



SPECIAL BOARD MEETING AGENDA

Board of Park Commissioners

August 24, 2026

5:30 p.m.

1.0 Special Board Meeting Called to Order

1.1 Roll Call

2.0 Public Comment/Recognition of Visitors

3.0 Adjournment to Closed Session

Move to adjourn to Closed Session for the discussion of litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting, in accordance with Section 2(c)11 of the Open Meetings Act.

4.0 New Business

4.1 Consideration of Affidavit of the Wilmette Park District Board of Park Commissioners

5.0 Adjournment

If you need a printed packet or are a person with a disability and require special accommodations to participate in and/or attend a Wilmette Park District meeting, please notify the Administration Office at (847) 256-6100, or email connect@wilpark.org.

Wilmette Park District

Policy for Public Comment

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each meeting will be set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
2. During the "Recognition of Visitors" agenda item, audience members wishing to comment should raise their hands and will be permitted to speak once they are recognized by the President/Chairperson.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson. Each audience member will be permitted to speak only once. The President's/Chairperson's denial of or limitation on any request for an extension of time may be overruled by a majority of those Commissioners/Committee members present.
4. Questions are to be directed to the entire Board/Committee. Audience members are reminded that questions often require Board/Committee member or staff investigation or inquiry to obtain additional information before responding. As such, Board/Committee members may choose not to immediately respond to comments, and the issue instead may be referred to staff for additional consideration, or a Board/Committee member may pursue the issue at a future Board/Committee meeting. Lack of an immediate response to a question raised during public comment should not be interpreted as anything other than a commitment by the Board/Committee to take the issue under advisement for consideration and follow up or possible future action.
5. Park Board/Committee members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. Personnel matters will not be addressed during "Recognition of Visitors."
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal attacks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the Park Board commissioners/Committee members present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board/Committee members present.

Approved February 13, 2023

Wilmette Park District
Policy for Written Communications and Correspondence from the Public

The Wilmette Park District welcomes communications from its residents in all formats. When the communication is via email, and the intent of the resident is to have the communication included in the materials for the next public meeting, the below information outlines the process for inclusion in public meeting materials:

1. Any written communication or correspondence, including any attachments, that members of the public would like included in a Board or Committee meeting packet must be submitted to the following email address: publiccomment@wilpark.org.
2. The written communication will be included in the next public meeting, either Board/Committee meeting, unless specified otherwise by the resident.
3. All written communications submitted for inclusion in a Board/Committee packet shall pertain to public business of the Park District. Any communications unrelated to public business or that contain obscene, indecent, or profane language or imagery will not be included in Board/Committee packets.
4. The written communication must be received not less than two (2) business days prior to a meeting to be included in that particular packet. Written communications received after that time will be included in the next Board/Committee meeting packet.
5. When members of the public communicate directly with one or more members of the Board of Park Commissioners or staff using their individual Park District email addresses, the email will be included in the next Board/Committee packet if forwarded to publiccomment@wilpark.org per the time constraints outlined above.

Approved June 12, 2023

STEVE WILSON,)
)
Plaintiff,)
)
v.) No.: 2025 L 000860
)
THOMAS SKALLAS, TAFT STETTINUS &)
HOLLISTER LLP, LORA DUBIN, and)
KEVIN COX,)
)
Defendants.)

I, Patrick Lahey, under penalties as provided in section 1-109 of the Illinois Code of Civil Procedure, state that if called upon to testify in the above-entitled cause, I could competently say as follows:

- 1. I am over eighteen years old.**
- 2. That I am the current president of the Wilmette Park District Board of Park Commissioners.**
- 3. Attorney Michelle Marks was retained by the Wilmette Park District Board of Park Commissioners on July 7, 2023, to conduct a confidential, independent investigation into claims brought by a former employee regarding misconduct by the Executive Director of the Wilmette Park District at that time, Steve Wilson.**
- 4. On August 14, 2023, Attorney Marks presented an oral report of the findings of her investigation to the Wilmette Park District Board of Park Commissioners in closed session under the Illinois Open Meetings Act.**
- 5. Neither on August 14, 2023, nor at any time thereafter, did the Wilmette Park District Board of Park Commissioners authorize the disclosure of information provided by Attorney Marks during the August 14, 2023, closed session.**
- 6. The Wilmette Park District Board of Park Commissioners has not approved the minutes of the August 14, 2023, closed session for disclosure, and has determined since then that there is a continuing need for the information to remain confidential.**

7. Since August 14, 2023, no Board Member of the Wilmette Park District Board of Park Commissioners has sought the approval of the Board to disclose the information provided in the August 14, 2023, closed session.

FURTHER AFFIANT SAYETH NAUGHT

Verification by Certification

Under penalties as provided by law pursuant to Section 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this instrument are true and correct, except as to matters therein stated to be on information and belief and as to such matters the undersigned certifies as aforesaid that he verily believes the same to be true.

Patrick Lahey

Date: