the district or against legal counsel to determine its validity, in accordance with Section 2(c)1 of the Open Meetings Act.

By a voice vote; **motion carried.**

Minutes approved on: **TBD**



MEMORANDUM

Date: August 10, 2026
To: Board of Park District Commissioners
From: Lindsay Thomas, Superintendent of Operations
Re: Approval of Policy for District Service Providers

The attached **Policy for District Service Providers** is presented for Board consideration and approval following review and discussion at the July Committee of the Whole meeting.

Background

The Wilmette Park District regularly partners with independent contractors, third-party vendors, instructors, consultants, and other service providers to provide professional services, recreation programs and special events. While the District has established practices for engaging service providers, those practices have developed within individual departments and have not previously been consolidated into a comprehensive, District-wide policy.

As part of the policy development process, staff reviewed current departmental practices and researched how other park districts address service provider relationships. The proposed policy establishes a consistent and accountable framework for the selection, engagement, oversight and performance of District Service Providers.

The policy formalizes expectations related to agreements, insurance and documentation, background screening, professional conduct, participant safety, confidentiality and use of participant information, use of District facilities, marketing and communications, and compliance with applicable laws and District policies. Service providers must have an agreement and Certificate of Insurance on file with the District prior to providing services.

Committee of the Whole Review

The draft policy was presented to the Committee of the Whole in July of 2026 for review and discussion. Staff explained that the policy formalizes practices the District is already generally following and provides a consistent process for engaging service providers.

The Committee discussed criteria for service providers operating on District property, the related intake and approval process, marketing responsibilities and accessibility of programs for individuals with disabilities. Staff explained that a separate procedure and intake process will provide additional



STAFF MEMO

guidance for prospective service providers, including questions regarding how programs can be adapted to accommodate participants with disabilities.

Following the discussion, **Section IX. Marketing and Communications** was updated to include:

“The District may also elect to market Service Provider programs.”

No other substantive changes were made to the policy following the Committee of the Whole review.

Recommendation

Staff recommends approval of the **Policy for District Service Providers** as presented. Adoption of the policy will establish a consistent District-wide framework.



Policy for District Service Providers

Effective Date: August 10, 2026

PURPOSE

The Wilmette Park District ("District") engages qualified Service Providers (defined below) to provide recreation programs, instructional services, special events and other amenities that enhance the District's mission of enriching the quality of community life by promoting wellbeing, providing exceptional parks and facilities and offering creative programming for people of all ages and abilities.

The purpose of this policy is to establish consistent standards governing the selection, approval, conduct and oversight of those Service Providers providing services on behalf of the District. This policy is intended to protect the interests of the District, ensure the safety of participants and promote high-quality services that reflect the District's mission and values.

SCOPE

This policy applies to all Service Providers who provide programs, services, instruction or activities on behalf of the Wilmette Park District under a contractual agreement. This policy does not apply to District employees, volunteers or organizations operating under separate facility use agreements unless specifically incorporated into those agreements.

DEFINITION

Service Provider – Any individual, business, organization or other entity that provides services to the District pursuant to a contract, agreement, purchase order, or other authorized arrangement. Service Providers include, but are not limited to, independent contractors, third party vendors, consultants, instructors, entertainers and professional service providers. Service Providers are not employees of the District and are subject to the requirements of this policy.

POLICY STATEMENT

The Wilmette Park District may enter into contractual agreements with qualified individuals, businesses, and organizations to provide programs and services that support the District's strategic goals and meet community needs.

All Service Providers shall operate in accordance with the terms of their executed agreement, this policy, applicable administrative procedures, and all federal, state and local laws. The District reserves the right to approve, decline, renew, or discontinue services at its sole discretion. Approval of any proposal or execution of an Independent Contractor Agreement shall not be construed as granting exclusivity, guaranteeing future work, or creating an expectation of continued engagement.

**AUTHORITY**

The Board of Park Commissioners authorizes the Executive Director or designee to administer this policy and establish administrative procedures necessary for its implementation.

REQUIREMENTS**I. Proposal and Approval**

All prospective Service Providers shall submit proposals and supporting documentation in the manner prescribed by the District. Acceptance of any proposal is at the sole discretion of the District and shall be based upon community need, program quality, operational feasibility, facility availability and alignment with the District's mission and strategic priorities.

The District reserves the right to solicit proposals, quotes, and other competitive information from qualified Service Providers offering similar programs or services. Such evaluations support responsible stewardship of public resources, equitable consideration of qualified providers, and informed decision-making in the best interest of the District and the community.

Execution of a written agreement is required before any services may begin.

II. Insurance and Documentation

Prior to providing services, Service Providers shall furnish all documentation required by the District, including but not limited to:

- Completed tax and vendor documentation;
- Certificates of insurance meeting District requirements;
- Additional insured endorsements naming the Wilmette Park District, its elected officials, employees and volunteers where required;
- Proof of workers' compensation coverage when applicable; and
- Any licenses, certifications or professional credentials required to perform the contracted services.

III. Background Screening

Service Providers are responsible for ensuring that all employees, instructors, substitutes, volunteers and subcontractors assigned to District programs have successfully completed background screenings consistent with District requirements and applicable law, including verification against applicable state and federal sex offender registries.

The District reserves the right to request documentation verifying compliance.

IV. Professional Conduct

Service Providers are expected to represent the District in a courteous, ethical and professional manner while interacting with participants, families, staff and the public. Providers shall maintain a safe, inclusive,



and welcoming environment for all participants and shall comply with the District's policies prohibiting discrimination, harassment, retaliation and inappropriate conduct.

Service Providers shall avoid actual or potential conflicts of interest and shall not use their relationship with the District for personal, financial, or other gain that is inconsistent with the purposes of the agreement or the best interests of the District. Service Providers shall disclose any actual or potential conflict of interest that could affect, or reasonably appear to affect, their ability to perform services objectively or in the best interests of the District.

V. Participant Safety

Service Providers are responsible for conducting activities in a safe manner appropriate to the nature of the program or service. Service Providers shall maintain the confidentiality of participant information and comply with all applicable privacy laws and District policies regarding confidential information.

Service Providers shall cooperate with the District in providing reasonable accommodations and inclusive recreation opportunities.

Providers shall:

- Inspect facilities and equipment before use;
- Immediately report unsafe conditions;
- Promptly notify the District of accidents, injuries or incidents occurring during District programs;
- Cooperate with emergency response procedures; and
- Comply with all applicable safety requirements established by the District.

VI. Registration and Participant Information

Unless otherwise authorized by the District, all participant registration and fee collection shall be administered through the District.

Participant information provided to Service Providers shall be used solely for purposes directly related to the contracted program and shall not be shared, sold, retained or used for unrelated marketing or business purposes.

VII. Independent Contractor Relationship

Nothing contained in this Policy or any agreement shall be construed to create an employer-employee relationship, partnership, joint venture or agency relationship between the District and the Service Provider. Service Providers are solely responsible for compensation of their employees, payment of taxes, insurance and compliance with all applicable employment laws.

VIII. Facilities and District Property

Service Providers shall use District facilities and equipment responsibly and only as authorized.



Service Providers are responsible for maintaining assigned program spaces in a clean and orderly condition and shall promptly report any damage or maintenance concerns.

IX. Marketing and Communications

The District reserves the right to approve all marketing materials referencing District programs, facilities or logos. The District may also elect to market Service Provider programs. Service Providers shall not represent themselves as employees or official spokespersons of the District.

X. District Responsibilities

The Wilmette Park District shall:

- Establish and maintain administrative procedures governing contractor operations;
- Review and approve program proposals;
- Coordinate participant registration and facility scheduling, unless otherwise agreed;
- Provide program support consistent with the contractual agreement;
- Monitor contractor performance and participant satisfaction; and
- Maintain the authority to modify, combine, relocate, postpone or cancel programs when operational, safety or enrollment considerations require.

XI. Compliance and Enforcement

Failure to comply with this policy, the Independent Contractor Agreement, administrative procedures or applicable laws may result in corrective action up to and including immediate suspension, termination of the agreement or disqualification from future contracting opportunities.

The District reserves the right to immediately suspend program operations whenever participant safety, legal compliance or District interests may be compromised. Nothing in this policy limits the District's rights under any contractual agreement or applicable law.

XII. Exceptions

Any exception to this policy must be approved in writing by the Executive Director or designee when determined to be in the best interest of the District and consistent with applicable laws, Board policy and risk management practices.

XIII. Related Policies and Applicable Laws

Service Providers shall comply with all applicable federal, state, and local laws, regulations and District policies including but not limited to:

- Americans with Disabilities Act (ADA)
- Illinois Human Rights Act
- Illinois Child Abuse and Neglected Child Reporting Act, when applicable
- Illinois Park District Code
- District Risk Management and Safety Policies



- District Nondiscrimination and Harassment Policies
- Independent Contractor Agreement
- District Administrative Procedures for Service Providers

The Wilmette Park District values partnerships with qualified Service Providers and is committed to fostering professional relationships that support exceptional recreational opportunities while maintaining responsible stewardship of public resources.



Voucher List Presented to the Board of Park Commissioners
At the Regular Meeting of August 10, 2026

Voucher List - Reconciliation
July-26
(Vendor Disbursements Over \$5,000)

Vendor Name	Amount	Type of Service/Products	PCard
Park District Risk Management Agency - PDRMA	197,220.79	06/26 Insurance Contributions	
NSSRA	170,870.19	2nd Installment Member Agency Contribution	
IL Municipal Retirement Fund	91,550.54	Monthly Contribution	
ComEd	46,406.53	Electric service for various facilities and parks	
National Sports Nets, LLC	29,630.00	Golf Range Netting Replacement	
MSCH CORP/ Maintenance Services Chicago	27,793.00	Cleaning Service for Various WPD Facilities	
AMAZON	20,275.26	Program Supplies	PCard
AMAZON	4,864.56	Equipment and Repairs	PCard
AMAZON	911.81	Office Supplies	PCard
AMAZON	739.61	AMAZON WEB SERVICES / WEBSITE HOSTING PLATFORM SUBSCRIPTION / JUNE	PCard
AMAZON	275.99	COFFEE BAR SUPPLIES	PCard
AMAZON	7.49	WEST PARK - ERRONEOUS CHARGE	PCard
AMAZON	(7.49)	REFUND - ERRONEOUS CHARGE	PCard
Simplot Turf & Horticulture, Simplot Partners	23,333.00	Excalibur, Vivax, UAS Melttable Fert	
Shamrock Fire Protection	21,370.00	Inspection work, emergency calls and CRC work	
Elena Victoria Swinger	21,263.50	Fashion Design & Sewing Camp	
Brady Industries of Illinois LLC, a BradyPLUS comp	19,492.27	Supplies for various facilities and projects	
Chicago Drone Light Shows	17,500.00	1/2 Cost of Drone Show (Per Contract)	
AEP ENERGY, INC.	16,237.60	Electric Service-Pool/Tennis/Ice	
Safeway Transportation Services Corp	15,948.09	Field Trip Transportation	
Midwest Gym Supply Inc	15,920.00	Gymnastics Capital Project	
LRS LLC	14,683.48	TRASH/RECYCLING for various facilities	PCard
		Signs and decals for various facilities and parks, business cards and name plates for new	
FASTSIGNS 100101	13,813.16	employees	PCard
Doug's Autobody and Marine LLC	13,623.16	West Park Shop- Ford F-550 Body Repairs	
The Northwest Passage	13,038.20	Camp Programming	
Sunburst Sportswear Inc	12,361.00	Shirts for staff and campers	
On-The-Go Sports Inc	11,984.00	Professional Services for Camps	
Hawkins Inc	11,970.25	Chlorine Delivery	
Nicor Gas	11,891.15	Gas Service for various areas	
MEDIEVAL TIMES	11,118.38	Field Trip for various camps	PCard
VARITECH INDUSTRIES IN	10,975.00	THIS IS A PARTIAL PAYMENT FOR THE SLIDE IN LIQUIDS TANK FOR ANTI-ICING.	PCard
Most Dependable Fountains	10,695.00	Parks-ADA CIP-Water Fountains	
Door Systems ASSA ABLOY	10,552.33	Door Repair/Replacement for Parks and CRC	
CITY WELDING SALES & S	10,248.55	POOL - OPENING DELIVERY OF C02	
Patriot Pavement Maint	9,878.81	Work at West Park and CRC	
Max R	9,786.65	Parks- CIP=Trash/Recycling Containers	
Jimmie F. Killough	9,000.00	Stage Rental 07.03.2026	
ACUSHNET BILLTRUST	8,743.49	APPAREL AND SHOES FOR RESALE	PCard
Chicago Backflow	8,510.00	Backflow Inspection for various facilities	
Tressler, LLP	7,913.50	Legal Services	
Hot Shots Sports	7,420.00	June 2026 Sports Camp	
Carrico Aquatics Resources Inc	7,273.00	Pool- New Robotic Vacuum	
Ill. Dept. of Revenue	7,053.00	06/26 Sales/Use Tax	
Harrell's LLC	7,015.07	Links Fine Fescue Native Seed, fungicide and fertilizer	
Burris Equipment Co	6,774.60	July 3rd 2026-Lakefront Light Tower Rental	
SERVICE SANITATION	6,765.92	PORTABLES	PCard
Wage Works	6,664.17	Flexible Spending Account	
Illinois Baseball Academy	6,279.00	July 2026 Camps	
Gourmet Gorilla, Inc.	6,266.50	Hummingbirds/Summer Doves Lunch/a.m.-p.m. Snack	
HOUSE OF RENTAL	6,057.92	JULY 3RD - RENTAL TENTS	PCard
Santo Sports Store	5,782.50	Soccer & Basketball Equipment	
BWM GLOBAL, INC.	5,576.80	Summer Camp 2026-Overhead/Staff Apparel	
AT&T	5,230.71	Phone charges for various facilities	
Midwest Groundcovers	5,084.21	Parks Landscape Plans- CIP	
BTSI	5,068.80	Anuew Plant Growth Regulator & Turf Gold Phosphites	
Total	1,046,701.05		
Other Sundry Services/Products	228,221.98	Details on following page	
Total Voucher List	1,274,923.03		
Payroll Transfers			
	7/10/2026	784,817.58	
	7/24/2026	811,433.95	
Total Payroll Transfers		1,596,251.53	
Total Vouchers and Transfers		2,871,174.56	

We, the undersigned Officers of the Wilmette Park District, do hereby singularly approve for payment the above listed and detailed list of bills chargeable for the above stated month and on which further approval was passed at a regularly scheduled meeting of the Board of Park Commissioners of the Wilmette Park District.

Commissioner-Motion

Commissioner-Second



Voucher Approval Report
Vendor Disbursements under \$5,000 sorted by Vendor
Presented to the Board 08/10/2026

Vendor Name	Amount	Type of Service/Products	Y
24HOURWRISTBANDS.COM	1,045.95	DAILY WRISTBANDS	PCard
4 ALL PROMOS	1,898.95	YDD SUNGLASSES GIVEAWAY (700CT)	PCard
4 ALL PROMOS	560.00	ADDITIONAL CHARGE TO ADD LOGO TO SUNGLASSES (YDD)	PCard
4 ALL PROMOS	199.31	CAR AIR FRESHENERS FOR ANTI-IDLING GIVEAWAY	PCard
A & J Sewer Service	2,455.00	Golf- Catch Basins and Storm Sewer Cleaning	
A & J Sewer Service	551.00	Golf - Septic Tank Cleaning	
A & J Sewer Service	239.00	CRC - Grease Trap Cleaning	
A-1 Roofing Co	854.00	Golf M Bldg. - Roof Repairs PDMRA	
AAA Lock & Key	56.70	West Park - Keys	
Able Engravers	340.80	Parks-Plaque(Charlie & Alice Cloud)	
Able Engravers	340.80	Parks - Plaque, CPF - Brianna & Ben	
ABT ELECTRONICS	247.99	SAMSUNG U8000F 50-INCH TV	PCard
ACT USTA TEAMTNS	494.13	USTA JUNIOR TEAM SECTIONAL ENTRY FEE	PCard
ADIDAS AMERICA, INC.	4,272.83	SHOES FOR RESALE	PCard
ADIDAS AMERICA, INC.	679.96	LADIES TEAM APPAREL FOR RESALE	PCard
Aerex Pest Control Services	210.00	CRC Pest Control	
Aerex Pest Control Services	210.00	CRC Pest Control	
Aerex Pest Control Services	72.00	Mallinckrodt Pest Control May 2026	
AFLAC	1,033.40	Employee Contributions	
All Green Lawn Service Inc.	4,193.40	Weeding Contract 6/26	
Alpha Prime Communications	1,000.00	July 3rd 2026-Radio Rental	
AMERICAN RED CROSS	646.00	CPR COURSE FOR SUMMER CAMP DIRECTORS/ASST. DIRECTORS	PCard
AMERICAN RED CROSS	240.00	Staff Training - 5 Staff	
Ames Refrigeration	690.00	Golf- Freezer Repairs	
Anderson Lock	1,821.97	Key System- CIP/Golf 2025	
Anderson Lock	1,250.57	Key System - CIP/2026 #26102304	
Anderson Lock	559.65	Key System- CIP/Mallinckrodt 2026	
ANSWR SVC TELEASSIST	31.26	CRC - ELEVATOR ANSWERING SERVICE	PCard
ANSWR SVC TELEASSIST	31.26	GOLF - ELEVATOR ANSWERING SERVICE	PCard
Antler Chandelier LLC	4,000.00	Antler Chandelier Performance	
APPLE.COM/BILL	21.99	CAPCUT MONTHLY SUBSCRIPTION	PCard
Aquatic Ecosystems Mgt Inc	828.50	Pond Management Service	
Aquatic Ecosystems Mgt Inc	787.30	Pond Management Service	
Aquatic Ecosystems Mgt Inc	555.50	Pond Management Service	
ARLINGTON HEIGHTS FORD	3,417.38	WEST PARK - ADMIN/FORD EXPLORER REPAIRS	PCard
Arthur Clesen Inc.	300.70	Irrigation Solenoids	
ARTHUR CLESEN LINCOLNS	583.99	IRRIGATION SOLENOIDS	PCard
AWX CONCORD THEATRICAL	943.81	SHOW RIGHTS FOR WCT SCHOOL OF ROCK SPRING 2027- GL 20-41-805-5	PCard
Balazs, Steven	550.00	SOS Mallinckrodt Park Kids Entertainment	
Bayhack, Joanie	120.00	BeMoved Instructor Payment	
BEAR COUNTRY INC	1,550.00	JR DAY FIELD TRIP REMAINING BALANCE	PCard
Ben Tatar Music LLC	550.00	Sounds of Summer - Mallinckrodt Kids Entertainment	
BLICK ART 800 447 1892	114.24	SEW CRAFTY CAMP SUPPLIES	PCard
BOWLERO NILES	649.00	SPORTS CAMP FIELD TRIP	PCard
BOWLERO NILES	415.36	TEEN CAMP/BOWLERO FIELD TRIP	PCard
BP#8934721ARLINGTN QPS	64.68	GAS IN DISTRICT VEHICLE	PCard
Bradley Wessel	24.38	Sports Camp Staff Treats - Panera Bread Bagels	
Burlington Golf	1,300.00	Golf balls for resale	
CCI CONSTANT-CONTACT	519.00	CONSTANT CONTACT / EMAIL PLATFORM SUBSCRIPTION / JUNE	PCard
CDW GOVT #AJ4RS3E	613.00	EXTREME WIRELESS MAINTENANCE	PCard
CDW GOVT #AJ4YE8N	769.00	ADOBE CREATIVE CLOUD ALL APPS MAY 2026-DEC 2026	PCard
CERAMIC SUPPLY CHICAGO	462.50	CERAMICS SUPPLIES	PCard
CERTUS FUSION TRAINING	13.99	BASSET CERTIFICATION FOR THE 3RD OF JULY	PCard
Chess-Ed LLC	2,060.00	Chess Ed Spring 2026 Gen Rec	
CHICAGO DIST TENNIS	150.00	USTA JTT DISTRICT CHAMP ENTRY FEE	PCard
Chicago Loves Dance Inc	3,600.00	Spring 2026 Gen Rec	
Chicago Loves Dance Inc	1,080.00	Spring 2026 Central Enrichment	
Christopher Palombo	600.00	July 3, 2026 - Men On The Moon	
Cintas First Aid & Safety	112.93	West Park - Safety Cabinet Supplies	
Cintas First Aid & Safety	65.72	First Aid Cabinet Service	
Cintas First Aid & Safety	61.22	First Aid Supplies	
Cintas First Aid & Safety	49.41	First Aid Supplies	
CLESEN WHOLESale	289.15	PARKS - LAND IMPROVEMENTS CIP	PCard
Cluxton, Betty	66.86	Reissue Pay Check 06.26.2026	
COMCAST / XFINITY	3,072.93	Services for Various facilities	PCard
Conserv Fs Inc	3,520.60	Parks- Grounds Supplies	
COURSE CUSTOMS LLC	1,751.22	GOLF PENCILS	PCard
CPP GOODE & FRESH PIZZ	402.19	PIZZA FOR ECC STUDENT	PCard
CPP GOODE & FRESH PIZZ	356.00	DINNER FOR 40 SUMMER CAMP DIRECTORS & STAFF	PCard
CPP GOODE & FRESH PIZZ	268.13	PIZZA FOR ECC STUDENTS	PCard
CPP GOODE & FRESH PIZZ	160.35	DINNER FOR 20 ECC CAMP DIRECTORS & STAFF	PCard
CROWN AWARDS INC	543.74	AWARDS FOR DANCE TEAM MEMBERS	PCard
CROWN AWARDS INC	(49.48)	SALES TAX REFUNDED	PCard
Daniel C. Reamer	3,012.00	2026 Win/Spr-Basketball-Officials,Scorekeeper,Fees	
Daniel C. Reamer	104.00	Adult Coed Volleyball Official	
Dan's Mechanical, Inc.	1,291.00	Pool- Repairs	

DBC BLICK ART MATERIAL	210.90	MAL-ART SUPPLIES	PCard
DBC BLICK ART MATERIAL	84.12	CERAMICS SUPPLIES	PCard
DD DOORDASH JERSEYMIK	48.19	SUMMER INTERN ORIENTATION LUNCH (3 PEOPLE)	PCard
DF SUPPLY	1,022.67	LAKEFRONT - BARRIER SIGN POSTS - J. GOMEZ	PCard
DOLLARTREE	17.75	ROMONA ASR END OF PROGRAM SUPPLIES	PCard
DOLLARTREE	15.00	POSTER BOARD FOR SPORTS CAMP GROUPS	PCard
DOMINOS 2888	69.99	CRC AFTER SCHOOL REC - END OF PROGRAM PIZZA PARTY	PCard
DOMINOS 2888	59.34	PIZZA FOR 20 ECC STUDENTS	PCard
DUNKIN #300826 Q35	174.93	DUNKIN' DONUTS COFFEE RECEIPT - EMPLOYEE APPRECIATION (250 EM	PCard
DUNKIN #300826 Q35	31.98	SPORTS CAMP STAFF PRE CAMP BREAKFAST MEETING FOR 14 STAFF	PCard
DUNKIN #300826 Q35	15.99	BSR TREATS FOR HARPER PARTICIPANTS (9 CHILDREN 2 STAFF)	PCard
EBAY O 03-14708-90127	42.13	TOUGHBOOK LAPTOP CHARGER	PCard
EBAY O 15-14689-20341	184.90	ID PRINTER PRINthead	PCard
EBAY O 27-14706-86648	14.99	EARLY BIRD & ARTS IN THE PARKS SUPPLIES	PCard
EGG HARBOR CAFE	547.00	DANCE ALLIANCE BANQUET FOOD- 35 ATTENDING	PCard
Elmwood Supply Company, Inc.	20.34	Beach House - Plumbing Supplies	
ENCHANTED CASTLE POS	805.37	TEEN CAMP/ENCHANTED CASTLE FIELD TRIP	PCard
Experiential Systems	1,750.00	Jump Harness Installation Studio Rink	
Experiential Systems	616.50	Jump harness inspection balance	
Filter Services Inc	819.40	CRC- Air Filters	PCard
Forbes, Heather	200.00	Judge Heather Visit for Competitive Team	
FORESTVIEW CLEANERS	220.50	BEETLEJUICE	PCard
FORESTVIEW CLEANERS	200.00	FAIRY TALE LANE COSTUME DRY CLEANING	PCard
FOX VALLEY FIRE AND SA	154.20	PADDLE - FIRE ALARM RADIO LEASE	PCard
FOX VALLEY FIRE AND SA	150.00	LAKEVIEW - FIRE ALARM RADIO LEASE	PCard
FOX VALLEY FIRE AND SA	55.00	3555 WEST PARK - FIRE ALARM RADIO LEASE	PCard
FSP ZEUS BATTERY PRODU	298.50	BATTERIES FOR RANGE FINDERS	PCard
Gebhardt,Kathleen	200.05	Judge visit for the competitive team	
Gemma R. Cassedy	1,668.32	Replacement Check	
Genuine Parts Co. DBA Napa Auto Parts	191.18	CRC- C-Max Parts	
Genuine Parts Co. DBA Napa Auto Parts	122.17	Lakefront- Boat Battery	
GFS STORE #1917	69.18	CONCESSION SUPPLIES	PCard
GGI	1,469.10	Wilmette Block Party Postcards	
GLENBROOK 225	245.00	ACCIDENTAL PERSONAL PCARD CHARGE	PCard
Golf Mill Ford Inc	448.00	West Park - Ford Transit #19 Repairs	
Golf Mill Ford Inc	444.99	CRC - Ford C-Max Repairs	
Gomez III, David Wycoff	35.53	June 2026 Mileage	
Government Finance Officers Association	505.00	2025 GFOA Finance Certificate Program	
Grady, Patrick W.	17.99	Reimbursement for JCA Camp Supplies, Donuts (9)	
GRAINGER	64.55	PARKS - WATER FOUNTAIN REPAIR PART	PCard
GRAINGER	43.44	GOLF - EXHAUST FAN REPAIR PART	PCard
GRAND STAGE LIGHTING	149.33	AUDITORIUM SUPPLIES	PCard
GREAT AMERICAN BAGEL M	626.87	SEASON KICK-OFF BREAKFAST - 250 STAFF	PCard
GRIFFIN MUSEUM OF SCI	1,017.00	GREAT GILLSON FIELD TRIP 1	PCard
GROOT INDUSTRIES INCOR	429.00	BUILDINGS - TRASH/RECYCLING	PCard
Halloran & Yauch, Inc.	929.61	Parks- CPF Grounds Repairs	
Halloran Power Equipment	1,871.10	Parks- Gravely Mower Repairs	
Halloran Power Equipment	850.66	Parks - Gravely Mower Repairs	
Halogen Supply Co Inc	432.16	Pool - Wading Pool Probe	
Harris Golf Cars	320.41	Yamaha Repair	
Harris Golf Cars	135.85	Yamaha Repair Brake Cable	
Harris Golf Cars	62.13	Yamaha Repair Brake Cable	
Harris Golf Cars	27.91	Yamaha Repair	
Harris Golf Cars	(47.92)	Credit - Sent wrong part, Brake Cables	
Heartland Business Systems, LLC	940.80	July M365 F3 & Defender Licensing	
Hellfish Family Inc.	762.88	Camper Shirts, Staff Uniforms	
Hellfish Family Inc.	744.00	Camper Shirts, Staff Uniforms	
Hunter, Terrence	1,500.00	7.3.2026 -Community Event Agreement	
IDLEWOODELECTRICSUPPLY	188.50	LED - CIP	PCard
IDLEWOODELECTRICSUPPLY	172.86	LED CIP PROJECT	PCard
IDLEWOODELECTRICSUPPLY	154.30	CRC - ELECTRICAL REPAIR	PCard
IDLEWOODELECTRICSUPPLY	84.35	WEST PARK - ELECTRICAL SUPPLIES	PCard
ILIPRA.ORG	315.00	JOB POSTING - ACCOUNTING SPECIALIST	PCard
IN AMME PROMOTIONS	446.71	TEACHER APPRECIATION GIFTS	PCard
IN AMME PROMOTIONS	297.81	TEACHER APPRECIATION GIFT	PCard
IN GNXCOR USA INC	225.00	MAINTENANCECARE	PCard
IN KTR MEDIA GROUP, L	1,100.00	VIDEOGRPAHER FOR BEETLEJUICE	PCard
IN KTR MEDIA GROUP, L	600.00	VIDEOGRPAHER FOR FAIRYTALE LANE	PCard
IN ROBERT RUSSELL	235.00	HATS FOR RESALE	PCard
IPRA IL	615.00	FINANCIAL SUSTAINABILITY PART 2	PCard
IPTPA	140.00	ERIC MORAN - PROFESSIONAL MEMBERSHIP/DUES - IPTPA ANNUAL	PCard
IRA HOCHBERG	387.60	Oil Filters & RV Antifreeze	
Island Enterprises, Inc	985.00	Barefoot Hawaiian performance-Wallace	
Island Enterprises, Inc	587.50	7.11.26 Gillson Campout Entertainment	
ISTOCKPHOTO	205.00	MARCOM / GRAPHICS GALLERY PLATFORM / SUBSCRIPTIONS	PCard
ISTOCKPHOTO	205.00	PHOTO GALLERY PLATFORM / ISTOCK SUBSCRIPTION / JUNE	PCard
ITW Food Equipment Group LLC	393.75	Golf- Dishwasher Repair	
J.C. Sports & Tees Inc	2,047.80	Camp T Shirts	
J.C. Sports & Tees Inc	645.00	Camp T Shirts	
JAMF SOFTWARE, LLC	336.00	APPLE MOBILE DEVICE MANAGEMENT	PCard
Jet I Solar Fund LLC	3,804.98	Energy From Solar Panels	
JEWEL OSCO 0001	59.78	CAMP SUPPLIES FOR TRAINING WEEK	PCard
JEWEL OSCO 3061	68.61	BREAKFAST FOR 15 STAFF FOR TWO DAYS	PCard
JEWEL OSCO 3220	54.93	CONCESSIONS SUPPLIES	PCard
JEWEL OSCO 3341	331.50	DANCE RECITAL FLOWERS FOR SALE	PCard

JEWEL OSCO 3341	179.80	DANCE RECITAL FLOWERS FOR SALE	PCard
JEWEL OSCO 3341	120.00	DANCE STAFF GIFTS- 12 DANCE STAFF	PCard
JEWEL OSCO 3341	95.00	CONCESSIONS - FLOWERS FOR SALE AT DANCE ALLIANCE SHOWCASE	PCard
JEWEL OSCO 3341	31.96	DANCE ALLIANCE SHOWCASE FLOWERS FOR SALE	PCard
JEWEL OSCO 3341	29.95	DANCE STAFF GIFTS-12 STAFF	PCard
JEWEL OSCO 3456	28.17	MCKENZIE ASR ICE CREAM SANDWICHES	PCard
JEWEL OSCO 3456	21.48	JCA CAMP SUPPLIES	PCard
JEWEL OSCO 3465	107.88	FLOWERS FOR SALE @ CONCESSIONS	PCard
JEWEL OSCO 3465	29.99	TEACHER APPRECIATION	PCard
JEWEL OSCO 3465	19.96	CRC - BUS DRIVER WATERS/EXCESSIVE HEAT	PCard
JEWEL OSCO 3465	19.48	CAMP INNOVATION SUPPLIES	PCard
JEWEL OSCO 3465	14.99	STAFF BIRTHDAY FOOD ITEM-XANDER SENECHAL	PCard
JEWEL OSCO 3481	18.36	WATER BOTTLES	PCard
Jim Galeno	425.00	PM Adventures-JG's reptile road show onsite visit	
JIMMY JOHNS - 1033 - E	220.42	LUNCH FOR STAFF CLEANING OUT THE FOAM PIT 15 PEOPLE	PCard
JOHN WEISS ACE HDWE	63.88	BUILDINGS - FIRE PANEL KEYS	PCard
JOHN WEISS ACE HDWE	20.97	PARKS - PLANTINGS FOR CRC	PCard
JOHN WEISS ACE HDWE	13.99	PARKS - EQUIPMENT SUPPLIES/TORCH WEEDER PROPANE	PCard
JOHN WEISS ACE HDWE	12.07	WEST PARK - SUPPLIES/ZEVO, ETC.	PCard
Johnstone Supply	32.01	Buildings-Electrical Supplies	
Jorson & Carlson Co Inc	143.96	Zamboni ice scraper knives cleaned sharpened honed	
Jorson & Carlson Co Inc	143.96	Zamboni Ice Scraper Knives Cleaned Sharpen Honed	
KATOMRESTAU	1,419.00	UNDER COUNTER FREEZER FOR POOL CONCESSIONS	PCard
Kiefer Aquatic, The Lifeguard Store, All American S	107.72	Spinal Board Head Strap Replacement, Kickboards x1	
KIMBALL MIDWEST PAYEEZ	120.61	RESTOCKING THE DRAWER WITH NUTS AND BOLTS.	PCard
KP World, Inc	3,501.58	Taekwondo Independent Contactor Spring 26 Program	
LA TAQUIZA EXPRESS	507.14	MARCOM / LUNCH & LEARN FOOD / MEETINGS 28 PEOPLE	PCard
LakeShore Athletic Services, Inc.	3,000.00	July 3rd 2026-Fencing Rental	
Lauterbach & Amen, LLP	2,000.00	2025 Financial Audit Final Billing	
LEARN TO SKATE USA	562.00	COACHES RENEWAL FOR LTS DUES	PCard
LEARN TO SKATE USA	20.00	EMPLOYEE LTS DUES	PCard
Leibold Irrigation Inc	2,220.00	Well dig and inspection	
Leibold Irrigation Inc	1,354.91	Irrigation Satellite Repairs	
LEVY@ LINCOLN PARK ZOO	5.09	JR DAY CAMP SUPPLIES	PCard
LOU MALNATIS PIZZERIA	95.75	FOOD FOR BOARD MEETING - 15PPL	PCard
LOU MALNATI'S PIZZERIA	136.63	DANCE RECITAL STAFF LUNCH 12 EMPLOYEES	PCard
LOWES #01748	165.16	KEYS AND BINS	PCard
LOWES #01748	48.16	SEW CRAFTY CAMP SUPPLIES	PCard
Lowe's Commercial Account	298.40	West Park - Plumbing Supplies	
Lowe's Commercial Account	4.48	West Park - Plumbing Supplies	
LP Pros LLC	700.00	Ice- Propane	
Lucky Locators, Inc.	330.00	Ice - Water Lines Located Storm Sewers	
Mark W. Weisbard	600.00	2026 WPD Community Performance Agreement	
Market Access Corp	1,595.00	Lakeview Center June Liquor Liability	
Markham, Kirsten	63.83	6/7/2026 Team Banquet Food and Supplies	
Markham, Kirsten	41.04	Mileage to Home Depot & Six Flags Dance Fest	
Markham, Kirsten	8.26	Mileage to Home Depot & Six Flags Dance Fest	
MASTER ATHLETICS	2,910.50	PLATFORM TENNIS BALLS	PCard
Matthew Kerr	1,100.00	Sounds of Summer Entertainment 7.12.2026	
MCDONALDS 13512	10.95	ACCIDENTAL PERSONAL PURCHASE	PCard
MENARDS MORTON GROVE I	99.66	SAILING - SUP RACKS	PCard
MENARDS MORTON GROVE I	82.55	CRC - BUILDINGS RECREATION SUPPLIES	PCard
MENARDS MORTON GROVE I	81.89	AUGERS, PAINT SUPPLIES	PCard
MENARDS MORTON GROVE I	75.98	MAIN BEACH SUPPLIES	PCard
MENARDS MORTON GROVE I	61.45	CRC - SUPPLIES FOR GYMNASIIC REPAIRS	PCard
MENARDS MORTON GROVE I	54.89	DOOR STOPS	PCard
MICHAELS #9490	364.81	ARTS IN THE PARKS T-SHIRTS FOR TIE DYE	PCard
MICHAELS #9490	313.90	SHIRTS FOR CAMP	PCard
MICHAELS #9490	65.98	CANVAS PANELS FOR BIRTHDAY ART PARTIES	PCard
MICHAELS #9490	44.96	ARTS IN THE PARKS CAMP SUPPLIES	PCard
MICHAELS #9490	35.00	SEW CRAFTY CAMP FIBERFILL	PCard
MICHAELS #9490	25.14	DANCE RECITAL SUPPLIES	PCard
MICHAELS STORES 3849	386.64	SEW CRAFTY CAMP SUPPLIES	PCard
MICHAELS STORES 3849	(28.92)	REFUND FOR SEW CRAFTY CAMP SUPPLIES	PCard
Michelle Marks	4,710.00	Legal Services	
MILLEN HARDWARE	16.15	BEACH VOLLEYBALL BOX DUPLICATE KEYS	PCard
MILLEN HARDWARE	8.26	PARKS - REPAIR SUPPLIES	PCard
Mission Square Retirement (ICMA) - 457	2,354.52	Employee Contributions	
Mission Square Retirement (ICMA) - 457	1,889.64	Employee Contributions	
MOI CHICAGO	734.58	CITY SLICKERS FIELD TRIP	PCard
MUSIC THEATRE INTL	984.00	SHOW RIGHTS FOR MARY POPPINS	PCard
MUSIC THEATRE INTL	665.00	SCRIPT RIGHTS FOR WCT MADACASCAR WINTER 2027 GL 20-41-805-5225	PCard
New York Life Insurance Co	1,391.10	WPD Employee Premiums	
New York Life Insurance Co	0.01	WPD Employee Premiums	
NORTH SHORE FAUCETS IN	255.00	CRC FITNESS - LOCKER ROOM SHOWER PARTS	PCard
Northshore Dancing Inc.	750.00	BROADWAY BOUND FIELD TRIP	
NOTARYHNB-800.422.1555	181.95	NOTARY PUBLIC RENEWAL CERTIFICATION - M PARSON	PCard
NRPA CONFERENCE	925.00	NRPA CONFERENCE REGISTRATION	PCard
NRPA CONFERENCE	795.00	NRPA CONFERENCE REGISTRATION - J GOEBEL	PCard
NRPA CONFERENCE	795.00	NRPA REGISTRATION - P. LAHEY	PCard
Nutoys Leisure Products	3,280.00	Gillson- Picnic Table Set	
Oehlerking, MaryAnn	278.62	Per Diem and Mileage for April and May Competitions	
Oehlerking, MaryAnn	54.00	Per Diem and Mileage for April and May Competitions	
Outstanding Graphics	450.00	Photography for Footloose	
Paddock Publications, Inc.	170.10	Golf Well Upgrade Notice	

Paddock Publications, Inc.	105.30	Concessions at Centennial RFP	
Paddock Publications, Inc.	32.40	Audit Notice	
PANERA BREAD #600674 O	22.74	DANCE RECITAL STAFF BREAKFAST 12 EMPLOYEES 5/31/26	PCard
Payne Sod Farm Inc	613.00	RTF Sod Rolls	
PAYPAL BRIANRUSSEL HO	1,138.50	SUMMER CAMP STAFF APPAREL	PCard
Pella Engraving & Sign	909.38	Gillson- Signage	
Pioneer Athletics	1,450.29	Parks & CRC - Athletic Field Supplies	
Pioneer Athletics	1,450.29	Parks & CRC - Athletic Field Supplies	
Pioneer Athletics	877.87	Parks- Grounds Repairs-Gillson/Volleyball	
Pitney Bowes Global Financial Services LLC	484.26	Admin Mall Machine Lease/Rental	
PLAYERS HEALTH COVER	136.00	INSURANCE DUES FOR SUPERVISOR	PCard
PORTILLOS HOT DOGS#280	310.92	LUNCH FOR 20 STAFF THAT WORKED CAMP TRAINING	PCard
PRICELINECOM	450.71	FLIGHTS TO NRPA CONFERENCE - LINDGREN	PCard
Progressive Tree Service Inc.	1,870.00	Parks- Grounds Maintenance Tree Injections	
PY ANCHORFISH PRINTIN	899.20	ARTS IN THE PARKS BACKPACKS	PCard
PY ANCHORFISH PRINTIN	175.56	T-SHIRTS	PCard
QUILL CORPORATION	158.55	Office Supplies	PCard
Race Time Inc	1,801.97	Yankee Doodle Dash Timing Services	
RAMROD DISTRIBUTORS	927.00	C-Fold Tissue Liners for Various WPD Facilities	
RAMROD DISTRIBUTORS	500.00	C-Fold Tissue Liners for Various WPD Facilities	
RAMROD DISTRIBUTORS	399.70	C-Fold Tissue Liners for Various WPD Facilities	
RAMROD DISTRIBUTORS	315.00	C-Fold Tissue Liners for Various WPD Facilities	
RAMROD DISTRIBUTORS	231.90	C-Fold Tissue Liners for Various WPD Facilities	
REVDANCE.TENTH HOUSE	(184.80)	SPRING RECITAL COSTUME RETURNS	PCard
REVDANCE.TENTH HOUSE	(204.80)	SPRING DANCE RECITAL COSTUME RETURN	PCard
Robbins Schwartz	453.27	P.T.A.B Challenge Services	
SAMSLUB #6444	124.10	STAFF DELIGHTS - 125 PEOPLE	PCard
SP NATPAT.COM	63.69	AIP SUPPLIES	PCard
SP NATPAT.COM	(3.75)	SALES TAX REFUND	PCard
SP POLETECTOR	537.41	WALLACE BOWL - PROTECTORS/POLETECTOR	PCard
SP R.E.M.	77.67	STAFF GIFT - SULLIVAN	PCard
SP SPARX HOCKEY	1,599.96	SKATE SHARPENER	PCard
Spartan Turf Products, LLC	1,070.85	Wheel Motor for Bunk Mower	
Spartan Turf Products, LLC	157.79	V-Belt for Tee Mower Machine	
SQ FROGLADY PRESENTAT	500.00	ON SITE FIELD TRIP	PCard
SQ NORTHBROOK SYMPHON	1,900.00	AIP FIELD TRIP	PCard
SQ SUNBURST SPORTSWEA	734.50	TEEN CAMP/CAMPER SHIRTS	PCard
SQ SUNBURST SPORTSWEA	280.00	PM ADVENTURES/CAMPER SHIRTS	PCard
SQ THE LAWN	224.52	NEW EMPLOYEE TEAM LUNCH FOR 9 STAFF MEMBERS	PCard
SSWORLDWIDEI	104.27	CAMP SUPPLIES	PCard
SSWORLDWIDEI	9.16	CAMP SUPPLIES	PCard
Standard Industrial & Auto Equip	840.00	West Park - Wheel Balancer/Lift	
STANLEY STEEMER 65R	1,704.00	CARPET AND BATHROOM FLOOR DEEP CLEANING SERVICE	PCard
STAPLES 1612	29.97	NAME TAGS	PCard
Staples Advantage	283.80	Pop & Paper for Admin	
StarGuard Elite, LLC	1,750.00	StarGuard Audit - Pool, Beach	
StarGuard Elite, LLC	1,750.00	StarGuard Audit - Pool, Beach	
STATE CHEMIC STATE CHE	260.74	CRC - AIR CARE PROGRAM	PCard
STICKER MULE	508.00	FUN & FIREWORKS / 250 STICKERS / SUPPLIES	PCard
STICKER MULE	19.00	QUACK AND SPLASH SWAG	PCard
STICKER MULE	9.00	STAFF AWARDS - 10 STAFF	PCard
STZR HOLDINGS LLC/DBA R&R Specialties of W	84.38	Zamboni Water Temp Gauge	
SUPPLYHOUSE.COM	98.14	PARKS - PUMP REPAIR PART	PCard
SynaTek, LP	2,750.00	Greens Fertility Program	
SynaTek, LP	1,952.00	Greens Fertility Program	
TARGET T-0927	81.27	SEW CRAFTY CAMP SUPPLIES	PCard
TARGET T-1167	59.69	POPSICLES FOR GOLF CAMP	PCard
TARGET.COM	139.94	ARTS IN THE PARKS EARLY BIRD CAMP SUPPLIES	PCard
TARGET.COM	49.98	BROADWAY BOUND EARLY BIRD CAMP SUPPLIES	PCard
TARGET.COM	27.50	SEW CRAFTY EARLY BIRD CAMP SUPPLIES	PCard
TARGET.COM	17.49	DANCE CAMP EARLY BIRD CAMP SUPPLIES	PCard
Technology Mgt Rev Fund	450.00	WPD Districtwide internet service	
Technology Mgt Rev Fund	450.00	WPD District Wide Internet Service	
THAI-INBOX THAI INBOX	212.59	FOOD FOR BOARD MEETING - 15PPL	PCard
THE CORNER BAKERY	186.88	DANCE RECITAL STAFF LUNCH 12 EMPLOYEES	PCard
THE HOME DEPOT #1902	405.99	PIRATE CAMP	PCard
THE HOME DEPOT #1902	152.41	PARKS - SUPPLIES/BLADES	PCard
THE HOME DEPOT #1907	398.98	3 PICNIC TABLES.	PCard
THE HOME DEPOT #1907	180.46	MATERIAL TO REBUILD PICNIC TABLE AT SHOP.	PCard
THE HOME DEPOT #1913	99.00	BATTERIES.	PCard
THE HOME DEPOT #1926	71.94	GOLF - ELECTRICAL REPAIR SUPPLIES	PCard
THE HOME DEPOT #1987	129.94	PARKS - SUPPLIES/LUMBER FOR GROUNDS	PCard
THE HOME DEPOT #1987	128.48	CRC - EVENT SUPPLIES	PCard
THE HOME DEPOT #1987	44.97	WEST PARK - D. MANNING VAN SUPPLIES	PCard
THE HOME DEPOT #1987	23.44	POOL - REPAIR PART	PCard
THE HOME DEPOT #1987	21.75	PARKS - CONCRETE PATCH REPAIR	PCard
THE HOME DEPOT #1987	9.98	PARKS - SUPPLIES/GROUNDS HOSE PART	PCard
The Mulch Center	240.00	Landscape Plan Materials- CIP	
The Mulch Center	200.00	Landscape Plan Materials- CIP	
THE SILO	62.06	LUNCH WITH IPRA PROCONNECT MENTEE CARTER BRUNTJEN	PCard
THE UPS STORE 1714	19.58	POSTAGE FOR COSTUME RETURN REFUND	PCard
THE UPS STORE 2808	40.00	COSTUME SHIPPING RETURN FEES	PCard
THE WEBSTAIRANT STORE	713.34	ICE - BOTTLE FILL STATION	PCard
THE WEBSTAIRANT STORE	258.81	WEST PARK - ADMIN NEW COFFEE POT	PCard
Thermostat Acquisition Holdings, LP	2,694.26	CRC - Preventative Maintenance	

T-Mobile	31.50	Community Playfields-Cameras & Door Lock System	
TOP GOLF SCHAUMBURG 62	800.00	FIELD TRIP PAYMENT	PCard
Tri-State Cut Stone & Brick Co	67.52	Parks - Concrete Mix	
TST LOU MALNATI'S - W	184.10	MEN'S CATERING	PCard
TST NOTHING BUNDT CAK	83.99	DESSERT FOR FULL DAY TEACHERS	PCard
TST NOTHING BUNDT CAK	55.99	DESSERT FOR HALF DAY TEACHERS	PCard
TST ROTI - SKOKIE AND	801.10	DINNER FOR 60 SUMMER CAMP DIRECTORS & STAFF	PCard
TST SORELLE ITALIAN M	21.76	MAL-LUNCH CLUB FEE	PCard
TST VALLEY LODGE TAVER	42.88	MEETING WITH NEW TRIER TOWNSHIP - 2 PEOPLE	PCard
UBER EATS	38.38	MEAL 2 STAFF	PCard
Uline	1,560.19	July 3rd 2026- Heavy Police Fencing	
Uline	1,265.48	Parks- Trash Liners	
Uline	571.99	Parks - PPE	
Uline	571.99	Parks - PPE	
ULINE SHIP SUPPLIES	950.37	ULINE - GYM WIPES	PCard
ULINE SHIP SUPPLIES	(28.50)	DISPOSABLE ICE PACKS FOR CAMPS	PCard
Upland Design LTD.	1,662.57	Hibbard Park Master Plan- OSLAD Project	
US KIDS GOLF LLC	1,901.78	EQUIPMENT FOR GOLF CAMPS	PCard
USI ED GOV	239.38	LAMINATION ROLLS FOR ECC	PCard
USI ED GOV	159.59	LAMINATION ROLLS FOR ECC	PCard
VC3, Inc.	1,558.00	Managed Backup Service	
Verizon Wireless	4,106.65	Cell Phone Service for Various Areas	
VILLAGE OF WILMETTE	2,009.70	GOLF - WATER/SEWER BILL	PCard
VILLAGE OF WILMETTE	230.13	WEST PARK - WATER/SEWER BILL	PCard
VILLAGE OF WILMETTE	1.33	3555 LAKE AVE - WATER/SEWER BILL	PCard
VOGUE FABRICS INC	153.07	SEW CRAFTY CAMP SUPPLIES	PCard
WALGREENS #1033	4.38	JR DAY COUNSELOR OF THE WEEK REWARD	PCard
WALGREENS #15211	45.45	CAMP SUPPLIES	PCard
WALGREENS #15211	27.84	CAMP SUPPLIES	PCard
WAL-MART #1998	119.49	AFTER CAMP REC - ART SUPPLIES & BUBBLES	PCard
WAL-MART #1998	63.71	ROMONA ASR END OF PROGRAM PARTY SUPPLIES	PCard
WAL-MART #1998	34.29	CAMP INNOVATION SUPPLIES	PCard
WAL-MART #1998	13.88	TEEN CAMP - ART SUPPLIES	PCard
WCI ACCURATEDOCDEST	152.08	ADMIN SHREDDING	PCard
WEB NETWORKSOLUTIONS	80.22	WILMETTE EVENTS DOMAIN NAMES JUNE 2026-DEC 2026	PCard
WEB NETWORKSOLUTIONS	57.30	WILMETTE EVENTS DOMAIN NAMES JAN 2027-MAY 2027	PCard
WEISSMAN'S THEATRICAL	102.58	RECITAL COSTUME SHOES	PCard
WEISSMAN'S THEATRICAL	(20.16)	SHIPPING CHARGE REFUNDED FOR RECTIAL TIGHTS ORDER, COMPANY	PCard
WEISSMAN'S THEATRICAL	(63.00)	DANCE RECITAL COSTUME REFUND	PCard
WEISSMAN'S THEATRICAL	(314.75)	ICE SHOW COSTUME REFUND	PCard
WHEN I WORK, INC.	100.00	STAFF SCHEDULING SOFTWARE	PCard
WHEN I WORK, INC.	75.00	CENTENNIAL STAFF SCHEDULING SOFTWARE	PCard
WHEN I WORK, INC.	75.00	CRC STAFF SCHEDULING SOFTWARE	PCard
Wilmette Community Band	1,650.00	06.25.26 SOS Wallace	
Wilmette Truck & Bus Sales & Service, Inc.	427.50	West Park- Safety Lane Inspections	
Wilmette Truck & Bus Sales & Service, Inc.	427.50	West Park- Safety Lane Inspections	
Wilson Racquet Sports USA	2,359.80	720 Cans tennis balls - for resale	
Wilson Racquet Sports USA	1,393.36	Rush Light, courtglide lines - for resale	
Wilson Racquet Sports USA	777.40	Ultra 100, 100L, 100UL - Overgrips, for resale	
Wilson Racquet Sports USA	181.49	Ultra 100L - for resale	
Wilson Racquet Sports USA	124.79	Ultra Team - for resale	
Wilson Racquet Sports USA	(2.09)	Ultra Team - for resale	
Wilson Racquet Sports USA	(3.22)	Ultra 100L - for resale	
Wilson Racquet Sports USA	(30.28)	Ultra 100, 100L, 100UL - Overgrips, for resale	
Wilson Racquet Sports USA	(47.20)	720 Cans tennis balls - for resale	
Wilson Racquet Sports USA	(55.73)	Rush Light, courtglide lines - for resale	
WITTEK GOLF SUPPLY	1,899.73	RANGE TARGETS AND TEES	PCard
WM SUPERCENTER #3725	286.28	AFTER CAMP REC-GAMES, BINS, OFFICE SUP	PCard
WM SUPERCENTER #3725	63.88	TEEN CAMP-LABELS, DRY ERASE, BALLS	PCard
Woodward, Lianne	63.48	Reimbursement for Wiggleworms Camp Supplies	
Woodward, Lianne	63.48	Wiggleworms Camp Supplies	
WWW.FLEXMVT.COM	742.69	FLEX CORDS - STUDIO A	PCard
WWW.KARAFUN.COM	9.99	CAMP TRAINING GAME - 1 MONTH KARAFUN.COM SUBSCRIPTION	PCard
WWW.STCPAR STCHARPARK	195.00	MAL-DAY TRIP TICKETS	PCard
YORK INTERNATIONAL CORPORATION	839.23	Ice- Oil for compressors	
YOURCOURTS.COM	1,100.00	COURT RESERVATION SOFTWARE	PCard
ZOOM.COM 888-799-9666	33.98	VIDEO MEETING SOFTWARE	PCard
	228,221.98		



Memorandum

Date: August 10, 2026
To: Chris Lindgren, Executive Director
From: Josh Wallace, Superintendent of Parks & Planning
Re: Community Playfields Tennis Court ADA Sidewalk Improvements

Background:

The existing sidewalk serving the Community Playfields tennis courts, does not provide a fully accessible route that meets current ADA standards. As part of the District's ongoing commitment to improving accessibility and maintaining park infrastructure, staff is proposing the replacement of the existing sidewalk with a new ADA-compliant accessible route.

The project includes removal and replacement of the existing concrete sidewalk, grading improvements, installation of an ADA-compliant concrete ramp with detectable warning panels, and associated site restoration. The proposed improvements will provide a continuous accessible path from the parking area to the tennis court entrance while improving pedestrian access and safety.

Fiscal Impact

The FY2026 Capital Improvement Program includes \$175,000 for the Community Playfields Tennis Court Sidewalk ADA Improvements. Patriot Paving has submitted a proposal through the TIPS Purchasing Cooperative in the amount of \$133,060.50, which is within the approved project budget. As of August 4, 2026, we have spent \$19,055 from the Special Recreation Fund.

Staff Recommendation

Staff recommends the Board authorize the Executive Director to enter into an agreement with Patriot Paving, through the TIPS Purchasing Cooperative, for the Community Playfields Tennis Court Sidewalk ADA Improvements in the amount of \$133,060.50.



August 4th, 2026

Wilmette Park District
702 Locust Ave
Wilmette, IL 60091

Total price of Job: \$133,060.50

Scope of Work: Concrete

\$62,815.93

PPM will install 5" of P.C.C Sidewalk per provided plans.
Excavate area to take new sidewalk
Install CA-6 aggregate base course
Install 5 inches of 4,000 PSI ready mix concrete
Barricade area until the concrete is fully cured
Leave work area in neat and broom clean condition.

Scope of Work: Asphalt

\$51,936.48

Excavate designated area to receive new pavement
Install 6" CA-6 aggregate base course
Install and compact hot mix asphalt binder course as necessary
Install and compact hot mix asphalt surface course as necessary
Leave property neat and broom clean upon completion

Scope of Work: Underdrain

\$18,308.09

Excavate a trench 2 wide by 2 to 3 deep.
Remove all unsuitable soils and haul away to an authorized dump site.
Install a 4 perforated pipe with a sock to take the existing ground water.
Perforated pipe will be connected to the existing storm sewer system.
Backfill the trench with CA-7 aggregate base.
Install and compact hot mix asphalt.

Any work not detailed above will incur an additional charge.

Accepted By: _____



Memorandum

Date: August 3, 2026
To: Park Board of Commissioners
From: Chris Lindgren, Executive Director
Re: Open Space Land Acquisition Development (OSLAD) Grant Authorizations

Statement

To complete the State of Illinois Department of Natural Resources grant application for the Open Space Lands Acquisition (OSLAD) grant applications for the acquisition of property, the Resolution of Authorization must be adopted by the Park Board.

Discussion

In 2024, the District adopted Strategic and Comprehensive Plans, which identified the need for the community to acquire and preserve open land.

Strategic Plan language:

Consider the purchase of any parcels of property over 1 acre for development to better serve the community

- Retain real estate professionals to monitor the market
- Plan for acquisitions as part of the annual budget process

Comprehensive Plan language:

Increase open space accessibility

- Evaluate opportunities to improve park and open space access when opportunities arise
- Evaluate parks and open land for potential program opportunities

Survey Results:

When asked to rank order core values for the Park District, roughly half included “Health and Wellness”, “Stewardship and Sustainability”, “Public Safety”, “Customer Experience” and “Fiscal Responsibility” in the top tier (most #1 responses).

Stewardship and Sustainability: Respecting the importance of historical, environmental and conservation significance in developing, maintaining, and preserving land and facilities.

20%

14%

14%

=48%



STAFF MEMO

From a list of outdoor facilities, a majority of residents expressed interest in trails and/or natural areas for more passive activities.

Outdoor Facilities of Interest/Need Among Residents (% "Yes")



As a result of the 2024-2033 Comprehensive Plan, community surveys identified the desire for more passive park land and walking trails. The Park District wishes to pursue this grant in order to satisfy the needs and interests of Wilmette residents.

The OSLAD Grant would cover 50% of the cost of property acquisition that would remain as open land for Wilmette residents' recreational benefit.

Conclusion

Staff recommend that the Board adopt the Resolution of Authorization for the State of Illinois Department of Natural Resources OSLAD grant application and authorizes Executive Director Lindgren to sign the agreement.

2026-R-3
Resolution of Authorization

Resolution

The WILMETTE PARK DISTRICT hereby certifies and acknowledges that it has the sufficient funds necessary (includes cash and value of donated land) to complete the H.H. PRAIRIE PARK within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois IDNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition and Development Projects

It is understood that the project must be completed within the timeframe established. The OSLAD timeframe is two years as is specified in the project agreement. The Billing Certification Statement must be submitted within 45 days of the grant expiration date and the last reimbursement request must be submitted within one year of the grant expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements and relieves IDNR from further payment obligations on the grant.

The Sponsor further acknowledges and certifies that it will comply with all terms, conditions and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025); 2) the Illinois Grant Funds Recovery Act (30 ILCS 705); 3) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable; 4) the Illinois Human Rights Act (775 ILCS 5/1-101 et. seq.); 5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352); 6) the Age Discrimination Act of 1975 (P.L. 94-135); 7) the Civil Rights Restoration Act of 1988, (P.L. 100-259); and 8) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with OSLAD assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

BE IT FURTHER PROVIDED that the Sponsor certifies to the best of its knowledge that the information provided within the attached application is true and correct.

Resolution Adoption Date: * _____

Attested by (Name): * _____

Attested by (Title): * _____

Attestation Date: * _____

OSLAD27 - Applicant Resources

By checking the box below, I acknowledge that I have read the instructions and understand the required steps to complete the Budget Template and Performance Plan Template.

☐

I understand

OSLAD27 - Applicant & Project General Data

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(*)The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.

Applicant Certification *

☐

I agree

OSLAD27 - Environmental Assessment Statement & CERP Form

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(*)The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application. *

☐

I agree

OSLAD27 – Advanced Payment Option

Advance Payment Option for Awarded Applicants

The OSLAD Program offers awarded development projects the option to receive an Advance Payment of the grant funds awarded. An Advance Payment of 50% of the grant award may be paid out to the grantee OR the grantee may opt out of the Advance Payment at the time the grant is awarded.

Grantee Receives 50% Advance Payment:

- If the Grantee chooses to receive the advance payment it will be paid to the Grantee at the time the Grantor awards the grant. The remaining 50% of the grant award shall be distributed to the Grantee on a reimbursement basis. The Grantee must provide to the Grantor all bills/receipts, payments/canceled checks, and any other documentation required by the Grantor to document the expenditure of the advanced funds, including interest. No reimbursement of the remaining 50% of the grant award will occur until documentation of all advanced funds, including interest, is approved by the Grantor. Once the Grantor approves the expenditure of the advanced funds, including interest, the 50% balance of the grant funds will be paid out on a reimbursement basis.
- Expenses will be submitted to DNR as they occur and will be reported quarterly.
- The remainder of the grant award will be paid to the grantee on a reimbursement basis, no more than quarterly, with 10% held until the project is complete.
- The term of the agreement is 2 years.
- The term of the agreement cannot be extended unless the Advance Payment has been fully expended or legally obligated within the 2-year term of the agreement.

Grantee Opts Out of 50% Advance Payment:

- The Grantee may opt out of receiving the advance payment at the time of the award of the grant. The Grantee must provide to the Grantor all bills/receipts, payments/canceled checks, and any other documentation required by the Grantor for reimbursement of all costs incurred.
- The grant award may be paid to the grantee on a quarterly reimbursement basis, with 10% held until the project has been completed.
- The term of the agreement is 2 years.

Interest-bearing Account:

- The Grantee is required to deposit the 50% advance payment in a separate interest-bearing account separate from their general accounts. The interest earned from this account must be reported quarterly and expended on the project in addition to all grant payments and required matching funds.

Grant Extension:

- The Grantor shall consider the Grantee's request for an extension to the grant if:
 - The advanced payment is expended or legally obligated within the 2 years required by Section 5 of the Illinois Grant Funds Recovery Act, or;
 - No advance payment was made.

OSLAD27 – Advanced Payment Option (continued)

If the applicant project is awarded, select one of the choices below regarding the Advance Payment option: *

- ☐ ACCEPT - If awarded, grantee chooses to Receive the 50% Advance Payment option for this project.
- ☐ WAIVE - If awarded, grantee chooses to Waive the Advance Payment option for this project.
- ☐ N/A - This is an Acquisition project, the Advance Payment option does not apply.

Applicant Certification

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(*)The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.

Applicant Certification *

☐ I agree

Chief Elected Official - Name * _____

Chief Elected Official - Title * _____

Date * _____



DIRECTOR'S REPORT

August 2026

POOL UPDATE

The final pool schedule has been released for the remainder of the season. Every year, we work to finalize the end of summer pool schedule based on staffing availability which typically takes place in mid-July when we are able to guarantee staffing needed to safely operate the pool. Staff posted a flyer on August 7th to the public laying out the final public swim and post-season lap swimming. We have been balancing pool construction and maintenance work necessary to maintain our aging pool. We are pleased to be able to offer extended lap swimming through September 13th and will start work on the pool September 14th.

POOL & BEACH FINAL AUDITS

Our risk management agency performs random audits of our lifeguards at both the pool and the beach each season. I am pleased to announce that both locations received the highest level of scoring! This is a true testament to the leadership and dedication of those teams, resulting in the highest quality of safety for our families. We will also receive a financial rebate from our risk management agency for this positive review.

SUNSET OVER THE BEACH

The Ouilmette Foundation held the Sunset Over The Beach event on Saturday, August 1st at the Lakeview Center. Because of the weather, we shifted from the beach to the Lakeview Center. A big thank you to the parks staff for the quick pivot and to the Foundation for helping get the word out to our attendees. It was a great night with good conversations and connections. Thank you to all of those that came out and helped support the fundraising efforts of the Foundation.

RECREATION FEASIBILITY STUDY

Internal meetings have taken place for the feasibility study and we have labeled this comprehensive recreation feasibility study the "Future of Rec in Wilmette." Wight & Company have toured the CRC & Centennial Recreation Complex and met with the recreation team to learn more about our facilities and programming. The next few weeks will be spent gathering information, with community touchpoints at key community programs and events. We are currently planning a large outreach effort at the Block Party on August 29th. You can go to our

website to see a dedicated page and link to a survey. The survey can also be found at all of our facilities for the next 3-4 weeks.

DOGS & DRONES TRAINING

We have been in conversations with the Fire Department and are happy to be able to assist in a training location at Gillson Park to simulate a lost person drill. This is a specialized group of first responder volunteers that use a combination of drones and dogs to perform a search and rescue operation. The drill will take place on August 11 from 8am -2pm. We expect it to be very minimal in regards to disruption at the beach and park. We are happy to provide a location for a very important life safety partner.

BLOCK PARTY

On August 29th from noon to 10pm we will be hosting the annual Block Party. Sponsorships for this event are at a new high, helping cover the costs of this amazing free event in partnership with the Village. This year, we will have the communities first drone show at 8:45pm directly over Village Hall, allowing us to light up the sky for America's 250th anniversary. The event will have family friendly activities, food vendors, drinks, live music and much more. We plan to have a tent to engage our community for the Future of Rec in Wilmette, so look out for us and stop by to learn more and give feedback.

STAFF REPORTS

Parks & Planning:

Centennial Ice cooling tower project continues on schedule, with ComEd work complete, equipment ordered, and construction preparations underway; Hibbard Park pickleball court repairs are being coordinated.

Parks crews maintained facilities while supporting summer programming, storm recovery, and Independence Day events across the District.

Staff completed an in-house restoration of the Mallinckrodt irrigation system for **under \$4,000**, avoiding an estimated **\$120,000 replacement cost**.

Building Services:

Completed preventative maintenance and facility improvements, including CRC fitness area preparation, LED lighting upgrades, roof repairs, and Centennial electrical coordination. Continued routine maintenance, inspections, vendor coordination, and operational support while adapting outdoor work schedules during poor air quality events.

Recreation:

Recreation staff successfully managed weather- and air-quality-related operational challenges while maintaining a strong focus on participant safety and communication.

Summer camps remained highly successful, with strong participation across programs and several camps exceeding prior-year enrollment, while staff prepare for the upcoming fall season. Recreation continued to expand programming through new camps, facility improvements, successful performances and events, and growing participation across fitness, arts, sports, and community offerings.

Finance:

District remains in a strong financial position, finishing June \$1.9 million ahead of budget, driven by strong membership revenue, grant funding, and continued expense management.

Operating expenses continue to trend below budget, including more than \$300,000 in salary savings from vacancies and lower staffing needs.

Finance staff advanced the Capital Reserve Funding procedure, completed annual unclaimed property notifications, and began development of the 2027 budget timeline.

Technology:

Completed major infrastructure and software updates, including server platforms, wireless access points, financial software, email systems, VPN, and IT ticketing software. Configured security enhancements for the upcoming Wilmette events website, replaced a failed network switch, and coordinated laptop BIOS and driver updates district-wide.



Memorandum

Date: August 10, 2026
To: Chris Lindgren, Executive Director
From: Josh Wallace, Superintendent of Parks & Planning
Re: August 2026 Parks & Planning Board Report

Parks and Planning

Centennial Cooling Tower

The ComEd work was completed on July 17th. The cooling tower has been ordered with an anticipated arrival date in October. The contractor is scheduled to start construction prep work in the next week.

Hibbard Park

Innovation Landscapes is lining up their contractor to repair the cracking on the pickle ball courts.

Parks Division

Parks staff continued seasonal operations and maintenance activities throughout the District while supporting summer programming and special events. Crews restored and maintained flower beds at Mallinckrodt, completed routine mowing, weed control, hedge trimming, irrigation repairs, refuse collection, and athletic field maintenance. Staff installed memorial plaques and the historical marker at the south entrance of Gillson Park, repaired tennis nets at Gillson and Thornwood, and continued lining athletic fields and grooming softball fields for summer programming.

Following the July 3 storms, crews responded to storm damage by removing debris, pumping standing water at Gillson Park, and restoring affected park areas. Parks staff also supported the District's Independence Day activities through event setup and cleanup.

Staff completed extensive in-house repairs to the irrigation system at Mallinckrodt. The system had previously been considered beyond repair, with replacement estimated at more than \$120,000. Parks staff restored the system for less than \$4,000 in materials, returning the irrigation system to service while avoiding a significant capital expenditure.



STAFF MEMO





STAFF MEMO

Building Services Division

Building Services staff continued to support daily facility operations while completing preventative maintenance and facility improvement projects throughout the District. Staff cleaned and prepared the Community Recreation Center fitness areas following summer programming, repaired roof leaks at the Golf maintenance facility, completed led lighting upgrades in Centennial and main lobby areas, and coordinated electrical work with ComEd associated with the Centennial Ice infrastructure improvements.

Crews serviced jockey pumps, completed preventative maintenance in offices, supported the July 3 event operations and summer camp activities, and adjusted outdoor work schedules during periods of poor air quality caused by Canadian wildfire smoke. Required RPZ inspections were completed and all backflow devices were inspected. Staff also continued routine work order completion, vendor coordination, and preventative maintenance throughout District facilities.



STAFF MEMO





Memorandum

Date: August 4, 2026
To: Chris Lindgren
From: Adam Kwiatkoski, General Manager
Re: August 2026 – Golf Board Report

INTRODUCTION

The golf course had several days that it was forced to close in July. From a washed-out 4th of July weekend, extreme heat with 12 days that were over 90 degrees, to a Canadian wildfire air quality alert, to a storm that dropped 2-inches of rain in an hour and 60 mph winds there were significant challenges. Golf course conditions have declined slightly but are still excellent, all things considered. The tee sheet has been at capacity on all playable days. The OGC Invitational was a great day highlighted by a band on the patio and exciting after-party. One hundred and two junior golfers competed in the 60th Al McLean Junior open on July 22nd.

GOLF OPERATIONS

- July finished 15% behind budget in rounds and total revenue.
- Year to date total revenue remains in line with budget due to strong membership sales.

Membership Count by Year						
	2021	2022	2023	2024	2025	2026
Gold (7-day Unlimited)	109	102	103	132	130	154
Silver (WD Unlimited)	128	134	177	196	180	181
Bronze (Mon-Thurs)	254	255	342	351	318	268
Total	491	491	622	679	628	603

GOLF PROGRAMMING

- NSSRA Gator Golf Program was cancelled due to weather all but one week in July.
- Explore Classes and Family Golf continue to operate at capacity.
- Advanced juniors concluded their season with end of season competitions.



GOLF MAINTENANCE

The report for this month will be in person at the board meeting on August 10th with pictures from the course, ongoing projects, and photos of capital purchases. Below is an outline of the presentation topics.

Golf Maintenance Board Report Presentation for August 10th

- I. Golf conditions update
 - A. Hot, humid weather and different grass species across course areas
- II. Golf Course Drainage
- III. Driving Range Improvements
- IV. Natives
- V. Autonomous Mower Update
- VI. Golf Capital
 - A. Equipment package
 - B. Light-duty utility carts
 - C. Equipment lift
 - D. Golf Maintenance Parking Lot
- VII. Upcoming Fall Work
 - A. Aerification and Topdressing
 - B. More Drainage
 - C. Bunker Faces



Memorandum

Date: August 10, 2026
To: Chris Lindgren
From: Dave Merrill, Superintendent of Recreation
Re: July 2026 Board Report – Recreation Department
Recreation Divisions Blue & Green
Racquet Sports
Ice & Pool
Lakefront

July brought some weather and environmental challenges that tested our reactivity and adaptability. The cancellation of the majority of our July 3 activities came about through careful consideration, considerable team-work and communication. The decisions made were prudent and unanimous. It felt disappointing to invest significant resources into doing some great things with our community only to see them stymied by circumstances beyond our control. With our community disappointment also came understanding and support. We are excited to see how this event evolves into new and different excitement for the community beginning with The Block Party. Days of high temperatures and dangerous air-quality had a much deeper impact on our operations as a district. While storms make an obvious impression, air-quality warnings are often marginalized. The Recreation Department and the entire WPD Team worked diligently to focus on the overall safety of our programs and participants while balancing the needs of our community for care and activity. I am proud of the way our team communicated and performed during these events. We did many things well and learned from each experience. I am grateful to our community for being responsive to our efforts and understanding the challenges and opportunities that we all experienced. Aside from those challenging moments, July in Wilmette means days at the beach, visits to the pool, access to our outdoor resources and, of course, summer camp. Thousands of kids per day are in our camp programs all over the community with the guidance of our camp staff and administrators. Memories were made in July. Storms and smoke cannot take them away.

RECREATION BLUE DIVISION

Early Childhood Center (ECC)

- The ECC had a great month with several special enrichment experiences, including a visit from the Wilmette Fire Department, an animal program presented by Deb the Frog Lady, and a visit from the local librarian.
- Staff are preparing for the upcoming school year through teacher hiring, family communication, classroom setup, finalizing program logistics, and planning staff training to ensure a smooth start to the school year.
- We currently have 123 students enrolled for the 2026–2027 school year, which is comparable to the approximately 124 students enrolled at the start of the previous school year.

Camp Innovation

- Camp Innovation had a successful month, with positive feedback from families regarding the program and staff.



STAFF MEMO

- While a scheduled beach trip was canceled due to poor air quality, campers enjoyed an alternate field trip to Wagner Farm and a bubble show presented by Jason Kollum.

School Age Programming

Wiggleworms Camp

- Wiggleworms Camp concluded the summer with 407 total enrollments, compared to 414 in 2025, demonstrating consistent participation year over year. Campers enjoyed a variety of engaging experiences throughout the summer, including nature walks and treasure hunts during weekly beach visits, as well as Campalooza, which featured camper-led dance performances, a conga line, and a glow party.



Junior Day Camp

- Junior Day Camp finished the summer with 316 total enrollments, an increase from 307 in 2025. Relocating the program to McKenzie Elementary School provided additional indoor and outdoor recreation space, allowing for expanded group games, relay races, and all-camp activities. Campers enjoyed weekly field trips, with Bear Paw Adventure Park identified as a favorite, and concluded each session with creative group performances showcasing teamwork and camp spirit.

Junior Counselor Academy (JCA)

- The Junior Counselor Academy completed its first summer under a redesigned seven-week leadership model, serving eight participants. The smaller cohort allowed for increased individualized mentoring, stronger interpersonal relationships, and meaningful leadership development through rotations at multiple camp programs. A dedicated JCA Camp Day at Gillson Beach followed by a visit to Homer's Ice Cream was a program highlight, and participant feedback reflected strong appreciation for the leadership skills, hands-on experience, and preparation gained for future counselor positions.





STAFF MEMO

After School Rec

- Preparations are underway for the 2026–2027 school year, including staff hiring, onboarding, training, program organization, and site readiness. Before and After School Rec begins on August 19.

General Recreation

Teen Camp

- Teen Camp successfully operated from its new location at Highcrest Middle School for the 2026 season. The expanded indoor programming space, full gymnasium, athletic fields, and playground provided increased flexibility for daily activities and enhanced the overall camp experience. Enrollment increased from 116 campers in 2025 to 134 campers in 2026.
- Daily programming featured a mix of creative art projects, recreational activities, team-building games, themed events, and beach and pool outings, providing campers with a fun and engaging summer experience.
- Weekly field trips took campers to a variety of destinations, including Main Event, Urban Air, Boundless Adventures, The Painted Penguin, Bear Paw Adventure Park, Action Territory, and several waterparks.

Afternoon Adventures

- Campers enjoyed a variety of daily activities throughout the summer, including arts and crafts, games and themed activity days that fostered social connections, built confidence, and created a fun and memorable camp experience.
- Special programming included onsite visits from Kids Science Labs, Jason Kollum (Bubble Extravaganza), Brian Wismer (Relay Day), and a reptile show, providing campers with unique educational and recreational experiences.
- Camp concludes with three field trips during the final week, giving campers memorable end-of-summer experiences.
- Camp enrollment decreased from 35 campers in 2025 to 23 campers in 2026. Enrollment directly relates to enrollment in District 39's Summer Enrichment Program.

After Camp Rec

- After Camp Rec operates at Central School, the Community Recreation Center and McKenzie School.
- Campers continued to enjoy a safe, structured, and engaging environment each afternoon, with a balanced mix of recreational, creative, and outdoor activities. Special themed activities included impromptu water play days, Fourth of July celebrations and patriotic crafts, and camper-favorite karaoke battles.

Sports

Adult Leagues

16" Softball League

- Single Elimination playoffs are beginning and tentatively scheduled to end on Tuesday, August 4th.
- With construction of Police station affecting Howard Park, we will not be able to offer a Fall season this year but will be offering a fall season in future years.



STAFF MEMO

Beach Volleyball League

- The beach season is entering its final three weeks, and only one week of play has been affected by rain so far. To keep the season on schedule, postponed games were rescheduled within existing weeks, requiring some teams to play doubleheaders.
- There are three weeks remaining in the regular season which will be followed by a single elimination playoff for top 4 teams in each division.

Summer Camps

Beach Volleyball Camp

- Enrollment remained strong throughout July, with an average of 20 campers attending each week. Early registration for August weekly sessions is on pace to surpass last year's enrollment, with 32 campers currently registered for the final week of camp.

Sports Camp

- Sports Camp enrollments have exceeded 2025 totals with a total of 293 campers in 2026, compared to 276 in 2025.
- Campers have enjoyed an action-packed summer filled with memorable experiences, including field trips to the Chicago Dogs game, Ultimate Ninjas in Glenview, and local waterparks, along with on-site foam parties, snow cone days, and a variety of sports tournaments that kept campers active, engaged, and having fun!



ChangeHER

- New for the 2026 summer season, ChangeHer Camp is a specialized program designed for girls entering grades 3–6 that focuses on building confidence, leadership, and sports skills through instruction and mentorship from female athletes and role models.
- The inaugural Late Summer session has 20 campers enrolled and will take place August 10–14. Campers will participate in a variety of specialty experiences, including a clinic with the Chicago Stars women's soccer team, visits from Northwestern University women's field hockey players and New Trier High School girls' basketball players, as well as stand-up paddleboarding at Gillson Beach and a yoga class led by a Wilmette Park District instructor.

Wilderness Wonders Camp

- New for the 2026 summer season, Wilderness Wonders Camp is an outdoor adventure program for youth ages 8–11 designed to immerse campers in nature through hands-on exploration and local outdoor experiences.



STAFF MEMO

- The camp has 30 campers enrolled for Session 3. Throughout the summer, campers have enjoyed hiking, fishing, and canoeing at Skokie Lagoons, field trips to Go Ape Zipline and Adventure Park and Bison's Bluff Nature Playground, and sustainability activities led by Wilmette's Sustainability Coordinator, Lucy Mellen.



Youth Leagues

Soccer

- Staff continue preparations for the Fall Youth Soccer season through official recruitment and training to ensure appropriate staffing levels for league play.
- Program enhancements for the upcoming season include the purchase of new soccer equipment and the introduction of coach equipment bags, providing volunteers with the resources needed to deliver a consistent, high-quality experience for participants.

RECREATION GREEN DIVISION

Gymnastics

- Gymnastics has added a Wilmette Gymnastics decal to the wall in the gymnastics lobby.
- Gymnastics has received some new equipment upgrades as a capital project. We have 4 new balance beams, new landing mats under the uneven bars, replaced bar on mini bar set, and new pit blocks in the pit. The pictures attached show a before and after we received the pit blocks.
- Summer camp is coming to an end, and we are preparing for a wonderful Early fall registration.



Before

After



STAFF MEMO

Center Fitness Club

- Current Happenings & Promotions:
 - ♣ July – Deep Cleaning Shutdown July 29-31
 - Shutdown was successful and the Club was deep cleaned
 - ♣ New Group Fitness Formats added:
 - Instructor’s Choice – Saturdays 8:15am
 - Human Reformer Class – Thursdays 9:15am
 - BoneFit – Wednesdays 1:15pm
- Upcoming:
 - ♣ Reinventing the “Spin Room” with a brand new format and new equipment.
 - 5 FitBenches will be installed
 - Fleet of Spin Bikes will be reduced
 - Bringing new “studio-style” formats to the new space + addition of more classes

	June 2026	July 2026
Monthly Visits	8,241	7,522
Total Active Memberships	2,026	2,041
Group Fitness Attendance	1,257	1,171
Personal Training Sessions	194	198

CFA

Summer is Showtime!

July was filled with major program performances, kicking off with the 1st session shows right at the start of the month (highlighted in the June board report). Next up, despite a 2-day delay due to wildfire smoke, was Wilmette Children’s Theater’s “High School Acting Intensive” production of Footloose the Musical at Wallace Bowl July 18-25. Our oldest cohort of actors, singers, and dancers took to the historic stage for 6 evenings of teenage rebellion and revelry. Closing out the month were our second session summer camp shows, including two showings each of Broadway Bound’s Willy Wonka, Broadway Bound Mini’s Disney’s The Lion King, Kids’ Ed., and Dance Camp’s camp recital showcase July 29-31!

Arts in the Parks’ Adventures Continue

Throughout July, Arts in the Parks continued to pack their bags and take their art on the road, including excursions to the Art Institute of Chicago for an art class led by AIC’s renowned instructors and a museum tour, Gillson’s South Beach for seascapes, the SlooMoo Institute for epic slime mayhem, the Chicago Botanical Gardens for botanical art, and Marriott Lincolnshire Theater to broaden our horizons



STAFF MEMO

from visual art to theater! The camp also welcomed parents of campers into the Community Recreation Center for their Second Session art gallery extravaganza on July 17th.

The Sounds of Summer Continue to Scintillate

July brought two of the biggest acts of the summer to the Wallace Bowl: American English on July 9th and Wilmette's favorite tradition, Dancing Queen on July 30th. Crowds packed the Bowl for the Beatles and ABBA tributes, respectively, with patrons of all ages enjoying the summer air, their favorite melodies, and in some cases, picnics and dancing.



Mallinckrodt Center

Events at Mallinckrodt:

We traveled to St. Charles and cruised the Fox River on a beautiful and sunny July day on the St. Charles Paddlewheel Riverboat Cruise. We had a full bus with 14 people and enjoyed lunch at the Townhouse Café, a restaurant with a bookstore attached. It was a very charming and delicious place for lunch. A wonderful day was had by all!



New! Pop Up Fitness Class-Ageless Grace

A **new** pop-up fitness class, **Ageless Grace®**, was offered to introduce participants to a new program that will be added to the fall fitness schedule. This chair-based brain and body fitness class uses simple, engaging movements to improve mobility, strength, balance, coordination, flexibility, and cognitive function in a fun and accessible format.

The class was well received, with **20 participants** attending the introductory session. Based on participant feedback and interest, many attendees indicated they plan to enroll in the full class this fall. We are excited to add this unique wellness opportunity to our fall programming.



STAFF MEMO

Mallinckrodt Memberships

We currently have 314 Mallinckrodt Members. And 155 of those members are taking advantage of our Walking Track Membership in partnership with the Center Fitness Club Walking Track.

We had 105 members use the fitness room at Mallinckrodt in July.

Additional Summer Camp Programming at Mallinckrodt will be finishing up in mid-August

Fashion Design and Sewing Camp-10 weeks

Jewelry Design Camp-5 weeks

Junior Fashion Camp-3 weeks

Safety Town Camp- 2 weeks

Saturday Programming

Saturday fitness classes will start back up in mid-August.

Art Classes and Lessons at Mallinckrodt:

Mah Jongg continues to be popular for both lessons and weekly drop in at Mallinckrodt, with 13 participants taking beginner lessons this summer.

Rentals at Mallinckrodt

Rentals continue to be consistent at Mallinckrodt. We had 2 rentals in July, and have 5 scheduled in August.

Upcoming at Mallinckrodt:

Lunch Club Day Trip

Wondra Immersive Day Trip

Buddy: The Buddy Holly Story

CRC Operations

The order for the new CRC Lobby & Gymnastics furniture was submitted this month. We are excited to receive it next month! Thank you to Mark Dumelle for building a custom countertop in the CRC lobby.

Patrons will have a comfortable work area to utilize while they are at the CRC.

RACQUET SPORTS

Tennis

- USTA Junior Team Tennis U10 Green team won the north shore league
 - o 6 players represented Wilmette in Indianapolis from July 24-26
 - o The team lost to both the champions and runners up and finished 15th in the Midwest
- For the second time Wilmette Tennis Club has been awarded a slot to bring players to be part of the US Open on court experience
 - o The program will bring 12 players and 2 coaches to play on one of the stadium courts prior to main draw match sessions
 - o This year the session awarded is the night session on September 7 (Labor Day)



STAFF MEMO

- Greater Suburban Indoor Tennis League team assortment is complete for the 2026/27 season
 - Wilmette will place 2 A Teams, 2 B Teams, and 1 C team in the league
 - Team rosters are being formed with captains' input and will be completed by August 7

Platform

- Roster assignments and team movement for women's teams is complete
 - The timing of this communication allows for earlier membership commitment for the 2026/27 season
 - Food costs are increasing significantly with the league imposing a food fee for clubs that have more teams away than home on any given night
- Men's team rosters are being entered into the league portal the first week of August
 - 40 teams are placed in league play
- Facility improvements for fall 2026/27
 - Screen replacement is complete
 - Screen tightening is complete
 - New nets and net straps to be installed in August
 - Replacement of the stairs between courts 6 and 7 is being investigated internally

Pickleball

- Identical set up of furniture at Community Playfields courts is deployed at the courts at Hibbard Park
- Due to surface cracking court 4 at Hibbard Park courts are closed for use
 - Dates are being set to close that facility temporarily later in the summer to allow the contractor to come repair the surface issue
 - Staff anticipate minimally a two-week closure to complete that project, however that may be longer depending on the findings of a flood test

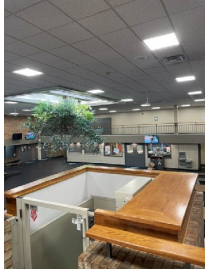
ICE & AQUATICS

Ice

- Hockey and Figure Skating Summer Camps continue with excellent participation and strong enrollment.
- New Sponsorship – Compass Realty – 3-year premium dasher board sign on the main rink.
- Ice Concessions RFP Completed, vendor selection announced – Katie Degan, Central Station Coffee and Tea. Agreement finalization with start date September 14th grand opening.
- Cooling Tower Project - Phase 1 completed ComEd portion July 13-17, facility closed due to no power. Rentals rescheduled, but camps continued with portable battery lighting.
- Facility Enhancements - New lobby lights, older incandescent bulbs replaced with LED bulbs creating a much brighter space.



STAFF MEMO



Aquatics

- Pool closing date September 8 (day after Labor Day) announced and communicated to the public.
- Passed the Starguard Lifeguard Audit with flying colors.
- Surpassed 30,000 visit scan counts on July 28
- Hosted 5 Pool Birthday Parties in July. A total of 8 for the season which was the final total on the 2025 season. We have 5 more scheduled to potentially increase Pool Party sales by 40%
- Sensory Swim #2 (July 5) – Increased attendance, last program of the season on August 30.
- Two Pool closure days due to Canadian wildfires, poor air quality. Zero negative feedback. The public seemed understanding safety was the priority.
- Lifeguard Olympics – Head guards competed in a team building skills competition. Throughout the season, swim instructors were divided into teams and earned points for going above and beyond.



LAKEFRONT

- July 11th we hosted the annual Gillson Campout. 510 participants spent the night on the beach and enjoyed swimming, smores and a performance by the Barefoot Hawaiian dancers.
- American English, Dancing Queen and the children's theatre production of Footloose performed at the Wallace Bowl.
- Fat Shallot hosted a Mediterranean Night event on the beach house patio.
- Lakeview Center was rented for rehearsal dinners, family reunions and graduation parties.



Memorandum

Date: August 10, 2026
To: Chris Lindgren, Executive Director
From: Lindsay Thomas, Superintendent of Operations
Re: July 2026 Board Report – Operations Department

- District Operations
- Human Resources and Risk Management
- Marketing and Communications
- Sustainability

DISTRICT OPERATIONS

Although July started on a rainy note with the cancellation of the July 3 fireworks, it brought an opportunity for the District to showcase a unique element at the fifth annual Wilmette Block Party – the Village’s first ever synchronized drone show!

Many hours this past month were spent working with Monica Grossnickle, the Village’s new Special Event Coordinator, planning out details of the Block Party. The full event guide will be available this week which contains all the important information including available food vendors, entertainment and main stage music times, our amazing sponsors, new activities - the Jump Zone, and beloved favorites - the Jesse White Tumblers. We hope to see you between Noon and 10 pm in Downtown Wilmette on August 29th! Visit [The Wilmette Block Party Webpage](#) for more details!

In addition to the Block Party, there was also event preparation for the Ouilmette Foundation’s Sunset Over the Beach fundraiser which took place on August 1. Due to the forecast, the event was moved from the beach to inside the Lakeview Center. Attendees still had the opportunity to listen to great music by DJ Karl, purchase drinks from The Lawn, and enjoy sunset views from the deck. One highlight of the evening was the rain clearing out which provided the ability to light the bonfire on the beach as originally planned. Thank you to all the sponsors who supported this event!

The Board reviewed the Draft Policy for District Service Providers at the July Committee of the Whole Meeting. There was a short discussion and a minor recommended addition. The policy was updated and is included in the packet for final review and approval.

HUMAN RESOURCES AND RISK MANAGEMENT

Full-Time positions open:

- Facilities Trades Technician, formerly the HVAC Technician is currently being reevaluated
- Centennial Ice Maintenance Lead, formerly the Centennial Ice Maintenance Supervisor has been posted with phone screens beginning the week of August 3



STAFF MEMO

PT1- ACA positions open:

- Two Parks Maintenance staff to replace staff moving into Full-Time Parks Laborer positions
- One Full Day Preschool Lead Teacher

Current staffing numbers as of 8/3/26:

2026 ACTIVE YEAR-ROUND EMPLOYEE DATA	
<u>Classification</u>	<u>#Staff</u>
Full Time	77
PT1-ACA	26
PT1	13
PT2 and 3	290
Short Term (Separate from summer seasonal)	95

The District, in collaborating with the Glenview Park District, received six RFQ's for the Classification and Compensation Study. Review of the submissions and discussions with Glenview will begin the week of August 10.

Through PDRMA, Starguard performed unannounced onsite audits to evaluate operations at both the beach and pool. Both visits went extremely well. Starguard rates the operations on a variety of safety items and scores each site accordingly. The cost for the Starguard audit is a total of \$3,500 combined for both the beach and pool. As the audit went very well and both sites reached the required scores in the audit, the Park District will receive a full reimbursement from PDRMA for the \$3,500. The audit was performed in addition to PDRMA's scheduled onsite visit on July 8 at both the beach and pool, where they reviewed daily operations as well.

The District's new Full-Time and Part-Time Onboarding program will be effectively rolled-out to incoming employees the week of August 10. This has been a team effort with modules covering Information Technologies, Human Resources, Orientation 101, Site Specific Details, Risk Management, Finance, Marketing and Paycom. All supervisory staff participated in required virtual trainings throughout the month of July to review the content and learn how to present it to their new hires.

As summer programs and camps are in their final weeks, the HR & Risk Department has been working with staff on the following:

- Short-Term Performance Discussions for all seasonal staff
- Fall hiring for School Age Programs, Early Childhood, Center for the Arts and Sports
- Coordinating upcoming HR and Risk onboarding for the Early Childhood Department
- Coordinating with the Recreation Supervisor-Sports regarding volunteer soccer coaches and background checks



MARKETING AND COMMUNICATIONS

July communications were shaped by timely event updates surrounding the cancellation of the July 3 festivities and the subsequent announcement of a drone show at the Wilmette Block Party. These important community updates generated significant engagement across social media, email and the District website. Continued promotion of Wilmette's Sounds of Summer and other seasonal activities also helped drive strong audience growth throughout the month.

Social Media Highlights - Social media engagement increased significantly in July. Content interactions rose 97.1% on Facebook and 43.4% on Instagram. The District also gained 210 Facebook followers and 248 Instagram followers during the month.

Top Performing Posts

- July 3 Cancellation Notice — 102.3K views
- Drone Show Announcement — 26.9K views
- Dancing Queen Photos — 25.4K views

Email Campaign Highlights - Email campaigns generated 123,046 total opens, representing a 65% open rate, along with 5,425 link clicks and a 4% click rate. District-wide news and timely event announcements produced the strongest results. The July E-News generated the most overall engagement, while the July Board Brief achieved the month's highest open rate.

Top Email Campaigns

- July E-News — 19,624 opens (66% open rate) and 1,456 clicks (7%)
- July 3 Cancellation — 19,116 opens (65% open rate) and 70 clicks (1%)
- Drone Show Announcement — 16,838 opens (56% open rate) and 696 clicks (4%)
- July Board Brief — 13,296 opens (73% open rate) and 175 clicks (1%)

Website Performance - Website traffic was led by weather-related information, July 3 event updates and continued interest in the Wilmette lakefront. The strong performance of the Current Weather Conditions and Fun & Fireworks pages demonstrates the importance of the District website as a source for timely event and operational information.

Most Visited Pages

- Current Weather Conditions – 12,564 views
- Fun & Fireworks Event Page – 11,640 views
- Lakefront / Gillson Park – 10,979 views



STAFF MEMO

SUSTAINABILITY

Composting Drop-Off Program

LOCATION	January	February	March	April	May	June	July
Centennial	1,495 lbs	1,555 lbs	1,931 lbs	1,667 lbs	2,045 lbs	1,700 lbs	2,090 lbs
Thornwood Park	357 lbs	435 lbs	491 lbs	560 lbs	677 lbs	593 lbs	725 lbs
CTA Linden Lot	942 lbs	1,012 lbs	699 lbs	699 lbs	280 lbs*	N/A	N/A
Metra Poplar Lot	1,260 lbs	1,373 lbs	1,506 lbs	1,506 lbs	1,787 lbs	1,996 lbs	2,865 lbs
VofW Public Works	463 lbs	427 lbs	454 lbs	687 lbs	460 lbs	532 lbs	605 lbs
Total	4,517 lbs	4,804 lbs	5,081 lbs	5,119 lbs	5,249 lbs	4,823 lbs	6,291 lbs

*The CTA Linden Lot composting bin had to be removed in May due to high amounts of contamination. Staff believe they know the source of the contamination and are hoping to return the bins in the Fall.

Internal Staff Sustainability Grant - Sustainability staff announced the second opportunity this year for staff to submit for the District's Internal Sustainability Grant. The grant is available twice a year (2 awards of \$1,000 each) to help fund sustainability-related projects and ideas. The grant can apply to many types of projects or purchases, but potential ideas include adding composting to an event or facility, purchasing something reusable for an event that would otherwise be single use, or buying a piece of equipment or technology. Submissions are due by September 1.

Summer Camp Sustainability

Great Gillson Composting - Composting began at Great Gillson lunch on Friday, June 5. Thus far, 16 lbs of compost were collected.

Arts in the Park Camp Anti-Idling - Similar to what was done at sports camp earlier in the summer, staff distributed letters about the District's anti-idling campaign to the Arts in the Park camp on Thursday, July 30.

Wilderness Wonders - Sustainability staff worked with the Wilderness Wonders camp staff on Friday, July 31 to focus on the local environment and sustainability for the day. Activities included construction of nature journals, exploration of the Gillson bird habitat using their journals and binoculars, cyanotype paper printing, and construction of a monofilament recovery bin for the Wilmette Harbor.



**Wilmette
Park District**

DIGITAL MARKETING

PERFORMANCE REPORT

8/10/2026

JP McNamara
Marianna Uriostegui
Natalie Heleniak

Report Overview

General District Trends

- Enrollments
- Revenues
- Memberships

Social Media Metrics

- Facebook
- Instagram

Email Campaigns

- Subscribers
- Open Rates
- Click Through Rates

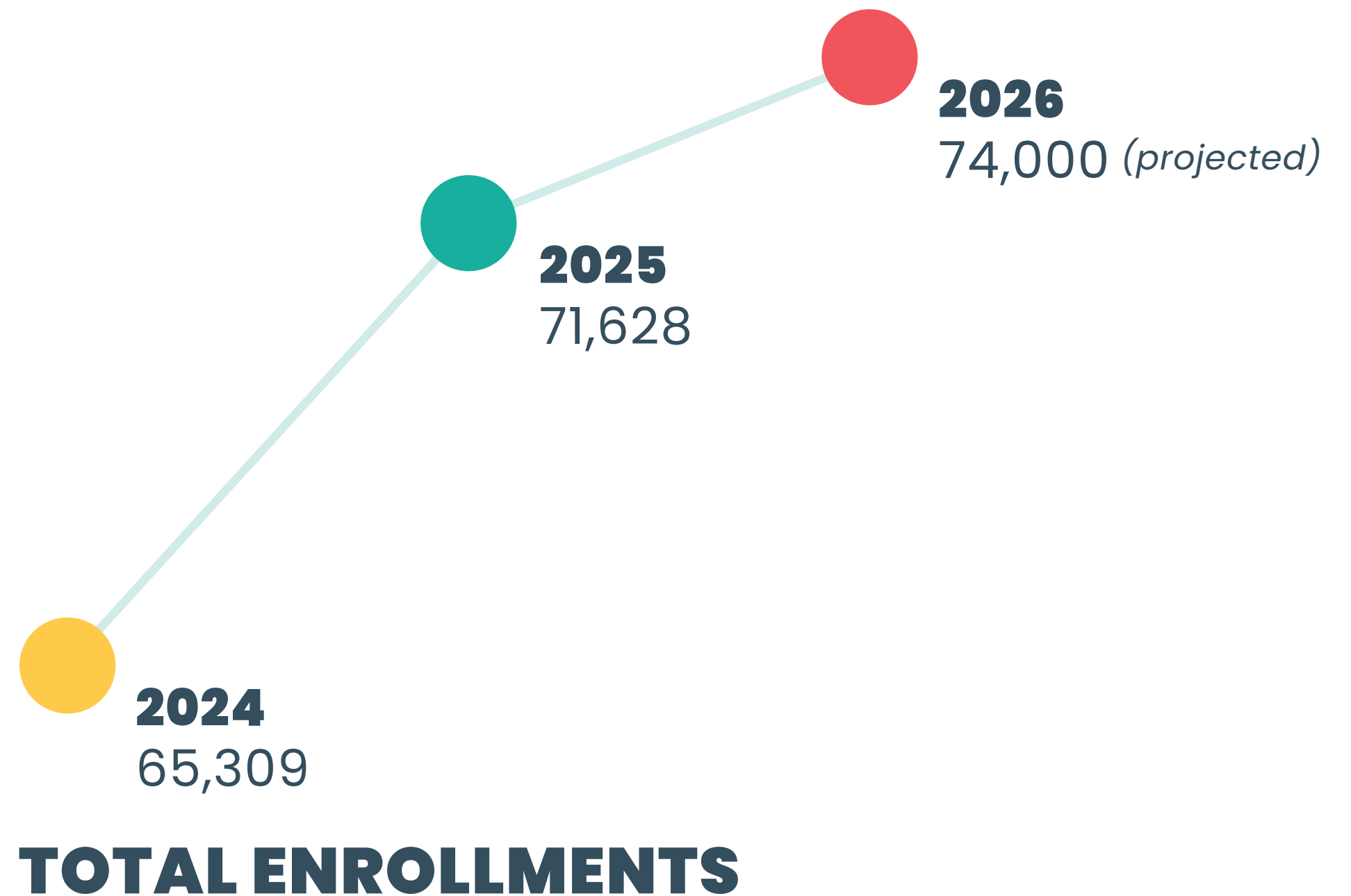
Website Analytics

Digital Program Guides

Wilmette Park District

General Trends

The following report highlights how Marketing & Communications has evolved over the past three years and how those efforts have supported the District's broader mission of connecting people with parks, programs and community experiences.



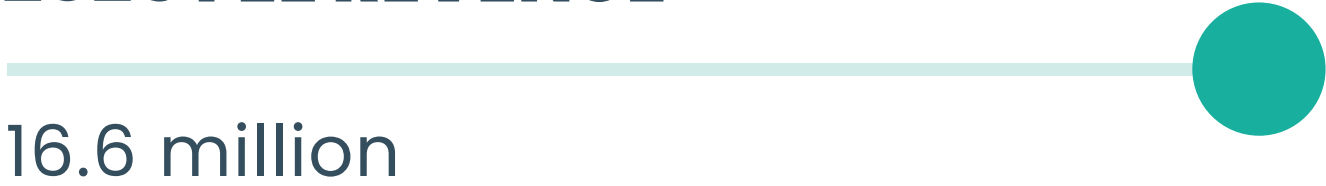
Wilmette Park District

General Trends

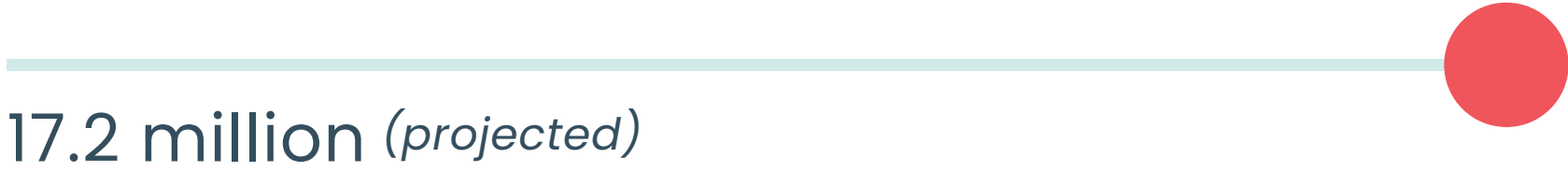
2024 FEE REVENUE



2025 FEE REVENUE



2026 FEE REVENUE

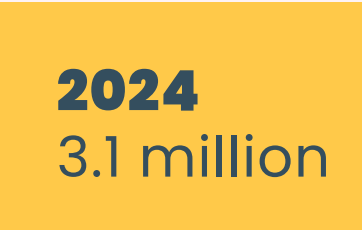


FEE REVENUE

CAMP REVENUE

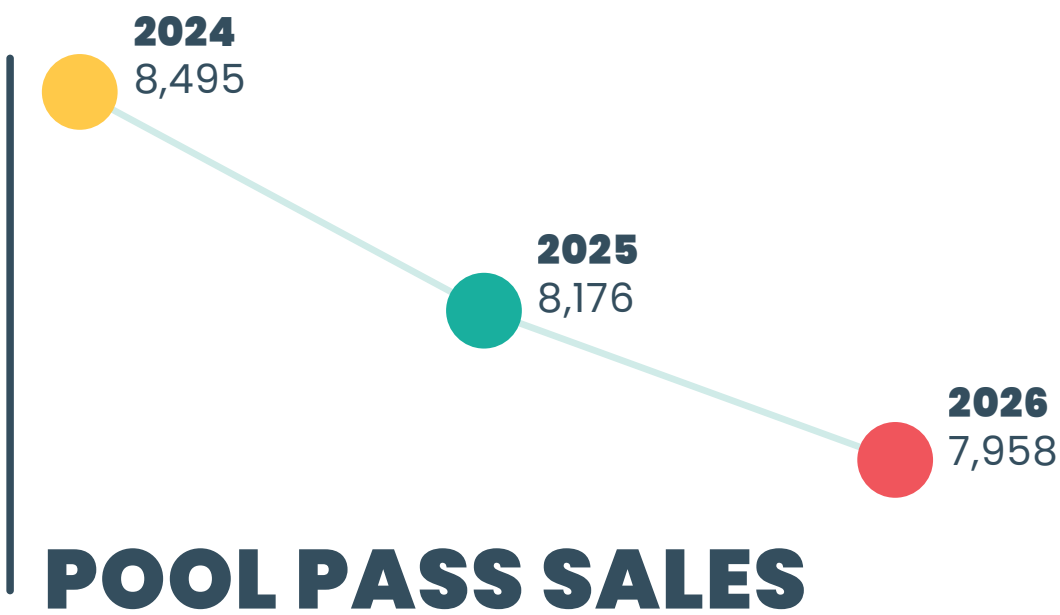
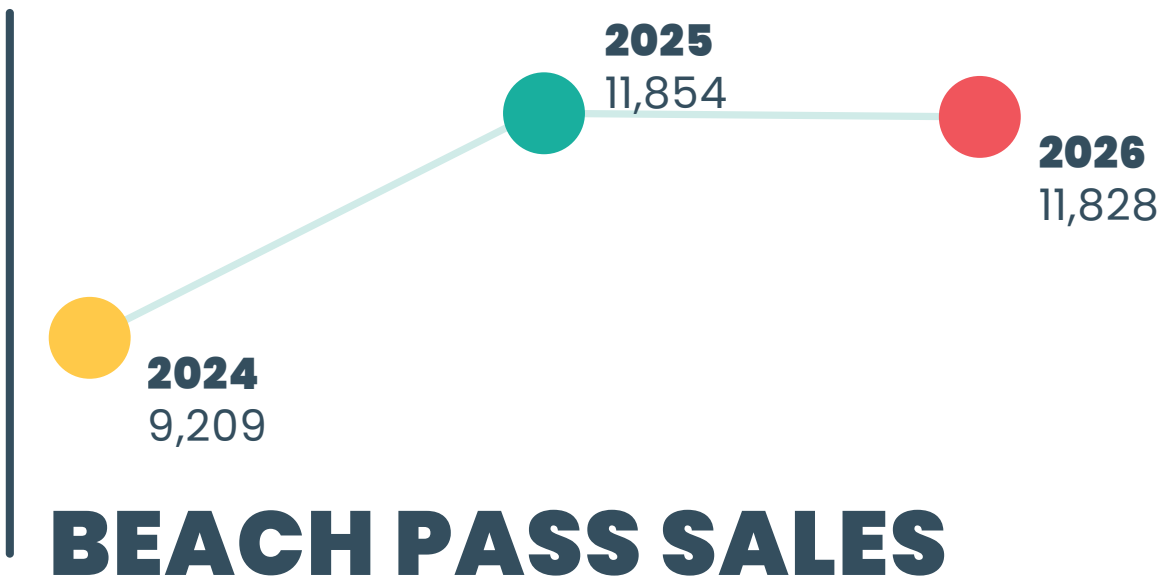


MEMBERSHIP REVENUE

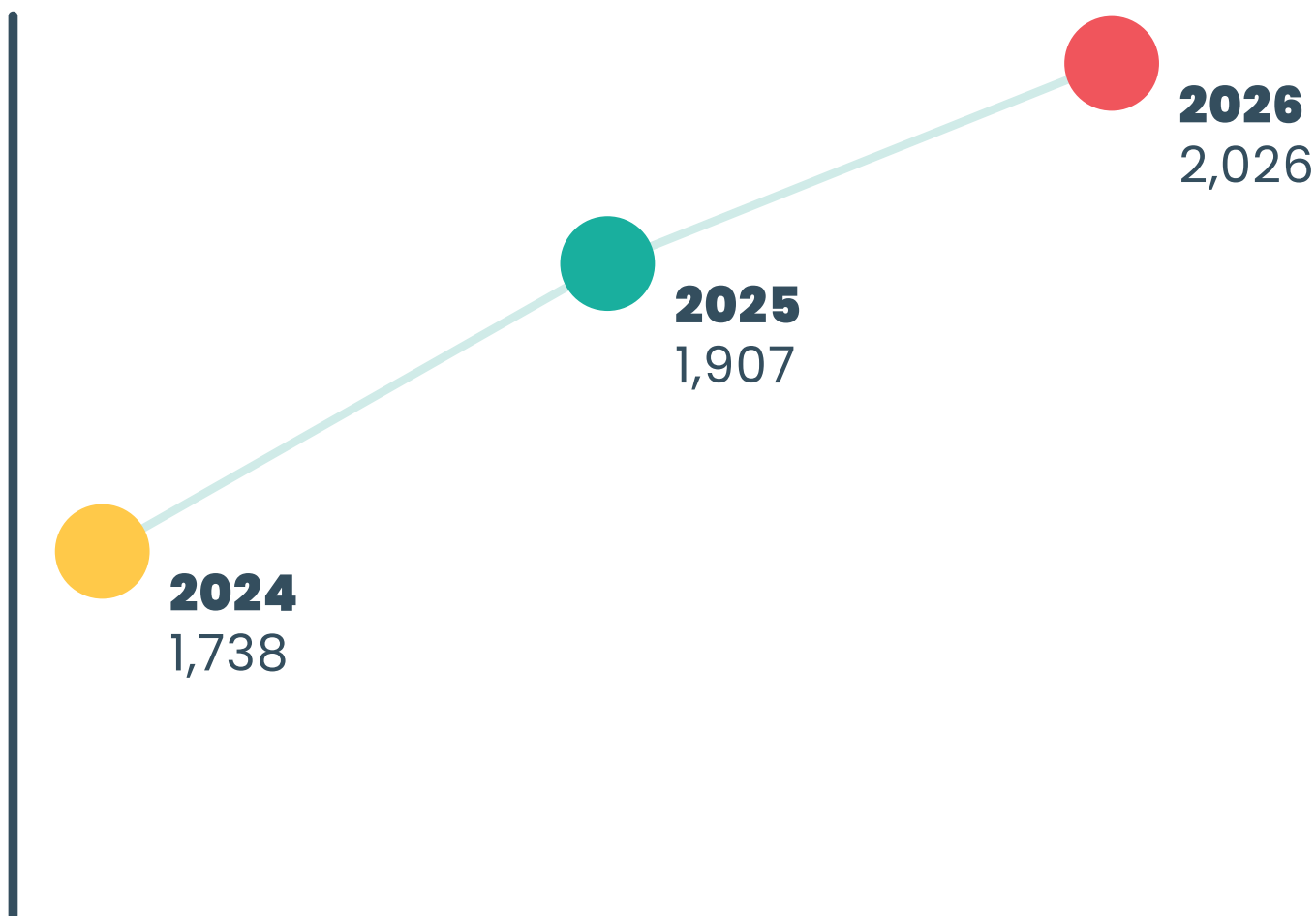


Wilmette Park District

General Trends



FITNESS MEMBERSHIP SALES





**Wilmette
Park District**

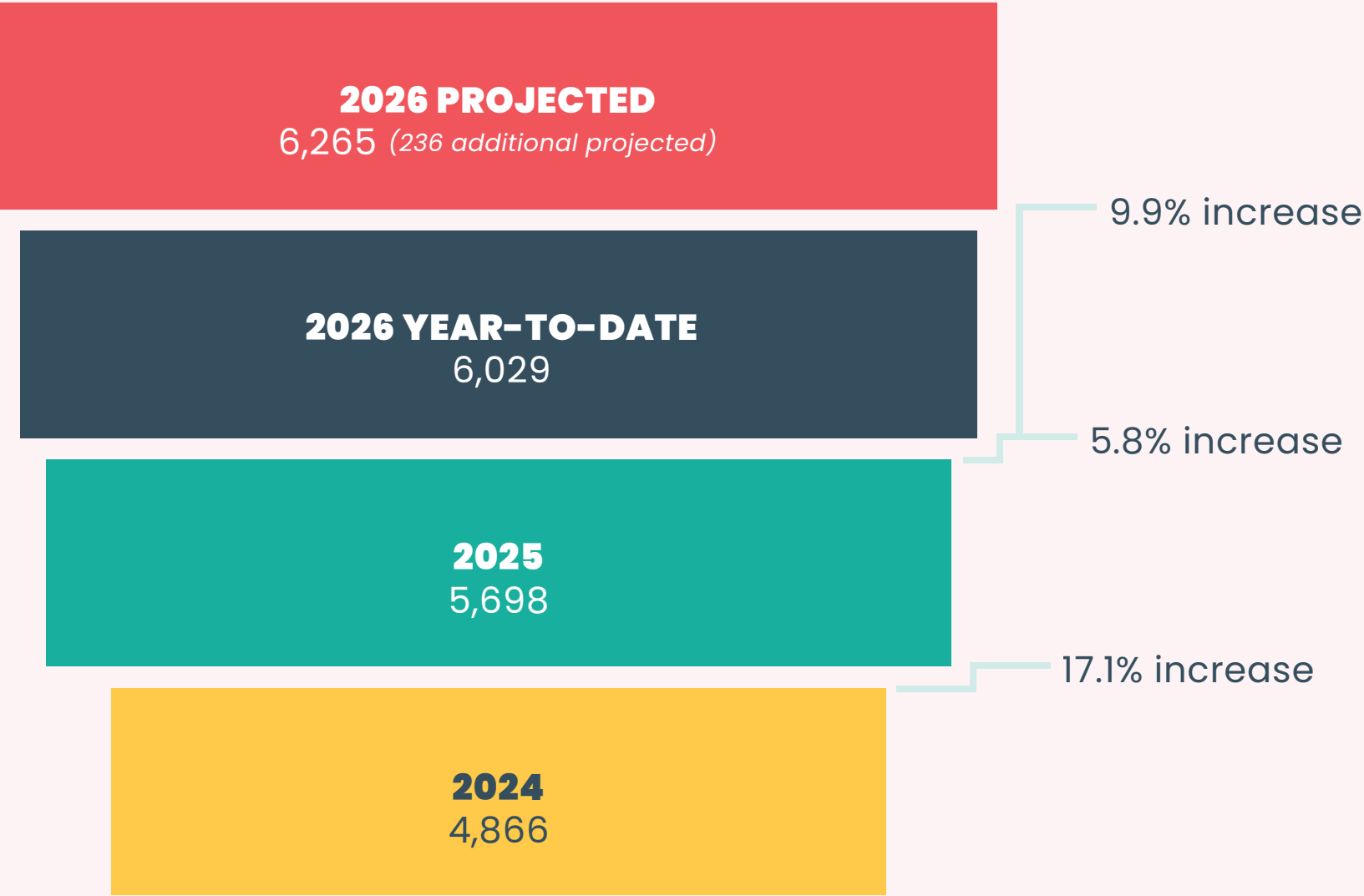
DIGITAL MARKETING

PERFORMANCE REPORT

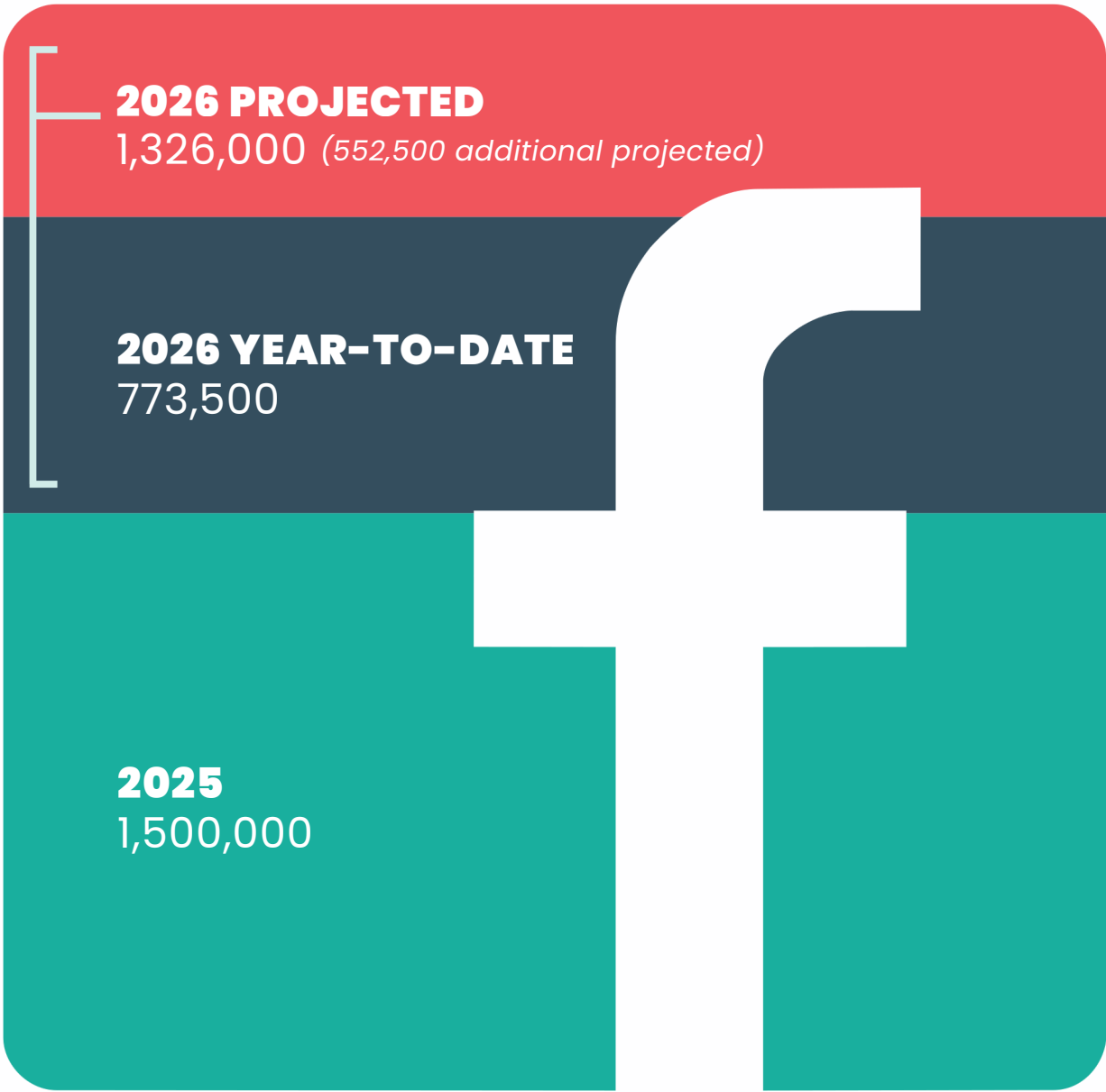
Facebook

Followers & Overall Views

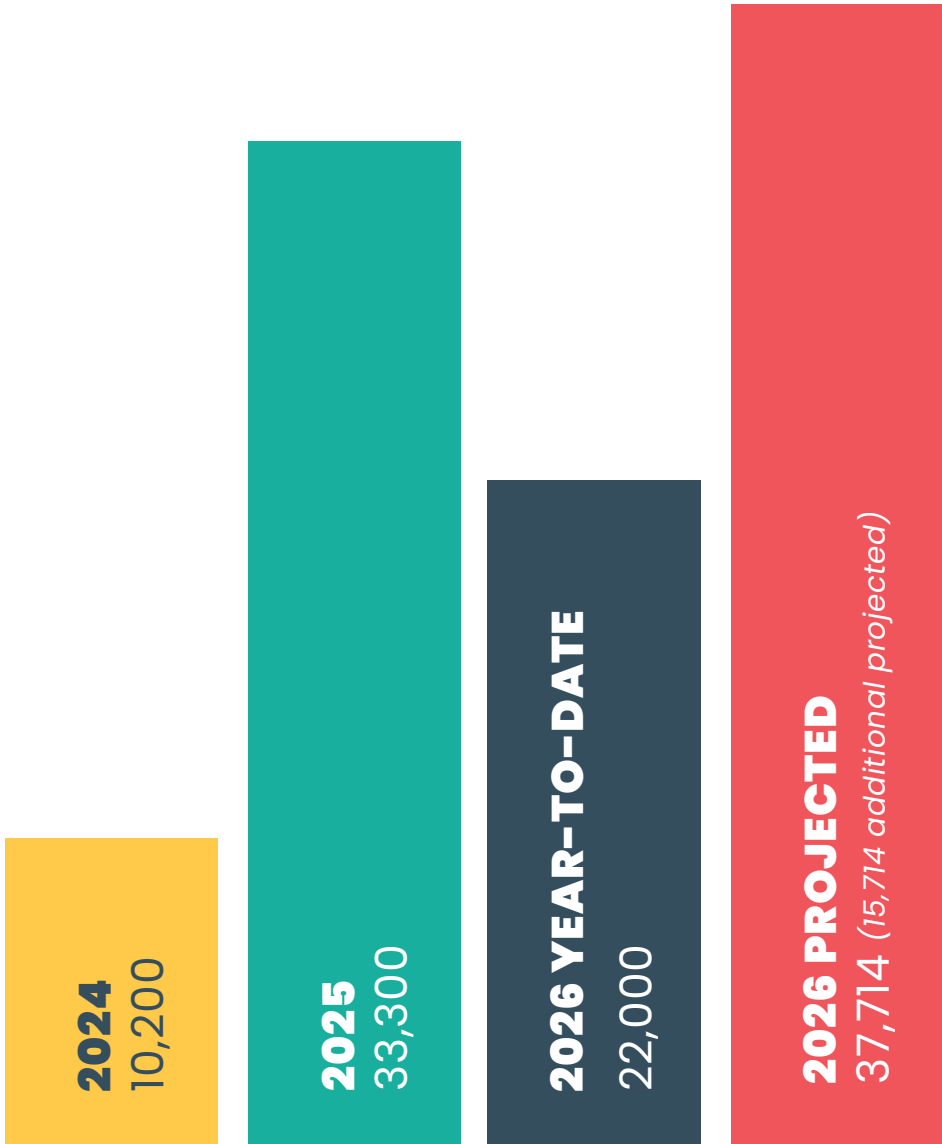
FACEBOOK FOLLOWERS



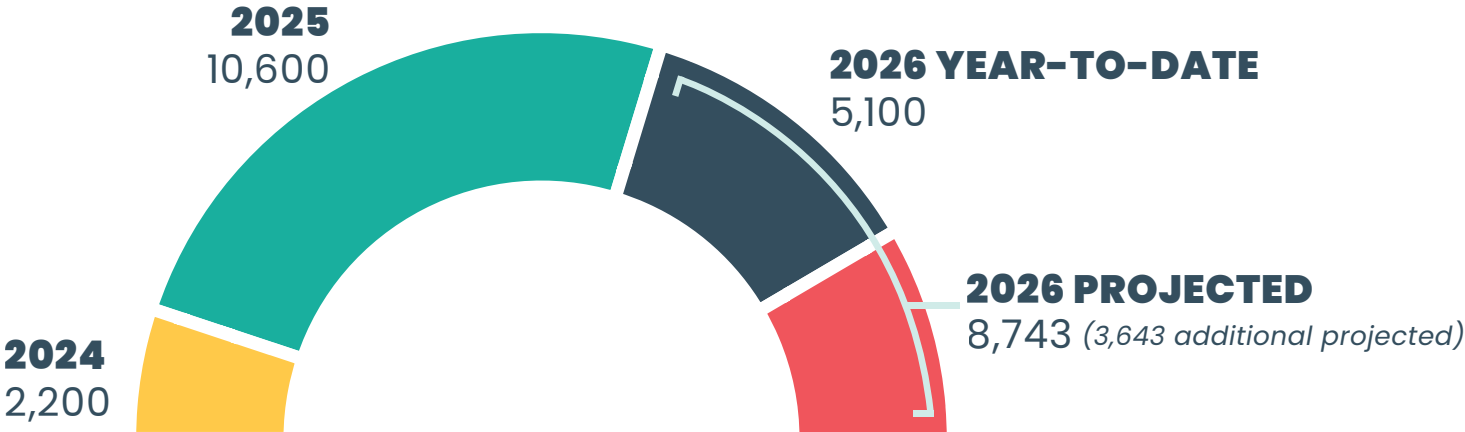
FACEBOOK OVERALL VIEWS



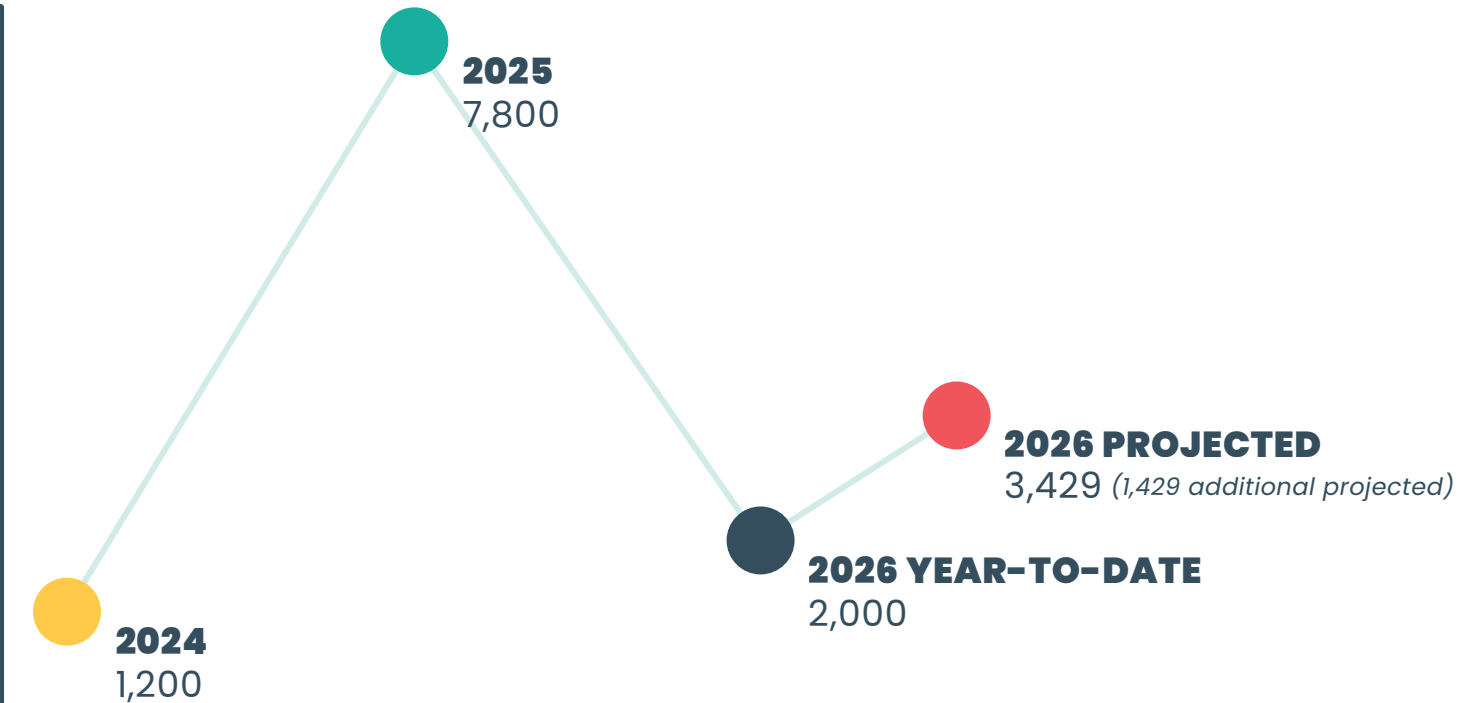
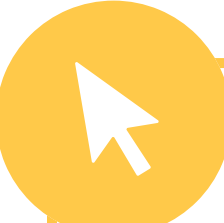
Facebook Page Visits & Interactions



**FACEBOOK
PAGE VISITS**



FACEBOOK INTERACTIONS



FACEBOOK LINK CLICKS

Facebook

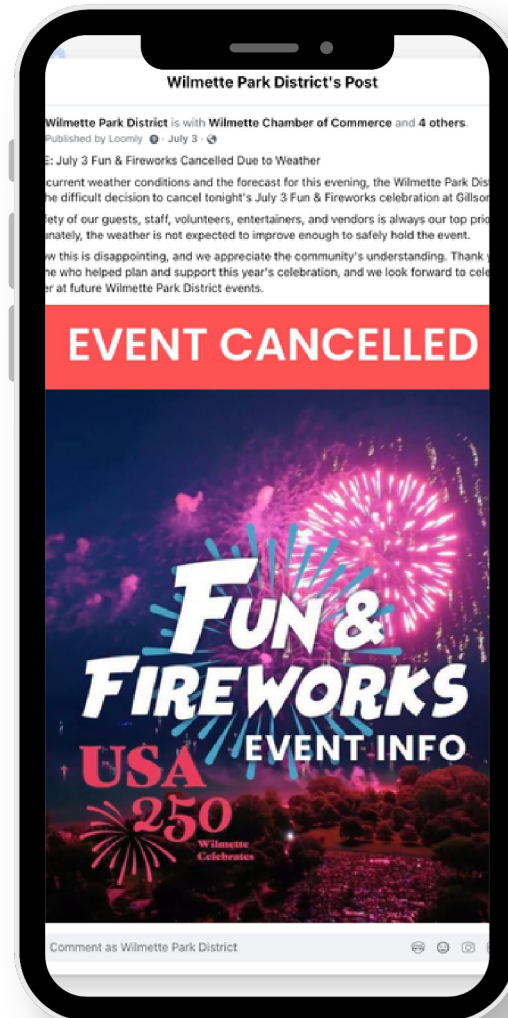
Highest Reach Posts Based on Views

Key

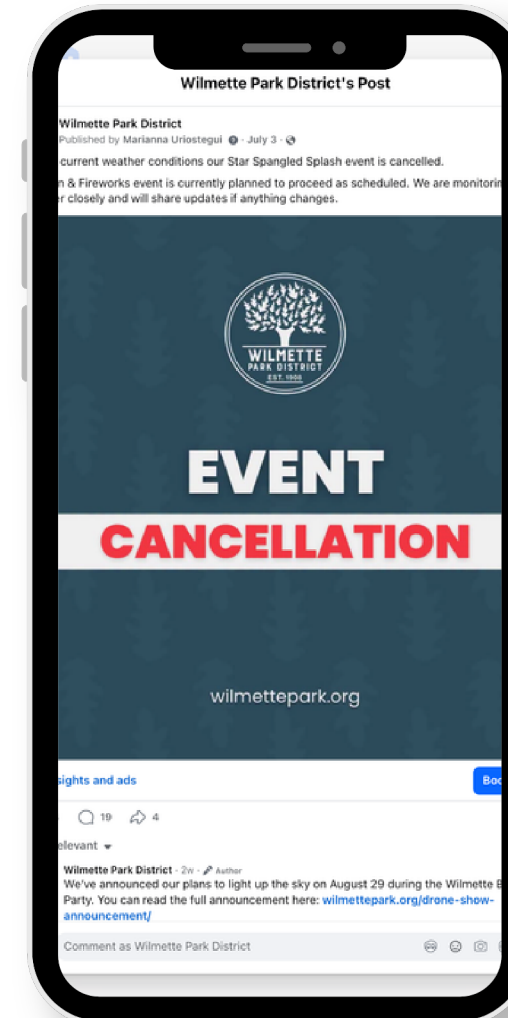
Views: Times a post was watched or seen.

Reach: Number of unique people who saw the post.

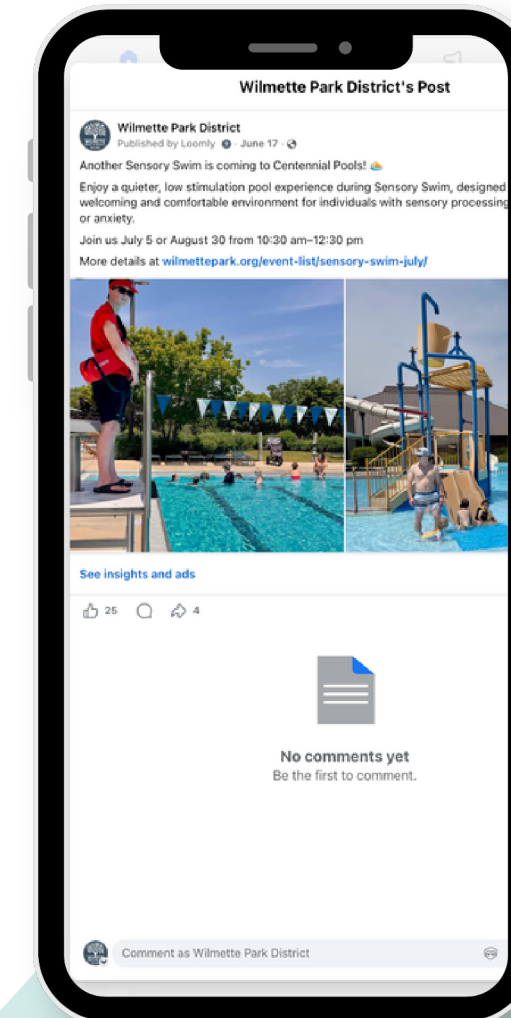
Interactions: Total actions taken (likes, comments, etc.).



Views: 32,847
Reach: 12,862
Interactions: 143

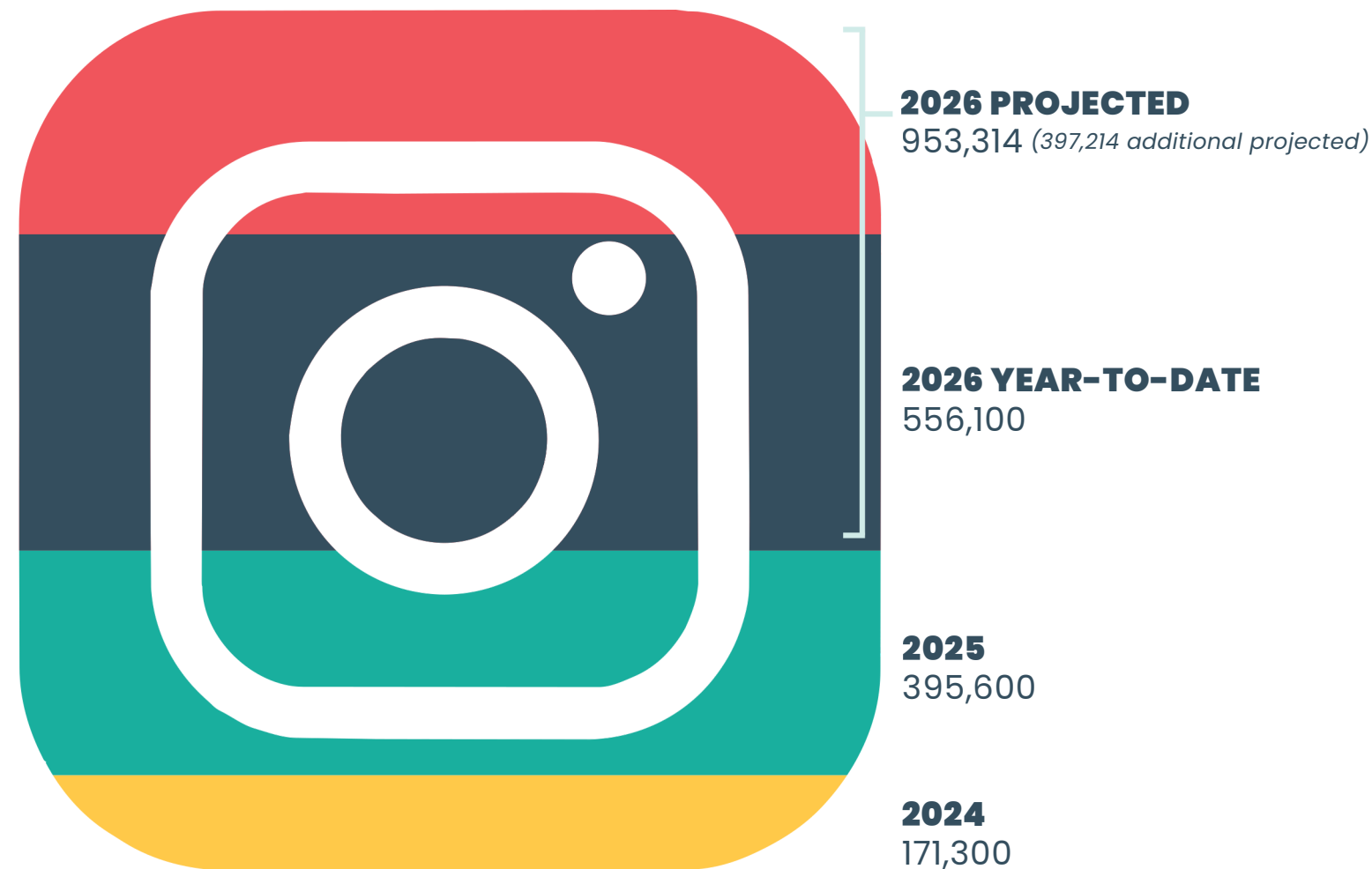


Views: 26,982
Reach: 15,045
Interactions: 24



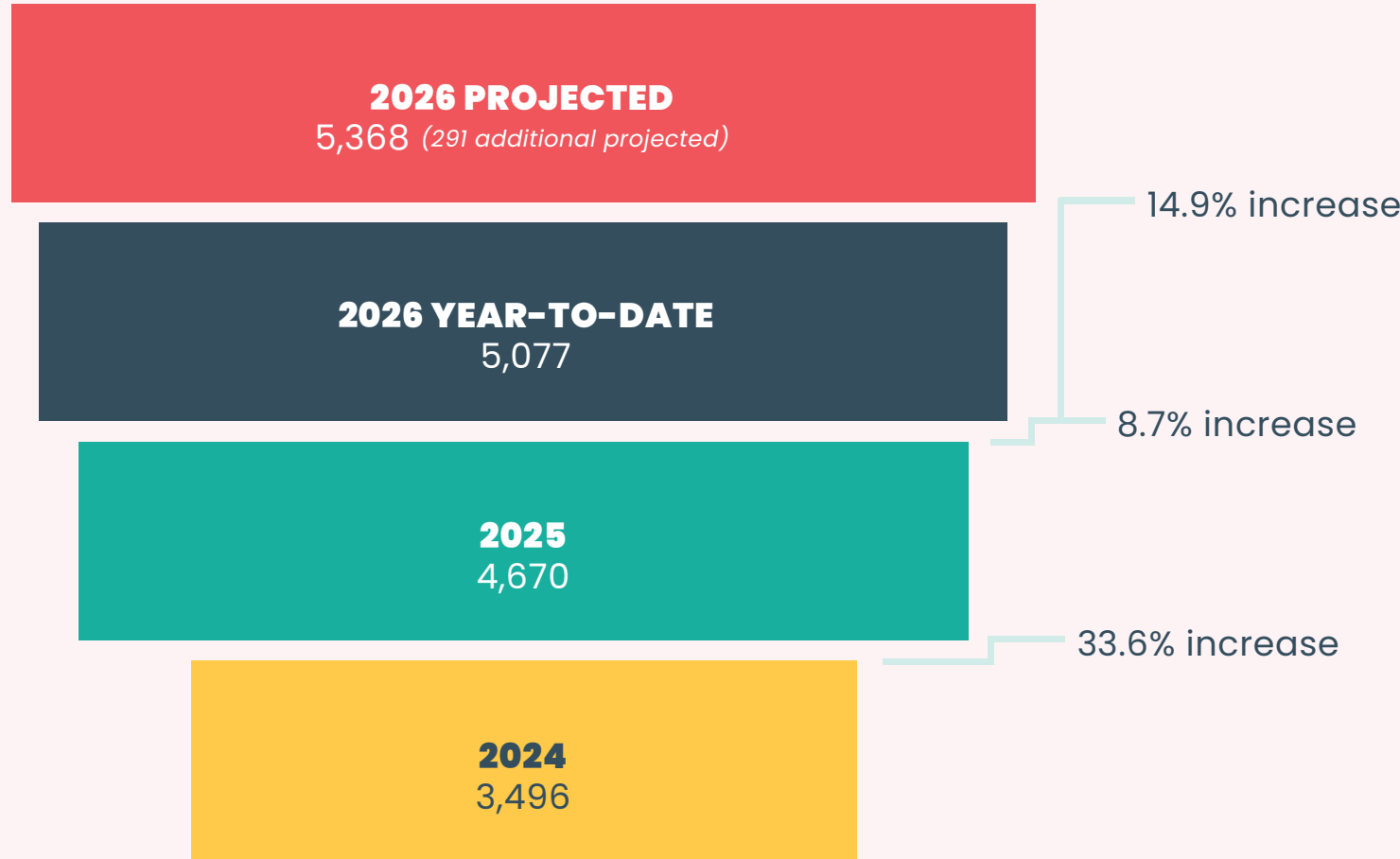
Views: 17,675
Reach: 12,951
Interactions: 25

INSTAGRAM OVERALL VIEWS



Instagram Overall Views & Followers

INSTAGRAM FOLLOWERS



Instagram

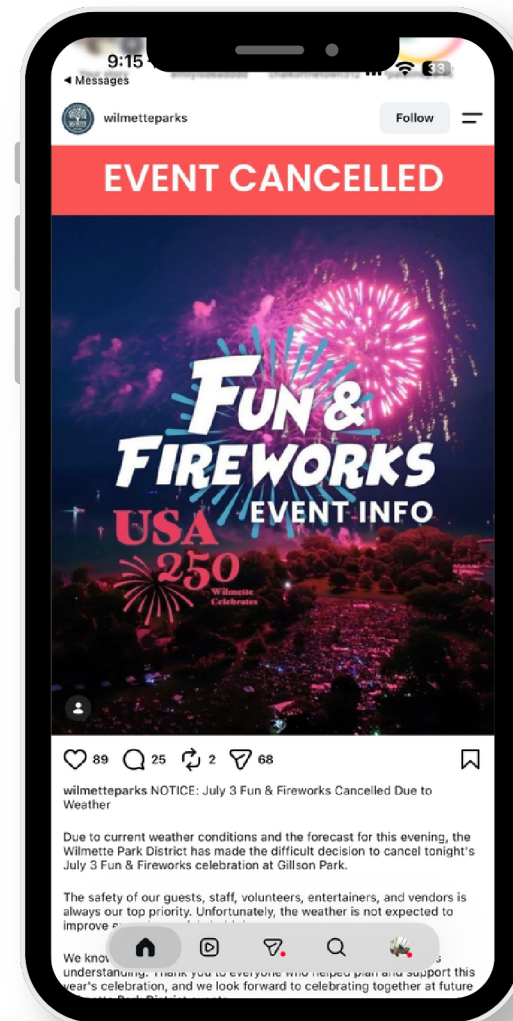
Highest Reach Posts Based on Views

Key

Views: Times a post was watched or seen.

Reach: Number of unique people who saw the post.

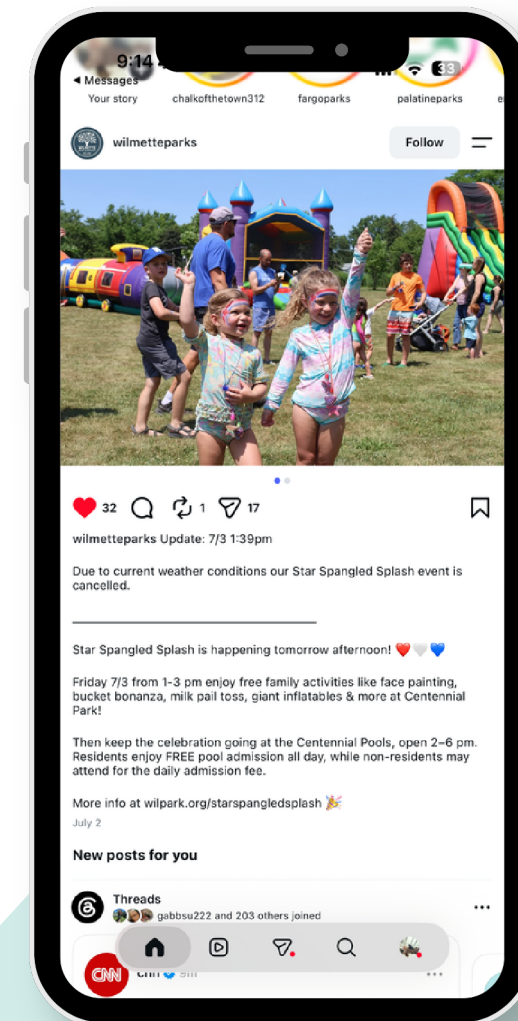
Interactions: Total actions taken (likes, comments, etc.).



Views: 12,600
Reach: 6,100
Interactions: 192



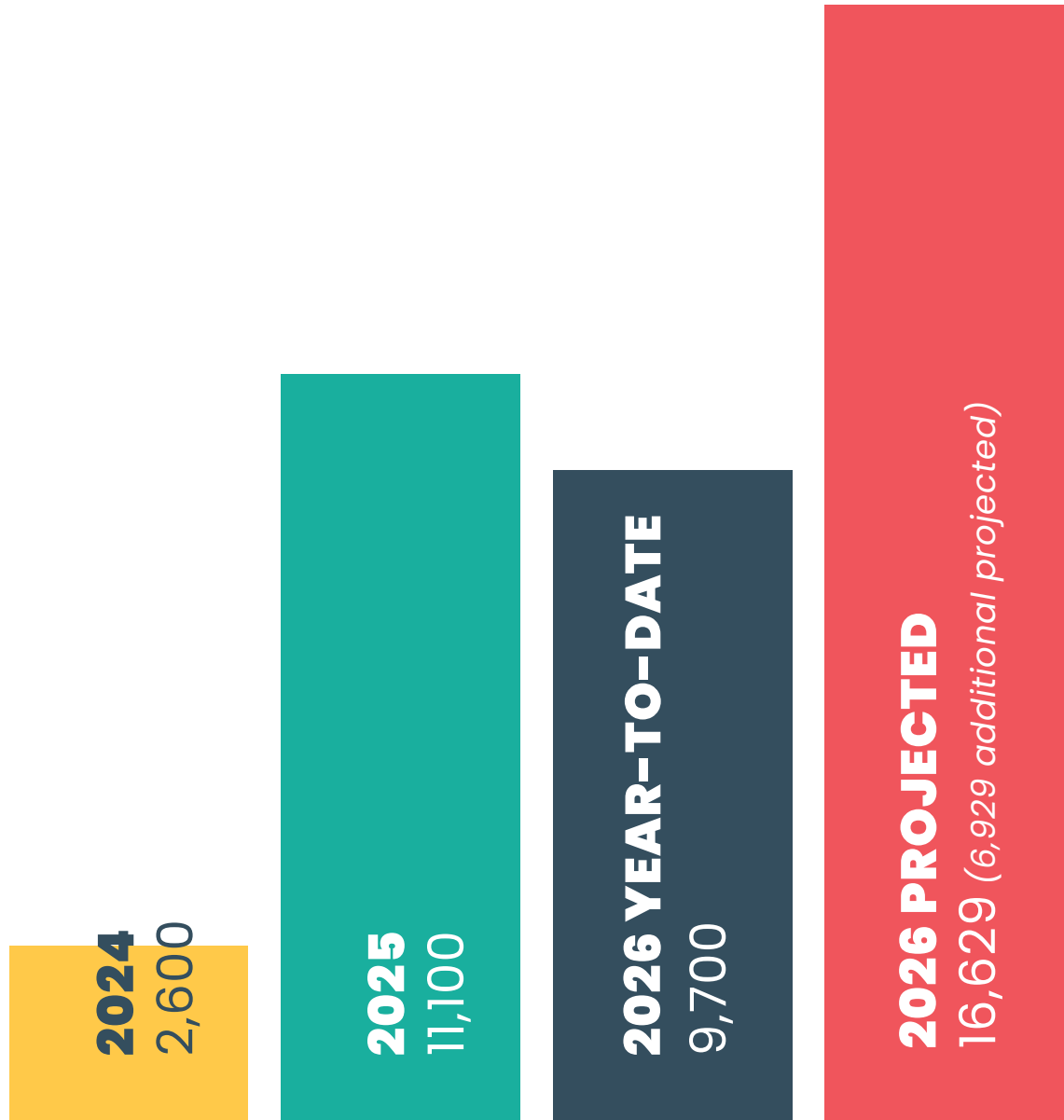
Views: 10,562
Reach: 3,126
Interactions: 43



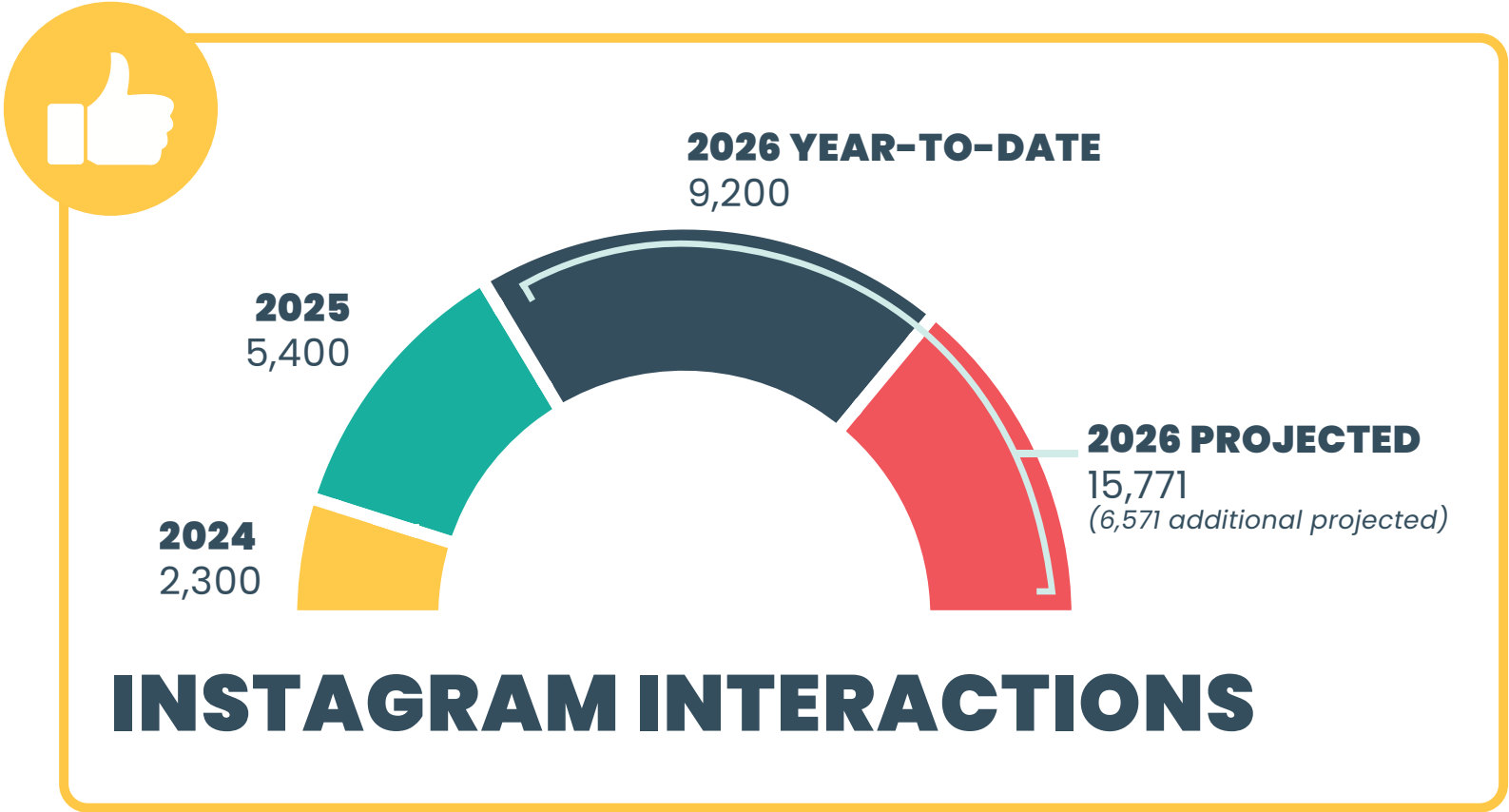
Views: 9,700
Reach: 2,500
Interactions: 56

Instagram

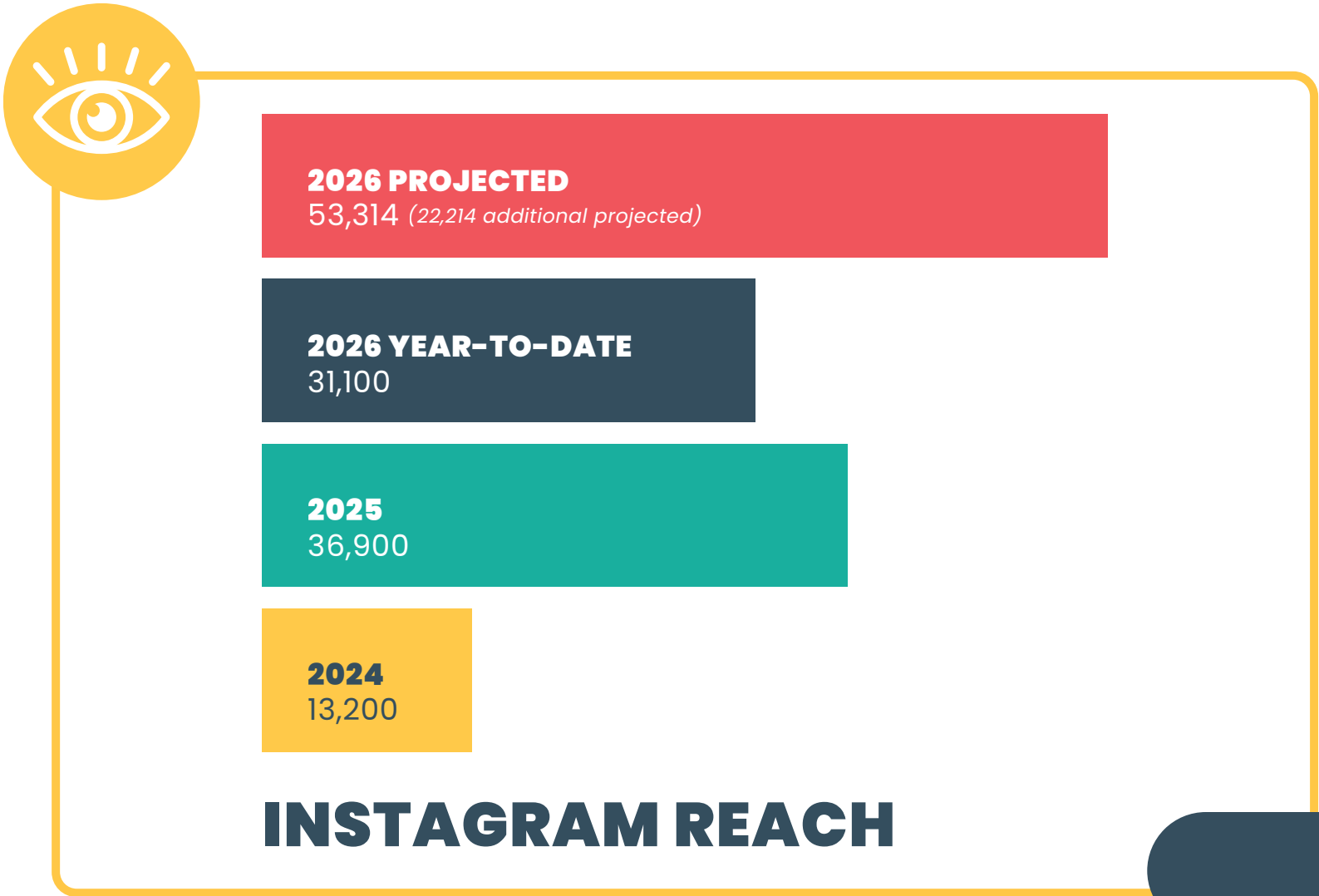
Page Visits, Interactions & Reach



INSTAGRAM
PAGE VISITS



INSTAGRAM INTERACTIONS



INSTAGRAM REACH

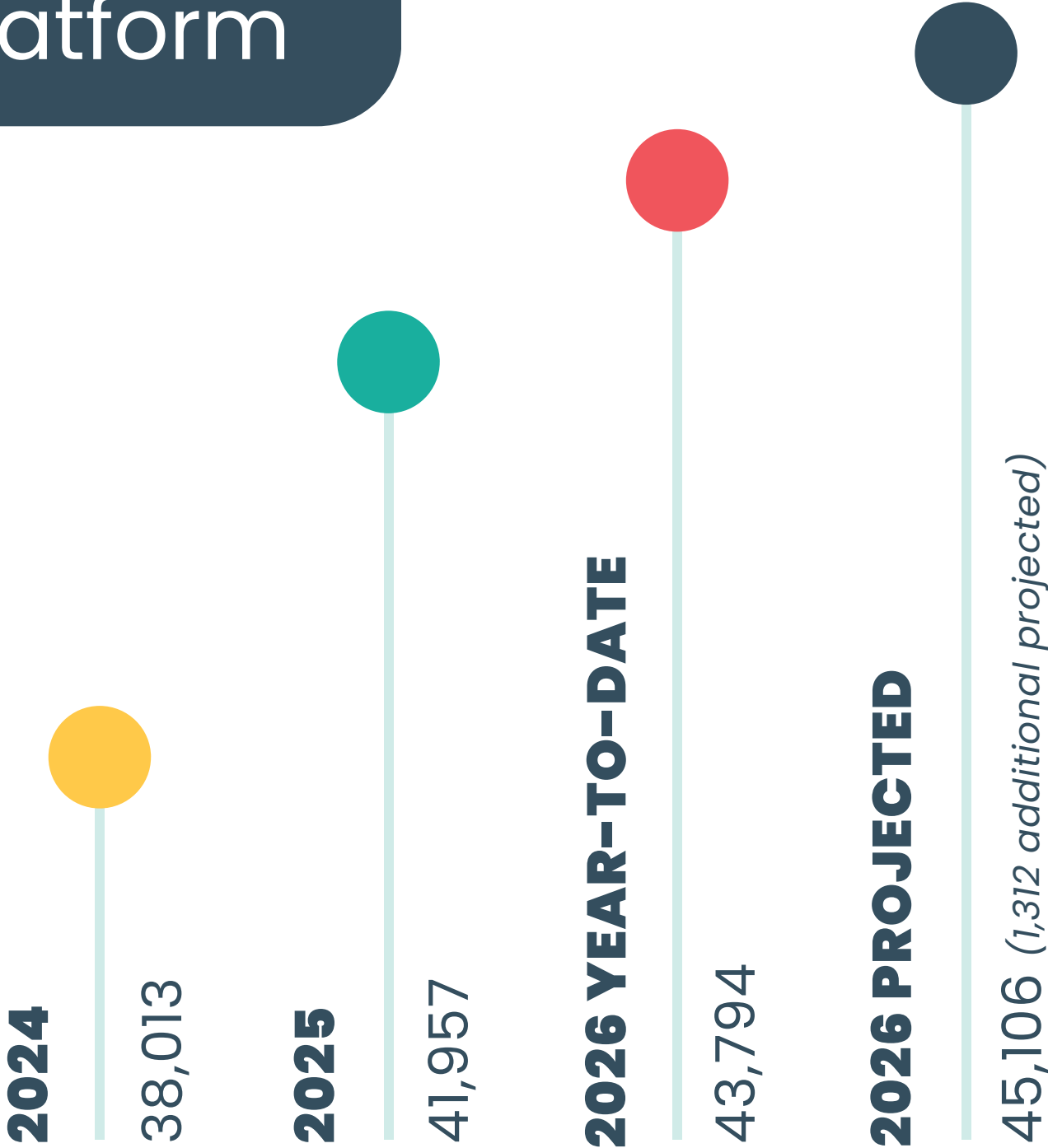
Email Campaigns

Constant Contact: Email Marketing Platform

An email subscriber represents more than a contact on a list. They represent someone who has given the Wilmette Park District permission to communicate with them directly.

This makes email our most personal digital communication channel and one of our strongest opportunities to build lasting relationships with residents.

Since 2024, we have completely reimaged our email marketing strategy by expanding audience segmentation, improving content relevance and campaign design.



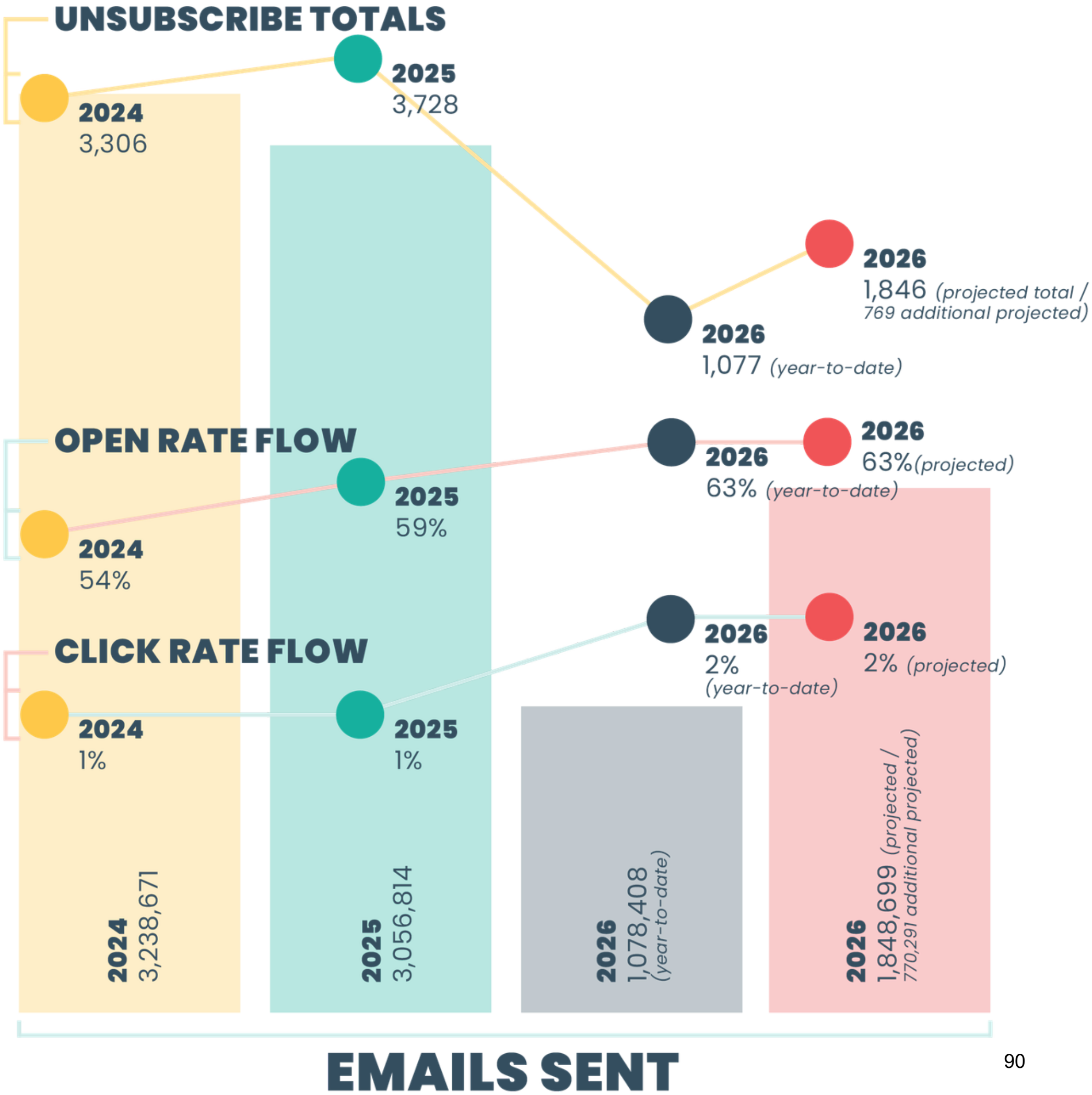
CONSTANT CONTACT

SUBSCRIBERS

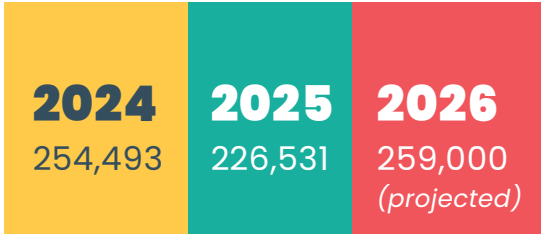
Email Campaigns Analytics

Our approach has transformed through improved audience segmentation, more targeted messaging, refreshed design, and data-driven decision making.

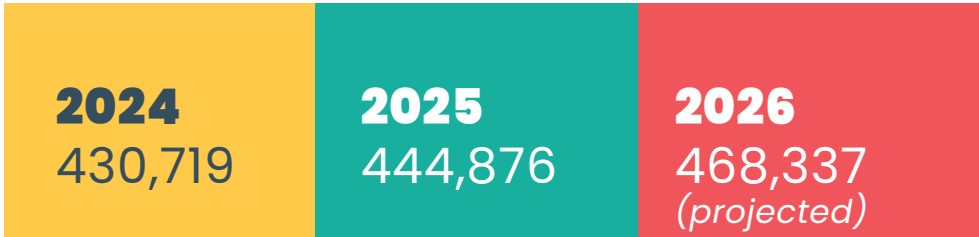
These improvements have strengthened engagement and ensured residents receive the information most relevant to their interests at the right time.



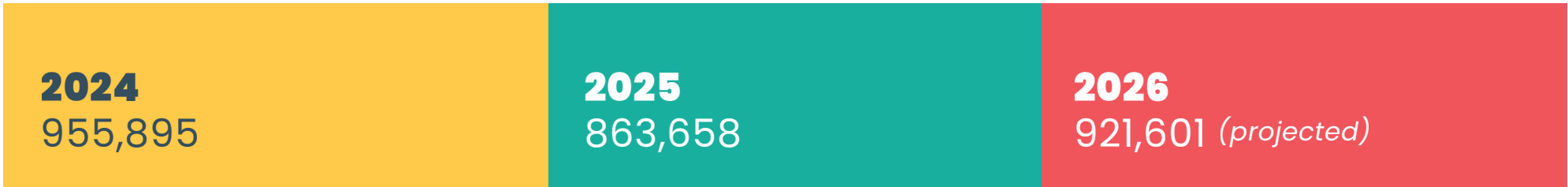
Website Users & Page Views



USERS



SESSIONS



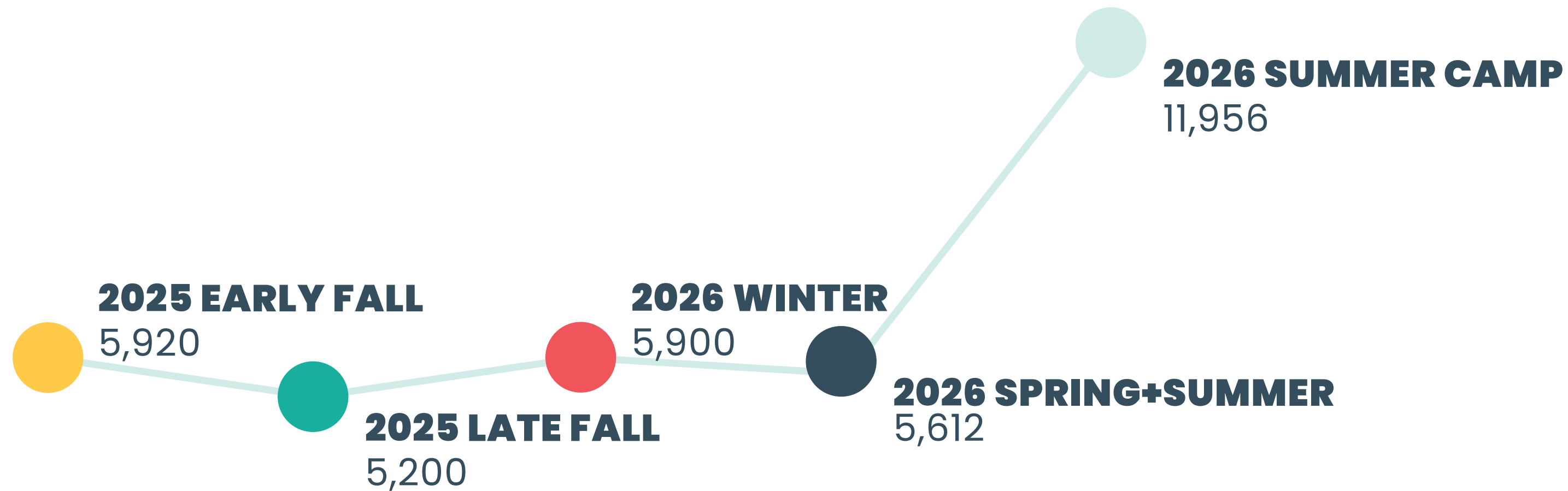
PAGE VIEWS

WEBSITE USE

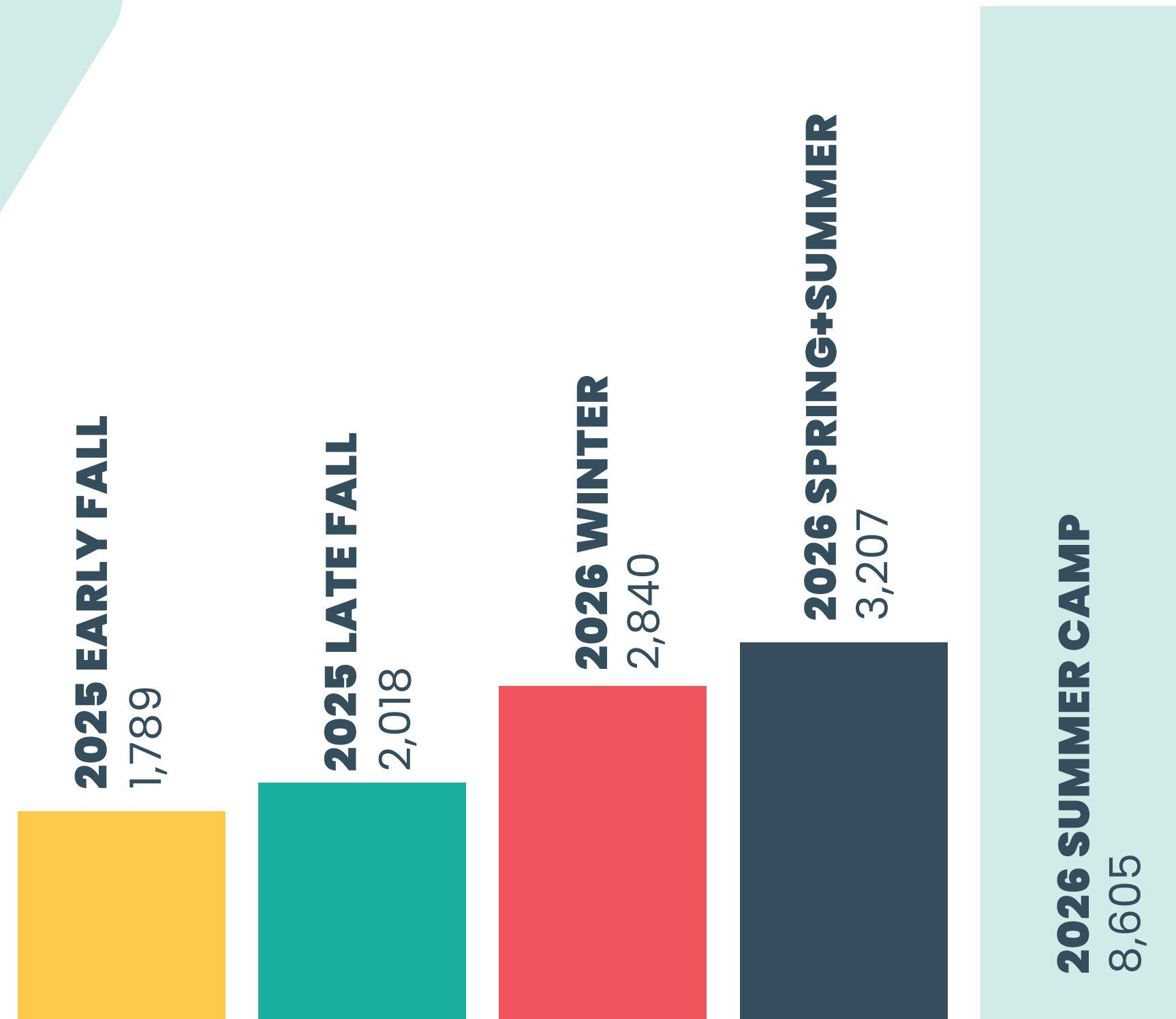
Top performing pages - 2026

- Lakefront – Gillson Park
- Beach & Parking Passes
- Centennial Aquatic Pool Schedule

Digital Program Guides Views Based on Year



PROGRAM GUIDE VIEWS



PROGRAM GUIDE CLICKS

Digital Program Guides Clicks Throughout the Guide

Top performing program links

- Camp Wiggleworm
- 3-4 Year Old Gymnastics
- Youth Soccer Leagues



**Wilmette
Park District**

Thank You

Happy to answer questions



Memorandum

Date: August 3, 2026
To: Chris Lindgren, Executive Director
From: Sheila Foy, Superintendent of Finance
Re: August, 2026 Board Report
Finance
Technology

FINANCE

June Financials

The results of operations through June 30, 2026 is \$8.1m compared to a YTD budget of \$6.2m. The District is \$1.9m ahead of budget through the end of June. Budget variances were discussed at the July Committee of the Whole meeting. A few of the discussion highlights are below:

Revenues:

- **Revenues, in total**, are greater than budget by .4% or \$85.5k. There are some larger variances within the revenue categories. We have collected 54.1% of the first half of the budgeted property taxes. We budgeted for 55% of property tax receipts for 1H, 2026.
- Some Daily Fee variances have been identified as permanent.
- Fee revenue permanent differences total less than \$20k.
- Membership revenue is strong. About \$108k (down from \$120k in May) of the variance is reported as permanent!
- A material amount of the retail sales variance is permanent. Tennis inventory sales are down.
- There are two material variances in miscellaneous revenue. The unbudgeted grant received from Illinois is \$250k and that is permanent. The other variance of \$20k is timing as the Foundation donation was received in July. Sponsorship revenue for the Block Party is overbudget by \$27k.

Expenses:

- All categories of expense continue to be lower than budget.
- Through June, there is a permanent salary savings of over \$300k due to various full-time position vacancies and labor cost reductions due to smaller staffing requirements. Employee benefits appear to be timing differences.
- Contract Services are reported as timing differences except for Legal Expense. This may be a permanent savings if the District's legal expense stays at the current rate.
- Electricity expense continues to trail budget. The largest variance continues to be at the CRC.



STAFF MEMO

- Supply expenses continue to trail budget and are reported as timing.

Capital – Material capital variances are as follows:

- \$50k - Facility Condition Assessment is less than budget. Spending is slower than anticipated.
- \$50k – Pool gutters were budgeted in May and the project is not complete.
- \$46k – CRC Auditorium projects were budgeted in May and will not be complete until later in 2026.
- \$115k - CRC spending.
- \$179k – Golf equipment purchase was budgeted for May and should be completed soon.
- \$45k – Golf well replacement was budgeted for in May and will not be complete until later in 2026.
- \$66k – Completed projects that were budgeted through June and invoices have not been paid.
- (\$81k) – Spent on Centennial roof and not budgeted until August.
- (\$85k) – Spent on Chipper Trust and not budgeted until August.
- (\$62k) – Spent on Zamboni repair not budgeted until December.

The total permanent variances are identified within the monthly capital spend spreadsheet for all projects that are currently closed.

Updates

Finance

- Finance created a Capital Reserve Funding procedure that was discussed at the July Committee of the Whole meeting. The procedures are in the process of being updated to reflect those conversations.
- Activities related to the annual Unclaimed Property filings. The State requires that letters are to be sent to all property owners 60 days before the filing (before November 1, 2026) notifying them that their property will be sent to the State. Seven letters were sent to owners of checks that have not been cashed. The amounts totaled \$1,711.07. Another fourteen letters were sent to check owners to remind them to cash their checks or let us know if they lost their checks and we can reissue them. The annual filing is due before November 1, 2026.
- The 2027 budget timeline is in the process of being created. Staff will need guidance on fee and wage increases for the budget.

Technology

Information Technology spent July updating the virtual server platform, wireless access points, financial software, email server software, VPN client and IT ticketing software to their latest versions. IT also purchased and configured a new SSL certificate for a forthcoming Wilmette events website and a network



STAFF MEMO

switch malfunctioned and was replaced. Finally, IT worked with staff to schedule pushing the installation of driver and BIOS updates for District laptops.



Wilmette Park District
Revenue and Expense Statement
For the Month Ending June 30, 2026

Total District	Through June 30			YTD Variance		Total Year Budget 2026
	Actual 2025	Actual 2026	Budget 2026	Actual to Budget		
				\$	%	
Revenue						
Property Taxes	\$4,015,317	\$4,425,809	\$4,624,517	(\$198,708)	-4.3%	\$8,428,929
Daily Fees	1,278,492	1,260,120	1,279,180	(19,061)	-1.5%	2,929,958
Fee Revenue	9,243,008	9,472,712	9,648,101	(175,389)	-1.8%	14,343,721
Membership Fees	2,810,991	3,081,341	2,926,054	155,286	5.3%	3,337,526
Rental Revenue	1,655,645	1,764,498	1,725,541	38,956	2.3%	2,876,916
Retail Sales	104,167	93,455	104,258	(10,803)	-10.4%	239,569
Miscellaneous Revenue	<u>767,350</u>	<u>618,803</u>	<u>323,538</u>	<u>295,264</u>	91.3%	<u>996,896</u>
Total Revenue	\$19,874,971	\$20,716,737	\$20,631,191	\$85,546	0.4%	\$33,153,514
Expenses						
Salaries & Wages	\$6,163,559	\$6,182,756	\$6,632,072	(449,316)	-6.8%	\$14,232,714
Employee Benefits	1,502,372	1,589,509	1,690,134	(100,625)	-6.0%	3,701,369
Contract Services	2,420,445	2,122,527	2,448,142	(325,615)	-13.3%	5,354,798
Utilities	362,041	316,529	480,398	(163,869)	-34.1%	1,193,881
Supplies	754,180	705,932	862,387	(156,455)	-18.1%	1,689,578
Equipment and Repairs	<u>252,136</u>	<u>184,169</u>	<u>237,500</u>	<u>(53,331)</u>	-22.5%	<u>469,605</u>
Operating Expenses	\$11,454,733	\$11,101,422	\$12,350,633	(\$1,249,211)	-10.1%	\$26,641,946
Operating Surplus (Deficit)	\$8,420,238	\$9,615,315	\$8,280,558	\$1,334,757	16.1%	\$6,511,568
Non-Operating Revenue						
Bond Proceeds	\$0	\$0	\$0	\$0	N/A	\$0
Capital Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	N/A	<u>0</u>
Total Non-Operating Revenue	\$0	\$0	\$0	\$0	N/A	\$0
Non-Operating Expenses						
Capital	3,314,768	1,326,850	1,856,271	(529,421)	-28.5%	5,327,694
Capital - Special Recreation	92,011	19,055	55,000	(35,945)	-65.4%	175,000
Debt Service	295,392	154,154	154,155	(1)	0.0%	1,618,310
Capital Transfer	0	0	0	0		0
Overhead Transfer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>
Total Non-Operating Expenses	\$3,702,172	\$1,500,059	\$2,065,426	(\$565,367)	-27.4%	\$7,121,004
Net Non-Operating Surplus (Deficit)	(\$3,702,172)	(\$1,500,059)	(\$2,065,426)	\$565,367	-27.4%	(\$7,121,004)
Total Expenses	<u>\$15,156,905</u>	<u>\$12,601,482</u>	<u>\$14,416,059</u>	<u>(\$1,814,578)</u>	-12.6%	<u>\$33,762,950</u>
Net Surplus (Deficit)	\$4,718,066	\$8,115,255	\$6,215,132	\$1,900,123	30.57%	(\$609,436)

WILMETTE PARK DISTRICT
2026 CAPITAL PROJECTS
JUNE 30 2026

Location	Location	Operational or Non-operational	Project Name	Project Description	2026	Carryover from 2025	2026 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Type	Owner	June Update
ADMINISTRATION OFFICE	Administration	Non-operational	Facility Condition Assessment Process	CRC, Centennial, Golf and Big Tree Master Plan creation to include Public Input and Consulting Expenses	250,000				250,000	Building Improvements	Chris	Bid awarded to Wight
ADMINISTRATION OFFICE	Administration	Operational	Computer Hardware	Computer hardware (Laptops, Desktops, Servers and etc.)	78,260			43,616	34,644	Equipment	Bill	Ongoing
ADMINISTRATION OFFICE	Administration	Operational	Computer Software	Computer software (MS Office and etc.)	188,731			132,140	56,591	Licenses and Software	Bill	Ongoing
ADMINISTRATION OFFICE	Administration	Operational	Camera Project	Add/replace cameras around the District	42,000		(9,923)		32,077	Equipment	Bill	Project approved and waiting on install date.
CENTENNIAL COMPLEX	Aquatics	Operational	Pool Gutters	Repair 105' of pool gutters 2026	50,000				50,000	Equipment	Josh	Evaluation process is complete. Work will begin in the fall
CENTENNIAL COMPLEX	Aquatics	Operational	Pool Slides	Repair pool slides based on 2023 evaluation	60,000				60,000	Equipment	Josh	Bid awarded 7/13, Work will begin in the fall
CENTENNIAL COMPLEX	Aquatics	Operational	Replace Russell Condenser 1	RUSSELL/ MLH165L44PD/CON 1	14,000				14,000	Equipment	Josh	Work will begin in the fall.
CENTENNIAL COMPLEX	Aquatics	Operational	Replace Russell Condenser 2	RUSSELL/172729/CON 2	14,000				14,000	Equipment	Josh	Work will begin in the fall.
CENTENNIAL COMPLEX	Building	Operational	General Upkeep of Facility	Ongoing maintenance for replacing windows, broken floor tiles, broken doors, etc.	15,000				15,000	Building Improvements	Josh	
CENTENNIAL COMPLEX	Ice	Non-operational	Renovate locker rooms and benches in lobby	Replacing existing partitions and benches	35,000				35,000	Building Improvements	Josh	GM will get quotes in September.
CENTENNIAL COMPLEX	Ice	Operational	Centennial Roof Project/ Cooling Tower	Partial Roof Replacement after Cooling Tower Move and ComEd move	2,052,000			81,646	1,970,354	Building Improvements	Josh	Unit has been ordered, delivery scheduled for October. ComEd electric work underway.
COMMUNITY REC CENTER	Auditorium	Operational	Aisle lighting/carpet replacement	Floor lighting for safety	21,000				21,000	Building Improvements	Dave	Will be ordered early summer, installed in August
COMMUNITY REC CENTER	Auditorium	Operational	Seat Repair	Phased repair/replacement of damaged seats	25,000				25,000	Furniture and Fixtures	Dave	GM is gathering information as to whether the plan should be replacement or refurbish. Targeting Q4 completion.
COMMUNITY REC CENTER	Center Fitness Club	Operational	Facility Improvements and Equipment Replacement	Ongoing replacement of equipment and updates	20,000				20,000	Building Improvements	Dave	Order will occur in August
COMMUNITY REC CENTER	General Building	Operational	2025 CRC Project	Damage from the sprinkler accident and repairing the rest of the building	350,000	128,483	(162,241)	201,242	115,000	Building Improvements	Josh	Work continues
COMMUNITY REC CENTER	General Building	Operational	Dance floor replacement, both studios & Marley	Room floor replacement	10,000				10,000	Building Improvements	Dave	CFA is updating quotes and discussing install with West Park. This project is pending fundraising by CFA. Targeting Q4 completion.
COMMUNITY REC CENTER	Gymnastics	Operational	Facility Improvements and Equipment Replacement	Ongoing replacement of equipment and updates	15,000				15,000	Equipment	Dave	Order will occur in August
COMMUNITY REC CENTER	Gymnastics	Non-operational	Gymnastics waiting room update-furniture	Floor, paint walls, build viewing platform, furniture	10,000			608	9,392	Building Improvements	Josh	Recently received final quotes. Targeting Q3 completion.
GILLSON PARK	Dog Beach	Operational	Dog Beach Fence	Refencing of the dog beach including gate replacement	50,000			3,790	46,210	Outdoor equipment	Josh	Working on permitting

WILMETTE PARK DISTRICT
2026 CAPITAL PROJECTS
JUNE 30 2026

Location	Location	Operational or Non-operational	Project Name	Project Description	2026	Carryover from 2025	2026 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Type	Owner	June Update
GILLSON PARK	Park	Critical	Comprehensive Plan Development		-	10,000		840	9,160	Land Improvements	Josh	Waiting on MWRD for permits
GILLSON PARK	Park	Critical	Roads, sewers and sidewalks		-	234,495	-	213	234,282	Land Improvements	Josh	Abbey completed landscape, asphalt repairs. They need to remove water box, remove and replace fire hydrant and repaint bike lane then walkthrough/acceptance can occur.
GILLSON PARK	Lakeview Maintenance	Operational	Lakeview Improvement	Ongoing maintenance for replacing windows, broken floor tiles, broken doors, etc.	5,000				5,000	Building Improvements	Josh	
GILLSON PARK	Sailing	Operational	Sailing Shack, Shed Design	Design amount only	122,953			19,315	103,638	Building Improvements	Josh	Planning continues
GILLSON PARK	Wallace Bowl	Non-operational	General upkeep of the area	Design and implement the future of Wallace Bowl - to include current year repairs	50,000				50,000	Land Improvements	Josh	Planning phase
MALLINCKRODT CENTER	Smoke Stack	Operational	Smoke Stack tuck pointing		75,000				75,000	Building Improvements	Josh	Targeting fall completion
PARKS DEPARTMENT	Vehicles	Operational	Chipper Truck 16	Chipper Truck Replacement, with replacement of multi use truck	150,000			96,068	53,932	Vehicles	Josh	Purchased - need to order and install the remaining components
PARKS DEPARTMENT	Facilities	Non-operational	LED Light Upgrades	For various facilities	25,000			1,994	23,006	Building Improvements	Josh	Ongoing
PARKS DEPARTMENT	General Building	Operational	Seal Coat Parking Lots	Golf, Centennial, Mali, Golf House,CRC	80,000				80,000	Land Improvements	Josh	Targeting Q4 completion
PARKS DEPARTMENT	Maple Park	Operational	Playground Replacement	Playground replacement per schedule	15,000				15,000	Equipment	Josh	Targeting fall completion
PARKS DEPARTMENT	Parks	Operational	Fencing	Update XXXXXX fencing	5,000			4,500	500	Outdoor equipment	Josh	Ongoing
PARKS DEPARTMENT	Parks	Operational	Landscape Work	Implementing landscape plans	30,000			10,287	19,713	Land Improvements	Josh	Ongoing Forest Park work complete, work at Malli continues.
PARKS DEPARTMENT	Various Locations	Non-operational	Add or update signage	Replacing and updating current signage	15,000				15,000	Equipment	Josh	Communications is working on signage design.
PARKS DEPARTMENT	Various Locations	Operational	Door replacement schedule	Replace exterior doors and hardware	30,000				30,000	Building Improvements	Josh	CRC door was replaced, assessing/identifying doors to be replaced
PARKS DEPARTMENT	Various Locations	Operational	Garbage Can, Park Benches and Water Fountain Replacements	For upkeep on the replacement schedules	45,000				45,000	Equipment	Josh	Ongoing
PARKS DEPARTMENT	Hibbard	Critical	ADA Improvements, Tot Lot Replacement, Ball Field Improvements, Landscaping and Picnic Shelter (net of requested grant)	Finishing the project at Hibbard		91,867		3,608	88,259	Land Improvements	Josh	ECC surface is complete.
PARKS DEPARTMENT	Howard Park	Operational	Concrete Curbs and Gutters	Install curbs and gutters at Howard Park			27,315			Land Improvements	Josh	Approved by Chris
PARKS DEPARTMENT	Vattmann Park	Operational	Tennis Court Renovation	Reconcile slope, surface and drainage issues.	5,000				5,000	Land Improvements	Josh	Ongoing

**WILMETTE PARK DISTRICT
2026 CAPITAL PROJECTS
JUNE 30 2026**

Location	Location	Operational or Non-operational	Project Name	Project Description	2026	Carryover from 2025	2026 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Type	Owner	June Update
PARKS DEPARTMENT	Vehicles	Operational	F-250 Building Maintenance truck	Replacement of Parks truck, with Maverick	35,000				35,000	Vehicles	Josh	Reviewing purchase options
PARKS DEPARTMENT	Vehicles	Operational	Truck 27	Salt Truck Replacement	85,000				85,000	Vehicles	Josh	Ford cancelled current order and reordered for Dec delivery
PARKS DEPARTMENT	West Park	Non-operational	Key System	Converting all District locks to a new system that the District controls - 2026	19,250			8,901	10,349	Building Improvements	Josh	Planning purchase
PARKS DEPARTMENT	West Park	Non-operational	Key System	Converting all District locks to a new system that the District controls - 2025		18,883		9,537	9,346	Building Improvements	Josh	Estimated arrival is August
PLATFORM TENNIS	Platform	Operational	Gas Lines and Heaters	Keeps the deck dry	25,000				25,000	Building Improvements	Josh	Targeting fall completion
WILMETTE GOLF CLUB	Equipment	Operational	Bank Mower	Replacement - Last Purchased 2019	52,000				52,000	Equipment	Adam	Lease Agreement Executed - waiting on delivery of equipment
WILMETTE GOLF CLUB	Equipment	Operational	GPS Sprayer	10-year replacement schedule - Last Purchased 2016	130,000				130,000	Equipment	Adam	
WILMETTE GOLF CLUB	Equipment	Operational	Riding Greens Mowers	Replacement - (2) Traction Units and (12)Cutting Units	210,000				210,000	Equipment	Adam	
WILMETTE GOLF CLUB	Equipment	Operational	Sand Pro	Replacement - Bunker Rake Machine - 13 Years Old	35,000				35,000	Equipment	Adam	
WILMETTE GOLF CLUB	Equipment	Operational	Walking Green Mowers	Cleanup and Collar Mower for Greens	44,000				44,000	Equipment	Adam	
WILMETTE GOLF CLUB	Equipment		Purchase in 2026 - payments over 5 years		(471,000)				(471,000)	Equipment	Adam	
WILMETTE GOLF CLUB	Equipment		Lease Payments for above equipment		179,000				179,000	Equipment	Adam	
WILMETTE GOLF CLUB	General Building	Operational	Carpet in offices and walkway entrance	Replace carpet in Club House	20,000			644	19,357	Building Improvements	Josh	Targeting June/July installation
WILMETTE GOLF CLUB	Golf House	Non-operational	Basement Renovation	Renovate Golf House basement	30,000				30,000	Building Improvements	Josh	In the process of scheduling meeting with tenant
WILMETTE GOLF CLUB	Golf House	Operational	General upkeep of the building	Updates to usable living space	15,000				15,000	Building Improvements	Josh	In the process of scheduling meeting with tenant
WILMETTE GOLF CLUB	Maintenance Barn	Non-operational	Bathroom renovation	Update sinks and floors	10,000				10,000	Building Improvements	Josh	
WILMETTE GOLF CLUB	On Course	Operational	2nd Well Replacement	1st well was replaced in 2025	45,000				45,000	Land Improvements	Adam	Bids are due end of June
WILMETTE GOLF CLUB	On Course	Operational	Drainage Improvements	Materials for subsurface golf course drainage installs	12,000			3,885	8,115	Land Improvements	Adam	Started work in the spring
CENTENNIAL COMPLEX	Ice	Operational	Zamboni Replacement	New Zamboni-12 month lead time	125,000		(62,635)	62,365	-	Vehicles	Josh	Cancelled
CENTENNIAL COMPLEX	Aquatics	Operational	Ice Maker	parts no longer available for the current unit	7,000		(7,000)		-	Equipment	Dave	Cancelled for 2026; move to 2027
CENTENNIAL COMPLEX	Aquatics	Operational	Pool Valves	Replace 8 butterfly valves	10,000				10,000	Equipment	Josh	Complete 03/31 - need invoice
WILMETTE GOLF CLUB	Driving Range	Operational	Range Netting Pole and Fence Maintenance	Net and Cable Maintenance / High lift work	43,000		(13,500)		29,500	Building Improvements	Adam	Complete 04/30 - need invoice
CENTENNIAL COMPLEX	Building	Operational	Centennial Floor machine	This was a package deal with the matting			10,000		10,000	Equipment	Dave	Complete 04/30 - need invoice
CENTENNIAL COMPLEX	Aquatics	Operational	Replace Pool Vacuum Dive Well	Old vac has been repaired multiple times. End of life	7,000				7,000	Equipment	Dave	Complete 05/31 - need invoice
GILLSON PARK	Sailing	Operational	Aquatics and Sailing Camp Equipment	Repairs and replacement of aquatics and sailing camp equipment	6,000				6,000	Equipment	Dave	Complete 05/31 - need invoice
WILMETTE GOLF CLUB	Restaurant	Operational	Convection Oven	Past it's life span	16,000		(1,302)	14,698	-	Equipment	Adam/Josh	Complete
GILLSON PARK	Beaches	Operational	Security Patrol Utility Vehicle	Would have more operational capabilities	20,000		(2,452)	17,548	-	Vehicles	Dave	Complete

WILMETTE PARK DISTRICT
2026 CAPITAL PROJECTS
JUNE 30 2026

Location	Location	Operational or Non-operational	Project Name	Project Description	2026	Carryover from 2025	2026 Unbudgeted Spending	YTD Spending	Projected Remaining Spend	Type	Owner	June Update
WILMETTE GOLF CLUB	Equipment	Operational	Skid Loader	Replacement - 25 Year Old Machine	70,000		9,971	79,971	-	Vehicles	Adam	Complete
WILMETTE GOLF CLUB	Restaurant	Operational	Top Refrigerator with Prep Table	Past it's life span	10,500		(1,237)	9,263	-	Equipment	Adam/Josh	Complete
COMMUNITY REC CENTER	Auditorium	Operational	Theatre lightboard replacement	1990's device-using floppy discs for backup-portable unit that could be used at Wallace Bowl	20,000		(318)	19,682	-	Equipment	Dave	Complete
WILMETTE GOLF CLUB	Clubhouse	Non-operational	New Exterior Door	Connect patio to kitchen	15,000		5,921	20,921	-	Building Improvements	Josh	Complete
MALLINCKRODT CENTER	General Building	Operational	HVAC Replace Trane Units	Trane/K06K18126A-Lockinvar KBN-500	130,000		(11,485)	118,515	-	Equipment	Josh	Complete
WILMETTE GOLF CLUB	Maintenance Area	Operational	Resurface Driveway (asphalt work)	Scheduled maintenance on maintenance lot and other projects	120,000		5,000	125,000	-	Land Improvements	Josh	Complete
WILMETTE GOLF CLUB	Driving Range	Operational	Range Hitting Improvements	Replacement of Driving Range Mats	17,000		(3,565)	13,435	-	Equipment	Adam	Complete
WILMETTE GOLF CLUB	Vehicles	Operational	Medium / Lite Duty Utility Vehicles	People movers/ tools / leaf material / grass clippings/ etc.	50,000		(3,999)	46,001	-	Vehicles	Adam	Complete
COMMUNITY REC CENTER	General Building	Operational	Adjustable Basketball Goals	Add adjustable goals to gymnasium	41,000		1,690	42,690	-	Equipment	Dave	Complete
WILMETTE GOLF CLUB	Equipment	Operational	Autonomous Picker and Ball Pit	Driving Range Ball Picker	62,000		(44,785)	17,215	-	Vehicles	Adam	Complete
WILMETTE GOLF CLUB	Equipment	Operational	Equipment Lift	10k lb lift	22,000		(4,550)	17,450	-	Equipment	Adam	Complete
WILMETTE GOLF CLUB	On Course	Operational	Cart Path Repairs	Materials for fixing pot holes and resurfacing	18,000		1,551	19,551	-	Land Improvements	Adam	Complete
WILMETTE GOLF CLUB	Clubhouse	Operational	HVAC Replace RTU's (5 & 3)	Replace rooftop units #5 & #3 #2	90,000		(10,287)	79,713	-	Equipment	Josh	Complete
				Total	5,327,694	483,728	(277,831)	1,326,850	4,179,426			

PARKS DEPARTMENT**	Various Locations	Operational	ADA Accessibility (5.8 Levy)	ADA improvements	175,000			19,055	155,945	Equipment	Josh	ongoing
Total					5,502,694	483,728	(277,831)	1,345,905	4,335,371			